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Mayor's transmittal of

consolidated budget estimates for all departments and offices of,

and the proposed budget for,

the City and County of San Francisco

1956 — 1957

Vol. 1 Page 1 to 580 Index 111-265

EXPLANATION SHEET

INDEX NO. 26 ADULT PROBATION

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	39,466	42,650	45,641	54,199	58,769	65,988	73,984	90,573	106,166	115,943	128,254	135,585
Number of Employments	(16)	(16)	(16)	(17)	(17)	(17)	(18)	(25)	(25)	(25)	(27)	(27)
Allowance for Overtime	627	1,157	1,196	1,390	1,300	750	748	783	905	992	1,068	1,349
Temporary Salaries	1,432	1,701	1,207	1,633	1,970	998	1,000	741	721	744	1,973	743
Maintenance & Repair of Auto. Equip.	-	-	-	3	53	203	193	223	283	364	300	371
Other Contractual Services	1,092	863	885	691	1,311	1,098	2,413	2,513	3,284	2,118	1,935	3,754
Fuels & Lubricants	-	-	-	74	195	256	252	380	361	330	493	681
Stationery & Office Supplies	526	618	667	607	735	739	722	1,379	1,870	1,093	1,143	2,030
Other Materials & Supplies	-	-	-	-	-	-	9	24	27	94	23	-
Equipment	61	118	1,904	1,261	361	391	492	2,704	720	821	3,199	3,667
Fixed Charges	576	-	-	92	106	20	20	20	24	35	35	16,036
TOTAL	43,782	47,107	51,700	60,170	64,800	70,443	79,833	99,340	114,361	122,524	138,397	165,216

(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS

FISCAL YEAR 1956-1957

Department, Board or Commission: Adult Probation — Bureau or Division: — Appropriation Number: 6.111 — Sheet Number 1 of 5 Sheets — Index Number: 111

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE 000 FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Col. 2 and 3 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Performance Index	Line No.
1														RECAPITULATION															1
2	135585		31		156910				-1761	76159	78290	155149	110	Permanent Salaries	47		226210	16	69800				33		176345	33		176345		2
3	1349				1000					512	488	1000	111	Overtime-Monthly Employees			2000		1000						2000			1500		3
4	743				750					400	350	750	120	Temporary Salaries			1000		250						750			750		4
5	4122				2531				150	1541	1140	2681	200	Contractual Services			4061		1530						3249			2899		5
6	2711				1875				-150	847	878	1725	100	Materials and Supplies			2625		750						2100			2100		6
7	3667				1302					1072	230	1302	400	Equipment			7698		6396						2785			2785		7
8	15035				15035					7534	7500	15034	800	Fixed Charges			15035								15035			15035		8
9	163212		31		179403				-1761	88265	89176	177641		GROSS BUDGET	47		259129	16	79226				33		202164	33		201414		9
10													Less	Transfers to Purchaser																10
11	2051				1700				150	1147	703	1850	200	Contractual Services			2500		800						2100			2000		11
12	953				900					516	384	900	300	Materials and Supplies			1500		600						1125			1125		12
13					1102					1072	230	1302	400	Equipment			7698		6396						2785			2785		13
14	3004				3902				150	2735	1317	4052		Total Transfers to Purchaser			11698		7796						6010			5910		14
15													Less	Transfer to Real Estate Dept.																15
16	15000				15000					7500	7500	15000	860	Rent - Real Property			15000								15000			15000		16
17	18002				18902					10235	8817	19052		TOTAL TRANSFERS			26698		7796						21010			20910		17
18	145208		31		160501				-1611	78030	80559	158589		NET BUDGET	47		232431	16	71430				33		181154	33		180504		18
19																														19
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CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Adult Probation — Bureau or Division: — Appropriation Number: 6.111 — Sheet Number: 2 to 5 Sheets — Index Number: 111

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 23 Item No.	Number of Employees	Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Committee of Reduction (With 1955-1956 Budget Cols. 3 and 5 (-) Differe Force	Amount	Recommended by Office Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
1					To Comp. Reg:				- 1761																				1
2	3905	1	1	350 400	4400								110	PERSONAL SERVICES - PERMANENT															2
3	27120	2	8	275 335	31260					2127	2250	4377	B4	Accountant I	1	350 400	4350		- 50				1	375-430	4860	1	375-430	4860		3
4	4680	2.1	1	335 410	4920					15110	15720	30830	B405	Gen. Clerk Stenographer	14	275 335	52340	6	21030				8	270-350	33105	8	270-350	33105		4
5		2.2	1	200 310	3240					2460	2460	4920	B412	Senr. Clerk Stenographer	1	335 410	4920						1	355-425	5100	1	355-425	5100		5
6	3171	2.3	1	215 330	3830					1525	1680	3205	B454	Telephone Operator	1	260 310	3525		235				1	270-325	3530	1	270-325	3530		6
7	75097	3	16	400 465	87060					1905	1920	3825	B512	General Clerk Typist	1	275 330	3950		120				1	295-340	4070	1	295-340	4070		7
8	12812	4	2	455 525	12600					42132	43660	85792	T56	Probation Officer	26	405 465	135425	10	48365				18	420-485	102280	18	420-485	102280		8
9	8800	5	1	800	9600					6300	6300	12600	T60	Senr. Probation Officer	2	455 525	12600						2	490-550	13200	2	490-550	13200		9
1	135585		31		156910				- 1761	76359	78790	155149		TOTAL PERSONAL SERVICES	47		226710	16	69800				1	650	10300	1	650	10300		10
																							33		176145	33		176145		11
																														12
																														13
																														14
																														15
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BUDGET ESTIMATE INDEX NO. 111 OPPOSITE SHEET NO. 2 of 5

EXPLANATION SHEET

	ITEM	O.E.	
LINE 2	A	110	Decrease due to Limited Tenure Bookkeeper being laid off - New appointee off Civil Service list.
LINE 3	B	110	Increase due to Salary standardization ordinance increments. New positions necessary due to large increase of work.
LINE 5	C	110	Increase due to Salary standardization ordinance increments.
LINE 6	D	110	Increase due to Salary standardization ordinance increments.
LINE 7	E	110	Increase due to Salary standardization ordinance increments. New positions necessary due to large increase of work assigned to Adult Probation by Judges of the Superior and Municipal Courts.

CONTROLLER'S FORM No. 1950

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Adult Probation — Bureau or Division:

Appropriation Number 6.111 — Sheet Number 3 of 5 Sheets — Index Number 111

Class Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Period First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number as Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison as Requests With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of S. per cent	Amount	Number of Employees	Rate	Amount	Reference to Prior Year	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1	1349				1000	ORD 9624	4/56		100	512	488	1000	111	OVERTIME			2000		1000						2000			1100				1
2																																2
3	743				750					400	350	750	120	TEMPORARY SALARIES			1000		250						750			750				3
4																																4
5																																5
6													200	CONTRACTUAL SERVICES																		6
7	69				100					32	68	100	201	Local fares			100								88			88				7
8	662												202	Moving																		8
9					75						75	75	206	Travel expense			100		25						75			75				9
10	371				500					314	186	500	216	Maintenance & Repair-Auto(P)			800		100						600			600				10
11	56				100					12	88	100	218	Maintenance & Repair-Equip.			175		75						50			50				11
12	509												219	Maintenance & Repair-Other Equip.			100		100						100			100				12
13					100				150	179	71	250	224	Reproduction Bureau (P)			400		300						200			200				13
14	1223				1100	ORD 9624	4/56		100	654	446	1100	232	Telephone & Telegraph (P)			1300		200						1300			1200				14
15	420				470					350	120	470	233	Postage			900		330						500			500				15
16	89												234	Mimeographing			50		50						0							16
17	36				36						36	36	235	Subscriptions			36								36			36				17
18	457												236	Window washing (P)																		18
19	20												260	Other Professional Services																		19
20	210				50						50	50	298	Other Contractual Services			200		150						200			50				20
21	4122				2531				150	1541	1140	2681		TOTAL CONTRACTUAL SERVICES			4061		1530						3149			2849				21
22	2051				1700				150	1147	703	1850		Less: Transfers to Purchaser			2500		300						2100			2000				22
23	2071				831	ORD 9624	4/56		100	394	437	831		NET CONTRACTUAL SERVICES			1561		230						1049			849				23
24																																24
25																																25
26													300	MATERIALS AND SUPPLIES																		26
27					125						125	125	301	Tires and Tubes			125								125			125				27
28	681				600	ORD 9624	4/56		150	380	220	600	321	Fuel and Lubricants (P)			1000		450						850			850				28
29	1758				850				-150	331	369	700	371	Office stationery			1000		150						850			850				29
30	272				300					136	164	300	375	Stationery withdrawals from stores (P)			500		200						275			275				30
31	2711				1475				-150	847	878	1725		TOTAL MATERIALS & SUPPLIES			2625		250						2100			2100				31
32	953				900				100	516	384	900	Less:	Transfers to Purchaser			1500		600						1125			1125				32
33	1758				975	ORD 9624	4/56		-150	331	491	825		NET MATERIALS AND SUPPLIES			1125		150						975			975				33
34																																34
35																																35

BUDGET ESTIMATE INDEX NO. 111 OPPOSITE SHEET NO. 3 of 5

EXPLANATION SHEET

LINE	ITEM	O.E.
1	F	111 - Increase due to closing offices on Saturday mornings - One hour additional overtime needed to contact probationers.
3	G	120 - Increase to take care of sick leaves and vacations.
9	H	206 - Amount formerly appropriated insufficient.
10	I	216 - Two old automobiles 1946 Dodge and 1950 Ford will need extra repairs.
11	J	218 - To take care of office equipment - Typewriters, Dictating machines etc.
12	K	219 - For maintenance of old desks and chairs - refinishing of old office furniture necessary.
13	L	224 - Increase necessary as stationery requirements are increasing.
14	M	232 - Increase due to larger mail and correspondence, on account of increased case loads.
15	N	233 - do.
16	O	234 - For work done by Reproduction Department.
20	P	298 - For miscellaneous Contractual Services.
28	Q	321 - For necessary fuel & lubricants for six automobiles.
29	R	371 - Increase necessary to maintain sufficient supplies, on account of increased case loads.
30	S	300 - do.

CONTROLLER'S FORM No. 625v

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Adult Probation — Bureau or Division: — Appropriation Number: 6.111 — Sheet Number 4 of 5 Sheets — Index Number 111

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	Odds	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Compensation Requested With 1955 - 1956 Budget Cols. 1 and 3 (—) Decrease Force	Amount	Recommended by Chief Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of S. F. Number of Employees	Rate	Amount	Reason's Index	Line Number
1														400	EQUIPMENT																1
2	120													402	Office Directory (1)																2
3	114													402	Chair Lt. Oak Swivel (4)																3
4	141													402	Desk typewriter,left pedestal(1)																4
5	42													402	Posture chairs, Oak (1)																5
6	72													402	Typewriter tables 32x18" (6)																6
7	128													402	Chairs,wicker[4]Table & Settee																7
8	122													402	Sidechairs, Oak (12)																8
9	40													402	Armchairs Walnut (2)																9
10	95													402	Bookcase, Walnut (1)																10
11	38													402	Ash stands (4)																11
12	494													406	Carpet																12
13	19													406	Folding table 72x48" (1)																13
14	2242													456	Class "A"Automobile (2)																14
15						300					134		134	402	Desk Lt.Oak Semi-exec type(2)					- 300										T	15
16						88					122		122	402	Chair Lt.Oak swivel (4)					- 88										T	16
17						110						30	30	402	Lt.Oak Typewriter Desk 32x42" (1)					- 110										T	17
18						37						37	37	402	Posture chairs (1)					- 37										T	18
19						27						27	27	402	Typewriter tables (2)					- 27										T	19
20						340					363		363	412	Audograph Dictating Machine(1)					- 340										T	20
21						400					241	136	377	412	2-Dwr.Stl.File w/lock B Grade (3)					- 400										T	21
22											212		212	412	Kardexes Unit of 8 books															T	22
23														402	Typewriters (4)			768	768				185								23
24														402	Desk Lt.Oak Semi-Exec. (10)			750	750				150								24
25														402	Chairs Lt. Oak Swivel (10)			220	220				45								25
26														402	Desk Steno 30x5ft. (6)			996	996				0								26
27														402	Posture chairs (6)			234	234				0								27
28														412	2-dwr. File Cabinets (5)			375	375				0								28
29														412	Dictating & Transcriber-Audograph(1)			716	716				716								29
30														412	Card Cabinet Stl.3x5"cards(1)			289	289				289								30
31														456	Class "A"Automobiles (2)			3450	3450				1400								31
32	3667					1302					1072	230	1302		TOTAL EQUIPMENT			7698	6396				2785								32
33						1302					1072	230	1302	Less	Transfer to Purchaser			7698	6396				2785								33
34	3667					-					-	-	-		NET EQUIPMENT								0								34
35																															35

LINE	ITEM	O.E.	
15 to 22	T	402	Non-recurrent.
23	AA	402	~~Four~~ ONE new typewriters needed(seven typewriters need frequent repairs).
24	BB	402	To provide facilities for new employments.
25	CC	402	do.
26	DD	~~402~~	~~do.~~
27	EE	~~402~~	~~do.~~
28	FF	~~402~~	~~do.~~
29	GG	412	do.
30	HH	412	Present equipment overcrowded - additional section needed.
31	II	456	One old 1946 Dodge - mileage 71,000 miles necessitating much repairs(last 6 mos. $314.00) ~~One new automobile required to provide transportation.~~

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Adult Probation — Bureau or Division: — Appropriation Number: 6.111 — Sheet Number: 5 of 5 Sheets — Index Number: 111

Line Number	Actual Expenditure 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 5 and 9 (—) Decrease Force	Amount	Recommended by Office Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference or Use
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													800	FIXED CHARGES															
2	35				35					34		34	815	Burglary & Safe Insurance			35							35			35		
3	15000				15000					7500	7500	15000	880	Rent - Real Property			15000							15000			15000		
4	15035				15035					7534	7500	15034		GROSS FIXED CHARGES			15035							15035			15035		
5	15000				15000					7500	7500	15000	Less:	Transfers to Real Estate Dept.			15000							15000			15000		
6	35				35					34	-	34		NET FIXED CHARGES			35							35			35		
7																													
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EXPLANATION SHEET

113

INDEX NO.-16- ART COMMISSION

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	4,554	4,854	4,822	6,720	5,930	8,400	8,400	8,400	9,420	9,600	10,620	10,680
Number of Employments	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)
Temporary Salaries	-	-	-	-	84	91	100	120	252	175	177	188
Contractual Services	93	231	244	250	212	453	392	468	402	393	389	574
Municipal Band	14,990	14,990	14,598	15,000	14,994	14,659	17,496	19,940	20,000	19,999	24,273	24,991
Municipal Symphony Concerts	89,911	91,085	81,102	85,594	119,747	96,047	77,306	81,112	69,748	86,626	106,525	99,868
Municipal Chorus	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	6,000	6,000	6,000
Furthering Visual Arts	-	-	-	11,750	10,538	-	9,968	5,775	4,839	9,864	9,963	9,878
Civic Design Committee	-	-	-	-	-	-	-	-	106	148	223	215
Surveying and Restoring Works of Art	-	-	-	-	-	-	-	-	-	1,750	-	
Materials & Supplies	69	48	43	64	286	134	149	187	100	214	119	179
Placing of Statue - "WHALES"	-	-	-	5,000	-	-	-	-	-	-	-	-
Equipment	-	-	-	496	81	73	-	239	-	2,000	-	42
Exhibition Equipment	-	-	-	-	-	-	-	4,050	-	-	1,959	1,992
Improvements	-	-	-	-	-	-	-	363	-	-	-	-
Fixed Charges	-	-	-	-	58	-	-	-	-	-	-	-
TOTAL	114,617	116,208	105,809	129,874	157,030	124,857	118,811	125,674	109,867	136,709	160,268	154,607

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ART COMMISSION — Bureau or Division: — Appropriation Number: 6.113 — Sheet Number: 1 of 4 Sheets — Index Number: 113

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. (Item No.)	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES (1st - 10th): Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests: With 1955-1956 Budget Cols. 3 and 5 (+or-) Decrease: Force	Amount	Recommended by Other Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1														RECAPITULATION															
2	10,680		2		11,220					5,610	5,610	11,220	110	Permanent Salaries	2		11,220					2		11,760					
3	188				200					151	49	200	120	Temporary Salaries			200							200					
4	574				550					422	128	550	200	Contractual Services			550							550					
5	215				400					120	280	400	200.001	Civic Design Committee			400							250					
6													200.002	Placing Statue "Whales"			5,000		5,000					5,000					
7	24,991				25,635					11,586	14,049	25,635	271.000	Municipal Band			25,635							23,000					
8	99,868				100,000					91,792	8,208	100,000	271.001	Municipal Symphony Concerts			100,000							100,000					
9	6,000				6,000					3,000	3,000	6,000	271.002	Municipal Chorus			6,000							6,000					
10													271.003	Mozart Bicentennial Concert			1,500		1,500					0					
11	9,878				2,500				9,950	17,177	273	17,450	273.	Furthering Visual Arts			10,000		2,500					10,000					
12																													
13	179				171					23	148	171	300	Materials and Supplies			300		129					171					
14	42				5,100				-4,950	33	5,067	5,100	400	Equipment			0		-5,100										
15	1,992				2,000				-2,000	0	0	0	498	Exhibition Equipment			2,000		-					2,000					
16																													
17	0				3,000				-3,000	0		0	800	Fixed Charges			4,120		1,120					4,120					
18																													
19	154,607		2		161,776				0	129,914	36,812	166,726		Gross Total Budget	2		166,925		5,149			2		163,051					
20													300	IMPROVEMENTS GROSS TOTAL BUDGET															
21													Less:	Transfer to Purchaser															
22	361				420					366	54	420	200	Contractual Services			420							420					
23	20				21					-	21	21	300	Materials and Supplies			21							21					
24					5,100				-4,950	33	5,067	5,100	400	Equipment			0		-5,100										
25	381				5,541				-4,950	399	5,142	5,541		Total Transfers			441		-5,100					441					
26																													
27	154,226		2		156,235				4,950	129,515	31,670	161,185		Net Budget	2		166,484		10,249			2		162610					
28																													
29																													
30																													
31																													
32																													
33																													
34																													
35																													

CONTROLLER'S FORM No. 0250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ART COMMISSION — Bureau or Division: — Appropriation Number: 6.113 — Sheet Number: 2 of 4 Sheets — Index Number: 113

Line Number	Actual Expenditures 1954 - 5510 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. 19 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 9 Months (Dollars Only)	Pressels Last 3 Months (Dollars Only)	Pressels for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1956 - 1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													110	Permanent Salaries															1
2	6,780	1	1	600	7,200					3,600	3,600	7,200	B-57	Secretary-Art Commission	1	600	7,200						1	630	7,560	1	630	7560		2
3	3,900	2	1	275-335	4,020					2,010	2,010	4,020	B-408	General Clerk-Stenographer	1	275-335	4,020						1	290-350	4,200	1	290-336	4200		3
4	10,680		2		11,220					5,610	5,610	11,220		Total Permanent Salaries	2		11,220						2		11,760	✓		11760		4
5																														5
6																														6
7																														7
8																														8
9																														9
10																														10
11																														11
12																														12
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30																														30
31																														31
32																														32
33																														33

CONTROLLER'S FORM No. 4700

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ART COMMISSION — Bureau or Division: — Appropriation Number: 6.113 — Sheet Number: 3 of 4 Sheets — Index Number: 113

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	I DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request with 1955-1956 Budget Cols. 1 and 8 (—) Decrease Number	Amount	(2) BUDGET as Recommended by Mayor Number of Employees	Rate	Amount (Dollars Only)	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Letter
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
1	186				200					151	49	200	120	Temporary Salaries			200						200				
2																											
3													200	Contractual Services													
4	15				25					7	18	25	218	Maint.& Repair Office Equip.			25						25				
5					70					37	33	70	224	Services of Reproduc.Eq.(Pur)			70						70				
6	361				350					329	21	350	232	Telephone & Telegraph (Pur)			350						350				
7	100				50					20	30	50	233	Postage			50						50				
8	53 45				55					- 9	- 26	- 35	234 235	Official Printing & Advertising Subscriptions			55						55				
9					0					20	0	20	298	Other Contractual Services													
10	574				550					423	128	550		Total Contractual Services			550						550				
11	361				420					366	54	420	Less:	Transfers to Purchaser			420						420				
12																											
13	213				130					56	74	130		Net Contractual Services			130						130				
14													200.														
15	215				400					130	280	400	001	Civic Design Committee			400						250				
16													200. 002	Placing Statue "Whales"			5,000		5,000				5,000				A
17	24,991				25,635					11,586	14,049	25,635	271. 000	Municipal Band			25,635						23,000				
18																											
19	99,868				100,000					91,792	8,208	100,000	271. 001	Municipal Symphony Concerts			100,000						100,000				
20																											
21	6,000				6,000					3,000	3,000	6,000	271. 002	Municipal Chorus			6,000						6,000				
22													271. 003	Mozart Bicentennial Concert			1,500		1,500				0				B
23																											
24	9,878				7,500	Tr 685 Tr 303			-150 10,100	17,177	273	17,450	273	Furthering Visual Arts			10,000		2,500				10,000				C
25																											
26																											
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ART COMMISSION BUDGET ESTIMATE INDEX NO. 113 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

A. PLACING STATUE "WHALES". This amount is to definitely secure the permanent placing and installing of the $75,000 valued piece of sculpture by the eminent sculptor Robert Howard. This magnificent piece that won international recognition in the San Francisco Building during the 1939 Exposition on Treasure Island, is now in so-called storage (open air) in Golden Gate Park, and if not immediately treated and placed in a suitable site, will be in a state of ruin as so many of the works of art from former Fairs are in today. The $5,000 requested by the Art Commission, plus similar amounts from the Recreation and Park and the California Academy of Sciences, would completely cover the cost of the removal and permanent installation in front of the California Academy of Sciences in Golden Gate Park.

B. Mozart Bicentennial Concert. This amount is required for rental of Auditorium and incidental expenses for the City's observance of Mozart's bicentennial. Chorus, artists, and musicians are donating their services.

C. Visual Arts. This amount we deem necessary to cover decorations and an enlarged show. The Performing Arts enhanced the Festival so much last year but there was quite a shortage of funds to do it properly.

CONTROLLER'S FORM No. 0250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ART COMMISSION — Bureau or Division: — Appropriation Number: 6.113 — Sheet Number: 4 of 4 Sheets — Index Number: 113

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request with 1955-1956 Budget Cols. 9 and 8 (+) Increase (-) Decrease: Force	Amount	Recommended by Chief, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
1													300	Materials and Supplies													
2	159				150					23	127	150	371	Books, Stationery, etc.,			279		129					150			140	D
3	20				21						21	21	375	Stationery Withdrawals from Stores(P)			21							21			21	
4	179				171					23	148	171		Total Materials and Supplies			300		129					171			161	
5	20				21						21	21	Less:	Transfers to Purchaser			21							21			21	
6	159				150					23	127	150		Net Materials and Supplies			279		129					150			140	
7																											
8						Tr 685 Tr 303			150 -5,100				400	Equipment														
9					40					33	7	40	402	Office Chair													
10					100						100	100	402	Bookcases													
11					10						10	10	402	Clock													
12					3,750						3,750	3,750	498	Aluminum Frames (44)													
13					1,200						1,200	1,200	498	Tables (60)													
14	42												402	1 Office Chair													
15																											
16																											
17	42				5,100				-4,950	33	5,067	5,100		Total Equipment			0		-5,100								
18					5,100				-4,950	33	5,067	5,100	Less:	Transfers to Purchaser			0		-5,100								
19	42				0				0	0	0	0		Net Equipment			0		0								
20																											
21	1,992				2,000	Tr 303			-2,000	0	0	0	498	Exhibition Equipment			2,000							2,000			2000	
22																											
23									-3,000				800	Fixed Charges													
24	0				3,000					0	0	0	880	Rental-Civic Auditorium			4,120		1,120					4,120			3000	E
25					3,000	Tr 303			-3,000	0	0	0		Total			4,120		1,120					4,120			3000	
26																											
27																											
28																											
29																											
30																											
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32																											
33																											
34																											
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ART COMMISSION BUDGET ESTIMATE INDEX NO. 113 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

D. We are pinched for funds on this account.

E. RENTAL, CIVIC AUDITORIUM. The additional amount needed here for this account is to cover insurance on the Civic Auditorium and for lighting, which we found necessary after setting up last year's Art Festival.

EXPLANATION SHEET

115

INDEX NO. →,- ASSESSOR

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	201,923	229,108	250,329	321,156	363,025	412,005	440,986	501,097	572,426	605,167	652,460	701,179
Number of Employments - Permanent	(72)	(78)	(82)	(98)	(103)	(108)	(108)	(124)	(128)	(131)	(133)	(136)
Number of Employments - Interdepartmental	-	-	-	-	-	(6)	(6)	-	-	-		-
Allowance for Overtime	-	7,308	8,775	9,871	8,337	6,923	7,222	8,157	1,586	2,122	2,859	2,498
Temporary Salaries	75,335	92,910	95,596	110,376	110,077	112,609	107,503	103,634	124,540	124,010	124,599	124,710
Allowance for Use of Employees' Cars	5,155	6,328	8,508	8,024	7,367	7,783	9,578	8,898	10,105	11,047	10,968	12,382
Maintenance & Repair of Auto Equipment	168	433	367	382	271	290	419	673	568	706	601	270
Rental of Office Machines & Equipment	9,692	10,146	10,289	11,042	12,781	15,652	17,344	20,085	21,281	22,074	22,008	22,021
Professional & Special Services										4,872		
Other Contractual Services	12,189	13,537	12,408	11,190	18,139	16,165	20,678	22,280	24,547	26,143	28,384	31,425
Fuels, Illuminants & Lubricants	211	259	182	181	283	407	430	475	372	433	403	356
Stationery & Office Supplies	7,744	7,913	9,638	10,401	14,958	14,915	14,476	15,016	15,923	14,837	14,564	14,625
Other Materials & Supplies	38	30	-	-	-	31	-	-	89	ø	627	17
Equipment	800	1,369	2,944	3,989	7,935	5,954	3,991	2,521	2,354	4,127	1,822	3,142
Fixed Charges	33	33	33	49	159	120	120	15	15	15	15	15
Improvements	140	-	-	-	6,536	-	-	-	-	-	-	-
TOTAL	313,428	369,374	399,069	492,661	549,768	592,854	622,747	682,851	773,806	815,553	859,810	912,640

CONTROLLER'S FORM No. 4153

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ASSESSOR — Bureau or Division: — Appropriation Number: 6.115 — Sheet Number 1 of 6 Sheets — Index Number 115

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 9 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1														RECAPITULATION															1
2	701,179		141		785,660				-33,898	358,017	391,950	749,967	110	PERMANENT SALARIES	175		955,375	34	169,715				143		837,375	14v		833745	2
3	2,498				2,500					213	2,287	2,500	111	ALLOWANCE FOR OVERTIME			2,700		200						2,500			2500	3
4	124,710				124,880					8,659	116,221	124,880	120	TEMPORARY SALARIES			167,815		42,935						120,000			116000	4
5	53,716				67,820				100	34,471	29,807	64,278	200	CONTRACTUAL SERVICES			70,825		3,005						65,389			63389	5
6	12,382				8,900					2,542	6,358	8,900	203	ALLOWANCE EMPLOYEES' CARS			19,200		10,300						12,382			12382	6
7	--				--					--	--	--	269	PROFESSIONAL & SPECIAL SERVICES			15,000		15,000						5,000			0	7
8	14,998				16,218					11,481	4,737	16,218	300	MATERIALS AND SUPPLIES			20,379		4,161						15,693			15693	8
9	3,242				11,412					8,733	1,915	10,648	400	EQUIPMENT			16,700		5,288						5,415			5415	9
10	15				15					15	--	15	800	FIXED CHARGES			15								15			15	10
11	912,640		141		1017,405				-33,798	424,131	553,275	977,406		TOTAL	175		1,268,009	34	250,604				143		1,063,769	14v		1049139	11
12														LESS: TRANSFER TO PURCHASER														12
13	4,562				12,526				100	5,434	6,456	11,890	200	CONTRACTUAL SERVICES			15,222		2,696						11,926			11926	13
14	828				1,218					572	646	1,218	300	MATERIALS & SUPPLIES			1,268		50						1,193			1193	14
15					11,412					8,733	1,915	10,648	400	EQUIPMENT			16,700		5,288						5,415			5415	15
16	5,390				25,156				100	14,739	9,017	23,756		TOTAL TRANSFER			33,190		8,034						18,534			18534	16
17	907,250		141		992,249				-33,898	409,392	544,258	953,650		NET TOTAL	175		1,234,819	34	242,570				143		1,045,235	14v		1030605	17
18																													18
19																													19
20																													20
21																													21
22														INTRA FUND RECEIPT															22
23														FROM TAX COLLECTOR - PURCHASE & USE TAX															23
24			5		30,000									5 O-15 PROPERTY AUDITORS	5		30,000						5		30,000	5		31500	24
25			1		6,000									1 G-16 SUPERVISING PERSONAL PROPERTY APPRAISER	1		6,300		300				1		6,000	1		6440	25
26																													26
27			6		36,000									TOTAL	6		36,300		300				6		36,000	6		37440	27
28																													28
29																													29
30																													30
31																													31
32																													32
33																													33
34																													33

CONTROLLER'S FORM No. 0350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ASSESSOR — Bureau or Division: — Appropriation Number: 6,115 — Sheet Number: 2 of 6 Sheets — Index Number: 115

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. 5 — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 5 and 8 (—) Decrease: Force	Amount	Recommended By Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1						To Comp. Res.			-34,123				110	PERSONAL SERVICES - PERMANENT SALARIES															
2	16,800	1	1	1600	19,200					9,600	9,600	19,200	Z-4	ASSESSOR	1	1600	19,200					1	1600	19,200	1	1600	19200		
3	6,600	2	1	590	7,080					3,540	3,540	7,080	B99	CONFIDENTIAL SECRETARY	1	590	7,080					1	630	7,560	1	630	7560		
4	6,780	3	1	490 590	7,080					3,540	3,540	7,080	B100	SUPV. REAL PROPERTY RECORDS	1	490 590	7,080					1	530-635	7,620	1	530 635	7620		
5	6,240	4	1	460 530	6,360					3,180	3,180	6,360	B101	SUPV. PERSONAL PROPERTY RCDS	1	460 530	6,360					1	460-550	6,600	1	460 550	6600		
6	-									-	-	-	B106	CASHIER	1	500 575	6,900	1	6,900			0		0	0		0		A
7	-									-	-	-	B210	OFFICE ASSISTANT	1	230 265	2,850	1	2,850			0		0	0		0		B
8	15,617	6	5	270 325	18,780	a				9,340	9,510	18,850	B222	GENERAL CLERKS	5	270 325	19,270		490			5	285-340	20,120	5	285 340	20120		C
9	3,545	7	1	525 400	4,800					600	1,950	2,550	B228	SENIOR CLERK	1	325 400	3,900		- 900			1	360-420	4,320	1	360 420	4320		C
10	5,510	8	1	450 530	6,135	6/9/55	Tr. From Comp. Res		225	3,180	3,180	6,360	B235	DIRECTOR OF SERVICE	1	450 530	6,360		225			1	500-600	7,200	1	500 600	7200		C
11	18,850	9.1	6	250 310	21,440					10,106	10,540	20,646	B309	KEY PUNCH OPERATOR IBM	8	250 310	27,740	2	6,300			7	275-330	26,215	7	275 330	26215		D
12	26,903	10	7	500 360	29,895					12,916	14,760	27,676	B310	TABULATING MACHINE OPR. IBM	7	300 360	29,850		- 45			7	315-380	31,485	7	315 380	31485		C
13	5,040	10.1	1	370 440	5,280					2,640	2,640	5,280	B310.1	SENIOR TAB.MACH. OPR. IBM	2	370 440	9,720	1	4,440			2	385-460	10,260	2	385 460	10260		E
14	6,300	11	1	470 560	6,720					3,360	3,360	6,720	B310.4	SUPERVISOR TABULATING DIV.	1	470 560	6,720					1	500-600	7,200	1	500 600	7200		
15	10,080	12	2	375 450	10,800					5,400	5,400	10,800	B330	PHOTOGRAPHER	1	375 450	19,800	2	9,000			2	480-480	11,520	2	480 480	11520		F
16	38,413	13	10	275 335	40,130					18,736	20,090	38,826	B401	GENERAL CLERK-STENOGRAPHER	14	275 335	53,400	4	13,270			10	330-350	42,000	10	350	42000		G
17	13,674	14	3	333 410	14,760					5,117	6,930	12,047	B412	SENIOR CLERK STENOGRAPHER	3	333 410	13,860		- 900			3	355-425	14,580	3	355 425	14580		C
18	7,240	15	2	260 310	7,430					3,633	3,720	7,353	B454	TELEPHONE OPERATOR	2	260 310	7,440		10			2	270-325	7,800	2	270 325	7800		E
19	39,495	16	11	275 330	43,195					20,070	21,645	41,715	B512	GENERAL CLERK-TYPIST	11	275 330	43,370		175			11	285-340	44,655	11	285 340	44655		G
20	7,007	17	3	320 380	11,700					1,891	5,940	7,831	F100	JUNIOR DRAFTSMAN	3	320 380	12,180		480			3	340-390	13,590	3	340 390	13300		K
21	10,620	18	2	415 475	11,400					5,700	5,700	11,400	F102A	DRAFTSMAN, CIVIL	3	415 475	16,380	1	4,980			2	430-495	11,880	2	430 495	11880		E
22			SALARY ORD. SEC. NO. 5.1																											
23	64,713	19	13	440 500	73,740					31,484	36,520	68,004	G2	LAND APPRAISER	18	440 500	100,360	5	26,620			13	450-520	78,160	13	450 520	78160		I
24	20,100	20	3	500 600	21,050					10,500	10,550	21,050	G4	SUPV. LAND APPRAISER	3	500 600	21,350		300			3	530-635	22,860	3	530 635	22860		J
25	8,800	21	1	675 775	9,300					4,650	4,650	9,300	G5	CHIEF LAND APPRAISER	1	675 775	9,300					1	680-815	9,780	1	680 815	9780		
26	101,440	22	21	440 500	123,200					56,138	61,660	117,798	G8	BUILDING APPRAISER	23	440 500	166,740	8	43,540			21	450-520	139,135	21	450 520	130,135		I
27	26,903	23	4	500 600	28,800					13,890	14,400	28,290	G10	SUPV. BUILDING APPRAISER	4	500 600	28,800					4	530-635	30,480	4	530 635	30480		
28	8,800	24	1	675 775	9,300					4,650	4,650	9,300	G11	CHIEF BUILDING APPRAISER	1	675 775	9,300					1	680-815	9,780	1	680 815	9780		
29	136,859	25	27	440 500	157,660	7-22-55 ORD.#9215 -1	440 500	-6,000		68,508	76,020	144,528	G15	PROPERTY AUDITOR	34	440 500	195,040	7	37,380			26	450-520	159,975	24	450 520	148185		K
30	6,900	26	1	500 600	7,200					3,600	3,600	7,200	G15.1	WESE. & PROBATE EST. APPR.	1	500 600	7,200					1	530-635	7,620	1	530 635	7620		
31	33,870	27	5	500 600	35,425	7-22-55 ORD.#9215 1	500 600	6,000		18,200	20,725	38,925	G16	SUPV. PERS. PROP. APPRAISER	6	500 600	41,725	1	6,300			6	530-645	44,610	6	530 635	44610		C
32	8,300	28	1	675 775	9,100					4,500	4,600	9,100	G17	CHIEF PERS. PROP. APPRAISER	1	675 775	9,300		200			1	680-815	9,780	1	680 815	9780		C
33	5,880	29	1	440 500	6,000					3,000	3,000	6,000	G18	ASSISTANT MARINE SURVEYOR	1	440 500	6,000					1	450-520	6,240	1	450 520	6240		
34	6,900	30	1	500 600	7,200					3,600	3,600	7,200	G19	MARINE SURVEYOR	1	500 600	7,200					1	530-635	7,620	1	530 635	7620		
35	10,800	31	1	950	11,400					5,700	5,700	11,400	G20	CHIEF ASSISTANT ASSESSOR	1	950	11,400					1	1000	12,000	1	1000	12000		

Line 6 A B-106 Cashier, Assessor's Office. The Assessor's Office collects and accounts for over $7,600,000 in Personal Property taxes annually. Responsibility for collecting and accounting for these sums should be the function of a Cashier, The Civil Service Commission in 1952 agreed that a Cashier, B106, should be made responsible for the collection and accounting for these sums. Action of the Board of Supervisors on May 15, 1953 eliminated this position from the Assessor's Budget with the result that responsibility for these moneys has had to be assigned to a Property Auditor, 0-15. It is requested that a B-106, Cashier be restored to the staff of this office.

Line 7 B B-210, Office Assistant (1). To maintain detailed records of stock room inventory for office, to run errands, to pick up and distribute the mail, to operate mailing machine during the filing season and to perform various routine office tasks.

Line 8 C Normal changes due to Salary Standardization account for these increases and decreases.

Line 11 D B-309A, Key Punch Operator IBM (2). Increased work load in preparation and printing of the Assessment Roll and tax bills requires the addition of two permanent B-309-A, Key Punch Operators, IBM. Otherwise the employment of temporary personnel plus overtime payments will be required.

Line 13 E B-310.1, Senior Tabulating Machine Operator (1). One permanent B-310.1, Senior Tabulating Machine Operator IBM is required to keep pace with the increased work load involved in preparation and printing of Assessment Roll and tax bills. Otherwise this operation will require the employment of temporary personnel and overtime payments.

Line 15 F B-330, Photographers (2). The Board of Supervisors sitting as a County Board of Equalization requires photographs of structures involved in protested assessments. The building records of the Assessor's Office are incomplete without a photograph of each building in San Francisco. To execute the photography program of this office two additional B-330 Photographers are required.

Line 16 G B-408, General Clerk Stenographer (4). These are required for service as follows:

One in the Land Division to replace a temporary employee.

One in the Veteran's Division to replace a temporary employee who has served for nine years in a temporary status.

Two for the Public Service and Information Division which processes requests for information aswell as all claims for Welfare Exemption.

Line 21 H F-102-A, Draftsman, Civil (1). Because of the heavy workload of the Drafting Section and the practical impossibility of keeping Junior Draftsmen, F-100, who accept positions in this office only long enough to qualify for higher paying positions with the State, this particular classification, F-102-A, Draftsman, Civil, is requested.

Line 23 I 0-2, Land Appraiser (5). The Mayor's Survey and Report of the Assessor's Office in 1950 indicated the need for 16 Land Appraisers. At present there are 13 Land Appraisers on the staff. Increased workload requires a staff of 18 Land Appraisers, five more than there are currently available.

Line 26 J 0-8, Building Appraiser (8). The Mayor's Report, above referred to, indicated the need of a staff of 26 Building Appraisers. Increased workload in this division raises the required figure for a staff of 29, eight more than are currently available.

Line 29 K 0-15, Property Auditor (8). 26 Personal Property Auditors are carried on the rolls of this office. Six of these are assigned to work in the Purchase & Use Tax Section leaving only 20 for Personal Property audits. The Mayor's Report, above referred to, calls for a staff of 23 Personal Property Auditors. Increased workload indicates the need for eight new Personal Property Auditors giving us a Personal Property audit staff of 34 including the six auditors assigned to Purchase & Use Tax work.

SHEET 3 Line 3 L K-6, Senior Attorney (Civil) (1). An attorney to properly advise the Assessor in the legal aspects of various problems arising in his office to be continuously available for consultation is essential to this office.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS

FISCAL YEAR 1956-1957

Department, Board or Commission: ASSESSOR — Bureau or Division: — Appropriation Number: 6.115 — Sheet Number: 3 of 6 Sheets — Index Number: 115

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Title	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	* CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 6 and 8 (—) Decrease Number	Amount	Recommended by Officer, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1													110	PERSONAL SERVICES - PERMANENT SALARIES (Cont'd)														
2	8,400	32	1	650 750	9,000					4,500	4,500	9,000	021	ADMINISTRATIVE ASSISTANT	1	650 750	9,000						1	655-785	9,420	1	WJ. 785	9420	
3	-	-	-	-	-					-	-	-	9YY REAL ESTATE ANALYST E6	SENIOR ATTORNEY - CIVIL	1	750	9,000	1	9,000				0		0	1 0	WJ. 785	9420 0	
4	4,800	32.1	1	425	5,100					2,550	2,550	5,100	01	CHAUFFEUR	1	425	5,100						1	450	5,400	1	450	5400	
5	701,173		141		785,660				-33,898	358,017	391,950	749,967		TOTAL PERMANENT SALARIES	175		955,375	34	169,715				143		837,375	141		833745	
6																												
7																												
8																												
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24																												
25																												
26																												
27																												
28																												
29	Line 8, a. General Clerk hired on 5/2/55. Additional																											
30	Increment on Salary Standardization taken																											
31	from surplus on Line 9, Senior Clerk.																											
32																												
33																												
34																												
35																												

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ASSESSOR — Bureau or Division: — Appropriation Number: 6.115 — Sheet Number 4 of 6 Sheets — Index Number 115

Line Number	Actual Expenditure 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Ords	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 9 and 8 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1	2,498				2,500					213	2,287	2,500	111	ALLOWANCE FOR OVERTIME			2,700		200					2,500			2500	M	1
2																													2
3																													3
4	124,710				124,880					8,659	116,221	124,880	120	TEMPORARY SALARIES			167,815		42,935					120,000			116000	N	4
5																													5
6																													6
7													200	CONTRACTUAL SERVICES															7
8	1,415				4,980					1,883	2,728	4,611	201	LOCAL FARES			1,700		-3,280					1,415			1415	O	8
9	-				1,180					1,162	- 0 -	1,162	202	FREIGHT CHARGES			750		- 430					330			330	P	9
10	75				75					31	44	75	205	STORAGE OF AUTOMOTIVE EQUIP.			75							75			75		10
11	7,055				8,400					4,779	1,500	6,279	206	TRAVEL EXPENSE			9,000		600					9,000			7000	O	11
12	270				100	Tr.555 11-10-55			100	106	94	200	216	MAINT.& REP.AUTO.EQUIP.(PUR)			550		450					500			500	R	12
13	1,132				900	b				695	435	1,130	218	MAINT.& REP. OFFICE EQUIP.			900							400			400		13
14	-				8,000					3,507	4,001	7,508	224	SERV.OF PUR.REPRO. BUR.(PUR)			9,800		1,800					7,000			7000	S	14
15	3,812				3,850					1,629	1,977	3,606	232	TELEPHONE & TELEGRAPH (PUR)			4,200		350					3,850			3850	T	15
16	6,594				5,500					1,799	3,701	5,500	233	POSTAGE			6,500		1,000					5,900			5900	U	16
17	2,982				3,109					1,448	1,600	3,048	234	BOOKBINDING & BLUEPRINTING			3,109							3,109			3109		17
18	617				750					396	272	668	235	SUB. TO PERIODICALS			785		35					600			600	V	18
19	480				576					192	384	576	240	TELEPHONE DIRECTORY SERV.(PUR)			672		96					576			576		19
20	22,021				30,000					16,590	12,775	29,365	241	RENTAL OF OFFICE MACHINES & EQUIP.			32,234		2,234					32,234			32234	W	20
21	7,263				400					254	296	550	298	OTHER CONTRACTUAL SERVICES			550		150					400			400	X	21
22	53,716				67,820				100	34,471	29,807	64,278		TOTAL CONTRACTUAL SERVICES			70,825		3,005					65,389			63389		22
23																													23
24	4,562				12,526				100	5,434	6,456	11,890		LESS: TRANSFERS TO PURCHASER			15,222		2,696					11,926			11926		24
25	49,154				55,294					29,037	23,351	52,388		NET CONTRACTUAL SERVICES			55,603		309					53,463			51463		25
26																													26
27																													27
28	12,382				8,900					2,542	6,358	8,900	203	ALLOWANCE FOR USE OF EMP. CARS			19,200		10,300					12,382			12382	Y	28
29																													29
30	-																												30
31	- 0 -				- 0 -					- 0 -	- 0 -	- 0 -	269	PROFESSIONAL & SPECIAL SERVICES			15,000		15,000					5,000			0	Z	31
32																													32
33																													33
34																													34
35																													35

Line 13, b: Surplus needed in this account to be taken from surplus anticipated in O.E. 205, Travel Expense.

Line 1 M Appro. 111 ALLOWANCE FOR OVERTIME. This amount is based on the experience of the past several years.

Line 4 N Appro. 120 TEMPORARY SALARIES. This amount covers temporary personnel required to produce the Assessment Roll; to deliver Personal Property Demands to every potential assessee and to help in the various phases of processing the returns.

Line 8 O Account 201 - LOCAL FARES. This amount is required for the field activity of this office for personnel not using automobiles.

Line 9 P Account 202 - FREIGHT CHARGES. Drayage for in delivery of two 083 IBM Sorters and return to IBM of two 082 IBM Sorters.

Line 11 Q Account 206 - TRAVEL EXPENSE. This covers the cost of out-of-state audits and out-of-city audits of firms operating in San Francisco with headquarters elsewhere. This program has been highly productive and it is proposed to increase the scope of these audits by adding the northwest to the area covered. The balance of this sum will be required for travel purposes as follows: The Assessor's Convention, legislative hearings, meetings with the State Board of Equalization and other meetings throughout the State.

Line 12 R Account 216 - MAINTENANCE AND REPAIR OF AUTOMOTIVE EQUIPMENT (PUR).

Increase is due to expected normal repairs on two recently acquired automobiles.

Line 14 S Account 224 - SERVICES OF PURCHASER'S REPRODUCTION BUREAU. This amount represents the cost of the map, blueprinting and transcript work as well as the reproduction of various forms needed during the year. The Land Division estimates its needs for transcripts of records of property exchange at $7,500. $800.00 of this amount is required for special microfilming of old but needed records. Increase in the volume of map work will account for a considerable portion of the balance.

Line 15 T Account 232 - TELEPHONE AND TELEGRAPH. Relocation and installation of more telephone locals for more efficient service to the public is covered by this sum.

Line 16 U Account 235 - POSTAGE. Increase in the volume of mail transactions, veteran inquires and protests, welfare organization filings and an increase in office mail generally is covered by this estimate.

Line 18 V Account 239 - SUBSCRIPTIONS TO PERIODICALS. Professional publications keep our technical staff abreast of current information and practices in the appraisal field.

Line 19 V-1 Account 240 - TELEPHONE DIRECTORY SERVICE. Reverse Telephone Directory service is required by the Real Property Records Section for getting accurate and complete information.

Line 20 W Account 241 - RENTAL OF OFFICE MACHINES AND EQUIPMENT. This amount reflects increase rental for new IBM equipment - two 083 Sorters at $130 per month in place of two 082 Sorters at 160. per month (returned to IBM). Monthly rental of IBM equipment amounts to $2660 per month.

Line 21 X Account 298 - OTHER CONTRACTUAL SERVICES. This figure covers the cost of Sanborn Map corrections. (11 Map Books at $60.00 per book).

Line 28 Y Account: 203 - ALLOWANCE FOR USE OF EMPLOYEES CARS. This amount covers the payment for use of employees cars. 64 rendering cars at $25.00 per month each; daily maximum mileage @ 1.0% per mile -- 15 plus miles; daily maximum allowance available - $1.25 per day per man.

Line 31 Z Account 269 - PROFESSIONAL AND SPECIAL SERVICES. Board of Supervisors sitting as a County Board of Equalization requires photograms of buildings involved in a protested assessment. To complete building records of the Assessor, a photograph of each structure in San Francisco is required. The cost of this project is estimated at $30,000. Request is herein made for an amount sufficient to have half the project completed in the 1956-1957 fiscal year and request will be made to complete the

CONTROLLER'S FORM No. 0239

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission ASSESSOR Bureau or Division _____ Appropriation Number 6.115 Sheet Number 5 of 6 Sheets Index Number 115

Line Number	Actual Expenditure 1954 - 1955 (Dollars Only)	TISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	BUDGET SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual 8 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable Tot Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Offic. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													300	MATERIALS AND SUPPLIES															1
2	17				-0-					-	-	-	301	TIRES & TUBES			-												2
3	356				450					189	261	450	321	GASOLINE, OIL LUB. SUPPLIES (PUR)			450							450			450		3
4					268					268	0	268	370	CITY DIRECTORY (PUR)			268							268			268		4
5	14.153				15,000					10,909	4,091	15,000	371	STATIONERY & OFFICE SUPPLIES			19,111		4,111					14,500			14500		5
6	472				500					115	385	500	375	STATIONERY, WITHDRAWAL STORES (PUR)			550		50					475			475		6
7	14.098				16,218					11,481	4,737	16,218		TOTAL MATERIAL & SUPPLIES			20,379		4,161					15,693			15693		7
8																													8
9	828				1,218					572	646	1,218		LESS: TRANSFER TO PURCHASER			1,268		50					1,193			1193		9
10	14,170				15,000					10,909	4,091	15,000		NET MATERIALS AND SUPPLIES			19,111		4,111					14,500			14500		10
11																													11
12																													12
13																													13
14																													14
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34																													34
35																													35

Line 5 AA ACCOUNT 371 - STATIONERY AND OFFICE SUPPLIES

This amount represents a 10% increase over the amount requested in last year's budget. The percentage increase has been verified as necessary by the Purchasing Department due to the increased cost in labor cost and materials to suppliers

Line 6 BB ACCOUNT 375 - STATIONERY AND WITHDRAWAL STORES

Same as above.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ASSESSOR — Bureau or Division: — Appropriation Number: 6.115 — Sheet Number: 6 of 6 Sheets — Index Number: 115

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Items No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable 12m Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Numbers or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (+) Increase (−) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	5	6	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27		
1													400	EQUIPMENT															1
2	165												402	DRAFTING TABLE & TYPEWRITER STANDS															2
3	27												406	LAMPS, VALET & TELEPHONE STAND															3
4	1,345												412	ADDING MACHINE, CALC., TYPEWRITERS															4
5	1,080												412	PANEL BOARDS IBM															5
6	525												416	PHOTOGRAPHIC EQUIPMENT															6
7																													7
8					2,975					2,945	- 0 -	2,945	402	DESK,CHAIRS,FILING CAB. FILE SHELVES					- 2,975										8
9					2,339					0	1,915	1,915	412	ADDING MAC. CALC. POSTAGE METERS					- 2,339										9
10					290					282	0	282	416	PRINT WASHER (PHOTOGRAPHIC					- 290										10
11					5,808					5,506	0	5,506	456	AUTOMOTIVE EQUIPMENT					- 5,808										11
12																													12
13																													13
14																													14
15													402	DESKS (19) CHAIRS (22)			3,345		3,345			1,105		1105					15
16													402	FILE CABINETS (9)			1,445		1,445			1,030		1030					16
17													402	TELEPHONE STAND, MIRROR			55		55			0		0					17
18													412	CALCULATORS (5)			4,000		4,000			1,600		1600					18
19													412	TYPEWRITERS (7)			1,400		1,400			1,225		1225					19
20													416	CAMERAS (2)			405		405			405		405					20
21													416	ELECTRIC RADIATOR (1)			50		50			50		50					21
22													446	RECORDER & INTER-COMM. SYSTEM			4,500		4,500			0		0					22
23													456	AUTOMOTIVE EQUIPMENT			1,500		1,500			0		0					23
24	3,142				11,412					8,733	1,915	10,648		TOTAL EQUIPMENT			16,700		5,288			5,415		5415					24
25					11,412					8,733	1,915	10,648		LESS:TRANSFERS TO PURCHASER			16,700		5,288			5,415		5415					25
26	3,142				0					0	0	0		NET EQUIPMENT			-		-			0		0					26
27																													27
28																													28
29																													29
30	15				15					15		15	800	FIXED CHARGES															30
31	15				15					15		15	864	MEMBERSHIP DUES			15					15		15					31
32														TOTAL FIXED CHARGES			15					15		15					32
33																													33
34																													34
35																													35

Line 15 CC ACCOUNT 402 - DESKS (17)

		COST
(4)	Land Division Metal desks, olive green, 34" x 45", replacements for the present wooden desks, 36" x 72", which are too large for expanding staff in the space available.	$ 540.
(6)	Personal Property Valuation Division These desks are needed for auditors currently without desks	810.
(3)	Building Division Light oak, 6-drawer desks, 32" x 50". These desks are needed for additional personnel currently without desks.	405.
(1)	Typewriter desk, 32" x 60", light oak, with left-hand pedestal. Required for additional clerk-typist.	150.
(1)	Warehouse and Probate Division Typewriter desk, metal, olive green with right-hand pedestal, to replace old wooden desk.	150.
(2)	Public Service and Information Typewriter desks, Shaw-Walker Space-saver Secretarial, 31" x 54", with left-hand pedestal. (Metal) Required for two additional General Clerk-Stenographers requested in this budget.	300.

Line 15 CC ACCOUNT 402 - CHAIRS (22)

(2)	Veterans' Division Posture Chairs, metal, olive green, Emco Model 1007. To replace obsolete chairs.	80.
(2)	Marine Division Shepperd Comforteire. To replace obsolete equipment.	90.
(3)	Building Division Spring-back, light oak posture chairs. To go with new desks, required for additional personnel.	120.
(1)	Warehouse and Probate Division To replace obsolete equipment.	40.
(1)	Real Estate Records Division Steel case drafting chair, 28½" to 30" high. Needed for drafting table.	45.
(2)	Public Service and Information Shepperd Comfortaire. To go with two new desks requested in this budget.	90.
(1)	Executive Posture Chair. To replace obsolete chair.	125.
(6)	Personal Property Valuation Division Desk Chairs, olive green, metal	240.
(4)	Land Division Desk chairs, olive green, to go with four desks ordered in this budget.	160.

Line 16 DD ACCOUNT 402 - FILING CABINETS (9)

(1)	Land Division Metal file cabinet, Remington Rand Aristocrat, olive green, 5-drawer, with lock, for new sub-division land cards, and to intermember with existing equipment.	155.

Line 16 (Cont'd) DD ACCOUNT 402 FILING CABINETS

		COST
(4)	Building Division 5-drawer Remington Rand Aristocrat, olive green, metal, #25015-4L, with lock #601. Required for additional building cards.	$ 620.
(1)	Tabulating Division Vertical tabulating card cabinet, #5422, Series E-73L, with with 23 sliding trays; cabinets with locks for IBM equipment. These are required to hold mailing address cards, tax rate cards, and building number cards, in connection with real property tax bills.	370.
(2)	Business Audit Division Two-drawer file cabinets, with lock, legal size, olive green. Needed for storage of audit records.	200.
(1)	Bureau of Public Service and Information Two-drawer file cabinets Remington Rand Aristocrat, gray with lock. To hold Welfare, Church, School and other exemption folders.	100.

Line 17 EE ~~ACCOUNT 402 - TELEPHONE STAND (1)~~ 25.

~~(1) Telephone stand, with shelves, needed for sterling phone book, code and other books for immediate telephone reference.~~

~~ACCOUNT 402 - SCANNING MIRROR (1)~~ 30.

~~(1) Public Service and Information~~

~~Scanning mirror, to be placed over switchboard, to enable operators to conveniently locate office personnel.~~

Line 18 FF ACCOUNT 412 - CALCULATORS ~~(5)~~ ✓

(3)	Land Division Ten-bank electric calculator. Two are to replace Marchant Calculators, Models 1-M-106262, and 10-M-106281, built in 1936, both of which are beyond repair. The third calculator is a replacement for a Monroe, Model 268,134, built in 1938, also beyond repair.	None ~~2,400.~~
(1)	Building Division Friden ten-bank, needed for increased personnel in department.	800.
(1)	Real Property Records Division Friden ten-bank, Electric, Model STW-10, required by this section, which is currently without any. Must use machines of other departments, when they are available.	~~800.~~

Line 19 GG ACCOUNT 412 - TYPEWRITERS (7)

(2)	Land Division 1 Electric 1 Royal manual Both with 14" carriage, elite type. Replacements for manual Royal and manual Smith-Corona, worn to such a degree from typing heavy cards that repair man is constantly on call.	350. 175.
(2)	Veterans' Division Royal typewriters, elite type, standard carriage. These are to replace two very old machines, one Royal, one Remington Rand. The quantity of work in this section calls for the increased efficiency available through new machines.	350.
(1)	Tabulating Division 15" HH Royal, Type 10, Pitch 2d, tooth ratchet. Replacement for L. C. Smith, beyond repair.	175.

Line 19 (Cont'd) GG ACCOUNT 412 - TYPEWRITERS

COST

(1) Business Audit Division $ ~~175.~~

Royal Typewriter, needed to replace an old Remington Rand, now practically unuseable.

(1) Public Service and Information 175.

Remington Rand Noiseless Typewriter.

Required for new clerk-stenographer, requested in this budget.

Line 20 HH ACCOUNT 416 - CAMERAS (2)

(1) 5" x 7" Deardorff Commercial view camera 250.
(1) 2¼" x 3¼" Crown Graphic camera 155.

This equipment is required for greater efficiency by the Photographic Division of this office.

Line 21 II ACCOUNT 416 - ELECTRIC RADIATOR (1)

(1) Building Division 50.

Heater, electric, Noma, Type A4-115V, 1320 W, required for photographic work.

Line 22 JJ ~~ACCOUNT 416 - COMMUNICATIONS EQUIPMENT (TEN STATIONS) 4,500.~~

~~A Recorder and an Inter-Communications System for the Assessor's Office.~~

~~A Recorder is required for a complete transcript of conferences with taxpayers, with other County Assessors and with representatives of the State Board of Equalization.~~

~~Inter-Communication System (Ten Stations) to facilitate communication with various departments of the office~~

~~Line 23 KK ACCOUNT 456 - AUTOMOBILE (1)~~

~~(1) Land Division 1,500~~

~~For department use on official business.~~

EXPLANATION SHEET

117

INDEX NO. 4- CITY ATTORNEY

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
anent Salaries	85,935	99,618	151,659	214,294	247,913	251,883	254,146	256,792	274,516	275,361	314,440	333,242
er of Employments	(19)	(20)	(32)	(39)	(38)	(38)	(38)	(40)	(41)	(41)	(42)	(45)
vance for Overtime	-	23	-	-	-	-	-	-	-	-	-	-
orary Salaries	2,231	1,964	2,662	1,485	1,410	2,976	1,593	115	101	285	202	53
Atary Leave												243
tenance & Repair of Auto. Equipment	3	328	20	198	-	270	287	328	194	347	248	247
ting	50	75	164	473	923	370	773	1,153	1,066	1,255	263	1,289
r Contractual Services	2,008	4,894	2,782	4,631	3,659	3,763	3,565	4,195	4,534	6,171	6,141	4,840
[redacted]itigation Expense											10,834	
ga[redacted] Expense	2,334	3,206	2,620	7,000	5,825	12,444	11,060	10,078	12,592	13,700	14,971	16,168
e Legislative Expense	-	-	839	3,000	-	2,300	316	1,866	-	1,469	-	1,883
line & Oil	130	372	288	404	506	583	500	499	484	403	422	420
ionery & Office Supplies	1,611	2,041	3,271	3,542	3,811	4,443	2,408	2,453	1,736	2,111	1,648	2,327
Books	-	-	-	-	-	-	4,508	4,015	4,768	3,898	3,611	3,959
r Material & Supplies	3	23	47	-	56	-	50	3,722	40	1,026	1,288	208
ment	-	-	2,068	280	2,173	486	309	6,096	2,067	503	1,792	2,437
l Charges	72	133	-	202	-	450	450	450	450	525	750	750
vements	-	8,000	-	7,420	-	-	-	2,144	1,684	Ø	1,643	-
TOTAL	94,377	120,677	166,450	242,929	266,278	279,968	279,965	293,906	304,252	307,052	357,733	368,066

CONTROLLER'S FORM No. 1330

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CITY ATTORNEY — Bureau or Division: — Appropriation Number: 6.117 — Sheet Number 1 of 6 Sheets — Index Number: 117

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 6 Months (Dollars Only)	Estimated Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955 - 1956 Budget Cols. 3 and 5 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1														RECAPITAULATION																	1
2	333,242		51		411,914				-4,733	202,869	212,435	415,304	110	Permanent Salaries	58		474,004	7	62,090				52		448,214	SV		448x14		2
3	53				300					178	122	300	120	Temporary Salaries			2,395		2,095						300			300		3
4	243												126	Military Leave																4
5	6,376				7,203					4,057	3,730**	7,787	200	Contractual Services			9,003		1,800						7,248			7x48		5
6	1,883				-0-								201.1	State Legislative Expense			2,500		2,500						2,000			x000		6
7	16,168				12,500					8,056	9,944**	18,000	266	Litigation & Claims Expense			18,000		5,500						18,000			16000		7
8	6,914				6,375					3,404	1,493	6,897	300	Materials & Supplies			7,875		1,500						7,375			7375		8
9	2,437				3,648					2,757	719	3,476	400	Equipment			5,640		1,992						771			771		9
10	750				750					750		750	800	Fixed Charges			750		-0-						750			750		10
11																															11
12																															12
13	368,066		51		442,690				-4,733	222,071	230,443	452,514		TOTAL BUDGET	58		520,162	7	77,477				52		484,658	SV		484x658		13
14																															14
15														Less Transfers to Purchaser																	15
16	2,643				3,896				195	2,256	2,233	4,489	200	Contractual Services			4,296		400						4,171			4171		16
17	1,230				1,017					456	561	1,017	300	Material & Supplies			1,017		-0-						1,017			1017		17
18					3,648					2,757	719	3,476	400	Equipment			5,640		1,992						771			771		18
19	3,873				8,561				195	5,469	3,513	8,982		Total Transfers			10,953		2,392						5,959			5959		19
20																															20
21	364,193		51		434,129				4,928	216,602	226,930	443,532		Net Total Budget	58		509,214	7	75,085				52		478,699	SV		476699		21
22																															22
23																															23
24																															24
25														RECEIPTS BY TRANSFER																	25
26	178,880				217,920					108,960	108,960	217,920		PERMANENT SALARIES (P.U.C.)			240,045		22,125						218,475			x303x0		26
27									9,000	4,500	4,500	9,000		" " (REDEVELOPMENT)																	27
28	1,950													Non Personal Services (P.U.C.)			1,950		1,950												28
29	180,830				217,920					113,460	113,460	226,920		Total Receipts by Transfer			241,995		24,075						218,475			x303x0		29
30														Receipts Allocated to Appropriation																	30
31														Redevelopment Agency			9,000		9,000						9,660			9660		31
32																															32
33																															33
34																															34
35																															35

CONTROLLER'S FORM No. 8130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission CITY ATTORNEY Bureau or Division Appropriation Number 6.117 Sheet Number 2 of 6 Sheets Index Number 117

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. 6 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	1956 - 1957 DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 5 and 6 (—) Decrease Force	Amount	Recommended by Dmss. Board, Commission as Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Notes	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1						TO COMP RESERVE - -7043																								1
2	16,800	1	1	1600	19,200					9,600	9,600	19,200	Z2	City Attorney	1	1600	19,200					1	1600	19,200	1	1600	19200		2
3	4,320	1.01	1	350 400	4,800					2,400	2,400	4,800	B4	Accountant 1	1	350 400	4,800					1	375-430	5,160	1	430	5160		3
4	890	1.1	1	285 345	954					477	477	954	B158	Process Server (part time)	1	285 345	954					1	Rate 270-350	954	1	350	954		4
5	5700	2	1	415 500	6,000					2,689	2,670	5,359	B160	Law Clerk	1	415 500	4,980		-1,020			1	440-530	5,400	1	530	5700	A	5
6	34,375	3	10	300 360	41,280					18,980	20,790	39,770	B410	Legal-Stenographer	11	300 360	45,690	1	4,410			10	320-385	45,080	10	385	4,080	B	6
7	9,345	4	2	360 420	9,080					4,040	5,040	9,080	B411	Senior Legal-Stenographer	2	360 420	10,080		100			2	370-445	10,680	2	445	10680	C	7
8	3,692	5	1	260 310	3,720					1,860	1,860	3,720	B454	Telephone Operator	1	260 310	3,720					1	270-325	3,900	1	325	3900		8
9	3,900	5.1	1	275 330	3,960					1,980	1,980	3,960	B512	General Clerk-Typist	1	275 330	3,960					1	285-340	4,080	1	340	4080		9
10	10,000	6	1	760 860	10,320					5,160	5,160	10,320	F706	Chief Valuation Engineer	1	760 860	10,320					1	730-875	10,500	1	875	10500		10
11	3,000	6.1	1	550	3,600					1,800	1,800	3,600	K4	Attorney Civil - P-T	1	Rate 550	3,600					1	Rate 575	3,600		575	3600		11
12	14,331	7	3	550	19,800					6,263	9,900	16,163	K4	" "	3	550	19,800					3	575	20,700	3	575	20700		12
13	49,933	8	8	750	72,000					34,270	36,000	70,270	K6	Senior Attorney Civil	10	750	90,000	2	18,000			8	805	77,280	8	805	77280	D	13
14	98,156	9	13	900	140,400					70,200	70,200	140,400	K8	Principal Attorney "	15	900	162,000	2	21,600			13	950	148,200	13	950	148200	E	14
15	44,520	10	4	1000	48,000					23,800	24,000	47,800	K10	Head Attorney "	4	1000	48,000					4	1050	50,400	4	1050	50400		15
16	12,300	11	1	1125	13,500					6,750	6,750	13,500	K12	Chief " "	1	1125	13,500					1	1150	13,800	1	1150	13800		16
17	16,200	12	1	1450	17,400					8,700	8,700	17,400	K16	Special Counsel-Water Service	1	1450	17,400					1	1450	17,400	1	1450	17400		17
18	5,880	12.1	1	440 500	6,000					3,000	3,000	6,000	S114	Claims Investigator	2	440 500	11,280	1	5,280			1	460-530	6,360	1	530	6360	F	18
19						1-5-56 Ord. 9473 1	385	435	2,310		2,108	2,108	X40	Senior Librarian	1	385 435	4,720	1	4,720			1	400-460	5,520	1	460	5520	G	19
20																													20
21																													21
22																													22
23																													23
24	333,242		51		420,914		1		-4,733	202,869	212,435	415,304		TOTAL PERMANENT SALARIES	58		474,004	7	53,090			52		448,214	52		448214		24
25																													25
26														RECAPITULATION															26
27			1			ESTIMATED RECEIPT			9,000	4,500	4,500	9,000		From Redevelopment Agency	1		9,000		9,000			1		9,660	1		9660		27
28	333,242		50		411,914					198,369	207,935	406,304		From Other Sources	57		465,004	7	53,090			51		438,554	51		438554		28
29	333,242		51		421,914				9,000	202,869	212,435	415,304		TOTAL	58		474,004	7	62,090			52		448,214	52		448214		29
30																													30
31																													31
32																													32
33																													33
34																													34
35																													35

CITY ATTORNEY BUDGET ESTIMATE INDEX NO117 OPPOSITE SHEET NO. 2 EXPLANATION SHEET

LINE

5 A 8160 Law Clerk

Decrease due to change in personnel, former employee having reached maximum salary for classification.

6 B 8410 Legal Stenographer

This legal stenographic position is requested to take care of legal stenographic services required by attorneys requested in this budget as well as general increase in office work.

7 C 8411 Senior Legal Stenographer

Increase is normal increment.

13 D K6 Senior Attorney, Civil
(Two K6 Senior Attorney, Civil, to be paid from General Fund.)

The increased activity of the Department of Public Works, Department of Public Health and the Department of City Planning in the referral of abatement and condemnation actions in relation to buildings violating the Health, Building, Fire, Electrical and Planning Codes of the City and County of San Francisco has greatly increased the legal work of the City Attorney's office in connection with the actions filed by this office to secure compliance in this field. The securing of Federal funds for Urban Renewal is dependent upon a vigorous and successful enforcement program as to compliance with legal requirements, which program can only be accomplished with an adequate staff to diligently prosecute this type of abatement action. It is contemplated that the departments involved in the future will refer an even greater number of such actions for abatement and condemnation of buildings to our office.

Additionally, these attorneys would be of tremendous assistance in the processing of the general legal matters affecting the City which have been continually increasing with the addition of new governmental agencies and the greater emphasis on the efficient solution of the problems confronting our municipal government.

14 E K8 Principal Attorney, Civil
(Two K8 Principal Attorney, Civil, to be paid by funds transferred from P.U.C. General Office.)

These attorneys are to be assigned to the general legal work arising out of the conduct of all the Public Utilities of the City and County of San Francisco, which include the Airport, Water, Power, and other subdivisions of the Public Utilities Commission. They will be called upon to do contract, lease, trial and opinion work.

The legal work of the Public Utilities Department has been increasing to such an extent that it has overstepped the ability of the staff to process such work within a reasonable time.

These departments are all revenue producing departments and the efficient disposition of the legal work of the Public Utilities Department will unquestionably return to the department and to the City in additional revenue amounts substantially in excess of the cost to the Public Utilities Commission of these new appointments and will definitely have a beneficial effect as to the Utilities Department and the City in general.

18 F 8114 Claims Investigator

The increase in actions, other than municipal railway actions, filed either for or against the City in the last six years is indicated by the fact that in 1950 only 130 non-municipal railway actions were filed, whereas in the years 1954 and 1955 a total of 474 such cases were filed, making an average of 237 cases for each of these years. Most of these cases require investigation. For this purpose we have only one investigator and money will be saved to the City greatly in excess of the salary of the additional position requested if the additional service is obtained. From sheer necessity, deputies have frequently taken time which should have been devoted to legal matters to do emergency investigation because of the impossibility of one investigator doing all the work required for this purpose. The present Investigator, by reason of the law prohibiting an attorney appearing in the Small Claims Court, represents the City in these numerous actions and they are on the increase.

19 G X40 Senior Librarian

This highly necessary position was created in January 1956.

CONTROLLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CITY ATTORNEY — Bureau or Division: — Appropriation Number: 6.117 — Sheet Number: 3 of 6 Sheets — Index Number: 117

Line Number	Actuals Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Supplemental Appropriations or Modifications: Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 9 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	Departmental Budget Estimates Fiscal Year 1956-1957: Class Title or Description	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests: With 1955-1956 Budget Cols. 9 and 8 (—) Decrease: Force	Amount	Recommended by Officer, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1													120	TEMPORARY SALARIES																1
2	53				300					178	122	300		Services as needed			2395		2095				300			300				2
3																														3
4	243												126	MILITARY LEAVE																4
5																														5
6													200	CONTRACTUAL SERVICES																6
7	90				102					51	51	102	205	Garage Rent			102						102			102				7
8	398				1000					660	340	1000	206	Travel Expense			2000		1000				1,000			1000				8
9	247				300	Tr#410			195	385	110	495	216	Maint. Rep. Auto. Equip.(P)			300						300			300				9
10	236				250					137	113	250	218	" " Office "			300		50				75			75				10
11	271				150					20	130	150	219	" " Other "			150						75			75				11
12					1000	OSD 9625	4/26		400	698	700	1398*	224	Services, Reproduction Bureau (P)			1400		400				1,400			1400				12
13					-0-								225	" Tabulating Bureau (P)																13
14	2300				2500					1125	1375	2500	232	Telephone & Telegraph (P)			2500						2,375			1375				14
15	562				550					312	338	650*	233	Postage			700		150				625			625				15
16	1289				250					125	125	250	234	Printing			250						250			250				16
17	883				800					484	400	884*	235	Subscriptions			1000		200				925			925				17
18	96				96					48	48	96	240	Telephone Directory Service (P)			96						96			96				18
19	4				205	Tr #420			-195	12	-0-	12	298	Misc. Contractual Service			205						25			25				19
20	6376				7203	OSD 9625	4/26		400	4057	3730	7787		TOTAL CONTRACTUAL SERVICES			9003		1800				7,248			7248				20
21																														21
22																														22
23	2643				3896				195	2256	2233	4489		Transfers to Purchaser			4296		400				4,171			4171				23
24	3733				3307				-195	1801	1497	3298		Net Contractual Services			4707		1400				3,077			3077				24
25																														25
26																														26
27													200.1	RATE LITIGATION																27
28																														28
29																														29
30	1883				-0-								201.1	STATE LEGISLATIVE EXPENSE			2500		2500				2,000			2000				30
31																														31
32																														32
33	16,168				12,500	OSD 9625	4/26		3400	8056	9944	18,000*	266	LITIGATION & CLAIMS EXPENSE			18,000		5500				18,000			18000				33
34																														34
35																														35

CITY ATTORNEY BUDGET ESTIMATE INDEX NO. 117 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

LINE

2 H O.E. 120 Temporary Salaries

We are again requesting funds to pay 1 B-410 Legal Stenographer for four months during vacation period. We have asked for these funds each year but they have not been allowed. This has made it necessary for the vacation period to be extended for practically the entire year in order that each employee may have his or her vacation. In many instances two people cannot be away at the same time, and having to extend the vacation period beyond a reasonable number of months of the year has interfered with the smooth running of the office. We therefore urge that this B410 Legal Stenographic replacement be allowed in order that vacations may be arranged so as not to interfere with office efficiency.

It is necessary to employ a relief telephone operator for the vacation period of the permanent telephone operator, there being no employee who can be spared from regular duties to assume the duties of the operator during this period, and a trained operator is required.

Vacation Relief		
1 B-410 Legal Stenographer	4 months at $300	$1,200.00
1 B-454 Telephone Operator	3 weeks at $260	$ 195.00
		$1,000.00

Sick Leave

1 O.E. 206 Travel Expense

We are requesting in the 1956-57 budget that the sum of $2000 be appropriated for travel expense. We have found from experience that this amount will be required. The City holds membership in the California State Bar Association, the League of California Cities, and the National Institute of Municipal Law Officers. In the NIMLO organization the City Attorney and a Deputy City Attorney should be in attendance for the City to derive full benefit from this membership as it is entirely legal matters that are discussed and that arise in all of the other cities of the Nation. For the same reason it is important that the City Attorney and an assistant attend the legal sessions of the League of California Cities and of the California State Bar Association. The conferences of the National Institute of Municipal Law Officers will be held in an eastern city and the sessions of the California State Bar Association and of the League of California Cities will each be held in Los Angeles, California. For this purpose it is essential that additional traveling expense money be appropriated so that members of this office may attend each of the yearly conventions of these three organizations. Also, it is frequently necessary for deputies to travel throughout the State and at times out of this State to interview or to secure depositions of witnesses in connection with litigation.

10 J O.E. 218 Maintenance and Repair of Office Equipment

We have electric typewriters, manual typewriters, Monroe Calculator, electric time stamp, all of which it is necessary to keep under maintenance and repair. These should be under contract at least after the first year of purchase because if mechanical difficulties arise the cost of repair is much more than the cost of maintenance and repair contract. We have a total of five electric typewriters to put under contract in the next fiscal year at $30 each per year $150, Monroe Calculator $43 per year, manual typewriters at approximately $8.40 per year $75.60, electric time stamp $14 per year. In addition to which manual typewriters because of constant usage may require complete overhaul during the year which at the present time costs $10 per typewriter and also there are miscellaneous minor repairs which become necessary. An appropriation of $300 for maintenance and repair of office equipment is an absolute necessity.

12 K O.E.224 Services, Reproduction Bureau

In the 1955-56 budget this office requested that $ 1200 be appropriated for this object of expenditure. This request was cut and the insufficient sum of $1000 was allowed in the budget. We have already, in the first six months of the fiscal year, been obliged to expend $698 for Reproduction Department work, with the heaviest work-load yet to come in the second half of the fiscal year. We are requesting in this 1956-57 budget that the amount of $1400 be appropriated for Reproduction Bureau services and we will be obliged to make a request for a supplemental appropriation of funds to complete the present fiscal year.

15 L O.E.234 Postage

We requested in the 1955-56 budget an appropriation of $ 600 for postage. This was cut to $550. We have used more than one-half of this appropriation in the first half of the fiscal year, with the heaviest work-load coming in the second half of the fiscal year, and will be required to ask for a supplemental appropriation to complete the year. The work of the office is steadily increasing and we will require in the coming fiscal year the amount we are requesting to be appropriated.

17 M O.E. 236 Subscriptions

Subscription costs for the publications which are absolutely required by this office have increased in cost, practically without exception, each year. In the 1955-56 budget we requested an appropriation of $1000 which was cut to $800 and we will be obliged to ask for a supplemental appropriation to complete the year. The publications which we receive are absolutely essential tools of the office and cannot be curtailed.

N State Legislative Expense

An amount of $2500 will be required for the fiscal year 1956-57. This office must supply an attorney to advise the City's legislative representative on bills pending before the State Legislature. This necessitates a man living in Sacramento and traveling home week-ends. This amount is based on the previous cost of maintaining an attorney in Sacramento for the purpose.

23 O O.E. 266 Litigation and Claims Expense

Our request for an appropriation of $15,000.00 in the 1955-56 budget was cut to $12,500.00 with the result that more than one-half of the appropriation was expended in the first half of the fiscal year and a supplemental appropriation will have to be requested. The work-load in the second half of the fiscal year being greater, litigation expenses from January to July have been averaging $2000 more in this period than in the July to December period of each year. In the 1954-55 fiscal year litigation expenses totaled $16,168.00 and in the first six months of the 1955-56 fiscal year $8056.00. Litigation expense expenditures cover medical examinations, depositions, transcripts, briefs, diagrams of accident locations, photographs of scenes of accidents, special investigations, and any other type of material needed for the defense of litigation, as well as filing fees and jury fees. Jury fees are $60 per day. Litigation is constantly increasing and additional funds will be required to cover litigation costs and we are therefore requesting an appropriation of $18,000.00 for the 1956-57 fiscal year.

CONTROLLER'S FORM No. 4210

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CITY ATTORNEY — Bureau or Division: — Appropriation Number: 6.117 — Sheet Number: 4 of 6 Sheets — Index Number: 117

Line Number	Actual Expenditures 1950 - 1951 (Dollars Only)	FISCAL YEAR 1951 - 1952 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1951 - 1952: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955 - 1956 Budget Cols. 3 and 5 (-) Decrease: Force	Amount	(2) Recommended by Officer, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(3) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(1) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference to Text
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													300	MATERIALS & SUPPLIES															
2	39				58					16	42	58	301	Tires and Tubes			58					58			58				2
3	420				425					193	232	425	321	Gas & Oil (P)			425					425			425				3
4	169				-0-					-0-			331	Linoleum & Carpet			600		600			450			450				4
5					67					67	-0-	67	370	Directory Service (P)			67					67			67				5
6	1517				1600					810	790	1600	371	Stationery & Office Supplies			2000		400			1,650			1650				6
7	3959				3700					2122	2100	4222	371.1	Law Books			4200		500			4,200			4200				7
8	810				525					196	329	525	375	Stationery from Stores (P)			525					525			525				8
9																													9
10																													10
11	6914				6375					3404	3493	6897		TOTAL MATERIAL & SUPPLIES			7875		1500			7.375			7375				11
12	1230				1017					456	561	1017		Transfers to Purchaser			1017		-0-			1.017			1017				12
13	5684				5358	9/30/52	4½		400	2948	2932	5880		NET MATERIAL & SUPPLIES			6858		1500			6,358			6358				13
14																													14
15																													15
16																													16
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CITY ATTORNEY BUDGET ESTIMATE INDEX NO. 117 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

LINE

4 P O.E. 331 Linoleum & Carpet

An appropriation of $600 for carpet for Room 7 of this office 206 City Hall is necessary to replace badly worn and stained carpet.

6 Q Stationery & Office Supplies

We have already expended more than half of our appropriation for stationery and office supplies with the greater part of the work of this office falling in the second half of the fiscal year. We request that an appropriation of $2000 be made for the fiscal year 1956-57 in order that adequate materials and supplies will be available for increase in work. We will be obliged to ask for a supplemental appropriation to complete the present fiscal year.

7 R O.E. 371.1 Law Books

We are requesting that the amount of $4200 be appropriated for law books for the fiscal year 1956-57. It is vital to the City's interests that the library of the City Attorney's Office be supplied with all necessary and up-to-date law books. We cannot operate without them. They are as essential to a law office as surgical instruments are to a surgeon.

Our appropriation request for law books for the fiscal year 1955-56 was cut to $3700 which is inadequate and we will be obliged to request a supplemental appropriation to complete the year. Our law book requirements in the first half of this fiscal year cost $2122.

CONTROLLER'S FORM No. 8253

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission CITY ATTORNEY Bureau or Division Appropriation Number 6a117 Sheet Number 5 of 6 Sheets Index Number 117

Line Number	Actual Expenditure 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Title	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable 12 Month Year (Dollars Only)	131 Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 3 and 8 (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1													400	EQUIPMENT														1
2	804												402	Secretarial Desks														2
3	19												402	Desk Lamps														3
4	1236												412	IBM -Electric Typewriters														4
5	378												412	Typewriters - (Manual)														5
6					590					481	109	590	402	Office Desks					-590									6
7					397					193	204	397	402	Tables					-397									7
8					182						182	182	402	Revolving Armchairs					-182									8
9					421					433		433	402	Arm Chairs					-421									9
10					204					130	74	204	402	Telephone Cabinets					-204									10
11					65						65	65	402	Costumers					-65									11
12					22					14	8	22	402	Airfoam Cushions					-22									12
13					25						25	25	402	Chair Mats					-25									13
14					455					437		437	402	Legal Files					- 455									14
15					113					97		97	402	Desk Lamps					-113									15
16					48					47		47	402	Posture Chairs					-48									16
17					72					55		55	402	Typewriter Stands					-72									17
18					32					26		26	402	Coat Rack					-32									18
19					90					38	52	90	402	Pres-to-line Reading Equip.					-90									19
20					142					133		133	402	Rapid Print Time Stamp					-142									20
21					400					412		412	412	IBM Electric Typewriters					-400									21
22					390					261		261	412	Adding Machine					-390									22
23																												23
24																												24
25																												25
26																												26
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CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CITY ATTORNEY — Bureau or Division: — Appropriation Number: 6.117 — Sheet Number 6 of 6 Sheets — Index Number 117

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATES FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 1 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	9	3	1	1	4	5	7	8	6	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1													400	EQUIPMENT (Continued)																1
2													402	Office Desks			782		782					0			0	S	2
3													402	Tables			528		528					0			0	S	3
4													402	Revolving Armchairs			242		242					0			0	S	4
5													402	Armchairs			560		560					0			0	S	5
6													402	Telephone Cabinets			272		272					0			0	S	6
7													402	Costumers			86		86					0			0	S	7
8													402	Airfoam Cushions			28		28					0			0	S	8
9													402	Chair Mats			32		32					0			0	S	9
10													402	Legal Files			1020		1020					575			575	T	10
11													402	Desk Lamps			92		92					92			92	U	11
12													402	Secretarial Desk			196		196					0			0	V	12
13													402	Posture Chair			50		50					0			0	V	13
14													402	2-Door Metal Wardrobe Cabinet			104		104					104			104	W	14
15													412	IBM- Electric Typewriters			1648		1648					0			0	X	15
16	2437				3648					2757	719	3476		TOTAL EQUIPMENT			5640		1992					771			771		16
17					3648					2757	719	3476		TRANSFER TO PURCHASER			5640		1992					771			771		17
18	2437													NET EQUIPMENT										0			0		18
19																														19
20																														20
21																														21
22																														22
23																														23
24														FIXED CHARGES																24
25	750				750					750		750		Dues & Memberships			750							750			750			25
26																														26
27																														27
28																														28
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9 Inc. S O.E. 402 Office Furniture

This furniture we request to equip the attorneys we are requesting in this budget. The following are essential: 4 office desks, 4 tables, 4 revolving armchairs, 12 armchairs, 4 telephone cabinets, 4 costumers, 4 airfoam cushions, 4 chair mats.

T Legal Files

We are requesting in this budget 9 4-drawer legal files. Four of these files to complete the office equipment of the Attorneys which we are requesting in this budget and 5 files to replace often used and referred to opinions and legal files now kept in temporary paper transfer files and which are too difficult for the girls of the office to cope with as material from these files are continually requested.

U Desk Lamps

Due to inadequate office space the desks of some of our attorneys as well as clerical force are so placed that the light is insufficient for the close work they must do, requiring an extreme of effort to be expended and resulting in eyestrain. In our 1955-56 budget we requested an appropriation of $235 in order to buy necessary desk lamps. This appropriation was cut to $113 which did not enable us to buy sufficient equipment. We now ask an appropriation of $92 for the purchase of desk lamps.

V Secretarial Desk
Posture Chair

We request appropriation for the purchase of secretarial desk and posture chair to equip legal secretary which we are requesting in this budget.

W Wardrobe Cabinet

Because of the crowded condition of the office the girls of the office are particularly handicapped in regard to closet space for their wraps. One closet is provided for the hats, coats, topcoats, umbrellas, overshoes, and any packages which the secretarial force may have. This closet would be proper space for the belongings of three, or four at the most, of the personnel, whereas eight of the secretarial force must crowd their belongings in to this space. We are therefore requesting that this 2-door wardrobe cabinet be provided as there is no space in the office to build any larger closet or cabinet.

X O.E. 412 Office Machines

We request an appropriation to cover four IBM Electric Typewriters. The typewriters in this office are used constantly. Electric Typewriters are practically standard equipment in law offices.

We have at present 5 IBM Electric Typewriters and in order to standardize our typewriters in the stenographic division we request that these four typewriters be allowed. Electric typewriters prove very efficient and will be an economy because of the number of years of service electric typewriters are known to give. In addition to this, it is becoming more difficult to find legal stenographers who will work on manual machines since the majority of private law offices use electric typewriters.

EXPLANATION SHEET

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INDEX NO. ~~61~~ - CITY PLANNING

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	43,674	56,566	51,983	63,964	101,295	114,083	123,038	119,738	130,566	132,800	144,855	150,507
Number of Employments - Permanent	(24)	(24)	(25)	(26)	(31)	(31)	(31)	(31)	(30)	(30)	(30)	(30)
Temporary Salaries	1,752	1,918	3,858	483	1,608	-	1,494	985	497	958	772	991
Commissioners' Fees	4,065	3,570	3,450	3,330	4,035	4,005	4,200	3,285	3,300	2,775	4,233	3,330
Consulting Engineer - Master Plan	6,667	3,500	15,000	13,943	174,961	54,340	6,875	-	-	-	-	-
Travel Expense and Local Fares	13	119	566	877	615	1,032	1,529	727	942	583	419	747
Use of Employees' Cars	-	-	100	159	260	395	84	92	27	67	50	56
Maintenance and Repair - Buildings	421	457	64	1,464	687	532	680	77	51	1,066	-	-
Maintenance and Repair Automotive Equip.	-	-	-	-	-	-	43	134	184	118	163	281
Light, Heat and Power	-	-	-	-	1,148	1,381	1,460	1,596	1,625	1,823	1,833	1,857
Official Printing, Advertising, Blueprinting, etc.	1,711	3,016	4,158	3,773	4,593	4,904	4,955	7,164	4,897	4,720	5,486	4,088
Other Contractual Services	1,184	1,553	951	1,782	2,253	2,778	3,432	2,916	2,825	3,210	3,258	5,533
Fuels, Illuminants and Lubricants	-	-	-	-	-	-	134	179	191	206	194	219
Stationery and Supplies	987	1,108	769	1,153	1,841	1,527	1,259	1,126	981	1,104	992	1,157
Other Materials and Supplies	17	-	-	-	54	46	58	-	89	60	105	72
Equipment	918	587	300	731	2,934	987	3,113	486	238	1,123	721	1,236
Fixed Charges	35	-	40	30	91	208	115	575	615	615	620	630
TOTAL	61,444	72,394	81,239	91,689	296,375	186,218	152,469	139,080	147,028	151,228	163,701	170,704

EXPLANATION SHEET

SAN FRANCISCO DEPARTMENT OF CITY PLANNING WORK PROGRAM TO JULY 1, 1957

Work Category	Remainder of Fiscal Year 1955-1956	Fiscal Year 1956-1957
I. OFFICE OF THE DIRECTOR OF PLANNING	Personnel: Paul Oppermann, Director of Planning Joseph Mignola, Jr., Secretary Bryant Hall, Principal City Planner Blanche Carter, Senior Clerk-Typist Florence Graham, General Clerk-Stnographer Genevieve Nervo, General Clerk-Stenographer	Additional personnel is being requested, as follows: General Clerk-Stenographer Temporary Senior Librarian (3 months)
A. General Administration		
1. Determination of general policy and program	City Planning Commission	City Planning Commission
a. Preparation of reports, memoranda, correspondence, notices, calendars, minutes and resolutions	Director, Secretary Senior Clerk-Typist 2 General Clerk-Stenographers	Director, Secretary Senior Clerk-Typist 3 General Clerk-Stenographers
2. Administration of program		
a. Consideration and decision general administration	Director, Secretary	Director, Secretary
b. Direction and review of staff activities	Director, Principal City Planner	Director, Principal City Planner
3. Official and public relations		
a. Coordination with activities of other Departments	Director, Secretary	Director, Secretary
b. Representation of department	Director and staff	Director and staff
4. Administrative services and records keeping	Director, Secretary Senior Clerk-Typist 2 General Clerk-Stenographers	Director, Secretary Senior Clerk-Typist 3 General Clerk-Stenographers
5. Administration of department library		Temporary Senior Librarian
II. ZONING DIVISION	Personnel: Elwood Gill, Associate City Planner Samuel Jung, Associate City Planner Margaret Rusche, City Planning Draftsman Luella Craig, General Clerk-Stenographer	Additional personnel is being requested as follows: Zoning Administrator 2 Senior City Planners 2 Assistant City Planners 1 General Clerk-Stenographer
A. Administration (Adoption of new zoning ordinance anticipated in 1956-1957 Fiscal Year)		
1. Zoning Administration a. Existing zoning ordinance b. New zoning ordinance		Zoning Administrator 2 Senior City Planners General Clerk-Stenographer
2. Processing of zoning, variance and set-back applications for hearing	Associate City Planner City Planning Draftsman General Clerk-Stenographer	Zoning Administrator Senior City Planner Associate City Planner Assistant City Planner City Planning Draftsman General Clerk-Stenographer
3. Processing of building applications, health, police and fire permits	Associate City Planner General Clerk-Stenographer	Zoning Administrator Senior City Planner Associate City Planner Assistant City Planner City Planning Draftsman General Clerk-Stenographer
4. Processing complaints, answering inquiries	2 Associate City Planners City Planning Draftsman General Clerk Stenographer	Zoning Administrator 2 Senior City Planners 2 Associate City Planners 2 Assistant City Planners City Planning Draftsman General Clerk-Stenographer
5. Necessary filing of above data	City Planning Draftsman General Clerk-Stenographer	2 Assistant City Planners City Planning Draftsman General Clerk-Stenographer
B. Preparation of Field and Office Data Relative to the Proposed New Zoning Ordinance		
1. Assisting in presenting the new zoning ordinance at public hearings	2 Associate City Planners	Zoning Administrator 2 Senior City Planners 2 Associate City Planners
2. Review of all non-conforming uses in relation to proposed zoning	Associate City Planner	Zoning Administrator 2 Senior City Planners 2 Associate City Planners
3. Preparing necessary maps designating non-conforming and stipulated uses	City Planning Draftsman	City Planning Draftsman
4. Revision of text of new zoning ordinance	Principal City Planner	Zoning Administrator
5. Preparation of forms, files and procedure for administration of new zoning ordinance		Zoning Administrator 2 Senior City Planners
6. Preparation of manual, with charts and diagrams, for use by public		Zoning Administrator 2 Senior City Planners

Work Category	Remainder of Fiscal Year 1955-1956	Fiscal Year 1956-1957
C-1. LAND PLANNING DIVISION	Personnel: James R. McCarthy, Senior City Planner Phoebe Brown, Assoc. City Planner James Feilly, Assist. City Planner Amy Deeter, General Clerk-Typist	Additional personnel is being requested as follows: Assistant City Planner
A. Land Use Section of the Master Plan		
1. Zoning Plan		
a. Revision of maps as required after review of maps and text by Commission and Board of Supervisors	Senior City Planner Assistant City Planner Plus aid of Referral and Design Division	Senior City Planner Associate City Planner Assistant City Planner Plus aid of Referral and Design Division
b. Public Discussion and review of zoning plan under zoning ordinance information program	Senior City Planner Associate City Planner Assistant City Planner Plus aid of Referral and Design Division	Senior City Planner Associate City Planner Assistant City Planner Plus aid of Referral and Design Division
2. Revise City-wide Land Use Plan Prepare for adoption	Senior City Planner Assistant City Planner	
3. Planning Area Studies Continue detailed planning area studies and revise draft plans for 12 community areas and 6 working areas	Senior City Planner Associate City Planner Assistant City Planner Plus aid of Referral and Design Division	Senior City Planner Associate City Planner Assistant City Planner (2) Plus aid of Referral and Design Division
4. Urban renewal plan Revision of City-wide redevelopment plan, indicating redevelopment, rehabilitation and conservations areas	Senior City Planner Associate City Planner Assistant City Planner	
5. Interior Greenbelt Park	Senior City Planner Associate City Planner Plus aid of Referral and Design Division	
B. Public Facilities Section of the Master Plan		
1. Park and Recreation Area Location Plan Revise Master Plan	Senior City Planner Associate City Planner Plus aid of Referral and Design Division	
2. Shoreline Beaches and Parks Location Plan Revise plan to serve as basis for new State Park aid program	Senior City Planner Associate City Planner Plus aid of Referral and Design Division	
3. Small Boat Harbor Location Plan Prepare new plan for adoption to serve as basis for the State Lands Commission aid program	Senior City Planner Associate City Planner Plus aid of Referral and Design Division	
4. Public Health Center Location Plan Prepare for adoption; publish report now in completed draft form	Senior City Planner Associate City Planner	
5. School Location Plan Revise Master Plan. Prepare report and map and text for adoption	Senior City Planner Associate City Planner Assistant City Planner	
6. Police Buildings Location Plan Revise Master Plan. Prepare report in consultation with Police and Public Works, and map and text for adoption	Senior City Planner Associate City Planner	
7. Public Hospital Location Plan Prepare for adoption. Prepare report and map and text		Senior City Planner Associate City Planner
8. Water Storage and Distribution Plan Revise Master Plan		Senior City Planner Assistant City Planner
9. Sewerage System Plan Revise Master Plan		Senior City Planner Assistant City Planner
10. Civic Center Development Plan Revise Master Plan after study in consultation with Department of Public Works and other Departments	Senior City Planner Assistant City Planner	
11. Miscellaneous Public Buildings Location Plan Prepare for adoption		Senior City Planner Assistant City Planner

BUDGET ESTIMATE INDEX NO. 119 OPPOSITE SHEET NO.

EXPLANATION SHEET

SAN FRANCISCO DEPARTMENT OF CITY PLANNING WORK PROGRAM TO JULY 1, 1957 (cont'd)

Work Category	Remainder of Fiscal Year 1955-1956	Fiscal Year 1956-1957
III. LAND PLANNING DIVISION (cont'd)		
C. Transportation Section of the Master Plan		
1. Continuation of detailed freeway studies, in cooperation with Department of Public Works and State Division of Highways	Senior City Planner Plus aid of Referral and Design Division	Senior City Planner Plus aid of Referral and Design Division
2. Revision of Trafficways Plan Prepare for adoption		Senior City Planner
3. Transit Plan Carry out detailed study in cooperation with Public Works and Public Utilities to develop over all transit Plan. Revise Master Plan	Senior City Planner Plus aid of Referral and Design Division	
4. Parking Plan Prepare report and map and text for adoption as part of Master Plan	Senior City Planner Assistant City Planner	
5. One-Way Street Plan Revise Master Plan		Senior City Planner Assistant City Planner
6. Terminal Plans a. Air b. Rail c. Bus d. Freight e. Water		Senior City Planner Associate City Planner Assistant City Planner
D. Development Studies		
1. Civic Center In cooperation with Department of Public Works	Senior City Planner Assistant City Planner	
2. Redevelopment Areas a. South Basin	Senior City Planner	
b. Embarcadero	Senior City Planner Associate City Planner Assistant City Planner	Senior City Planner Associate City Planner Assistant City Planner
c. South of Market	Senior City Planner Associate City Planner Assistant City Planner	Senior City Planner Associate City Planner Assistant City Planner
3. Downtown Modernization Special studies as needed	Division as required	Division as required
E. Special Reports		
a. Composite Master Plan b. Report describing Master Plan		Senior City Planner Associate City Planner Assistant City Planner

Work Category	Remainder of Fiscal Year 1955-1956	Fiscal Year 1956-1957
IV. REFERRAL AND DESIGN DIVISION	Personnel: Edward I. Murphy, Senior City Planner Ruth Jaffe, Assistant City Planner Frank Hendricks, Senior Draftsman, City Plang Ruth Van Arsdel, City Planning Draftsman Jean Cody, Draftsman, Civil Eda Kavin, Draftsman, Civil Marie Saccaro, City Planning Delineator	Additional personnel is being requested as follows: Assistant City Planner (temporary, 3 months) General Clerk-Stenographer (temporary, 3 months) to assist during Capital Improvement Period, November December and January
A. Referrals and Special Studies		
1. Referrals, Section 116.1	Senior City Planner	Senior City Planner
2. Referrals, Section 118	Senior City Planner Assistant City Planner	Senior City Planner Assistant City Planner
3. Referrals, Section 69.1 Capital Improvement Review and Report	Senior City Planner	Entire Division, plus aid of other Divisions and temporary help
4. Referrals Grading, Quarrying Ordinances	Senior City Planner	Senior City Planner
5. Zoning Plan a. Revision of maps as required after review of maps and text by Commission and Board of Supervisors	Senior City Planner Assistant City Planner Plus aid of Land Planning Division	Senior City Planner Associate City Planner Assistant City Planner Plus aid of Land Planning Division
b. Public discussion and review of zoning plan under zoning ordinance information program	Senior City Planner Associate City Planner Assistant City Planner Plus aid of Land Planning Division	Senior City Planner Associate City Planner Assistant City Planner Plus aid of Land Planning Division
6. Analysis and recommendations on Tideland Plan of Hunters Point Reclamation District	Senior City Planner Assistant City Planner	Senior City Planner Assistant City Planner
7. Civil Defense Cooperation with San Francisco Disaster Corps and other Bay Area groups	Senior City Planner	Senior City Planner
8. Analysis and recommendations on Subdivision legislation	Senior City Planner	Senior City Planner
9. Program of neighborhood improvement Assist Projects Planning Division in connection with Urban Renewal Program	Senior City Planner Plus Division Personnel, as required	Senior City Planner Plus Division Personnel, as required
10. Preparation of exhibit for A.S.P.O. Conference	Senior City Planner Plus Division personnel, as required	Senior City Planner Plus Division Personnel, as required
B. Drafting and Design Services		
1. Drafting of Plans, Maps and Charts	Assistant City Planner Senior Draftsman, City Planning City Planning Draftsman 2 Draftsman, Civil	Assistant City Planner Senior Draftsman, City Planning City Planning Draftsman 2 Draftsman, Civil
2. Preparation of graphic material	City Planning Delineator	City Planning Delineator
3. Design of reports, charts and exhibits	Senior Draftsman, City Planning City Planning Delineator	Senior Draftsman, City Planning City Planning Delineator
4. Supervision and preparation of material for reproduction	Senior Draftsman, City Planning	Senior Draftsman, City Planning
5. Maintenance of map file	Senior Draftsman, City Planning	Senior Draftsman, City Planning
6. Maintenance of slide file	Senior Draftsman, City Planning	Senior Draftsman, City Planning

EXPLANATION SHEET

SAN FRANCISCO DEPARTMENT OF CITY PLANNING WORK PROGRAM TO JULY 1, 1957 (cont'd)

Work Category	Remainder of Fiscal Year 1955-1956	Fiscal Year 1956-1957
V. PROJECTS PLANNING DIVISION	Personnel: Frank Lombardi, Senior City Planner William Proctor, Associate City Planner Marie Carlberg, Assistant City Planner Rosalie Davis, Gen.Clerk-Stenographer	Additional personnel is being requested as follows: Senior City Planner-Economist Temporary city planning, clerical, typing, statistical and enumereting help, as needed
A. Urban Renewal Program		
1. Follow-up on "Workable Program" required by 1954 Federal Housing Act	Senior City Planner	Senior City Planner
2. Assist InterAgency Committee on Urban Renewal	Division as required	Senior City Planner Assistant City Planner
3. Assist Mayor's Citizens' Participation Committee for Urban Renewal	Senior City Planner Assistant City Planner	Senior City Planner Assistent City Planner
4. Assist in preparation of local housing code in cooperation with Inter-Agency Committee on Urban Renewal		Senior City Planner Assistant City Planner
5. Continued cooperation and studies in the organization of a city-wide program of urban renewal, including neighborhood conservation, rehabilitation and redevelopment, based on survey of residential areas.	Division as required	Entire Division, plus aid of other Divisions and requested temporary employments
6. Cooperation with Redevelopment Agency on Urban Renewal projects and drafting of any needed amendments to State redevelopment law		Senior City Planner, plus aid of other Divisions
B. Special Projects		
1. Produce Market Relocation		
a. Supervise $25,000 study by consultants working in the Department and necessary follow-up	Entire Division, plus aid of other Divisions	Entire Division (follow-up)
b. Continue cooperation with interested groups	Senior City Planner	Senior City Planner
c. Assist Redevelopment Agency with final redevelopment plan for South Basin	Senior City Planner, plus aid of other Divisions	
d. Preparation of preliminary redevelopment plan for existing market area		Entire Division, plus aid of other Divisions
2. Assist in local rapid transit ($68,000) study	Associate City Planner (as required)	
C. Research Studies		
1. Maintenance of Bay Area Rapid Transit Plan files	Associate City Planner	Associate City Planner
2. Revision and maintenance of research library, subject files and research service		Temporary Senior Librarian
3. Preparation of report "The Regional Impact of San Francisco in the Bay Area", a study of economic importance		Senior City Planner-Economist Associate City Planner Temporary employments
4. A program and procedure for the disposal of excess and construction wastes (in conjunction with Land Planning Division)	Associate City Planner Assistant City Planner	Associate City Planner Assistant City Planner
5. Survey and research on other cities' regulations for control of signs and improvement of street appearance	Assistant City Planner	Assistant City Planner

Work Category	Remainder of Fiscal Year 1955-1956	Fiscal Year 1956-1957
V. PROJECTS PLANNING DIVISION (cont'd)		
C. Research Studies (cont'd)		
6. Studies on the social-economic characteristics of the population of San Francisco's neighborhoods necessary to urban renewal projects and physical planning		Division as required Senior City Planner-Economist Temporary employments
7. Economic studies of present and prospective trends in population characteristics in the demand for various types of housing and in industrial employment and productivity and other basic factors essential to planning for the future growth and physical development of the city.		Senior City Planner-Economist Temporary employments
8. Economic analysis and studies of central business district in cooperation with research work by other groups		Senior City Planner-Economist Associate City Planner in cooperation with other Divisions
D. Continuing Administration Services		
1. Arrange meetings, information services to students, business men, officials of other cities, and visitors	Division personnel as required help of other Divisions on assignment of Director	Division personnel as required help of other Division on assignment of Director
2. Liaison with Tri-County Planning Council, East Bay groups and other regional organizations as required	Division personnel as required	Division personnel as required

CONTROLLER'S FORM No. 9252

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: DEPARTMENT OF CITY PLANNING — Bureau or Division: — Appropriation Number: 6.119 — Sheet Number 1 of 6 Sheets — Index Number 119

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	Fiscal Year 1955 - 1956 BUDGET Salary Ord. Sec. No. 68 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Em-ployees	Rate	Amount (Dollars Only)	Expenditures 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Em-ployees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (+) Increase (-) Decrease Number	Amount	Recommended by Other Board, Commission or Department Number of Em-ployees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Em-ployees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Em-ployees	Rate	Amount	Reference Index
	1	5	6	7	8	9	10	11	12	13		14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1											RECAPITULATION																
2	150,507		25		160,480				-321	79,719	80,440	160,159	110	Permanent Salaries	34		212,855	9	52,375	34		212,855	26		174960	26		174960
3	991				1,000					553	447	1,000	120	Temporary Salaries			7,570		6,570			7,570			3010			1500
4	3,330		5		3,500					1,605	1,895	3,500	140	Fees and Special Compensations	5		5,000		1,500	5		5,000	5		3500	5		3500
5	12,506				12,265				25,000	6,867	30,398	37,265	200	Contractual Services			34,973		22,708			34,973			13765			17665
6	56				50					36	14	50	203	Use of Employees' Cars			75		25			75			75			75
7	1,448				1,333					649	684	1,333	300	Materials and Supplies			3,970		2,637			3,970			2670			1570
8	1,236				568					191	377	568	400	Equipment			10,621		10,053			10,621			3515			1765
9	630				630					630	0	630	800	Fixed Charges			630					630			630			630
10	170,704		30		179,826				24,679	90,250	114,255	204,505		TOTAL BUDGET	39		275,694	9	95,868	39		275,694	31		202125	31		196665
11																												
12														LESS TRANSFERRED TO PURCHASER														
13	2,019				3,366					2,068	1,298	3,366	200	Contractual Services			4,701		1,335			4,701			3266			3266
14	368				363					224	139	363	300	Materials and Supplies			600		237			600			500			500
15					568					191	377	568	400	Equipment			10,621		10,053			10,621			3515			1765
16																												
17														LESS TRANSFERRED TO PUBLIC UTILITIES														
18	1,857				1,850					902	948	1,850	200	Heat, Light and Power			2,000		150			2,000			1900			1900
19	4,244				6,147					3,305	2,762	6,147		TOTAL TRANSFERS			17,922		11,775			17,922			9181			7431
20	166,460		30		173,679				24,679	86,865	111,493	198,358		NET TOTAL BUDGET	39		257,772	9	84,093	39		257,772	31		192944	31		189734
21																												
22																												
23																												
24																												
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CONTROLLER'S FORM No. 4213

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: DEPARTMENT OF CITY PLANNING — Bureau or Division: — Appropriation Number: 6.119 — Sheet Number: 2 of 6 Sheets — Index Number: 119

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. 68 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Actual First 6 Months (Dollars Only)	EXPENDITURES 1955-1956 Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 7 and 8 (—) Decrease: Force	Amount	Recommended by Office Budg. Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Asterisk Items	Line Number
1						Comp.Reserve			-321				110	PERMANENT SALARIES															1
2	6,780	2	1	600	7,200					3,600	3,600	7,200	B 78	Secretary,City Planning Comm.	1	600	7,200			1	600	7,200	1	630	7560		630	7560		2
3	14,714	3	4	275-335	15,840					7,798	7,920	15,718	B408	General Clerk-Stenographer	6	275-335	22,800	2	6,960	6	275-335	22,800	4	290-350	16620	#	330	16620	1	3
4	3,790	4	1	275-330	3,960					1,980	1,980	3,960	B512	General Clerk-Typist	1	275-330	3,960			1	275-330	3,960	1	285-340	4080	/	340	4080		4
5	4,680	4.1	1	330-405	4,860					2,430	2,430	4,660	B516	Senior Clerk-Typist	1	330-405	4,660			1	330-405	4,660	1	350-420	5040	/	420	5040		5
6	10,800	6	2	415-475	11,400					5,700	5,700	11,400	F102a	Draftsman,Civil	2	415-475	11,400			2	415-475	11,400	2	430-495	11880	#	495	11880		6
7	13,500	7	1	1200	14,400					7,200	7,200	14,400	F800	Director of Planning	1	1200	14,400			1	1200	14,400	1	1275	15300	/	1275	15300		7
8	9,720	7.1	1	750-860	10,320					5,160	5,160	10,320	F801	Principal City Planner	1	750-860	10,320			1	750-860	10,320	1	750-900	10800	/	900	10800		8
9	0		0		0					0	0	0	F	Zoning Administrator	1	750-860	9,000	1	9,000	1	750-860	9,000	0		0			0	B	9
10	22,475	7.2	3	575-675	23,825					11,850	11,975	23,825	F803	Senior City Planner	5	575-675	37,925	2	14,100	5	575-675	37,925	3	600-725	26100	/	725	26100	C	10
11	0		0		0					0	0	0	F	Senior City Planner-Economist	1	575-675	6,900	1	6,900	1	575-675	6,900	0		0	0		0	D	11
12	5,700	8	1	430-500	6,000					3,000	3,000	6,000	F804	City Planning Delineator	1	430-500	6,000			1	430-500	6,000	1	440-530	6360	/	530	6360		12
13	26,000	10	4	470-570	27,360					13,680	13,680	27,360	F810	Associate City Planner	4	470-570	27,360			4	470-570	27,360	4	500-600	24800	#	600	24800		13
14	16,212	11	3	415-500	17,825					8,727	8,975	17,702	F812	Assistant City Planner	6	415-500	32,940	3	15,115	6	415-500	32,940	4	430-515	23020	/	515	23020	E	14
15	10,156	12.1	2	425-495	11,190					5,444	5,670	11,114	F830	City Planning Draftsman	2	425-495	11,490		300	2	425-495	11,490	2	430-515	12000	V	515	12000		15
16	6,000	13	1	450-525	6,300					3,150	3,150	6,300	F900	Senior Draftsman, City Plng	1	450-525	6,300			1	450-525	6,300	1	460-550	6600	/	550	6600		16
17	150,507		25		160,680				-321	79,719	80,440	160,159		TOTAL PERMANENT SALARIES	34		212,855	9	52,375	34		212,855	26		17,4960	3		17,4960		17
18																													18
19																													19
20													120	TEMPORARY SALARIES															20
21	991				1,000					553	447	1,000		Seasonal- Clerical and Other Temporary Services (as needed)			7,570		6,570			1,570			3010			1000		21
22																													22
23																													23
24													140	FEES AND OTHER COMPENSATION															24
25	3,330	1	5	$15 per Mtg	3,500					1,605	1,895	3,500		Commissioners' Fees	5	$15 per Mtg	5,000		1,500	5	$15 per Mtg	5,000	5	$15 per Mtg	3500	✓	$15 per Mtg	3500		25
26																													26
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32																													32
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34																													34
35																													35

BUDGET ESTIMATE INDEX NO. 119 OPPOSITE SHEET NO. 2

EXPLANATION SHEET #2

A. One B408 General Clerk-Stenographer is needed to perform secretarial services for the Zoning Administrator

One B408 General Clerk-Stenographer is required for additional secretarial and stenographic assistance in the office of the Director of Planning, in view of the heavily increased work load.

B. A Zoning Administrator is required to administer the new zoning ordinance. The Charter provides for creation of this position in connection with the new zoning ordinance. This position must be filled in advance of the adoption of the ordinance to allow for necessary preparatory work. The adoption of a modern comprehensive zoning ordinance is a required part of San Francisco's Urban Renewal "Workable Program."

C. Two F803 Senior City Planners are required to perform duties in connection with the administration of the present zoning ordinance and will be required for duties in connection with the new zoning ordinance.

One of the new F803 Senior City Planners is needed to be responsible for the processing of applications for changes of zone, variances, and the establishment of building set-back lines. He is also needed to be responsible for reviewing complaints regarding violations of the new zoning ordinance and for seeing that the ordinance is properly enforced.

The other F803 Senior City Planner is needed to be responsible for checking all building plans filed with applications for building permits and for reviewing all other city applications for permits which must be checked for compliance with the zoning ordinance. He will also be responsible for issuing certificates of occupancy which will be required under the new zoning ordinance. He is needed to be responsible for advising persons requesting information as to what uses and structures are permitted on the property in which they are interested.

Each of the two F803 Senior City Planners is to have the assistance of one Associate City Planner and one Assistant City Planner. The two Associate City Planners are existing positions in the Zoning Division and the two Assistant City Planners are new positions.

D. A Senior City Planner-Economist is required to provide needed economic research for the Department. This work is needed but cannot be undertaken without a properly trained economist. The Economist is needed to furnish studies on the changing characteristics of the population of San Francisco's neighborhoods necessary to planning for urban renewal projects and to public works planning; to prepare economic studies on the housing market, incomes, employment and other factors important to central business district analysis and to encourage private investment in redevelopment projects and other civic improvements; to prepare studies of San Francisco's changing role in the Bay Area economy.

E. One F812 Assistant City Planner is needed to work on detailed land use studies and on Master Plan revisions. This position is to replace a former permanent F812 Assistant City Planner position deleted in 1951-52.

Two F812 Assistant City Planners are needed to assist in the administration of the present zoning ordinance and will be required for duties in connection with the new zoning ordinance.

One of the F812 Assistant City Planners is needed to check all plans filed with applications for building permits and to review all other city applications and for permits which should be checked for compliance with the present zoning ordinance. This work at present is subject to delays which are unsatisfactory to the public. Also at the present time a large number of applications for permits, which should be checked for compliance with the zoning ordinance, are not being checked by this Department, and cannot be so checked until there is sufficient personnel to do this additional work. This Assistant City Planner will perform similar duties in relation to the new zoning ordinance when adopted.

One of the F812 Assistant City Planners is needed to prepare reports on complaints of zoning violations brought to the attention of this Department. These reports must be made to the Bureau of Building Inspection, the Department of Public Health, the District Attorney and the City Attorney. This work is in arrears and is being stepped up in volume by reason of better code enforcement in connection with the City's Urban Renewal Program.

F. Seasonal Requirements

Capital Improvement Program		
1 P812 Assistant City Planner	November 1-January 31 @ $415.	$1245.00
1 B408 General Clerk-Stenographer	November 1-January 31 @ 275.	825.00
1 X40 Senior Librarian.	3 months at $385.00	1,155.00

This temporary position is requested in order to systematize Department's library, so as to make readily available information essential to the preparation of city planning studies; to catalog new materials and accumulated backlog of old materials and to set up a system for control and maintenance of the Department's library.

Vacation Relief

4 P812 Assistant City Planners	3 weeks at $415.	$1245.00
4 B408 General Clerk-Stenographers	3 weeks at 275.	825.00
2 B512 General Clerk-Typists	2 weeks at 275.	275.00

1 B512 General Clerk-Typist, 1 B308 Calculating Machine Operator, and 1 F812 Assistant City Planner, as needed, to assist Senior City Planner-Economist in preparing the economic analyses which are an important part of the Department's work program. 2000.00

$7570.00

G. Request for $5,000.00 is based upon provision in Charter Section 115 establishing this amount as the maximum aggregate amount per year which may be paid to the members of the Commission.

CONTROLLER'S FORM No. 6-53

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: DEPARTMENT OF CITY PLANNING — Bureau or Division: — Appropriation Number: 6.119 — Sheet Number: 3 of 6 Sheets — Index Number: 119

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET FISCAL YEAR 1955-1956 Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Calls Under (-) Decrease Force	Amount	Recommended by Comm. at Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Amount	Footnotes	Line No.
	1	2	3	4	5	6	7	8	9	10	11	12	13		14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													200	CONTRACTUAL SERVICES															1
2	5					25				11	14	25	201	Local Fares			25					25			25		25		2
3	240					240				120	120	240	205	Storage and Care of Vehicles			516	276				516			240		240	H	3
4	742					700				526	174	700	206	Travel Expense			1,100	400				1,100			700		700	I	4
5	281					450				322	128	450	216	Maintenance and Repair of Automotive Equipment (P)			730	280				730			350		350	J	5
6	189					165				150	15	165	218	Maintenance and Repair of Office Appliances & Equipment			295	130				295			155		155	K	6
7	1,945					1,200				867	333	1,200	224	Services of Purchasers' Reproduction Bureau (P)			2,000	800				2,000			1200		1200	L	7
8	1,857					1,850				902	948	1,850	231	Light, Heat and Power (U)			2,000	150				2,000			1900		1900	M	8
9	1,328					1,300				630	670	1,300	232	Telephone and Telegraph (P)			1,450	150				1,450			1300		1300	N	9
10	804					800				778	22	800	233	Postage			1,500	700				1,500			850		850	O	10
11	4,068					4,600				2,073	2,527	4,600	234	Official Printing, Advertising Blueprinting, etc.			9,300	4,700				9,300			6100		5000	P	11
12	201					205				74	131	205	235	Subscriptions			205					205			205		205		12
13	126					126				100	26	126	236	Towel Service			136	10				136			136		136	Q	13
14	314					320				201	119	320	238	Contracted Janitorial and Window Washing Services (P)			425	105				425			320		320	R	14
15	96					96				48	48	96	240	Telephone Directory Service(P)			96					96			96		96		15
16	38					38				15	23	38	241	Rental of Office Machines and Equipment			45	7				45			38		38	S	16
17	100		0			0	Ord.#9466 1-9-56			25,000	0	25,000	269	Other Professional and Special Services			15,000	15,000				15,000			0		0	T	17
18	152					150				50	100	150	298	Miscellaneous Contractual			150					150			150		150		18
19	12,506					12,265				25,000	6,867	30,398	37,265	TOTAL CONTRACTUAL SERVICES			34,973	22,708				34,973			13765		12665		19
20	2,019					3,366					2,068	1,298	3,366	LESS TRANSFERRED TO PURCHASER			4,701	1,335				4,701			3266		3366		20
21	1,857					1,850					902	948	1,850	LESS TRANSFERRED TO PUBLIC UTILITIES			2,000	150				2,000			1900		1900		21
22	3,876					5,216					2,970	2,246	5,216	TOTAL TRANSFERS			6,701	1,485				6,701			5166		5266		22
23	8,630					7,049				25,000	3,897	28,152	32,049	NET CONTRACTUAL SERVICES			28,272	21,223				28,272			8599		7399		23
24																													24
25	56					50					36	14	50	203	Use of Employees' Cars			75	25				75			75		75	U	25
26																													26
27																													27
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BUDGET ESTIMATE INDEX NO. 119 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

R. $240 is needed for day time parking of Department's automobile. Another $240.00 is needed for day time parking of additional automobile requested by the Department. The cost of off-street parking is $20.00 a month per vehicle. $36.00 is also requested for night time parking of Department's automobile.

I. For travel expense to the American Institute of Planners annual meeting on the east coast, one staff member at $500.00. For travel expense to League of California Cities annual meeting in Southern California, 2 staff members and 2 commissioners at $100.00 each, $400.00. For travel expense to American Institute of Planners, California Chapter annual meeting inSouthern California, 3 staff members at $50.00 each, $150.00. For expense of staff members for travel to various meetings held outside of San Francisco, $50.00.

J. Lubrication, washing and polishing of Department's automobile, $80.00. Routine maintenance and repair in City's repair shop, $100.00. Additional repairs, due to age of automobile, such as engine overhaul, new clutch, transmission, etc., $400.00. An additional $150.00 is requested in connection with request of the Department for one additional automobile. $80.00 of the $150.00 is for lubrication, washing and polishing. The remaining $70.00 is for routine maintenance and repair by the City's repair shop.

K. Increase of $75.00 is based on actual experience of first six months of 1955-56 fiscal year in connection with maintenance of Department's office machines and equipment, including typewriters, adding machine and calculators. An additional $55.00 is requested for recovering and reconditioning studio couch. Estimate for this work was obtained from furniture repair man.

L. Necessary for payment by Department of all mimeographing, blueprinting and other reproduction work done by the Reproduction Bureau of the Purchasing Department. Multiple copies of most of the Department's plans and related memos are required for distribution to City officials and City Departments. Estimated requirement for this work is $500.00 per quarter, based on past experience.

M. This figure is based on estimate submitted by Bureau of Light, Heat and Power.

N. Previous years' experience proves that increase is needed, as budget appropriation has not covered expenditures. Additional increase if required for additional telephone installations during 1955-56 fiscal year, and anticipated service requirement for new employees in connection with new zoning ordinance.

O. Increase due to increase in volume of mail. Budget appropriation for fiscal year 1955-56 is already exhausted.

P. Official Advertising $3,000.00. Capital Improvement Program report, $1,000.00. Land Use Studies: Report on the Master Plan, $1,500.00; Sign Control and Street Appearance, $400.00. Transportation Study: Parking Plan, $300.00. Public Facilities Studies: Police Plan, $300.00; School Plan, $300.00. Report on the Role of San Francisco in the Bay Region, $500.00. Urban Renewal Report on Neighborhood Programs, $300.00. Procedural Manual and revision of text and maps, etc., for the new zoning ordinance, $500.00. Reproduction and printing for American Society of Planning Officials Exhibit, $500.00. Reproduction and printing of additional copies of past reports, $500.00. Development of film and printing of photographs, $100.00. Microfilming and Photographic slides for the security of Department's records, documents and maps, $100.00.

Q. Increase due to increase in rates. Rate is $34.00 per quarter.

R. $240.00 is needed for window washing service for Department. Rate is $20.00 per month. $185.00 is requested for cleaning and servicing venetian blindsin the building. Budget appropriation is not sufficient for all blinds.

S. increase due to increase in rates. $15.00 per month is charged for rental of adding machine needed in preparation of Capital Improvement Program report and Department's budget.

T. To employ consultant planners, architects, engineers and other specialists to advise the Commission and Director on the aspects of specific projects when needed for coordination of local and state public improvement and redevelopment planning and in relation to specific projects of the work program. Examples are as follows: to provide estimates of the comparative merit of alternative intra-city transit proposals; to give expert advice on economic problems relative to the market for office space, apartment space, industrial buildings, etc., to prepare scale models of freeway interchange structures to aid in evaluation of the effect of proposed alignments upon neighborhood property values; to aid in preparation of building type and site plans for redevelopment and renewal projects; to aid in preparation of site plans for specific projects as requested, such as Ferry Building Park, McLaren Park, and public building locations; and to advise the Commission as to the special space requirements of such projects as a convention hall, a baseball stadium, bus terminals and the like.

U. Needed to reimburse personnel for use of their cars in connection with field inspections relative to zoning and land use.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: DEPARTMENT OF CITY PLANNING — Bureau or Division: — Appropriation Number: 6.119 — Sheet Number 4 of 6 Sheets — Index Number 119

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1951 BUDGET Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1951 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1951 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 3 and 5 (—) Decrease Figure	Amount	Recommended by Office, Board, Commission or Department [2] BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount (Dollars Only)	[3] BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference [2] [3]	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1													300	MATERIALS AND SUPPLIES													1
2	32				30					14	16	30	301	Tires and Tubes			30					30			30		2
3	219				213					121	92	213	321	Fuels and Lubricants (P)			400		187			400			350		3
4	40				40					21	19	40	353	Bottled Water			40					40			40		4
5	1,008				500					233	267	500	371	Stationery and Office Supplies			1,200		700			1,200			600		5
6	0				400					157	243	400	372	Photographic and Drafting Supplies			1,000		600			1,000			400		6
7	0				0					0	0	0	373	Maps			1,100		1,100			1,100			1100		7
8	149				160					103	47	150	375	Stationery Withdrawals From Stores (P)			200		50			200			150		8
9	1,448				1,333					649	684	1,333		TOTAL MATERIALS AND SUPPLIES			3,370		3,637			3,370			2670		9
10	368				363					224	139	363		LESS TRANSFERRED TO PURCHASER			600		237			600			500		10
11	1,080				970					425	545	970		NET MATERIALS AND SUPPLIES			3,370		2,400			3,370			2170		11
12																											12
13																											13
14																											14
15																											15
16																											16
17																											17
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EXPLANATION SHEET

V. $187.00 included in connection with additional automobile requested by the Department.

W. Department is running out of stationery and office supplies. Estimate of stationery and office supplies required for fiscal year is $600.00. $50.00 is being requested for Princeton files for Department's reference library. $50.00 is needed for purchase of technical books and reports for Department's reference library. An additional $500.00 is included for forms and supplies required in connection with the new zoning ordinance.

X. Department's drafting supplies are extremely low. Estimate of drafting supplies required for fiscal year is $900.00. $100.00 is being requested for film for photographs in connection with Department's records of land use, zoning applications and zoning violations.

~~Y. For the purchase of one complete set of Assessor's Block Books of San Francisco. This set of Block Books is required in connection with the new zoning ordinance~~

Z. Department's inventory of supplies drawn from City's warehouse is extremely low. Withdrawals for the fiscal year 1955-56 indicate that $50.00 additional is required.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: DEPARTMENT OF CITY PLANNING — Bureau or Division: — Appropriation Number: 6.119 — Sheet Number: 5 of 6 Sheets — Index Number: 119

Line Number	Actual Expenditures (Col. 11) (Dollars Only)	BUDGET Salary Ord. Sec. No. — Item No.	BUDGET Number of Employees	BUDGET Rate	BUDGET Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	EXPENDITURES 1955-1956 Probable Last 6 Months (Dollars Only)	EXPENDITURES 1955-1956 Probable for Year (Dollars Only)	Class Number of Class	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 (1) Number of Employees	(1) Rate	(1) Amount (Dollars Only)	Compared to Budget With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Compared to Budget With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Amount	RECOMMENDED BY OFFICE, BOARD, COMMISSION OR DEPARTMENT (2) BUDGET AS RECOMMENDED BY THE MAYOR Number of Employees	(2) Rate	(2) Amount (Dollars Only)	(3) BUDGET AS ADOPTED BY BOARD OF SUPERVISORS Number of Employees	(3) Rate	(3) Amount	Difference (Col. 25 — Col. 27)	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1														400 EQUIPMENT (2)														1
2	120													402 Sectional Book Case														2
3	26													402 Line-a-Time														3
4	422													402 #1500A Hamilton Steel Map File														4
5	195													402 Modular Exhibit Panels														5
6	27													402 Tiffany Typewriter Stand														6
7	443													412 IBM Electric Typewriter														7
8					105					109		109		402 #764A Art Metal 4-dr. Legal File				-105										8
9					75					57		57		402 #4P15C Drawing Table Top				- 75										9
10					28					25		25		402 Model 1500 Tiffany T.T. Stand				- 28										10
11					200						200	200		402 Modular Exhibit Panels				-200										11
12					60					77		77		402 Samson Folding Chairs				- 60										12
13					100					100		100		416 Polaroid Camera				-100										13
14														402 Office and Drafting Furniture and Equipment														14
15														2 #1500A71 File Cab. Letter		1,224		1,356					195				15
16														3 1500D36L710 Typewriter Desk		666		666					0				16
17														7 #237 Secretary Chairs		735		735					100				17
18														5 #2133 Bradford Posture Chairs		190		152					0				18
19														2 #764A Legal Files, 4-dr.		220		220					220				19
20														1 Sectional Book Case		118		118					118				20
21														53 Samson Folding Chairs		67		67					0				21
22														1 Hamilton Map File, 11 dr.		387		387					387				22
23														1 Desk Lamp		30		30					30				23
24														1 Step Stool		22		22					22				24
25														Lighting Equipment for Erasable Panels		100		100					0				25
26														New Top for Drafting Table		75		75					75				26
27														1 Multiplex Slide File		200		200					0				27
28														404 Office Machines														28
29														2 Electric Typewriters, 15"		886		886					443				29
30														1 Standard Typewriter, 14"		174		174					0				30
31														1 Standard Typewriter, 14"		174		174					0				31
32														1 Standard Typewriter, 14"		174		174					0				32
33														406 Field and Office Reproduction Equipment														33
34														1 Folding Lunch Set		30		30					30				34
35																												35

BUDGET ESTIMATE INDEX NO. 119 OPPOSITE SHEET NO. 5

EXPLANATION SHEET

AA. ~~Seven~~ Five Gray Steel Flat Top Desks (Art Metal #1860F9 710) for the Zoning Administrator, two Senior City Planners, three Assistant City Planners and one Senior City Planner-Economist.

BB. ~~Three Gray Steel Typewriter Desks (Art Metal #1860TRL 710), for two General Clerk-Stenographers and one temporary Librarian and other temporary personnel.~~

CC. ~~Seven~~ One Goodform Chairs (#3257) for new employees. (See AA)

DD. ~~Three Goodform Posture Chairs (#2123) for new employees. (See BB)~~

EE. Two 4-drawer Legal-size File Cabinets (Art Metal #7644). One for use of Land Planning Division and one for use of Projects Planning Division.

FF. Sectional Bookcase required for the orderly keeping of reports and records in the Secretary's office.

GG. ~~Twelve Samson Folding Chairs are needed for use at City Planning Commission meetings to accommodate the public. The Department does not have sufficient chairs for this purpose.~~

HH. Map file needed for the filing of Department's maps and plans kept by the Referral and Design Division.

II. Desk Lamp needed to give better lighting to desk in Land Planning Division.

JJ. Step Stool needed to reach upper shelves in Supply Room and Library.

KK. ~~Lighting equipment to provide adequate lighting for existing exhibit panels.~~

LL. One new top for a drafting table is needed to replace worn out top which affects the accuracy of drafting done on the table.

MM. ~~To properly protect kodachrome slide collection of over 1,000 slides and to facilitate their use by making them more readily visible and accessible.~~

NN. One electric typewriter required for preparation of minutes, resolutions, reports and other necessary work for the City Planning Commission.
~~One electric typewriter required by Projects Planning Division for preparation of annual Capital Improvement Program report, and the production of multiple copies of memoranda, reports and other documents.~~

OO. ~~One new typewriter, 16", is needed for the General Clerk-Stenographer who will perform secretarial services for the Zoning Administrator.~~
~~Cost of new typewriter, $204.00; probable turn-in value of 12" L.C.Smith typewriter, serial No. 1595851, purchased in 1941, $30.00. Department's request $174.00.~~
~~Reference Line 30, Page 5. The 12" typewriter is not suitable for our use, as many of our reports require the use of wider paper.~~

PP. ~~One new typewriter, 16", is needed for the General Clerk-Stenographer requested for office of the Director of Planning.~~
~~Cost of new typewriter, $204.00; probable turn-in value of 12" L.C.Smith typewriter, serial No. K 21748, purchased in 1941, $30.00. Department's request $174.00.~~
~~Reference Line 31, Page 5. The 12" typewriter is not suitable for our use, as many of our reports require the use of wider paper.~~

QQ. ~~One new typewriter, 16", is needed to replace worn out typewriter used by various planners on the staff of the Department. (Underwood Noiseless, Serial No. 3987702, which was apparently made in 1937. We have no record of when this typewriter was originally purchased by the City, as it was a used typewriter when this Department got it.)~~
~~Cost of new typewriter, $204.00; probable turn-in value of old typewriter, $5.00. Department request $199.00. (Reference Line 32, Page 5)~~

RR. New Railroad Curve Set is needed to replace present set deteriorated with age.

CONTROLLER'S FORM No. 4553

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission DEPARTMENT OF CITY PLANNING Bureau or Division Appropriation No. 6 119 Sheet Number 6 of 6 Sheets Index Number 119

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Page No.	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29		
1													400	EQUIPMENT (continued)																	1
2													416	Photographic Equipment																	2
3														1 Projection Lens			27		27			27			27			27		SS	3
4														1 Projection Screen			58		58			58			58			58		—	4
5													456	AUTOMOTIVE EQUIPMENT																	5
6														1 Class C 4-dr. Sedan			3,000		3,000			3,000			0			0		—	6
7														1 Class A 4-dr. Station Wagon			1,900		1,900			1,900			1750			0		—	7
8	1,236				568					191	377	568		TOTAL EQUIPMENT			10,621		10,053			10,621			3515			1765			8
9	0				568					191	377	568		Transferred to Purchaser			10,621		10,053			10,621			3515			1765			9
10	1,236				0					0	0	0		NET EQUIPMENT			0		0			0			0			0			10
11																															11
12													800	FIXED CHARGES																	12
13	630				630					630	0	630	854	Membership Dues			630					630			630			630		—	13
14																															14
15																															15
16																															16
17																															17
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SS. One 75mm Projection Lens for Department's Slide Projector is required for use in large rooms.

TT. Projection Screen is needed to replace present worn out screen.

~~UU. One Class C 4-door sedan is needed for field inspections to be made by the Commission and staff in connection with zoning and land use matters. Volume of work is such that the Department requires two vehicles.~~

~~VV. One Class A, 4-door station wagon is requested to replace present Department vehicle. Maintenance required on the old automobile is quite extensive and necessitates putting it in the City's repair shop at frequent intervals, during which time the work of the Department is impeded.~~

~~Estimated cost of Class A, 4-door Station Wagon $2,000.00~~
~~Probable trade-in value of present vehicle 100.00~~
~~(1949 Plymouth Suburban)~~

~~Department's request $1,900.00~~
~~Reference Line 7, Page 6~~

WW. For membership in the following organizations, authorized by Ordinance 4942 (Series of 1939), Section 1.13 and Section 2:

American Society of Planning Officials (membership includes Planning Advisory Service and Zoning Digest)	$500.00
American Planning and Civic Association	5.00
California County Planning Commissioners Association	75.00
Tri-County Planning Council	25.00
Urban Land Institute	25.00
	$630.00

~~1245~~ 1612 55

EXPLANATION SHEET

121

INDEX NO. 71 - CIVIL SERVICE COMMISSION

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	66,068	111,840	115,185	154,877	159,160	183,685	184,387	189,394	216,305	226,726	250,228	253,229
Number of Employments - Permanent	(26)	(46)	(46)	(49)	(49)	(49)	(49)	(50)	(50)	(50)	(50)	(50)
Allowance for Overtime	2,611	3,923	1,434	1,582	3,327	1,957	1,088	1,789	1,736	1,222	2,564	1,800
Sick Leave	-	2,354	-	-	-	-	-	-	-	-	-	-
Temporary Salaries	15,046	9,758	11,624	32,038	54,116	26,692	22,969	20,167	21,373	23,125	26,573	30,911
Fees and Special Compensations	1,037	1,385	2,407	4,728	5,863	7,976	5,594	3,815	2,016	1,711	1,390	262
Convention Expenses	855	302	368	1,000	1,861	1,739	748	1,269	847	1,302	143	1,104
Maintenance and Repair - Automobile Equip.	-	-	171	201	348	145	90	190	84	-	-	-
Maintenance and Repair - Office Equip.	238	338	330	340	412	530	846	566	711	863	549	724
Printing, Tabulating and Bookbinding	1,211	1,470	516	459	346	505	506	3,691	1,853	839	260	492
Other Contractual Services	2,892	2,235	1,466	3,998	6,412	4,692	5,217	2,635	4,741	4,358	6,255	4,338
Stationery and Office Supplies	3,378	3,344	3,028	7,004	7,381	6,461	6,093	5,066	5,560	5,491	5,092	5,199
Other Materials and Supplies	-	175	106	112	223	205	320	326	405	262	155	77
Equipment	-	390	1,589	2,550	1,061	2,916	1,559	1,966	1,916	1,210	694	1,556
Improvements	-	-	-	441	-	20,506	-	-	-	-		-
Fixed Charges	100	100	100	412	531	1,022	622	412	417	417	467	467
Salary Survey	11,337	-	12,211	12,496	12,455	12,396	12,374	10,444	8,792	14,637	11,637	11,151
Revolving Fund	-	-	-	-	-	50	-	-	-	-	-	-
Services of Other Departments	294	868	1,389	3,312	2,115	3,063	1,342	-	-	-	-	
TOTAL	105,067	138,482	151,924	225,550	255,611	274,541	243,755	241,730	266,756	282,163	306,007	311,310

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Appropriation Number 6.121 — Sheet Number 1 of 5 Sheets — Index Number 121

Department, Bureau or Commission CIVIL SERVICE COMMISSION — Bureau or Division

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956 Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number in Code
	1	2	3	4	5		7	8	9	10	11	12
1												
2	253,229	50			266,610				-2,028	130,942	133,470	264,412
3	1,800				1,250					889	1,911	2,800
4	30,911				30,100				2,685	15,879	16,906	32,785
5	262				750					3	450	453
6	6,658				6,541				- 88	3,665	2,876	6,541
7	5,276				5,290				- 90	2,235	3,055	5,290
8	1,556				2,430				178	2,482		2,482
9	467				467					456	11	467
10	11,151				12,500					10,066	2,434	12,500
11												
12	311,310	50			325,938				657	166,617	161,113	327,730
13												
14												
15	1,097				1,525					738	885	1,623
16	260				275					196	100	296
17					2,430				178	2,482		2,482
18	1,357				4,230				178	3,416	985	4,401
19												
20												
21	309,953	50			321,608				479	163,201	160,128	323,329
22												
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32												
33												
34												
35												

Line Number	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 3 and 5 (-) Excess Force	Amount	(1) Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1	RECAPITULATION																1
2	Permanent Salaries	50		265,175		-2,435	50		265,175	50		282,395	50		28v395		2
3	Allowance for Overtime			3,200		1,950			3,200			2,750			2750		3
4	Temporary Salaries			38,167		8,067			38,167			28,500			28500		4
5	Fees & Special Compensations			600		- 150			600			600			600		5
6	Contractual Service			6,891		350			6,891			6,041			6041		6
7	Materials and Supplies			5,400		110			5,400			5,357			5357		7
8	Equipment			3,661		1,231			3,661			2,688			2688		8
9	Fixed Charges			467					467			462			462		9
10	Salary Survey			12,500					12,500			12,500			12v500		10
11	Classification Survey			35,000		35,000			35,000			0			0		11
12	Total Budget	50		371,061		43,123	50		371,061	50		341,293	50		341293		12
13																	13
14	Less: Transfers to Purchaser																14
15	Contractual Services			1,925		300			1,925			1,600			1600		15
16	Materials and Supplies			300		25			300			267			267		16
17	Equipment			3,661		1,231			3,661			2,688			2688		17
18	Total Transfers to Purchaser			5,886		1,556			5,886			4,555			4555		18
19																	19
20																	20
21	Net Budget Totals	50		365,175		43,567	50		365,175	50		336,738	50		336738		21
22																	22
23																	23
24																	24
25																	25
26																	26
27																	27
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32																	32
33																	33
34																	34
35																	35

CONTROLLER'S FORM No. 1253

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CIVIL SERVICE COMMISSION — Bureau or Division: — Appropriation Number: 6.121 — Sheet Number 2 of 5 Sheets — Index Number 121

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	BUDGET FISCAL YEAR 1955-1956: Salary Ord. Sec. No. 84 — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 5 and 9 (-) Decrease — Force	Amount	(2) Recommended by Dir., Board, Commission or Department: Number of Employees	Title	Amount (Dollars Only)	(3) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(4) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Line Number
1													110	PERMANENT SALARIES															1
2	3,600	1	3	100	3,600	To C R			-2,028	1,800	1,800	3,600		Commissioners	3	100	3,600			3	100	3,600	3	100	3,600	3	100	3,600	2
3	6,780	1.1	1	490-590	7,080					3,540	3,540	7,080	B68	Chief Clerk	1	490-590	7,080			1	490-590	7,080	1	530-635	7,620	1	590-635	7,620	3
4	5,839	2	2	230-265	6,180					2,700	3,120	5,820	B210	Office Assistant	2	230-265	6,120		-60	2	230-265	6,120	2	235-280	6,300	2	235-280	6,300	4
5	11,300	3	3	270-325	11,590					5,740	5,850	11,590	B222	General Clerk	3	270-325	11,700		110	3	270-325	11,700	3	285-340	12,240	3	285-340	12,240	5
6	4,680	4	1	325-400	4,800					2,400	2,400	4,800	B228	Senior Clerk	1	325-400	4,800			1	325-400	4,800	1	350-420	5,040	1	350-420	5,040	6
7	10,920	5	2	400-475	11,400					5,621	5,700	11,321	B234	Head Clerk	2	400-475	10,500		-900	2	400-475	10,500	2	420-505	11,220	2	420-505	11,220	7
8	26,907	6	7	275-335	28,030					13,612	13,850	27,462	B408	General Clerk-Stenographer	7	275-335	27,860		-170	7	275-335	27,860	7	290-350	29,010	7	290-350	29,010	8
9	30,806	8	8	275-330	31,680					15,636	15,840	31,476	B512	General Clerk-Typist	8	275-330	31,680			8	275-330	31,680	8	285-340	32,640	8	285-340	32,640	9
10	8,007	9	2	330-405	9,720					3,936	4,860	8,796	B516	Senior Clerk-Typist	2	330-405	9,720			2	330-405	9,720	2	350-420	10,080	2	350-420	10,080	10
11	22,141	10	5	370-450	24,840					12,237	12,540	24,777	G51	Personnel Assistant	5	370-430	24,960		120	5	370-430	24,960	5	385-460	26,740	5	385-460	26,740	11
12	32,086	11	5	480-555	33,160					16,530	16,630	33,160	G52	Senior Personnel Assistant	5	480-555	32,700		-460	5	480-555	32,700	5	500-600	35,250	5	500-600	35,250	12
13	40,963	12	6	535-615	43,530					21,690	21,840	43,530	G58	Civil Service Examiner	6	535-615	43,455		- 75	6	535-615	43,455	6	545-655	46,435	6	545-655	46,435	13
14	8,100	12.2	1	575-675	8,100					4,050	4,050	8,100	G58.2	Senior Examiner	1	575-675	8,100			1	575-675	8,100	1	630-755	9,060	1	630-755	9,060	14
15	10,000	12.3	1	783-883	10,600					5,300	5,300	10,600	G59	Assistant Personnel Director	1	783-883	10,600			1	783-883	10,600	1	780-935	11,220	1	780-935	11,220	15
16	8,800	13	1	733-833	10,000					5,000	5,000	10,000	G59.1	Supv. Wage Scales & Classif.	1	733-833	10,000			1	733-833	10,000	1	755-905	10,860	1	755-905	10,860	16
17	8,800	14	1	633-733	8,800					4,400	4,400	8,800	G59.2	Supv. of Examinations	1	633-733	8,800			1	633-733	8,800	1	730-840	10,080	1	840-1010	10,080	17
18	13,500	15	1	1125	13,500					6,750	6,750	13,500	G62	Personnel Director & Sec'y.	1	1125	13,500			1	1125	13,500	1	1250	15,000	1	1250	15,000	18
19																													19
20																													20
21	253,229		50		266,610				-2,028	130,942	133,470	264,412		Total Permanent Salaries	50		265,175		-1,435	50		265,175	50		282,395	50		282,395	21
22																													22
23																													23
24																													24
25																													25
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33																													33
34																													34
35																													35

(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS

FISCAL YEAR 1956-1957

Department, Board or Commission: CIVIL SERVICE COMMISSION — Bureau or Division: — Appropriation Number: 6.121 — Sheet Number: 3 of 5 Sheets — Index Number: 121

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 Budget Salary Ord. Sec. No. Item No.	Budget Number of Employees	Budget Rate	Budget Amount (Dollars Only)	Supplemental Appropriations or Modifications Date	Supplemental Appropriations or Modifications Number of Employees	Supplemental Appropriations or Modifications Rate	Supplemental Appropriations or Modifications Amount (Dollars Only)	Expenditures 1955-1956 Actual First 8 Months (Dollars Only)	Expenditures 1955-1956 Possible Last 3 Months (Dollars Only)	Expenditures 1955-1956 Probable for Year (Dollars Only)	Class Number of Cost	Class Title or Description	Departmental Budget Estimate for Fiscal Year 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 8 (—) Discount Force	Comparison of Request With 1955-1956 Budget Cols. 3 and 8 (—) Discount Amount	Recommended by Office, Board, Commission or Department Number of Employees	Recommended by Office, Board, Commission or Department Rate	Recommended by Office, Board, Commission or Department Amount	(2) Budget as Recommended by the Mayor Number of Employees	(2) Budget as Recommended by the Mayor Rate	(2) Budget as Recommended by the Mayor Amount	(3) Budget as Adopted by Board of Supervisors Number of Employees	(3) Budget as Adopted by Board of Supervisors Rate	(3) Budget as Adopted by Board of Supervisors Amount	Reference Index
	1	2	3	4	6	8	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1	1,800				1,250	Ord. 9532	7/26		1550	889	1,911	2,800	111	Allowance for Overtime			3,200		1,950			3,200			2,750			2750	B
2																													
3																													
4													120	Temporary Salaries															
5														Examiners, clerical and other															
6														temporary services as needed															
7														at rates not in excess of sal-															
8	30,911				30,100	Ord. 9341	10/29/55		2,685	15,879	16,906	32,785		ary standardization schedule			38,167		8,067			38,167			28,500			28500	C
9																													
10													140	Fees & Special Compensations															
11	262				750					3	450	453		Medical Examiners			600		- 150			600			600			600	D
12													200	Contractual Services															
13	139				120	Tr 523			- 88	96	90	186	201	Travel Expense - Local			175		55			175			175			175	E
14					25					-	25	25	203	Allowance-Use Employees' Cars			25					25			25			25	F
15	1,104				1,100					1,200	100	1,300	206	Travel Expense			1,300		200			1,300			1,100			1100	G
16										-	-	-	216	Maint.&Repair Auto Eq. (Pur)			-					-							
17	724				650					369	281	650	218	Maint.&Repair--Office Equip.			650					650			325			325	H
18										-	-	-	219	Maint.&Repair--Other Equip.			-					-							
19					475					190	285	475	224	Services Reproduction Bur (Pur)			475					475			400			400	I
20					50					-	50	50	225	Services Tabulating Bur (Pur)			50					50			0			0	J
21	1,097				1,100					548	550	1,098	232	Telephone & Telegraph (Pur)			1,400		300			1,400			1,200			1400	K
22	1,911				1,775					432	880	1,312	233	Postage			1,500		- 275			1,500			1,500			1500	
23	492				200					180	75	255	234	Official Printing & Bookbinding			200					200			200			200	L
24	38				56					36	-	36	235	Subs. Newspapers & Periodicals			36		- 20			36			36			36	M
25										-	-	-	236	Cleaning & Renovating			-					-							
26	544				590					288	240	528	241	Rental of Office Machines and Equipment			480		- 120			480			480			480	N
27	570				400					326	300	626	267	Medical Service and Care			600		200			600			600			600	O
28	39									-	-	-	298	Other Contractual Services			-					-							
29	6,658				6,541				- 88	3,665	2,876	6,541		Total Contractual Services			6,891		350			6,891			6,041			6041	
30	1,097				1,625					738	885	1,623	Less:	Transfers to Purchaser			1,925		300			1,925			1,600			1600	
31	5,561				4,916				- 88	2,927	1,991	4,918		Net Contractual Services			4,966		50			4,966			4,441			4441	0-1
32																													
33																													
34																													
35																													

EXPLANATION SHEET

B	Line 1	**Overtime**		
		Payroll Section:		
		Changing payroll records to reflect sign-ups in Municipal Railway and changes in Salary Ordinance.	$ 1,200	
		Examining Division:		
		Q2 Policeman Examination - Medical examinations held at night and athletic tests given Saturdays.		
		Miscellaneous examinations held on Saturdays at Mission High School.	2,000	$ 3,200
C	Line 8	**Temporary Salaries:**		
		Continuing employments, positions ordered by Civil Service Commission to be filled by permanent appointment:		
		Classification Division:		
		B512 General Clerk-Typist (Mrs. Schotzin)	3,960	
		B408 General Clerk-Stenographer (part-time) (Mrs. Wilshusen)	2,419	
		Certification Section:		
		B512 General Clerk-Typist (Miss Coyle)	3,645	
		Payroll Section:		
		B222 General Clerk (Mr. Amber)	3,820	
		Examining Division:		
		B512 General Clerk-Typist (Miss Biggins)	2,960	17,804
		Temporary Employments:		
		Payroll Section:		
		B222 General Clerk	3,240	
		Other:		
		L360 Physician (2 part-time medical examiners)	9,000	
		Provisions for vacation and sick leave relief:		
		Classification Division:		
		058 Civil Service Examiner (3 months)	1,665	
		Examining Division:		
		B408 General Clerk-Stenographer - 15 weeks	1,031	
		051 Personnel Assistant - 15 weeks	1,508	
		Certification Section:		
		B512 General Clerk-Typist - 27 weeks	1,856	
		Payroll Section:		
		B222 General Clerk - 6 months	1,620	
		Other:		
		L360 Physician - 6 weeks	564	20,363
				$ 38,167

D	Line 11	**Fees and Compensations:** L360 Physician (Medical examiners as required for examinations of Q2 Policeman, 8102 Conductor - 8104 Motorman)
E	Line 14	Carfare and telephone - Field Expense
F	Line 15	Employees' automobiles used in classification investigations.
G	Line 16	Conventions - Civil Service Assembly, Washington, D. C.; Western Regional Conference, Civil Service Assembly, San Diego.
H	Line 18	Repairs and service to typewriters and mimeographs.
I	Line 20	Reproduction of forms, charts, diagrams for examination purposes.
J	Line 21	Statistical reports on personnel.
K	Line 22	Increase reflects installation cost - pick up and hold equipment - Certification Section and Examining Division.
L	Line 24	Binding Minutes of the Civil Service Commission as required and minor advertising expense.
M	Line 25	Monthly Labor Review; Education and Psychological Measurement; Civil Service Law Reporter; Public Personnel Review.
N	Line 27	Rental test scoring machine.
O	Line 28	Medical examinations of eligibles by physicians attached to Retirement System. Work Order basis.
O-1	Line 32	A transfer of funds from another account will be submitted to adjust the balance in this appropriation.

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission CIVIL SERVICE COMMISSION Bureau or Division Appropriation Number 6.121 Sheet Number 4 of 5 Sheets Index Number 121

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable Ten Years (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	3	3	4	5	6	7	8	9	10	11	12	13	14	16	16	17	18	18	20	21	22	23	24	25	26	27	28	29
1													300	Materials and Supplies														
2						Tr.523			-90				300	Miscellaneous Supplies														
3	77				90					62	60	122	362	Hospital & Laboratory Supplies			100		10			100			90			90 P
4					75					67	-	67	370	City Directory (Pur)			75					75			67			67 Q
5	4,939				4,925					1,977	2,895	4,872	371	Stationery & Office Supplies			5,000		75			5,000			5,000			5000 R
6	260				200					129	100	229	375	Stationery Withdrawals from Stores	(Pur)		225		25			225			200			200
7	5,276				5,290				-90	2,235	3,055	5,290		Total Materials & Supplies			5,400		110			5,400			5,357			5357
8	260				275					196	100	296	Lessr	Transfers to Purchaser			300		25			300			267			267
9	5,016				5,015				-90	2,039	2,955	4,994		Net Materials and Supplies			5,100		85			5,100			5,090			5090
10																												
11																												
12													400	Equipment														
13					56					40	-	40	402	Desk Lamps (2)					- 56									
14					275	From 5.121.200.000			100	375	-	375	402	Filing Cabinets (3)					- 275									
15					1,425	5.121.300.000			78	1,577	-	1,577	402	Kardex (5)					-1,425									
16					546					365	-	365	412	Typewriters (3)					- 546									
17					128					125	-	125	412	Electric Time Stamp					- 128									
18	226												402	2 - 5-drawer Steel Legal Files														
19	83												412	3-Rem.-Rand Line-A-Time														
20	21												412	1-Dazor Floating Lamp														
21	1,190												412	1-Autograph Dual Monitoring Eq.														
22	36												412	1-2Conference Microphones														
23													402	Kardex Cabinets (5)			1,650		1,650			1,650			1,600			1600 S
24													402	File Cabinets-5 Drawer (4)			600		600			600			520			570 T
25													402	File Cabiner-2 Drawer (1)			88		88			88			88			88 U
26													402	File Cabinet-2 Drawer (1)			15		15			15			15			15 V
27													402	Desk Lamp--Floresent (1)			25		25			25			20			20 W
28													402	Posture Chair (1)			40		40			40			40			40 X
29													412	Typewriters (5)			1,168		1,168			1,168			330			330 Y
30													412	Microphone with Stand (1)			75		75			75			75			75 Z
31																												
32																												
33	1,556				2,430				178	2,482	-	2,482		Total Equipment			3,661		1,231			3,661			2,688			2688
34					2,430				178	2,482	-	2,482	Lessr	Transfers to Purchaser			3,661		1,231			3,661			2,688			2688
35	1,556				-				-	-	-	-		Net Equipment			-		-			-			0			0

P Line 3 Vacutainers and needles used by medical examiners when taking blood tests.

Q Line 4 City Directory.

R Line 5 Materials and supplies, increase represents adjustment for estimated rise in prices.

S Line 23 Certification Section now equipped with 25 Kardex Cabinets which are obsolete, worn out and not interchangeable.
Program initiated 1955 of replacement of five cabinets annually. Estimate includes adjustment for increase in purchase price.

T Line 24 2 - 5 drawer files for Classification Division.
2 - 5 drawer files for Examining Division.

U Line 25 1 - 2 drawer legal file - Classification Division.

V Line 26 1 - 2 drawer steel file cabinet - 5 x 8 cards - Payroll Section.

W Line 27 1 Florescent desk lamp - Payroll Section.

X Line 28 1 Posture Chair (Typist) - Examining Division.

Y Line 29 Typewriters - Additional equipment for use by candidates in examinations for B512 General Clerk-Typist, B408 General Clerk-Stenographer, B410 Legal Stenographer, Deputy Clerk, Municipal Court.

Typewriters - To replace existing equipment:

	Age of Equipment	Requested
1 - Examining Division	1944	11" L. C. Smith @ 182.50
1 - Certification Section	1934	11" Royal @ 182.50
1 - Payroll Section	1935	15" Royal @ 197.50
1 - Classification Division	1944	19" Underwood - elite - @ 240.

Requested

2 - 11" Royals @ 182.50

Z Line 30 Microphone with Floor Stand. Existing equipment inadequate to record proceedings of Civil Service Commission.

(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS

FISCAL YEAR 1956-1957

Department, Board or Commission: CIVIL SERVICE COMMISSION — Bureau or Division: — Appropriation Number: 6.121 — Sheet Number: 5 of 5 Sheets — Index Number: 121

Actual Expenditures 1954-1955 (Dollars Only)	BUDGET FISCAL YEAR 1955-1956: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Items	Amount (Dollars Only)	Actual Five 9 Months (Dollars Only)	EXPENDITURES 1955-1956: Probable Last 9 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 3 and 5 (+) Increase (−) Decrease: Force	Amount	Recommended by Dept., Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference (Acct.)	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
												800	Fixed Charges																1
467				467					456	11	467	854	Membership Dues			467					467			462			462		AA	2
467				467					456	11	467		Total Fixed Charges			467					467			462			462			3
																													4
																													5
11,151				12,500					10,056	2,434	12,500	950	Salary Survey			12,500					12,500			12,500			12,500			6
																													7
																													8
													Classification Survey			35,000		35,000			35,000			0			0	BB	9
																													10
																													11
																													12
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EXPLANATION SHEET

AA Line 2

Ordinance 492:
Civil Service Assembly
Mechanics' Institute $ 450
12

Ordinance 5350:
County Personnel Administrators' Association 5 $ 467

BB Line 9

Classification Survey
An over-all city-wide classification survey should be done to correct mal-adjustments which have arisen during the many years since the last such city-wide survey was made. The survey has been recommended by employee organizations and approved by the Civil Service Commission.

~~1963~~ 392 - 64

EXPLANATION SHEET

123

INDEX NO. ~~66~~ - CONTROLLER

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	251,777	297,064	311,633	393,728	401,345	417,732	437,280	456,372	513,243	544,710	591,804	596,491
Number of Employments - Permanent	(101)	(104)	(104)	(117)	(117)	(117)	(118)	(120)	(120)	(121)	(122)	(122)
Allowance for Overtime	4,676	16,192	23,784	5,558	8,679	6,973	6,887	8,112	8,875	7,795	4,936	5,862
Temporary Salaries	15,362	18,703	23,818	3,887	34,939	16,340	21,547	19,203	11,617	17,160	16,057	11,302
Military Leave	551	-	-	-	-	-	-	267	-	-	132	-
Audit Required Under Refuse Collection and Disposal Ordinance	-	-	-	6,000	7,272	2,614	763	486	400	-	-	-
Travel Expense and Local Fares	1,518	693	1,061	1,546	2,562	2,930	2,091	2,116	1,768	1,999	166	2,728
Maintenance and Repairs-Buildings & Structures	-	-	-	-	-	-	246	2,261	-	-	-	-
Maintenance and Repairs-Automotive Equipment	-	-	-	24	191	200	322	229	170	312	243	500
Maintenance and Repairs-Office Equipment	2,813	1,219	2,803	1,763	2,705	3,394	2,469	2,585	3,705	3,139	3,194	4,442
Postage	5,984	6,373	7,324	8,791	7,654	9,169	6,962	11,647	11,156	11,619	10,906	11,214
Printing and Reproduction	1,994	2,392	4,465	5,117	6,056	6,888	6,219	7,240	7,052	6,430	6,039	7,070
Tabulating Service of Purchasing Dept.	-	-	-	-	-	5,134	2,604	3,028	3,434	2,442	-	-
Rental of Equipment	1,783	1,756	16,810	18,568	18,613	15,344	19,703	24,132	24,504	24,759	24,816	25,935
Other Contractual Services	4,583	3,099	2,394	2,507	1,344	1,933	1,858	1,502	1,713	1,422	7,021	3,920
Audit of Public Administrator	-	-	-	-	-	-	-	-	-	7,500	-	4,275
Audit of Retirement System	2,500	3,500	4,250	3,500	3,500	5,000	5,000	5,000	3,805	4,590	4,487	5,000
Audit of Municipal Railway	2,000	2,332	4,971	5,000	5,000	5,000	5,000	5,750	5,750	5,750	5,750	5,750
Audit of Water Department	2,166	2,600	2,418	2,600	3,000	3,000	3,000	-	-	7,225	7,197	4,000
Audit of S. F. Unified School Dist.	1,200	2,000	2,000	2,000	2,500	2,500	2,500	2,500	3,500	3,500	3,500	3,500
Audit of Hetch Hetchy Project	1,871	2,247	2,125	4,906	3,225	3,225	3,225	6,217	-	-	3,225	3,225
Stationary and Office Supplies	13,752	15,373	19,957	22,799	26,602	24,584	25,348	21,735	24,062	23,103	27,618	20,186
Other Materials and Supplies	-	1	727	97	850	150	245	206	240	236	253	367
Equipment	1,993	-	9,752	7,301	4,357	5,792	4,063	6,565	1,456	718	3,819	3,734
Improvements	-	-	16,154	-	-	-	-	-	-	-	-	-
Fixed Charges	-	-	60	126	139	60	60	60	250	250	998	250
Services of Other Departments	16,036	12,009	9,327	5,703	5,549	4,166	2,828	-	-	-	-	-
TOTAL	362,559	389,552	465,898	501,521	546,082	542,178	560,220	587,213	626,701	674,659	722,211	719,751
OTHER APPROPRIATIONS												
Judgments	1,290	3,080	62	21,993	1,336	30,250	20,738	72,229	19,970	120,813	264,755	63,160
Claims	4,416	14,188	9,668	9,887	4,692	15,046	12,475	22,046	13,896	33,256	-	-
Tax Judgments	41,050	-	-	-	-	-	-	-	-	74,617	-	36,064
V. J. Day Claims	-	-	-	-	42,666	-	-	-	-	-	-	-
Interest Court Deposits - State Hwy.	-	-	-	-	-	-	-	1,696	-	-	-	-
Tax Refunds	-	-	-	-	6,137	209,786	-	-	-	-	-	-
TOTAL	46,756	17,268	9,730	31,880	54,831	255,082	33,213	95,971	33,866	228,686	264,755	99,224

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Controller — Bureau or Division: — Appropriation Number: 6,323 — Sheet Number: 3 of 7 Sheets — Index Number: 123

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Number of Employees (Form No.)	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Results With 1955-1956 Budget Cols. 11 and 8 (+) Increase (-) Decrease Number of Employees	Amount	Recommended by Office Head, Commission or Department Number of Employees	Note	Amount (Dollars Only)	(2) BUDGET as Recommended By the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted By Board of Supervisors Number of Employees	Rate	Amount	Reference Page	Line No.
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1														Recapitulation																1
2	596,491	124		642,571				-7,308		313,305	321,958	635,263	110	Permanent Salaries	124		645,726	3,155				124		688721	1/4		688716		2
3	5,862			5,150						2,316	2,834	5,150	111	Allowance for Overtime			5,150							5150			5150			3
4	11,302			10,000						6,822	3,178	10,000	120	Temporary Salaries			10,000							10000			10000			4
5	55,809			56,242				-750		33,857	25,240	59,097	200	Contractual Services			56,739	467						55742			55742			5
6								750		750	-	750	200.001	Audit Health Service System																6
7	20,553			20,617						13,304	7,313	20,617	300	Materials and Supplies			20,617							20617			20617			7
8	3,734			4,521						1,549	2,972	4,521	400	Equipment			3,250	-1,271						3250			3250			8
9	250			250						250		250	800	Fixed Charges			250							250			250			9
10	5,000			5,000							5,000	5,000	262	Audit of Retirement System			5,000							5000			5000			10
11	5,750			5,750							5,750	5,750	262	Audit of Municipal Railway			5,750							5750			5750			11
12	4,000			4,000							4,000	4,000	262	Audit of Water Department			4,000							4000			4000			12
13	3,225			3,225							3,225	3,225	262	Audit of Hetch Hetchy Project			3,225							3225			3225			13
14	3,500			3,500							3,500	3,500	262	Audit of S.F. Unified School Dist.			3,500							3500			3500			14
15	4,275												262	Audit of Public Administrator																15
16	719,751	124		760,820				-7,308		372,153	384,979	757,123		Total Budget	124		763,177	2,351				124		805205	yes		Sold to			16
17													Less:	Transferred to Purchaser																17
18	1,331			4,975						2,865	2,230	5,095	200	Contractual Services			5,025	50						5025			5025			18
19	586			517						239	378	617	300	Materials and Supplies			517							517			517			19
20				4,521						1,549	2,972	4,521	400	Equipment			3,250	-1,271						3250			3250			20
21	1,917			10,013						4,653	5,580	10,233		Total Transfers			8,792	-1,221						8792			8792			21
22	717,834	124		750,813				-7,308		367,500	379,399	746,899		Net Budget Total	124		754,385	3,572				124		796413	yes		Sold to			22
23																														23
24																														24
25														Other Appropriations:																25
26	63,160			95,000						17,477	77,523	95,000	804	Judgments and Claims			95,000							75000			75000			26
27													804.031	Merit Awards Fund			5,000	5,000						5000			5000			27
28	36,064			29,300						19,413	9,887	29,300	805	Tax Judgments			0	-29,300						0			0			28
29	99,224			124,300						36,890	87,410	124,300		Total			100,000	-24,300						80000			80000			29
30																														30
31																														31
32																														32
33																														33
34																														34
35																														35

CONTROLLER'S FORM No. 1130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Controller — Bureau or Division: — Appropriation Number: 6,123 — Sheet Number 2 of 7 Sheets — Index Number: 123

Line Number	I Actual Expenditures 1954 - 1955 (Dollars Only)	II BUDGET Salary Ord. Sec. No. — Item No.	II BUDGET Number of Employees	II BUDGET Rate	II BUDGET Amount (Dollars Only)	II SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Dept.	II SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	II SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Rate	II SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	III Actual First 6 Months (Dollars Only)	III Probable Last 6 Months (Dollars Only)	III Probable for Year (Dollars Only)	III Class Number or Code	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 — CLASS TITLE OR DESCRIPTION	III Number of Employees	III Rate	III Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 6 (—) Decrease — Number	Comparison of Request With 1955-1956 Budget Cols. 3 and 6 (—) Decrease — Amount	(1) Recommended by Office, Board, Commission or Department — Number of Employees	(1) Recommended by Office, Board, Commission or Department — Rate	(1) Recommended by Office, Board, Commission or Department — Amount	(2) BUDGET as Recommended by the Mayor — Number of Employees	(2) BUDGET as Recommended by the Mayor — Rate	(2) BUDGET as Recommended by the Mayor — Amount	(3) BUDGET as Adopted by Board of Supervisors — Number of Employees	(3) BUDGET as Adopted by Board of Supervisors — Rate	(3) BUDGET as Adopted by Board of Supervisors — Amount	Reference Data	Line Number
	1	8	1	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1																													1
2														Receipts by Transfer															2
3																													3
4	5,750				5,750						5,750	5,750		Audit of Municipal Railway			5,750								5750			5750	4
5	4,000				4,000						4,000	4,000		Audit of Water Department			4,000								4000			4000	5
6	3,225				3,225						3,225	3,225		Audit of Hetch Hetchy Project			3,225								3225			3225	6
7	5,000				5,000						5,000	5,000		Audit of Retirement System			5,000								5000			5000	7
8	3,500				3,500						3,500	3,500		Audit S.F.Unified School District			3,500								3500			3500	8
9														From S.F.Unified School Dist. for															9
10	6,360				6,600					3,300	3,300	6,600		Services of 1-BIO Accountant			6,600								6600			6600	10
11																													11
12																													12
13	27,835				28,075					3,300	24,775	28,075		Total Receipts by Transfer			28,075								28075			28075	13
14																													14
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CONTROLLER'S FORM No. 1952

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Bureau or Commission: Controller — Bureau or Division: — Appropriation Number: 0-123 — Index Number 3 Sheet 7 Sheets — Index Number 123

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET 67 Salary Orig Acc'ts Item No.	Number of Employees	Rate	Annual (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Ord. Sheet	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 First Half Estimate (Dollars Only)	Second Half Estimate (Dollars Only)	Total for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Emp. Sheet	Rate	Amount (Dollars Only)	Changes Requested Within Last Grade (+ Increase Time	Changes Requested Within Last Grade (+ Increase Amount)	(2) Recommended by Mayor, Bd. of Supervisors, Controller, Department Number of Emp. Sheet	Rate	Amount (Dollars Only)	(2) BUDGET AS RECOMMENDED BY THE MAYOR Number of Emp. Sheet	Rate	Amount	(3) BUDGET AS Adopted by Board of Supervisors Number of Emp. Sheet	Rate	Amount	Reference Code	Line Number
1						To Comp. Reserve -			-7,308				110	Permanent Salaries																1
2		1	1	280-350	3,510	8/20 4600	-1				1,830	1,830	E2	Account Clerk	1	280-350	3,510					1	300-360	3690	C		0	A		2
3	16,800	1.1	1	1600	19,200					9,600	9,600	19,200	B30	Controller	1	1600	19,200					1	1600	21600	I	[illegible]	[illegible]			3
4	100,717	2	24	350-400	113,060					53,677	56,210	109,887	B4	Accountant I	24	350-400	113,840		510			24	375-430	123320	24	[illegible]	[illegible]			4
5	56,625	3	12	400-465	65,980	8/20 4600	1			32,880	33,100	65,980	E6	Accountant II	12	465-465	66,720		740			12	430-495	71280	13	[illegible]	[illegible]	A		5
6	69,312	5	11	465-550	72,300					33,125	36,150	69,275	B10	Accountant III	11	465-550	71,550		-720			11	490-590	70830	11	[illegible]	[illegible]	A		6
7	52,648	6	7	575-675	55,800					27,624	27,900	55,524	B14	Senior Accountant	7	575-675	50,400		600			7	590-710	52640	7	[illegible]	[illegible]	A		7
8	44,680	8.1	5	700-800	46,800					24,000	24,000	48,000	B16	Supervising Accountant	5	700-800	48,000		1,200			5	705-845	50700	4	[illegible]	[illegible]	A		8
9	11,200	7	1	800-933-33	11,200					5,600	5,600	11,200	B21	Chief Assistant Controller	1	800-933.33	11,200					1	1100	11200		[illegible]	[illegible]			9
10		Section 67.1																												10
11	3,000	12.1	1	230-265	3,160					1,580	1,580	3,160	B210	Office Assistant	1	230-265	3,160					1	235-280	3360	1	[illegible]	3360			11
12	1,850	13	Rate of 230-2	265	1,908					668	954	1,622	B210	Office Assistant (part time)	2	74.50	1,908					2	74.50	1908	2	[illegible]	1908			12
13	33,089	14	8	270-325	31,000	8/20 4600	-1			13,779	15,500	29,279	B222	General Clerk	8	325	31,120		120			8	285-340	31990	7	[illegible]	28480			13
14	3,209	14.1	1K	309	3,708					1,854	1,854	3,708	B222	General Clerk	1K	309	3,108					1K	324	3888	1K	[illegible]	3888			14
15	18,563	15	4	325-400	19,200	8/20 4600	-1			9,599	9,600	19,199	B228	Senior Clerk	4	325-400	19,200					4	350-420	19440	3	[illegible]	15120	A		15
16	16,349	16	3	400-475	17,100					8,252	8,550	16,802	B234	Head Clerk	3	420-495	17,100					3	420-505	19130	3	[illegible]	16860			16
17		Section 67.2																												17
18	33,550	20	10	275-325	36,100	8/20 4600	✓			24,017	19,410	43,152	B306A	Calculating Machine Operator	10	270-335	38,560		390			10	285-340	40350	12	[illegible]	41750			18
19	21,202	21	7	252-310	25,300					12,311	12,720	25,031	B305	Key Punch Operator (I.B.M.)	7	310	25,110		600			7	275-330	27260	9	[illegible]	27260			19
20	24,505	22	8	300-360	25,920					11,049	12,960	24,009	B310	Tab. Machine Operator (I.B.M.)	8	360	25,920					8	315-380	27360	6	[illegible]	22360	A		20
21	30,462	27	8	280-340	32,250					15,050	16,200	31,250	B311	Bookkeeping Machine Operator	8	280-340	31,740		-540			8	315-370	34620	8	[illegible]	34560	A		21
22	4,080	24	1	340-405	4,860					2,432	2,430	4,862	B312	Sr. Bookkeeping Machine Operator	1	405	4,860					1	470-570	5160	1	[illegible]	5160			22
23		Section 67.3																											A	23
24	7,232	25	2	275-335	7,700					3,765	3,900	7,665	B408	General Clerk-Stenographer	2	335	7,570		170			2	275-330	8145	2	[illegible]	8145			24
25	6,420	26	1	265-330	6,720					3,300	3,300	6,720	B417	Exec. Secretary to Controller	1	330	6,720					1	330-395	7820	1	[illegible]	7620			25
26	26,768	27	6	275-330	23,775					12,630	11,880	24,510	B512	General Clerk-Typist	6	330	23,760		-15			6	285-340	24480	6	[illegible]	24480			26
27	4,080	27.1	1	336-405	4,860					2,430	2,430	4,860	B5.2	Senior Clerk-Typist	1	405	4,860					1	350-420	5040	1	[illegible]	5040			27
28	5,400	28	1	750	9,000					4,500	4,500	9,000	X6	Senior Attorney Civil	1	750	9,000					1	805	7660	1	[illegible]	7660			28
29																														29
30	590,191		121		642,571				-7,308	313,305	321,955	635,260		Total Permanent Salaries	124		665,729		1,155			124		688721	114		690086			30
31																														31
32																														32
33																														33
34																														34

35 A - Salary adjustments under provisions of 1955-1956 Salary Standardization Ordinance

CONTROLLER'S FORM No. 1330

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Controller — Bureau or Division: — Appropriation Number: 6,123 — Sheet Number 4 of 7 Sheets — Index Number 123

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET: Salary Ord. Sec. No. Item No.	BUDGET: Number of Employees	BUDGET: Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Number of Ord. or Res.	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: File	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	EXPENDITURES 1955-1956: Probable Last 4 Months (Dollars Only)	EXPENDITURES 1955-1956: Probable for Year (Dollars Only)	Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (+) Increase (-) Decrease: Force	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (+) Increase (-) Decrease: Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Recommended by Office, Board, Commission or Department: Rate	Recommended by Office, Board, Commission or Department: Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	(2) BUDGET as Recommended by the Mayor: Rate	(2) BUDGET as Recommended by the Mayor: Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	(3) BUDGET as Adopted by Board of Supervisors: Rate	(3) BUDGET as Adopted by Board of Supervisors: Amount	Reference Data	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1	5862				5150					2336	2834	5150	111	Allowance for Overtime			5150							5150				5150	B	1
2																													2
3																													3
4																													4
5	11,302				10,000					6822	3178	10,000	120	Temporary Salaries			10,000							10000				/0000	C	5
6														Seasonal Clerical and Other																6
7														Temporary Salaries as Needed																7
8																													8
9																													9
10																													10
11																													11
12																													12
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B - Detail of Overtime Requirements for Fiscal Year 1956-1957:

Actual 1954-55			
3,235	General Office	$ 2,600	(End of year closing (Beginning of year opening (Payroll releases (Recurring Peak Loads (Reconciling Monthly Appropriation Ledger Statements
370	Payroll Division	300	(Preparing new year payroll master cards (Federal and State information returns (Payroll deadlines
	General Audits Division	100	(Cash counts - Treasurer - Other Depts.
23	Utilities Audits	-	
111	Accounts & Reports Division	250	(End of year closing (Beginning of year opening
1,796	Budget Division	1,500	(Annual Budget)
327	Secretarial Division	400	(Annual Budget)
5,862	Total	5,150	

C - TEMPORARY SALARIES. Explanation in support of Request for the fiscal year 1956-1957:

Actual 1954-55		Actual 1st 6 mos. 1955-56	Estimated Last 6 mos. 1955-1956	1955-1956 Total Actual & Estimated:
3,147	General Office	2,431	750	3,181
482	Secretarial Office	-	500	500
5,536	Accounts & Reports	4,191	1,928	6,119
685	General Audits	-	-	-
150	Utilities Audits	-	-	-
637	Budget Division	-	-	-
665	Payroll Division	200	-	200
11,302	Total	6,822	3,178	10,000

Estimated Requirements 1956-1957

General Office (Vacation & sick relief; replacement of permanent employees used in Budget Division during budget preparation)	$ 3,700
Secretarial Office	600
Accounts & Reports - for 1. Adding Assessment Roll 2. Calculating & extending tax rolls 3. Calculating & extending delinquency penalties, 1st installment 4. Calculating & extending delinquency 5. Redemption Bureau - July work	6,000
Budget Division (Permanent employees temporarily assigned to this division during budget season)	-
Payroll Division	200
Total	10,000

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Controller — Bureau or Division: — Appropriation Number: 6,123 — Sheet Number: 5 of 7 Sheets — Index Number: 123

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 Budget: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	Supplemental Appropriations or Modifications: Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	III Departmental Budget Estimate for Fiscal Year 1956-1957: Class Title or Description	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 or 2 (+) Increase (—) Decrease: Force	Amount	(1) Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) Budget as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) Budget as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
1						Trans. to 200.001			-750				200	Contractual Services															1
2	109				200					25	75	100	201	Local Fares			100		-100				100			100			100		2
3	1791				-					9	-	9	202	Freight & Misc.Charges-I.B.M.Equip.			-		-				0			0			0		3
4	0				100					241	-	241	204	Truck Hire			200		100				200			200			200	D	4
5	2619				1000					263	737	1000	206	Travel Expense			1000		-				1000			1000			1000	E	5
6	500				250					181	100	281	216	Maintenance & Repair of Automotive Equipment (Pur)			250						250			250			250	F	6
7	4442				1575					2654	1546	4200	218	Maintenance & Repair of Office Equipment			4167		592				3200			3200			3200	G	7
8					750						1300	1300	218.1	Overhaul 1 Bookkeeping Machine					-750				0			0			0		8
9					2400					1466	934	2400	224	Services of Reproduction Bur.(Pur)			2400						2400			2400			2400		9
10					1575					779	796	1575	225	Services of Tabulating Bureau(Pur)			1575						1575			1575			1575		10
11	831				750					439	400	839	232	Telephone & Telegraph (Pur)			800		50				800			800			800	H	11
12	11214				12000					6529	5471	12000	233	Postage			12000						12000			12000			12000		12
13	7070				4000					2873	1127	4000	234	Printing, Bookbinding etc.			4000						4000			4000			4000	J	13
14	205				224					127	97	224	235	Subscriptions			259		35				259			259			259	K	14
15	25935				28818					17076	11742	28818	241	Rental of Equipment			29358		540				29358			29358			29358	L	15
16	1033				600					235	365	600	298	Other Contractual Services			600						600			600			600		16
17										960	550	1510	213	Repairs and Alterations to Office			-						0			0			0		17
18	55809				56242				-750	33857	25240	59097		Total Contractual Services			56709		467				55742			55742			55742		18
19	1331				4875					2065	2230	5095		Less: Transferred to Purchaser			5025		50				5025			5025			5025		19
20	54478				51367				-750	30992	23010	54002		Net Contractual Services			51684		417				50717			50717			50717		20
21																															21
22																															22
23						From 5.123.200.000			750	750	-	750	200.001	Audit of Health Service System			-														23
24																															24
25																															25
26													300	Materials and Supplies																	26
27	212				100					59	41	100	300	Sundry Materials & Supplies			100						100			100			100		27
28	155				150					71	79	150	321	Gasoline & Oil (Pur)			150						150			150			150	M	28
29					67					-	67	67	370	City Directory (Pur)			67						67			67			67		29
30	19755				20000					13006	6894	19900	371	Stationery, Office Supplies, etc.			20000						20000			20000			20000	N	30
31	431				300					168	232	400	375	Stationery Withdrawals from Whse(P)			300						300			300			300		31
32	20553				20617					13304	7313	20617		Total Materials & Supplies			20617						20617			20617			20617		32
33	586				517					239	378	617		Less: Transferred to Purchaser			517						517			517			517		33
34	19967				20100					13065	6935	20000		Net Materials & Supplies			20100						20100			20100			20100		34
35																															35

EXPLANATION SHEET

O. E. #204 D - Truck Hire, Services of Dept. of Public Works in removing old documents to Records Center and also removal of documents to dump for destruction. 200

O. E. #206 E - Travel expense out-of-town for Controller or members of his staff on official business 1,000

O. E. #216 F - Estimated requirements for maintenance and repair of official automobile (1941 Buick) of Controller's Office. Based on current experience. 250

O. E. #218 G - Maintenance and Repair of Office Equipment:

International Postal Supply Check Signer, per year		35
National Postal Meter Machine	" "	100
Burroughs Machines (various)	" "	1,000
Marchant Machine Models 10M and 80	" "	54
Todd Check Signing Machines	" "	85
Time Stamps	" "	98
Comptometers	" "	84
Typewriters	" "	150
Underwood and Sundstrand Bookkeeping and Adding Machines	" "	1,000
Monroe Machines	" "	361
Miscellaneous Repairs	" "	1,200
		$4,167

H - Amount expended for telephone & telegraph expense, 1954-1955, $831; actual & estimated for 1955-1956, 839. Estimate for 1956-57: 800

O. E. #233 I - Postage:

Average number of warrants monthly:

Old Age Security	17000	
Blind Aid	600	
Aid to Partially Self-Supporting Blind	17	
Aid to Needy Children	3400	
Total Aid Warrants	21017	7,575
Supply Warrants, etc.		2,595
Trust Funds		-
I. S. D. P. (Cash Relief)		1,000
Vendors' Payments		-
Jurors		150
Election		330
Petty Purchase Orders		-
Miscellaneous mailings such as letters, Controller's Annual Reports, Audit Mailings, etc.		400
Total 12 months estimate in dollars		12,050
Estimate 1956-1957 $1000 per month for 12 months		12,000

Postage primarily for the mailing of warrants to recipients of various aids, such as Old Age, Blind, etc. $7344 per year reimbursed by State of California through Public Welfare Department

Estimate of Reproduction Bureau of basis of current requirements $ 2,400

Estimate of Tabulating Bureau on basis of current work performed and additional tabulating work contemplated in accounting for outstanding purchase orders $ 1,575

O. E. #234 J - Printing, Binding, etc.

Sewing and Binding of Pay and Time Rolls	$ 1,180
Binding Delinquent Rolls	103
Annual Report of Controller	1,211
Official Advertising	100
Binding Appropriation Ledgers and Warrant Registers	350
Binding Budget Estimate Books	67
Binding Journal Board of Supervisors	20
Binding Claims Register	100
Other	569
Total	$ 4,000

O. E. #235 K - Subscriptions

2 copies Recorder and California Supreme and Appellate Advance Reports	107
1 copy Wall St. Journal, Pacific Coast Edition	20
2 copies Call-Bulletin	36
2 copies Chronicle	36
2 copies Examiner	36
1 copy Journal of Accountancy	6
1 copy Kiplinger's Letters	18
Total	$ 259

O. E. #241 L - Rental of Equipment:

I. B. M. Rental at $2,427.50 per month	$29,130
Postal Meter Lease	103
Other Equipment Rental	120
Total	$29,353

O. E. #321 M - Gasoline and oil used in official automobile of Controller's Office. 1956-1957 request based on current experience $ 150

O. E. #371 N - Experience on expenditures for Stationery, Office Supplies, etc. has been as follows:

Fiscal Year 1947-48	$27,462
" " 1948-49	24,734
" " 1949-50	25,593
" " 1950-51	21,941
" " 1951-52	24,302
" " 1952-53	23,103
" " 1953-54	27,513
" " 1954-55	19,967
" " 1955-56	20,000(Actual & Estimated)

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Controller — Bureau or Division: — Appropriation Number: 6,123 — Sheet Number 6 of 7 Sheets — Index Number 123

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET Salary Ord. Sec. No. Item No.	BUDGET Number of Employees	BUDGET Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)	Actual Uses 1 Months (Dollars Only)	Probable Uses 1 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(3) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1955-1956: Number of Employees	Rate	Amount (Dollars Only)	Compensation Ordinance 1954-1955 Decrease (-) Force	Compensation Ordinance 1954-1955 Decrease (-) Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Actual Uses (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
1													600	Equipment															1
2	130												602	15 File desk organizers															2
3	33												402	2 Graybar lamps															3
4	274												402	2 Desks - 2 posture chairs															4
5	336												402	2 Stowaway Cabinets															5
6	44												402	2 Brief cases															6
7	93												402	1-Tubular steel typewriter stand															7
8	54												402	1-Card tray truck															8
9	333												402	1-Tabulating card file															9
10	997												412	6-Standard typewriters															10
11	667												412	1-Comptometer															11
12	665												412	Payroll equipment I. B. M.															12
13					140				247		247	247	402	1 Desk for Outstanding Warrant Div.					-140										13
14					16								402	1 Golden oak combination telephone stand and book rack					- 16										14
15					120								412	4 Numbering machines					-120										15
16					3000				2972		2972	2972	412	1 Appro. Ledger Accts. Mach. (Replac)					-3000										16
17					350								412	1-10 key adding machine (Replac)					-350										17
18					275								412	1-10 key adding machine (new)					-275										18
19					150				161		161	161	412	1-15" Standard typewriter (Replac)					-150										19
20					350				261		261	261	412	1-10 key adding machine (Replac)					-350										20
21									22		22	22	602	1 Dazor floating fixture & lamp															21
22									122		122	122	602	1 Comptometer desk															22
23									16		16	16	602	1 United receptacle - green															23
24									132		102	102	602	Desk cabinet for card punch & trays															24
25									110		110	110	602	Steel shelving units															25
26									185		185	185	602	Typewriter stands															26
27									22		21	21	602	1-desk drawer flexifile															27
28													455	1-Passenger automobile replacing 1941 Buick (4 door sedan)		3250			3250				3250			0			28
29													H56	1- Class "A" automobile replacing 1941 Buick (4 door sedan)												3450			29
30																													30
31																													31
32																													32
33	3124				4521				1504	2972	4521			Total Equipment		3250			-1271				3250			3450			33
34					4521				1504	2972	4521			Less: Transfers to Purchase		3250			-1271				3250			3450			34
35	3124				-0-				-0-	-0-	-0-			Net Equipment		-0-			-0-				0			0			35

BUDGET ESTIMATE INDEX NO. 123 OPPOSITE SHEET NO. 6 CONTROLLER

EXPLANATION SHEET

EQUIPMENT:

O 1- Class "C" Automobile replacing 1941 Buick (4 door sedan) mileage 116,500	$ 3,250.

CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CONTROLLER — Bureau or Division: — Appropriation Number: 6,123 — Sheet Number 7 of 7 Sheets — Index Number: 123

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Ordinance Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual Full 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number 17 Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comptroller's Request With 1955-1956 Budget Gain (+) or Decrease (—) Force	Comptroller's Request With 1955-1956 Budget Gain (+) or Decrease (—) Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Table	Line Number
	1	2	1	3	4	5	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1																														1
2																														2
3													800	FIXED CHARGES																3
4	250				250					250	-	250	854	Dues & Memberships			250								250			✓√0	P	4
5																														5
6																														6
7																														7
8																														8
9																														9
10														OTHER APPROPRIATIONS																10
11	63,160				95,000					17,677	77,523	95,000	806	Judgments & Claims			95,000								75000			75000	Q	11
12													806.001	Merit Awards Fund			5,000		5,000						5000			5000	B	12
13	36,064				29,300	ORD 4784	3/56		14,555	19,411	9,887	29,300	805	Tax Judgments			0		-29,300						0			0		13
14																														14
15						ORD 4846	4/56		5625				853	BAY AREA POLUTION CONTROL DISTRICT																15
16																														16
17																														17
18																														18
19																														19
20																														20
21																														21
22																														22
23																														23
24																														24
25																														25
26																														26
27																														27
28																														28
29																														29
30																														30
31																														31
32																														32
33																														33
34																														34
35																														35

DUES AND MEMBERSHIPS:

P - Membership in Municipal Finance Officer's Association $250.

Includes membership for:
Mr. Harry J. Ross, Controller
Mr. John J. Goodwin, Treasurer
Mr. Geo. Grubb, Mayor's Office
Mr. Geo. Negri, Utilities
Mr. John McGrath, Clerk, Board of Supervisors
Mr. Ira Thompson, S. F. Employees' Retirement System

	1952-53	1953-54	1954-55	3-year Total	Annual Average	1956-57 Request
Q - Expended, Judgments & Claims	$ 154,069	$ 264,755	$ 63,160	$ 481,984	$ 160,661	$ 25,000

S - File No. 13369-1, Ordinance No. 9440 Approved by Mayor Dec. 13, 1955, established a City and County Award Committee providing for the methods whereby City and County employees may make suggestions and become eligible for monetary awards or commendations, and establishing a MERITS AWARD FUND.

CONTROLLER'S FORM No. 1956

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MAYOR - S.P. DISASTER COUNCIL AND CORPS — Bureau or Division: ALL DIVISIONS — Appropriation Number: 6.131-6.137 — Sheet Number: 1 of 24 Sheets — Index Number: 131-137

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 Budget: Salary Ord. Sec. No. Item No.	Budget: Number of Employees	Budget: Rate	Budget: Amount (Dollars Only)	Supplemental Appropriations or Modifications: Date	Supplemental Appropriations or Modifications: Number of Employees	Supplemental Appropriations or Modifications: Rate	Supplemental Appropriations or Modifications: Amounts (Dollars Only)	Expenditures 1955-1956: Actual First 6 Months (Dollars Only)	Expenditures 1955-1956: Probable Last 6 Months (Dollars Only)	Expenditures 1955-1956: Probable for Year (Dollars Only)	(1) Class Number or Code	Departmental Budget Estimate for Fiscal Year 1956-1957: Class Title or Description	(1) Number of Employees	(1) Rate	(1) Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 3 and 5 (—) Decrease: Force	Comparison of Request: With 1955-1956 Budget Cols. 3 and 5 (—) Decrease: Amount	(2) Recommended by Dhce. Board, Commission or Department: Number of Employees	(2) Recommended by Dhce. Board, Commission or Department: Rate	(2) Recommended by Dhce. Board, Commission or Department: Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	(2) BUDGET as Recommended by the Mayor: Rate	(2) BUDGET as Recommended by the Mayor: Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	(3) BUDGET as Adopted by Board of Supervisors: Rate	(3) BUDGET as Adopted by Board of Supervisors: Amount	Reference Items
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1														RECAPITULATION															
2	119,156		27		126,585				-1,217	61,972	63,396	125,368	110	Permanent Salaries	27		127,270		685				21		107,860	VI		107 860	
3	199				200					109	91	200	111	Allowance for Overtime			480		280						225			VV5	
4	20,347				19,160				73,237	9,502	84,286	93,788	200	Contractual Services			21,960		2,800						19,880			19630	
5	-				-							-	203	Use of Employees' Care			300		300						100			0	
6	648				619					313	305	618	231	Heat, Light and Power			700		82						618			618	
7	8,524				6,461				16,069	1,691	21,313	23,004	300	Materials and Supplies			17,751		11,290						6,738			6063	
8	9,219				5,384				30,396	17,761	18,013	35,774	400	Equipment			104,675		99,291						21,795			780	
9	13,487				13,440					6,720	6,720	13,440	800	Fixed Charges			13,490		50						9,290			9V90	
10	20,720				18,800					9,367	9,433	18,800	900	Services of other Depts.			24,944		6,144						18,800			18800	
11																													
12	132,300		27		190,648				119,485	107,435	203,557	310,992		TOTAL BUDGET	27		311,570		120,922				21		185,306	VI		163,V66	
13																													
14																													
15														LESS TRANSFERS:															
16	14,863				14,238					6,985	7,563	14,548	200	Contractual Services (P)			14,988		750						14,188			13938	
17	2,231				2,320					297	2,023	2,320	300	Materials and Supplies (P)			5,697		3,377						2,172			1784	
18	-				5,384				30,396	17,761	18,013	35,774	400	Equipment (P)			104,675		99,291						21,795			780	
19																													
20	17,094				21,942				30,396	25,043	27,599	52,642		TOTAL TRANSFERS TO PURCHASER			125,360		103,418						38,155			1650V	
21	13,440				13,440					6,720	6,720	13,440	880	Real Estate			13,440								9,240			9V40	
22	648				619					313	305	618	231	Heat, Light and Power			700		82						618			618	
23	16,800				16,800					8,400	8,400	16,800		Fire Department			22,944		6,144						16,800			16800	
24														Library Department			2,000		2,000						2,000			0	
25	2,970				-0-									Department of Electricity															
26																													
27	50,952				52,800				30,396	40,476	43,024	83,500		TOTAL TRANSFERS			164,444		111,644						66,813			43160	
28																													
29	141,348		27		137,848				88,089	66,959	160,533	227,492		NET BUDGET	27		147,126		9,278				21		118,493	VI		170106	
30																													
31																													
32																													
33																													
34																													
35																													

RECOMMENDED: A J Cook
A.J. Cook, Director
S.P. Disaster Council and Corps

APPROVED: George Christopher, Mayor.
By: [illegible]

CONTROLLER'S FORM No. 0330

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.P. DISASTER COUNCIL AND CORPS — Bureau or Division ALL DIVISIONS — Appropriation Number 6.131-6.137 — Sheet Number 2 of 24 Sheets — Index Number 131-137

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Sals. Bands & (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Sheet	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1																														1
2														RECAPITULATION BY DIVISIONS																2
3	15,835				8,930					4,334	4,596	8,930	131	Auxiliary Fire Reserve			32,160		23,230				9,545			8,930				3
4	3,923				2,806					647	2,326	2,973	132	Auxiliary Police Reserve			3,921		1,115				2,501			2,501				4
5	7,674				6,454				30,396	18,248	18,649	36,897	133	Communications			69,505		63,051				21,105			1105				5
6	97,063		16		100,222				88,454	49,028	141,221	190,249	134	Director's Office	16		110,242		10,020				101,619			100,119				6
7	8,400				8,400					4,200	4,200	8,400	135	Plant Protection			16,244		7,844				8,400			8,400				7
8	2,361				3,500					1,237	2,263	3,500	136	Rescue and First Aid			20,495		16,995				2,225			1900				8
9	57,044		11		60,336				- 365	29,741	30,302	60,043	137	Warden Service	11		59,003		-1,333				39,911			34,911				9
10																														10
11	192,300		27		190,648				118,485	107,435	203,557	310,992		TOTAL	27		311,570		120,922				185,306			163,266				11
12																														12
13																														13
14																														14
15																														15
16																														16
17																														17
18																														18
19																														19
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32																														32
33																														33
34																														34
35																														35

CONTROLLER'S FORM No. 8350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division AUXILIARY FIRE RESERVE Appropriation Number 6.131 Sheet Number 3 of 24 Sheets Index Number 131

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (+) Over (-) Under Force	Amount	Recommended by Office, Board, Commission or Department (2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount (Dollars Only)	Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reserve Items
	1	5	6	7	8		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1																													
2														RECAPITULATION															
3	649				350					134	216	350	200	Contractual Services			-0-		-350						0			0	
4	265				180					-0-	180	180	300	Materials and Supplies			880		700						130			130	
5	6,522				-0-					-	-	-	400	Equipment			22,880		22,880						1,015			0	
6	8,400				8,400					4,200	4,200	8,400	900	Services of other Depts.			8,400								8,400			8400	
7																													
8	15,835				8,930					4,334	4,596	8,930		TOTAL BUDGET			32,160		23,230						9,545			8530	
9																													
10														LESS TRANSFERS:															
11	648				350					134	216	350	200	Contractual Services (P)			-0-		-350						0			0	
12	-				-0-					-	-	-	300	Materials and Supplies (P)			700		700						0			0	
13	-				-0-					-	-	-	400	Equipment (P)			22,880		22,880						1,015			0	
14																													
15	648				350					134	216	350		TOTAL TRANSFERS TO PURCHASER			23,580		23,230						1,015			0	
16	8,400				8,400					4,200	4,200	8,400	900	Services of other Depts.			8,400								8,400			8400	
17																													
18	9,048				8,750					4,334	4,416	8,750		TOTAL TRANSFERS			31,980		23,230						9,415			8400	
19																													
20																													
21	6,787				180					-0-	180	180		NET BUDGET			180		-0-						130			130	
22																													
23																													
24																													
25																													
26																													
27																													
28																													
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35																													

CONTROLLER'S FORM No. 1510

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.F. DISASTER COUNCIL AND CORPS Bureau or Division AUXILIARY FIRE RESERVE Appropriation Number 6,131 Sheet Number 4 of 24 Sheets Index Number 131

Line Number	I Actual Expenditures 1954-1955 (Dollars Only)	I BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	II EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	III Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 5 and 8 (-) Decrease Rate	Comparison of Request With 1955-1956 Budget Cols. 5 and 8 (-) Decrease Amount	(2) Recommended by Office Board, Commission or Department Number of Employees	(2) Recommended by Office Board, Commission or Department Rate	(2) Recommended by Office Board, Commission or Department Amount (Dollars Only)	(3) BUDGET as Recommended by the Mayor Number of Employees	(3) BUDGET as Recommended by the Mayor Rate	(3) BUDGET as Recommended by the Mayor Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	(3) BUDGET as Adopted by Board of Supervisors Rate	(3) BUDGET as Adopted by Board of Supervisors Amount	Reference Index	Line Number
	0	2	1	1	6	6	6	5	6	13	13	12	13	11		11	10	11	13	11	23	21	22	23	01	02	25	27	29	28	
1																														1
2													200		CONTRACTUAL SERVICES															2
3	648				350					134	216	350	216		Maint & Repr. Auto Equip.(P)			-0-		-350					0			0	A	3
4																														4
5	648				350					134	216	350			LESS TRANSFER TO PURCHASER			-0-		-350					0			0		5
6																														6
7	-0-				-0-					-0-	-0-	-0-			NET CONTRACTUAL SERVICES			-0-		-0-					0			0		7
8																														8
9																														9
10																														10
11													300		MATERIALS AND SUPPLIES															11
12	265				75					-0-	75	75	305		Small Tools			75							75			75		12
13	-0-				30					-0-	30	30	317		Electrical Supplies			30							15			15		13
14					75					-0-	75	75	335		Cleaning & Janitor Supplies			75							40			40		14
15					-					-	-	-	342		Wearing Apparel (P)			700		700					0			0	B	15
16																														16
17	265				180					-0-	180	180			TOTAL MATERIALS & SUPPLIES			880		700					130			130		17
18																														18
19					-0-					-0-	-0-	-0-			LESS TRANSFERS TO PURCHASER			700		700					0			0		19
20																														20
21																														21
22	265				180					-0-	180	180			NET MATERIALS AND SUPPLIES			180		-					130			130		22
23																														23
24																														24
25																														25
26																														26
27																														27
28																														28
29																														29
30																														30
31																														31
32																														32
33																														33
34																														34
35																														35

Index No. 131 Sheet No. 4

REF. INDEX A: This item has been transferred to the Director's Office Budget and consolidated with other divisions' needs for maintenance and repair of auto equipment. Consolidation of this item will provide one appropriation for maintenance and repair of auto equipment requirements for all divisions of the Disaster Corps.

REF. INDEX B: This item is for 100 dress uniforms, caps and insignia for volunteer auxiliary Firemen. The Caps will replace steel helmets and will be worn going to and returning from drills, parades, and public functions. These caps will greatly boost the morale of the men in the Fire Auxiliary Reserve.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.F. DISASTER COUNCIL AND CORPS Bureau or Division AUXILIARY FIRE RESERVE Appropriation Number 6,131 Sheet Number 5 of 24 Sheets Index Number 131

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Budget 1955-1956 Salary Code No. Item No.	Budget 1955-1956 Number of Employees	Budget 1955-1956 Rate	Budget 1955-1956 Amount (Dollars Only)	Supplemental Appropriation or Modification 1955-1956 Ord. No.	Supplemental Appropriation or Modification 1955-1956 Number of Emp. Titles	Supplemental Appropriation or Modification 1955-1956 Rate	Supplemental Appropriation or Modification 1955-1956 Amount (Dollars Only)	Actual Full 6 Months 1955-1956 (Dollars Only)	Probable End of Year 1955-1956 (Dollars Only)	Class Number as 1956-1957	Class Title or Description	Number of Employees 1956-1957	Rate 1956-1957	Amount (Dollars Only) 1956-1957	Comparative Statement With 1955-1956 Budget Cols. 6 thru 8 (-) Decrease Force	Comparative Statement With 1955-1956 Budget Cols. 6 thru 8 (-) Decrease Amount	Recommended by Officer, Board, Commission or Department (1) Number of Employees	Recommended by Officer, Board, Commission or Department (1) Rate	Recommended by Officer, Board, Commission or Department (1) Amount (Dollars Only)	(2) BUDGET to Recommended by the Mayor Number of Employees	(2) BUDGET to Recommended by the Mayor Rate	(2) BUDGET to Recommended by the Mayor Amount	(3) BUDGET to Adopted by Board of Supervisors Number of Employees	(3) BUDGET to Adopted by Board of Supervisors Rate	(3) BUDGET to Adopted by Board of Supervisors Amount	Reference Letter	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1																												1
2					-0-							400	EQUIPMENT															2
3	2,292				-							444	Portable Generators w/lights															3
4	4,230				-							472	Fire Hose - 2-3/4"															4
5												476	1 - Class "A" Auto Complete															5
6													with Sirens & Red Lights,			1,700		1,700				0					o	A	6
7												472	Fire Fighting Equipment;															7
8													6,000 Ft. 2-3/4" Fire Hose															8
9													@ 1.95 ----------			15,600		15,600				0					o	B	9
10													3,000 Ft. 1½" Fire Hose															10
11													@ 1.30 ----------			3,900		3,900				0					o	C	11
12													29 Pump Tank Extinguishers			1,015		1,015				1,015					o	D	12
13													19 Rear Steps on Apparatus			665		665				0					o	E	13
14																												14
15	6,522				-0-								TOTAL EQUIPMENT			22,880		22,880				1,015					0		15
16																												16
17	-0-												LESS TRANSFER TO PURCHASER			22,880		22,880				1,015					0		17
18																												18
19	6,522				-0-								NET EQUIPMENT			-0-		-				0					0		19
20																												20
21																												21
22																												22
23																												23
24																												24
25	8,400				8,400					4,200	4,200	8,400	900 SERVICES OF OTHER DEPTS.			8,400						8,400					8400		25
26																												26
27	8,400				8,400					4,200	4,200	8,400	LESS TRANSFER TO FIRE DEPT.			8,400						8,400					8400		27
28																												28
29	-0-				-0-					-0-	-0-	-0-	NET SERVICES OF OTHER DEPTS.			-0-						0					0		29
30																												30
31																												31
32																												32
33																												33
34																												34
35																												35

BUDGET ESTIMATE INDEX NO. 131 OPPOSITE SHEET NO. 5

EXPLANATION SHEET

REF. INDEX A: The automobile now being used by the Fire Auxiliary Reserve is a 1942 Plymouth Coupe furnished by the Fire Department. The Fire Department has on many occasions taken the automobile from the Fire Auxiliary Reserve to use as a relief automobile for Fire Department business. The Chief of the Fire Auxiliary Reserve has had to use his private car many times to conduct drills, inspection of Fire Auxiliary Reserve apparatus and many other Fire Auxiliary Reserve activities.

REF. INDEX B AND C: At the present time, 29 fire truck pumping units are equipped with hose as follows:

LARGE HOSE - 2-3/4" Number of units	Size of hose	Amount of feet each unit
*10	2½" (Old hose)	700'
* 1	2½" (old hose)	1,000'
18	2-3/4" (New hose)	1,000'
SMALL HOSE 1½"		
**10	1½" (Old hose)	200'
** 5	1½" (Old hose)	200'
14	1½" (New hose)	200'

* The 8,000 feet of 2-3/4" hose requested will equip each of the 10 units with 700 feet of 2-3/4" hose and one of the new units with 1,000 feet of 2-3/4" hose.

** The 3,000 feet of 1½" hose requested will replace old watch line now in use on 15 of the above fire truck pumping units.

This request for 8,000 feet of 2-3/4" hose and 3,000 feet of 1½" hose will complete the replacement of old sub-standard hose on the 29 fire truck pumping units of the Auxiliary Fire Reserve.

REF. INDEX D: 29 pump tank extinguishers will standardize Auxiliary Fire Reserve trucks to standard of regular Fire Department trucks.

REF. INDEX E: This item will provide for installation by the Purchasing Department shop of a rear step on 19 trucks of the Auxiliary Fire Reserve; at present 10 trucks are equipped with rear step. The rear step is a safety factor when pulling off hose line at a fire or drill; it also makes reloading the hose on the apparatus a safer and more convenient operation; the rear step is used for carrying tools and fittings for more efficient operations. All regular Fire Department pumpers are equipped with a rear step.

CONTROLLER'S FORM No. 4132

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division AUXILIARY POLICE RESERVE Appropriation Number 6.132 Sheet Number 6 of 24 Sheets Index Number 132

Line Number	I Actual Expenditure 1954 - 1955 (Dollars Only)	I BUDGET Salary Ord. Sec. No. Item No.	I BUDGET Number of Employees	I BUDGET Rate	I BUDGET Amount (Dollars Only)	I SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	II Expenditures 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease Force	Comparison of Request With 1955 - 1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease Amount	Recommended by Dirs. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	3	4	5	6	7	8	9	10	11	12	13			15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1														RECAPITULATION															1
2	98				100					48	52	100	200	Contractual Services			100						100				100		2
3	3,434				2,706					599	2,274	2,873	300	Materials and Supplies			3,656		950				2,386				2386		3
4	391				-0-							-	400	Equipment			165		165				15				15		4
5																													5
6	3,923				2,806					647	2,326	2,973		TOTAL BUDGET			3,921		1,115				2,501				2501		6
7																													7
8																													8
9														LESS TRANSFER TO PURCHASER:															9
10	1,479				1,500					-0-	1,500	1,500	300	Materials and Supplies			2,400		900				1,220				1220		10
11	-				-0-							-0-	400	Equipment			165		165				15				15		11
12																													12
13	1,479				1,500					-0-	1,500	1,500		TOTAL TRANSFERS			2,565		1,065				1,235				1235		13
14																													14
15																													15
16	2,444				1,306					647	826	1,473		NET BUDGET			1,356		50				1,266				1266		16
17																													17
18																													18
19																													19
20																													20
21																													21
22																													22
23																													23
24																													24
25																													25
26																													26
27																													27
28																													28
29																													29
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31																													31
32																													32
33																													33
34																													34
35																													35

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MAYOR - S.P. DISASTER COUNCIL AND CORPS — Budget Program or Division: AUXILIARY POLICE RESERVE — Index Number: 132

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Number of Ordinance	Rate	Amount (Dollars Only)	Actual Year 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Number of Employees	Rate	Amount (Dollars Only)	Compared with 1955-1956 Budget Over (+) Under (-): Items	Amount	(2) Recommended by Civil Service and by Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Code	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													200	CONTRACTUAL SERVICES															1
2	98				100					48	52	100	236	Laundry Service			100						100			100			2
3																													3
4	98				100					48	52	100		TOTAL CONTRACTUAL SERVICES			100						100			100			4
5																													5
6																													6
7																													7
8																													8
9																													9
10																													10
11																													11
12													300	MATERIALS AND SUPPLIES															12
13	51				-0-					31	-0-	31	303	Replacement Parts			50		50				35			35	A		13
14	509				-0-					-	-	-	315	Miscellaneous Hardware			-												14
15	123				150					70	80	150	317	Electrical Supplies			150						150			NO			15
16	846				862					498	500	998	319	Ammunition			862						862			862			16
17	99				44					-0-	44	44	331	Household Supplies			44						44			44			17
18	25				50					-0-	50	50	335	Cleaning & Janitorial Supplies			50						25			25			18
19	1,479			P	1,500					-0-	1,500	1,500	342	Wearing Apparel (P)			2,400		900				1,220			1,220	B		19
20	302				100					-0-	100	100	391	Recreational Supplies			100						50			50			20
21																													21
22	3,434				2,706					599	2,274	2,873		TOTAL MATERIALS & SUPPLIES			3,656		950				2,356			2,356			22
23																													23
24	1,479				1,500					-0-	1,500	1,500		LESS TRANSFER TO PURCHASER			2,400		900				1,220			1,220			24
25																													25
26	1,955				1,206					599	774	1,373		NET MATERIALS AND SUPPLIES			1,256		50				1,136			1,136			26
27																													27
28																													28
29																													29
30																													30
31																													31
32																													32
33																													33
34																													34
35																													35

BUDGET ESTIMATE INDEX NO. 132 OPPOSITE SHEET NO. 7

EXPLANATION SHEET

REP.INDEX A: Replacement parts are needed for pistols used in training members of the volunteer Auxiliary Police Reserve.

REP.INDEX B: Wearing apparel for volunteer Auxiliary Police Reserve includes the following:

50	uniforms @ $40.00	$2,000
100	shirts & ties @ $4.00	400
		$2,400

The Auxiliary Police Reserve is over five years old. Clothing is wearing out rapidly and must be replaced.

Uniforms are required to replace worn items of original issue. Jacket zippers are breaking and collars and cuffs are frayed. Each member is assigned a uniform; an extra shirt and tie is provided the most active members who need spare sets because of laundering demands.

Shirts and ties originally issued in 1951 are becoming threadbare and require replacement.

Total Trained	Total Uniforms	Uniforms Issued	Uniforms Unissued	Present Membership	New Members 1955-56	New Members 1956-57	Total Membership 1956-1957
712	500	401	99	401	51	65	517

CONTROLLER'S FORM NO. 12

85

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Bureau or Division: MAYOR - S.F. DISASTER COUNCIL AND CORPS — Office or Division: AUXILIARY POLICE RESERVE — Allotment Number: 6.132 — Sheet Number: 8 of 24 Sheets — Index Number: 132

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. 71 Item No.	BUDGET 1955-1956 Number of Employees	BUDGET 1955-1956 Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS 1955-1956 Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS 1955-1956 Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS 1955-1956 Number of Employees	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS 1955-1956 Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS 1955-1956 Amount (Dollars Only)	ESTIMATED 1955-1956 Actual First 9 Months (Dollars Only)	ESTIMATED 1955-1956 Probable Last 3 Months (Dollars Only)	ESTIMATED 1955-1956 Probable Total (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 (1) Number of Employees	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 (1) Rate	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 (1) Amount (Dollars Only)	Comparison Between Budget Estimates (1) and Budget for Current Year (-) Decrease Number	Comparison Between Budget Estimates (1) and Budget for Current Year (-) Decrease Amount	Recommended by Civil Service Board, Committee or Department (2) Number of Employees	Recommended by Civil Service Board, Committee or Department (2) Rate	Recommended by Civil Service Board, Committee or Department (2) Amount (Dollars Only)	BUDGET (2) Recommended by the Mayor Number of Employees	BUDGET (2) Recommended by the Mayor Rate	BUDGET (2) Recommended by the Mayor Amount	BUDGET (3) Adopted by Board of Supervisors Number of Employees	BUDGET (3) Adopted by Board of Supervisors Rate	BUDGET (3) Adopted by Board of Supervisors Amount	Reference Index	Line Number
	4	5	6	8	9	10	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1																													1
2					-0-							-0-	400	EQUIPMENT															2
3	130				-0-								402	Desk and Chair															3
4	130												402	Metal Folding Chair															4
5	87												402	Lockers															5
6	74												402	Bulletin Board															6
7													402	Typewriter Stand		15	15					15			N	A		7
8													412	1-Typewriter 12"		150	150					0			0	A		8
9																													9
10																													10
11																													11
12	391				-0-							-0-		TOTAL EQUIPMENT		165	165					15			N				12
13																													13
14														LESS TRANSFER TO PURCHASER		165	165					15			N				14
15																													15
16																													16
17	391				-0-							-0-		NET EQUIPMENT		-0-	-0-					0			0				17
18																													18
19																													19
20																													20
21																													21
22																													22
23																													23
24																													24
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28																													28
29																													29
30																													30
31																													31
32																													32
33																													33
34																													34
35																													35

REF. INDEX A: A typewriter is needed in the Auxiliary Police Reserve headquarters at Richmond Station. Two other three reserve companies, Mission, Carnival and Park are furnished with typewriters and the lack of a typewriter in Richmond reserve headquarters has hampered administrative operations; the reserve office is located in a separate building from station headquarters and it is extremely inconvenient and inefficient to travel from one building to another in order to borrow the stations typewriter.

CONTROLLER'S Form No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MAYOR - S.P. DISASTER COUNCIL AND CORPS — Bureau or Division: COMMUNICATIONS — Appropriation Number: 6.133 — Sheet Number: 9 of 24 Sheets — Index Number: 133

Line Number	Actual Expenditure 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. Items No.	Number of Employees	Rate	Amount (Dollars Only)	Title	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 3 and 8 (-) Decrease: Force	Amount	(2) Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1																													1
2														RECAPITULATIONS															2
3	2,645				970					462	555	1,017	200	Contractual Services			500		-470				500			500			3
4	805				150					69	81	150	300	Materials and Supplies			-0-		-150				0			0			4
5	2,224				5,334				30,396	17,717	18,013	35,730	400	Equipment			69,005		63,671				20,605			605			5
6	2,000				-0-							-0-	900	Services of other Depts.			-0-		-0-				0			0			6
7																													7
8	7,674				6,454				30,396	18,248	18,649	36,897		TOTAL BUDGET			69,505		63,051				21,105			1105			8
9																													9
10																													10
11														LESS TRANSFERS:															11
12	2,345				970					462	555	1,017	200	Contractual Services (P)			500		-470				500			500			12
13	300				-					-	-	-	200	Contractual Services (E)			-		-				0			0			13
14	135				150					69	81	150	300	Materials and Supplies (P)			-0-		-150				0			0			14
15	670				-					-	-	-	300	Materials and Supplies (E)			-		-				0			0			15
16	-				5,334				30,396	17,717	18,013	35,730	400	Equipment (P)			69,005		63,671				20,605			605			16
17	2,000				-								900	Department of Electricity			-0-		-				0						17
18																													18
19	5,450				6,454				30,396	18,248	18,649	36,897		TOTAL TRANSFERS			69,505		63,051				21,105			1105			19
20																													20
21																													21
22	2,224				-0-				-0-	-0-	-0-	-0-		NET BUDGET			-0-		-0-				0			0			22
23																													23
24																													24
25																													25
26																													26
27																													27
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CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division: COMMUNICATIONS Appropriation Number: 6.133 Sheet Number 10 of 24 Sheets Index Number: 133

Line Number	I Actual Expenditures 1954-1955 (Dollars Only)	II BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)	II SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS	III EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	IV DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	V BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	VI BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4		5	6	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1																																1
2															200	CONTRACTUAL SERVICES																2
3	183	P				50	P					47	50	97	216	Maint. & Repr. Auto Equip.	(P)		-0-		-50						0					A	3
4	1,752	P				500	P					205	295	500	219	" " " Other "	(P)		500								500						4
5	300	E				-						-	-	-	219	" " " " " "	(E)		-								0						5
6	410	P				420	P					210	210	420	232	Telephone and Telegraph	(P)		-0-		-420						0					B	6
7																																7
8	2,645					970						462	555	1,017		TOTAL CONTRACTUAL SERVICES			500		-470						500						8
9																																9
10																LESS TRANSFERS:																10
11	2,345					970						462	555	1,017		Purchases			500		-470						500						11
12	300					-						-		-		Electricity			-		-						0						12
13																																13
14	2,645					970						462	555	1,017		TOTAL TRANSFERS			500		-470						500						14
15																																15
16	-0-					-0-						-0-	-0-	-0-		NET CONTRACTUAL SERVICES			-0-		-0-						0						16
17																																17
18																																18
19															300	MATERIALS AND SUPPLIES																19
20	70	E				-								-	312	Lumber and Millwork	(E)		-		-						0						20
21	600	E				-								-	317	Electrical Supplies	(E)		-		-						0						21
22	135	P				150	P					69	81	150	321	Fuels and Lubricants	(P)		-0-		-150						0					C	22
23																																23
24	805					150						69	81	150		TOTAL MATERIALS AND SUPPLIES			-0-		-150						0						24
25																																25
26																LESS TRANSFERS:																26
27	135					150						69	81	150		Purchases			-0-		-150						0						27
28	670					-								-		Electricity			-		-						0						28
29																																29
30	805					150						69	81	150		TOTAL TRANSFERS			-		-150						0						30
31																																31
32	-0-					-0-						-0-	-0-	-0-		NET MATERIALS AND SUPPLIES			-0-		-0-						0						32
33																																33
34																																34
35																																35

BUDGET ESTIMATE INDEX NO. 133 OPPOSITE SHEET NO. 10

EXPLANATION SHEET

REP. INDEX A: This item for maintenance and repair of auto equipment has been transferred to the Director's Office budget and consolidated with other divisions' needs for maintenance and repair of auto equipment. Consolidation of this item will result in one appropriation for all divisions of the Disaster Corps for this service.

REP. INDEX B: This item for telephone and telegraph has been transferred to the Director's Office budget and consolidated with other divisions' needs for this service. Consolidation of this item will result in one appropriation for all divisions of the Disaster Corps for this service.

REP. INDEX C: This item for gas and oil for the Communications Division station wagon has been transferred to the Director's Office budget for consolidation of gas and oil requirements for all divisions of the Disaster Corps into one appropriation.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Departmental Board or Commission: MAYOR - S.F. DISASTER COUNCIL AND CORPS — Bureau or Division: COMMUNICATIONS — Appropriation Number: 6,133 — Sheet Number: 11 of 24 Sheets — Index Number: 133

Line Number	I (a) Actual Expenditures 1954-1955 (Dollars Only)	II (a) Fiscal Year 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	II (b) Expenditures 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	III Departmental Budget Estimate for Fiscal Year 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Variance 1955-1956 Budget Cols. 5 and 6 (+) Increase (-) Decrease: Number	Amount	(1) Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
1																													1
2													400	EQUIPMENT															2
3													446	Communications Equipment:															3
4	2,224													2 - Electric Sirens															4
5					5,334							(5,334		4 - Electric Sirens					-5,334										5
6						ORD. #9094 from prior year.			30,396	17,717	18,013	(30,396		22 - Electric Sirens															6
7														2 - Two Way Automobile Radios			900		900							-0-			0	A	7
8														16 - Rescue & First Aid Radio Network			10,000		10,000							-0-			0	B	8
9														1 - Mobile Communications Center Control			27,500		27,500							20,000			0	C	9
10														3 - Conelrad Receivers			375		375							375			375	D	10
11														1 - Conset Communicator			230		230							230			230	E	11
12														100 - Mobile Public Address Systems			30,000		30,000							-0-			0	F	12
13						CRD 9502	1/2		1100																						13
14	2,224				5,334				30,396	17,717	18,013	35,730		TOTAL EQUIPMENT			69,005		63,671							20,605			605		14
15																															15
16					5,334				30,396	17,717	18,013	35,730		LESS TRANSFER TO PURCHASER			69,005		63,671							20,605			605		16
17																															17
18	2,224				-0-				-0-	-0-	-0-	-0-		NET EQUIPMENT			-0-		-0-							-0-			0		18
19																															19
20																															20
21																															21
22																															22
23																															23
24													900	SERVICES OF OTHER DEPTS.																	24
25	1,500	E			-0-									Radio Communications-Maint. (E)			-														25
26	500	E			-0-									Electric Siren Maint. (E)																	26
27																															27
28	2,000				-0-									TOTAL SERVICES OF OTHER DEPTS.			-									-0-			0		28
29																															29
30	2,000				-0-									LESS TRANSFER TO ELECTRICITY			-														30
31																															31
32	-0-				-0-									NET SERVICES OF OTHER DEPTS.			-									-0-			0		32
33																															33
34																															34
35																															35

BUDGET ESTIMATE INDEX NO. 133 OPPOSITE SHEET NO. 11

EXPLANATION SHEET

REP. INDEX A: ~~One 2-way radio for each of the new cars requested for the Battalion Chiefs of the Plant Protection and Fire Auxiliary Reserve.~~

REP. INDEX B: ~~The present radio network of the Rescue and First Aid consists of sets left over from C.D. World War II. They have become obsolete and illegal because of changes in F.C.C. Rules. This item is eligible for reimbursement under the matching fund program of the Federal Civil Defense Administration.~~

REP. INDEX C: ~~Mobile Communications Control Center - equipped.~~
~~In target areas, especially critical target areas such as San Francisco, an alternate mobile communications center is now considered essential as a back up to the normal center. A mobile communications control center is a must if Federal matching funds are requested for a normal communications control center in a critical target area.~~

REP. INDEX D: Three (3) Conalrad receivers for alerting to be located at key points for fan out of alerts to receive warnings of impending attacks and for receiving broadcast information during periods of alerts. Receivers silent unless triggered for warnings. One to be located at central fire alarm , one at main control center and one at administrative office.

REP. INDEX E: Comsat Communicator is required to establish alternate radio circuit between our Control Center and Region 3, as provided in the approved State plan for communications.

REP. INDEX F: ~~100 Mobile Public Address Systems are required to implement the evacuation plan and to provide the "other means of communication" called for in the approved plan under which citizens will take cover or evacuate upon receipt of air raid warning siren signal. To be installed in certain police cars, Muni Inspectors cars, and Public Works cars.~~

All the above equipment is eligible for matching funds reimbursement from Federal Civil Defense Administration.

CONTROLLER'S FORM No. 1

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MAYOR - S.F. DISASTER COUNCIL AND CORPS — Bureau or Division: DIRECTOR'S OFFICE — Appropriation Number: 6,134 — Sheet Number: 12 of 24 Sheets — Index Number: 134

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Title	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 7 Months (Dollars Only)	Probable Last 5 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 (1) Number of Employees	Rate	Amount (Dollars Only)	Changes from 1955-1956 Budget Cols. 8 and 9 (+) or (-) Decrease Title	Amount	Recommended by Chief Executive Commission or Department (2) Number of Employees	Rate	Amount (Dollars Only)	BUDGET as Recommended by the Mayor (2) Number of Employees	Rate	Amount	BUDGET as Adopted by Board of Supervisors (3) Number of Employees	Rate	Amount	Reference Index	Line Number
	1									13	11	12	11	10	15	16	11	18	11	20	21	23	23	21	25	26	27	29		
1																														1
2														RECAPITULATION																2
3	79,331		16		83,720				-852	40,992	41,876	82,868	110	Permanent Salaries	16		84,120		400				14		79,300	14		79300		3
4	199				200					109	91	200	111	Allowance for Overtime			480		280						225			225		4
5	12,191				11,747				73,237	6,107	80,221	86,328	200	Contractual Services			18,342		6,595						16,462			16462		5
6	-				-							-	203	Use of Employees' Car			300		300						100			0		6
7	3,415				2,505				16,069	809	18,000	18,809	300	Materials and Supplies			4,260		1,755						3,322			3322		7
8	7				50					44	-0-	44	400	Equipment			690		640						160			160		8
9													800	Fixed Charges			50		50						50			50		9
10	1,920				2,000					967	1,033	2,000	900	Service of other Depts.			2,000						14		2,000			2000		10
11																														11
12	97,063		16		100,222				88,454	49,028	141,221	190,249		TOTAL BUDGET	16		110,242		10,020				14		101,619	14		100719		12
13																														13
14														LESS TRANSFERS:																14
15	7,870				8,450					4,206	4,507	8,713	200	Contractual Services (P)			12,970		4,520						12,370			12370		15
16	499				395					194	241	395	300	Materials and Supplies (P)			1,250		855						812			812		16
17					50					44	-0-	44	400	Equipment (P)			690		640						160			160		17
18																														18
19	8,369				8,895					4,404	4,748	9,152		TOTAL TRANSFERS TO PURCHASER			14,910		6,015						13,342			13342		19
20													900	Service of other Depts.			2,000		2,000						2,000			0		20
21																														21
22	8,369				8,895				-0-	4,404	4,748	9,152		TOTAL TRANSFERS			16,910		8,015						13,342			13342		22
23																														23
24																														24
25	88,694		16		91,327				88,454	44,624	136,473	181,097		NET BUDGET	16		93,332		2,005				14		86,277	14		88177		25
26																														26
27																														27
28																														28
29																														29
30																														30
31																														31
32																														32
33																														33
34																														34
35																														35

CONTROLLER'S FORM No. 1950

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division DIRECTOR'S OFFICE Appropriation Number 6,134 Sheet Number 13 of 24 Sheets Index Number 134

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. 4.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Note	Amount (Dollars Only)	PERIODICALS 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 9 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Recommended With 1955-1956 Budget Col. Band B (-) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	C	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	
1																																	1
2						TO COMP. RESERVE -852							110	PERMANENT SALARIES																		A	2
3	4,290	1	1	350-400	4,800					2,400	2,400	4,800	B-4	Accountant I	1	350-400	4,800						1	375-430	5,160	1	375 430	5160				3
4	5,760	1.1	1	465-550	6,300					3,150	3,150	6,300	B-10	Accountant III	1	465-550	6,600		300				1	490-590	7,080	1	490 590	7080				4
5	7,200	2	1	600	7,200					3,600	3,600	7,200	B-55.1	Public Information Officer	1	600	7,200						1	600	7,200	1	600	7200				5
6	11,200	3	1	933.33	11,200					5,600	5,600	11,200	B-90.2	Director of Disaster Corps	1	933.33	11,200						1	933.33	11,200	1	933.33	11200				6
7	2,900	3.1	1	230-265	3,180					1,346	1,590	2,936	B-210	Office Assistant	1	230-265	3,040		-140				1	235-280	3,090	1	235 280	3090				7
8	25,543	4	7	275-335	27,700					13,226	13,866	27,092	B-408	General Clerk-Stenographer	7	275-335	27,940		240				6	290-350	25,050	6	290 350	25050				8
9	3,556	4.2	1	260-310	3,720					1,860	1,860	3,720	B-454	Telephone Operator	1	260-310	3,720						-0-		-0-	0		0				9
10	6,480	5	1	480-555	6,660					3,330	3,330	6,660	O-52	Senior Personnel Assistant	1	480-555	6,660						1	500-600	7,200	1	500 600	7200				10
11	5,202	5.1	1	400-465	5,580					2,790	2,790	5,580	P-5	Rescue and First Aid Technician	1	400-465	5,580						1	430-495	5,940	1	430 495	5940				11
12	7,200	6	1	615	7,380					3,690	3,690	7,380	B-300	Chief of Transportation	1	615	7,380						1	615	7,380	1	615	7380				12
13																																	13
14	79,331		16		83,720				-852	40,992	41,876	82,868		TOTAL PERMANENT SALARIES	16		84,120		400				14		79,300	14		79300				14
15																																	15
16																																	16
17																																	17
18																																	18
19																																	19
20																																	20
21																																	21
22																																	22
23																																	23
24																																	24
25	199				200					109	91	200	111	Allowance for Overtime			480		280						225			yyr	B			25
26																																	26
27																																	27
28																																	28
29																																	29
30																																	30
31																																	31
32																																	32
33																																	33
34																																	34
35																																	35

EXPLANATION SHEET

REP. INDEX A: Salaries are at rates established by the Salary Standardization Ordinances 1955-56.

Line No.	Class No.	Name of Employee	Rate			Amount
3	B-4	Chinn, Elliott	400/12			$4,800
4	B 10	Sullivan, Ernest	550/12			6,600
5	B 55.1	McCausland, Alex	600/12			7,200
6	B 90.2	Cook, Albert	933.33/12			11,200
7	B 210	Gillette, Ted	245/2	255/10		3,040
8	B 408	1. Conroy, Della	335/12		4,020	
		2. Faber, Zella	335/12		4,020	
		3. Lecuyer, Mary	325/10	335/2	3,920	
		4. Reed, Esther	335/12		4,020	
		5. Sawyer, Florence	335/12		4,020	
		6 Schmidt, Irma	335/12		4,020	
		7 Wormuth, Kathleen	325/10	335/2	3,920	27,940
9	B 454	Durne, Mary	310/12			3,720
10	O 52	Farrell, Thomas	555/12			6,660
11	P 5	Cambou, Louis	465/12			5,580
12	S 300	Epes, William	615/12			7,380
						$84,120

REP. INDEX B: There has been an increase in night meetings and training classes requiring attendance of Rescue and First Aid Technician, Senior Personnel Assistant, and Warden Office Secretaries.

CONTROLLER'S FORM No. 1352

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.F. DISASTER COUNCIL AND CORPS Bureau or Division DIRECTOR'S OFFICE Appropriation Number 6.134 Sheet Number 14 of 24 Sheets Index Number 134

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Ords	Number of Em-ployees	Rate	Amount (Dollars Only)	11 MONTHS 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	City Numbers or Code	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Em-ployees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 9 (+) Increase (-) Decrease Force	Amount	Recommended By Chief, Board, Commission or Department Number of Em-ployees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Em-ployees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Em-ployees	Rate	Amount	Reference Notes	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1																														1
2						ORD #9302			73,237	-0-	73,237	73,237	200	CONTRACTUAL SERVICES																2
3	252				300					119	181	300	201	Local Fares			300						250					250		3
4	582				200					148	152	300	206	Travel Expense			1,000		800				500					500	A	4
5	52 148	P			150	P				22 42	28 108	50 150	216	Maint & Repr Auto Equip. (P)			1,000		850				550					300	B	5
6	167				250					110	140	250	218	" " " Office "			250						144					144		6
7	26				50					25	25	50	219	" " " Other "			50						50					50		7
8	242				300	P				263	300	563	224	Purchases, Repro. Bureau (P)			600		300				450					450	C	8
9	7,721				8,000	P				3,901	4,099	8,000	232	Telephone & Telegraph (P)			11,370		3,370				11,370					11370	D	9
10	2,633				1,900					1,168	1,500	2,660	233	Postage			3,900		1,200				2,600					2600	E	10
11	59				222					62	160	222	234	Film Badge Service			222						130					130		11
12	108				75					63	75	138	235	Subscriptions			150		75				118					118	F	12
13	-				25					-0-	25	25	243	Rental of other Equipment			25						-0-					0		13
14	-				25					-0-	25	25	269	Other Professional Services			25						-0-					0		14
15	-				50					-0-	50	50	272	Incident Demonstrations			50						-0-					0		15
16	200				300					184	116	300	298	Other Contractual Services			300						300					300		16
17																														17
18	12,191				11,747				73,237	6,107	80,221	86,328		TOTAL CONTRACTUAL SERVICES			13,342		6,595				16,462					16,212		18
19																														19
20	7,870				8,450				-0-	4,206	4,507	8,713		LESS TRANSFER TO PURCHASER			12,970		4,520				12,370					12,120		20
21																														21
22	4,321				3,297				73,237	1,901	75,714	77,615		NET CONTRACTUAL SERVICES			5,372		2,075				4,092					4092		22
23																														23
24																														24
25																														25
26																														26
27																														27
28																														28
29	-				-					-	-	-	203	Use of Employees' Cars			300		300				100					0	C	29
30																														30
31																														31
32																														32
33																														33
34																														34
35																														35

REF. INDEX A: Admiral Cook has been designated as a member of the Civil Defense Advisory Committee of the County Supervisors Assn., of California which will necessitate attendance at meetings of this organization. Membership in the United States Civil Defense Council is included in this budget. Participation in demonstrations, drills, and meetings of State and Federal Civil Defense agencies requires attendance of staff members.

REF. INDEX B: This is a consolidated item of auto repairs and auto maintenance requirements for all divisions of the Disaster Corps into one appropriation. The requested increase includes $100.00 for maintenance of two new autos, one for the Auxiliary Fire Reserve and one for Plant Protection Services and $350.00 for installation of 12 high pressure Gleason valves on Auxiliary Fire Reserve trucks. Maintenance and repair of the following auto equipment is covered by this appropriation:

1 - Ford passenger sedan
1 - Ford Station Wagon
2 - Reo Rescue trucks
29 - Chevrolet Auxiliary Fire Reserve trucks

	Expenditure 1954-55	Appropriation 1955-56	Expenditure First Six Months	Request 1956-57
Director's Office	$201.00	$150.00	$64.00	$1,000.00
Communications	183.00	50.00	47.00	-0-
Auxiliary Fire Reserve	649.00	350.00	134.00	-0-
Plant Protection	-	-	-	-
	$1032.00	$550.00	$245.00	$1,000.00

REF. INDEX C: Actual expenditures indicate need for additional funds for reproducing forms, cards, and supplies used in registering volunteers and for distribution to residents of the City.

REF. INDEX D: This is a consolidated item of telephone requirements for all divisions of the Disaster Corps to effect a single appropriation for this service. As indicated below, the request does not represent an increase over the current year appropriations.

	Expenditure 1954-55	Appropriation 1955-56	Expenditure First Six Months	Request 1956-57
Director's Office	$7,721.00	$8,000.00	$3,901.00	$11,[illegible].00
Rescue and First Aid	1,113.00	1,250.00	[illegible]87.00	-0-
Communications	410.00	420.00	210.00	-0-
Warden Service	1,634.00	1,700.00	333.00	-0-
	$10,878.00	$11,370.00	$6,[illegible]28.00	$11,[illegible]70.00

REF. INDEX E: Postage is a consolidated item of postage requirements for all divisions and services of the Disaster Corps. It will be necessary to notify owners of 9,000 motor vehicles registered with the Disaster Corps for Civil Defense purposes of the traffic routes set up in the San Francisco Evacuation Plan which will be published following approval by the Federal Civil Defense Administration of a survival plan for the [illegible] Area and increased expenditures indicate insufficient funds and transfer of funds or supplemental appropriation is anticipated.

REF. INDEX F: Current expenditures indicate need for increased sum.

REF. INDEX G: At the present time, employees of the Disaster Corps are using their personal cars for official business [illegible] are not fully reimbursed. It is necessary to visit Warden office headquarters; Rescue and First Aid stations; communication facilities, and to make transportation [illegible] Block meetings are a very important part of the training programs and require attendance of employees conducting various programs.

CONTROLLER'S FORM No. 4(R)

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division DIRECTOR'S OFFICE Appropriation Number 6.134 Sheet Number 15 of 24 Sheets Index Number 134

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Bal. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Col. 3 and 5 (+) Increase Force	(-) Decrease Amount	Recommended by Dept., Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1																															1
2																															2
3																															3
4																															4
5																															5
6																															6
7																															7
8																															8
9																															9
10						ORD. #9302			16,069	-0-	16,069	16,069	300	MATERIALS AND SUPPLIES																	10
11	63				30					-0-	30	30	301	Tires and Tubes			30										30				11
12	259				230	P				115	115	230	321	Fuels and Illuminants (P)			880		650								580				12
13	36				30					19	11	30	353	Bottled Water			30										30				13
14	67				-0-					-	-	-	370	City Directory (P)			70		70								67				14
15	2,042				2,000					579	1,421	2,000	371	Stationery & Office Supplies			2,500		500								2,000				15
16	694				-0-					35	200	235	372	Photographic Supplies			400		400								400				16
17	14				50					22	28	50	373	Maps			50										50				17
18	240	P			165	P				39	126	165	375	Stationery Withdrawals from Stores (P)			300		135								165				18
19																															19
20	3,415				2,505				16,069	809	18,000	18,809		TOTAL MATERIALS AND SUPPLIES			4,260		1,755								3,322				20
21																															21
22	499				395					154	241	395		LESS TRANSFER TO PURCHASER			1,250		855								812				22
23																															23
24	2,916				2,110				16,069	655	17,759	18,414		NET MATERIALS AND SUPPLIES			3,010		900								2,510				24
25																															25
26																															26
27																															27
28																															28
29																															29
30																															30
31																															31
32																															32
33																															33
34																															34
35																															35

BUDGET ESTIMATE INDEX NO. 134. OPPOSITE SHEET NO. 15.

EXPLANATION SHEET

REF. INDEX A: This is a consolidated item for gas and oil requirements for all vehicles of the Disaster Corps. The increase of $300.00 over current year appropriations represents $150.00 each for new auto requested for Plant Protection Service and Auxiliary Fire Reserve.

	Expenditure 1954-55	Appropriated 1955-56	Expenditure 6 months	Request 1956-57
Director's Office	$259.00	$230.00	$115.00	$880.00
Communications	135.00	150.00	61.00	-0-
Rescue and First Aid	109.00	200.00	74.00	-0-
Plant Protection	-	-	-	-0-
Auxiliary Fire Reserve	-	-	-	-0-
	$503.00	$580.00	$250.00	$880.00

REF. INDEX B: The City Directory is two years old and the latest edition is needed in checking and verifying addresses.

REF. INDEX C: Development of evacuation and subsidiary plans will require additional stationery supplies.

REF. INDEX D: This item includes allowance for purchase of 16 mm. sound films that are an integral part of the training program of volunteers for all services of the Disaster Corps. Federal matching funds to 50% of the cost is available on all films purchased.

REF. INDEX E: Experience indicates need for increase to provide for stationery and office supplies furnished from the Purchasing Department warehouse.

CONTROLLER'S FORM No. 1752

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division DIRECTOR'S OFFICE Appropriation Number 6.134 Sheet Number 16 of 24 Sheets Index Number 134

Line Number	FISCAL YEAR 1955-1956									ESTIMATED 1956-1957			(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957				Comparison of Request		Recommended by Office, Board, Commission or Department			(2) BUDGET as Recommended by the Mayor			(3) BUDGET as Adopted by Board of Supervisors			Reference Index	Line Number
	Actual Expenditures 1954-1955 (Object Only)	BUDGET Salary Ord. Sec. 111 Item No.	BUDGET Number of Employees	BUDGET Rate	BUDGET Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Ord.	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Actual Five Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	With 1955-1956 Budget Col. 3 Line 3 (-) Decrease Force	With 1955-1956 Budget Col. 3 Line 3 (-) Decrease Amount	Number of Employees	Rate	Amount (Dollars Only)	Number of Employees	Rate	Amount	Number of Employees	Rate	Amount		
	1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1																													1
2													EQUIPMENT																2
3	7											472	7 - Fire Extinguishers																3
4				50					44	-0-	44	402	1 - Bookcase			-0-		-50					-0-			0		4
5												412	1 - Tape Recorder			150		150					-0-			0	A	5
6												412	1 - Record Player			60		60					60			60	B	6
7												416	1 - 16mm. Sound Projector			300		300					-0-			0	C	7
8													1 - Screen 70" x 70"			40		40					-0-			0	C	8
9													1 - Film Splicer			40		40					-0-			0	C	9
10													1 - 35MM Slide and Filmstrip Projector			100		100					100			100	C	10
11																													11
12																													12
13	7			50					44	-0-	44		TOTAL EQUIPMENT			690		640					160			160		13
14																													14
15				50					44	-0-	44		LESS TRANSFER TO PURCHASER			690		640					160			160		15
16																													16
17	7			-0-					-0-	-0-	-0-		NET EQUIPMENT			-0-		-0-					-0-			0		17
18																													18
19																													19
20																													20
21												800	Fixed Charges																21
22	-0-			-0-							-0-	854	Membership Dues			50		50					50			√0	D	22
23																													23
24	-0-			-0-							-0-		TOTAL FIXED CHARGES			50		50					50			√0		24
25																													25
26																													26
27																													27
28																													28
29	1,920			2,000					967	1,033	2,000	900	SERVICES OF OTHER DEPTS.			2,000							2,000			√000		29
30																													30
31	-0-			-0-					-0-	-0-	-0-		TRANSFERRED TO LIBRARY			2,000		2,000					2,000			0		31
32																													32
33	1,920			2,000					967	1,033	2,000		NET SERVICES OF OTHER DEPTS.			-0-		-2,000					-0-			√000		33
34																													34
35																													35

BUDGET ESTIMATE INDEX NO. 134. OPPOSITE SHEET NO. 16.

EXPLANATION SHEET

REP. INDEX A: ~~A tape recorder is needed in making available commentaries for accompaniment of film strips in the In-service training; for use in editing lectures; for recording important statements of officials in relation to civil defense; and for preparing transcripts of training lectures. Application will be filed for Federal funds providing for reimbursement of 50% of the cost of this recorder.~~

REP. INDEX B: A record player is needed to use the phonograph records prepared to accompany certain filmstrips. Federal matching funds are avilable for reinbursement of 50% of the cost of this item.

REP. INDEX C: ~~This photographic equipment is necessary in conducting training and education courses. Board of Education and Red Cross projectors are borrowed, but difficulty in obtaining them as needed is encountered on many occasions. Federal matching funds are available for reimbursement of 50% of the cost of this equipment.~~

REP. INDEX D: This item is requested for membership in the United States Civil Defense Council. The U. S. Civil Defense Council is an organization of directors, administrators, co-ordinators, plant protection chiefs, etc., of critical and support target areas and major industrial plants, who are engaged in a common effort to protect the lives and property of residents and employees against enemy action or any other disaster. This organization collects, evaluates, and disseminates the common experience and collective judgement of its members. It serves as a clearing house for ideas, suggestions and courses of action, and as a medium of expression of suggestions for the betterment of civil defense on the operating level. It acts in a professional advisory capacity to all other national organizations on civil defense matters.

The U. S. Civil Defense Council publishes a monthly bulletin containing articles of current interest to its members, proposed or enacted legislation both State and Federal, F.C.D.A. regulations, etc., as well as information of timely interest given by experts. It works in cooperation with all other veteran, fraternal, business, or governmental organization on the national level in a concerted effort to further the efficiency of Civil Defense.

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CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Bureau or Commission: MAYOR - S.F. DISASTER COUNCIL AND CORPS — Bureau or Division: PLANT PROTECTION — Appropriation Number: 5,135 — Sheet Number 17 of 24 Sheets — Index Number 135

Line Number	Actual Expenditures for Last Completed Year (Dollars Only)	Budget for Current Year: Salary Ord. Rate Pd. Item No.	Budget for Current Year: Salary Ord. Rate Pd. Number of Employees	Budget for Current Year: Salary Ord. Rate Pd. Rate	Budget for Current Year: Amount (Dollars Only)	Supplemental Appropriations or Modifications: Date	Supplemental Appropriations or Modifications: Number of Employees	Supplemental Appropriations or Modifications: Rate	Supplemental Appropriations or Modifications: Amount (Dollars Only)	Estimated Expenditures: Actual 6 Months (Dollars Only)	Estimated Expenditures: Probable Last 6 Months (Dollars Only)	Estimated Expenditures: Probable Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Proposed With 1955-1956 Budget (+) Increase (-) Decrease: Fund	Comparison of Proposed With 1955-1956 Budget (+) Increase (-) Decrease: Amount	Recommended by Civil Service Commission to Department: Number of Employees	Recommended by Civil Service Commission to Department: Rate	Recommended by Civil Service Commission to Department: Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	(2) BUDGET as Recommended by the Mayor: Rate	(2) BUDGET as Recommended by the Mayor: Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	(3) BUDGET as Adopted by Board of Supervisors: Rate	(3) BUDGET as Adopted by Board of Supervisors: Amount	Reference Table	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1																														1
2														RECAPITULATION																2
3	-		-						-	-	-	400		Equipment			1,700		1,700				-0-			0			3
4	8,400		8,400						4,200	4,200	8,400	900		Services of other Depts.			14,544		6,144				8,400			8400			4
5																														5
6	8,400		8,400						4,200	4,200	8,400			TOTAL BUDGET			16,244		7,844				8,400			8400			6
7																														7
8																														8
9																														9
10																														10
11														LESS TRANSFERS:																11
12	8,400		8,400						4,200	4,200	8,400			Fire Department			14,544		6,144				8,400			8400			12
13	-		-						-	-	-	400		Equipment (P)			1,700		1,700				-0-			0			13
14																														14
15	8,400		8,400						4,200	4,200	8,400			TOTAL TRANSFERS			16,244		7,844				8,400			8400			15
16																														16
17	-0-		-0-						-0-	-0-	-0-			NET BUDGET			-0-		-0-				-0-			0			17
18																														18
19																														19
20																														20
21																														21
22																														22
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32																														32
33																														33
34																														34
35																														35

SCHEDULE'S FORM No. 8.13

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Departmental, Board or Commission: MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division: PLANT PROTECTION Appropriation Number: 6.135 Sheet Number: 18 of 24 Sheets Index Number: 135

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Em. Days	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request (+) Increase (-) Decrease Budget Calc. Item Force	Amount	Recommended by Officer Board Commission or Department Number of Employees	Rate	Annual (Dollars Only)	[2] BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	3	5	6	8	9	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1																													1
2	-				-								400	EQUIPMENT															2
3														1 - Class "A" Auto complete															3
4														with Siren and Redlights			1,700		1,700				-0-			0	A	4
5																													5
6	-				-							-		TOTAL EQUIPMENT			1,700		1,700				-0-			0		6
7																													7
8														LESS TRANSFER TO PURCHASER			1,700		1,700				-0-			0		8
9																													9
10	-				-							-		NET EQUIPMENT			-0-		-0-				-0-			0		10
11																													11
12																													12
13																													13
14																													14
15																													15
16																													16
17																													17
18																													18
19	8,400				8,400					4,200	4,200	8,400	900	SERVICES OF OTHER DEPTS.			14,544		6,144				8,400			8,400			19
20																													20
21	8,400				8,400					4,200	4,200	8,400		TRANSFER TO FIRE DEPARTMENT			14,544		6,144				8,400			8,400			21
22																													22
23	-0-				-0-					-0-	-0-	-0-		NET SERVICES OF OTHER DEPTS.			-0-		-0-				-0-			0			23
24																													24
25																													25
26																													26
27																													27
28																													28
29														REP. INDEX A: An automobile is needed for the Battalion Chief in charge of the Plant Protection Service. Auto is currently on loan from Fire Department.																29
30																													30
31														REP. INDEX B: The requested increase represents the salary of one Lieutenant at $512 per month for inspection of buildings, air raid shelters, and drilling of building employees.																31
32																													32
33																													33
34																													34
35																													35

CONTROLLER'S FORM No. 1253

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.F. DISASTER COUNCIL AND CORPS Bureau or Division RESCUE AND FIRST AID Appropriation Number 6,136 Sheet Number 19 of 24 Sheets Index Number 136

Line Number	FISCAL YEAR 1955-1956 Actual Expenditures (Last - 10%) (Dollars Only)	BUDGET Salary Ord. Sec. No. Items No.	BUDGET Number of Employees	BUDGET Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	EXPENDITURES 1955-1956 Probable Last 3 Months (Dollars Only)	EXPENDITURES 1955-1956 Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 5 and 9 (+) Increase Force	Comparison of Requests With 1955-1956 Budget Cols. 5 and 9 (+) Increase Amount	(2) Recommended by Office, Board, Commission or Department Number of Employees	(2) Recommended by Office, Board, Commission or Department Rate	(2) Recommended by Office, Board, Commission or Department Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	(2) BUDGET as Recommended by the Mayor Rate	(2) BUDGET as Recommended by the Mayor Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	(3) BUDGET as Adopted by Board of Supervisors Rate	(3) BUDGET as Adopted by Board of Supervisors Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1																													1
2														RECAPITULATION															2
3	1,853				2,775					1,122	1,653	2,775	200	Contractual Services			1,500		-1,275					1,500			1500		3
4	386				725					115	610	725	300	Materials and Supplies			8,760		8,035					725			400		4
5	75				-0-								400	Equipment			10,235		10,235					0			0		5
6	47												800	Fixed Charges										0			0		6
7																													7
8	2,361				3,500					1,237	2,263	3,500		TOTAL BUDGET			20,495		16,995					2,225			1900		8
9																													9
10																													10
11														LESS TRANSFERS:															11
12	1,088				1,250					554	696	1,250	200	Contractual Services (P)			-0-		-1,250					0			0		12
13	102				200					74	126	200	300	Materials and Supplies (P)			1,272		1,072					85			47		13
14	-				-0-								400	Equipment (P)			10,235		10,235					0			0		14
15																													15
16	1,190				1,450					628	822	1,450		TOTAL TRANSFERS			11,507		10,057					85			47		16
17																													17
18																													18
19	1,171				2,050					609	1,441	2,050		NET BUDGET			8,988		6,938					2,140			1853		19
20																													20
21																													21
22																													22
23																													23
24																													24
25																													25
26																													26
27																													27
28																													28
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31																													31
32																													32
33																													33
34																													34
35																													35

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division: RESCUE AND FIRST AID Appropriation Number: 6,136 Sheet Number: 20 of 24 sheets Index Number: 136

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	Diff.	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Em. Employed	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Em. Employed	Rate	Amount (Dollars Only)	Comparative Proposed Variance 1956 Budget Cols. 9 to 8 (—) Decrease Force	Comparative Proposed Variance 1956 Budget Cols. 9 to 8 (—) Decrease Amount	Recommended by Dept. Comm. or Dept. Number of Em. Employed	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor Number of Em. Employed	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors Number of Em. Employed	Rate	Amount	Differences Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13		14	15	16			17	18	19	20	21	22	23	24	25	26	27	28		
1																																1
2													200	CONTRACTUAL SERVICES																		2
3	46				25					-0-	25	25	219	Maint. & Repr. Other Equip.			-0-		-25				0				0	A		3
4	25 1,088	P			1,250	P				554	696	1,250	232	Telephone and Telegraph (P)			-0-		-1,250				0				0	B		4
5	694				1,500					568	932	1,500	298	Miscellaneous Contractual			1,500						1,500				1500			5
6																																6
7	1,853				2,775					1,122	1,653	2,775		TOTAL CONTRACTUAL SERVICES			1,500		-1,275				1,500				1500			7
8																																8
9	1,088				1,250					554	696	1,250		LESS TRANSFER TO PURCHASER			-0-		-1,250				0				0			9
10																																10
11	765				1,525					568	957	1,525		NET CONTRACTUAL SERVICES			1,500		-25				1,500				1500			11
12																																12
13																																13
14													300	MATERIALS AND SUPPLIES																		14
15	36				125					-0-	125	125	303	Replacement Parts			125						60									15
16					-0-					-	-	-	305	Small Tools			762		762				0					C		16
17	11				75					-0-	75	75	306	Shop and Field Supplies			522		447				75					D		17
18	50				100					15	85	100	312	Lumber and Millwork			100						75									18
19	8				50					4	46	50	315	Miscellaneous Hardware			240		190				50					E		19
20	151				100					16	84	100	317	Electrical Supplies			766		666				150					P		20
21	18				25					4	21	25	318	Paint & Painters Supplies			25						25									21
22	102 7	P			200	P				74	126	200	321	Fuel and Lubricants (P)			-0-		-200				0					G		22
23					-0-					-	-	-	341	Drygoods & Wearing Apparel (P)			1,272		1,272				85				47	H		23
24	3				50					2	48	50	331	Household & Institutional Supplies			408		358				50					I		24
25					-0-					-	-	-	361	Drugs, Medicine, Chemicals			2,192		2,192				55					J		25
26					-0-					-	-	-	362	Hospital & Laboratory Supplies			2,348		2,348				100					K		26
27																																27
28																																28
29	386				725					115	610	725		TOTAL MATERIALS & SUPPLIES			8,760		8,015				725				400					29
30	102				200					74	126	200		LESS TRANSFER TO PURCHASER			1,272		1,272				85				47					30
31	284				525					41	484	525		NET MATERIALS & SUPPLIES			7,488		6,963				640				353					31
32																																32
33																																33
34																																34
35																																35

BUDGET ESTIMATE INDEX NO. 136 OPPOSITE SHEET NO. 20.

EXPLANATION SHEET

NOTE: The materials and supplies increases in the Rescue and First Aid Division are occasioned by the need to complete six (6) partially complete rescue sets and five (5) partially complete medical sets. Federal and State matching funds are available and application will be made for reimbursement of 50% of the cost of these supplies.

REF. INDEX A: This item has been transferred to the Director's Office budget and consolidated into one appropriation for all divisions of the Disaster Corps.

REF. INDEX B: Same as Ref. Index A.

REF. INDEX C: Small tools include axes, bits, braces, chisels, crowbars, belt clippers, hammers, hatchets, picks, pliers, pike poles, saws, shovels and wrenches needed to complete six (6) rescue sets.

REF. INDEX D: Shop and field supplies include mesh cord and rope for use in rescue work.

REF. INDEX E: Miscellaneous hardware includes buckets, cans and safety belt harness.

REF. INDEX F: Electrical supplies include extension cords and battery chest lights.

REF. INDEX G: This itemf or gas and oil for Rescue Trucks has been transferred to Director's Office budget and consolidated into one appropriation for all divisions of the Disaster Corps.

REF. INDEX H: Drygoods and wearing apparel includes rubber boots, raincoats, coveralls, gloves and safety helmets.

REF. INDEX I: Household and institutional supplies include bags, debris containers, goggles and black rubber sheeting.

REF. INDEX J: Drugs, medicines and chemicals for medical sets include dextrose and sodium chloride injection, aueromycin capsules, penicillin, streptomycin tablets and atropine injection.

REF. INDEX K: Hospital and laboratory supplies include bandages, adhesive plaster, surgical sponges, forceps, scissors, syringes, bedpans and first aid kits.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Bureau or Commission MAYOR - S.F. DISASTER COUNCIL AND CORPS Duties or Division RESCUE AND FIRST AID Budget Unit Number 5136 Page Number 21 of 24 Pages Index Number 136

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET				SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS				EXPENDITURES 1955-1956				Class Number	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957			COMMISSION ACTION		RECOMMENDED BY OFFICE OF COMMISSION OF ESTIMATES		(2) BUDGET AS RECOMMENDED BY THE MAYOR		(3) BUDGET AS ADOPTED BY BOARD OF SUPERVISORS			Line Number
		Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Class	Number of Employees	Rate	Amount (Dollars Only)	Actual Cost of Service (Dollars Only)	Probable Cost of Service (Dollars Only)	Budget for 1955-1956 (Dollars Only)																
	1	2	3	4	5	6	7	8	9	10	11	12	13		14	15	16	17	18	19	20	21	22	23	24	25		
1																												1
2				-0-								-0-	400	EQUIPMENT														2
3	75												441	Tool Boxes														3
4													444	6 - Pump Units		1,800	1,600				0			0		A	4
5													478	Rescue Equipment		7,500	7,500				0			0		B	5
6													482	Medical Equipment		935	935				0			0		C	6
7																												7
8																												8
9	75			-0-								-0-		TOTAL EQUIPMENT		10,235	10,235				0			0			9
10																												10
11														LESS TRANSFER TO PURCHASER		10,235	10,235				0			0			11
12																												12
13	75			-0-								-0-		NET EQUIPMENT		-0-	-0-				0			0			13
14																												14
15																												15
16																												16
17																												17
18																												18
19																												19
20																												20
21													800	FIXED CHARGES														21
22	47			-0-								-	815	Miscellaneous Insurance		-					0			0				22
23																												23
24																												24
25																												25
26																												26
27																												27
28																												28
29																												29
30																												30
31																												31
32																												32
33																												33
34																												34
35																												35

BUDGET ESTIMATE INDEX NO. 136 OPPOSITE SHEET NO. 21.

EXPLANATION SHEET

REP. INDEX A: The pump units are gasoline driven, portable units for use in rescue work for pumping out flooded basements and shelters. Reimbursement of 50% of the cost of these pumps will be made from State and Federal matching funds.

REP. INDEX B: Rescue equipment includes the following for which application for reimbursement of 50% of cost will be made for State and Federal matching funds:

ITEM	QUANTITY	UNIT PRICE	COST
1. Breathing apparatus w/canisters	12	$135	$1,620.
2. Gen. lifting tackle, 1½ ton	6	70	420
3. Jack, 5-ton, Ratchet	12	25	300
4. Jack, 15-ton	6	55	330
5. Jack, 5-ton, Screw	12	7	84
6. Ladder, Roof, 12 Ft.	6	50	300
7. Ladder, 24 Ft. 2-Sections	6	65	390
8. Ladder, 10 Ft, Collapsible	6	20	120
9. Lights, Red-Flashing, Battery	24	25	600
10. Lights, Flood, Generator	15	30	450
11. Lever, Iron Shod, 10 Ft.	12	30	360
12. Hook, Gas, Universal	24	35	840
13. Pump, Stirrup	6	7	42
14. Chain Saw, Electric 18"	5	80	400
15. Power Saw, Electric	6	130	780
16. Block and Tackle, Snatch 6"	12	9	108
17. Telephone Set w/400' wire	6	60	360
			$7,504

The above equipment will complete six (6) rescue sets that are now partially complete.

REP. INDEX C: The following items are needed to complete medical sets that are now partially completed. Reimbursement of 50% of the cost will be applied for from State and Federal matching funds:

ITEM	QUANTITY	UNIT PRICE	TOTAL COST
1. Sphygmomanometer, Aneroid	15	$25	$375
2. Stethoscope	15	4	60
3. Suction Apparatus, portable	5	75	375
4. Oxygen Therapy Apperatus	5	25	125
			$935

CONTROLLER'S FORM No. 1.12

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division WARDEN SERVICE Appropriation Number 6,137 Sheet Number 22 of 24 Sheets Index Number 137

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Title	Actual (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Ord.	Number of Employees	Title	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 7 Months (Dollars Only)	Probable Last 5 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	1956 - 1957 DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR Number of Employees	Rate	Amount (Dollars Only)	Comparison with 1955 - 1956 Budget Col. 1 and 2 (+ or -) Increase Form	Amount	Recommended by Civil Service Commission or Controller Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Title	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Title	Amount	Reference Page	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1																													1
2														RECAPITULATION															2
3	39,825		11		42,865				-365	20,980	21,520	42,500	110	Permanent Salaries	11		43,150		285				7		28,560	7		28560	3
4	2,912				3,218					1,629	1,589	3,218	200	Contractual Services			1,518		-1,700						1,318			1318	4
5	648				618					313	305	618	231	Heat, Light & Power			700		82						618			618	5
6	219				195					99	168	267	300	Materials and Supplies			195								175			175	6
7	13,440				13,440					6,720	6,720	13,440	800	Fixed Charges			13,440								9,240			9240	7
8																													8
9	57,044		11		60,336				-365	29,741	30,302	60,043		TOTAL BUDGET	11		59,003		-1,333				7		39,911	7		39911	9
10																													10
11																													11
12														LESS TRANSFERS:															12
13	2,912				3,218					1,629	1,589	3,218	200	Contractual Services (P)			1,518		-1,700						1,318			1318	13
14	16				75					-0-	75	75	300	Materials & Supplies (P)			75								55			55	14
15																													15
16	2,928				3,293					1,629	1,664	3,293		TOTAL TRANSFERS TO PURCHASER			1,593		-1,700						1,373			1373	16
17	648				618					313	305	618	231	Heat, Light and Power			700		82						618			618	17
18	13,440				13,440					6,720	6,720	13,440	800	Real Estate Department			13,440								9,240			9240	18
19																													19
20	17,016				17,351				-0-	8,662	8,689	17,351		TOTAL TRANSFERS			15,733		-1,618						11,231			11231	20
21																													21
22																													22
23	40,028		11		42,985				-365	21,079	21,613	42,692		NET BUDGET	11		43,270		285				7		28,680	7		28680	23
24																													24
25																													25
26																													26
27																													27
28																													28
29																													29
30																													30
31																													31
32																													32
33																													33
34																													34
35																													35

CONTROLLER'S FORM No. 1132

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division: WARDEN SERVICE Appropriation Number: 6,137 Sheet Number 23 of 24 Sheets Index Number: 137

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Before Old Sal. Ord. 442 Item No.	Number of Employees	Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Proposed With 1955-1956 Budget Cols. 1 or 8 (+) Increase (-) Decrease Force	Amount	(1) Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference Index	Line Number
	1	8	1	1	9	9	7	8	1	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1																													1
2													110	PERMANENT SALARIES															2
3	39,825	7	11	275-330	42,865	TO COMP. RESERVE			-365	20,980	21,520	42,500	B-512	General Clerk-Typist	11	275-330	43,150		285				7	285-340	28,560	7	285-340	28560	A	3
4																													4
5	39,825		11		42,865				-365	20,980	21,520	42,500		TOTAL PERMANENT SALARIES	11		43,150		285				7		28,560	7		28560		5
6																													6
7																													7
8																													8
9																													9
10																													10
11																													11
12																													12
13																													13
14																													14
15																													15
16													200	CONTRACTUAL SERVICES															16
17	648			618						313	305	618	231	Heat, Light & Power (HLP)		700		82					618			618	B	17
18	1,634			1,700						830	870	1,700	232	Telephone & Telegraph (P)		-0-		-1,700					-0-			0	C	18
19	198			218						99	119	218	237	Scavenger Service (P)		218							218			218		19
20	1,080			1,100						700	600	1,300	238	Janitor & Window Wash Service (P)		1,300							1,100			1100		20
21																													21
22	3,560			3,836						1,942	1,894	3,836		TOTAL CONTRACTUAL SERVICES		2,218		-1,618					1,936			1936		22
23																													23
24														LESS TRANSFERS:															24
25	2,912			3,218						1,629	1,589	3,218		PURCHASER		1,518		-1,700					1,318			1318		25
26	648			618						313	305	618		Heat, Light & Power		700		82					618			618		26
27																													27
28	3,560			3,836						1,942	1,894	3,836		TOTAL TRANSFERS		2,218		-1,618					1,936			1936		28
29																													29
30																													30
31	-0-			-0-						-0-	-0-	-0-		NET CONTRACTUAL SERVICES		-0-		-0-					-0-			0		31
32																													32
33																													33
34																													34
35																													35

REP. INDEX A: Salaries are at rates established by Salary Standardization Ordinances 1955-56.

Line No.	Class No.		Name of Employees	Rate	Amount
3	8 512	1.	Baker, Dora	330/12	$3,960
		2.	Burton, Edna	330/12	3,960
		3.	Dorsey, Hilda	330/12	3,960
		4.	Gryst, Marion	330/12	3,960
		5.	Halliday, John	330/12	3,960
		6.	Kane, William	310/12	3,720
		7.	Lange, Martha	330/12	3,960
		8.	Munson, Julie	330/12	3,960
		9.	Pettee, Kathleen	330/12	3,960
		10.	Reeder, Jack	310/5 320/7	3,790
		11.	Ward, Vera	330/12	3,960
					$43,150

REP. INDEX B: This amount is furnished by the Bureau of Heat, Light and Power, based on past experience and estimated requirements.

REP. INDEX C: This item for Telephone and Telegraph has been transferred to the Director's Office budget for consolidation into one appropriation for all divisions of the Disaster Corps.

CONTROLLER'S FORM No. 6250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR - S.P. DISASTER COUNCIL AND CORPS Bureau or Division WARDEN SERVICE Appropriation Number 6.137 Sheet Number 24 of 24 Sheets Index Number 137

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Office, Board, Commission as Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1																													1	
2													300	MATERIALS AND SUPPLIES															2	
3	100				50					42	40	82	317	Electrical Supplies			50								50			√0	3	
4	66				25					20	20	40	331	Household & Institutional Supplies			25								25			√√	4	
5	-0-				25					19	20	39	335	Janitorial Supplies			25								25			√√	5	
6	32 16	P			75	P				11 -0-	-0- 75	11 75	341	Drygoods & Wearing Apparel (P)			75								55			√√	6	
7	5				20					7	13	20	362	Hospital & Laboratory Sup.			20								20			√0	7	
8																													8	
9	219				195					99	168	267		TOTAL MATERIALS & SUPPLIES			195								175			175	9	
10																													10	
11	16				75					-0-	75	75		LESS TRANSFER TO PURCHASER			75								55			√√	11	
12																													12	
13	203				120					99	93	192		NET MATERIALS & SUPPLIES			120								120			1√0	13	
14																													14	
15																													15	
16																													16	
17																													17	
18																													18	
19																													19	
20																													20	
21																													21	
22																													22	
23																													23	
24																													24	
25													800	FIXED CHARGES															25	
26	13,440		13,440							6,720	6,720	13,440	880	Rentals			13,440								9,240			9√0	26	
27																													27	
28	13,440		13,440							6,720	6,720	13,440		LESS TRANSFER TO REAL ESTATE			13,440								9,240			9√0	28	
29																													29	
30	-0-		-0-							-0-	-0-	-0-		NET FIXED CHARGES			-0-								-0-			0	30	
31																													31	
32																													32	
33																													33	
34																													34	
35																													35	

EXPLANATION SHEET

141
INDEX NO. 5-DISTRICT ATTORNEY

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	121,328	168,376	185,853	231,892	246,592	261,989	276,227	279,347	294,037	311,377	340,659	348,808
Number of Employments-Permanent	(38)	(46)	(48)	(51)	(51)	(50)	(51)	(52)	(53)	(54)	(54)	(54)
Number of Employments - Interdepartmental	-	-	-	-	(1)	(1)	(1)	(1)	-	-		-
Allowance for Overtime	-	811	1,114	962	1,089	383	825	705	750	750	469	750
Holiday Allowance	-	-	163	19	13	42	8	82	8	15	13	33
Temporary Salaries	-	-	-	220	20	573	95	1,781	3,502	9,728	24,370	24,543
Maintenance & Repair of Auto. Equipment	214	399	145	625	619	715	376	463	258	290	362	738
Other Contractual Services	1,957	3,263	4,096	4,035	4,616	6,010	5,409	4,902	5,721	6,888	9,629	9,711
Gasoline & Oil	147	364	383	374	525	646	532	471	485	493	546	501
Books, Stationery	3,816	2,793	2,401	2,846	3,532	3,107	3,326	4,109	4,141	4,155	5,225	4,386
Other Material & Supplies	44	45	89	98	11	25	11	69	-	67	545	67
Equipment	-	403	508	3,950	1,574	2,127	4,405	487	1,815	538	4,011	3,204
Detention & Prosecution of Criminals	600	5,827	14,150	12,095	13,125	9,635	12,500	10,000	9,432	Ø		-
District Attorney's Special Fund	2,813	1,500	11,270	4,900	4,900	9,900	4,900	4,900	6,340	15,610	39,777	39,200
Improvements	-	-	-	-	-	-	503	110	- 262	279		-
TOTAL	130,919	183,781	220,172	262,016	276,616	295,152	309,117	307,426	326,227	350,190	425,606	431,941

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: District Attorney — Bureau or Division: — Appropriation Number: 6.141 — Sheet Number 1 of 5 Sheets — Index Number 141

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Em. ployees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Em. ployees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 5 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Em. ployees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Em. ployees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Em. ployees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														RECAPITULATION														
2	348,808		56		388,970				-6,860	187,255	192,725	379,980	110	Permanent Salaries	63		420,145	7	31,175				57		412856	57		412856
3	750				750					392	358	750	111	Overtime			750								750			750
4	33				50					0	50	50	112	Holiday Overtime			50								50			50
5													120	Temporary Salaries			130		130						130			130
6	24,543				13,560				13,800	13,291	13,800	27,091	121	Temporary Salaries A.W.C. Investigations					-13,560						0			28800
7	10,449				12,504				1,000	7,197	6,682	13,879	200	Contractual Services			13,257		753						12225			12225
8	4,954				5,102					2,626	3,435	6,061	300	Materials and Supplies			6,317		1,215						5217			5217
9	3,204				5,985				6,150	8,756	1,685	10,441	400	Equipment			2,910		-3,075						2635			2635
10													880	Rents			50,080		50,080						50080			50080
11	39,200				30,000				-1,000	20,450	8,550	29,000	890	District Attorney's Special Fund			30,000								24000			24000
12	431,941		56		456,921				13,090	239,967	227,285	467,252		Sub-Total	63		523,639	7	66,718				57		507943	57		541183
13					6,240				-2,015	25	1,400	1,425	500	Improvements					-6,240									
14	431,941		56		463,161				10,275	239,992	230,685	470,677		Gross Budget	63		523,639	7	60,478				57		507943	57		541183
15																												
16														Less Transfers to Purchaser														
17	6,914				8,949					4,380	4,569	8,949		Contractual			8,971		22						8421			8421
18	995				1,027				17	562	480	1,042		Materials and Supplies			1,167		140						1067			1067
19					5,985				6,150	8,756	1,685	10,441		Equipment			2,910		-3,075						2635			2635
20	7,909				15,961				6,167	13,698	6,734	20,432		Total Transfers to Purchaser			13,048		-2,913						12123			11563
21																												
22														Transferred to Real Estate			50,080		50,080						50080			50080
23																												
24	7,909				15,961				6,167	13,698	6,734	20,432		Total Transfers			63,128		47,167						62203			66643
25																												
26	424,032		56		447,200				4,108	226,294	223,951	450,245		Total Net Budget	63		460,511		13,311				57		445740	57		477540
27																												
28																												
29																												
30																												
31																												
32																												
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CONTROLLER'S FORM No. 6250

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: District Attorney — Bureau or Division: — Appropriation Number: 6,141 — Sheet Number: 2 of 5 Sheets — Index Number: 141

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 7 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Cost	[1] DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Col. Base (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
1						To Comp. Res.			-6,860				110	Personal Services Permanent															1
2	16,800	1	1	1600	19,200					9,600	9,600	19,200	Z 3	District Attorney	1	1600	19,200						1	1600	19200	1	1600	19200		2
3	6,119	2	1	490-590	7,080					3,540	3,540	7,080	B68	Chief Clerk	1	490-590	7,080						1	530-635	7620	1	590	7620		3
4	5,700	2.1	1	415-500	6,000	S.J.V. 7/1/55	108 1	415-500	6,000	5,409	6,000	11,409	B160	Law Clerk	2	415-500	12,000	1	6,000				2	440-530	12720	2	530	12720		4
5	11,867	3	3	325-400	13,040					6,132	6,680	12,812	B162	Assistant Director, Bureau of Domestic Relations	3	325-400	14,015		995				3	350-420	14755	3	420	14755	A	5
6	5,460	4	1	400-475	5,700					2,850	2,850	5,700	B163	Director, Bureau of Domestic Relations	1	400-475	5,700						1	420-505	6060	1	505	6060	B	6
7	7,793	4.1	2	270-325	7,800					3,450	3,610	7,060	B222	General Clerk	2	270-325	7,500		-300				2	285-340	7800	2	340	7800	C	7
8	3,660	5	1	275-335	3,900					1,950	1,950	3,900	B408	General Clerk-Stenographer	1	275-335	4,020		120				1	290-350	4200	1	350	4200	D	8
9	14,930	5.1	4	300-360	16,980	S.J.V. 7/1/55	108 1	300-360	3,600	10,115	10,320	20,455	B410	Legal Stenographer	7	300-360	28,260	3	11,280				5	320-385	22530	5	385	22530	E	9
10	9,420	5.2	4	360-420	18,720	S.J.V. 7/1/55	25 2	360-420	-9,600	5,040	5,040	10,080	B411	Senior Legal Stenographer	2	360-420	10,080	-2	-8,640				2	370-415	10680	2	415	10680	F	10
11	4,680	6	1	335-410	4,920					2,460	2,460	4,920	B412	Senior Clerk-Stenographer	1	335-410	4,920						1	355-425	5100	1	425	5100		11
12	5,400	6.1	1	390-470	5,640					2,305	2,340	4,645	B415	Confidential Secretary	1	390-470	5,010		-630				1	410-490	5380	1	490	5380	G	12
13	3,690	7	1	400-475	5,700					1,655	2,400	4,055	B420	Phonographic Reporter	1	400-475	4,950		-750				1	420-505	5160	1	505	5160	H	13
14	1,944	8	1	at rate of 260-310	1,980					988	992	1,980	B454	Telephone Operator (P.T.)	1	at rate of 260-310	1,980						1	Rate of 270-325	2076	1		2076		14
15	3,480	9	1	260-310	3,660					1,830	1,830	3,660	B454	Telephone Operator	2	260-310	6,840	1	3,180				2	270-325	7230	2	325	7230	I	15
16	5,820	10	1	425-485	5,820					2,910	2,910	5,820	D 6	Special Representative Psychopathic Division	1	425-485	5,820						1	440-505	6060	1	505	6060		16
17																														17
18	Sec. 7.1																													18
19	66,050	14	11	550	72,600					32,925	35,943	68,868	K54	Attorney, Criminal	11	550	72,600						11	575	75900	11	575	75900		19
20	56,700	15	7	750	63,000					31,398	31,500	62,898	K56	Senior Attorney, Criminal	7	750	63,000						7	805	67620	7	805	67620		20
21	49,908	16	5	900	54,000					27,000	27,000	54,000	K58	Principal Attorney, Criminal	5	900	54,000						5	950	57000	5	950	57000		21
22	22,400	16.1	2	1000	24,000					12,000	12,000	24,000	K60	Head Attorney, Criminal	2	1000	24,000						2	1050	25200	2	1050	25200		22
23	12,300	16.2	1	1125	13,500					6,750	6,750	13,500	K62	Chief Attorney, Criminal	1	1125	13,500						1	1125	13500	1	1125	13500		23
24	6,420	17	1	480-550	6,600					2,750	2,400	5,150	N11	Senior Investigator	1	480-550	5,760		-840				1	500-575	6150	1	575	6150	J	24
25	23,000	18	4	425-485	23,280					11,298	11,640	22,938	N12	Investigator	8	425-485	43,680	4	20,400				4	440-505	21240	4	505	21240	K	25
26	5,267	19	1	480-565	5,850					2,880	2,970	5,850	N422	Investigative Reporter	1	480-565	6,210		360				1	500-575	6675	1	575	6675	L	26
27																														27
28																														28
29																														29
30																														30
31	348,808		56		388,970				-6,860	187,255	192,725	379,980		Total Permanent Salaries	63		420,145	7	31,175				57		412856	57		412856		31
32																														32
33																														33
34																														34
35																														35

BUDGET ESTIMATE INDEX NO. 141 OPPOSITE SHEET NO. 2

EXPLANATION SHEET #1

DISTRICT ATTORNEY

A. Line 4 This increase is due to the return of one employee to her civil service classification after resigning as secretary to the District Attorney. During her tenure as secretary her civil service position was filled by a B411, Senior Legal Stenographer, who received a lower rate of salary.

B. Line 5 This increase is due to salary increments.

C. Line 7 This decrease is due to the termination of one employee who received a salary of $325.00 per month and a replacement in this position at the rate of $290.00 - $305.00 per month.

D. Line 8 This increase is due to salary increment.

E. Line 9 These positions are not new. Two of the positions of B410, Legal Stenographer, have been in previous budgets on a temporary basis and it is obvious, after four years that these are not temporary positions and should be carried on the permanent payroll. The other B410 position replaces a B411 position as shown in a subsidiary journal voucher from the Controller's Office. In effect, all three of these positions are now properly placed in the budget.

F. Line 10 This decrease is due to the elimination of two B411, Senior Legal Stenographer, positions as per subsidiary journal voucher #25. These two positions were eliminated and one B160 position and one B410 position was established.

G. Line 12 This decrease is due to the termination of one employee who received a salary of $470.00 per month and the replacement in this position at the rate of $390.00 - $420.00 per month.

H. Line 13 This decrease is due to the termination of one employee who received a salary at the rate of $475.00 per month and the replacement in this position at the rate of $400.00 - $430.00 per month.

I. Line 15 In moving three separate departments into one location at 617 Montgomery Street, the work of the switchboard operator has been doubled as it is necessary for her to screen and direct all persons coming to any department of the District Attorney's Office. This switchboard is so busy handling these calls that the service to the public is greatly hampered.

J. Line 24 This decrease is due to the retirement of one employee who received a salary of $550 per month and the replacement in this position at the rate of $480.00 per month.

K. Line 25 Four years ago new statutes regarding the investigation of Aid to Needy Children cases made necessary employment for these investigations. At that time positions were placed in the budget on a temporary basis and it is obvious now after four years that such positions should be on a permanent salary schedule. There is no reason to believe that these investigations will be discontinued in the foreseeable future as it would take an act of the State Legislature to change this law.

L. Line 26 This increase is due to salary increment.

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: District Attorney — Bureau or Division: — Appropriation Number: 6.141 — Sheet Number: 3 of 5 Sheets — Index Number: 141

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Present Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comptroller's Request: With 1955-1956 Budget Cols. 3 and 8 (+or-) Increase: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1	750				750					392	358	750	111	Overtime			750						750			750					1
2																															2
3	33				50					0	50	50	112	Holiday Overtime			50						50			50					3
4																															4
5													120	Temporary Salaries			130		130				130			130			N		5
6																															6
7	24,543	2 B410 4 N12	280	425	13,560	Ord. #9451	2 B410 4 N12	300	425	13,800	13,291	13,800	27,091	121	Temporary Salaries A.W.C. Investigations			0		-13,560				0			25800		N		7
8																															8
9													200	Contractual Services																	9
10	274				100					107	200	(1) 307	201	Travel Expenses			300		200				200			200				0	10
11	0				850					774	0	774	202	Moving Expense			0		-850				-			-				P	11
12	738				475					300	175	475	216	Maintenance and Repair of Automotive Equipment (Pur.)			875		400				775			775				Q	12
13	415				200					165	242	(2) 407	218	Office Equipment			400		200				132			132				R	13
14	533				1,000					240	760	1,000	224	Services of Purchasers' Reproduction Bureau (Pur.)			1,000						550			550					14
15	6,080				7,378					3,792	3,586	7,378	232	Telephone & Telegraph (Pur.)			7,000		-378				7000			7000				S	15
16	1,672				1,800					935	865	1,800	233	Postage			1,800						1750			1750					16
17	641				505					537	5	(3) 542	235	Subscriptions			542		37				542			542				T	17
18	96				96					48	48	96	240	Telephone Directory Ser. (Pur.)			96						96			96					18
19													241	Rental of Office Equipment			144		144				130			130				U	19
20						Trans. from 890 Acct.(Tr. 538)			1,000	292	708	1,000	269	Other Professional & Spec. Services			1,000		1,000				1000			1000				V	20
21					100					7	93	100	298	Miscellaneous			100						50			50					21
22	10,449				12,504				1,000	7,197	6,682	13,879		Total Contractual Services			13,257		751				12225			12225					22
23														Less Transfers																	23
24	6,914				8,949					4,380	4,569	8,949		Transferred to Purchaser			8,971		22				8421			8421					24
25	3,535				3,555				1,000	2,817	2,113	4,930		Net Contractual Services			4,286		731				3804			3804					25
26													300	Materials and Supplies																	26
27	0				75					0	75	75	301	Tires and Tubes			150		75				150			150				W	27
28	501				475					265	210	475	321	Gasoline & Oil (Pur.)			550		75				500			500				X	28
29	67				52	Trans. from 371 Acct.(Tr. 254)			17	67	0	67	370	City Directory (Pur.)			67		15				67			67				X	29
30	3,892				4,000	Trans. to 300 Acct.(Tr. 254)			-17	2,064	2,880	(4) 4,944	371	Books, Stationery, Etc.			5,000		1,000				4000			4000				Z	30
31	494				500					230	270	500	375	Stationery Withdrawals from Stores (Pur.)			550		50				500			500				A-1	31
32	4,954				5,102					2,626	3,435	6,061		Total Materials & Supplies			6,317		1,215				5217			5217					32
33														Less Transfers																	33
34	995				1,027				17	562	480	1,042		Transferred to Purchaser			1,167		140				1067			1067					34
35	3,959				4,077				-17	2,064	2,955	5,019		Net Materials & Supplies			5,150		1,075				4150			4150					35

BUDGET ESTIMATE INDEX NO. 141 OPPOSITE SHEET NO. 3

EXPLANATION SHEET #2

DISTRICT ATTORNEY

M. Line 5 This increase is to appropriate funds to pay the salary of a telephone operator for two weeks during the time our regular operator is on vacation.

N. Line 7 This decrease is due to the request in this budget to have these positions placed in the permanent salaries account. See explanations for sheet 2, reference index K, line 25.

O. Line 10 This increase is based on previous years expenditures and an anticipated increase due to the fact that field expenses for investigators are now being paid from this account. Those expenses were previously paid from the District Attorney's Special Fund.

P. Line 11 This account was set up for the special purpose of moving the District Attorney's Office to new quarters and will not be required in the future.

Q. Line 12 This increase is due to the added cost of maintenance of three automobiles which this office now operates. It is estimated that the District Attorney's Cadillac, which is now seven years old, will require approximately $400 to $500 for repairs in the next fiscal year, which leaves the minimum amount required for the maintenance of the other two automobiles.

R. Line 13 This is based on actual previous expenditures for the maintenance of office equipment and is budgeted according to the actual amount used in previous years.

S. Line 15 An additional amount was requested in the Telephone and Telegraph Account for the fiscal year 1955-1956 for the purpose of installing new equipment in the new quarters provided for the District Attorney's Office at 617 Montgomery Street.

T. Line 17 This increase is due to the increase in the price of some of our annual subscriptions. This is correctly budgeted for the actual amount required.

U. Line 19 This is a new item of expenditure which will be an appropriation to cover the rental of a postage meter for the postage meter machine which has been requested in our equipment account.

V. Line 20 This is a new item of expenditure in our budget and will cover the payment of professional and special services as expert witnesses, examinations, consultations, court reporting, etc. This type of service has previously been paid for from the District Attorney's Special Fund. The amount requested in this account is based on the average amount previously expended for this purpose.

W. Line 27 This amount is set up to purchase tires for the District Attorney's automobiles at approximately $25.00 each. It is estimated that six tires will be required during the fiscal year 1956-1957.

X. Line 28 This amount is based on previous expenditures for gasoline and oil and is budgeted according to the actual amount previously used.

Y. Line 29 This increase is due to an increase in the price of the City Directory.

Z. Line 30 This increase is based on the volume of stationery and supplies actually being used in this office. The setting up of new office procedures for processing an increasing volume of work in the Aid to Needy Children Department and in Reciprocal matters is largely responsible for this increase in expenditures for stationery and supplies.

A-1 Line 31 This increase is based on the present amount of stationery withdrawals. The reason for the increase in this item of expenditure is the same as stated above for item R, line 30.

BUDGET ESTIMATE INDEX NO. 141 OPPOSITE SHEET NO. 3

EXPLANATION SHEET #1

DISTRICT ATTORNEY

For last six months of the present fiscal year

1. Line 10 Field expenses for investigators are now being paid from this account. These expenses were previously paid from the District Attorney's Special Fund.

2. Line 13 Some of our typewriters are very old and in constant need of repair and overhauling in order to keep them operating, therefore the entire appropriation for this expenditure was used in the first six months of this fiscal year. We requested two new typewriters in last year's budget and, if they had been allowed, some of these repairs would not have been needed on the older machines.

3. Line 17 This item was budgeted for the actual amount required at the time the budget was prepared. The raise in prices of some of our annual subscriptions was the cause of this deficiency.

4. Line 30 Past experience has made it possible for us to predict with almost complete certainty the amount needed for books, stetionery, and supplies. In recent years this amount has been increased because of the volume of work on Uniform Reciprocal matters and Aid to Needy Children cases. In our budget last year we requested $5000 which would have been sufficient. This was cut $1000 and we anticipate a deficiency in approximately that emount in the last six months of the fiscal year.

A request will be made for a transfer from the District Attorney's Special Fund to cover the deficiency in item 1.

It is anticipated that there will be a surplus in our Equipment account and a request will be made to transfer the required amount to cover the deficiencies in item 2, 3, end 4, Otherwise, a request for an emergency eppropriation from the Emergency Reserve Fund will be necessary.

CONTROLLER'S FORM No. 1330

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: District Attorney — Bureau or Division: — Appropriation Number: 6,141 — Sheet Number: 4 of 5 Sheets — Index Number: 141

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	BUDGET FISCAL YEAR 1955 - 1956: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 1 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	(3) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 3 and 5 (—) Decrease: Force	Amount	Recommended by Chief, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(2) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference to Req.
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1			Equip. Supp.		5,000	Supp. App. 10/29/55 File #13746 Ord. Trans. From #9349 500 Acct.(Tr.851)			3,335 2,815				400	Equipment (Pur.)					-5,000										
2	30												402	Desk Trays															
3	94												402	Card Files															
4	3,080												456	Motorized Transportation															
5					97					25	72	97	402	Posture Chairs (2)					-97										
6					624					618	0	618	402	Steel Files (6)					-624										
7					264					261	0	261	412	Mimeograph Machine					-264										
8										1,391	0	1,391	402	Special Combination Units															
9										1,014	0	1,014	402	Furnish & Install Carpeting															
10										1,550	0	1,550	402	Executive Desks (16)															
11										110	0	110	402	Stenographers Desk (1)															
12										1,206	0	1,206	402	Side Chairs (96)															
13										255	0	255	402	Telephone Stands (20)															
14										420	0	420	402	Swivel Chairs (17)															
15										159	0	159	402	Desk Trays (72)															
16										25	0	25	402	Waste Baskets (2)															
17										1,424	0	1,424	402	Transfer Files (150)															
18										0	158	158	402	Tables 30" x 65" (2)															
19										0	32	32	402	Chair Mats (4)															
20										0	148	148	402	Executive Desk 76" x 42" (1)															
21										0	56	56	402	Table 58" x 22" (1)															
22										0	49	49	402	Telephone Cabinet (1)															
23										0	78	78	402	Side Arm Chairs (4)															
24										0	11	11	402	Typewriter Stand (1)															
25										0	145	145	402	Conference Table 96" x 42" (1)															
26										0	280	280	402	Tables 26" x 36" (10)															
27										0	654	654	402	Furnish & Install Drapes (6)															
28										298	0	298	412	Underwood Electric Typewriter															
29													402	Mimeograph Stencil File Cabinet(1)	142	142					142					142				
30													402	Steel Files (6)	655	655					655					655				
31													402	Card Cabinets (10)	120	120					120					120				
32													402	Posture Chair (1)	49	49					49					49				
33													412	Tape Recordor (1)	257	257					257					257				
34													412	Standard Typewriters (2)	432	432					432					432				
35													412	Postage Meter Machine (1)	610	610					335					335				

EXPLANATION SHEET

DISTRICT ATTORNEY

B-1 Line 29 — Mimeograph Stencil File Cabinet — $142.00

This file cabinet is urgently needed in order to provide the proper facilities for filing the stencils for re-run for the many mimeograph forms used in this office. The Reproduction Bureau in the City Hall returns all stencils to this office for filing. This office now has a mimeograph machine and this cabinet will provide space for storing mimeograph ink, stationery, and other supplies used for mimeographing purposes.

C-1 Line 30 — Steel Files (6) — $655.00

3 with locks $115.36 each
3 without locks 103.00 each

This is a routine request to keep current files up to date.

D-1 Line 31 — Card Cabinets (10) $12.00 each — $120.00

This is a routine request to keep current files up to date.

E-1 Line 32 — Posture Chair (1) — $ 49.00

This chair is needed for one switchboard operator. We now have a two position switchboard and only one chair.

F-1 Line 33 — Tape Recorder (1) — $257.00

This machine is necessary for recording voluntary statements of witnesses in major felony cases and for use in interrogation of witnesses in important cases under investigation.

G-1 Line 34 — Standard Typewriters $216.00 each — $432.00

This is a minimum request as we have two additional stenographers who will need these typewriters. At the present time these stenographers are using two old typewriters that have been used for years by deputies who type complaints and various other forms during rush hours. These two machines will give us a minimum amount of equipment.

H-1 Line 35 — Postage Meter Machine — $610.00

In combining three departments of the District Attorney's Office all mail is now dispatched from one central point. It is the feeling in the office that this machine will pay for itself over a period of time in the proper dispatching of mail. These machines have been accepted by many governmental offices and are used as a routine procedure.

CONTROLLER'S FORM IIa 6/52

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: District Attorney — Bureau or Division: — Appropriation Number: 6.141. — Sheet Number 5 of 5 Sheets — Index Number 141

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. II: Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	I DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 3 and 5 (—) Decrease: Force	Amount	II Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	III BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	IV BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													402	Steel Table & Letter Tray(1)			85		85				85			85			I-1
2													446	Communications Equipment			560		560				560			0			M-1
3	3,204				5,985				6,150	8,756	1,685	10,441		Total Equipment			2,910		-3,075				2635			Vo75			
4					5,985				6,150	8,756	1,685	10,441		Less Transfers to Purchaser			2,910		-3,075				2635			Vo75			
5	3,204				0				0	0	0	0		Net Equipment			0		0				0			0			
6																													
7																													
8																													
9																													
10													500	Improvements															
11					6,090	Trans. to 400 Acct. (Tr. 857)			-2,815	25	3,250	3,275		Removal & Building of Library Shelves					-6,090										E-1
12					150					0	150	150		Drinking Fountains					-150										L-1
13					6,240				-2,815	25	3,400	3,425		Total Improvements					-6,240										
14																													
15																													
16													800	Fixed Charges															
17													880	Rent, 617 Montgomery			50,080		50,080				50080			55080			M-1
18														Less Trans. to Real Estate Dept.			50,080		50,080				50080			55080			
19														Net Fixed Charges			0		0				0			0			
20																													
21																													
22	39,200				30,000	Trans. to 200 Acct. (Tr. 518)			-1,000	20,450	8,550	29,000	890	District Attorney's Social Fund			30,000						24000			V4000			M-1
23																													
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EXPLANATION SHEET

DISTRICT ATTORNEY

I-1 Line 1 — Steel Table and Letter Tray — $ 85.00
This part of the equipment for the postage meter machine.

J-1 Line 2 — Communications Equipment — ~~$600.00~~
~~A problem which was not anticipated in moving to the new quarters is the difficulty of contacting various deputies and other personnel on the second and third floor. An inexpensive paging system operated from our main switchboard would eliminate this condition and prevent our switchboard from being backlogged. In addition to this it would greatly increase the service to the public on incoming calls.~~

K-1 Line 11 — Funds were appropriated for the special purpose of installing library shelves in the new quarters provided for the District Attorney's Office at 617 Montgomery Street and this account will no longer be used.

L-1 Line 12 — Funds were appropriated for the special purpose of installing drinking fountains in the new quarters provided for the District Attorney's Office at 617 Montgomery Street and this account will no longer be used.

M-1 Line 17 — The Real Estate Department has requested that we place this item in the budget. This rental covers the premises at 617 Montgomery from November 22, 1956, through November 22, 1957.

N-1 Line 22 — A complete change in the procedure of paying certain expenditures in the District Attorney's Office has been made this year and these expenditures will be paid out of the Contractual Account for travel expenses and other professional and special services. The Special Fund, from which an amount was transferred in the present fiscal year to cover these expenditures, will be used for an entirely different purpose and the estimated amount budgeted is correct as far as can be projected at this time.

EXPLANATION SHEET

143
INDEX NO. ~~69~~ -- BD. OF ED. COUNTY OFFICES

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	47,000	17,167	25,000	25,000	23,499	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Number of Employments - Permanent	(8)	(3)	(4)	(4)	(4)	(4)	(3)	(3)	(3)	(3)	(3)	(3)
Fees and Other Compensations - Commissioners'	6,000	5,530	5,615	6,000	3,810	3,560	3,575	3,540	4,067	8,400	8,400	8,400
Contractual Services	3,042	1,918	3,400	4,905	2,699	2,621	3,695	2,534	359	363	387	417
Materials and Supplies	263	422	1,180	1,270	638	1,342	1,160	1,541	1,497	1,062	757	1,064
Fixed Charges	1,516	36	343	191	170	170	206	206	206	206	206	206
TOTAL	57,821	25,073	35,538	37,366	30,816	32,693	33,636	32,821	31,129	35,031	34,750	35,087

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Department of Education - County Budget — Bureau or Division: — Appropriation Number: 6.143 — Sheet Number: 1 of 2 Sheets — Index Number: 143

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 9 (+) Increase (-) Decrease: Force	Amount	Recommended by Chas. Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference to Par.	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1														Recapitulation																	1
2	25,000		2		17,500	*				8,750	8,750	17,500	110	Permanent Salaries	2		17,500						2		17,500			17,500			2
3	8,400				8,400					4,200	4,200	8,400	140	Fees and Compensations			8,400								8,400			8,400			3
4	417				375					100	275	375	200	Contractual Services			375								375			375			4
5	1,064				970					779	191	970	300	Materials and Supplies			970								970			970			5
6	206				206					100	106	206	800	Fixed Charges			731								731			731			6
7	35,087		2		27,451					13,929	13,522	27,451		Total	2		27,976						2		27,976			27,976			7
8										**																					8
9																															9
10																															10
11																															11
12																															12
13														* Includes receipt by transfer																	13
14					2,400									from County Service Fund			2,400								2,400			2,400			14
15																															15
16																															16
17														** Includes items withdrawn from																	17
18														the inventory of the San																	18
19														Francisco Unified School District																	19
20														to be charged by means of sub-																	20
21														sidiary journal vouchers in																	21
22														accordance with the Controllers																	22
23														procedure.																	23
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CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Department of Education - County Budget | Bureau or Division: | Appropriation Number: 6.143 | Sheet Number 2 of 2 Sheets | Index Number 143

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. (4) Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1														Personal Services															1
2													110	Permanent Salaries															2
3	10,000		1		10,000					5,000	5,000	10,000		Superintendent	1		10,000						1		10,000	1		10000	3
4	15,000		1		7,500					3,750	3,750	7,500		Associate Superintendent	1		7,500						1		7,500	1		7500	4
5	25,000		2		17,500					8,750	8,750	17,500		Total Permanent Salaries	2		17,500						2		17,500	Y		17500	5
6																													6
7	8,400				8,400					4,200	4,200	8,400	140	Fees and Other Compensations			8,400								8,400			8400	7
8																													8
9																													9
10														Nonpersonal Services															10
11	417				375					100	275	375	200	Contractual Services			375								375			375	11
12	1,054				970					779	191	970	300	Materials and Supplies			970								970			970	12
13	206				206					100	106	206	800	Fixed Charges			731								731			731	13
14																													14
15	35,037		2		27,451					13,929	13,522	27,451		Total	2		27,976						2		27,976	Y		27976	15
16																													16
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35																													35

EXPLANATION SHEET

145

INDEX NO.-10-FIRE DEPARTMENT

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries-Uniform Force	3,210,361	3,387,170	3,609,307	4,435,337	5,376,897	5,944,752	6,228,019	6,300,756	6,708,091	7,442,670	8,299,647	9,265,241
Number of Employments	(1268)	(1251)	(1252)	(1270)	(1515)	(1540)	(1600)	(1542)	(1700)	(1,661)	(1,663)	(1,692)
Permanent Salaries-Fireboats	171,319	186,587	181,991	222,507	268,956	292,743	292,651	291,451	293,540	290,768	326,308	156,572
Number of Employments	(60)	(60)	(60)	(60)	(72)	(72)	(72)	(72)	(51)	(66)	(66)	-
Permanent Salaries - Non-uniformed	105,429	116,184	118,048	143,143	146,226	166,720	169,529	171,060	197,345	202,686	221,982	226,028
Number of Employments	(40)	(40)	(40)	(41)	(45)	(44)	(44)	(45)	(48)	(49)	(49)	(49)
Allowance for Overtime - Uniformed Force	-	270,223	151,751	-	-	-	-	-	310,049	341,707	338,105	142,823
Allowance for Overtime - Non-uniformed	61	717	2,222	2,607	130	2,075	43	3,289	531	499	296	2,067
Holidays - Uniformed Force	-	-	-	-	-	-	-	-	206,338	231,736	254,228	278,494
Holidays - Non-uniformed	-	-	-	-	1,819	-	2,316	1,749	2,392	2,422	2,705	2,541
Sick Leave	-	-	-	-	-	-	2,507	2,463	2,571	1,507	3,137	979
Temporary Salaries	3,709	3,009	4,844	6,370	7,467	7,207	6,785	7,260	8,532	16,261	10,859	3,072
Military Leave	5,175	1,492	209	-	-	-	-	9,423	1,562	317		-
Wages	8,617	8,635	8,446	10,312	12,014	13,537	13,744	11,688	14,250	16,560	17,552	18,633
Number of Employments	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)
Fees and Special Compensation	-	31	-	-	-	-	-	-	-	-		-
Retroactive Wages	-	-	-	-	-	-	428	-	722	850	387	275
Maint. & Repair of Auto Equipment	158,530	148,798	150,588	170,335	198,243	212,938	200,008	154,715	152,483	155,803	161,470	160,754
Maint. & Repair of Equipment & Firehouses	-	-	-	-	-	11,221	-	39,044	44,550	42,961	50,500	44,831
Maintenance & Repair of Fireboats	-	-	-	-	-	-	-	9,152	7,673	5,538	927	-
Maint. & Repair H. P. System & Watersupply	-	-	-	-	-	3,101	-	11,580	10,433	13,194	12,485	14,992
Light, Heat & Power	59,349	62,940	60,679	54,489	54,156	55,516	58,839	63,681	70,092	71,493	71,678	86,096
Other Contractual Services	12,511	19,663	24,566	41,858	22,126	28,458	38,873	77,051	31,744	27,093	26,277	22,628
Maintenance and Repair-Firehouses	-	-	-	-	-	-	40,923	-	5,331	13,856		-
Fuels & Lubricants	13,653	26,368	14,527	29,721	43,884	47,262	44,112	40,756	43,969	48,658	48,680	36,216
Stationery & Office Supplies	2,899	1,438	2,035	2,161	2,934	4,725	2,711	3,282	3,857	3,636	3,793	3,987
Other Materials & Supplies	23,151	16,870	21,005	11,937	13,096	13,518	12,911	13,594	16,447	9,779	8,720	8,610
Equipment	623	163,831	101,808	78,998	4,270	6,600	107,428	123,883	124,807	68,815	78,541	144,873
Fixed Charges	1,649	1,683	1,626	5,822	1,716	1,744	1,733	1,780	2,674	2,214	2,318	2,439
Services of Other Departments	37,282	454	55,116	50,173	8,884	-	270	-	-	-	-	-
Buildings, Structures & Improvements	1,026	110,000	-	2,165	587	86,232	166,204	18,711	383,898	279,708	70,020	162,857
Totals	3,815,344	4,526,293	4,508,768	5,257,735	6,163,605	6,898,349	7,390,039	7,356,378	8,643,884	9,290,731	10,010,823	10,785,008

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number 1 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR RECLASSIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 1 Months (Dollars Only)	Probable Last 1 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 8 (—) decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12		13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1														RECAPITULATION																1
2	9103,394		1659		9180,826					4521,403	4587,725	9109,128	110.000	Permanent Salaries- Uniformed Force	1727		9476,622	68	295,796				1659		9193038	1659		9193038		2
3	156,572		31		179,592					88,963	89,796	178,759	110.001	Permanent Salaries-Boat-etc Fire	31		179,592						31		179592	31		179592		3
4	226,028		51		239,947				-2,099	117,469	119,494	236,963	110.002	Permanent Salaries-Employees Civilian	52		239,944		- 3				51		270412	51		270412		4
5	140,452												110.11	Allow. for Overtime- Uniformed Force																5
6	16,227		2		16,800					8,400	8,400	16,800	110.131	Permanent Salaries- Disaster Corps	2		16,800						2		16800	2		16800		6
7	145,620		34		186,036					93,018	93,018	186,036	110.225	Permanent Salaries-Airport	34		186,036						34		186036	34		186036		7
8					133,500					75,972	54,728	130,700	111.000	Allow. for Overtime-Force Uniformed			135,235		1,735						130236			130236		8
9					2,824					1,689	1,135	2,824	111.001	Allow. for Overtime-Boat-etc Fire			2,824								2824			2824		9
10	2,067				600					487	1,313	1,800	111.002	Allow. for Overtime-Employees Civilian			2,400		1,800						1800			1800		10
11	2,371				2,659					1,528	1,100	2,628	111.725	Allow. for Overtime-Airport			2,800		141						2616			2616		11
12	273,840				267,424					157,420	112,500	269,920	112.000	Holiday Overtime- Uniformed Force			278,478		11,054						269880			269880		12
13					5,648					2,930	2,100	5,030	112.001	Holiday Overtime-Boat-etc Fire			5,100		- 548						5100			5100		13
14	2,541				2,800					1,614	1,155	2,769	112.002	Holiday Overtime-Employees Civilian			2,800								2800			2800		14
15	4,654				5,118					3,255	2,360	5,615	112.725	Holiday Overtime-Airport			5,700		582						5580			5580		15
16	979				750				2,000	696	2,000	2,696	115.002	Sick Leaves- Civilian Employees			2,000		1,250						750			750		16
17	3,072				3,200					3,168		3,168	120.002	Temporary Salaries-Employees Civilian			4,417		1,217						3300			3300		17
18	18,633		4		19,378					9,677	9,741	19,418	130.000	Permanent Salaries- Wages	4		19,370		- 3				4		19370	4		19370		18
19	275								1,284	1,284		1,284	176.000	Retroactive Wages																19
20	10096,725		1781		10247,097				1,185	5088,973	5086,565	10175,538		TOTAL PERSONAL SERVICES	1849		10560,118	68	313,021				1781		10290134	1781		10290134		20
21	326,087				336,668				9,221	169,196	188,467	357,663	200.000	Contractual Services			366,264		29,596						339027			339027		21
22	2,790				3,808					1,823	1,985	3,808	201.725	Local Fares- Airport			3,808								2000			2000		22
23	424				240					114	126	240	203.000	Allow. for Employee's car			360		120						240			240		23
24	48,813				47,655					24,135	24,862	48,997	300.000	Materials and Supplies			51,720		4,065						50720			50720		24
25	144,873				171,375					40,301	128,984	169,285	400.000	Equipment			317,770		146,395						202957			185957		25
26	2,439				2,440				29	638	1,831	2,469	800.000	Fixed Charges			2,469		29						2469			2469		26
27									1,123	1,123		1,123	804.000	Meritorious Awards																27
28	10622,151		1781		10809,283				11,558	5326,303	5432,820	10759,123		SUB-TOTAL	1849		11302,509	68	493,226				1781		10887547	1781		10870547		28
29	162,857								17,610	5,430		5,430	500.000	Buildings-Structures-Imp'ts																29
30									20,000				600.000	Land																30
31	10785,008		1781		10809,283				49,168	5331,733	5432,820	10764,553		GRAND TOTAL	1849		11302,509	68	493,226				1781		10887547	1781		10870547		31
32																														32
33																														33
34																														34
35																														35

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE Bureau or Division: Appropriation Number 6.145 Sheet Number 2 of 41 Sheets Index Number 145

Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 5 and 6 (+) Increase (-) Decrease Plus	Amount	(2) BUDGET as Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
													TRANSFERS TO PURCHASER															1
229,773				239,738					116,534	127,928	244,462	200.000	Contractual Services			246,314		6,576					235484					2
36,746				34,735					17,895	18,321	36,216	300.000	Materials and Supplies			36,950		2,215					36300					3
				171,375					40,301	128,984	169,285	400.000	Equipment			317,770		146,395					202957					4
266,519				445,848					174,730	275,233	449,963		TOTAL TRANSFERS TO PURCHASER			601,034		155,186					474741					5
																												6
													TRANSFER TO LIGHT-HEAT-POWER															7
86,096				85,500					43,439	48,853	92,292	200.000	Contractual Services			98,300		12,800					91500					8
																												9
													TRANSFER TO REAL ESTATE															10
2,385				2,386				29	600	1,815	2,415	800.000	Fixed Charges			2,415		29					2415					11
355,000				533,734				29	218,769	325,901	544,670		TOTAL TRANSFERS			701,749		168,015					568656					12
36,420,003	1701			10275,549				49,139	5112,964	5106,919	10219,883		NET BUDGET TOTALS	1849		10600,760	68	325,211				1,701	10318891					13
																												14
																												15
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CONTROLLER'S FORM No. 0250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number 3 of 41 Sheets — Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Items No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 1 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 8 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	1	1	6	9	1	7	8	8	10	11	10	15	14	11	16	17	18	19	20	21	22	23	24	25	26	27	28
1														RECEIPTS BY TRANSFER														
2	155,435				197,621				(D)	99,624	98,463	198,087		From S.F. Airport Fund			198,344		723						196232			196232
3	16,227				16,800					8,400	8,400	16,800		From Disaster Corps			16,800								16800			16800
4	171,662				214,421					108,024	106,863	214,887		TOTAL			215,144		723						213032			213032
5																												
6																												
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CONTROLLER'S FORM No. 4159

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 4 of 41 Sheets — Index Number: 145

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 12 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 8 (—) Decrease Force	Amount	Recommended by Offic. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
	SECTION 12.1											110.000	PERMANENT SALARIES-Force Uniformed															1
14,208	1	1	1184	14,208					7,104	7,104	14,208		Chief of Department	1	1184	14,208						1	1184	14208	1	1184	14208		2
9,420	4	1	785	9,420					4,710	4,710	9,420		Secretary to Chief of Dept.	1	785	9,420						1	785	9420	1	785	9420		3
11,952	6	1	996	11,952					5,976	5,976	11,952		Deputy Chief	1	996	11,952						1	996	11952	1	996	11952		4
			390									H2	Fireman 4 months	18	390/440	28,080	18	28,080				0		0			0	A	5
6371,589	8	1229	440	6441,085					3175,707	3220,839	6396,546	H2	Fireman	1254	390/440	6569,850	25	128,765				1230	390-440	6457530	1230	390/440	6457530	B	6
280,905	9	49	479	281,652					140,826	140,826	281,652	H10	Chief's Operator	52	479	298,896	3	17,244				49	479	281652	49	479	281652	C	7
11,496	10	2	479	11,496					3,592	2,874	6,466	H15	Engineer of Fire Engines	1	479	5,748	-1	-5,748				1	479	5748	1	479	5748	D	8
												H20	Lieutenant 4 months	2	512	4,096	2	4,096				0		0			0	E	9
985,889	11	161	512	989,184					492,430	494,592	987,022	H20	Lieutenant	170	512	1044,480	9	55,296				161	512	989184	161	512	989184	F	10
												H30	Captain 4 months	1	551	2,204	1	2,204				0		0			0	G	11
487,744	12	74	551	489,288					244,369	244,644	489,013	H30	Captain	73	551	482,676	-1	-6,612				73	551	482676	73	551	482676	H	12
285,600	13	33	700	277,200					138,600	138,600	277,200	H40	Battalion Chief	36	700	302,400	3	25,200				33	700	277200	33	700	277200	I	13
10,121	14	1	758/858	10,296					5,148	5,148	10,296	H42	Chief, Division of Fire Prevention & Investigation	1	758/858	10,296						1	758-858	10296	1	758/858	10296		14
87,264	16	10	808	96,960					48,480	48,480	96,960	H50	Assistant Chief of Dept	10	808	96,960						10	808	96960	10	808	96960		15
7,323	17	1	452/512	6,144					3,072	3,072	6,144	H152	Inspector of Fire Department Apparatus	1	452/512	6,144						1	452-512	6144	1	452/512	6144		16
													Supervisor of Assignments	1	551	6,612	1	6,612				1	551	6612	1	551	6612	J	17
	SECTION 12.3																												18
210,597	29	41	390/440	213,633					102,131	106,706	208,837	H202	Fireman - Salvage Corps	48	390/440	247,908	7	34,275				41	390-440	215148	41	390/440	215148	K	19
60,402	30	10	512	61,440					30,720	30,720	61,440	H206	Lieutenant - Salvage Corps	10	512	61,440						10	512	61440	10	512	61440		20
26,448	31	4	551	26,448					13,224	13,224	26,448	H208	Captain - Salvage Corps	4	551	26,448						4	551	26448	4	551	26448		21
	SECTION 12.4																												22
15,840												H2	Fireman - State Funds																23
6,144												H20	Lieutenant - State Funds																24
	SECTION 12.7																												25
141,179	38	28	479	160,944					68,541	80,472	149,013	H4	Bur. of Fire Prev.& Inspector - Public Safety	28	479	160,944						28	479	160944	28	479	160944		26
18,899	39	3	532	19,152					7,133	9,576	16,709	H22	Lieutenant " "	3	532	19,152						3	532	19152	3	532	19152		27
13,704	40	2	571	13,704					6,852	6,852	13,704	H32	Captain " "	2	571	13,704						2	571	13704	2	571	13704		28
	SECTION 12.8																												29
40,236	41	7	479	40,236					19,596	20,118	39,714	H6	Bur. of Fire Investigator-Investigation	7	479	40,236						7	479	40236	7	479	40236		30
6,384	42	1	532	6,384					3,192	3,192	6,384	H24	Lieutenant "	2	532	12,768	1	6,384				1	532	6384	1	532	6384	L	31
9103,394		1659		9180,826					4521,403	4587,725	9109,128		TOTAL	1727		9476,622	68	295,796				1659		9193038	1659		9193038		32
																													33
																													34

BUDGET ESTIMATE INDEX NO. 145 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

A - E - G - FIREMAN, LIEUTENANT, CAPTAIN (4 months) 18 firemen, 2 Lieutenants and 1 Captain will be required for a new Truck Company to be installed in joint quarters with Engine Company No. 30, located in the Stonestown area. This new Truck Company is needed in this rapidly growing area, particularly in view of the many multiple dwelling units recently erected there and it is contemplated to be put in service when the new quarters for Engine Company No. 38, at Ocean Avenue and Phelan Avenue are completed and Truck Company No. 15 is moved there from its present location on Portola Drive, opposite Kensington Way.

B- FIREMAN- 1254 We are asking for an increase of 24 Firemen in order to add one man on each watch to the eight hosetenders, which are presently manned only by one man, who is the driver. Also one additional fireman to replace one Engineer of Fire Engines who retired during the year 1955-56 and which classification is now no longer in effect. This practice of replacement with a Fireman was adopted sometime ago.

C- I- CHIEF'S OPERATOR and BATTALION CHIEF- The increase of 3 Chief's Operators and 3 Battalion Chiefs are for the creation of one additional Battalion District in the southern part of the city, due to the recent development of this area.

D- ENGINEER OF FIRE ENGINES- One less on account of retirement of employee which we contemplate replacing with an H2 Fireman. See latter part of explanation "B" above.

F- LIEUTENANT- An increase of 9 Lieutenants is requested to provide reliefs for officers of all ranks during vacations, disability leaves and sick leaves. Many companies now respond to fires with no officer in charge.

H- J- CAPTAIN and SUPERVISORS OF ASSIGNMENTS- One position of Captain has been eliminated and retitled Supervisor of Assignments. This new position was approved by the voters at the November 1955 election.

K- FIREMAN- SALVAGE CORPS- An increase of 7 Fireman, Salvage Corps, is requested in order to bring the four Salvage Companies up to the minimum standard of one officer and four men on each watch.

L- LIEUTENANT- BUR. OF FIRE INVESTIGATION- One additional Lieutenant requested to provide adequate supervision of this important service, which is now shared by the Chief of the Division and the one Lieutenant assigned to the Bureau.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number: 5 of 43 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. 12 — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	[1] DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison and Request: With 1955-1956 Budget Cols. 1 and 2 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
1		SECTION 12.4											110.001	PERMANENT SALARIES - State Funds																1
2		31.1	3	390 440	15,840					7,920	7,920	15,840	H2	Fireman (440) (Waterfront)	3	390 440	15,840					3	390-440	15840	3	390 440	15840			2
3		31.2	1	512	6,144					3,072	3,072	6,144	H20	Lieutenant "	1	512	6,144					1	512	6144	1	512	6144			3
4		SECTION 12.10																												4
5	78,306	44	15	390 440	79,200					38,767	39,600	78,367	H2	Fireman (440) (FireBoat)	15	390 440	79,200					15	390-440	79200	15	390 440	79200			5
6	12,146	45	2	512	12,288					6,144	6,144	12,288	H20	Lieutenant " "	2	512	12,288					2	512	12288	2	512	12288			6
7	6,612	46	1	551	6,612					3,306	3,306	6,612	H30	Captain " "	1	551	6,612					1	551	6612	1	551	6612			7
8	39,672	47	6	551	39,672					19,836	19,836	39,672	H110	Marine Engineer " "	6	551	39,672					6	551	39672	6	551	39672			8
9	19,836	48	3	551	19,836					9,918	9,918	19,836	H120	Pilot of F.B. " "	3	551	19,836					3	551	19836	3	551	19836			9
10	156,572		31		179,592					88,963	89,796	178,759		TOTAL	31		179,592					31		179592	31		179592			10
11																														11
12																														12
13																														13
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CONTROLLER'S FORM No. 9250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number 6 of 42 Sheets — Index Number 145

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 12 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 5 (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Under Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1		SECTION 12				TO G.F.	COMP. REG.		-2,099				110.002	PERMANENT SALARIES-Employees Civilian														1
2	3,600	1	3	100	3,600					1,800	1,725	3,525		Commissioner	3	100	3,600						3	100	3600	3	100	3600	2
3	4,290	2	1	350-400	4,800					2,400	2,400	4,800	B4	Accountant I	1	350-400	4,800						1	375-430	5160	1	375-430	5160	3
4	5,100												B6	Accountant II															4
5		3	1	465-550	5,940					2,970	2,970	5,940	B10	Accountant III	1	465-550	6,300		360				1	490-590	6780	1	490-590	6780	5
6	8,800	4	1	733.33	8,800					4,400	4,400	8,800	B67	Secretary- Fire Commission	1	733.33	8,800						1	755	9060	1	755	9060	6
7	3,840	5	1	280-335	4,020					2,010	1,680	3,690	B306	(Multigraph) Duplicating Mach. Operator	1	260-335	3,575		-445				1	285-340	3660	1	285-340	3660	7
8	3,617	6	1	275-335	4,020					2,010	2,010	4,020	B408	General Clerk-Stenographer	1	280-335	4,020						1	290-350	4200	1	290-350	4200	8
9	9,309	7	2	335-410	9,840	ORD 9498	-1			4,920	4,770	9,690	B412	Senior Clerk-Stenographer	1	335-410	4,920	-1	-4,920				1	355-425	5100	1	355-425	5100	9
10	13,852	8	4	275-330	15,225					7,545	7,680	15,225	B512	General Clerk-Typist	4	275-330	15,510		285				4	285-340	15945	4	285-340	15945	10
11						ORD 9498	1		1080				B516	Senior Clerk-Typist	1	330-405	4,395	1	4,395				1	350-420	5040	1	350-420	5040	11
12	8,400	9	1	650-750	9,000					4,500	4,500	9,000	F410b	Engineer-Mechanical	1	650-750	9,000						1	675-800	9600	1	675-800	9600	12
13	7,069	10	1	750	7,313					3,656	3,657	7,313	L360	Physician (PART TIME)	1	750	7,313						1	805	7849	1	805	7849	13
14		SECTION 12.0																											14
15	32,504	11	8	340-400	39,719					19,503	19,859	39,362	0166.1	Jr. Operating Engineer	8	340-400	39,703	-16					8	370-425	42480	8	370-425	42480	15
16	1,848	12	1	340-400	2,240					952	1,120	2,072	0166.1	Jr. Operating Eng'r-Rate of RELIEF	1	340-400	2,240						1	370-425	2138	1	370-425	2138	16
17	32,024	13	6	390-450	34,425					17,176	17,213	34,389	0168.1	Operating Engineer	6	390-450	34,191	-234					6	415-475	36338	6	415-475	36338	17
18	631	14	1	390-450	2,215						1,080	1,080	0168.1	Operating Engineer-Rate of RELIEF	1	390-450	2,232	17					1	415-475	2402	1	415-475	2402	18
19	12,960	15	2	480-560	13,440					6,720	6,720	13,440	0172	Chief Operating Engineer	2	480-560	13,440						2	505-585	14040	2	505-585	14040	19
20	56,741	16	13	320-380	57,840					28,274	28,920	57,194	0304	Hydrantman-Gateman	13	320-380	58,155	315					13	day 22.50	76050	13	day 22.50	76050	20
21	5,054	17	1	370-400	4,800					2,400	2,400	4,800	0308	Asst. Fore. Hydt-Gateman	1	370-400	4,800						1	450-520	6240	1	450-520	6240	21
22	5,316	18	1	390-425	5,100					2,463	2,550	5,013	0310	Foreman Hydrantman-Gateman	1	390-425	5,100						1	480-550	6600	1	480-550	6600	22
23		SECTION 12.2																											23
24	3,110	37.1	1	275-335	3,860					1,910	1,950	3,860	B408	General Clerk-Stenographer	1	275-335	3,980	120					1	290-350	4140	1	290-350	4140	24
25	2,860	37.2	1	275-330	3,750					1,860	1,890	3,750	B512	General Clerk-Typist	1	275-330	3,870	120					1	285-340	3990	1	285-340	3990	25
26	226,028		51		239,947				-2,099	117,469	119,494	236,963		TOTAL	51		239,944	-3					51		270412	51		270412	26
27																													27
28																													28
29																													29
30																													30
31																													31
32																													32
33																													33
34																													34
35																													

EXPLANATION SHEET

M and N -- Mr. William A Nolte, B412 Senior Clerk-Stenographer performing the functions of Timekeeper for this department is retiring on pension effective April 1, 1956. The Civil Service Commission has reclassified this position to B516 Senior Clerk-Typist. This will eliminate one position of B412 Senior Clerk-Stenographer and establish a new position of B516 Senior Clerk-Typist.

CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number 7 of 41 Sheets — Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	TISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 12 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	115 DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 8 (-) Decrease Percent	Amount	(1) Recommended by Offic. Depts. Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reasons for Increase	Line Number
1		SECTION 12.9											110.131	PERMANENT SALARIES- Disaster Corps															1
2	16,227	43	2	700	16,800					8,400	8,400	16,800	H40	Battalion Chief	2	700	16,800						2	700	16800	✓	700	16800		2
3																														3
4																														4
5																														5
6																														6
7																														7
8																														8
9																														9
10																														10
11																														11
12																														12
13																														13
14		SECTION 12.5											110.725	PERMANENT SALARIES-Airport																14
15	126,720	32	27	390 440	142,560					71,280	71,280	142,560	H2	Fireman (440)	27	390 440	142,560						27	390-440	142560	✓	390 440	142560		15
16	12,288	33	6	512	36,864					18,432	18,432	36,864	H20	Lieutenant	6	512	36,864						6	512	36864	6	✓	36864		16
17	6,612	34	1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612						1	551	6612	1	✓	6612		17
18	145,620		34		186,036					93,018	93,018	186,036		TOTAL	34		186,036						34		186036	34		186036		18
19																														19
20																														20
21																														21
22																														22
23																														23
24																														24
25																														25
26																														26
27		SECTION 12.6											130.000	PERMANENT SALARIES- WAGES																27
28	12,687	36	3	17.40	13,207					6,627	6,625	13,252	J4	Laborer	3	17.40	13,229	22					3	17.40	13229	3	17.40	13229		28
29	5,946	37	1	24.37	6,166					3,050	3,116	6,166	U112	Pipe Caulker	1	24.37	6,141	-25					1	24.37	6141	1	24.37	6141		29
30	18,633		4		19,373				(D)	9,677	9,741	19,418		TOTAL	4		19,370	- 3					4		19370	4		19370		30
31																														31
32																														32
33																														33
34																														34
35																														135

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 8 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	1955-1956 BUDGET Salary Ord. Sec. No. 12 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Budget 1956-1957 Budget Cols. 1 and 2 (—) Decrease Force	Amount	(2) Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32
1	140,452											110.11	ALLOW. FOR OVERTIME-Force Uniformed																		1
2																															2
3																															3
4																															4
5																															5
6					133,500					75,972	54,728	130,700	111.000	ALLOW. FOR OVERTIME-Force Uniformed			135,235		1,735				130236			130236 P				6
7																															7
8																															8
9																															9
10																															10
11					2,824					1,689	1,135	2,824	111.001	(State Funds) Fire ALLOW. FOR OVERTIME-Boat-etc			2,824						2824			2824				11
12																															12
13																															13
14																															14
15																															15
16	2,067				600	ORD 0720	1/16		T-700 (D)	487	1,313	1,800	111.002	ALLOW.FOR OVERTIME-Civilian Employees			2,400		1,800				1800			1800 Q				16
17																															17
18																															18
19																															19
20																															20
21	2,371				2,659					1,528	1,100	2,628	111.725	ALLOW.FOR OVERTIME-Airport			2,800		141				2616			2616 R				21
22																															22
23																															23
24																															24
25																															25
26	273,840				267,424				(D)	157,420	112,500	269,920	112.000	HOLIDAY OVERTIME- Uniformed Force			278,478		11,054				269880			269880 S				26
27																															27
28																															28
29																															29
30																															30
31					5,648					2,930	2,100	5,030	112.001	(State Funds) Fire HOLIDAY OVERTIME- Boat-etc			5,100		- 548				5100			5100 T				31
32																															32
33																															33
34																															34
35																															35

BUDGET ESTIMATE INDEX NO. 145 OPPOSITE SHEET NO. 8

EXPLANATION SHEET

-P- ALLOWANCE FOR OVERTIME- UNIFORMED FORCE- Overtime paid officers and members of the uniformed force when their regular day off falls on a legal holiday. Instead of an additional day off, they are paid in lieu of same. (Twelve legal holidays) Adjustments have decreased the amount required for the present personnel, but there is an overall increase on account of additional employments herewith requested.

-Q- ALLOWANCE FOR OVERTIME- CIVILIAN EMPLOYEES- For employees of the Pumping Stations when no civil service eligible is available. Also for payment of emergency overtime to Hydrantman-Gateman when they respond to major alarms of fire, repair broken hydrants and other emergency repair calls at times other than their normal working hours. (Pumping Stations- $600.00- Hydrantman-Gateman- $1,800.00).
A supplemental request for funds is now before the Board of Supervisors for this year of 1955-56.

-R- ALLOWANCE FOR OVERTIME- AIRPORT- Same as for "P" above. No additional employees. Increase due to adjustment in calculations.

-S- HOLIDAY OVERTIME- UNIFORMED FORCE- For officers and members of the uniformed force who work on the twelve legal holidays. Increase on account of additional employments herewith requested and adjustment in calculations.
A supplemental request for funds will be made for this year 1955-56.

-T- HOLIDAY OVERTIME- FIRE BOAT- For officers and members of the Fire Boat who work on the twelve legal holidays. Decrease due to adjustment in calculations.

Column #9 - Line #16)
" #9 - " #26) It will be necessary to make a supplemental request to the Mayor to meet these requirements.

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number: 9 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 12 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison to Request: With 1955-1956 Budget Cols. 6 and 8 (—) Decrease Number of Positions	Comparison to Request: With 1955-1956 Budget Cols. 6 and 8 (—) Decrease Amount	Recommended by Dept., Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1	2,541				2,800					1,614	1,155	2,769	112.002	Civilian HOLIDAY OVERTIME-Employees			2,800						2800			2800			1
2																													2
3																													3
4																													4
5	4,654				5,118				(D)	3,255	2,360	5,615	112.725	HOLIDAY OVERTIME- Airport			5,700		582				5580			5580		U	5
6																													6
7																													7
8																													8
9																													9
10	979				750	FR. 5.1 23.199.000 11-8 ORD.9386			2.000	696	2,000	2,696	115.002	Civilian SICK LEAVES WITH PAY-Employees			2,000		1,250				750			750		V	10
11																													11
12																													12
13																													13
14																													14
15	3,072				3,200					3,168		3,168	120.002	Civilian TEMPORARY SALARIES-Employees			4,417		1,217				3300			3300		U	15
16																													16
17																													17
18																													18
19						FR. 460.000.000 8-13 ORD.9245	843																							19
20	275					9-10 ORD.9281	441			1,284		1,284	176.000	RETROACTIVE WAGES																20
21																													21
22																													22
23																													23
24																													24
25																													25
26																													26
27																													27
28																													28
29																													29
30																													30
31																													31
32																													32
33																													33
34																													34

-U- HOLIDAY OVERTIME- AIRPORT- For the officers and members of the AIRPORT fire companies who work on the twelve legal holidays. Increase is due to adjustment in calculations. No increase in personnel

-V- SICK LEAVES WITH PAY-CIVILIAN EMPLOYEES- This is required more particularly for employees of our two high pressure pumping stations when they are on sick leave with pay and a replacement is necessary in order to carry on the functions for 24 hours a day. Note supplemental appropriation 1955-56.

-W- TEMPORARY SALARIES- CIVILIAN EMPLOYEES- At the Pumping Stations for vacation relief purposes as below:

Chief Operating Engineer-	2	@	3 Weeks	30 days	@	$24.00			720.00
Operating Engineer	6	@	3 "	90 "	@	20.71	1,863.90		
" "	1		Relief	4 "	@	20.71	82.84		1946.74
Jr. Operating Engineer	5	@	2 Weeks	50 "	@	17.68	884.00		
" "	3	@	3 "	45 "	@	17.68	795.60		
" "	1		Relief	4 "	@	17.68	70.72		1750.32
									4417.06

Column #9- Line #5 It will be necessary to make a supplemental request to the Mayor to meet these requirements.

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 10 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 4 and 8 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29		
1													200.000	CONTRACTUAL SERVICES																	1
2	658				700					454	246	700	206	Travel Expense			1,000		300				1000			1000	X	2
3	6,153				7,000	FR. 5,605,900,000 12-28 ORD. 9463			5,000	6,099	5,901	12,000	214	Installation of Hydrants			12,000		5,000				7000			7000	Y	3
4	160,754				169,912				(D)	81,266	89,500	170,766	216	M/R - Auto Equipment (PUR)			170,000		88				163500			163500	Z	4
5	204				250					78	160	238	218	M/R - Office Equipment			250						200			200		5
6	44,831				47,670				(D)	24,768	26,000	50,768	219.001	M/R - Equip't in F.H. (PUR)			50,000		2,330				47670			47670	AA	6
7	14,992				13,000					5,529	7,471	13,000	219.003	M/R -HP & Water Supply (PUR)			15,000		2,000				13000			13000	BB	7
8	116				100					53	47	100	224	Services of Reprod. Pur. (PUR)			100						100			100		8
9	86,096				85,500				(D)	43,439	48,853	92,292	231	Gas and Electricity (LHP)			98,300		12,800				91500			91500	CC	9
10	2,891				2,774				(D)	1,468	1,470	2,938	232	Telephone & Telegraph (PUR)			3,000		226				3000			3000	DD	10
11	659				636				(D)	388	378	766	232	Rental of Tel. Lines (PUR)			2,090		1,454				2090			2090	EE	11
12	235				250					90	150	240	233	Postage			250						250			250		12
13	595				650	TO 5,145,860,145 12-8 TR. 752			- 29	234	270	504	234	Advertising			550		- 100				550			550	FF	13
14	1,127				950				(D)	663	650	1,313	236	Shop Towel Service			1,350		400				1313			1313	GG	14
15	5,646				5,646				(D)	3,062	3,062	6,124	237	Scavenger Service (PUR)			6,124		478				6124			6124	HH	15
16	538				500					271	275	546	267	Examination of New Members			1,000		500				600			600	II	16
17					1,000					1,000		1,000	281	Promotion of Fire Safety			5,000		4,000				1000			1000	JJ	17
18	592				130	FR. 5,605,900,000 10-13 ORD. 9337			4,250	334	4,034	4,368	298	Miscellaneous			250		120				130			130	KK	18
19	326,087				336,668				9,221	169,196	188,467	357,663		GROSS TOTAL			366,264		29,596				339027			339027		19
20																															20
21																															21
22																															22
23																															23
24																															24
25																															25
26																															26
27																															27
28																															28
29																															29
30																															30
31																															31
32																															32
33																															33
34																															34
35																															35

-X- TRAVEL EXPENSE- To cover authorized attendance at professional conferences and occasional assignments of key personnel to instruction courses which are not locally available.

-Y- INSTALLATION OF HYDRANTS- Provides funds for prompt installation of fire hydrants by the Water Department on water main extensions. Additional funds required to meet increased installations.

-Z- MAINTENANCE & REPAIR OF AUTOMOTIVE EQUIPMENT)
-AA- " " EQUIPMENT IN FIRE HOUSES) Those estimates were furnished by the General Superintendent of Shops of the Purchasing
-BB- " " H.P.S. and WATER SUPPLY) Department and the sums are based on the present cost of this service. It will be necessary for us to request a supplemental appropriation of about $5,000.00 before the end of this fiscal year 1955-56.

-CC- GAS AND ELECTRICITY- This estimate was furnished by the Bureau of Light,Heat and Power of the Public Utilities Commission.

-DD- TELEPHONE AND TELEGRAPH- Increase required on account of additional service. See probable expenditures for year 1955-56.

-EE- RENTAL OF TELEPHONE LINES- The Chief of the Department of Electricity has advised that the work load on the manually operated PBX Board of the department located at the Fire Alarm Office is growing beyond the capacity of one operator and he suggests that funds be provided for a dial operated board instead. The annual rental would be increased by $215.00 per month, so provision is made for six months, or a total of $1,290.00. Additional increase beyond this is for other line rental service.

-FF- ADVERTISING- Decrease is due to present experience of less applications for permits to be advertised.

-GG- SHOP TOWEL SERVICE- Increased funds are required to meet the additional service as shown by the probable expenditures for 1955-56. Sometime ago this service replaced the use of rags at the various fire houses and even at the increased cost there will be a saving by continuing the towel service.

-HH- SCAVENGER SERVICE- In accordance with contract rates.

-II- EXAMINATION OF NEW MEMBERS- This covers cardiograph and laboratory examinations of new members of the department and is based on the probable number of vacancies to be filled. Vacancies are now accumulating as there is no eligible list.

-JJ- PROMOTION OF FIRE SAFETY- As in previous years, the San Francisco Chapter of the National Safety Council has requested this department to budget the sum of $5,000.00 as a contribution toward the cost of fire safety and fire prevention activities undertaken by said Council for the public benefit.

-KK- MISCELLANEOUS- For contingencies in contractual services of which we are not aware of at this time.

Column 19- LINE 4- 6- 9- 10- 11- 14- 15- It will be necessary to make a supplemental request to the Mayor to meet these requirements.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission FIRE Bureau or Division Appropriation Number 6,145 Sheet Number 11 of 41 Sheets Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 6 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	14	14	11	16	19	20	21	22	23	24	25	26	27	28	29	
1														TRANSFERS TO PURCHASER															1
2	160,754				169,912					81,266	89,500	170,766	216	M/R - Auto Equipment			170,000		88					163500			163500		2
3	44,831				47,670					24,768	26,000	50,768	219.001	M/R - Equip't in Fire Houses			50,000		2,330					47670			47670		3
4	14,992				13,000					5,529	7,471	13,000	219.003	M/R - HP & Water Supply			15,000		2,000					13000			13000		4
5					100					53	47	100	224	Services of Reproduction Bur.			100							100			100		5
6	2,891				2,774					1,468	1,470	2,938	232	Telephone & Telegraph			3,000		226					3000			3000		6
7	659				636					388	378	766	232	Rental of Tel. lines			2,090		1,454					2090			2090		7
8	5,646				5,646					3,062	3,062	6,124	237	Scavenger Service			6,124		478					6124			6124		8
9	229,773				239,738					116,534	127,928	244,462		TOTAL TO PURCHASER			246,314		6,576					235184			235184		9
10																													10
11																													11
12														TRANSFER TO LIGHT-HEAT-POWER															12
13	86,096				85,500					43,439	48,853	92,292	231	Gas and Electricity			98,300		12,800					91500			91500		13
14	315,869				325,238					159,973	176,781	336,754		TOTAL TRANSFERS			344,614		19,376					326984			326984		14
15	10,218				11,430				9,221	9,223	11,686	20,909		NET CONTRACTUAL SERVICES			21,650		10,220					12043			12043		15
16																													16
17																													17
18																													18
19																													19
20																													20
21																													21
22																													22
23																													23
24	2,790				3,808					1,823	1,985	3,808	201.725	LOCAL FARES - AIRPORT			3,808							2000			2000		24
25																													25
26																													26
27																													27
28																													28
29																													29
30																													30
31																													31
32	424				240					114	126	240	203.000	ALLOW. FOR EMPLOYEE'S CAR			360		120					240					32
33																													33
34																													34
35																													35

BUDGET ESTIMATE INDEX NO. 145 OPPOSITE SHEET NO. 11

EXPLANATION SHEET

-LL- ALLOWANCE FOR USE OF EMPLOYEE'S CAR- This covers mileage allowance to the Department Physician while visiting sick and injured members of the department. He was held to an allowance of $240.00 for 1955-56 which was inadequate to compensate him for the use of his automobile.

CONTROLLER'S FORM No. 1350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Fiscal Number: 12 — Sheet: 41 — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	1955-1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	1955-1956 SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 6 and 8 (+) Increase (-) Decrease: Force	Amount	Recommended by Offic. Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
1													300.000	MATERIALS AND SUPPLIES															1
2	16				50					4	46	50	303	Multigraph Parts & Supplies			50							50			50			2
3	495				1,000					811	50	861	315	Badges			500		-500					500			500		121	3
4	25,321				23,500				(D)	11,913	12,265	24,178	321	Gasoline (PUR)			24,750		1,250					24750			24750		BB	4
5	2,463				2,600					1,176	1,300	2,476	321	Lubricating Oil (PUR)			2,600							2450			2450			5
6	8,340				8,000				(D)	4,467	4,450	8,917	321	Fuel Oil (PUR)			8,900		900					8400			8400		00	6
7	92				85				(D)	65	30	95	321	Coal and Kerosene (PUR)			85							85			85			7
8	387				200					51	149	200	331	Shades, Linoleum, Carpet			200							200			200			8
9	7,349				7,500					3,711	3,789	7,500	335	Janitorial Supplies			7,500							7500			7500			9
10					150						150	150	341	Flags					- 150										PP	10
11	122				120					61	59	120	353	Bottled Water			120							120			120			11
12													370	City Directory (PUR)			65		65					65			65		QQ	12
13	880				900						900	900	371	Register Tape			900							900			900			13
14	2,294				2,500					1,423	1,077	2,500	371	Stationery, Printing, etc			2,500							2400			2400			14
15													371	New Rule Books			2,000		2,000					2000			2000		RR	15
16	283				250						250	250	371	Books and Literature			250							250			250			16
17													372	Training Films			250		250					250			250		SS	17
18	241				250					179	71	250	372	Photographic Supplies			500		250					250			250		TT	18
19	530				550					274	276	550	375	Stationery Withdrawal (PUR)			550							550			550			19
20	48,813				47,655					24,135	24,862	48,997		GROSS TOTAL			51,720		4,065					50720			50720			20
21																														21
22														TRANSFERS TO PURCHASER																22
23	25,321				23,500					11,913	12,265	24,178	321	Gasoline			24,750		1,250					24,750			24750			23
24	2,463				2,600					1,176	1,300	2,476	321	Lubricating Oil			2,600							2450			2450			24
25	8,340				8,000					4,467	4,450	8,917	321	Fuel Oil			8,900		900					8400			8400			25
26	92				85					65	30	95	321	Coal and Kerosene			85							85			85			26
27													370	City Directory			65		65					65			65			27
28	530				550					274	276	550	375	Stationery Withdrawal			550							550			550			28
29	36,746				34,735					17,895	18,321	36,216		TOTAL TO PURCHASER			36,950		2,215					36300			36300			29
30	12,067				12,920					6,240	6,541	12,781		NET MATERIALS AND SUPPLIES			14,770		1,850					14420			14420			30
31																														31
32																														32
33																														33
34																														34
35																														35

BUDGET ESTIMATE INDEX NO. 145 OPPOSITE SHEET NO. 12 EXPLANATION SHEET

-MM- BADGES- For replacement of lost badges which are paid for by the loser and the money deposited with the City Treasurer. The request was greater for 1955-56 as we purchased a newly designed badge for the Chief's Operators.

-NN- GASOLINE-)
-OO- FUEL OIL-) Additional funds required on account of increased consumption and slight increase in price of gasoline as per new contract. A supplemental appropriation will be necessary to complete 1955-56.

-PP- PLAGS- None required.

-QQ- CITY DIRECTORY- This is required for use by the Division of Fire Prevention and Investigation. No purchase will have been made of a new directory for two years.

-RR- NEW RULE BOOKS- The supply of Rule Books of the Department being exhausted, it will be necessary to print a new issue and in view of the fact that several amendments have been made to the rules since the last issue was printed in 1948, all members of the department should be provided with new rule books which will require an issue of 2,000 at an estimated cost of $2,000.00

-SS- TRAINING FILM- This is for use at the Division of Training and Instruction for visual training of new members in the use of new equipment and new methods.

-TT- PHOTOGRAPHIC SUPPLIES- For use by the Division of Training and Instruction. Increased activities, methods, procedures, etc. will require an increase in funds.

Column 69- Line # 4- 6- 7- It will be necessary to make a supplemental request to the Mayor to meet these requirements.

BUDGET OF THE CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division:

Appropriation Number 6.145 — Sheet Number 13 of 41 Sheets — Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET FISCAL YEAR 1955-1956				SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS				EXPENDITURES 1955-1956			(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957				Comparison of Request With 1955-1956 Budget Cols. 3 and 8 (-) Decrease		Recommended by Mayor, Board, Commission or Department			(2) BUDGET as Recommended by the Mayor			(3) BUDGET as Adopted by Board of Supervisors			Reference Index	Line Number
		Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)	Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable 12m Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Number Positions	Amount	Number of Employees	Rate	Amount (Dollars Only)	Number of Employees	Rate	Amount	Number of Employees	Rate	Amount		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													400.000	EQUIPMENT															1
2	980												406	Beds and Chairs															2
3	565												416	Photographic Equipment															3
4	516												434	3 - Gas Ranges															4
5	919												444	1 - Portable Light Unit															5
6	643												446	2 - Handie-Talkie Radios															6
7	321												446	Remote Control Console															7
8	960												446	Automatic Receiver Unit															8
9	191												446	Remote Receiver Pole, etc.															9
10	19,857												472	1 - Pumping Engine															10
11	43,054												472	1 - Aerial Truck															11
12	17,896												472	1 - Water Tank Apparatus															12
13	8,926												472	4 - Class "B" Automobiles															13
14	2,648												472	1 - " "C" "															14
15													472	1-One-half ton pick-up truck															15
16	23,000												472	2-3/4" Fire Hose															16
17	7,002												472	1-1/2" " "															17
18													472	1" " "															18
19	703												472	3" x 6' Suction Hose															19
20	10,177												472	32 - Fire Hydrants															20
21	6,515												472	Life Net & Equipment															21
22					960						970	970	412	6 - Standard Typewriters					-960										22
23					500						500	500	412	1 - Calculating Machine					-500										23
24					135						128	128	412	1 - Time Stamp					-135										24
25					1,610						660	660	420	140 - 50# Cast Iron Weights					-1,610										25
26					490					291		291	420	1 - Safety Scaffold					-490										26
27					702						655	655	434	3 - Gas Ranges					-702										27
28					800						800	800	444	1 - Portalbe Light Unit					-800										28
29					1,128						1,128	1,128	446	1 - Radio Console Desk					-1,128										29
30					6,000						6,000	6,000	446	10 - Two-way Radios					-6,000										30
31					40,000						40,685	40,685	472	2 - Pumping Engines					-40,000										31
32					43,000						44,032	44,032	472	1 - Aerial Truck					-43,000										32
33					18,000						18,283	18,283	472	1 - Water Tank Apparatus					-18,000										33
34					10,000						10,000	10,000	472	1 - Salvage Truck					-10,000										34
35	144,873				123,325					291	123,841	124,132		SUB-TOTAL					-123,325										35

CONTROLLER'S FORM No. 4230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 14 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATED 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 3 and 5 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29		
1														EQUIPMENT (Continued)																	1
2					1,400						1,400	1,400	472	1 - 3/4 Ton Pick-up Truck					-1,400											2
3					9,000					7,672		7,672	472	3 - Class "C" Automobiles					-9,000											3
4					2,500					2,138		2,138	472	1 - " "B" "					-2,500											4
5					4,200						2,993	2,993	472	3 - " "A" "					-4,200											5
6					750						750	750	472	25 - Salvage Covers					- 750											6
7					23,000					23,000		23,000	472	11,500 Ft. 2-3/4" Hose					-23,000											7
8					7,200					7,200		7,200	472	5,500 Ft. 1-1/2" "					-7,200											8
9													406	Beds and Chairs			12,250		12,250						3780			3780	UU	9
10													412	1 - Electric Typewriter			400		400						0			0	VV	10
11													412	6 - Standard Typewriters			960		960						480			480	WW	11
12													412	2 - Line-A-Time Holders			75		75						75			75	XX	12
13													416	Photographic Equipment			600		600						600			600	YY	13
14													424	1 - Tachometer			85		85						85			85	ZZ	14
15													434	Gas Ranges			1,200		1,200						437			437	AAA	15
16													444	1 - Portable Light Unit			850		850						800			800	BBB	16
17													446	20 - Two-way Radios			14,000		14,000						7000			0	CCC	17
18													472	5 - Pumping Engines			110,000		110,000						102700			102700	DDD	18
19													472	1 - Water Tank Apparatus			19,000		19,000						18300			18300	EEE	19
20													472	1 - Rescue Squad Chassis			10,000		10,000						10000			0	FFF	20
21													472	2 - Aerial Truck Tractors			34,000		34,000						17000			17000	GGG	21
22													472	3 - Class "B" Automobiles			7,500		7,500						6600			6600	HHH	22
23													472	10 - " "A" "			15,000		15,000						14000			14000	III	23
24													472	50 - Salvage Covers			1,500		1,500						750			750	JJJ	24
25													472	50 - Roof Covers			1,500		1,500						0			0		25
26													472	50 - Fire Hydrants			20,000		20,000						0			0	KKK	26
27													472	30,000 Ft. 2-3/4" Hose			60,000		60,000						11500			11500	LLL	27
28													472	6,000 Ft. 1-1/2" "			7,500		7,500						7500			7500		28
29													474	6 - Oxygen Gas Masks - Type 1/2 Hr			1,350		1,350						1350			1350	MMM	29
30	144,873				171,375					40,301	128,984	169,285		GROSS TOTAL			317,770		146,395						202957			185957		30
31																															31
32					171,375					40,301	128,984	169,285		TRANSFER TO PURCHASER			317,770		146,395						202957			185957		32
33	144,873				0					0	0	0		NET EQUIPMENT			0		0						0			0		33
34																															34
35																															35

-UU- BEDS AND CHAIRS- In connection with the firehouse reconstruction program, it is anticipated that during the fiscal year 1956-57, seven new firehouses will be ready for occupancy and as most of the beds and chairs in the old quarters are in a dilapidated condition, we will require an appropriation of $10,000.00 for beds and $2,250.00 for chairs.

-VV- ~~ELECTRIC TYPEWRITER~~ ~~One electric typewriter is requested for use by the Minute Clerk. This will replace standard typewriter UNDERWOOD 2-195-121 (10")~~

-WW- STANDARD TYPEWRITERS- These six typewriters are needed in the department to replace present equipment which in some cases is over thirty years old. The following typewriters will be traded-in. All are 10" machines.

UNDERWOOD	1-957-289	UNDERWOOD	2-003-770	UNDERWOOD	2-195-119
"	1-957-425	"	2-176-468	"	3-785-809

-XX- LINE-A-TIME HOLDERS- These are required for stenographers in order to improve efficiency.

-YY- PHOTOGRAPHIC EQUIPMENT- For the production of black and white as well as colored slides in connection with our training program at the Division of Training and Instruction. 1- Leica M-3 Camera, 1- Flash Gun for same, 1- Leitz Valoy II 35 mm enlarger.

-ZZ- TACHOMETER- For the testing of pumping equipment by the Mechanical Engineer of the department.

-AAA- GAS RANGES- Same as for "UU" above.

-BBB- PORTABLE LIGHT UNIT- To continue the equipment of our truck companies with lighting apparatus.

-CCC- TWO-WAY RADIOS- To continue our program of progressively equipping all of our active fire apparatus with two-way radio sets, it is recommended that 20 new sets be purchased for an estimated sum of $700.00 each including installation.

-DDD- PUMPING ENGINES- For several years past our requests for replacement of over-age fire apparatus have been curtailed to an extent that we now face a critical situation of having 13 pumping engines in active service which are over twenty years old and in order to gradually eliminate this condition we desire to purchase five new pumping engines.

-EEE- WATER TANK APPARATUS- For the replacement of one of the two remaining (soda and acid) chemical engines, which are now entirely obsolete.

-FFF- ~~RESCUE SQUAD CHASSIS~~ For the replacement of the 1930 Mack Chassis now in service with the Rescue Squad. Present body will be used.

-GGG- AERIAL TRUCK TRACTORS- In order to avoid the necessity of immobilizing the six aerial trucks (3-American La France and 3- Seagrave) for motor repairs, we recommend the purchase of ~~two~~ one aerial truck tractors (one of each type) which can be promptly attached to the truck chassis in order to keep the apparatus in service.

-HHH- CLASS "B" AUTOMOBILES-)
-III- " "A" ") For the replacement of old automobiles assigned to the districts and bureaus of the department. Following to be traded-in:

Class "B" -	1949 Pontiac Coupe #187	Class "A" -	1942 Plymouth Coupe #165
	1949 " " #188		1942 " " #166
	1949 " " #189		1942 " " #167
			1942 " " #168
			1942 " " #169
			1942 " " #171
			1942 " " #174
			1942 " " #175
			1942 " " #176
			1947 Chevrolet " #182

-JJJ- ROOF & SALVAGE COVERS- To replace worn out salvage and roof covers in the Salvage Companies, at an estimated cost of $30.00 each

-KKK- ~~FIRE HYDRANTS~~ ~~To provide the necessary fire hydrants and gate valves for same for installation in newly developed areas, we recommend the purchase of 50 hydrants with gate valves and other required fittings at a cost of about $400.00 each.~~

-LLL- FIRE HOSE- For the normal replacement of fire hose in the various companies, we recommend the purchase of 30,000 Ft of 2-3/4" hose at an estimated cost of $2.00 per foot and 6,000 ft. of 1-1/2" hose at an estimated cost of $1.25 per foot.

-MMM- OXYGEN GAS MASKS- The self contained breathing apparatus now in service in the Rescue Squad Company is over 25 years old and no longer dependable. We recommend the purchase of the improved One-half hour M.S.A. Demand Type Oxygen Gas Masks with full

CONTROLLER'S FORM No. 4230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number 15 of 41 Sheets — Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 5 (—) Decrease Percent	Comparison of Request With 1955-1956 Budget Cols. 1 and 5 (—) Decrease Amount	Recommended by Offic. Board. Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Table	Line Number
	1	6	7	8	9	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1													800.000	FIXED CHARGES																1
2	16				16						16	16	854	Membership - P.C.I. Asso. Chief's			16							16			16			2
3	38				38					38		38	854	" N.F.P.A.			38							38			38			3
4	2,385				2,386	FR. 5.145.200.000 12-8 TR. 752			29	600	1,815	2,415	880	Rental-Eng. #2 (REAL ESTATE)			2,415		29					2415			2415			4
5	2,439				2,440				29	638	1,831	2,469		GROSS TOTAL			2,469		29					2469			2469			5
6																														6
7														TRANSFER TO REAL ESTATE																7
8	2,385				2,386				29	600	1,815	2,415	880	Rental - Engine #2			2,415		29					2415			2415			8
9	54				54					38	16	54		NET FIXED CHARGES			54							54			54			9
10																														10
11																														11
12																														12
13																														13
14																														14
15																														15
16																														16
17																														17
18																														18
19																														19
20																														20
21						FR. 5.123.199.000 11-11 ORD. 9370	1,123	1,123				1,123		804.000	MERITORIOUS AWARDS															21
22																														22
23																														23
24																														24
25																														25
26																														26
27																														27
28																														28
29																														29
30																														30
31																														31
32																														32
33																														33
34																														34
35																														35

EXPLANATION SHEET

LINE #2 - This covers membership in the Pacific Coast Inter-Mountain Asso. of Fire Chiefs by the CHIEF OF DEPARTMENT and DIVISION OF TRAINING AND INSTRUCTION @ $8.00 per year each.

LINE #3- This covers membership in the National Fire Protection Association by the CHIEF OF DEPARTMENT, DIVISION OF FIRE PREVENTION AND INVESTIGATION and the DIVISION OF TRAINING AND INSTRUCTION @ $12.50 per year each.

-NEW- Increase required to cover taxes for the quarters of Engine #2 at 460 Bush Street, as requested by the Department of Real Estate.

CONTROLLER'S FORM No. 4130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number: 16 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATED 1955 - 1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (-) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1													110,000	CHIEF'S OFFICE														
2	14,208		1	1184	14,208					7,104	7,104	14,208		Chief of Department	1	1184	14,208											
3	11,952		1	996	11,952					5,976	5,976	11,952		Deputy Chief of Department	1	996	11,952											
4	9,420		1	785	9,420					4,710	4,710	9,420		Secretary to Chief	1	785	9,420											
5	6,040		1	512	6,144					3,072	3,072	6,144	H206	Lieutenant, Salv. Corps.	1	512	6,144											
6	40,236		7	479	40,236					20,118	20,118	40,236	H10	Chief's Operator	7	479	40,236											
7	10,560		2	440	10,560					5,280	5,280	10,560	H2	Fireman	2	440	10,560											
8																												
9														BUREAU OF ASSIGNMENTS													
10														Supervisor of Assignments	1	551	6,612	1	6,612								
11	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain				-1	-6,612								
12	24,576		4	512	24,576					12,288	12,288	24,576	H20	Lieutenant	4	512	24,576											
13																												
14																												
15														RADIO STATION														
16	21,120		4	440	21,120					10,560	10,560	21,120	H2	Fireman	4	440	21,120											
17														DIVISION OF TRAINING AND INSTRUCTION														
18			1	808	9,696					4,848	4,848	9,696	H50	Assistant Chief	1	808	9,696											
19	8,400												H40	Battalion Chief														
20	13,224		2	551	13,224					6,612	6,612	13,224	H30	Captain	2	551	13,224											
21	6,144		1	512	6,144					3,072	3,072	6,144	H20	Lieutenant	1	512	6,144											
22																												
23																												
24														BUREAU OF FIRE PREVENTION														
25	10,121		1	758 858	10,296					5,148	5,148	10,296	H42	Chief, Division of Fire Prevention and Investigation	1	758 858	10,296											
26	13,704		2	571	13,704					6,852	6,852	13,704	H32	Captain B.F.P. & P.S.	2	571	13,704											
27	18,899		3	532	19,152					7,133	9,576	16,709	H22	Lieutenant " "	3	532	19,152											
28	141,179		28	479	160,944					68,541	80,472	149,013	H4	Inspector " "	28	479	160,944											
29																												
30														BUREAU OF FIRE INVESTIGATION														
31	6,384		1	532	6,384					3,192	3,192	6,384	H24	Lieutenant B.F.I.	1	532	6,384											
32	40,236		7	479	40,236					19,596	20,118	39,714	H6	Investigator "	7	479	40,236											
33																												
34																												
35	403,015		68		424,608					197,408	212,304	409,712		SUB - TOTAL	68		424,608											

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE | Bureau or Division: | Appropriation Number: 6,145 | Sheet Number: 17 of 41 Sheets | Index Number: 145

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET FISCAL YEAR 1955-1956: Salary Ord. Sec. No. / Item No.	BUDGET: Number of Employees	BUDGET: Rate	BUDGET: Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1956-1957 Budget Cols. 8 and 9 (-) Decrease: Force	Comparison of Request With 1956-1957 Budget Cols. 8 and 9 (-) Decrease: Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line No.
	1	7	8	9	10	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28		
1														STATE WATERFRONT INSPECTION-FUNDS																1
2	6,144												H20	Lieutenant																2
3	15,840												H2	Fireman																3
4																														4
5														SALVAGE CORPS NO. 1																5
6	6,612		1	551	6,612					3,306	3,306	6,612	H208	Captain	1	551	6,612													6
7	12,081		2	512	12,288					6,144	6,144	12,288	H206	Lieutenant	2	512	12,288													7
8	54,030		8	440	42,240					27,401	28,441	55,842	H202	Fireman	9	440	47,520	1	5,280											8
9			2	405	9,720								H202	Fireman	2	425	10,200		480											9
10			1	390	4,680								H202	Fireman				-1	-4,680											10
11					242									Seniority Increments			76		-166											11
12																														12
13														SALVAGE CORPS NO. 2																13
14	6,612		1	551	6,612					3,306	3,306	6,612	H208	Captain	1	551	6,612													14
15	12,081		2	512	12,288					6,144	6,144	12,288	H206	Lieutenant	2	512	12,288													15
16	62,656		10	440	52,800					29,892	31,259	61,151	H202	Fireman	11	440	58,080	1	5,280											16
17													H202	Fireman	1	425	5,100	1	5,100											17
18			2	405	9,720								H202	Fireman				-2	-9,720											18
19					198									Seniority Increments			34		-164											19
20																														20
21														SALVAGE COHPS NO. 3																21
22	6,612		1	551	6,612					3,306	3,306	6,612	H208	Captain	1	551	6,612													22
23	12,080		2	512	12,288					6,144	6,144	12,288	H206	Lieutenant	2	512	12,288													23
24	46,900		8	440	42,240					22,419	23,511	45,930	H202	Fireman	8	440	42,240													24
25			1	390	4,680								H202	Fireman	1	390	4,680													25
26					102									Seniority Increments			147		45											26
27																														27
28														SALVAOE CORPS NO. 4																28
29	6,612		1	551	6,612					3,306	3,306	6,612	H208	Captain	1	551	6,612													29
30	12,080		2	512	12,288					6,144	6,144	12,288	H206	Lieutenant	2	512	12,288													30
31	47,011		8	440	42,240					22,419	23,495	45,914	H202	Fireman	8	440	42,240													31
32			1	390	4,680								H202	Fireman	1	390	4,680													32
33					91									Seniority Increments			151		60											33
34																														34
35	710,366		121		713,841					337,339	356,810	694,149		SUB - TOTAL	121		715,356		1,515											35

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet number 18 of 41 sheets — Index Number: 145

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	BUDGET FISCAL YEAR 1955 - 1956: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 7 Months (Dollars Only)	Probable Last 5 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests: With 1955 - 1956 Budget Cols. 7 and 8 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference to File
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1														BUREAU OF EQUIPMENT															1
2	7,373		1	452 512	6,144					3,072	3,072	6,144	H152	Inspector of F.D. Apparatus	1	452 512	6,144												2
3	42,240		8	440	42,240					21,120	21,120	42,240	H2	Fireman	8	440	42,240												3
4																													4
5														ASHBURY & JONES TANKS															5
6	36,960		7	440	36,960					18,480	18,480	36,960	H2	Fireman	7	440	36,960												6
7																													7
8														RESCUE SQUAD															8
9	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												9
10	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												10
11	63,150		12	440	63,360					31,680	31,680	63,360	H2	Firemen	12	440	63,360												11
12																													12
13														UTILITY SQUAD															13
14	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												14
15	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												15
16	79,200		15	440	79,200					38,850	39,600	78,450	H2	Firemen	15	440	79,200												16
17																													17
18														AIR COMPRESSOR															18
19	15,840		3	440	15,840					7,920	7,920	15,840	H2	Fireman	3	440	15,840												19
20																													20
21														WATER TOWER NO. 1															21
22	5,748		1	479	5,748					718		718	H15	Engineer of Fire Engines				-1	-5,748									22
23	26,400		5	440	26,400					15,180	15,840	31,020	H2	Fireman	6	440	31,680	1	5,280									23
24														WATER TOWER NO. 2															24
25	15,840		3	440	15,840					7,920	7,920	15,840	H2	Fireman	3	440	15,840												25
26														WATER TOWER NO. 3															26
27	15,461		3	440	15,840					7,920	7,920	15,840	H2	Fireman	3	440	15,840												27
28														WATER TOWER NO. 4															28
29	15,840		3	440	15,840					7,920	7,920	15,840	H2	Fireman	3	440	15,840												29
30														SEARCHLIGHT ENGINE NO. 1															30
31	15,840		3	440	15,840					7,920	7,920	15,840	H2	Fireman	3	440	15,840												31
32														SEARCHLIGHT ENGINE NO. 2															32
33	15,840		3	440	15,840					7,920	7,920	15,840	H2	Fireman	3	440	15,840												33
34																													34
35	1103,898		194		1106,733					532,859	553,022	1085,881		SUB - TOTAL	194		1107,780		1,047										35

CONTROLLER'S FORM No. 8150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number: 19 of 41 Sheets — Index Number: 145

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable 1st Year (Dollars Only)	911 Class Number of Code	DEPARTMENTAL BUDGET ESTIMATES FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 7 and 9 (—) Decrease Force	Amount	(1) Recommended by Office, Board, Committee or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line No.
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	17a	18	19	20	21	22	23	24	25	26	27	
1														DIVISION NO. 1															1
2	29,088		3	808	29,088					14,544	14,544	29,088	H50	Assistant Chief	3	808	29,088												2
3	17,244		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												3
4														DIVISION NO. 2															4
5	29,088		3	808	29,088					14,544	14,544	29,088	H50	Assistant Chief	3	808	29,088												5
6	17,244		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												6
7														DIVISION NO. 3															7
8	29,088		3	808	29,088					14,544	14,544	29,088	H50	Assistant Chief	3	808	29,088												8
9	17,244		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												9
10														BATTALION NO. 1															10
11	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												11
12	17,113		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												12
13														BATTALION NO. 2															13
14	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												14
15	17,244		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												15
16														BATTALION NO. 3															16
17	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												17
18	17,244		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												18
19														BATTALION NO. 4															19
20	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												20
21	17,244		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												21
22														BATTALION NO. 5															22
23	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												23
24	17,101		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												24
25														BATTALION NO. 6															25
26	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												26
27	16,913		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												27
28														BATTALION NO. 7															28
29	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												29
30	17,244		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												30
31														BATTALION NO. 8															31
32	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												32
33	17,244		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												33
34																													34
35	1581,841		260		1585,281					772,133	792,296	1564,429		SUB - TOTAL	260		1586,328	1,047											35

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 20 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	1955-1956 BUDGET: Salary Ord. Sec. III Item No.	1955-1956 BUDGET: Number of Employees	1955-1956 BUDGET: Rate	1955-1956 BUDGET: Amount (Dollars Only)	1955-1956 SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (-) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	6	1	1	8	6	7	8	8	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1														BATTALION NO. 9															1
2	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												2
3	17,244		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												3
4														BATTALION NO. 10															4
5	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												5
6	17,241		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												6
7														BATTALION NO. 11															7
8	25,200		3	700	25,200					12,600	12,600	25,200	H40	Battalion Chief	3	700	25,200												8
9	17,302		3	479	17,244					8,622	8,622	17,244	H10	Chief's Operator	3	479	17,244												9
10																													10
11														ENGINE CO. NO. 1															11
12	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												12
13	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												13
14	93,301		17	440	89,760					46,620	47,310	93,930	H2	Fireman	17	440	89,760												14
15			1	405	4,860								H2	Fireman	1	405	4,860												15
16					110									Seniority Increment			140		30										16
17																													17
18														ENGINE CO. NO. 2															18
19	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												19
20	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												20
21	79,200		15	440	79,200					38,850	39,600	78,450	H2	Fireman	11	440	58,080	-4	-21,120										21
22													H2	Fireman	4	425	20,400	4	20,400										22
23														Seniority Increment			891		891										23
24																													24
25														ENGINE CO. NO. 3															25
26	6,572		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												26
27	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												27
28	75,310		14	440	73,920					38,850	39,361	78,211	H2	Fireman	14	440	73,920												28
29			1	405	4,860								H2	Fireman	1	405	4,860												29
30					142									Seniority Increment			98		- 44										30
31																													31
32																													32
33																													33
34																													34
35	2013,502	335			2022,165					988,469	1010,783	1999,052		SUB - TOTAL	335		2023,369		1,204										35

CONTROLLER'S FORM No. 1230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 21 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols 5 and 9 (—) decrease Force	Amount	Recommended by Dept. Comm. as Department (2) Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
1														ENGINE CO. NO. 4															1
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												2
3	12,412		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												3
4	78,150		14	440	73,920					38,850	39,430	78,280	H2	Fireman	9	440	47,520	-5	-26,400										4
5													H2	Fireman	5	425	25,500	5	25,500										5
6			1	405	4,860								H2	Fireman	1	405	4,860												6
7					115									Seniority Increment			750		635										7
8																													8
9														ENGINE CO. 5															9
10	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												10
11	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												11
12	62,115		11	440	58,080					31,080	31,450	62,530	H2	Fireman	11	440	58,080												12
13			1	390	4,680								H2	Fireman	1	390	4,680												13
14					140									Seniority Increment			42		- 98										14
15																													15
16														ENGINE CO. NO. 6															16
17	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												17
18	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												18
19	74,110		13	440	68,640					38,850	39,092	77,942	H2	Fireman	13	440	68,640												19
20			1	405	4,860								H2	Fireman	1	405	4,860												20
21			1	390	4,680								H2	Fireman	1	390	4,680												21
22					205									Seniority Increment			212		7										22
23																													23
24														ENGINE CO. NO. 7															24
25	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												25
26	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												26
27	78,500		14	440	73,920					38,850	39,413	78,263	H2	Fireman	10	440	52,800	-4	-21,120										27
28													H2	Fireman	4	425	20,400	4	20,400										28
29			1	405	4,860								H2	Fireman	1	405	4,860												29
30					165									Seniority Increment			646		481										30
31																													31
32																													32
33																													33
34																													34
35	2382,101		404		2396,890					1173,899	1197,768	2371,667		SUB - TOTAL	404		2397,499		609										35

CONTROLLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission FIRE Bureau or Division Appropriation Number 6,145 Sheet Number 22 of 41 Sheets Index Number 145

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Letter	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29		
1															ENGINE CO. NO. 8																1
2	6,612		1	551	6,612						3,306	3,306	6,612	H30	Captain	1	551	6,612												2
3	12,288		2	512	12,288						6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												3
4	93,111		17	440	89,760						46,620	47,315	93,935	H2	Fireman	17	440	89,760												4
5			1	405	4,860									H2	Fireman	1	405	4,860												5
6					148										Seniority Increment			51		-97										6
7																															7
8															ENGINE CO. NO. 9																8
9	6,612		1	551	6,612						3,306	3,306	6,612	H30	Captain	1	551	6,612												9
10	12,288		2	512	12,288						6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												10
11	77,410		14	440	73,920						38,850	39,401	78,251	H2	Fireman	14	440	73,920												11
12			1	405	4,860									H2	Fireman	1	405	4,860												12
13					110										Seniority Increment			98		-12										13
14																															14
15															ENGINE CO. NO. 10																15
16	6,612		1	551	6,612						3,306	3,306	6,612	H30	Captain	1	551	6,612												16
17	12,288		2	512	12,288						6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												17
18	93,301		17	440	89,760						46,620	47,296	93,916	H2	Fireman	17	440	89,760												18
19			1	405	4,860									H2	Fireman	1	405	4,860												19
20					172										Seniority Increment			101		-71										20
21																															21
22															ENGINE CO. NO. 11																22
23	6,612		1	551	6,612						3,306	3,306	6,612	H30	Captain	1	551	6,612												23
24	12,288		2	512	12,288						6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												24
25	62,115		12	440	63,360						31,080	31,680	62,760	H2	Fireman	8	440	42,240	-4	-21,120										25
26														H2	Fireman	4	425	20,400	4	20,400										26
27															Seniority Increment			478		478										27
28																															28
29															ENGINE CO. NO. 12																29
30	6,401		1	551	6,612						3,306	3,306	6,612	H30	Captain	1	551	6,612												30
31	12,288		2	512	12,288						6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												31
32	94,110		17	440	89,760						46,620	47,340	93,960	H2	Fireman	17	440	89,760												32
33			1	405	4,860									H2	Fireman	1	405	4,860												33
34					139										Seniority Increment			119		-20										34
35	2896,437		500		2917,959						1430,939	1458,050	2888,989		SUB - TOTAL	500		2918,126		167										35

CONTROLLER'S FORM No. 6030

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Departmental, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number: 23 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 5 and 9 (+) Increase (-) Decrease: Force	Amount	Recommended by Offic. Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28		
1														ENGINE CO. NO. 13																1
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													2
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													3
4	78,742		14	440	73,920					38,850	39,370	78,220	H2	Fireman	14	440	73,920													4
5			1	405	4,860								H2	Fireman	1	405	4,860													5
6					160									Seniority Increment			116		-44											6
7																														7
8														ENGINE CO. NO. 14																8
9	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													9
10	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													10
11	78,510		14	440	73,920					38,850	39,410	78,260	H2	Fireman	14	440	73,920													11
12			1	405	4,860								H2	Fireman	1	405	4,860													12
13					165									Seniority Increment			102		-63											13
14																														14
15														ENGINE CO. NO. 15																15
16	6,450		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													16
17	11,891		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													17
18	79,015		14	440	73,920					38,850	39,400	78,250	H2	Fireman	14	440	73,920													18
19			1	405	4,860								H2	Fireman	1	405	4,860													19
20					131									Seniority Increment			46		-85											20
21																														21
22														ENGINE CO. NO. 16																22
23	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													23
24	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													24
25	76,641		14	440	73,920					38,850	39,406	78,256	H2	Fireman	14	440	73,920													25
26			1	405	4,860								H2	Fireman	1	405	4,860													26
27					148									Seniority Increment			78		-70											27
28														ENGINE CO. NO. 17																28
29	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													29
30	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													30
31	93,354		16	440	84,480					46,620	47,137	93,757	H2	Fireman	14	440	73,920	-2	-10,560											31
32			1	425	5,100								H2	Fireman	3	425	15,300	2	10,200											32
33			1	390	4,680								H2	Fireman	1	390	4,680													33
34					215									Seniority Increment			310		95											34
35	3396,640		593		3422,658					1680,209	1710,023	3390,232		SUB - TOTAL	593		3422,298		- 360											35

CONTROLLER'S FORM No. 7250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 24 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	Budget 1955-1956: Salary Ord. Sec. No. Item No.	Budget 1955-1956: Number of Employees	Budget 1955-1956: Rate	Budget 1955-1956: Amount (Dollars Only)	Supplemental Appropriations or Modifications: Date	Supplemental Appropriations or Modifications: Number of Employees	Supplemental Appropriations or Modifications: Rate	Supplemental Appropriations or Modifications: Amount (Dollars Only)	Expenditures 1955-1956: Actual First 6 Months (Dollars Only)	Expenditures 1955-1956: Probable Last 6 Months (Dollars Only)	Expenditures 1955-1956: Probable for Year (Dollars Only)	(1) Departmental Budget Estimate for Fiscal Year 1956-1957: Class Number or Code	Class Title or Description	(1) Number of Employees	(1) Rate	(1) Amount (Dollars Only)	Comparison of Request: With 1956-1956 Budget Cols. 8 and 9 (+) Increase or (-) Decrease: Force	Comparison of Request: Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) Budget as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) Budget as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
1														ENGINE CO. NO. 18														1
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											2
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											3
4	62,109		11	440	58,080					31,080	31,535	62,615	H2	Fireman	11	440	58,080											4
5			1	405	4,860								H2	Fireman	1	405	4,860											5
6					140									Seniority Increment			116		-24									6
7																												7
8														ENGINE CO. NO. 19														8
9	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											9
10	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											10
11	93,116		16	440	84,480					46,620	47,295	93,915	H2	Fireman	14	440	73,920	-2	-10,560									11
12			1	425	5,100								H2	Fireman	3	425	15,300	2	10,200									12
13			1	405	4,860								H2	Fireman	1	405	4,860											13
14					230									Seniority Increment			579		349									14
15																												15
16														ENGINE CO. NO. 20														16
17	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											17
18	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											18
19	62,741		11	440	58,080					31,080	31,510	62,590	H2	Fireman	11	440	58,080											19
20			1	405	4,860								H2	Fireman	1	405	4,860											20
21					161									Seniority Increment			143		- 18									21
22																												22
23														ENGINE CO. NO. 21														23
24	6,521		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											24
25	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											25
26	77,801		14	440	73,920					38,850	39,446	78,296	H2	Fireman	14	440	73,920											26
27			1	405	4,860								H2	Fireman	1	405	4,860											27
28					152									Seniority Increment			111		- 41									28
29														ENGINE CO. NO. 22														29
30	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											30
31	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											31
32	61,130		11	440	58,080					31,080	31,501	62,581	H2	Fireman	11	440	58,080											32
33			1	405	4,860								H2	Fireman	1	405	4,860											33
34					137									Seniority Increment			114		- 23									34
35	3847,946		677		3880,018					1906,169	1938,560	3844,729		SUB - TOTAL	677		3879,541		- 477									35

CONTROLLER'S FORM No. 1350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number: 25 of 41 Sheets — Index Number: 145

Line Numbers	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 5 and 6 (—) Decrease: Force	Amount	Recommended by Ofcls. Comm. Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Numbers
1														ENGINE CO. NO. 23																	1
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													2
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													3
4	62,137		11	440	58,080					31,080	31,510	62,590	H2	Fireman	11	440	58,080													4
5			1	405	4,860								H2	Fireman	1	405	4,860													5
6					149									Seniority Increment			97		- 52											6
7																														7
8														ENGINE CO. NO. 24																	8
9	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													9
10	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													10
11	62,240		11	440	58,080					31,080	31,499	62,579	H2	Fireman	11	440	58,080													11
12			1	405	4,860								H2	Fireman	1	405	4,860													12
13					152									Seniority Increment			106		- 46											13
14																														14
15														ENGINE CO. NO. 25																	15
16	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													16
17	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													17
18	77,914		14	440	73,920					38,850	39,494	78,344	H2	Fireman	11	440	58,080	-3	-15,840											18
19			1	425	5,100								H2	Fireman	3	425	15,300	2	10,200											19
20													H2	Fireman	1	390	4,680	1	4,680											20
21					169									Seniority Increment			431		262											21
22														ENGINE CO. NO. 26																	22
23	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													23
24	12,115		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													24
25	61,310		11	440	58,080					31,080	31,500	62,580	H2	Fireman	11	440	58,080													25
26			1	405	4,860								H2	Fireman	1	405	4,860													26
27					131									Seniority Increment			43		- 88											27
28														ENGINE CO. NO. 27																	28
29	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													29
30	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													30
31	77,900		14	440	73,920					38,850	39,400	78,250	H2	Fireman	14	440	73,920													31
32			1	405	4,860								H2	Fireman	1	405	4,860													32
33					78									Seniority Increment			58		- 20											33
34																														34
35	4283,674		758		4321,817					2124,359	2159,213	4283,572		SUB - TOTAL	758		4320,436		-1,381											35

CONTROLLER'S FORM No. 6250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 26 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET: Salary Ord. Sec. No. / Item No.	BUDGET: Number of Employees	BUDGET: Rate	BUDGET: Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Number of Employees	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	EXPENDITURES 1955-1956: Probable Last 8 Months (Dollars Only)	EXPENDITURES 1955-1956: Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 5 and 6 (-) Decrease: Force	Comparison of Request With 1955-1956 Budget Cols. 5 and 6 (-) Decrease: Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Recommended by Office, Board, Commission or Department: Rate	Recommended by Office, Board, Commission or Department: Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	(2) BUDGET as Recommended by the Mayor: Rate	(2) BUDGET as Recommended by the Mayor: Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	(3) BUDGET as Adopted by Board of Supervisors: Rate	(3) BUDGET as Adopted by Board of Supervisors: Amount	Reference Item Number
1														ENGINE CO. NO. 28															
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												
4	78,102		14	440	73,920					38,850	39,390	78,240	H2	Fireman	14	440	73,920												
5			1	405	4,860								H2	Fireman	1	405	4,860												
6					49									Seniority Increment			196		147										
7																													
8														ENGINE CO. NO. 29															
9	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												
10	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												
11	78,403		14	440	73,920					38,850	39,414	78,264	H2	Fireman	14	440	73,920												
12			1	405	4,860								H2	Fireman	1	405	4,860												
13					117									Seniority Increment			201		84										
14																													
15														ENGINE CO. NO. 30															
16	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												
17	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												
18	61,910		12	440	63,360					31,080	31,680	62,760	H2	Fireman	9	440	47,520	-3	-15,840										
19													H2	Fireman	3	425	15,300	3	15,300										
20														Seniority Increment			309		309										
21																													
22														ENGINE CO. NO. 32															
23	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												
24	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												
25	60,010		11	440	58,080					31,080	31,511	62,591	H2	Fireman	11	440	58,080												
26			1	405	4,860								H2	Fireman	1	405	4,860												
27					169									Seniority Increment			176		7										
28																													
29														ENGINE CO. NO. 33															
30	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												
31	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												
32	60,160		12	440	63,360					31,080	31,680	62,760	H2	Fireman	12	440	63,360												
33																													
34																													
35	4716,759		839		4763,872					2342,549	2380,138	4722,687		SUB - TOTA	839		4762,498		-1,374										

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number 27 of 41 Sheets — Index Number 145

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable For Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request with 1955-1956 Budget Cols. 3 and 5 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reasons Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1														ENGINE CO. NO. 34																	1
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612														2
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288														3
4	91,473		17	440	89,760					46,620	47,350	93,970	H2	Fireman	13	440	68,640	-4	-21,120												4
5													H2	Fireman	4	425	20,400	4	20,400												5
6			1	405	4,860								H2	Fireman	1	405	4,860														6
7					210									Seniority Increment			516		306												7
8																															8
9														ENGINE CO. NO. 35																	9
10	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612														10
11	11,807		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288														11
12	78,110		14	440	73,920					38,850	39,385	78,235	H2	Firemen	11	440	58,080	-3	-15,840												12
13													H2	Fireman	3	425	15,300	3	15,300												13
14			1	405	4,860								H2	Fireman	1	405	4,860														14
15					190									Seniority Increment			438		248												15
16																															16
17														ENGINE CO. NO. 36																	17
18	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612														18
19	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288														19
20	61,611		11	440	58,080					31,080	31,506	62,586	H2	Fireman	11	440	58,080														20
21			1	405	4,860								H2	Fireman	1	405	4,860														21
22					115									Seniority Increment			192		77												22
23																															23
24														ENGINE CO. NO. 37																	24
25	6,301		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612														25
26	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288														26
27	62,136		11	440	58,080					31,080	31,520	62,600	H2	Fireman	9	440	47,520	-2	-10,560												27
28													H2	Fireman	2	425	10,200	2	10,200												28
29			1	405	4,860								H2	Fireman	1	405	4,860														29
30					162									Seniority Increment			411		249												30
31																															31
32																															32
33																															33
34																															34
35	5084,897		908		5139,429					2527,979	2567,699	5095,678		SUB - TOTAL	908		5137,315		-2,114												35

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 28 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 8054 - 1553 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Recused With 1955 - 1956 Budget Cols. 5 and 8 (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1														ENGINE CO. NO. 38															1
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												2
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												3
4	61,309		11	440	58,080					31,080	31,511	62,591	H2	Fireman	8	440	42,240	-3	-15,840										4
5													H2	Fireman	3	425	15,300	3	15,300										5
6			1	405	4,860								H2	Fireman	1	405	4,860												6
7					171									Seniority Increment			310		139										7
8																													8
9														ENGINE CO. NO. 39															9
10	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												10
11	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												11
12	62,110		10	440	52,800					31,080	31,410	62,490	H2	Fireman	7	440	36,960	-3	-15,840										12
13			1	425	5,100								H2	Fireman	3	425	15,300	2	10,200										13
14			1	405	4,860								H2	Fireman	1	405	4,860												14
15													H2	Fireman	1	390	4,680	1	4,680										15
16					278									Seniority Increment			401		123										16
17																													17
18														ENGINE CO. NO. 40															18
19	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												19
20	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												20
21	63,360		12	440	63,360					31,080	31,680	62,760	H2	Fireman	9	440	47,520	-3	-15,840										21
22													H2	Fireman	3	425	15,300	3	15,300										22
23														Seniority Increment			390		390										23
24																													24
25														ENGINE CO. NO. 41															25
26	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												26
27	11,910		2	512	12,288					6,141	6,144	12,288	H20	Lieutenant	2	512	12,288												27
28	76,150		14	440	73,920					38,850	39,346	78,196	H2	Fireman	14	440	73,920												28
29			1	405	4,860								H2	Fireman	1	405	4,860												29
30					199									Seniority Increment			63		- 136										30
31																													31
32																													32
33																													33
34																													34
35	5423,048		971		5483,517					2697,869	2739,446	5437,315		SUB - TOTAL	971		5479,879		-3,638										35

CONTROLLER'S FORM No. 0250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number 29 of 42 sheets — Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number as Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 8 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Page	Line Number
	)	2	3	4	5	6	7	8	9	T0	T1	T2	T9	T0	00	10	T7	00	T0	20	21	22	23	24	25	26	27	28	29	
1														ENGINE CO. NO. 42																1
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													2
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													3
4	61,768		11	440	58,080					31,080	31,510	62,590	H2	Fireman	11	440	58,080													4
5			1	405	4,860								H2	Fireman	1	405	4,860													5
6					145									Seniority Increment			200		55											6
7																														7
8														ENGINE CO. NO. 43																8
9	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													9
10	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													10
11	63,360		12	440	63,360					31,080	31,680	62,760	H2	Fireman	12	440	63,360													11
12																														12
13														ENGINE CO. NO. 44																13
14	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													14
15	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													15
16	61,409		10	440	52,800					31,080	31,231	62,311	H2	Fireman	10	440	52,800													16
17			1	405	4,860								H2	Fireman	1	405	4,860													17
18			1	390	4,680								H2	Fireman	1	390	4,680													18
19					340									Seniority Increment			274		-66											19
20																														20
21														ENGINE CO. NO. 45																21
22	6,540		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													22
23	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													23
24	62,114		11	440	58,080					31,080	31,340	62,420	H2	Fireman	11	440	58,080													24
25			1	405	4,860								H2	Fireman	1	405	4,860													25
26					190									Seniority Increment			113		-77											26
27																														27
28														ENGINE CO. NO. 46																28
29	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													29
30	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													30
31	61,798		11	440	58,080					31,080	31,576	62,656	H2	Fireman	11	440	58,080													31
32			1	405	4,860								H2	Fireman	1	405	4,860													32
33					176									Seniority Increment			223		47											33
34																														34
35	5827,925		1046		5893,388					2900,519	2944,033	5844,552		SUB - TOTAL	1046		5889,709		-3,679											35

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number 30 of 42 Sheets — Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. 646 No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 8 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	5	6	7	8	9	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1														ENGINE CO. NO. 47															1
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												2
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												3
4	5,748		1	479	5,748					2,874	2,874	5,748	H15	Engineer of Fire Engines	1	479	5,748												4
5	57,150		11	440	58,080					28,490	29,040	57,530	H2	Fireman	8	440	42,240	-3	-15,840										5
6													H2	Fireman	3	425	15,300	3	15,300										6
7														Seniority Increment			193		193										7
8																													8
9														ENGINE CO. NO. 48															9
10	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												10
11	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												11
12	60,114		11	440	58,080					31,080	31,504	62,664	H2	Fireman	11	440	58,080												12
13			1	405	4,860								H2	Fireman	1	405	4,860												13
14					148									Seniority Increment			116		-32										14
15																													15
16														ENGINE CO. NO. 49															16
17	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												17
18	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												18
19	62,110		11	440	58,080					31,080	31,610	62,690	H2	Fireman	8	440	42,240	-3	-15,840										19
20													H2	Fireman	3	425	15,300	3	15,300										20
21			1	405	4,860								H2	Fireman	1	405	4,860												21
22					191									Seniority Increment			474		283										22
23																													23
24																													24
25																													25
26																													26
27																													27
28																													28
29																													29
30																													30
31																													31
32																													32
33																													33
34																													34
35	6069,747		1091		6140,135					3022,393	3067,491	6089,884		SUB - TOTAL	1091		6135,820		-4,315										35

CONTROLLER'S FORM No. 0250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number: 31 of 41 sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Officer, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	10	11	12	10	10	20	21	22	23	24	25	26	27		
1														TANK WAGON NO. 1															1
2	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												2
3														TANK WAGON NO. 2															3
4	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												4
5														TANK WAGON NO. 3															5
6	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												6
7														TANK WAGON NO. 4															7
8	29,350		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												8
9														TANK WAGON NO. 5															9
10	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												10
11														TANK WAGON NO. 6															11
12	30,014		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												12
13														TANK WAGON NO. 7															13
14	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												14
15														TANK WAGON NO. 8															15
16	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												16
17														TANK WAGON NO. 9															17
18	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												18
19														TANK WAGON NO. 10															19
20	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												20
21														TANK WAGON NO. 11															21
22	28,216		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												22
23														TANK WAGON NO. 12															23
24	27,136		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												24
25														TANK WAGON NO. 13															25
26	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												26
27														TANK WAGON NO. 14															27
28	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												28
29														TANK WAGON NO. 15															29
30	31,680		6	440	31,680					15,540	15,840	31,380	H2	Fireman	6	440	31,680												30
31																													31
32																													32
33																													33
34																													34
35	6533,043		1161		6615,335					3255,493	3305,091	6560,584		SUB - TOTAL	1161		6611,020	-4,315											35

CONTROLLER'S FORM No. 4210

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number 32 of 41 Sheets — Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Budget 1955-1956 Salary Ord. Sec. No. Item No.	Budget 1955-1956 Number of Employees	Budget 1955-1956 Rate	Budget 1955-1956 Amount (Dollars Only)	Supplemental Appropriations or Modifications Date	Supplemental Appropriations or Modifications Number of Employees	Supplemental Appropriations or Modifications Rate	Supplemental Appropriations or Modifications Amount (Dollars Only)	Expenditures 1955-1956 Actual First 6 Months (Dollars Only)	Expenditures 1955-1956 Probable Last 6 Months (Dollars Only)	Expenditures 1955-1956 Probable for Year (Dollars Only)	Class Number of Each	Class Title or Description	(1) Departmental Budget Estimate for Fiscal Year 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 8 (—) Decrease Force	Comparison of Request With 1955-1956 Budget Cols. 9 and 8 (—) Decrease Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) Budget as Recommended by the Mayor Number of Employees	Rate	Amount	(3) Budget as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reserve Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														TRUCK CO. NO. 1														
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											
4	93,146		17	440	89,760					46,620	47,410	94,030	H2	Fireman	14	440	73,920	-3	-15,840									
5													H2	Fireman	3	425	15,300	3	15,300									
6			1	405	4,860								H2	Fireman	1	405	4,860											
7					201									Seniority Increment			416		215									
8																												
9														TRUCK CO. NO. 2														
10	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											
11	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											
12	92,114		17	440	89,760					46,620	47,482	94,102	H2	Fireman	17	440	89,760											
13			1	405	4,860								H2	Fireman	1	405	4,860											
14					162									Seniority Increment			162											
15																												
16														TRUCK CO. NO. 3														
17	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											
18	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											
19	93,666		17	440	89,760					46,620	47,391	94,011	H2	Fireman	14	440	73,920	-3	-15,840									
20													H2	Fireman	3	425	15,300	3	15,300									
21			1	405	4,860								H2	Fireman	1	405	4,860											
22					180									Seniority Increment			436		256									
23																												
24														TRUCK CO. NO. 4														
25	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											
26	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											
27	92,198		16	440	84,480					46,620	47,113	93,733	H2	Fireman	16	440	84,480											
28			1	405	4,860								H2	Fireman	1	405	4,860											
29			1	390	4,680								H2	Fireman	1	390	4,680											
30					298									Seniority Increment			310		12									
31																												
32																												
33																												
34																												
35	6979,767		1265		7069,656					3479,773	3532,287	7012,060		SUB - TOTAL	1265		7064,744		-4,912									

CONTROLLER'S FORM No. 6250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 33 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditure 1954 - 1955 (Dollars Only)	BUDGET FISCAL YEAR 1955 - 1956 — Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS — Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 — Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATES FOR FISCAL YEAR 1956 - 1957 — Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests — With 1955 - 1956 Budget Cols. 8 and 9 (-) Decrease — Force	Amount	Recommended by Mayor, Board, Commission or Department — Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor — Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors — Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1														TRUCK CO. NO. 5																1
2	6,431		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													2
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													3
4	92,310		17	440	89,760					46,620	47,397	94,017	H2	Fireman	17	440	89,760													4
5			1	405	4,860								H2	Fireman	1	405	4,860													5
6					155									Seniority Increment			16		-139											6
7																														7
8														TRUCK CO. NO. 6																8
9	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													9
10	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													10
11	92,416		17	440	89,760					46,620	47,342	93,962	H2	Fireman	17	440	89,760													11
12			1	405	4,860								H2	Fireman	1	405	4,860													12
13					161									Seniority Increment			72		-89											13
14																														14
15														TRUCK CO. NO. 7																15
16	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													16
17	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													17
18	95,040		18	440	95,040					46,620	47,520	94,140	H2	Fireman	18	440	95,040													18
19																														19
20														TRUCK CO. NO. 8																20
21	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													21
22	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													22
23	93,554		17	440	89,760					46,620	47,361	93,981	H2	Fireman	17	440	89,760													23
24			1	405	4,860								H2	Fireman	1	405	4,860													24
25					157									Seniority Increment			142		-15											25
26																														26
27														TRUCK CO. NO. 9																27
28	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612													28
29	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288													29
30	92,653		17	440	89,760					46,620	47,340	93,960	H2	Fireman	17	440	89,760													30
31			1	405	4,860								H2	Fireman	1	405	4,860													31
32					153									Seniority Increment			192		39											32
33																														33
34																														34
35	7540,059		1370		7638,302					3760,123	3816,497	7576,620		SUB - TOTAL	1370		7633,186		-5,116											35

CONTROLLER'S FORM No. 1350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number 34 of 41 Sheets — Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number of Cabs	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 5 and 6 (+) Increase — Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference to Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1																												
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	TRUCK CO. NO. 10 Captain	1	551	6,612											
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											
4	93,309		17	440	89,760					46,620	47,322	93,942	H2	Fireman	17	440	89,760											
5			1	405	4,860								H2	Fireman	1	405	4,860											
6					79									Seniority Increment			162		83									
7																												
8														TRUCK CO. NO. 11														
9	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											
10	12,101		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											
11	92,168		12	440	89,760					46,620	47,330	93,950	H2	Fireman	17	440	89,760											
12			1	405	4,860								H2	Fireman	1	405	4,860											
13					83									Seniority Increment			135		52									
14																												
15														TRUCK CO. NO. 12														
16	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											
17	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											
18	93,110		16	440	84,480					46,620	47,441	94,061	H2	Fireman	18	440	95,040	2	10,560									
19			2	405	9,720								H2	Fireman				-2	-9,720									
20					480									Seniority Increment					- 480									
21																												
22														TRUCK CO. NO. 13														
23	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											
24	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											
25	90,115		17	440	89,760					46,620	47,410	94,030	H2	Fireman	17	440	89,760											
26			1	405	4,860								H2	Fireman	1	405	4,860											
27					175									Seniority Increment			201		26									
28																												
29														TRUCK CO. NO. 14														
30	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612											
31	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288											
32	91,333		17	440	89,760					46,620	47,343	93,963	H2	Fireman	17	440	89,760											
33			1	405	4,860								H2	Fireman	1	405	4,860											
34					201									Seniority Increment			188		-13									
35	8094,407		1475		8206,500					4040,473	4100,593	8141,066		SUB - TOTAL	1475		8201,892		-4,608									

CONTROLLER'S FORM No. 4353

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number: 35 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditure 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requested With 1955 - 1956 Budget Cols. 3 and 6 (—) Decrease Force	Amount	(1) Recommended to Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	7	8	9	5	7	8	9	10	11	12	13	14	14	15	17	18		20	21	22	23	24	25	26	27	29		
1													TRUCK CO. NO. 15																1
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												2
3	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												3
4	91,651		17	440	89,760					46,620	47,395	94,015	H2	Fireman	17	440	89,760												4
5			1	405	4,860								H2	Fireman	1	405	4,860												5
6					130									Seniority Increment			193		63										6
7																													7
8													TRUCK CO. NO. 16																8
9	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												9
10	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												10
11	92,441		17	440	89,760					46,620	47,410	94,030	H2	Fireman	18	440	95,040	1	5,280										11
12			1	405	4,860								H2	Fireman				-1	-4,860										12
13					202									Seniority Increment					-202										13
14																													14
15													TRUCK CO. NO. 17																15
16	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												16
17	12,288		2	512	12,288					6,144	6,144	12,288	E20	Lieutenant	2	512	12,288												17
18	92,102		17	440	89,760					46,620	47,395	94,015	H2	Fireman	18	440	95,040	1	5,280										18
19			1	405	4,860								H2	Fireman				-1	-4,860										19
20					169									Seniority Increment					-169										20
21																													21
22													TRUCK CO. NO. 18																22
23	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												23
24	12,288		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												24
25	109,431		20	440	105,600					54,390	55,270	109,660	H2	Fireman	21	440	110,880	1	5,280										25
26			1	405	4,860								H2	Fireman				-1	-4,860										26
27					180									Seniority Increment					-180										27
28																													28
29																													29
30																													30
31																													31
32																													32
33																													33
34																													34
35	8555.632		1562		8677,101					4272,523	4335,863	8608,386		SUB - TOTAL	1562		8673,265		-3,836										35

CONTROLLER'S FORM No. 6256

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number 36 of 41 Sheets — Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 Budget: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Supplemental Appropriations or Modifications: Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956: Actual Five Months (Dollars Only)	Probable Last Seven Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	Departmental Budget Estimate for Fiscal Year 1956-1957: Class Title or Description	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Budget With 1955-1956 Budget Cols. 3 and 1 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) Budget as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) Budget as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference (Col.
	0	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1														SICK AND VACATION RELIEF														
2	19,360		3	551	19,836					9,643	9,918	19,561	H30	Captain	3	551	19,836											
3	121,077		20	512	122,880					59,278	61,440	120,718	H20	Lieutenant	20	512	122,880											
4	401,285		8	440	42,240					176,887	177,432	354,319	H2	Fireman	20	440	105,600	12	63,360									
5													H2	Fireman	33	425	168,300	33	168,300									
6			31	405	150,660								H2	Fireman				-31	-150,660									
7			34	390	159,120								H2	Fireman	20	390	93,600	-14	-65,520									
8	6,040		1	512	6,144					3,072	3,072	6,144	H206	Lieutenant- Salvage Corps	1	512	6,144											
9					2,845									Seniority Increment			3,413		568									
10	9103,394		1659		9180,826																							
11																												
12														ADDITIONAL POSITIONS														
13													H40	Battalion Chief	3	700	25,200	3	25,200									
14													H10	Chief's Operator	3	479	17,244	3	17,244									
15													H30	Captain 4 months	1	551	2,204	1	2,204									
16													H20	Lieutenant 4 "	2	512	4,096	2	4,096									
17													H2	Fireman 4 "	18	390	28,080	18	28,080									
18													H20	Lieutenant	9	512	55,296	9	55,296									
19													H24	Lieutenant-Bur. of Fire Inv.	1	532	6,384	1	6,384									
20													H2	Fireman	24	390	112,320	24	112,320									
21													H202	Fireman, Salvage Corps	7	390	32,760	7	32,760									
22	9103,394		1659		9180,826					4521,403	4587,725	9109,128		TOTAL	1727		9476,622	68	295,796									
23																												
24																												
25																												
26																												
27																												
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CONTROLLER'S FORM No. 4130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6,145 — Sheet Number: 37 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955 - 1956 Budget Cols. 9 and 8 (+) Increase (-) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													110.001	FIRE BOAT NO. 1- State Funds														1
2	6,612		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612												2
3	12,146		2	512	12,288					6,144	6,144	12,288	H20	Lieutenant	2	512	12,288												3
4	78,306		15	390 440	79,200					38,767	39,600	78,367	H2	Fireman (440)	15	390 440	79,200												4
5	19,836		3	551	19,836					9,918	9,918	19,836	H120	Pilot of Fire Boat	3	551	19,836												5
6	39,672		6	551	39,672					19,836	19,836	39,672	H110	Marine Engineer	6	551	39,672												6
7																													7
8																													8
9																													9
10																													10
11														State WATER FRONT INSPECTION-Funds															11
12			1	512	6,144					3,072	3,072	6,144	H20	Lieutenant	1	512	6,144												12
13			3	390 440	15,840					7,920	7,920	15,840	H2	Fireman (440)	3	390 440	15,840												13
14	156,572		31		179,592					88,963	89,796	178,759		TOTAL	31		179,592												14
15																													15
16																													16
17																													17
18																													18
19																													19
20																													20
21																													21
22																													22
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24																													24
25																													25
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34																													34
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CONTROLLER'S FORM NO. 4330

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number: 38 of 41 Sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956 Actual First 1 Months (Dollars Only)	Probable Less 1 Months (Dollars Only)	Probable for Year (Dollars Only)	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 5 (—) Decrease Percent	Comparison of Request With 1955-1956 Budget Cols. 1 and 5 (—) Decrease Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	5	5	1	6	8	1	7	1	1	30	31	32	31	13	31	31	37	38	10	20	21	22	24	25	27	28	29	
1						TO G.F. COMP.RES -2,099							110.002	ADMINISTRATION														
2	3,600		3	100	3,600					1,800	1,725	3,525		Commissioner	3	100	3,600											
3														GENERAL OFFICE														
4	4,290		1	350 400	4,800					2,400	2,400	4,800	B4	Accountant I	1	350 400	4,800											
5	5,100												B6	Accountant II														
6			1	465 550	5,940					2,970	2,970	5,940	B10	Accountant III	1	465 550	6,300		360									
7	8,800		1	733.33	8,800					4,400	4,400	8,800	B67	Secretary-Fire Commission	1	733.33	8,800											
8													B516	Senior Clerk-Typist	1	330 405	4,395	1	4,395									
9	3,840		1	280 335	4,020					2,010	1,680	3,690	B306	Duplicating Mach. Operator (Multigraph)	1	280 335	3,575		- 445									
10	3,617		1	280 335	4,020					2,010	2,010	4,020	B408	General Clerk-Stenographer	1	280 335	4,020											
11	9,309		2	335 410	9,840					4,920	4,770	9,690	B412	Senior Clerk-Stenographer	1	335 410	4,920	-1	-4,920									
12	13,852		4	275 330	15,225					7,545	7,680	15,225	B512	General Clerk-Typist	4	275 330	15,510		285									
13														BUREAU OF FIRE PREVENTION														
14	3,110		1	275 335	3,860					1,910	1,950	3,860	B408	General Clerk-Stenographer	1	275 335	3,980		120									
15	2,960		1	275 330	3,750					1,860	1,890	3,750	B512	General Clerk-Typist	1	275 330	3,870		120									
16														PUMPING STATION NO. 1														
17	6,480		1	480 560	6,720					3,360	3,360	6,720	0172	Chief Operating Engineer	1	480 560	6,720											
18	16,012		3	390 450	17,213					8,588	8,607	17,195	0168.1	Operating Engineer	3	390 450	17,096		- 117									
19	18,752		4	340 400	19,859					9,751	9,929	19,680	0166.1	Jr. Operating Engineer	4	340 400	19,851		- 8									
20														PUMPING STATION NO. 2														
21	6,480		1	480 560	6,720					3,360	3,360	6,720	0172	Chief Operating Engineer	1	480 560	6,720											
22	16,012		3	390 450	17,212					8,588	8,606	17,194	0168.1	Operating Engineer	3	390 450	17,095		- 117									
23	18,752		4	340 400	19,860					9,752	9,930	19,682	0166.1	Jr. Operating Engineer	4	340 400	19,852		- 8									
24														PUMPING STATION RELIEF														
25	631		1	390 450	2,215						1,080	1,080	0168.1	Operating Engineer	1	390 450	2,232		17									
26	1,848		1	340 400	2,240					952	1,120	2,072	0166.1	Jr. Operating Engineer	1	340 400	2,240											
27														BUREAU OF ENGINEERING AND WATER SUPPLY														
28	8,400		1	650 750	9,000					4,500	4,500	9,000	P410b	Mechanical Engineer	1	650 750	9,000											
29	5,316		1	390 425	5,100					2,463	2,550	5,013	0310	Foreman Hydrantman-Gateman	1	390 425	5,100											
30	5,054		1	370 400	4,800					2,400	2,400	4,800	0308	Asst. Fore. Hydt. -Gateman	1	370 400	4,800											
31	56,744		13	320 380	57,840					28,274	28,920	57,194	0304	Hydrantman-Gateman	13	320 380	58,155		315									
32														MEDICAL SERVICE														
33	7,069		1	750	7,313					3,656	3,657	7,313	1360	Physician (Part Time)	1	750	7,313											
34																												
35	226,028		51		239,947				-2,099	117,469	119,494	236,963		TOTAL	51		239,944		-3									

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number: 39 of 41 sheets — Index Number: 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1959 BUDGET Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	Dire	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1959 Actual First 9 Months (Dollars Only)	Probable Last 9 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1959 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	(2) BUDGET as Recommended by Mayor Number of Employees	Rate	Amount (Dollars Only)	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													110.11	ALLOWANCE FOR OVERTIME													1
2	140,452													In lieu of Uniformed Force - TIME off													2
3																											3
4																											4
5																											5
6																											6
7																											7
8													110.725	AIRPORT DIVISION													8
9	126,720		1	551	6,612					3,306	3,306	6,612	H30	Captain	1	551	6,612										9
10	12,288		6	512	36,864					18,432	18,432	36,864	H20	Lieutenant	6	512	36,864										10
11	6,612		27	390 440	142,560					71,280	71,280	142,560	H2	Fireman (440)	27	390 440	142,560										11
12	145,620		34		186,036					93,018	93,018	186,036		TOTAL	34		186,036										12
13																											13
14																											14
15																											15
16																											16
17																											17
18																											18
19													110.131	DISASTER CORPS													19
20	16,227		2	700	16,800					8,400	8,400	16,800	H40	Battalion Chief	2	700	16,800										20
21																											21
22																											22
23																											23
24																											24
25																											25
26																											26
27													111.000	ALLOWANCE FOR OVERTIME													27
28					133,500					75,972	54,728	130,700		In lieu of Uniformed Force - TIME off			135,235		1,735								28
29																											29
30																											30
31																											31
32													111.001	ALLOWANCE FOR OVERTIME													32
33					2,824					1,689	1,135	2,824		State Funds: Fire Boat-In Lieu TIME off			2,824										33
34																											34
35																											35

CONTROLLER'S FORM No. 4750

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Bureau or Commission FIRE Bureau or Division Appropriation Number 6,145 Sheet Number 40 of 41 Sheets Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATED 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable 1st Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 2 (+) Increase (-) Decrease Force	Amount	Recommended by Dept. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Items
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1													111.002	ALLOWANCE FOR OVERTIME														
2	2,067				600					487	1,313	1,800		Civilian Employees			2,400		1,800									
3																												
4																												
5																												
6													111.725	ALLOWANCE FOR OVERTIME														
7	2,371				2,659					1,528	1,100	2,628		Airport Uniformed Force (In lieu of Time off)			2,800		141									
8																												
9																												
10																												
11																												
12													112.000	HOLIDAY OVERTIME														
13	273,840				267,424					157,420	112,500	269,920		Uniformed Force - General			278,478		11,054									
14																												
15																												
16																												
17																												
18													112.001	HOLIDAY OVERTIME														
19					5,648					2,930	2,100	5,030		Fire Boat - State Funds			5,100		- 548									
20																												
21																												
22																												
23																												
24																												
25	2,541				2,800					1,614	1,155	2,769	112.002	HOLIDAY OVERTIME														
26														Civilian Employees			2,800											
27																												
28																												
29																												
30																												
31																												
32	4,654				5,118					3,255	2,360	5,615	112.725	HOLIDAY OVERTIME														
33														Airport Uniformed Force			5,700		582									
34																												
35																												

CONTROLLER'S FORM No. 1100

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission FIRE Bureau or Division

Appropriation Number 6,145 Sheet Number 41 of 41 Sheets Index Number 145

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 City Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comptroller's Request Work 1955-1956 Budget Calc. 1 and 1 (—) Decrease Force	Amount	Recommended by Dirs. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Statements Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													115.002	SICK LEAVES WITH PAY															1
2	979				750	FR. 5.1 23.199.000 11-8 ORD. 9386			2,000	696	2,000	2,696		Civilian Employees			2,000		1,250										2
3																													3
4																													4
5																													5
6																													6
7																													7
8																													8
9																													9
10																													10
11													120.002	VACATION RELIEF - Pumping Stations															11
12	329				550					621		621	0172	Chief Operating Engineer			720		130										12
13	2,043				1,350					1,270		1,270	0168.1	Operating Engineer			1,947		597										13
14	700				1,260					1,277		1,277	0166.1	Jr. Operating Engineer			1,750		490										14
15	3,072				3,200					3,168		3,168		TOTAL			4,417		1,217										15
16																													16
17																													17
18																													18
19																													19
20													130.000	BUREAU OF ENGINEERING AND WATER SUPPLY - WAGES															20
21	12,687		3	17.40	13,207					6,627	6,625	13,252	J4	Laborer	3	17.40	13,229		22										21
22	5,946		1	24.37	6,166					3,050	3,116	6,166	U112	Pipe Caulker	1	24.37	6,141		- 25										22
23	18,633		4		19,373					9,677	9,741	19,418		TOTAL	4		19,370		- 3										23
24																													24
25																													25
26																													26
27																													27
28																													28
29																													29
30																													30
31																													31
32																													32
33						FR 460.000.000 8-13 ORD. 9245 9-10 ORD 9281		843 441																						33
34	225									1,284		1,284	176.001	RETROACTIVE WAGES															34
35																													35

CONTROLLER'S FORM No. 8210

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FIRE — Bureau or Division: — Appropriation Number: 6.145 — Sheet Number C1 of 1 Sheets — Index Number 145

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 3 and 8 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	3	6	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1													500,000	BUILDINGS, STRUCTURES, IMP'TS																1
2	162,857					FR. PRIOR YEARS			17,610	5,430		5,430	510.012	New House- 16th & Vermont																2
3																														3
4																														4
5																														5
6																														6
7																														7
8																														8
9																														9
10																														10
11																														11
12																														12
13																														13
14																														14
15																														15
16						FR. PRIOR YEARS			20,000				600.000	LAND																16
17																														17
18																														18
19																														19
20																														20
21																														21
22																														22
23																														23
24																														24
25																														25
26																														26
27																														27
28																														28
29																														29
30																														30
31																														31
32																														32
33																														33
34																														34
35																														35

EXPLANATION SHEET

INDEX NO. 22 SAN FRANCISCO LAW LIBRARY

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	12,660	12,660	12,900	13,356	14,306	17,136	19,440	19,440	20,736	20,988	20,988	21,312
Number of Employments	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)
Contractual Services	153	90	101	146	198	253	238	412	395	394	370	398
Materials & Supplies	139	236	88	195	172	191	236	206	215	213	206	207
Improvements	-	-	-	1,990	1,997	990	-	817	-	-	-	-
TOTAL	12,952	12,986	13,089	15,687	17,173	18,570	19,914	20,875	21,346	21,595	21,564	21,917

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Appropriation Number 6.149 — Sheet Number 1 of 3 Sheets — Index Number 149

Department, Board or Commission: LAW LIBRARY — Bureau or Division:

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 8 and 9 (+) Increase — Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Item
	1	6	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1														RECAPITULATION														
2																												
3	21,312		3		21,912					10,956	10,956	21,912	110	Permanent Salaries	3		21,912			3		21,912	3		21912	3		21912
4	398				401					238	163	401	200	Contractual Services			401					401			401			401
5	207				209					205	4	209	300	Materials and Supplies			209					209			209			209
6	21,917		3		22,522					11,399	11,123	22,522		GROSS BUDGET TOTALS	3		22,522			3		22,522	3		22522	3		22522
7													Less:	Transfers to Purchaser														
8	174				251					88	163	251	200	Contractual Services			251					251			251			251
9	49				50					49	1	50	300	Materials and Supplies			50					50			50			50
10	223				301					137	164	301		Total Transfers			301					301			301			301
11	21,694		3		22,221					11,262	10,959	22,221		Net Budget Totals	3		22,221			3		22,221	3		22221	3		22221
12																												
13																												
14																												
15																												
16																												
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CONTROLLER'S FORM No. 1253

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Office or Commission: LAW LIBRARY — Bureau or Division: — Appropriation Number: 6.1149 — Sheet Number: 2 of 3 sheets — Index Number: 149

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 25 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	[1] DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Rate	Amount (Dollars Only)	Comparison [1] Req. and Budget Cr. & Same (—) Decrease Number	Comparison [1] Req. and Budget Cr. & Same (—) Decrease Amount	[2] Recommended by Dept. Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Page	Line Number
1													110	PERMANENT SALARIES														1
2	6,000	1	1	550	6,600					3,300	3,300	6,600		Assistant Law Librarian	1	550	6,600			1	550	6,600	1	550	6600	1	550	6600		2
3	9,600	2	1	800	9,600					4,800	4,800	9,600		Law Librarian	1	800	9,600			1	800	9,600	1	800	9600	1	800	9600		3
4	5,712	3	1	476	5,712					2,856	2,856	5,712		Bookbinder	1	476	5,712			1	476	5,712	1	476	5712	1	476	5712		4
5	21,312		3		21,912					10,956	10,956	21,912		TOTAL PERMANENT SALARIES	3		21,912			3		21,912	3		21712	3		21712		5
6																														6
7																														7
8																														8
9																														9
10																														10
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12																														12
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CONTROLLER'S FORM No. 4130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: LAW LIBRARY — Bureau or Division: — Appropriation Number: 6.149 — Sheet Number 3 of 3 Sheets — Index Number 149

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Em. ployees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number as Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Em. ployees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 2 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Em. ployees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Em. ployees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Em. ployees	Rate	Amount	Reserve Funds
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1													200	CONTRACTUAL SERVICES														
2	174				176					80	88	176	232	Telephone & Tel. (Pur.)			176					176			176			174	
3	150				150					150	-	150	233	Postage			150					150			150			150	
4	74				75					-	75	75	224	Reproduction of Records (Pur.)			75					75			75			75	
5	398				401					238	163	401		TOTAL CONTRACTUAL SERVICES			401					401			401			401	
6	174				251					88	163	251	Less:	Transfers to Purchaser			251					251			251			251	
7	224				150					150	-	150		Net Contractual Services			150					150			150			150	
8																												
9																												
10																												
11																												
12													300	MATERIALS AND SUPPLIES														
13	158				159					156	3	159	371	Stationery & Office Supplies			159					159			159			159	
14	49				50					49	1	50	375	Stationery withdrawals from Stores (Pur.)			50					50			50			50	
15	207				209					205	4	209		TOTAL MATERIALS & SUPPLIES			209					209			209			209	
16	49				50					49	1	50	Less:	Transfer to Purchases			50					50			50			50	
17	158				159					156	3	159		Net Materials & Supplies			159					159			159			159	
18																												
19																												
20																												
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EXPLANATION SHEET

151

INDEX NO.-2-MAYOR

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
manent Salaries	46,518	56,324	64,275	81,992	97,007	117,725	120,703	122,244	126,126	127,958	146,453	149,900
ber of Employments	(14)	(16)	(21)	(22)	(22)	(24)	(24)	(24)	(24)	(24)	(24)	(24)
lowance for Overtime	-	508	821	714	1,070	1,367	741	667	1,685	1,781	1,936	1,938
porary Salaries	1,957	-	123	254	532	-	1,676	289	307	74	251	21
intenance & Repair of Auto. Equipment	854	813	653	1,031	758	1,010	1,272	1,557	2,926	1,734	2,030	2,104
gislative Expense	-	13,531	18,234	25,637	28,110	53,150	47,810	56,902	49,869	56,979	47,914	54,520
her Contractual Services	4,031	4,985	5,552	7,216	5,298	6,448	7,226	6,261	4,125	7,777	8,287	5,847
, Illuminants & Lubricants	539	518	712	684	883	1,283	1,303	1,221	1,030	1,025	1,134	1,084
stionery & Office Supplies	1,434	707	1,000	1,128	2,386	1,436	1,523	1,766	1,568	1,496	1,069	1,444
her Materials & Supplies	402	116	146	195	384	435	252	647	817	433	370	5,923
uipment	1,673	4,706	2,170	3,854	6,084	675	10,700	552	-	ø	550	569
d Charges	234	209	339	624	856	-	-	-	-	-		-
rices of Other Departments	-	-	-	-	-	4,092	4,356	4,356	4,200	4,380	4,740	-
ker's Special Fund	-	-	-	-	-	-	6,248	4,308	5,196	870	4,350	4,545
TOTAL	57,642	82,417	94,025	123,329	143,368	187,621	203,810	200,770	197,849	204,507	219,084	227,895

CONTROLLER'S FORM No. 6350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MAYOR — Bureau or Division: MAYOR — Appropriation Number: 6.151 — Sheet Number 1 of 4 Sheets — Index Number 151

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Note	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Note	Amount (Dollars Only)	Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 8 (—) Decrease Force	Amount	(2) Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Codes	Line Number
	1	3	6	6	8	8	7	8	8	10	11	13	13	14	11	16	17	19	18	20	21	22	23	24	25	27	26	
1														RECAPITULATION														1
2	149,900		24		157,536	To Comp. Reg.			- 1,347	77,396	78,793	156,189	110	PERMANENT SALARIES	24		158,521		985				24		166,720	Y4		166720	2
3	1,938				2,250					634	1,616	2,250	111	ALLOWANCE FOR OVERTIME			2,250								2,250			YY50	3
4																													4
5	21				225					124	101	225	120	TEMPORARY SALARIES			225								225			YY5	5
6	7,951				11,459					7,969	3,490	11,459	200	CONTRACTUAL SERVICES			8,039		- 3,420						8,039			8039	6
7																													7
8	54,520				48,000					20,727	27,273	48,000	298	LEGISLATIVE EXPENSE			46,900		- 1,100						46,900			47800	8
9	8,451				3,244					1,052	2,192	3,244	300	MATERIAL AND SUPPLIES			3,432		188						3,432			343V	9
10	569				160					141	19	160	400	EQUIPMENT			10,695		10,535						6,195			6195	10
11	4,515				4,500					2,898	1,602	4,500	890	MAYOR'S SPECIAL FUND			4,500								4,500			4500	11
12																													12
13																													13
14	227,895		24		227,374				- 1,347	110,941	115,086	226,027		TOTAL	24		234,562		7,188				24		238,261	Y4		Y39161	14
15																													15
16																													16
17														TO PURCHASER:															17
18	4,964				4,325					2,210	2,115	4,325	200	CONTRACTUAL SERVICES			4,000		- 325						4,000			4000	18
19	1,336				1,421					624	797	1,421	300	MATERIALS AND SUPPLIES			1,542		121						1,542			154V	19
20					160					141	19	160	400	EQUIPMENT			10,695		10,535						6,195			6195	20
21																													21
22	6,300				5,906					2,975	2,931	5,906		TOTAL TRANSFERS			16,237		10,331						11,737			11737	22
23																													23
24	221,595		24		221,468				- 1,347	107,966	112,155	220,121		NET TOTAL	24		218,325		-3,143				24		226,524	Y4		YY4Y4	24
25																													25
26														OTHER APPROPRIATIONS															26
27						6/21/55 Ord. #9194			5,000	5,000			5,000	200.01	SO. BASIN REDEVELOPMENT															27
28														OTHER CURRENT FUNDS															28
29						Brought Forward			750,000				956	UNEMPLOYMENT RELIEF RESERVE															29
30																													30
31	663,016@					Brought Forward			747,337	196,651@@			900	EMERGENCY RESERVE															31
32																													32
33																													33

@ ALLOCATIONS FISCAL YEAR 1954-1955
@@ ALLOCATIONS 1ST HALF 1955-1956

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission MAYOR — Bureau or Division MAYOR — Appropriation Number 6.151 — Sheet Number 2 of 4 Sheets — Index Number 151

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Amount (Dollars Only)	Date	Number of Em. Differ.	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATES FOR FISCAL YEAR 1956-1957: Number of Employees	Rate	Amount (Dollars Only)	Compared with 1955-1956 Budget Cols. 3 and 9 (+) Increase (-) Decrease: Number	Amount	Recommended by Civil Service Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET AS RECOMMENDED BY THE MAYOR: Number of Employees	Rate	Amount	(3) BUDGET AS ADOPTED BY BOARD OF SUPERVISORS: Number of Employees	Rate	Amount	Reference Letter	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1													110	PERMANENT SALARIES																	1
2				To Compensation Reserve *																											2
3	22,400		1	1866.67	22,400					11,200	11,200	22,400	Z1	MAYOR	1	1366.67	22,400					1	2000	24,000	1	2000	24,000				3
4	6,010		1	465 550	6,550					3,250	3,300	6,550	B10	ACCOUNTANT III	1	465 550	6,600		50			1	490-590	7,080	1	490 590	7,080				4
5	8,800		1	733.33	8,800				* 33	4,367	4,400	8,767	B74	CONFIDENTIAL SECRETARY TO MAYOR	1	733.33	8,800					1	755	9,060	1	755	9,060				5
6	10,800		1	900	10,800					5,400	5,400	10,800	B76	EXECUTIVE SECRETARY TO MAYOR	1	900	10,800					1	950	11,400	1	950	11,400				6
7	10,545		1	850 983.33	11,545					5,730	5,815	11,545	B76.1	ADMINISTRATIVE ASSISTANT TO MAYOR	1	850 983.33	11,800		255			1	850-1025	12,300	1	1025	12,300				7
8	7,725		1	650 750	8,625					4,275	4,350	8,625	B76.3	ADMINISTRATIVE ANALYST	1	650 750	8,925		300			1	680-780	9,360	1	780	9,360				8
9	4,140		1	285 345	4,140					2,070	2,070	4,140	B213	USHER, MAYOR'S OFFICE	1	285 345	4,140					1	290-350	4,200	1	350	4,200				9
10	5,393		1	400 475	5,700					2,850	2,850	5,700	B234	HEAD CLERK	1	400 475	5,700					1	420-505	6,060	1	505	6,060				10
11	25,504		7	275 335	27,620				* 247	13,483	13,890	27,373	B408	GENERAL CLERK-STENOGRAPHER	7	275 335	27,860		240			7	270-330	28,980	7	330	28,980				11
12	4,527		1	335 410	4,920				* 77	2,383	2,460	4,843	B412	SENIOR CLERK-STENOGRAPHER	1	335 410	4,920					1	355-425	5,100	1	425	5,100				12
13	4,800		1	425	5,100					2,550	2,550	5,100	B418	STENOGRAPHIC SECRETARY TO MAYOR	1	425	5,100					1	440	5,280	1	440	5,280				13
14	3,090		1	260 310	3,380				* 40	1,600	1,740	3,340	B454	TELEPHONE OPERATOR	1	260 310	3,560		180			1	270-325	3,570	1	325	3,570				14
15	12,386		2	480 555	13,140	SJV #19 7/1/55			* 30 * 480	6,270	6,360	12,630	031	ADMINISTRATIVE TECHNICIAN	2	480 555	13,100		- 40			2	490-520	13,885	2	520	13,885	A - B			15
16	7,800		1	550 650	7,800					3,900	3,900	7,800	M403	PUBLIC SERVICE DIRECTOR MAYOR'S OFFICE	1	550 650	7,800					1	590-710	8,520	1	710	8,520				16
17	6,240		1	450 550	6,600					3,300	3,300	6,600	M403.1	ASSISTANT PUBLIC SERVICE DIRECTOR, MAYOR'S OFFICE	1	450 550	6,600					1	500-575	6,900	1	575	6,900				17
18	9,740		2	425	10,416				* 440	4,768	5,208	9,976	01	CHAUFFEUR	2	425	10,416					2	450	11,025	2	450	11,025				18
19																															19
20	149,900		24		157,536				* 1,347	77,396	78,793	156,189		TOTAL PERMANENT SALARIES	24		158,521		985			24		166,720	24		166,720				20
21																															21
22																															22
23																															23
24																															24
25																															25
26																															26
27																															27
28					A - Adjustments in accordance with Salary Standardization Ordinance																											28
29					B - Adjustments due to changes in personnel																											29
30																															30
31																															31
32																															32
33																															33

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURE
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Bureau or Commission MAYOR — Bureau or Division MAYOR — Appropriation Number 6,151 — Sheet Number 3 of 4 Sheets — Index Number 151

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	BUDGET Salary Ord. Sec. No.	BUDGET Number of Employees	BUDGET Rate	BUDGET Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1955-1956 Number of Employees	(1) Rate	(1) Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Amount	Recommended by Office, Board, Commission or Department Number of Employees	Recommended by Office, Board, Commission or Department Rate	Recommended by Office, Board, Commission or Department Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	(2) BUDGET as Recommended by the Mayor Rate	(2) BUDGET as Recommended by the Mayor Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	(3) BUDGET as Adopted by Board of Supervisors Rate	(3) BUDGET as Adopted by Board of Supervisors Amount	Reference Symbols
	1	8	9	1	8	1	7	8	9	10	11	12	13	14	10	10	11	10	10	20	21	22	24	23	3	0	3	5
1	1,938				2,250					634	1,616	2,250	111	ALLOWANCE FOR OVERTIME			2,250							2,250			2250	
2																												
3																												
4	21				225					124	101	225	120	TEMPORARY SALARIES			225							225			225	
5																												
6																												
7	278												200	CONTRACTUAL SERVICES														
8	69				50					28	22	50	201	TRAVEL-LOCAL FARES			50							50			50	
9	219				264					114	150	264	205	STORAGE & CARE OF VEHICLES			264							264			264	
10					1,450				95	1,545		1,545	206	TRAVEL EXPENSE			1,450							1,450			1450	
11	2,194				1,575					1,036	539	1,575	215	MAIN. & REPAIR OF AUTOS (P)			1,250		- 325					1,250			1250	
12	674				175					99	[illegible]	[illegible]	[illegible]	[illegible]			175							175			175	
13					50					36	14	50	224	SERVICE OF INFORMATION (P)			50							50			50	
14	2,870				2,700					1,133	1,567	2,700	225	[illegible] & TELEGRAPH (T)			2,700							2,700			2700	
15	815				800					333	467	800	253	[illegible]			800							800			800	
16	277				3,395					1,357	38	1,395	254	OFFICIAL PRINTING ADVERTISING			300		- 3,095					300			300	
17	352				350					176	174	350	255	SUBSCRIPTIONS TO PERIODICALS			350							350			350	
18	90												256	OTHER RENTALS OF EQUIPMENT														
19	62				100					25	75	100	259	OTHER PROFESSIONAL SERVICES			100							100			100	
20	30				100					15	85	100	272	CELEBRATIONS			100							100			100	
21	121				450				- 95	57	298	354	298	OTHER CONTRACTUAL SERVICES			450							450			450	
22																												
23	7,951				11,459					7,369	3,420	11,459		T O T A L			8,039		- 3,420					8,039			8039	
24	4,964				4,325					2,210	2,115	4,325		LESS TRANSFER TO PURCHASER			4,000		- 325					4,000			4000	
25																												
26	2,957				7,134					5,159	1,305	7,134		NET CONTRACTUAL SERVICES			4,039		- 3,095					4,039			4039	
27																												
28						6/21/55 Ord. #9134			5,000	5,000		5,000	203.01	SO. BASIN REDEVELOPMENT															
29																												
30	54,520				48,000					20,727	27,273	48,000	298	LEGISLATIVE EXPENSE FOR THE CITY & CO. OF SAN FRANCISCO			46,900		- 1,100					46,900			47800	
31																												
32																												
33																												
34																												
35																												

EXPLANATION SHEET

A - REDUCED AS 2 NEW CARS ARE BEING REQUESTED.

B - REDUCTION TO REFLECT ELIMINATION OF FUNDS FOR SPECIAL MUNICIPAL REPORT.

C - TO PROVIDE FOR STATE LEGISLATIVE REPRESENTATIVE DURING REGULAR SESSION OF STATE LEGISLATURE FOR 1957 AND PROPOSED PROGRAM FOR FEDERAL LEGISLATIVE REPRESENTATION.

CONTROLLER'S FORM No. 8150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MAYOR — Bureau or Division: MAYOR — Appropriation Number: 6.151 — Sheet Number 4 of 4 Sheets — Index Number 252

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 Budget: Salary Ord. Sec. 710 Item No.	Budget: Number of Employees	Budget: Rate	Budget: Amount (Dollars Only)	Supplemental Appropriations or Modifications: Date	Supplemental Appropriations or Modifications: Number of Employees	Supplemental Appropriations or Modifications: Rate	Supplemental Appropriations or Modifications: Amount (Dollars Only)	Expenditures 1955-1956: Actual First 8 Months (Dollars Only)	Expenditures 1955-1956: Probable Last 4 Months (Dollars Only)	Expenditures 1955-1956: Probable for Year (Dollars Only)	(1) Departmental Budget Estimate for Fiscal Year 1956-1957: Class Number or Code	Class Title or Description	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 8 and 9 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) Budget as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) Budget as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													300	MATERIALS AND SUPPLIES														
2	225				133					105	28	133	300	MISCELLANEOUS			200		67						200			200	A
3	331				250						250	250	301	TIRES & TUBES			250								250			250	
4	1,094				1,164					484	680	1,164	321	FUELS, ILLUMINANTS & LUBRICANTS (P)			1,250		86						1,250			1,250	A
5	5,367												331	CARPET															
6					67					67		67	370	CITY DIRECTORY (P)			67								67			67	
7	1,192				1,440					323	1,117	1,440	371	STATIONERY & OFFICE SUPPLIES			1,440								1,440			1440	
8	252				190					73	117	190	375	STATIONERY WITHDRAWALS (P)			225		35						225			225	A
9																													
10	8,451				3,244					1,052	2,192	3,244		TOTAL			3,432		188						3,432			3432	
11	1,336				1,121					624	797	1,121		LESS TRANSFER TO PURCHASER			1,542		121						1,542			1542	
12																													
13	7.115				1,823					428	1,395	1,823		NET MATERIALS & SUPPLIES			1,890		67						1,890			1890	
14																													
15	46												400	EQUIPMENT (P)															
16													402	2 CHAIRS, REVOLVING, EXECUTIVE			445		445						445			445	B
17	320				160					141	19	160	412	1 - 13" TYPEWRITER					- 160										
18	203												406	DRAPES - RECEPTION ROOM															
19													456	2 AUTOMOBILES, CLASS "D"			10,250		10,250						5.750			5750	C
20																													
21	569				160					141	19	160		TOTAL			10,695		10,535						6,195			6195	
22					160					141	19	160		LESS TRANSFER TO PURCHASER			10,695		10,535						6,195			6195	
23																													
24	569				-0-					-0-	-0-	-0-		TOTAL			-0-		-0-						0			0	
25																													
26																													
27																													
28																													
29	4,545				4,500					2,898	1,603	4,500	890	MAYOR'S SPECIAL FUND			4,500								4.500			4500	
30																													
31																													
32																													
33																													

EXPLANATION SHEET

A - TO PROVIDE FOR CURRENT EXPERIENCE IN MATERIALS AND SUPPLIES.

B - TO REPLACE CHAIRS FOR THE MAYOR AND EXECUTIVE SECRETARY.

C - REPLACING 1947 CADILLAC LIMOUSINE, SERIAL NO. 3L24390,
MILEAGE 96,038, USED BY MAYOR

ESTIMATED COST OF CLASS "D" REPLACEMENT	$5,850
ESTIMATED TRADE-IN ALLOWANCE	100
	$5,750

~~REPLACING 1949 CADILLAC LIMOUSINE, SERIAL NO. 4975-26002,~~
~~MILEAGE 92,700, USED BY MAYOR~~

~~ESTIMATED COST OF CLASS "D" REPLACEMENT~~	~~$4,750~~
~~ESTIMATED TRADE-IN ALLOWANCE~~	~~250~~
	~~4,500~~
	~~$10,250~~

EXPLANATION SHEET

155

INDEX NO. ~~60~~ MUNICIPAL COURT

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	257,925	279,312	303,136	381,689	483,189	513,599	588,796	610,993	702,967	727,700	790,928	801,759
Number of Employments	(81)	(81)	(81)	(98)	(101)	(110)	(116)	(116)	(124)	(124)	(128)	(128)
Holiday Allowance	-	-	320	-	-	-	-	-	-	-		-
Court Reporters' Fees	24,464	21,866	24,635	24,238	4,635	-	-	-	-	-		-
Number of Employments	(6)	(6)	(6)	(6)	(9)	-	-	-	-	-		-
Temporary Salaries	-	727	14,232	-	808	4,474	3,525	1,256	1,394	1,395	1,060	1,154
Emergency Salaries	-	-	-	-	2,120	14,194	13,753	22,522	16,845	14,880	17,600	23,458
Military Leave	208	-	-	-	-	-	-	-	-	-		
Visiting Judges' Salaries & Expenses	-	-	-	-	-	-	-	-	3,088	496	2,195	1,460
Jurors' & Witness' Fees	2,605	1,765	1,733	5,050	285	6,361	5,231	5,089	14,655	26,695	23,120	23,681
Court Reporters' Transcriptions	10,901	11,085	12,092	12,508	15,852	16,912	16,732	19,700	16,817	15,702	14,686	12,744
Printing Court Calendars	3,946	3,420	3,449	3,475	4,495	4,584	4,860	5,023	5,997	6,174	6,163	5,738
Tabulating Services (State Motor Vehicle)	-	-	-	-	2,160	3,699	6,503	8,142	8,893	9,471	9,323	9,797
Other Contractual Services	5,688	6,378	8,519	9,068	12,591	18,056	20,661	19,226	18,499	19,396	80,547	80,158
Books, Stationery & Office Supplies	7,200	8,501	9,603	14,332	17,352	16,288	20,284	18,235	19,946	18,207	20,331	21,090
Other Materials & Supplies	60	55	146	-	1,019	416	1,144	2,612	2,719	2,304	2,954	2,171
Equipment	128	6,375	2,053	17,220	6,684	6,563	2,947	3,765	8,702	3,546	2,619	3,681
Improvements	-	-	-	3,378	1,475	-	-	16,529	216	9,627	-	-
Fixed Charges	-	-	-	-	-	-	10	45	78	78	78	126
Services of Other Departments	18,008	18,799	27,837	27,422	23,942	32,415	40,317	43,438	48,379	53,898		-
Revolving Fund	-	-	-	200	-	-	-	-	-	-	-	-
TOTAL	331,133	358,283	408,154	498,580	576,597	637,561	724,763	776,575	869,095	909,569	972,904	987,017

CONTROLLER'S FORM No. 1750

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MUNICIPAL COURT — Bureau or Division: — Appropriation Number: 6.155 — Sheet Number 1 of 6 Sheets — Index Number 155

Actual Expenditure 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request with 1955 - 1956 Budget Cols. 5 and 8 Increase or Decrease Percent	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
													RECAPITULATION														
801,759		134		883,441					423,858	452,755	876,613	110	Permanent Salaries	134		906,259		22,818				134		906259	134		906259
1,154				1,300					417	883	1,300	120	Temporary Salaries			1,500		200						1000			1000
23,458				6,300					2,856	3,444	6,300	120.1	Emergency Salaries under Sec. 72150-72151-Gov. Code			10,000		1,700						5700			5700
1,460				500				1,000	1,144	356	1,500	145	Visiting Judges' Salaries			1,500		1,000						500			500
23,681				25,900					5,662	8,318	13,980	151	Jurors' & Witness Fees & Expenses			13,500		-12,400						12350			12350
12,744				15,000					5,409	6,441	11,850	264	Court Reporters Transcriptions			13,500		- 1,500						12750			12750
95,693				86,166					46,172	47,673	93,845	200	Contractual Services			98,938		12,772						93022			93022
23,261				23,080					15,242	13,310	28,552	300	Materials and Supplies			27,600		4,520						22000			22000
3,681				3,603					3,397	243	3,640	400	Equipment			14,100		10,497						5803			5803
126				100					0	126	126	800	Fixed Charges			150		50						150			150
987,017		134	1	1,045,390				1,000	504,157	533,549	1,037,706		Gross Total Budget	134	1	1,087,047		41,657				134		1059534	134		1059534
												Less	Transfers to Purchaser														
7,464				65,412					35,258	35,332	70,590	200	Contractual Services			73,918		8,506						71068			71068
780				700					242	358	600	300	Materials and Supplies			600		- 100						600			600
				3,603					3,397	243	3,640	400	Equipment			14,100		10,497						5803			5803
8,244				69,715					38,897	35,933	74,830		Total Transfers			88,618		18,903						77471			77471
978,773		134		975,675				1,000	465,260	497,616	962,876		Net Total Budget	134		998,429		22,754				134		982063	134		982063

CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MUNICIPAL COURT — Bureau or Division: — Appropriation Number: 6.155 — Sheet Number: 2 of 6 Sheets — Index Number: 155

Actual Expenditure 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. 23 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	8	8	9	9	6	7	8	8	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1												110	Permanent Salaries														
2 180,000	1	12	7/1-9/6 1,250	33,000					93,649	99,000	192,649		Judges	12	1,375	198,000		3,300				12	1375	198000	IV	1375	198000	
3			9/7-6/30 1,375	161,700																								
4	Salary Ord. Sec. 23.1																											
5 13,200	2	1	7/1-9/6 950-1,100	2,420					6,980	7,200	14,180		Clerk Municipal Court and Secretary to Judges	1	1,000 1,200	14,400		220				1	1000-1200	14400	1	1000 1200	14400	
6			9/7-6/30 1,000-1,200	11,760																								
7 9,000	3	1	7/1-9/6 700 - 750	1,650					4,614	4,680	9,294		Deputy Clerk (Jury Comm.)	1	735 780	9,360		66				1	735-780	9360	1	735 780	9360	
8			9/7-6/30 735 - 780	7,644																								
9 8,100	4	1	7/1-9/6 625 - 675	1,485					4,335	4,500	8,835		(Ch.Div.Clerk) Deputy Clerk (Traffic Dept)	1	700 750	9,000		165				1	700-750	9000	1	700 750	9000	
			9/7-6/30 700 - 750	7,350																								
8,100	5	1	7/1-9/6 625 - 675	1,485					4,335	4,500	8,835		(Ch.Div.Clerk) Deputy Clerk (Civil Dept.)	1	700 750	9,000		165				1	700-750	9000	1	700 750	9000	
			9/7-6/30 700 - 750	7,350																								
8,100	6	1	7/1-9/6 625 - 675	1,485					4,240	4,350	8,590		(Ch.Div.Clerk) Deputy Clerk (Crim.Dept.)	1	670 725	8,700		110				1	670-725	8700	1	670 725	8700	
			9/7-6/30 670-725	7,105																								
8,100	7	1	7/1-9/6 625 - 675	1,485					4,240	4,350	8,590		(Ch.Div.Clerk) Deputy Clerk (Acct'g. Dept.)	1	670 725	8,700		110				1	670-725	8700	1	670 725	8700	
			9/7-6/30 670 - 725	7,105																								
34,500	8	5	7/1-9/6 525 - 575	6,325					18,200	18,750	36,950		(Ass't. Chief) Deputy Clerks(Div.Clerks)	5	575 625	37,500		550				5	575-625	37500	5	575 625	37500	
			9/7-6/30 575 - 625	30,625																								
10,561	9	1	7/1-9/6 505 - 525	2,266					4,451	3,450	7,901		Deputy Clerk	1	555 525	6,900		- 1,001				1	555-575	6900	1	555 575	6900	
			9/7-6/30 555 - 575	5,635																								
6,000			7/1-9/6 460 - 500	1,100					1,100		1,100		(While Assigned) Deputy Clerk(Dept. of P.J.)					- 1,100										
6,000			7/1-9/6 460 - 500	1,100					1,100		1,100		(While Assigned) Deputy Clerk(Small Claims Dept.)					- 1,100										
5,745			7/1-9/6 460-500	1,060					1,060		1,060		(While Assigned) Deputy Clerk(Master Calendar)					- 1,060										
106,046	9.1	22	7/1-9/6 450-500	18,590					64,131	72,538	136,669		Deputy Clerks	22	500 550	145,075		8,220				22	500-550	145075	IV	500 550	145075	
			9/7-6/30 500-550	118,265																								
51,670	9.3	15	7/1-9/6 400-440	9,592					35,270	41,540	76,810		Deputy Clerks	15	430 470	83,080		6,230				15	430-470	83080	15	430 470	83080	
			9/7-6/30 430-470	66,758																								
73,572	10.16	16	7/1-9/6 370-390	13,640					35,841	39,865	75,706		Deputy Clerks	16	400 420	79,230		1,526				16	400-420	79130	16	400 420	79130	
			9/7-6/30 400-420	64,564																								
80,928	11.19	19	7/1-9/6 345-365	15,081					41,296	44,607	85,903		Deputy Clerks	19	370 395	89,213		1,984				19	370-395	89213	19	370 395	89213	
			9/7-6/30 370-395	72,148																								

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Board or Commission: MUNICIPAL COURT — Bureau or Division: — Appropriation Number: 0.155 — Sheet Number 3 of 6 Sheets — Index Number 155

Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Item No.	Salary Ord. Sec. No. 23.1 Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests: Plus (+) or Minus (-) Budget Cols. 8 and 9 Decrease Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Difference (+ or -)	Line Number
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
												110	Permanent Salaries (cont'd)															
50,715	12	24	7/1-9/6 300-340	16,548					49,547	51,225	100,772		Deputy Clerks	24	325-365	101,201		1,715				24	325-365	103201	24	325-365	103201		
			9/7-6/30 325-365	82,918																								
7,320	15	2	7/1-9/6 285-305	1,342					4,002	4,200	8,202		Information Clerks	2	300-350	8,400		198				2	300-350	8400	2	300-350	8400		
			9/7-6/30 300-350	6,860																								
94,097	16	12	$666.67	96,000					45,467	48,000	93,467		Court Reporters	12	666.67	96,000						12	666.67	96000	12	666.67	96000		
876,759		134		883,441					423,858	452,755	876,613		Total Permanent Salaries	134		906,259		22,818				134		906259	134		906259	A	
1,154				1,300					417	883	1,300	120	Temporary Salaries			1,500		200						1000			1000		
1,458				6,300					2,856	3,444	6,300	121	Emergency Salaries Under Secs. 72150-72151 Gov. Code			10,000		3,700						5700			5700	C	
1,460				500	Ord. 9237 8/1/55			1,000	1,144	356	1,500	145	Visiting Judges' Salaries and Expenses			1,500		1,000						500			500	D	
												151	Juror-Witness Fees & Expense																
21,681				24,570					5,130	7,500	12,630	151	Jurors' Fees			12,000		-12,570						11000			11000	E	
				650					35	315	350	151.1	Jurors' Expenses			500		- 150						350			350	F	
				680					497	503	1,000	151.2	Witness' Fees & Exp.			1,000		320						1000			1000	G	
21,681				25,900					5,662	8,318	13,980		Total Jurors'-Witness' Fees and Expenses			13,500		-12,400						12350			12350		
15,744				15,000					5,409	6,441	11,850	264	Court Reporters Transcriptions			13,500		- 1,500						12750			12750	H	

BUDGET ESTIMATE INDEX NO. 155 OPPOSITE SHEET NO. 3

Line No.	Classification	No. of Employees	Rate of Pay	Annual Amount	Total
2	Deputy Clerks	24			
	Bentley		325/3-345/9	4,080	
	Beylan		365/12	4,380	
	Callman		365/12	4,380	
	Casey		365/12	4,380	
	DeRyan		365/12	4,380	
	Donahue		345/5-365/7	4,280	
	Fore		365/12	4,380	
	George		365/12	4,380	
	Haas		325/3-345/9	4,080	
	Hunt		365/12	4,380	
	Koetolefeky		345/3-365/9	4,320	
	Mathias		365/12	4,380	
	O'Brien		365/12	4,380	
	O'Grady		365/12	4,380	
	Perry		365/12	4,380	
	Scholz		365/12	4,380	
	Stoll		345/7-365/5	4,240	
	Sousa		325/4-345/8	4,060	
	Sullivan		325/4-345/8	4,060	
	Tilton		345/11-365/1	4,160	
	Walker		325/3-345/9	4,080	
	Yee		365/12	4,380	
	York		325/3-345/9	4,080	
	Vacancy		325/7-345/5	4,000	
	Premium Pay: Three night shifts, Hall of Justice 3 clerks		365/12	821	103,201
4	Information Clerks	2			
	Gordon, L.		350/12	4,200	
	O'Neil, M.		350/12	4,200	8,400
6	Court Reporters	12	666.67		
	Batmale			8,000	
	Halbert			8,000	
	Heiser E.			8,000	
	Heiser J.			8,000	
	Holland			8,000	
	Boschinor, R.			8,000	
	Kartinos			8,000	
	Keating			8,000	
	Lewis			8,000	
	Nemoff			8,000	
	Whipple			8,000	
	Clisham, E.			8,000	96,000
			GROSS TOTAL		906,259

EXPLANATION SHEET

MUNICIPAL COURT BUDGET 1956-1957

Line No.		
8	A	Increase due to enactment by Legislature of Gov. Code, Title 8, Chapter 1.5, Sections 68201 and 68202, and amendment of Chapter 10, Article 26, Sections 74501 and 74507, inclusive, effective September 9, 1955, establishing the number and salaries of the judges, the clerk and the deputy clerks and attaches of the Municipal Court.
10	B	Increase due to increase in level of entrance salaries by action of the Legislature in amendingGov. Code Section 74504 (g) and 74504 (h), effective September 9, 1955.
12	C	Requesting amount be restored to amount requested in Budget of 1955-1956 to allow three emergency employments at $325 per month, entrance salary established by Gov. Code Section 74507, pursuant to Gov. Code Sections 72150 and 72151, for approximately ten and one-half months, account back-log of warrants in Traffic Bureau.
14	D	To allow funds for statutory charges in the event of a pro tem appointment by the Judicial Council. Request increased by amount ofspecial appropriation (Ord. 9237) dated Aug. 1, 1955 found necessary during fiscal year 1955-1956.
17	E	Establishment of a Criminal Jury Department in the Hall of Justice to provide a speedy trial by jury has reduced the number of demands for jury trials in criminal actions and has reduced costs for Jurors' Fees.
18	F	Reduced number of jury trials in criminal actions has resulted in reduced expenses for jurors.
19	G	Estimate of statutory charges for Witness' Fees and Expenses in criminal actions based on actual expenditures of first 6 months of 1955-1956, indicates amount appropriated will be insufficient and should be increased.
22	H	Request reduced to reflect decrease in statutory costs for transcriptions of testimony experienced during 1955-1956.

S FORM No. 9250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Board or Commission MUNICIPAL COURT Bureau or Division Appropriation Number 6.155 Sheet Number 6 of 6 Sheets Index Number 155

tual nditures - 1955 rs Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	
	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
												200	Contractual Services															
150				225					150	0	150	201	Carfare			150	- 75					150						1
182				150					195	105	300	202	Freight & Hauling			250	100					150						2
163				600					600	600	1,200	206	Travel Expense			1,200	600					1050						3
1,306				950					642	708	1,350	218	Mtce & Rep. Office Equip.			1,350	400					600						4
1,031				800					539	511	1,050	224	Svc. of Reproduction Bur. (P)			1,200	400					850						5
7,436				57,500					30,967	31,000	61,967	225	Svc. of Tabulating Bur. (P)			65,000	7,500					62500						6
7,152				6,800					3,596	3,600	7,196	232	Telephone & Telegraph (P)			7,250	450					7250						7
2,226				12,600					6,000	7,500	13,500	233	Postage			15,000	2,400					13000						8
6,738				5,985					3,093	3,093	6,186	234	Printing Court Calendars			6,460	475					6460						9
0,797				0					0	0	0	234.1	(State Motor Vehicle) Tabulating Svc.															10
20				100					0	100	100	236	Cleaning Carpets			100						50						11
312				312					156	221	377	240	(P) Subscriptions-Telephone Dir.			468	156					468						12
144				144					72	72	144	241	Rental Offic Mach (Postal Met.)			160	16					144						13
36									162	163	325	298	Other Contractual Services			350	350					350						14
6,693				86,166					46,172	47,673	93,845		Total Contractual Services			98,938	12,772					93022						15
7,464				65,412					35,258	35,332	70,590	Less:	Transfer to Purchaser			73,918	8,506					71068						16
																												17
3,229				20,754					10,914	12,341	23,255		Net Contractual Services			25,020	4,266					21954						18
																												19
												300	Materials and Supplies															20
1,421				2,750					2,161	589	2,750	331	Carpets and Asphalt Tile			2,300	550					0						21
750				630					379	321	700	353	Bottled Water			700	70					700						22
				0					402	0	402	370	City Directory (P)															23
9,310				19,000					12,058	12,042	24,100	371	Books, Stat'y, Office Supplies, etc.			23,000	4,000					20700						24
780				700					242	358	600	375	Stat'y. Withdrawals from Stores (P)			600	- 100					600						25
1,261				23,080					15,242	13,310	28,552		Total Material and Supplies			27,600	4,520					22000						26
780				700					644	358	1002	Less:	Transfer to Purchaser			600	- 100					600						27
																												28
1,481				22,380					14,598	12,952	27,550		Net Materials and Supplies			27,000	4,620					21400						29
																												30
																												31
																												32
																												33

BUDGET ESTIMATE INDEX NO. 155 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

MUNICIPAL COURT DISTRICT

Line No.		
2	I	Request reduced to reflect actual expenditures 1955-1956.
3	J	Appropriation for 1955-1956 inadequate to meet actual needs of first six months of that period. Amount requested appears to be a minimum to meet requirements of the department, necessitated by periodic reassignment of judges between Departments in the City Hall and Departments in the Hall of Justice.
4	K	Estimated increase based on actual expenditures for 1955-1956.
5	L	Increase based on increased costs and contractual charges for maintenance and notice from Purchaser of 5% and 10% increase in certain contracts for maintenance and repair of office equipment.
6	M	Increased amount included at request of Purchasing Department's Reproduction Bureau, reflecting increasing work of the Department generally and particularly in the Traffic Bureau.
7	N	Increased amount included at request of Purchasing Department's Tabulating Bureau, reflecting increasing work of the Traffic Courts and of the Traffic Bureau; includes estimates of increases in salaries and increases in rental of I.B.M. equipment.
8	O	Last appropriation inadequate to provide funds for payment of telephone and telegraph services required in the operation of the Department. Based on current requirements.
9	P	Increase based on increasing needs of the Traffic Bureau and requirement that punched IBM cards forwarded to the Municipal Court fo the State Department of Motor Vehicles, Los Angeles Office, be mailed as first class matter.
10	Q	Increase of 5% included at request of the Recorder Printing & Publishing Company, based on their estimate of outcome of pending negotiations of labor contracts.
13	R	Subscriptions for Telephone Directories listed by addresses increased from two to three to meet current needs of the Moving, Parking and Warrant sections of the Traffic Bureau.
14	S	Increase estimated to cover anticipated cost of contract for rental of Postal Meter, expected July 1, 1956.
15	T	To establish an account for Other Contractual Services in order to properly charge costs for removing and painting signs on doors and adjacent to courtrooms required by reassignment of judges.
22	U	Amount requested to provide cork flooring in the Traffic Bureau, moving violations, to cover marble flooring in Room 164, City Hall, deleterious to health and safety. This branch of the Traffic Bureau has been re-located from the Hall of Justice to space allocated in the lobby of the Registrar of Voters. The marble flooring in the lobby was not designed for and is not satisfactory for daily use as office flooring. The balance of the amount requested is to provide funds to replace badly worn carpet in the chambers and courtrooms in Departments 6, 7, 10 and 12.
23	V	Increase based on present costs for furnishing bottled drinking water to Departments of the court for personnel, attorneys, litigants, jurors and spectators. No other facilities available.
25	W	Increase requested is conservatively based on current requirements. Costs have always exceeded amounts heretofore appropriated.
26	X	Decrease based on current costs.

CONTROLLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MUNICIPAL COURT — Bureau or Division: — Appropriation Number: 6.155 — Sheet Number: 5 of 6 Sheets — Index Number: 155

Actual Expenditures 1954-1955 (Dollars Only)	1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	1955-1956 SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable 12th Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Increase (+) or Decrease (—)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
												400	Equipment															
170												402	Aluminum Posture Chairs (3)															
217												402	President Chairs (Judges) (4)															
1,691												406	Oak Table 12' x 4' (1)															
												406	Oak Juror Chairs with cushions (12)															
												406	Juror Pedestal Chairs with cushions (12)															
637												412	Standard Typewriters #13 (2)															
												412	Standard Typewriters #15 (2)															
199												412	Standard Typewriter #21															
332												412	Electric Adding Machine-10 col.															
19												402	Light Oak Hat Trees (2)															
334												406	Desk (1)															
												406	Table (1)															
62												406	Jurors' Foot Stools (12)															
				115						145	145	402	1 Horizontal Card File (Unitub)					- 115										
				25								402	1 pr. Panel legs for Unitub file					- 25										
				1,120		(1)			186		186	402	6 60x33 flat top steel desks					- 1,120										
				340		(4)			850		850	402	1 60x33 steel typewriter desk					- 340										
				408		(7)			441		441	402	6 Aluminum Posture Chairs					- 408										
				60						98	98	402	1 Aluminum Executive Chair					- 60										
				190					210		210	412	1 Underwood Std. Typewriter-21 in.					- 190										
				510					468		468	412	3 Underwood Std. Typewriter-13 in.					- 510										
				335					298		298	412	1 I.B.M. Elec. Std. Typewriter-12 in. (Cumulan 250)					- 335										
				500					485		485	412	1 Electric Check Endorser					- 500										
									216		216	402	1 Exec. Posture Chair, Walnut (Judges															
									243		243	402	1 President Chair (Judges)															

CONTROLLER'S FORM No. 4330

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: MUNICIPAL COURT — Bureau or Division: — Appropriation Number: 6.155 — Sheet Number 6 of 6 Sheets — Index Number 155

Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
5	6	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
												402	4 President Chairs (Judges)			1,274		1,274						0			0	X
												402	2 Executive Walnut Desks 76x43 (Judges			746		746						373			373	Z
												402	2 Walnut Sec'y. TW Desks			631		631						0			0	AA
												402	1 Exec. desk, steel, 6 Drawers 66x34			335		335						335			335	BB
												402	1 Panel type steel table 66x34			160		160						160			160	CC
												402	4 Clerical steel desks 60x30			760		760						380			380	DD
												402	4 Panel-type steel tables 60x30			480		480						480			480	EE
												402	2 All purpose machine desks, steel 60x30			380		380						380			380	FF
												402	6 Single pedestal, 3 drawer steel desks 45x30			900		900						300			300	GG
												402	4 I.T.S. Typewriter shelves, steel			120		120						120			120	HH
												402	1 Walnut Exec.Table 60x34			200		200						0			0	II
												402	4 Typist steel desks 60x30			900		900						450			450	JJ
												402	7 SW Double Pad steel desks 60x33			1,575		1,575						0			0	KK
												402	1 Sec'y. TW Double Pad steel desks 60x33			780		780						0			0	LL
												402	1 Steel leg tables, Texolite tops 72x34			480		480						480			480	MM
												402	24 Steel clerical posture chairs			1,800		1,800						900			900	NN
												402	1 Clock, electric			15		15						0			0	OO
												402	4 Book case sections, wood, glass doors			160		160						0			0	PP
												402	1 Steel 22 drawer IBM card file			400		400						400			400	QQ
												406	24 Cushions (jurors) 17x19½ 2" think Latex			124		124						0			0	RR
												406	1 Frigidaire Elec Drinking Fntn (6 gal.)			300		300						300			300	SS
												412	1 Mimeograph (hand operated)			265		265						0			0	TT
												412	1 Elec Add Mach with subtr. 8 bank			290		290						290			290	UU
												412	1 Elec. standard typewriter 20"			455		455						455			455	VV
												412	9 Standard typewriters, 13"			570		570						0			0	WW
1,681				1,603					1,197	243	1,640		Total Equipment			14,100		10,497						5803			5803	
				1,603					1,197	243	1,640	Less:	Transfer to Purchaser			14,100		10,497						5803			5803	
1,681				0					0	0	0		Total Net Equipment			0		0						0			0	
												800	Fixed Charges															
126				100					0	126	126	815	Burglary & Robbery Insurance			150		50						150			150	XX

Line No.

1 ~~Y (4) President chairs (judges) to replace antiquated high backed chairs in two Departments at the Hall of Justice, and in Chambers.~~

2 Z (2) Executive Walnut Desks, 76" x 43", for use of judges in chambers, to replace two similar desks in disrepair beyond rehabilitation.

3 ~~AA (2) Walnut Secretarial Desks for use in outer chambers, to replace two similar desks in disrepair beyond rehabiiitation.~~

4 BB (1) Executive Desk, 66" x 34", 6 drawer, to replace antiquated oak roll-top desk used by Chief Division Clerk in Room 300, City Hall.

5 CC (1) Panel Type, Steel Table, 66" x 34" matching above, to provide necessary working space for Chief Division Clerk in Room 300, City Hall.

6 DD 2 (2) Clerical Steel desks, 60" x 34" pedestal type, for use in Room 300 City Hall, to replace antiquated wooden desks either extremely old or discarded by other Departments and originally furnished the Municipal Court by the Purchaser's Supervisor of Equipment.

7 EE (4) Panel Type, Steel Tables, 60" x 34" matching above, to provide required working surface by personnel in Room 300, City Hall.

8 FF (2) All purpose machine desks, steel, 60" x 30", for use in Accounting Division, toaccommodate electric adding machine and electric bank-deposit listing machine, replacing an old wooden desk and a borrowed wood table.

9 GG 2 (6) Single pedestal, 3 drawer, steel desks, 45" x 30" to replace two wooden tables presently used by four staff members, providing individual desks in limited space, in Room 300, City Hall, and to replace an old desk and table, wooden, in Room 303, used by Traffic Court clerks in preparation of traffic calendars. Limited space requires small size desks.

10 HH (4) ITS Steel Typewriter Shelves to allow four of the above small desks to accommodate typewriters.

11 II (1) Walnut Executive Table, 60" x 34" to match existing desk in Room 301, City Hall, to replace antiquated table formerly provided, but presently in use in Room 305, City Hall.

12 JJ 2 (4) Typists' Steel Desks, 60" x 30", to replace old wooden clerical desks in Rooms 300 and 303, City Hall.

~~13 KK (7) Shaw-Walker Double Pedestal steel clerical desks, 60" x 33", to match existing furniture in Traffic Bureau and to replace antiquated wooden desks and tables.~~

~~14 LL (3) Shaw-Walker Sec'y TW Double Pedestal Steel Desks, 60" x 33" to match existing furniture in Traffic Bureau and to replace antiquated wooden desks.~~

15 MM (3) Steel leg tables, 72" x 34", Texolite Top for use in Traffic Bureau, to replace wooden tables.

16 NN 2 (24) Steel clerical posture chairs to replace an assortment of antiquated wooden chairs, in various locations in the Municipal Court.

17 ~~OO (1) Clock, electric, to replace old non-electric alarm clock, worn out and inaccurate, to be installed in telephone switch-board room in Jury Commissioner's Office.~~

~~18 PP (4) Bookcase sections, wooden, to meet additional requirements in judges chambers.~~

19 QQ (1) 22 drawer IBM card file, to meet additional requirements of Traffic Bureau.

20 ~~RR (24) Cushions, jurors, 17" x 19½", toreplace dilapidated cushions in Department 3, and to provide cushions in Department 7, for jurors.~~

21 SS (1) Frigidaire 6 gal. electric Drinking Fountain to be installed in Traffic Bureau to replace bottled water furnished for personnel.

~~22 TT (1) Mimeograph, hand-operated, for rush work required at the Hall of Justice, and for reproducing forms and reports. The Department has no existing facilities for these needs.~~

23 UU (1) Electric Adding machine, with subtraction, 8 bank toreplace worn out Burroughs machine purchased in 1927, Serial No. 8-1096226. Cost $315, less trade-in allowance, $25.

24 VV (1) Electric Standard Typewriter, 20" carriage, for preparation of court calendars in the Traffic Department (original and 7 copies required). Will replace worn out IBM Electric Typewriter, Serial No. 151661. Cost $500.00, less trade-in allowance, $45.00.

~~25 WW (9) Standard typewriters, 13" carriage, for use in typing judges' opinions, correspondence and reports. These will release 9 typewriters for use in other departments of the court, providing equipment for the increase in personnel provided by the Legislature, effective Sept. 9, 1955 (Gov. Code Sec. 74504) and Emergency employees (Gov. Code Sec. 72150.1) required by the increasing work load of the department.~~

32 XX Present appropriation inadequate to meet present insurance premiums. No increase in Insurance anticipated.

~~177~~ -17- 198

EXPLANATION SHEET

157
INDEX NO. ~~2-77~~ - PARKING AUTHORITY OF S. F.

COMPARATIVE SCHEDULE OF EXPENDITURES

	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	12,652	24,422	23,420	23,960	26,500	26,560
Number of Employments (Permanent)	(5)	(5)	(4)	(4)	(4)	(4)
Temporary Salaries						530
Fees and Other Compensations	1,408	1,570	1,390	1,510	1,080	770
Allowance for Overtime						294
Contractual Services	1,234	4,051	2,891	2,532	2,972	3,675
Professional Services	-	2,925	6,437	5,500	0	359
Materials and Supplies	7,997	1,016	740	540	447	576
Equipment	3,562	435	228	-	0	29
Fixed Charges	6,150	4,962	4,415	4,953	4,669	4,674
Improvements			500	-		-
TOTAL	33,003	39,381	40,021	38,995	35,668	37,467

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PARKING AUTHORITY OF SAN FRANCISCO — Bureau or Division: — Appropriation Number: 6-157 — Sheet Number 1 of 4 Sheets — Index Number 157

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable Ten Years (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Numbers or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 5 and 6 (—) Decrease Force	Amount	(1) Recommended by Offic. Dept. Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														RECAPITULATION														
2	26560		4		27220					13610	13610	27220	110	SALARIES, PERMANENT	4		27220		-				4	28,060	4		28060
3	294				300					14	286	300	111	ALLOWANCE FOR OVERTIME			150		-150					150			300
4	530				398				2	381	19	400	120	SALARIES, TEMPORARY			413		15					413			413
5	770		5		1000					390	610	1000	140	FEES & OTHER COMPENSATION	5		1000		-				5	1,000	5		1600
6	3675				3535				-2	1618	1915	3533	200	CONTRACTUAL SERVICES			4851		1316					3,765			3565
7	-				-					-	-	-	203	ALLOWANCE FOR EMPLOYEES CAR			-		-					-			
8	359				-				2000	-	-	-	269	PROFESSIONAL SERVICES			1500		1500					0			0
9	576				600					386	214	600	300	MATERIALS & SUPPLIES			600		-					575			750
10	29				30					28	2	30	400	EQUIPMENT			-		-30					-			
11	4674				5028				300 -300	2372	2656	5028	800	FIXED CHARGES			5035		7					5,035			5035
12	37467		9		38111				2000	18799	19312	38111		GROSS TOTAL	9		40769		2658				9	38,998	7		40752
13																												
14																												
15														LESS Transfers to Purchaser														
16	2104				2295					1207	1088	2295	200	CONTRACTUAL SERVICES			2411		116					2,270			2270
17	68				100					56	44	100	300	MATERIALS & SUPPLIES			100		-					75			150
18	-				30					28	2	30	400	EQUIPMENT			-		-30					-			
19	122				125					-	125	125	800	FIXED CHARGES			125		-					125			125
20	2294				2550					1291	1259	2550		TOTAL Transfers to Purchaser			2636		86					2,470			2545
21																												
22																												
23														LESS Transfers to Real Estate														
24	4200				4200				300	2250	2250	4500	800	RENT			4500		300					4,500			4500
25	4200				4200				300	2250	2250	4500		TOTAL Transfers to Real Estate			4500		300					4,500			4500
26																												
27																												
28	6494				6750				300	3541	3509	7050		TOTAL Transfers			7136		386					6,970			7045
29																												
30																												
31	30973		9		31361				1700	15258	15803	31061		NET BUDGET	9		33633		2272				9	32,028	9		33768
32																												
33																												
34																												
35																												

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Board or Commission: PARKING AUTHORITY OF SAN FRANCISCO — Bureau or Division: — Appropriation Number: 6-157 — Sheet Number 2 of 4 Sheets — Index Number 157

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 806 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
												110	SALARIES, PERMANENT																1
780	1	1	600	7200					3600	3600	7200	B62	Secretary, Parking Authority	1		7200		-				1	630	7,560	1	630	7560		2
200	2	1	933.33	11200					5600	5600	11200	B94	General Manager, Parking Auth.	1		11200		-				1	933.33	11,200	1	933.33	11200		3
900	3	1	275-335	4020					2010	2010	4020	B408	General Clerk Stenographer	1		4020		-				1	290-350	4,200	1	290-350	4200		4
680	4	1	400	4800					2400	2400	4800	B416	Conf. Secty. to Gen. Mgr.	1		4800		-				1	425	5,100	1	425	5100		5
560		4		27220					13610	13610	27220		Total Permanent Salaries	4		27220		-				4		28,060	4		28060	A	6
																													7
																													8
																													9
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CONTROLLER'S FORM No. 0250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PARKING AUTHORITY OF SAN FRANCISCO — Bureau or Division: — Appropriation Number: 6-157 — Sheet Number: 3 of 4 Sheets — Index Number: 157

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATE 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number as Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (-) Decrease Basis	Amount	Recommended by Offer, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													111	ALLOWANCE FOR OVERTIME														
2	294				300					14	286	300		Monthly Employees			150		-150					150			300	B
3																												
4													120	SALARIES, TEMPORARY														
5	530				398	Tr. from S.157.233.000			2	381	19	400	8408	General Clerk Stenographer			413		15					413			413	C
6																												
7													140	FEES & OTHER COMPENSATION														
8	770		5		1000					390	610	1000		Members, Parking Authority			1000		-				5	1,000			1,000	
9																												
10													200	CONTRACTUAL SERVICES														
11	702				100					31	69	100	201	Local Fares			100		-					100			100	
12					300					-	300	300	206	Travel Expense			1500		1200					600			600	D
13	57				75					41	34	75	218	Maintenance & Repair Off. Equip.			75		-					50			50	
14	-				150					22	128	150	224	Services, Purchasers Repro.(P)			150		-					75			75	
15	1220				1250					691	559	1250	232	Telephone & Telegraph (P)			1298		48					1,298			1,298	E
16	341				300	Tr. to S.157.120.000			-2	121	177	298	233	Postage			300		-					300			300	
17	213				200					96	104	200	234	Official Printing & Advert.			200		-					200			200	
18	125				115					53	62	115	235	Subscriptions to Periodicals			115		-					115			115	
19	48				50					29	21	50	236	Laundry & Towel Service			50		-					50			50	
20	60				70					36	34	70	237	Scavenger (P)			72		2					72			72	F
21	824				825					458	367	825	238	Janitorial (P)			891		66					825			825	G
22	80				100					40	60	100	299	Other Contractual Services			100		-					80			80	
23	3675				3535				-2	1618	1915	3533		TOTAL Contractual Services			4851		1316					3,765			3,765	
24	2104				2295					1207	1088	2295		LESS Transfers to Purchaser			2411		116					2,270			2,270	
25	1571				1240				-2	411	827	1238		NET Contractual Services			2440		1200					1,495			1,495	
26																												
27													269	PROFESSIONAL SERVICES														
28	359				-					-	-	-	269	Other Professional Services			-		-					-0-			0	
29	-				-	Ordinance No. 6102			2000	-	-	-	269.1	Civic Center Project			1500		1500					-0-			0	H
30	359				-				2000	-	-	-		TOTAL Professional Services			1500		1500					-0-			0	
31																												
32													300	MATERIALS & SUPPLIES														
33	117				100				-	100	-	100	300	Misc. Materials & Supplies			100		-					100			100	
34	391				400				-	230	170	400	371	Stationery & Office Supplies			400		-					400			400	
35	68				100				-	56	44	100	375	Stationery Withdrawals from Stores (P)			100		-					75			150	

BUDGET ESTIMATE INDEX NO. 157 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

PARKING AUTHORITY OF SAN FRANCISCO

B. 111 OVERTIME

The shift from night to daytime meetings has resulted in overtime reductions which we have reflected in a reduction of $150 for this item.

C. 120 SALARIES, TEMPORARY

Our two clerical employees are now entitled to a three-week vacation; consequently, it is necessary to have a temporary replacement for a six-week period. The $15.00 increase results from the increase in salary schedules for this classification, effective July 1, 1955, which, based on $275.00 a month for six weeks, amounts to $413.00.

D. 206 TRAVEL EXPENSE

The requested amount is required to permit inspection of the design and practical operation of constantly changing and improving types of off-street parking facilities including mechanical garages and mechanically controlled parking lots now in operation or being erected, for their possible application to the San Francisco parking program; and for attendance of Authority members and/or staff members at conferences, conventions and other meetings and gatherings that may be considered beneficial to the Authority and the City and County of San Francisco. The Authority General Manager is a member of the standing Committee on Parking of the American Municipal Association, representing the League of California Cities and others, and 12,000 American cities. It is believed his active participation in this activity by attendance at A.M.A. and Parking Committee meetings is an obligation of membership and will be beneficial to the City and County and the Authority.

E. 232 TELEPHONE AND TELEGRAPH

The allowed telephone budget for 1955-1956 is $1,250, of which $25.00 goes into the Tax Reserve, leaving us a balance of $1,225 for telephone and telegraph expenses. Our first six months experience in this fiscal year shows an overage of $24.00, indicating the probability of an overage of $48.00 for the 12-month period. We are, therefore, asking an increase of $48.00 in the new budget.

F. 237 SCAVENGER

This $2.00 increase was occasioned by an increase in rates for service.

G. 238 JANITOR

The requested increase in subject account is made necessary by service charge increase.

H. 269 PROFESSIONAL SERVICES

The Authority regards this item as merely a bookkeeping transaction. In the past we have encountered delay in getting preliminary information on new potential sites owing to the fact that they could not be designated as official projects and no money had been allotted in our budget to defray the necessary expenses of the various city departments - such as City Engineering, Real Estate Department, Public Works and City Planning Department. The inclusion of this item will facilitate the Authority's program by allowing a direct charge for such exploratory studies.

CONTROLLER'S FORM NO. 8150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PARKING AUTHORITY OF SAN FRANCISCO — Bureau or Division: — Appropriation Number: 6-157 — Sheet Number 4 of 4 sheets — Index Number: 157

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	Code	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Budget: With 1955-1956 Budget Calc. 1 month (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of S. pervisors: Number of Employees	Rate	Amount	Balance Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1	576				600				-	386	214	600		TOTAL Materials & Supplies			600		-				575			550	
2	68				100				-	56	44	100		LESS Transfers to Purchaser			100		-				75			150	
3	508				500				-	330	170	500		NET Materials & Supplies			500		-				500			400	
4																												
5													400	EQUIPMENT														
6	29				30					28	2	30	402	Line-A-Time (P)			-		-30									I
7	29				30					28	2	30		TOTAL Equipment			-		-30									
8	-				30					28	2	30		LESS Transfers to Purchaser			-		-30									
9	29				-					-	-	-		NET Equipment			-		-									
10																												
11													800	FIXED CHARGES														
12	33				36					36	-	36	811	Workmen's Compensation			37		1				37			37		J
13	122				125					-	125	125	812	Position Performance Bond (P)			125		-				125			125		
14	22				22					10	12	22	854	Membership Dues			22		-				22			22		K
15	297				345					76	269	345	862	Social Security			351		6				351			351		L
16	4200				4500				300 -300	2250	2250	4500	880	Rent (RE)			4500		-				4,500			4500		
17	4674				5028					2372	2656	5028		TOTAL Fixed Charges			5035		7				5,035			5035		
18	4200				4200				300	2250	2250	4500		LESS Transfers to Real Estate			4500		100				4,500			4400		
19	122				125					-	125	125		LESS Transfers to Purchaser			125		-				125			125		
20	4322				4325				300	2250	2375	4625		TOTAL Transfers			4625		100				4,625			4525		
21	352				703				-300	122	281	403		NET Fixed Charges			410		-293				410			410		
22																												
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BUDGET ESTIMATE INDEX NO. 157 OPPOSITE SHEET NO. 4 EXPLANATION SHEET PARKING AUTHORITY OF SAN FRANCISCO

I. 400 EQUIPMENT

The decrease in this item is due to the fact that it is not anticipated that any new equipment will be needed during the next fiscal year.

J. 811 WORKMENS COMPENSATION

Increase in this budget item is mandatory.

K. 854 MEMBERSHIP DUES

American Planning and Civic Association	$10.00
Highway Research Board (National Research Council)	12.00
	$22.00

Both the American Planning and Civic Association and Highway Research Board (National Research Council) and their general publications and special research bulletins are sources of valuable technical information on off-street parking of importance and value to this Authority in the conduct of its work. This was first approved by the Parking Authority at its Regular Meeting on Wednesday, April 12, 1950.

L. 862 SOCIAL SECURITY

Increase in this budget item is mandatory.

EXPLANATION SHEET

159

INDEX NO.-211- BOARD OF PERMIT APPEALS

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	3,180	3,780	3,900	4,980	4,980	5,400	5,333	5,400	6,000	6,000	6,780	6,780
Number of Employments	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)
Temporary Salaries	75	72	133	171	173	225	225	-	-	150	151	150
Fees & Other Compensations	5,000	4,950	4,635	4,500	4,335	4,920	5,100	3,915	3,960	3,435	3,960	4,500
Number of Employments	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)
Contractual Services	28	27	36	18	31	41	40	91	96	85	87	85
Materials and Supplies	-	-	-	-	-	17	-	16	19	-	36	30
TOTALS	8,283	8,829	8,704	9,669	9,519	10,603	10,706	9,422	10,075	9,670	10,994	11,545

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

BOLLER'S FORM No. 9250

Appropriation Number 6.159 — Sheet Number 1 of 2 Sheets — Index Number 159

Department, Board or Commission BOARD OF PERMIT APPEALS — Bureau or Division

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 1 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Possible for Year (Dollars Only)	Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 2 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(1) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(2) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
													RECAPITULATION																1
																													2
6780		1		7200				-165	3435	3600	7035	110	Permanent Salaries	1		7200						7,560	1		7560			3
										225	225	120	Temporary Salaries			225						225			yy5			4
150				225																		4,000	5		4000			5
4500		5		4000					2700	2300	5000	140	Fees and Special Compensations	5		5000		1000				95			95			6
85				95					54	41	95	200	Contractual Services			95						20			yo			7
30				20						20	20	300	Materials and Supplies			20												8
11,545		6		11,540				-165	6189	6186	12,375		TOTAL BUDGET	6		12,540		1000				11,900	6		11900			9
																												10
													LESS: TRANSFERS TO PURCHASER									40			40			11
40				40					24	16	40	200	Contractual Services			40												12
																												13
11,505		6		11,500				-165	6165	6170	12,335		NET TOTAL BUDGET	6		12,500		1000				11,860	6		11860			14
																												15
																												16
																												17
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CONTROLLER'S FORM No. 8550

207

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission BOARD OF PERMIT APPEALS Bureau or Division Appropriation Number 6.159 Sheet Number 2 of 2 Sheets Index Number 159

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	BUDGET 13 Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 5 and 9 (+) Increase (-) Decrease Force	Amount	Recommended by Other Depts. Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													110	PERMANENT SALARIES															
2	6780	2	1	600	7200	Tr.Cr.			-165	3435	3600	7035	B61	Secretary	1	600	7200						1	630	7,560				
3																													
4																													
5																													
6													120	TEMPORARY SALARIES															
7	150				225						225	225		Vacation Relief			225								225				
8																													
9																													
10																													
11													140	FEES AND SPECIAL COMPENSATIONS															
12	4500	1	5	15.00 per mtg.	4000	OKD 4586	3/56		1000	2700	2300	5000*		Members of Board	5		5000		1000				5	15.00 Mtg.	4,000				A
13																													
14																													
15																													
16													200	CONTRACTUAL SERVICES															
17	40				40					24	16	40	232	Telephone and Telegraph (Pur.)			40								40				
18	45				25					30		30	233	Postage			25								25				
19					30						25	25	234	Printing, Blueprinting, etc.			30								30				
20	85				95					54	41	95		Total Contractual Services			95								95				
21	40				40					24	16	40	Less:	Transfers to Purchaser			40								40				
22																													
23	45				55					30	25	55		Net Contractual Services			55								55				
24																													
25																													
26																													
27													300	MATERIALS AND SUPPLIES															
28	30				20						20	20	371	Stationery			20								20				
29																													
30																													
31																													
32	* Supplemental Appropriation of $1000 to be requested in order to complete fiscal year 1955-1956. See explanation to "A" above, explaining necessity for appropriation of $5000 for 1956-57.																												
33																													
34																													
35																													

EXPLANATION SHEET

OP PERMIT APPEALS BUDGET ESTIMATE INDEX NO. 159 OPPOSITE SHEET NO. 2

LINE

12 A In 1954-55 it was necessary to obtain additional funds in the amount of $500. For 1955-56 it will be necessary to ask for $1000 additional- which will bring us up to our charter limit as per San Francisco City Charter, Section 39 of Departments Under Mayor re: Board of Permit Appeals, wherein "the mayor shall appoint five qualified electors, other than city and county officials or employees, for terms of four years, to constitute a board of permit appeals. The compensation for each member shall be fifteen dollars ($15) per meeting of the board actually attended by such members provided that the total amount paid all members of the board shall not exceed five thousand dollars ($5,000) per year." The Board Members meet in regular session every Wednesday of the year. These fifty-two meetings require an out-put of thirty nine hundred dollars in compensation. Because of the great increase in motel permit requests - both appealing denials of same and protesting issuances of same - the increase in special meetings on the premises involved in these disputes, the Board has found it necessary to hold anywheres from approximately ten to twenty additional meetings each fiscal year. According to the charter, when the five thousand dollar per year limit has been used up, the Board Members must thereafter perform without compensation. However, the Board for a time did not require more than four thousand dollars to fulfill its functions and voluntarily submitted a budget not exceeding four thousand. Therefore, for the heretofore expressed reasons, this aforementioned request is respectfully made.

EXPLANATION SHEET

161
INDEX NO. 9 POLICE DEPARTMENT

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
rmanent Salaries - Uniformed Force	3,376,542	3,237,581	3,668,462	4,393,433	5,146,776	5,820,631	6,348,306	6,484,267	6,668,072	7,454,212	8,653,995	9,253,391
mber of Employments	(1359)	(1359)	(1354)	(1504)	(1497)	(1531)	(1643)	(1712)	(1704)	(1,698)	(1,690)	(1,715)
rmanent Salaries - Non Uniformed	133,487	161,360	166,924	220,265	242,795	264,794	228,506	208,942	265,162	282,749	311,577	349,865
mber of Employments	(63)	(62)	(68)	(74)	(81)	(81)	(67)	(63)	(72)	(75)	(76)	(90)
ertime Allowance - Uniformed Force	-	102,369	94,480	69,269	44,689	28,735	107,268	129,459	337,777	376,578	162,127	166,444
ertime Allowance - Non Uniformed	-	-	3,901	4,516	4,597	3,996	5,156	5,103	4,528	1,030	930	941
liday Overtime - Uniformed Force	-	-	-	-	-	-	-	24,000	177,901	194,855	179,960	192,735
liday Overtime - Non Uniformed	-	-	-	-	-	-	-	-	-	3,031	3,224	3,403
mporary Salaries	2,457	3,006	2,763	3,218	4,118	3,019	2,717	4,177	2,527	3,565	4,891	6,451
litary Leaves	9,825	975	-	-	-	-	-	15,319	2,163	1,312	643	869
rmotive Pay - Uniformed Force	-	-	-	-	-	-	1,050	213,121	1,327	5,769	10,007	429
ges	-	-	-	-	-	-	31,824	29,607	30,439	32,964	35,575	36,483
mber of Employments	-	-	-	-	-	-	(8)	(8)	(7)	(7)	(7)	(7)
ns and Special Compensations	300	125	325	351	300	60	260	71	80	50	175	275
lowance for Use of Employees' Cars	-	-	-	342	307	335	322	276	266	242	259	143
pairs to Stations & Buildings	-	-	52,855	70,912	9,824	115	13,913	24,046	25,588	16,060	-	-
intenance & Repair to Auto Equipment	48,210	54,161	51,790	56,343	68,121	77,669	94,135	102,280	109,828	112,810	115,596	112,685
ght, Heat & Power	14,781	16,783	19,520	21,162	23,746	29,829	13,092	13,792	15,736	15,453	15,249	16,318
her Contractual Services	39,465	44,956	45,541	54,804	49,038	49,797	54,222	55,380	52,725	63,661	77,899	56,497
res & Tubes	6,087	6,016	7,657	7,345	7,871	7,870	8,197	8,046	8,041	7,365	6,729	5,062
els & Lubricants	31,081	33,961	32,370	32,900	49,658	60,140	67,394	67,031	71,345	76,840	64,643	81,769
tionery & Supplies	15,152	19,279	24,355	24,693	32,854	34,697	35,491	40,594	38,893	40,898	37,886	39,479
her Materials & Supplies	32,449	25,949	23,626	30,622	26,033	32,436	26,974	27,601	30,572	28,997	28,347	30,383
odstuffs	18,467	19,263	21,018	22,738	25,602	23,845	23,036	24,613	26,169	26,886	25,565	24,639
uipment	48,185	76,782	81,327	85,162	64,242	89,979	127,162	88,179	67,432	64,090	48,627	173,362
nt - Real Property	403	420	400	-	-	-	-	-	-	-		-
ritorious Awards	2,250	1,150	1,700	6,450	4,250	5,175	4,880	2,900	2,400	1,725	2,667	3,990
Magcot Fund	9,000	5,894	5,997	8,038	8,820	9,820	10,000	10,000	14,068	12,708	14,356	16,080
rices of Other Departments	9,588	18,601	12,770	15,514	17,636	18,651	20,492	22,108	24,324	23,882	26,037	26,202
st Fund - Travel Expense Refund	-	130	1,019	977	3,540	1,682	1,471	1,131	3,836	2,463	3,490	4,630
provements Range & Stations, etc.	30,601	5,008	18,839	2,989	11,013	1,216	64,165	95,355	923	-	-	-
TOTAL	3,828,330	3,833,769	4,337,639	5,132,343	5,845,670	6,564,491	7,290,033	7,698,108	7,982,122	8,850,795	9,850,454	10,699,715

CONTROLLER'S FORM No. 1213

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 1 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 2 (—) Decrease Force	Amount	(1) Recommended By Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
1														RECAPITULATION													
2																											
3	9,253,391		1715		9,412,859				- 78,481	4,622,010	4,695,095	9,317,105	110.00	Permanent Salaries-Uniformed Force	1730		9,506,720	15	93,861	1730		9,506,720	1715		9,423,920	1715		9423920
4	349,865		92		368,223		3		2,484	179,946	187,651	367,597	110.01	Permanent Salaries-Civilian	110		444,817	18	76,594	110		444,817	99		417.231	96		399591
5	166,644								81,336	95,651		95,651	110.11	Extra Duty - Uniformed Force														
6													111.00	Extra Holiday Pay-Uniformed Force			75,960		75,960			75,960			0	0		0
7	941				1,000					432	568	1,000	111.01	Emergency Overtime - Civilian			2,000		1,000			2,000			1,500			1400
8	192,735				189,900					107,622	82,278	189,900	112.00	Holiday Overtime-Uniformed Force			189,900					189,900			185,184			185184
9	3,403				3,800					2,033	1,767	3,800	112.01	Holiday Overtime - Civilian			3,931		131			3,931			3.500			3500
10	6,451				5,711					4,209	1,502	5,711	120.01	Temporary Salaries-Civilian			7,280		1,569			7,280			5.956			5956
11	869									407		407	126	Military Leave Pay														
12	36,483		7		39,711					20,067	19,644	39,711	130	Wages	7		39,740		29	7		39,740	7		39.607	7		39607
13	275				200					75	125	200	140	Fees & Special Compensation			200					200			200			200
14	429									122		122	176	Retroactive Pay														
15	176,182				181,975					83,605	92,471	176,080	200	Contractual Services			198,029		16,054			198,029			183.767			183767
16	133				200						200	200	203	Use of Employees' Cars			200					200			0			0
17	4,630				3,117					1,948	1,615	3,563	206	Trust Fund-Travel Exp. Refund			5,000		1,883			5,000			5,000			5000
18	16,318				15,500					8,327	10,643	18,970	231	Heat, Light & Power			19,200		3,700			19,200			17,675			17675
19	156,693				152,320					85,382	76,572	161,954	300	Materials & Supplies			169,631		17,311			169,631			159.065			159065
20	24,639				25,900					12,151	13,086	25,237	350	Foodstuffs			25,670		- 230			25,670			24,720			24720
21	173,302				352,347				- 4,000	107,230	236,837	344,067	400	Equipment			370,738		18,391			370,738			256,732			255192
22	3,990				2,700					1,950	750	2,700	804	Meritorious Awards			3,000		300			3,000			2,700			2700
23	10,000				10,000					5,092	4,908	10,000	890	Chief's Contingent Fund			10,000					10,000			10.000			10000
24	6,080				7,500					2,888	4,612	7,500	890.01	Contingencies - Narcotics			7,500					7,500			7.500			7500
25														Investigative Contingencies - Bureau of Inspectors			5,000		5,000			5,000			0			0
26	26,202				27,456					14,097	13,359	27,456	900	Services of Other Depts.			38,472		11,016			38,472			33,365			27456
27																											
28																											
29																											
30	10,009,715		1814		10,800,419		1		1,139	5,355,244	5,443,687	10,798,931		TOTAL BUDGET	1847		11,122,988	33	322,569	1847		11,122,938	1821		10,777,622	1818		10,754,733
31																											
32																											
33																											
34																											
35																											

CONTROLLER'S FORM No. 1150

211

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number 2 of 26 Sheets — Index Number 142

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Calc $ and % (+) Increase (-) Decrease: Force	Amount	Recommended by Mayor, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1																												
2	10,609,715		1814		10,800,419		3		1,339	5,355,244	5,443,687	10798,931		GRAND TOTAL FORWARDED	1847		11,122,986	33	322,569	1847		11,122,986	1821		10,777,622			
3																												
4														LESS TRANSFERS TO PURCHASER														
5	152,245				156,664				222	71,666	79,901	151,567	200	Contractual Services			159,370		2,706			159,370			154,973			
6	84,305				82,280					42,509	42,725	85,234	300	Materials & Supplies			87,136		4,856			87,136			89,310			
7	2,095				1,800					649	1,351	2,000	350	Foodstuffs			2,000		200			2,000			2,000			
8					352,347				- 4,000	107,230	236,837	344,067	400	Equipment			370,738		18,391			370,738			256,752			
9	26,202				27,456					14,097	13,359	27,456	900	Services of Other Depts.			38,472		11,016			38,472			33,369			
10																												
11	264,847				620,547				- 3,778	236,151	374,173	610,324		TOTAL TRANSFERS TO PURCHASER			657,716		37,169			657,716			532,380			
12																												
13														LESS TRANSFER TO HEAT, LIGHT & POWER														
14	16,318				15,500					8,327	10,643	18,970	231	Heat, Light & Power			19,200		3,700			19,200			17,675			
15																												
16														LESS TRANSFER TO L.R.H. MEAT SHOP														
17	5,722				6,000					3,235	2,765	6,000	350	Foodstuffs			6,000					6,000			5,800			
18																												
19																												
20	286,867				642,047				- 3,778	247,713	387,581	635,294		TOTAL TRANSFERS			682,916		40,869			682,916			555,855			
21																												
22																												
23																												
24	10,322,826		1814		10,158,372		3		5,117	5,107,531	5,056,106	10163,637		NET TOTALS	1847		10440,072	33	281,700	1847		10440,072	1821		10,221,767			
25																												
26																												
27																												
28																												
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32																												
33																												
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CONTROLLER'S FORM No. 4330

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number 3 of 26 Sheets — Index Number 161

Line Number	FISCAL YEAR 1955-1956: Actual Expenditures 1954-1955 (Dollars Only)	BUDGET: Salary Ord. Sec. No. 11 11.1; Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	(1) ESTIMATES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison as Requested With 1955-1956 Budget Cols. 5 and 6 (+) Increase (-) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount
	1	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1											PERSONAL SERVICES																
2						Trfs. To Comp. Reg.			- 5,534				110.01	NON-UNIFORMED FORCE														
3	3,600	1	3	100	3,600					1,800	1,800	3,600		Commissioner	3	100	3,600			3	100	3,600	3	100	3600	3	100	3600
4	5,280	2	1	440	5,280					2,640	2,640	5,280		Police Surgeon	1	440	5,280			1	440	5,280	1	440	5280	1	440	5280
5	4,719	3	1	350 400	4,800					2,400	2,400	4,800	B4	Accountant I	1	350 400	4,800			1	350 400	4,800	1	375-430	5,160	1	375 430	5160
6	5,572	4	1	400 465	5,580					2,790	2,790	5,580	B6	Accountant II	1	400 465	5,580			1	400 465	5,580	1	430-495	5,940	1	430 495	5940
7	20,520	5	5	300 360	21,420					10,710	10,710	21,420	B310	Tabulating Mach. Operator, IBM	5	300 360	21,600		180	5	300 360	21,600	5	315-380	22,800	5	315 380	22800
8	44,303	6	12	275 335	47,550					22,913	23,920	46,833	B408	General Clerk-Stenographer	15	275 335	59,556	3	12,006	15	275 335	59,556	12	290-350	50,175	14	290 350	50175
9	3,640	6.1	1	300 360	4,320					2,160	2,160	4,320	B410	Legal Stenographer	1	300 360	4,320			1	300 360	4,320	1	320-385	4,620	1	320 385	4620
10	5,119	7	1	335 410	4,920					2,460	2,460	4,920	B412	Senior Clerk-Stenographer	1	335 410	4,920			1	335 410	4,920	1	355-425	5,100	1	355 425	5100
11	62,111	8	16	260 310	62,725					30,620	31,371	61,991	B454	Telephone Operator	16	260 310	62,981		256	16	260 310	62,981	16	270-325	65,779	16	270 325	65779
12	98,141	9	28	275 330	107,730	Ord. 9331	3	275 330	8,018	53,320	58,590	111,910	B512	General Clerk-Typist	39	275 330	148,563	11	40,833	39	275 330	148,563	31	285-340	122,415	31	285 340	122415
13	4,292	9.1	1	330 405	4,640					2,310	2,330	4,640	B516	Senior Clerk-Typist	1	330 405	4,860		220	1	330 405	4,860	1	350-420	5,040	1	350 420	5040
14	37,988	10	8	355 405	39,953					19,764	19,618	39,382	D52	Jail Matron	8	355 405	40,250		297	8	355 405	40,250	8	365-420	42,000	8	365 420	42000
15	1,626	11	1	355 405	1,900					885	852	1,737	D52	Jail Matron (Part Time)	1	355 405	1,875		- 25	1	355 405	1,875	1	365-420	2,000	1	365 420	2000
16	4,800	12	1	410 460	5,400					2,670	2,730	5,400	O54	Head Jail Matron	1	410 460	5,520		120	1	410 460	5,520	1	420-505	6,060	1	420 505	6060
17	7,405	13	2	235 270	6,480					3,229	3,240	6,469	I 2	Kitchen Helper	2	235 270	6,480			2	235 270	6,480	2	245-280	6,720	2	245 280	6720
18	3,730	14	1	220 275	3,300					1,650	1,650	3,300	I 204	Porter	1	220 275	3,300			1	220 275	3,300	1	240-290	3,480	1	240 290	3480
19	37,019	15	9	310 365	38,625					17,625	18,390	36,015	Q65	Fingerprint Technician	9	310 365	37,080		-1,545	9	310 365	37,080	9	310-370	36,810	9	310 370	36810
20														Laboratory Technician	1	551	6,612	1	6,612	1	551	6,612	1	551	6,612	1	551	6612
21														Physical Evidence Technician	3	490	17,640	3	17,640	3	490	17,640	3	490	17,640	0		0
22																												
23	349,865		92		368,223		3		2,484	179,946	187,651	367,597		TOTAL NON-UNIFORMED FORCE	110		444,817	18	76,594	110		444,817	99		417,251	96		399591
24																												
25																												
26																												
27						Trfs. To 110 011			-78,481				110.00	POLICE FORCE														
28														BUREAU OF INSPECTORS														
29	11,952	19	1	996	11,952					5,976	5,976	11,952		Chief of Inspectors	1	996	11,952			1	996	11,952	1	996	11,952	1	996	11952
30	8,856	20	1	738	8,856					4,428	4,428	8,856		Captain of Inspectors	1	738	8,856			1	738	8,856	1	738	8,856	1	738	8856
31	645,094	21	105	512	645,120					321,024	322,560	643,584		Inspector	105	512	645,120			105	512	645,120	105	512	645,120	105	512	645120
32	105,468	23	20	390 440	105,600					53,680	55,440	109,120	Q2	Policeman (Asst. Inspector)	21	390 440	110,880	1	5,280	21	390 440	110,880	21	390-440	110,880	21	390 440	110880
33	170,698	23	39	390 440	205,920					118,140	118,800	236,940	Q2	Policeman	45	390 440	237,600	6	31,680	45	390 440	237,600	45	390-440	237,600	45	390 440	237600
34	17,964	24	3	499	17,964					7,735	5,988	13,723	Q50	Sergeant (Asst. Inspector)	2	499	11,976	- 1	-5,988	2	499	11,976	2	499	11,976	2	499	11976
35														Forward														

EXPLANATION SHEET

REF. LINE

A 7,11,13, 14,16. Increases in these items are due to normal increments.

B 8. B408 GENERAL CLERK-STENOGRAPHERS (Additional) (3):
Request is made for the establishment of 3 additional B408 General Clerk-Stenographer positions in the Bureau of Inspectors.

One of the present, greatest weaknesses of the detective division of the Bureau of Inspectors is the lack of adequate information regarding current major investigations. This is due to the practice of relying upon verbal instead of written progress reports. Some progress has been made in this field in the past four years, as the Bureau was granted seven general clerk-stenographers from a request for eleven. The efficacy of the policy of written reports has been demonstrated by the following points:

1. Provides better supervision through a study of performance.
2. Enables estimate of work load to be made.
3. Preserves valuable information for future criminal investigations.
4. Provides resume of case for District Attorney.
5. Provides brief of case for Adult Authority.
6. Informs superiors of current status of case.
7. Provides prepared press releases.
8. Permits investigators to devote more time in the field.

B408 GENERAL CLERK-STENOGRAPHER (Extend 1 Work Week):
Request is made that the work week of one established B408 General Clerk-Stenographer position in the Bureau of Inspectors, confidential secretary to James L. English, Chief of Inspectors, be increased from 40 hours to an extended work week of 48 hours.

This request is made necessary because of the taking of statements on major felony cases frequently occurring on week-ends (particularly involving Saturday). These statements must then be typed promptly for Grand Jury hearings and prompt hearings in Municipal Court, coupled with the further necessity of getting all information in said statements to the Homicide Detail and other Inspectors involved, as soon as possible, for assistance in follow-up investigations.

This General Clerk-Stenographer accepts calls for statements on all major felony cases, particularly homicides, at all hours of the day and night, which frequently brings about a situation of being overloaded with the transcription of statements. This situation could be best alleviated by extending the work week of said established position from 40 hours to 48 hours per week.

C 12. B512 GENERAL CLERK-TYPISTS (Additional) (8)*:
Request is made for the establishment of 8 additional B512 General Clerk-Typist positions, to be distributed as follows:

Bureau of Inspectors (Detective Division) - 2 Positions:
The 2 additional positions of B512 General Clerk-Typist requested for the Detective Division of the Bureau of Inspectors are to work in conjunction with the additional B408 General Clerk-Stenographers requested for said Bureau, for the purpose of correcting its greatest weakness as to the lack of adequate information regarding current major investigations. This situation being due to the practice of relying upon verbal instead of written progress reports, and the benefits to be derived from these additional employments, is explained fully in the above explanation regarding the need of additional B408 General Clerk-Stenographers for the Bureau of Inspectors.

Bureau of Criminal Information - 6 Positions:
On July 1, 1956, it is anticipated that the Record Room, of the Bureau of Criminal Information, will be in operation 24-hours per day, on a 7-day per week basis, instead of the present operation of 8-hours per day, 5-days per week, with a skeleton crew on Saturday. The 6 additional B512 General Clerk-Typist positions requested are to provide for this extended operation of the Record Room, and will be assigned as follows:

(continued on next column)

REF. LINE

C 12. (Cont.) B512 GENERAL CLERK-TYPISTS (Additional) (Cont'd)

2 night watches per day x 2 men per watch = 4 watches to be covered per day.
(12 midnight to 8 A.M. and 4 P.M. to 12 midnight)

4 watches per day x 7 days = 28 watches to be covered per week.

The 6 additional B512 General Clerk-Typist positions requested, working 5 days per week, will cover 30 watches, thus allowing for sick leaves, vacations, etc.

* Note:
Although Column 18, "Comparison of Request", Sheet No. 3, indicates an increase of 11 - B512 General Clerk-Typist positions, only 8 of these positions are additional in the 1956-57 Budget, the other 3 positions having been authorized in the current 1955-56 Budget, on October 23, 1955, per Ordinance #9331, for assignment to the Traffic Warrant Bureau.

D 20. LABORATORY TECHNICIAN (New Position) (1):
Request is made that a new position of Laboratory Technician be established in the Laboratory of the Bureau of Inspectors. The proposed duties of this new position will consist of assisting the Criminologist in the evaluation and processing of physical evidence, and of taking charge of the operation of the laboratory during the absence of the Criminologist. Said Laboratory Technician would also have assigned duties in connection with the proposed Mobile Laboratory Unit as requested in the Equipment Section of the Budget, Sheet 13, Line 20 (See Explanation Sheet Opposite Sheet No. 13), Reference Index HHH).

In order to qualify for the requested, new position of Laboratory Technician, it is suggested that the individual should have a background in criminology, supported by a college degree. It is also suggested that the salary should approximate $551.00 per month, or $6,612.00 annually.

E 21. PHYSICAL EVIDENCE TECHNICIANS (New Positions) (3):
Request is made that three new Physical Evidence Technician positions be established in the Laboratory of the Bureau of Inspectors. The proposed duties of these new positions will consist of proceeding to the scenes of crime occurring over a twenty-four hour period, and to assist in the search for evidence and safeguard properly that evidence for laboratory examination. Said Physical Evidence Technicians would also have assigned duties in connection with the proposed Mobile Laboratory Unit as requested in the Equipment Section of the Budget, Sheet 13, Line 20 (See Explanation Sheet Opposite Sheet No. 13, Reference Index HHH).

The establishment of the positions of Physical Evidence Technician is considered essential for the reason that, at the present time, the search for incriminating evidence at crime scenes is conducted by police officers who at best are not too well informed as to what actually constitutes physical evidence, nor where, or how to search for it, or how to preserve such evidence and keep it intact when found. There have been innumerable occasions in the past when follow-up investigations disclosed the fact that much important evidence had been overlooked, and, in many instances, rendered valueless through improper handling.

It is quite evident that the methodical and intelligent search for evidence at all crime scenes, conducted by men who have been especially trained for that purpose, will result in a higher percentage of crime clearances, and, at the same time, insure a more complete case against the defendant when he is finally brought to trial.

It is suggested that the salary for this position be set at $490.00 per month, or $5,880.00 annually.

BUDGET ESTIMATE INDEX NO. 161 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

REF.	LINE	
F	32,33.	Q2 POLICEMAN (Asst. Insp.) and Q2 POLICEMAN - (Bureau of Inspectors): Increase of 7 - Q2 Policeman positions (consisting of 1 - Q2 Policeman-Asst. Inspector, and 6 - Q2 Policeman) is offset by decrease of 7 - Q2 Policeman positions in the Uniformed Force. This change is the result of the functions of the former Vagrancy Detail having been transferred to the Bureau of Inspectors.
G	34.	Q50 SERGEANT (ASST. INSPECTOR) - (Bureau of Inspectors): Decrease of 1 - Q50 Sergeant (Assistant Inspector) position in the Bureau of Inspectors is offset by increase of 1 - Q50 Sergeant position in the Uniformed Force.

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6,161 — Sheet Number 4 of 26 Sheets — Index Number: 101

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Item No.	Salary Ord. Sec. No. 11.1 11.2 Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests 1956-1957 Budget Cols. 8 and 9 (+) Increase (-) Decrease Force	Amount	Recommended by Officers, Boards, Commissions or Departments Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET AS Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET AS Adopted by Board of Supervisors Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1														PERSONAL SERVICES (Cont'd)															
2													110.00	BUREAU OF INSPECTORS (Cont'd)															
3	22,954	24	4	499	23,952					10,728	11,976	22,704	Q50	Sergeant	4	499	23,952			4	499	23,952	4	499	23,952				
4	52,696	25	8	551	52,896					23,767	26,448	50,215	Q60	Lieutenant	10	551	66,120	2	13,224	10	551	66,120	10	551	66,120				
5	8,244	26	1	687	8,244					1,641	4,122	5,763	Q63	Criminologist	1	687	8,244			1	687	8,244	1	687	8,244				
6																														
7																														
8													110.00	UNIFORMED FORCE																
9	14,208	30	1	1184	14,208					7,104	7,104	14,208		Chief of Police	1	1184	14,208			1	1184	14,208	1	1184	14,208				
10	11,952	31	1	996	11,952					5,976	5,976	11,952		Deputy Chief of Police	1	996	11,952			1	996	11,952	1	996	11,952				
11	5,988	32	1	499	5,988					2,994	2,994	5,988		Property Clerk	1	499	5,988			1	499	5,988	1	499	5,988				
12	9,696	33	1	808	9,696					4,848	4,848	9,696		Department Secretary	1	808	9,696			1	808	9,696	1	808	9,696				
13	8,400	34	1	700	8,400					4,200	4,200	8,400		Director of Criminal Information	1	700	8,400			1	700	8,400	1	700	8,400				
14	8,400	35	1	700	8,400					4,200	4,200	8,400		Director of Personnel	1	700	8,400			1	700	8,400	1	700	8,400				
15		36	1	551										Director of Special Services	1	551	6,612		6,612	1	551	6,612	1	551	0				
16		37	1	499										Secretary, Police Commission	1	499	5,988		5,988	1	499	5,988	1	499	0				
17	9,696	38	1	808	9,696					4,848	4,848	9,696		Supervising Captain	1	808	9,696			1	808	9,696	1	808	9,696				
18	11,952	39	1	996	11,952					5,976	5,976	11,952		Director of Traffic	1	996	11,952			1	996	11,952	1	996	11,952				
19	8,856	40	1	738	8,856					4,428	4,428	8,856		Captain of Traffic	1	738	8,856			1	738	8,856	1	738	8,856				
20	6,144	41	1	512	6,144					3,072	3,072	6,144		Inspector of Junior Traffic	1	512	6,144			1	512	6,144	1	512	6,144				
21	6,441,064	42	1247	390 440	6,542,478					3,192,845	3,241,386	6,434,231	Q2	Policeman	1255	390 440	6,586,539	8	44,061	1255	390 440	6,586,539	1240	390-440	6,516,339				
22	12,475	42.1	(84)	15	15,120					6,645	7,560	14,205	Q2	Policeman (Additional 2 Wh. M/C)	(84)	15	15,120			(84)	15	15,120	(84)	15	15,120 (84)				
23	44,475	42.2	9	390 440	47,520					23,760	23,760	47,520	Q20	Woman Protective Officer	9	390 440	47,520			9	390 440	47,520	9	390-440	47,520				
24	7,297	43	1	452 512	6,144					3,072	3,072	6,144	Q25	Inspector of Motor Vehicles	1	452 512	6,144			1	452 512	6,144	1	452-512	6,144				
25	6,979	43.1	1	452 512	5,501					2,712	2,789	5,501	Q28	Range Master	1	452 512	5,741		240	1	452 512	5,741	1	452-512	5,741				
26	69,640	44	13	390 440	68,640					34,320	34,320	68,640	Q30	Police Patrol Driver	13	390 440	68,640			13	390 440	68,640	13	390-440	68,640				
27	1,189,788	45	199	499	1,191,612					596,007	598,800	1,194,807	Q50	Sergeant	200	499	1,197,600	1	5,988	200	499	1,197,600	200	499	1,197,600				
28	1,164	46	(7)	15	1,260					540	630	1,170	Q50	Sergeant (Additional 2 Wh. M/C)	(7)	15	1,260			(7)	15	1,260	(7)	15	1,260 (7)				
29	250,130	47	38	551	251,256					114,952	125,628	240,580	Q60	Lieutenant	36	551	238,032	- 2	-13,224	36	551	238,032	36	551	238,032				
30	277	48	(2)	15	360					180	180	360	Q60	Lieutenant (Additional 2 Wh. M/C)	(2)	15	360			(2)	15	360	(2)	15	360 (2)				
31	90,684	49	13	687	107,172					52,212	53,586	105,798	Q80	Captain	13	687	107,172			13	687	107,172	13	687	107,172				
32																														
33	9,253,391		1715		9,412,859				- 78,481	4,622,010	4,695,095	9,317,105		TOTAL POLICE FORCE	1730		9,506,720	15	93,861	1739		9,600,720	1715		9,443,920 (1715)				
34																														
35	9,603,256		1807		9,781,082	3			- 75,997	4,801,956	4,882,746	9,684,702		TOTAL PERMANENT SALARIES	1840		9,951,537	33	170,455	1840		9,951,537	1824		9,861,451 (1811				

REF.	LINE	
A	4,29.	Q60 LIEUTENANT (Bureau of Inspectors and Uniformed Force): Increase of 2 - Q60 Lieutenant positions in the Bureau of Inspectors is offset by decrease of 2 - Q60 Lieutenant positions in the Uniformed Force.
B	21.	Q2 POLICEMEN (Additional) (15): Request is made for an additional 15 - Q2 Policemen, to be distributed as follows: Co. A (Central Station) - 5 Policemen: The Chinatown Squad, which formerly operated with 13 - Q2 Policemen, was abolished during the 1955-56 fiscal year, and the territory was assigned to the Central Police District. The Central Station, however, received only 8 of the Q2 Policemen formerly assigned to the Chinatown Squad. At present, there are two beats on the day watch--there should be three. There are three beats on the night watch. Five additional Q2 Policemen are needed, one for the day beat and four for reliefs. The Central Police District has also been enlarged by extending the boundaries of said district to the center line of Leavenworth Street. Solo Motorcycles - 10 Policemen: Request is made for the establishment of 10 additional positions of Q2 Policeman for assignment to Solo (2-wheel) motorcycles. There are 74 solo motorcycle officers assigned to the solo motorcycle detail covering four watches as listed below. Assignments are as follows: Ten beats on the 7 A.M. to 3 P.M. watch ..... 12 men assigned Fifteen beats on the 12 Noon to 8 P.M. watch ..... 18 men assigned Fifteen beats on the 4 P.M. to 12 P.M. watch ..... 18 men assigned Fifteen beats on the 7 P.M. to 3 A.M. watch ..... 17 men assigned Detailed for high accident locations & complaints ... 6 men assigned Detailed with the painters ..... 2 men assigned Maintenance and office work ..... 1 man assigned Total ..... 74 solo m/c officers One additional solo motorcycle officer is needed on the 7:00 P.M. to 3:00 A.M. watch for relief duty. Six additional motorcycle officers are needed in order to cover all solo beats during vacation periods from April 1 to December 31st. During the month of January, February, and March, these officers can be used to give additional coverage on high accident beats. Most of the solo motorcycle beats are too large, and should be made smaller in area so that proper enforcement can be applied. An addition of three solo motorcycle officers will help to accomplish this purpose. High quality and quantity of enforcement will help to eliminate traffic accidents which have been increasing each year. It is believed that the addition of one patrol sergeant (to be assigned from existing sergeant positions presently authorized), for proper supervision, and the ten additional solo motorcycle officers requested (Q2 Policemen) will assist greatly in helping to reduce the number of accidents occurring each day. Note: Although Column 18, "Comparison of Request", Sheet No. 4, indicates an increase of only 8 - Q2 Policemen, there are actually 15 additional Q2 Policemen positions being requested in the 1956-57 Budget. This is explained by the fact that the Bureau of Inspectors has been increased by 7 established Q2 Policeman positions from the Uniformed Force, due to the functions of the Vagrancy Detail having been transferred to the Bureau of Inspectors.
C	25.	Increase in this item is due to normal increment.
D	27.	Q50 SERGEANT: Increase of 1 - Q50 Sergeant position in the Uniformed Force is offset by decrease of 1 - Q50 Sergeant (Asst. Inspector) position in the Bureau of Inspectors.

CONTROLLER'S FORM No. 4230

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number 5 of 26 Sheets — Index Number 161

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	[1] DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Proposed with 1955 - 1956 Budget Cols. 1 and 2 (+) Increase (-) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Balance-Ins Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1														PERSONAL SERVICES (CONT'D)															
2	166,644					Trsf. from 11000 Emerg Ord 9452			78,481 2,855	95,651		95,651	10.11	Extra Duty-Uniformed Force															
3																													
4													10.00	Extra Holiday Pay - Uniformed Force			75,960		75,960			75,960			0			0	A
5																													
6	913				1,000					432	568	1,000	10.01	Emergency Overtime-Civilian			2,000		1,000			2,000			1,500			1500	B
7																													
8	192,735				189,900					107,622	82,278	189,900	11200	Holiday Pay - Uniformed Force			189,900					189,900			185,184			185,184	A
9																													
10	3,403				3,800					2,033	1,767	3,800	11201	Holiday Pay - Civilian			3,931		131			3,931			3,500			3,500	C
11																													
12																													
13	6,451				5,711					4,209	1,502	5,711	120.01	Temporary Salaries - Civilian			7,280		1,569			7,280			5,956			5,956	D
14																													
15																													
16																													
17	869									407		407	12600	Military Leave Pay															
18																													
19		Sal.Ord.Sec.11.3											130.00	PERSONAL SERVICES - PER DIEM															E
20	4,583 50	1	17.97		4,708					2,364	2,344	4,708	I 14	Junior Chef	1	17.97	4,690		-18	1	17.97	4,690	1	17.97	4,672	1	7.12	4672	
21	45				63					27	36	63		Overtime			81		18			81			81			81	
22																													
23	27,381 51	6	19.14		29,973					15,140	14,833	29,973	J 70	Hostler	6	19.14	29,973			6	19.14	29,973	6	19.14	29,858	6	4.4	29858	
24	4,474				4,967					2,536	2,431	4,967		Overtime			4,996		29			4,996			4,996			4996	
25																													
26	36,483	7			39,711					20,067	19,644	39,711		TOTAL	7		39,749		29	7		39,749	7		39,607	7		39607	
27																													
28																													
29													140	FEES & OTHER COMPENSATIONS															
30	275				200					75	125	200	P422	Hearing Reporter			200					200			200			200	
31																													
32																													
33	429									122		122	176	Retroactive Pay															
34																													
35																													

EXPLANATION SHEET

REF. LINE

A 4. EXTRA HOLIDAY PAY - UNIFORMED FORCE - $75,960.00

In order to provide for payment of extra duty in excess of the basic forty-hour week, funds are made available through transfer of the monthly surpluses in the 110 - Permanent Salaries Appropriation to account 110.11 - Extra Duty, Uniformed Force. Such surpluses arise as a result of vacancies in the uniformed force or because of leaves without pay. No difficulty was experienced in providing sufficient overtime funds in this manner when a large number of vacancies existed in the department. At present, however, there are few vacancies, and they will be filled in the near future upon the formation of a new class of recruits and the release of certain civil service eligible lists. Consequently, the resulting surpluses are no longer adequate to pay all the necessary overtime encountered in police work; such as, an extra day's pay when a holiday falls on normal watch off, court appearances, qualifying at pistol range, parades, fires, extra traffic details at Christmas time, and at other times, civic affairs details, escort details, and other emergency details such as occurred in the recent kidnapping case, and in the case of Inspectors engaged in investigating certain activities which require that the person initiating the investigation follow through, and develop the evidence. This procedure of having the original Inspector complete the case, rather than turning the matter over to another investigator upon completion of an 8-hour tour of duty, is not economically sound, nor is it good police procedure, as the new Inspector working on the case must orient himself prior to following through in the investigation of the particular crime. It is the policy of the department to pay for all such extra duty, and thus avoid accumulation of excessive amounts of overtime for offsetting leave.

The request for an appropriation of $75,960.00 is made specifically for payment of an extra day's pay to members whose normal watch off occurs on a legal holiday. It is based on the amount appropriated for 1955-56 to compensate those members required to work on holidays and who elect to receive cash payment in lieu of equivalent time off. Actual experience shows that this amount ($189,900.00) is adequate for such purposes, and, since it is providing for 5/7 of the force who work each holiday, it follows that the sum of $75,960.00 should be appropriated to pay an equal percentage of the remaining 2/7 of the force whose normal watch off falls on a holiday.

B 6. EMERGENCY OVERTIME - CIVILIAN - $2,000.00

Previous budget estimates submitted by this department for overtime for civilian employees have invariably been reduced to an amount insufficient for normal requirements. The amounts shown as expenditures for 1954-55 and first six months of 1955-56 are no indication of actual requirements since allowance of compensatory time off became necessary in many cases due to inadequacy of funds. Such practice is contrary to the provisions of Section V, of the Salary Standardization Ordinance, since the classifications affected do not come within the group designated as executive or administrative, and such employees should be compensated in cash at the prescribed rates. The discontinuance of all extended work week schedules in the 1955-56 budget has tended to increase the necessity for overtime work, and is further reason for allowing the full amount requested.

Reasons for emergency overtime:

1. B454 Telephone Operators - to replace regular employees absent on account of illness or other causes at such times when it is not possible to readily obtain experienced temporary replacements.
2. B408 General Clerk-Stenographers in the Bureau of Inspectors required to take verbatim statements outside of regular working hours.
3. Employees of the accounting division required to work after hours, especially during the budget preparation period.
4. Miscellaneous civilian personnel in the Statistical and Records bureaus who occasionally are required to work after regular hours.

REF. LINE

C 10. HOLIDAY OVERTIME - CIVILIAN

Holiday pay for civilian employees operating on 24-hour police schedules:

No.	Position	Days	Rate	Amount	
12	B454 Telephone Operator	12	14.31	2,060.64	
	Premium pay for night shifts (6.25%) Average of 6 operators work night shift each holiday - 6 x 12 x .89			64.08	2,124.72
6	D52 Jail Matrons	12	18.69	1,345.68	
	Premium pay for night shifts (6.25%) 4 on night shifts each holiday - 4 x 12 x 1.17			56.16	1,401.84
1	D54 Head Jail Matron	12	21.23		254.76
1	I 2 Kitchen Helper	12	12.46		149.52
					3,930.84

D 13. TEMPORARY SALARIES - CIVILIAN

Vacation Replacements

Civilian employees operating on 24-hour police schedule:

16 - B454 Telephone Operators		
14 - 3 weeks @ 60.00	2,520.00	
2 - 2 " @ 60.00	240.00	
Prem. Pay (6.25% on 2/3)	115.00	2,875.00
8 - D52 Jail Matrons		
6 - 3 weeks @ 81.92	1,474.56	
2 - 2 " @ 81.92	327.68	
Prem. Pay (6.25% on 2/3)	75.09	1,877.33
1 - D54 Head Jail Matron Replaced by D52, 3 weeks @ 81.92		245.76
2 - I 2 Kitchen Helper 2 - 3 weeks @ 54.23		325.38
1 - 1204 Porter 3 weeks @ 50.77		152.31
1 - Police Surgeon 3 weeks @ 101.54		304.62
Sick Leave Replacements Telephone Operators, Jail Matrons, and Miscellaneous Clerical		1,500.00
		7,280.40

CONTROLLER'S FORM No. 1313

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 6 of 26 sheets — Index Number: 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATES 1956-1957: Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests: With 1955-1956 Budget Cols. 3 and 8 (-) Decrease: Force	Amount	Recommended by Officer, Board, Commission or Department: Number of Employees	Title	Amount (Dollars Only)	(2) BUDGET AS Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET AS Adopted by Board of Supervisors: Number of Employees	Title	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
						Transfer #63			-63																				
1						" #621			-159				200	CONTRACTUAL SERVICES																
2	5,369				6,000					2,460	2,040	4,500	206	Travel Expense			9,875		3,875			9,875			6,000				
3	119,685				118,914					55,834	63,080	118,914	216	Maint. & Repair Automotive Equip.(Pur)			125,500		6,586			125,500			121,103				
4	1,749				1,800					830	970	1,800	218	Maint. & Repair Office Equipment			1,800					1,800			1,800				
5	629				900					299	401	700	219	Maint. & Repair Other Equipment			1,300		400			1,300			1,250				
6	480				480					240	240	480	225	Services of Purchaser's Tabulating Division (Pur)			480					480			480				
7	16,328				15,500					8,327	10,643	18,970	231	Heat, Light & Power (H.L.P.)			19,200		3,700			19,200			17,675				
8	30,879				34,750					14,221	15,210	29,431	232	Telephone & Telegraph (Pur)			30,456		-4,294			30,456			30,456				
9	3,468				2,900					1,681	1,819	3,500	233	Postage			3,500		600			3,500			3,000				
10	1,421				1,300					3	1,422	1,425	234	Official Printing			1,400		100			1,400			1,300				
11	21				30					17	13	30	235	Subscriptions			529		499			529			529				
12	2,445				2,550					1,189	1,361	2,550	236	Towel Service			3,095		545			3,095			2,855				
13	1,041				1,041	Transfer #63			63	552	552	1,104	237	Scavenger Service (Pur)			1,104		63			1,104			1,104				
14	640				1,344					672	672	1,344	240	Telephone Directory Ser.(Pur)			1,536		192			1,536			1,536				
15	6,099				6,150					3,150	3,000	6,150	241	Rental of Office Equipment			6,150					6,150			6,150				
16	1,973				2,451					1,287	1,341	2,628	255	Subsistence & Care of Animals			2,810		359			2,810			2,810				
17	172				135	Transfer #621			159	147	147	294	256	Pest Control (Pur)			294		159			294			294				
18	108				70					23	47	70	264	Court Reporter Transcriptions			100		30			100			100				
19					60						60	60	269	Other Special Services			3,000		2,940			3,000			2,000				
20					1,100					1,000	100	1,100	298	Other Contractual Services			5,100		4,000			5,100			1,000				
21																													
22	192,503				197,475				-0-	91,932	103,118	195,050		TOTAL CONTRACTUAL SERVICES			217,229		19,754			217,229			201,448				
23																													
24																													
25														LESS TRANSFERS TO PURCHASER															
26	119,685				118,914					55,834	63,080	118,914	216	Maint. & Repair Automotive Equipment			125,500		6,586			125,500			121,103				
27					480					240	240	480	225	Services of Purchaser's Tabulating Division			480					480			480				
28	30,879				34,750					14,221	15,210	29,431	232	Telephone & Telegraph			30,456		-4,294			30,456			30,456				
29	1,041				1,041				63	552	552	1,104	237	Scavenger Service			1,104		63			1,104			1,104				
30	640				1,344					672	672	1,344	240	Telephone Directory			1,536		192			1,536			1,536				
31					135				159	147	147	294	256	Pest Control			294		159			294			294				
32	152,245				156,664				222	71,666	79,901	151,567		TOTAL TRANSFERS TO PURCHASER			159,370		2,706			159,370			154,973				
33																													
34																													
35																													

BUDGET ESTIMATE INDEX NO. 161 OPPOSITE SHEET NO. 6

EXPLANATION SHEET

REF.	LINE	CONTRACTUAL SERVICES	
A	2	206 - Travel Expense	
		Chief of Police - and one other - To attend International Conference of Chiefs of Police at Chicago	1,500.
		Bureau of Inspectors - Lieutenants Edward Moody and Donald Scott to attend National Police Academy of the F.B.I.	3,000.
		Police Range - Five man pistol team to attend 1956 National Pistol Championship at Camp Perry, Ohio	1,075.
		Police Range - Five man pistol team to attend 1956 Regional Pistol Championship at Los Angeles	500.
		Chief of Police - Special assignments by the Chief of Police to make traffic surveys and attend specialized courses	3,000.
			9,075.
B	3	216 - Maintenance & Repair - Automotive Equipment	
		Based on actual expenditures for fiscal year 1954-55 plus wage increase granted for 1955-56:	
		Automobile repairs	79,700.
		Wash,Grease & Service - Autos	7,000.
		Motorcycle Repair & Service	35,200.
		Tire Repairs, Recaps	3,600.
			125,500.
C	4	218 - Maintenance & Repair - Office Equipment	
		Typewriters	1,000.
		Office Furniture & File Cabinets	160.
		Periodical inspection of Calculators and Adding Machines	220.
		Service and repair misc.office equipment, including time stamps, microfilm and copyflex machines, mimeographs,etc.	420.
			1,800
D	5	219 - Maintenance & Repair - Other Equipment	
		Cameras	250.
		Wire Recorders & Movie Projector	150.
		Police Range Targets	100.
		Miscellaneous, including stop watches,vacuum cleaner,gasoline storage tanks,etc.	200.
		Additional (non-recurring):	
		Overhaul,service and replace worn parts in Comparison Microscope for Crime Laboratory	600.
		(Note: This expenditure will obviate necessity of purchasing new equipment costing $1,000.00)	
			1,300.
E	6	225 - Services of Purchaser's Tabulating Division	
		Copies of adjudicated traffic citations	480.
F	7	231 - Light, Heat & Power	
		The Manager of Utilities, under date of January 4th, 1956, has submitted an estimate of $19,200.00 as this department's requirement for gas and electric services for 1956-57	19,200.
G	8	232 - Telephone & Telegraph	
		Telephone Service @ 2,400. per month	28,800.
		Signal channel telephone service 21 channels @ 3.00 per month	756.
		Telegrams @ 75.00 per month	900.
			30,456.
H	9	233 - Postage	
		Postage Stamps	2,000.
		Post Cards, 2¢	150.
		Stamped envelopes, 2¢	550.
			3,500.
I	10	234 - Official Printing	
		Printing Police Department Annual Report	1,350.
		Bookbinding, insinations, etc.	50.
			1,400.

REF.	LINE		
J	11	235 - Subscriptions	
		* Daily Recorder & Court Decisions, 13 copies @ 125.63 quarterly	503.
		Wiegels Weekly Law Digests	18.
		Journal of Criminal Law	8.
			529.
		* This item was erroneously budgeted under OE.371 in previous years.	
K	12	236 - Towel Service, Cleaning & Renovating	
		Hand towel service - All bureaus in Hall of Justice and officer's rooms at stations - @ 131.25 per month	1,575.
		Roll towel service - 11 stations and bureaus- @ 110.00 per month	1,320.
		Bath towel service - Police Academy	50.
		Cleaning venetian blinds and drapes	150.
			3,095.
L	13	237 - Scavenger Service	
		Requirement for 1956-57 furnished by Purchaser of Supplies	1,104.
M	14	240 - Telephone Directory Service	
		14 Address Telephone Directories are presently being supplied 5 divisions of Bureau of Inspectors and 9 police stations. 2 additional directories are requested in order to extend this service to the Traffic Warrant Bureau and Robbery Detail 16 x 12 @ $8.00 per month	1,536.
N	15	241 - Rental of Office Equipment	
		Rental of I.B.M. Tabulating Equipment @ 500.per mo.	6,000.
		Rental of I.B.M. Sorter for use in preparation of annual report - 2 months @ 75.00	150.
			6,150.
O	16	255 - Subsistence & Care of Animals	
		Horseshoeing - Shoeing 23 horses once each month @ 10.00 each	2,760.
		Veterinarian services	50.
			2,810.
P	17	256 - Pest Control	
		Monthly exterminating service is required ~~each month~~ in order to control pest conditions at the Hall of Justice - cost 24.50 per month	294.
Q	18	264 - Court Reporter Transcriptions	
		Based on actual expenditures for 1954-55	100.
R	19	269 - Other Special Services	
		In connection with training of recruits at the Police Academy, together with in-service training of men of all ranks of the uniformed force, it is necessary to obtain the services of outside speakers, instructors, and instruction groups to give courses of instruction on specialized subjects. Heretofore,only meagre services of this kind were obtained and the speakers were obliged to perform such services gratis. It is the purpose of the Police Department to greatly expand the instruction and training program at classes to be held at the Police Academy, estimated cost -	3,000.
S	20	298 - Other Contractual Services	
		Police Department's contribution of funds to the San Francisco Chapter of the National Safety Council to be used in connection with the Chapter's year-round accident prevention program in the fields of traffic, fire and public safety	5,000.
		Other miscellaneous services	100.
			5,100.

CONTROLLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6,161 — Sheet Number 7 of 26 Sheets — Index Number 161

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Fiscal with 1955 - 1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	(2) Recommended by Officer, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(3) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(4) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Difference
	0	0	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1																													
2														LESS TRANSFER TO H.L.P.															
3	16,318				15,500					8,327	10,643	18,970	231	Heat, Light & Power			19,200		3,700			19,200			17,675			17,675	
4																													
5																													
6	168,563				172,161				222	79,993	90,544	170,537		TOTAL TRANSFERS			178,570		6,406			178,570			172,618			172,618	
7																													
8																													
9																													
10	23,937				25,311				-222	11,939	12,574	24,513		NET CONTRACTURAL SERVICES			38,659		13,348			38,659			28,794			28,794	
11																													
12																													
13																													
14																													
15																													
16														USE OF EMPLOYEE'S CARS															
17	133				200						200	200	203	Police Surgeon			200					200			0			0	
18																													
19																													
20																													
21														TRUST FUND															
22	4,630				3,117	From Prior Year ($446.00)				1,948	1,615	3,563	206	Travel Expense Refund			5,000		1,883			5,000			5,000			5,000	A
23																													
24																													
25																													
26																													
27																													
28																													
29																													
30																													
31																													
32																													
33																													
34																													
35																													

BUDGET ESTIMATE INDEX NO. 161 OPPOSITE SHEET NO. 7

EXPLANATION SHEET

REF.	LINE			
A	22	Travel Expense Refund (6,161,206,000)		
		To restore Travel Expense Fund to total authorized, as provided by Bill No.2882, Ordinance No.2853. The money is used for the purpose of returning prisoners from points outside San Francisco.		
		Balance forwarded from prior year	446.13	
		Budget allowance 1955-56	3,117.00	3,563.13
		Expenditures 1st 6 months 1955-56	1,947.88	
		Estimated expenditures last 6 months	1,615.25	3,563.13
		Estimated balance June 30,1956		-0-
		Budget request for 1956-57		5,000.00
		Amount authorized per Bill 2882, Ord. 2853		5,000.00

CONTROLLER'S FORM No. 1253

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 8 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955 - 1956 Budget Cols. 1 and 2 (—) Decrease: Number	Amount	Recommended By Officer, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													300	MATERIALS & SUPPLIES															
2	5,062				7,000					3,183	3,817	7,000	301	Tires & Tubes			7,800		800			7,800			7,800				A
3	2,895				2,900					1,288	1,612	2,900	302	Other Auto Replacement Parts			3,000		100			3,000			3,000				B
4	26				140					70	70	140	303	Replacement Parts			140					140			140				C
5	17				50					5	45	50	305	Small Tools			50					50			25				C
6	3,205				1,850					1,208	1,992	3,200	306	Shop Supplies Miscellaneous			3,275		1,425			3,275			3,000				D
7	21				20					3	17	20	311	Aggregates & Other Building Materials			20					20			20				C
8	166				200					60	140	200	312	Lumber & Millwork			200					200			150				C
9	229				200					312	60	372	315	Builders & Misc. Hardware			1,265		1,065			1,265			200				E
10	1,009				1,000					785	715	1,500	317	Electrical Supplies			1,500		500			1,500			1,000				F
11	201				100					105	95	200	318	Paint & Painter's Supplies			200		100			200			100				G
12	3,112				4,500					1,702	2,798	4,500	319	Explosives & Ammunition			6,365		1,865			6,365			4,000				H
13	81,769				78,200					38,943	40,500	79,443	321	Fuels & Lubricants (Pur)			81,030		2,830			81,030			81,030				I
14	2,759				2,200					1,296	904	2,200	331	Household & Inst'l Supplies			4,000		1,800			4,000			3,040				J
15	1,264				1,400					756	700	1,456	335	Cleaning & Janitorial Supl.			1,500		100			1,500			1,400				K
16	501				600					286	176	462	341	Dry Goods & Fabrics (Pur)			1,033		433			1,033			700				L
17	692				600					597	527	1,124	342	Wearing Apparel (Pur)			800		200			800			700				M
18	612				750					309	341	650	361	Drugs, Chemicals & Gases			650		-100			650			600				G
19	178				450					214	236	450	362	Hospital & Lab. Supplies			450					450			250				G
20	1,205				1,205					1,205		1,205	370	S.F. City Directory (Pur)			1,273		68			1,273			1,205				H
21	38,136				36,600					25,182	14,000	39,182	371	Stationery & Office Supplies			39,200		2,600			39,200			38,000				D
22	5,840				4,000					2,968	2,882	5,850	372	Photographic Supplies			5,850		1,850			5,850			4,000				F
23	150				150					74	76	150	373	Maps			150					150			150				C
24	1,343				1,675					1,478	1,522	3,000	375	Stationery Withdrawals from Stores (Pur)			3,000		1,325			3,000			1,675				Q
25	6,300				6,530					3,353	3,347	6,700	385	Forage & Fuel for Horses			6,700		170			6,700			6,700				H
26													391	Recreational Supplies			180		180			180			100				S
27																													
28	156,693				152,320					85,382	76,572	161,954		TOTAL MATERIALS & SUPPLIES			169,631		17,311			169,631			159,965				
29																													
30																													
31																													
32																													
33																													
34																													
35																													

REF.	LINE	MATERIALS AND SUPPLIES	
A	2.	301 - Tires and Tubes	
		Automobile Tires for 160 cars	4,500.
		Motorcycle Tires for 164 solo & 3 wh.m/c's	2,500.
		Truck Tires for 11 patrol wagons & trucks	800.
			7,800.
B	3.	302 - Other Auto Replacement Parts	
		Automobile Batteries	1,500.
		Motorcycle Batteries	1,450.
		Sealed Beam Globes	50.
			3,000.
		No material change in requirements for 1956-57 is indicated for the following items:	
C	4.	303 - Replacement parts	140.
C	5.	305 - Small Tools	50.
C	7.	311 - Aggregates and Other Bldg. Materials	20.
C	8.	312 - Lumber and Millwork	200.
C	18.	361 - Drugs, Chemicals and Gases	650.
C	19.	362 - Hospital and Laboratory Supplies	450.
C	23.	373 - Maps	150.
D	6.	306 - Shop Supplies, Miscellaneous	
		Highway flares	2,100.
		Wiping rags	500.
		Stable supplies	400.
		Armorer supplies	150.
		Distilled water	75.
		Misc. shop supplies	50.
			3,275.
E	9.	315 - Builders and Misc. Hardware	
		Chair castors, locks, garden hose and fittings, etc	400.
		Additional:	
		Metal brackets to be attached to top of trunk on 3 wheel motorcycles; designed to hold cards displaying traffic safety slogans and safe driving hints - Est. cost - 80 @ $ 8.00	640.
		Padlocks to be used in connection with canvas bags for covering parking meter heads, which item was requested under O.E. 341 - 2 gross for approx.	225.
			1,265.
F	10.	317 - Electric Supplies	
		Electric lamps	700.
		Electronic supplies	700.
		Flashlight batteries and misc. supplies	100.
			1,500.
G	11.	318 - Paint and Paint Supplies	
		Enamel, paint, thinner and brushes for use in City Prison	200.
H	12.	319 - Explosives and Ammunition	
		500 m - Primers for reloading	3,150.
		300 lb - Bullseye powder for reloading	555.
		10 m - rounds shotgun shells for training and qualification; also for replacing old and damaged ammunition in stations and radio cars	1,000.
		6 m - rounds .38 cal special ammunition	300.
		4 m - rounds .45 cal automatic ammunition	300.
		2 in - rounds .44 caliber ammunition	160.
		Tear gas ammunition	900.
			6,365.

REF.	LINE			
I	13.	321 - Fuels and Lubricants		
		367,000 gals gasoline @ .215 (average monthly consumption June-Dec.1955, 30,600 gals)		78,900.
		2,700 gals Motor oil (autos) @.34		918.
		2,500 gals Motor oil (M/C'S) @.425		1,062.
		Kerosene, solvent, industrial gas		150.
				81,030.
		Note: Gasoline price increased .0068 per gal. effective Jan.1,1956		
J	14.	331 - Household & Institutional Supplies		
		Paper towels		1,000.
		Toilet tissue		500.
		Paper cups		220.
		Kitchen Utensils & Misc. Hsld Supplies		450.
		Linoleum, Venetian blinds, rugs, etc as follows:		
		Co. A-Linoleum in business office, 70 yds.,	175.	
		Co. G-Linoleum in business office, 30 yds.,	75.	
		Co. H-Linoleum-business & Lte office 100 yds.,	250.	
		Co. I-Venetian blinds-8 windows	105.	
		Robbery Det. - Venetian blinds	90.	
		Juv.Bur.-Venetian blinds-15 windows	200.	
		Traffic Warrant Bureau-Masonite floor mats - 18	125.	
		Police Academy-9x12 rug, Capt.office	120.	
		" " pads for 72 classrooms		
		" " chairs in lecture room	215.	
		Inspectors.Bur.2 - 10x10 rugs	250.	
		City Prison 12 Floor mats, rubber and fabric	225.	
				1,830.
				4,000.
K	15.	335 - Cleaning and Janitorial Supplies		
		Soaps, cleansers, bleaching, liquid, mops, brushes, brooms, buckets etc.		970.
		disinfectants, deodorizer		330.
		floor wax		150.
				50.
				1,500.
L	16.	341 - Dry Goods & Fabrics		
		Blankets, bed, 50 @ 4.13		207.
		Blankets, saddle, 6 @ 8.65		52.
		Towels, crash, 7 doz. @ 3.77		26.
		Towels, turkish, 5 doz. @ 8.00		40.
		Sheets, muslin, 3 doz. @ 25.00		75.
		Ticking, 100 yds. @ .527		53.
		Oil Cloth, face cloths, thread, etc.		20.
		Additional (non-recurring):		
		Bunk mattress pads (City Prison), 60 @ 4.00		240.
		Canvas bags to be used for covering parking meter heads during emergencies, etc., 400 @ .80		320.
				1,033.
M	17.	342 - Wearing Apparel		
		Overalls, 12 doz. @ 22.00		264.
		Work Shirts, 10 doz. @ 16.00		160.
		Shoes, 60 pr. @ 5.89		353.
		Hose & shoe laces		23.
				800.
N	20.	370 - S.F. City Directory		
		19 - 1956 Edition of City Directory, @ 65.00 plus tax		1,273.
		(Increase of one over 1955-56 request		
		provide copy for Traffic		

SF.	LINE	MATERIALS AND SUPPLIES (Cont.)	
O	21.	371 - Stationery and Office Supplies	
		Traffic Citation Books, (I.B.M.) (Expend. 1954-55 was $14,732.)	15,000.
		Printed forms, log books, bound registers	11,000.
		Letterheads, mimeograph paper and other paper supplies	4,600.
		Teletype machine paper rolls	1,300.
		I.B.M. punch cards, index cards, guides, folders	1,850.
		Envelopes	1,250.
		Library and reference books for Legal Dept., Criminologist and Planning & Research Div.	700.
		Typewriter and teletype ribbons	400.
		Rubber stamps and pads	250.
		Misc. office supplies; including stencils, carbon paper, staplers, storage cases, chair cushions, etc.	1,650.
			38,000.
		Additional - not heretofore included:	
		Estimated cost for 1 year for printing traffic safety slogan cards for use in metal display brackets to be installed on 3-wheel motorcycles. (See O.E. 315)	800.
		Police Academy - Printing instruction booklets for distribution to recruits attending 10-weeks course of training at Academy	400.
			39,200.
P	22.	372.- Photographic Supplies	
		Kodak film	2,000.
		Photographic paper	2,500.
		Photo flash bulbs	700.
		Photo laboratory supplies	500.
		Camera parts and misc.	150.
			5,850.
Q	24.	375 - Stationery Withdrawals from Stores	
		The Purchaser of Supplies maintains a limited stock of miscellaneous office supplies. The estimate for 1956-57 is based on actual withdrawals during the first 6 months of 1955-56.	3,000.
R	25.	385 - Forage and Feed for Horses	
		Hay, alfalfa, oats and bran for 23 horses. Estimate is based on actual expenditures during first 6 months of 1955-56.	6,700.
S	26.	391 - Recreational Supplies	
		Police Academy - wrestling mat cover (plastic). The mat, which is 24-ft. square, is used for instruction in judo, etc. by physical education instructor at the Academy. The cover is required not only for the protection of the mat, but also to prevent injuries to trainees. Estimated Cost -	180.

Remarks:
The estimated deficit indicated by comparing total of column 5 with total of column 12 will have to be financed at a later date through request for supplemental appropriation or transfer of funds from other accounts should surpluses result therein. Certain reductions in this department's budget estimates by the Mayor and Board of Supervisors is the principal cause of anticipated deficit for 1955-56.

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police | Bureau or Division: | Appropriation Number: 6.161 | Sheet Number: 9 of 26 Sheets | Index Number: 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET (Salary Ord. Sec. 11a) Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 1 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1																												
2														LESS TRANSFERS TO PURCHASER														
3	81,769				78,200					38,943	40,500	79,443	321	Fuels & Lubricants			81,030		2,830			81,030			81,030			81030
4	501				600					286	176	462	341	Dry Goods & Fabrics			1,033		433			1,033			700			700
5	692				600					597	527	1,124	342	Wearing Apparel			800		200			800			700			700
6					1,205					1,205		1,205	370	S.F. City Directory			1,273		68			1,273			1,205			1205
7	1,343				1,675					1,478	1,522	3,000	375	Stationery Withdrawals from Sharon			3,000		1,325			3,000			1,675			1675
8																												
9	84,305				82,280					42,509	42,725	85,234		TOTAL TRANSFERS			87,136		4,856			87,136			85,310			85310
10																												
11																												
12																												
13	72,388				70,040					42,073	33,817	76,720		NET MATERIALS & SUPPLIES			82,495		12,455			82,495			73,755			73755
14																												
15																												
16																												
17																												
18																												
19																												
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CONTROLLER'S FORM No. 8230

221

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: **Police** Bureau or Division: Appropriation Number 6,161 Sheet Number 10 of 26 Sheets Index Number 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: City Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 5 and 8 (+) Increase (-) Decrease: Number	Amount	Recommended by Officer, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	3	4	5	6	7	8	9	10	11	12	13		14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1												350	FOODSTUFFS															
2	2,095			1,800					649	1,351	2,000	351	Canned Goods & Dried Fruits (Pur)			2,000		200		2,000		2,000			2,000		A
3	334			300					86	214	300	352	Sugar			300				300		250			250		
4	5,045			5,800					2,492	2,808	5,300	353	Dairy Products and Eggs			5,300		-500		5,300		5,000			5,000		B
5	978			800					519	600	1,119	354	Farinaceous Products			1,170		370		1,170		1,170			1,170		C
6	3,048			2,500					1,352	1,348	2,700	355	Meat, Fish, Produce, etc.			3,000		500		3,000		3,000			3,000		D
7	5,722			6,000					3,235	2,765	6,000	355	Meat (L.H.H.)			6,000				6,000		5,800			5,800		
8	7,417			8,700					3,818	4,000	7,818	359	Bread & Other Foodstuffs			7,900		-800		7,900		7,500			7,500		E
9																												
10	24,639			25,900					12,151	13,086	25,237		TOTAL FOODSTUFFS			25,670		-230		25,670		24,720			24,720		
11																												
12																												
13													LESS TRANSFER TO PURCHASER															
14	2,095			1,800					649	1,351	2,000	351	Canned Goods & Dried Fruits			2,000		200		2,000		2,000			2,000		
15																												
16																												
17													LESS TRANSFER TO L.H.H.MEAT SHOP															
18	5,722			6,000					3,235	2,765	6,000	355	Meat			6,000				6,000		5,800			5,800		
19																												
20																												
21	7,817			7,800					3,884	4,116	8,000		TOTAL TRANSFERS			8,000		200		8,000		7,800			7,800		
22																												
23																												
24																												
25	16,822			18,100					8,267	8,970	17,237		NET FOODSTUFFS			17,670		-430		17,670		16,920			16,920		
26																												
27																												
28																												
29																												
30																												
31																												
32																												
33																												
34																												
35																												

BUDGET ESTIMATE INDEX NO. 161 OPPOSITE SHEET NO. 10

EXPLANATION SHEET

REF.	LINE	FOODSTUFFS	
A	2	351 - Canned Goods & Dried Fruits	
		Actual first 6 months expenditures for 1955-56 shown in column 10 represents approximately 1/3 annual cost. The estimate for 1956-57 is based on the following:	
		Actual expenditures 1st 6 mos.-Contract Sept.-Dec.1955	649.
		Requisition in process-Contract Jan.-Apr.1955	713.
		Estimate for contract May-Aug.1955	638.
			2,000.
B	4	353 - Dairy Products & Eggs	
		Milk	2,200.
		Coffee & Tea	2,150.
		Butter & Margarine	350.
		Eggs	350.
		Spices, Ice, etc.	250.
			5,300.
C	5	354 - Farinaceous Products	
		Beans	670.
		Rolled Oats	275.
		Macaroni, Spaghetti	120.
		Flour	65.
		Corn starch,& Rice	35.
			1,170.
D	6	355 - Meat, Fish, Produce, etc.	
		Frankfurters & Misc. Meats	1,300.
		Potatoes & Onions	900.
		Misc. Vegetables	800.
			3,000.
E	8	359 - Bread & Other Foodstuffs	
		Bread & Misc. Foods	5,000.
		Food furnished by S.F. Hospital to Women's Detention Ward	2,900.
			7,900.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 11 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. — Items No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	161 DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (+) Increase or (-) Decrease: Items	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1														EQUIPMENT														
2	141												402	Typewriter Stands (11)			264		264			264			264			A
3	282				3,150					297	2,853	3,150	402	Office Chairs (159)			7,621		4,471			7,621			4,170			B
4	382				2,125					644	1,481	2,125	402	Office Desks (53)			8,843		6,718			8,843			4,008			C
5	4,071				3,135					1,245	1,890	3,135	402	Filo Cabinets (67)			11,371		8,236			11,371			7,140			D
6	322				270						270	270	402	Storage Cabinets					- 270									
7	513				60						60	60	402	Steel Lockers (131)			3,930		3,870			3,930			600			E
8	46				380						380	380	402	Office Table			20		- 360			20			20			F
9	53												402	Sectional Bookcase														
10					15						15	15	402	Hat Rack					- 15									
11	192												406	Cell Bunks														
12													406	Desk Lamps (3)			42		42			42			42			G
13													412	Typewriters - Repl. (69)			12,543		12,543			12,543			4,875			H
14													412	Typewriters - Add'l. (7)			1,535		1,535			1,535			0			I
15					140						140	140	412	Bates Numbering Machines					- 140									
16													412	Line-O-Time (5)			180		180			180			180			J
17													412	Speed-O-Scope			35		35			35			35			K
18													412	Simplex Time Stamps (6)			1,080		1,080			1,080			1,080			L
19													412	Super Dreadnaught Stapler			35		35			35			35			M
20													412	Adding Machine, Electric - Repl.			525		525			525			0			N
21													412	Calculator, Electric, Fridon			675		675			675			675			O
22	71												414	Lieto Drafting Set			85		85			85			85			P
23													414	Drafting Board Lamp			30		30			30			30			Q
24	89												414	Leroy Lettering Set			70		70			70			70			R
25													414	Spotting Scope			95		95			95			95			S
26	167												416	Camera - Vitessa, with accessories Color, 35 mm. Voigtlander			100		100			100			0			T
27	744				525						525	525	416	Cameras - Ikoflex, Compl. with kits, Repl. (8)			1,320		795			1,320			825			U
28													416	Cameras - Crown Graphic, Compl. Repl. (1), Add'l. (1)			950		950			950			450			V
29													416	Movie Camera - Telephoto, Compl., with accessories			831		831			831			831			W
30													416	Fingerprint Cameras - W.H., Compl with case (9)			1,350		1,350			1,350			1,350			X
31													416	Camera - 35 mm., (Retina IIIC or Exakta IX) & Case			185		185			185			0			Y
32													416	Wide Angle Lens, 35 mm.			60		60			60			0			Z
33													416	Telephoto Lens (80 mm. or 135 mm.)			70		70			70			0			AA
34													416	Flash Unit for 35 mm. Camera			10		10			10			0			BB
35														Forward														

BUDGET ESTIMATE INDEX NO. 161 OPPOSITE SHEET NO. 11

EXPLANATION SHEET

REF.	LINE	EQUIPMENT
A	2.	TYPEWRITER STANDS (11) Additional typewriter stands are necessary for use in Bureaus and Stations where inadequate facilities are provided for extensive use of typewriters. Some typewriters are placed on top of desks and have to be lifted from one desk to another to permit usage by several people. This has been the greatest cause of damage to typewriters due to being dropped to the floor, or other damage from continual lifting. Some typewriter stands will be replacements of old, unsafe ones which had to be disposed of during the year. Two stands are for the Traffic Warrant Bureau in the City Hall, where additional typists were added to the office staff during the year.
B	3.	OFFICE CHAIRS (159) Twenty of the chairs requested are for the replacement of old, wooden chairs, which are broken or damaged beyond reasonable cost of repair. They are unsightly and unsafe, and are all approximately 25 years old. A total of 11 posture chairs are requested for use in various stations and bureaus for employees doing considerable typing. Nearly all of the chairs now being used are old, arm swivel chairs, or straight-back side chairs--a situation not conducive to good typing performance with a minimum of effort. Eight wooden benches are requested for the Northern Police Station. This station does not have a sufficient number of benches for the locker room, and some of the men are compelled to stand while changing clothes. A total of 104 steel chairs are requested to completely refurnish several bureaus and stations with modern up-to-date furniture. The units selected are now furnished with old, unsightly, and, in many instances, unsafe chairs. If, within the next few years, a new Hall of Justice is built, this new steel furniture will be in acceptable condition for use in the new building, meanwhile eliminating unsightly chairs in several offices. Sixteen heavy-duty chairs are requested for the Radio Room for use when the new communication and complaint system is completed, during the coming year.
C	4.	OFFICE DESKS (53) Twenty desks are requested for the replacement of old, wooden desks in six different bureaus. Most of these desks are over twenty-five years old, are unsightly, and, in some instances, dangerous to use, due to splinters and broken parts. The balance of the desks, 33, are for the refurnishing of several bureaus or stations with modern up-to-date furniture, for the same bureaus and stations as noted under the above explanation for office chairs. These desks would replace unsightly desks now in use, and would be in good condition for removal to a new Hall of Justice.
D	5.	FILE CABINETS (67) Practically all of the file cabinets requested are for normal expansion of record files in the Police Department. Naturally, with the increase in population over the last few years, crime has increased proportionately, and records must be maintained. The large amount requested for files is due to this department not having been allowed the proper filing equipment to keep up with the times. A resume of the last four years reveals the following facts: This department has requested a total of $29,795.00 for file expansion, and has received in budget allowance the sum of $8,435.00. Our Bureau of Identification advises that, during the last year, very important records were kept in cardboard filing cases due to the lack of proper files. This bureau alone requests $4,520.00 for files, while the various details of the Inspectors Bureau (another important record keeping bureau, request $1,777.00. If this Department is to function properly, one of the main factors for this proper functioning being records, sufficient files must be provided for the proper storage of records.
E	7.	STEEL LOCKERS (111) Ninety-six lockers are requested for replacement of an equal number at the Potrero Station. The lockers now in use are entirely too small for the proper storage of uniforms and clothes. Twenty lockers are additional for Co. K (Traffic Bureau). There is an insufficient number of lockers available for the total personnel. In some instances, two men are forced to use a single locker for storage of their uniforms and clothes. (continued on next column)
E (Cont.)	7.	STEEL LOCKERS (111) (Cont'd) Fifteen lockers are for the Traffic Warrant Bureau. This unit was given new quarters in the City Hall, and an increase in clerical personnel, with no provisions for the proper storage of clothes, etc.
F	8.	OFFICE TABLE A small table is required for the interview room in the Bureau of Inspectors.
G	12.	DESK LAMPS (3) Three desk lamps are required for the Warrant Bureau at Northern Station. These lamps are necessary because of insufficient lighting for the Warrant Bureau at their location in said station.
H	13.	TYPEWRITERS - Repl. (69) Sixty-nine typewriters are requested for replacements. For the last three successive years, no funds were allowed for the replacement of typewriters. Most of the typewriters of this department are well over ten years old, and are used 24-hours per day at stations and in some bureaus. In most instances, these typewriters are used by men who are not trained typists, and, in comparison with average office use, these machines have the equivalent of 20 to 30 years' service. The costs of repairs are mounting to a point where they exceed the turn-in value of the typewriter. In some instances, due to the age of the machine, the repairman is encountering more and more difficulty in obtaining parts. This department has in process a revision of the various crime reports, and, in the near future, will be utilizing the "snap-out carbon" type of form. These forms, comprising at least five copies, must be made with sharp, clear type, and, for this reason, many of the old typewriters with worn keys from years of usage will defeat the objective for a progressive system of record keeping.
I	14.	TYPEWRITERS - Add'l (7) Seven additional typewriters are requested for bureaus needing additional machines. Two machines are for the Traffic Warrant Bureau, where new typists added to the staff are without sufficient number of typewriters. One machine is for the new Planning and Research Bureau. One 26" machine is requested by the Accident Prevention Bureau for typing wide sheet traffic data. Two machines are necessary for City Prison because of expanded arrest record procedure. One additional machine is required by the Bureau of Special Services.
J	16.	LINE-O-TYPE (5) Five line-o-type are requested for distribution in four different offices. At present, there are none available in this department. Their use in line for line copy work is invaluable.
K	17.	SPEED-O-SCOPE A speed-o-scope is required for use in the General Office, where considerable stencil work involving forms is performed. The present facilities are inadequate for the ruling of forms.
L	18.	SIMPLEX TIME STAMPS (6) These Simplex time stamps are required for use in the Radio Room when the new procedure is established for the handling of complaints at one central location. This will be in conjunction with the new communication system to be installed.
M	19.	SUPER DREADNAUGHT STAPLER, MARKWELL RW) This is a large size stapler for use in the Radio Room for the proper binding of teletype messages.
N	20.	~~ADDING MACHINE, ELECTRIC - Repl.~~ ~~Replacement is requested of an old hand-operated adding machine. This machine is very old and unreliable.~~
O	21.	CALCULATOR, ELECTRIC, FRIDEN This calculator is for use in the new Planning and Research Bureau. Much of the total work output has to do with the mathematical analysis and computation of statistical data, determination of ratios, proportionate distributions, etc. The electrical calculator will permit the performance of these operations with speed, accuracy, and permit the check and verification of the findings with a great saving in man-hours of time.

BUDGET ESTIMATE INDEX NO. 161 OPPOSITE SHEET NO. 11

EXPLANATION SHEET

REF.	LINE	EQUIPMENT (Continued)
P	22.	LIETZ DRAFTING SET
Q	23.	DRAFTING BOARD LAMP
R	24.	LEROY LETTERING SET

These items are requested by the new Planning & Research Bureau, as much of their work will require the graphic representation of findings and the charting of organizational changes and operational procedures. This equipment will also be used to facilitate the preparation of visual aids for use in the instruction of personnel, and for public information purposes.

S 25. SPOTTING SCOPE

A spotting scope is required for the Police Range in locating shots on targets from firing line, while training officers, and is also valuable for "sighting-in" guns for personnel.

T 26. CAMERA, COLOR, 35MM., VOIGTLANDER VITESSA, WITH ACCESS. (1)

Effective September 8, 1955, the method of disposing of abandoned vehicles has been considerably expedited. These vehicles having a value of $75.00 or less can be disposed of after a period of 15 days. Practically all abandoned vehicles come within this category. Many are without motors or wheels. To preclude the possibility of having the Police Department unjustly accused by the disgruntled owner of one of these wrecks, it would be good policy to have pictorial evidence of the condition of the car at the time it is towed. It is estimated that an average of 60 such vehicles will be towed each week. Taking two angle shots, this would necessitate taking about 6,000 pictures a year. This small type camera would be the most economical for taking these pictures.

U 27. CAMERAS, IKOFLEX, WITH CASES, FLASH, & VULCANOID KITS - Repl. (8)

These cameras are for the replacement of old, worn-out cameras and cases in the Accident Prevention Bureau. The present cameras have been in use for 11 years, and are constantly being repaired at a prohibitive cost. These cameras are used at the time of accidents or wrecks, and the pictures are often used as evidence. The cameras now in use are unreliable, and important shots are often lost.

V 28. CAMERAS, CROWN GRAPHIC, COMPLETE - Repl. (1), Add'l (1)

These cameras are for use in the Photograph Bureau. One of the cameras is to be a replacement. Both cameras now in use are old and out-moded, and not dependable. It could cause great embarrassment to the department in the event of equipment failure while covering important criminal cases. The two Graphics we now have are simply not sufficient equipment for the use of five men. There have been occasions when personnel have had to wait for the return of equipment from one case before proceeding to another. In some cases, it has been necessary for men who own their own cameras to send home for their personal equipment with which to photograph crime scenes. One 18 year old camera could be turned in on a new model.

W 29. MOVIE CAMERA, TELEPHOTO, COMPLETE, WITH ACCESSORIES

This is required for the Bureau of Special Services, and is to be used for permanent records of narcotic and bookmaking transactions. The violators would be subject to positive and easy identification. The films could be used in court to back-up the officers' oral testimony. The Federal Bureau of Narcotics has been using a movie camera in their cases for some time with great success. The complete unit requested is to consist of the following:

C-39 Camera, Turret type, magazine load, with standard lens	199.50
Six-inch telephoto lens	107.50
Wide angle lens	77.50
Heavy duty quick-set tripod	47.00
One set flexmaster photo floods	17.50
One 16mm. projector	182.50
One projector editor	79.50
One portable screen, 70" x 70", with case	60.00
Ten magazines of film	60.00
	$831.00

I 30. W. H. FINGERPRINT CAMERAS, COMPLETE, WITH CASES (9)

These cameras are for use in the Burglary Detail for the purpose of obtaining latent fingerprints. By having their own equipment, it eliminates the necessity of calling for a photographer from the Photograph Bureau. The Burglary Detail handles a very large volume of complaints, and there is constant necessity in their investigations for attempting to obtain latent fingerprints. The Bureau of Identification does not

(continued on next column)

REF.	LINE	
I (Cont.)	30.	W.H. FINGERPRINT CAMERAS, COMPLETE, WITH CASES (9) (Cont'd)

have sufficient personnel to respond to all of the needs of the Burglary Detail in this important phase of their investigation. The Burglary Inspectors can very capably obtain these prints themselves with the necessary equipment.

Y	31.	CAMERA, 35MM., (RETINA IIIC OR EXAKTA IV) & CASE
Z	32.	WIDE ANGLE LENS, 35MM.
AA	33.	TELEPHOTO LENS (80MM. OR 135MM.)
BB	34.	FLASH UNIT FOR 35MM. CAMERA

This camera equipment is requested for the Planning & Research Bureau, and is basic to the performance of duties in connection with the gathering of factual data in support of analytical and operational studies. The camera will permit the actual reproduction of situations requiring study. This equipment will be used extensively in the preparation of visual aids and instructional material for training of personnel, and effecting administrative changes affecting large numbers of department personnel with a minimum loss of time and economy of effort. This camera and auxiliary items will permit the Planning Unit to operate effectively without having to beg and borrow equipment from other divisions, which procedure will inevitably lead to conflicts as to time and manner of usage. In addition, there will be times and circumstances wherein the Planning Unit will undertake a study the nature of which will not permit or make the general disclosure desirable at least until the initial facts have been ascertained. In these instances, the availability of this equipment within the unit is essential.

CONTROLLER'S FORM No. 4130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number 12 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 6 and 8 (—) Decrease Force	Amount	Recommended by Dpts. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Only
	1	3	4	5	6	7	8	9	10	11	12		13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
														EQUIPMENT (Continued)														
1													416	Wide Angle Lens - for Retina Camera	11C		60		60			60			60			60
2													416	Telephoto Lens - for Retina Camera	11C		70		70			70			70			70
3													416	Electronic Flash Unit			150		150			150			150			150
4													416	Wide Angle Finder for Movie Camera			8		8			8			8			8
5													416	Light Bar for Movie Camera			25		25			25			25			25
6													416	Polaroid Copy Lamps (2)			120		120			120			120			120
7													416	Filter Set - Repl.			75		75			75			75			75
8													416	Nikor 35 mm. Developing Tank			15		15			15			15			15
9													416	16 mm. Film Developing Tank			25		25			25			0			0
10													416	Kodak Color Densitometer			50		50			50			0			0
11													416	Color Head for Omega Enlarger			15		15			15			0			0
12													416	Photographic Enlarger														
13	282												416	Photo Special Microscope Attach.														
14	628				234				233			233	416	Vertical Column Assembly for Microscope					- 234									
15					110					110	110	110	416	Vulcanoid Camera Kits - Repl. (8)			200		90			200			0			0
16					210					210	210	210	416	Portable Projection Screen					- 210									
17					200					200	200	200	416	Projector, Bell & Howell, 16 mm.					- 200									
18													416	Sound Projector, 16 mm. - Repl.			550		550			550			550			550
19					275					275	275	275	416	Projector, View-Lite					- 275									
20					40					40	40	40	416	Slave Photo Light					- 40									
21					100					100	100	100	416	Photomicrographic Camera Accessory, 35 mm.					- 100									
22													416	Photo-Copy Machine, Verifax Printer, Type 1			310		310			310			0			0
23													418	Paper Cutter, Hand Operated														
24	14				50				47			47	422	Portable Drill					- 50									
25					40					40	40	40	424	Electric Hand Drill, ½"					- 40									
26					65					65	65	65	424	Blackhawk Floor Jack					- 65									
27					150					150	150	150	424	Tire Mounting Rack					- 150									
28													424	Marquette Fast Battery Charger, 12 v.			225		225			225			0			0
29													424	Testing Equip. Portable Dwell Meter & Tachometer			75		75			75			75			75
30					15				11			11	426	Step Ladders (2)			40		25			40			30			30
31	264												434	Hobart Meat Grinder														
32					90					90	90	90	434	Air-Void Food Carrier & Assembly					- 90									
33													434	Electric Knife Sharpener			20		20			20			0			0
34														Forward														

LINE EQUIPMENT (Continued)

2. WIDE ANGLE LENS FOR RETINA 11C CAMERA
This item is requested for the Photograph Bureau, and is a necessary component part for the Retina 11C, 35mm. camera recently acquired by said Bureau. We are now at the beginning of color photography in this department, and this lens is a must in the photographing of crime scenes in color.

3. TELEPHOTO LENS FOR RETINA 11C CAMERA
This item is requested for the Photograph Bureau, and is another necessary part of the Retina camera mentioned above. It will enable this department to photograph distant actions and suspects secretly.

6. ELECTRONIC FLASH UNIT
This requested item may be used with any of the cameras in use in the Photograph Bureau. All news photographers are equipped with this flash source. Daylight color film can be used with this light for inside work, thus saving on film, flash-lamps and batteries. Thousands of flashes are obtainable from one unit.

7. WIDE ANGLE FINDER FOR MOVIE CAMERA
A wide angle finder for movie camera is being requested for the Photograph Bureau. A valuable movie camera, now in use, lacks this inexpensive and important adapter. It would aid greatly in our 16mm. photography where wide angle views are required.

8. LIGHT BAR FOR MOVIE CAMERA
A light bar for movie camera is being requested for the Photograph Bureau, as it is unable to take acceptable indoor movies with make-shift light source. This portable light bar will enable the Photograph Bureau to take professional-like movies under all adverse conditions.

9. POLAROID COPY LAMPS (2)
The Photograph Bureau is equipped with a valuable Polaroid Filter Unit. This unit is useless without matching Polaroid Light. It will be a valuable factor in photographing unusual copy and objects.

10. FILTER SET - Repl.
The Photograph Bureau needs this set of filters to produce the best of unusual photographic copy problems. The set in use is outmoded, and incomplete, being at least 30 years old.

11. NIKOR 35MM. DEVELOPING TANK
This is another necessary item for the Photograph Bureau in the recent venture into color photography. This tank will enable the department to perform our own processing and eliminate the expense of having someone else do it. It will also establish the continuity of possession, often stressed by defense attorneys. The film will always be in our custody.

12. ~~16MM. FILM DEVELOPING TANK~~
~~This tank would enable the Photograph Bureau to develop black and white movie film. It would eliminate the cost of sending them elsewhere for processing, thereby saving time. Very often the investigators want to know the results immediately. Secrecy is sometimes necessary.~~

13. ~~KODAK COLOR DENSITOMETER~~
~~This instrument is for the Photograph Bureau, and is used for gauging the density of film. It reveals to the operator the correct exposure for enlargements. It omits guesswork and experimenting, and, above all, saves the wasting of expensive photographic paper. It is an absolute necessity for color work.~~

14. ~~COLOR HEAD FOR OMEGA ENLARGER~~
~~This item is requested for the Photograph Bureau, and is a component part for Omega enlarging cameras. As color is coming more and more into police photography, this item is a desirable accessory. This color head will produce properly corrected color exposures.~~

16. ~~VULCANOID CAMERA KITS - REPL. (8)~~
~~This item is requested for the Accident Prevention Bureau for the purpose of replacing damaged kits now in use, which do not offer sufficient protection to camera and accessories.~~

REF. LINE

OO 21. SOUND PROJECTOR, 16MM. - Repl.
This item, for the Police Academy, was requested last year, and was approved; however, insufficient funds were requested, $200.00 being the approximate cost of a silent type. The use of visual aids in all forms of training is now recognized as an established procedure, and has become an integral part of our newly adopted 10-weeks course of training. The machine currently in use is in such poor condition that it is doubtful whether even major repairs could make it reliable.

PP 25. ~~PHOTO-COPY MACHINE, VERIFAX-PRINTER, TYPE 1~~
~~This photo-copy machine is for the Bureau of Criminal Information to supplement the present Copyflex machine. Small size reports can be copied on this machine during hours when the Copyflex is not in operation. This photo-copy machine is also to be used as standby equipment in case the Copyflex machine is out of order, in which case undue delay in processing of Traffic Accident and Crime Reports would be encountered.~~

QQ 31. ~~MARQUETTE FAST BATTERY CHARGER, 12-Volts~~
~~At present, there is no 12-volt battery charger available in the Police Garage. Late model automobiles are all being equipped with 12-volt systems, and it is necessary that a 12-volt charger be provided for battery maintenance on the new model automobiles.~~

RR 32. TESTING EQUIP., PORTABLE DWELL METER & TACHOMETER, SUN
This equipment item is for the Police Garage. The modern high-speed motor demands critical point setting in tune-up work for maximum efficiency and economy. A portable Dwell Meter & Tachometer will answer this purpose. It is a necessary piece of shop equipment, eliminating guess work in proper tuning.

SS 33. STEP LADDERS (2)
Two step ladders, one 8-ft., and one 12-ft., are necessary in the City Prison for general use.

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS

FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6,161 — Sheet Number: 13 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATED 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLES OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 5 and 6 (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Personnel Index
	1	4	4	5	6	7	8	9	10	11	12	13	14		16	17	18	19	20	21	22	23	24	25	26	27	28	29
														EQUIPMENT (Continued)														
1													436	American Zoneair Laundry Tumbler			767		767			767			0			0
2																												
3					150						150	150	444	General Utility Portable Lamps					- 150									
4	1,726												446	Electronic Equip. - Bur. of Insp.			3,000		3,000			3,000			1,000			1000
5					200					200		200	446	Tape Recorder with accessories					- 200									
6					226,368	Trf.-S.J.V.	#137	- 4,000	1,504	220,864	222,368	446	Police Radio Communication System			33,120		-193,248			33,120			24,840			23460	
7													446	Conalert Radio Receiver			125		125			125			125			125
8													446	Hand Megaphone			80		80			80			80			80
9													446	Subminiature Pocket Recorder, Compl.			375		375			375			375			375
10													446	Portable Audio Amplifier			75		75			75			75			75
11													454	Trailer, Horse (2-horse capacity)			1,695		1,695			1,695			1,695			1695
12	35,141				20,545				22,085		22,085		456	3 Wh. Motorcycles - Repl.(25)			57,800		37,255			57,800			57,800			57800
13	11,158												456	3 Wh. Motorcycles - Add'l.														
14	26,559				17,459				18,977		18,977		456	2 Wh. Motorcycles - Repl.(24)			48,405		30,946			48,405			26,221			26221
15	9,591												456	2 Wh. Motorcycles - Addl.(11)			22,387		22,387			22,387			0			0
16	51,054				55,011				48,814		48,814		456	Automobile Sedans - Repl.(65)			98,250		43,239			98,250			95,256			95256
17	15,757				8,750				7,719		7,719		456	Automobile Sedans - Addl.(17)			28,900		20,150			28,900			8,500			8500
18													456	Van-Type Auto., Mobile Lab., compl. equd. - Add'l.			6,575		6,575			6,575			6,575			6575
19	9,225				5,350					5,350	5,350		456	Patrol Wagons - Repl. (2)			7,800		2,450			7,800			3,900			3900
20													456	Pick-Up Truck, ½-ton - Add'l.			1,500		1,500			1,500			0			0
21	2,318												462	Horses - Repl. (5)			1,500		1,500			1,500			500			500
22					430				422		422		462	Saddles (4)			800		370			800			422			422
23					66				91		91		462	Harness for Saddle Horses					- 66									
24					240				247		247		474	Protect-O-Life Safety Signals					- 240									
25					515				505		505		474	Bullet Proof Vests (13)			546		31			546			180			180
26	1,520												476	Sam Browne Belts & Holsters														
27	31				27					27	27		476	Detonator, Speed, & Distance Checker					- 27									
28					2,400				2,307		2,307		476	Helmets (Crash) for 2 Wh. M/C - Add'l. (21)			630		-1,770			630			630			315
29					600					600	600		476	Hot Car Sheet Holders for M/C					- 600									
30					552					552	552		476	Gas Masks					- 552									
31					1,600				1,591		1,591		476	Motorola Handie-Talkies & Cases					-1,600									
32													482	Steriliser, 16-inch			110		110			110			110			110
33	35												484	Ultra Violet Ray Kits														
34	71												484	Fingerprint Magnifiers														

Forward

EXPLANATION SHEET

REF. LINE

TT 3. ~~ELECTRIC KNIFE SHARPENER~~
~~This item is requested for knife sharpening in the kitchen of the City Prison.~~

UU 4. ~~AMERICAN ZONEAIR LAUNDRY TUMBLER~~
~~An American Zoneair Laundry Tumbler is requested for the City Prison. Instructions have been issued by the State Department of Public Health, and recommendations made by the San Francisco Department of Public Health to discontinue the practice of hanging washed clothes over the cells where prisoners are confined. Both departments have ruled this to be an unhealthy practice. In order to dry properly the linen used in the City Prison and Womens Detention Ward, as there is no other air drying space available, mechanical drying equipment must be provided.~~

VV 6. ELECTRONIC EQUIPMENT - BUREAU OF INSPECTORS
This equipment is requested for the Bureau of Inspectors. The efficacy of the use of electronic equipment in investigative work has been well demonstrated during the past three years that it has been in use. Rapid strides are being made in the development of new devices, and great improvements are constantly being made in existing equipment. With the appropriation of new funds, we can be assured that every advantage can be taken of the advances occurring in this field. Eight hundred and fifty-six dollars of the amount requested is for a special interrogation room to be constructed in the Hall of Justice. The facilities of a soundproof, private interrogation room are not available to Inspectors taking statements or interviewing criminal suspects.

WW 8. POLICE RADIO COMMUNICATION SYSTEM

Mobile Equipment (Cars)
Mobile Transmitter-Receivers, Complete and Installed,
36 48 @ $690.00 each, ~~$33,120.00.~~ 24,840.-

In the preparetion of the Police Radio Communication System section of the equipment budget sheets for the 1955-56 Budget, it was understood, by the Police Department and the Department of Electricity, that of the total number of automobile sedans requested by the Police Department in the 1955-56 Budget (both replacement and additional), a total of 29 of said automobile sedans were to be requisitioned with two-way radio, to conform with the new Police Radio Communication System, and money for equipping these vehicles with said two-way radio sets was to be included in the amount of money requested for the purchase of the cars. Inadvertantly, this was not done, and the amount of money requested for automobiles (replacement and additional) in the 1955-56 budget did not include two-way radios for 29 of these vehicles.

It is therefore necessary to request money for two-way radio sets for 29 vehicles in order that all automotive vehicles in operation as of this date (February 1, 1956), and additional vehicles now on order and to be received under the 1955-56 budget, will be equipped with the proper two-way radio sets for changeover to the new Police Radio Communication System.

In the 1956-57 Budget, this department is requesting 19 additional automotive vehicles (17 automobile sedans, one Van-Type Automobile Laboratory, and one 1/2-ton pick-up truck).

The amount of money being requested for the Police Radio Communication System, in the 1956-57 Budget is to provide for radio equipment for 29 vehicles which should have been provided for in the 1955-56 Budget, and for 19 additional automotive vehicles being requested in the 1956-57 Budget, or a total of 48 vehicles.

A breakdown of this request is as follows:

Total Police Department automotive vehicles on hand to date (2-1-56)	168
Additional automotive vehicles for which money was appropriatnd in the 1955-56 Budget, and which will be deliverod shortly	5
Total automotive vehicles by end of 1955-56 fiscal year	173

(Police Radio Communication System continued on next column)

REF. LINE

WW 8. POLICE RADIO COMMUNICATION SYSTEM (Cont'd)

(Cont.) Total automotive vehicles by end of 1955-56 fiscal year (carried forward from opposite column)	173	
Mobile Transmitter-Receivers for which money was appropriated in 1955-56 Budget under Police Radio Communication System (Money was requested for 90 sets, but the Mayor eliminated money for the 3 Coroner vehicles included in this number)	87	
Receivers for Existing Mobile Transmitters, and conversion kits for existing transmitters for which money was appropriated in 1955-56 budget under Police Radio Communication System (Money was requested for 49 sets, but the Mayor eliminated money for 10 Dept. Public Health ambulances included in this number)	39	
Two-way radio sets purchased during 1954-55 fiscal year, by re-appropriation of funds, and through work order to Department of Electricity	18	144
Number of sets short as of end of fiscal year 1955-56		29
Number of sets required for additional automotive vehicles requested in 1956-57 Budget		19
Total number of sets for which money is being requested in 1956-57 Budget		48

XX 9. CONALERT RADIO RECEIVER
This equipment is requested for the Radio Room. The Federal Communications Commission now requires that radio stations operated by the City of San Francisco be equipped with adequate means of ascertaining promptly when there is a Radio Silence or when radio stations are required to operate under Conalrad restrictions. The Conalert Radio Receiver (recommended by the Department of Electricity) will meet the requirements of the Federal Communications Commission.

YY 10. HAND MEGAPHONE
A self-contained megaphone unit is needed by the Pistol Range for instruction and training of large groups of officers out in the open, as in shotgun and tear gas classes.

ZZ 11. SUBMINIATURE POCKET RECORDER, COMPLETE, FARGO F-81
This item is for the Bureau of Special Services, and is a small portable type recorder that can be concealed upon the person, by which conversations can be recorded. It has been found in police work that a witnesses' initial statements, or the statements of a person when first arrested undergo great change or even denial when the suspect or witness appears in court. A permanent record of the initial statement does much to prevent this. A witness or suspect will usually speak freely to a single officer when he thinks that he will be able to deny any incriminating statements at a future date. This device would save many cases in court.

AAA 12. PORTABLE AUDIO AMPLIFIER, FARGO F-432
This item is requested for the Bureau of Special Services. This device, in company with a contact microphone, is capable of hearing conversations through the walls of rooms and buildings. The courts have ruled that evidence obtained in this manner is admissable. This device is extremely valuable in narcotics, prostitution and bookmaking cases where we are unable to secure evidence for a warrant by any other means.

BBB 13. TRAILER, HORSE (2-HORSE CAPACITY)
A two-horse trailer is requested for use at the Police Stables. The motorized horse trailer previously used by this department was turned over to the Purchaser of Supplies for disposal, as it was no longer serviceable and unsuited for present-day needs of this department. The type requested will adequately take care of any necessary transportation of horses that may arise. It would be a light-weight trailer, and could be attached to any automobile.

REF. LINE

CCC 14. 3-WHEEL MOTORCYCLES - REPL. (25)

It is requested that 25 used Harley Davidson 3-wheel motorcycles, which are in poor condition, be replaced with new equipment as follows:

25 - New, 3-Wheel, Model GA Harley-Davidson Motorcycles, fully equipped for police duty, with two-way Motorola radio complete installed at factory. Approximate cost, including trade-in allowance, $57,800.00.

The 3-wheel motorcycles used for city traffic should be replaced at 35,000 miles, due to the great amount of low and second gear driving, and idling of motors, causing considerable wear. It becomes a major task to keep them running safely when they have reached the above mileage.

LIST OF 3-WHEEL MOTORCYCLES TO BE REPLACED

DEPT. NO.	TYPE	YEAR	MILEAGE (12-31-55)
104	3-wheel M/C	1948	41,817
159	"	1948	32,027
209	"	1948	39,436
214	"	1948	42,030
114	"	1949	43,847
154	"	1949	35,768
215	"	1949	41,159
218	"	1949	40,503
220	"	1949	45,167
221	"	1949	42,506
223	"	1949	43,335
224	"	1949	41,719
225	"	1949	38,198
227	"	1949	46,148
228	"	1949	40,450
229	"	1949	41,173
233	"	1949	34,367
236	"	1949	40,649
237	"	1949	44,849
238	"	1949	40,809
239	"	1949	41,204
168	"	1951	35,349
181	"	1951	33,471
263	"	1952	38,982
190	"	1947	37,569

DDD 16. SOLO (2-WHEEL) MOTORCYCLES - REPL. (24) 61 13

It is requested that 24 used Harley Davidson Solo Motorcycles, which are in poor condition, be replaced with new equipment as follows:

24 - New, Solo, Harley-Davidson Motorcycles, 74 cu. in., F Models, fully equipped for police duty, Hydro Glide Forks, with two-way Motorola radios complete, installed at factory. Approximate cost, including trade-in allowance, $48,405.00.

The solo motorcycles for which replacements are requested have traveled in excess of 44,000 miles, with the maximum mileage being approximately 56,000 miles. Solo motorcycles used for the city traffic should definitely be replaced between 40,000 and 45,000 miles. Solo motorcycles over this mileage cause a safety hazard to the officer, which could result in a serious accident. The cost of repairs rises excessively after the above mileage, and it has become because a major task to keep them operating safely.

LIST OF SOLO MOTORCYCLES TO BE REPLACED

DEPT. NO.	TYPE	YEAR	MILEAGE (12-31-55)
135	Solo M/C	1946	48,152
110	"	1949	50,875
152	"	1949	55,960
169	"	1949	44,010
170	"	1949	50,012
175	"	1949	55,910
241	"	1949	48,560
242	"	1949	55,920
244	"	1949	54,565
245	"	1949	53,398
247	"	1949	47,162
250	"	1949	56,625

(continued on next column)

EXPLANATION SHEET

REF. LINE

DDD 16. SOLO (2-WHEEL) MOTORCYCLES - REPL. (24) (Cont'd)

LIST OF SOLO MOTORCYCLES TO BE REPLACED (Cont'd)

DEPT. NO.	TYPE	YEAR	MILEAGE (12-31-55)
252	Solo M/C	1949	57,259
116	"	1949	38,707
101	"	1951	46,300
103	"	1951	41,510
111	"	1951	41,370
115	"	1951	55,865
117	"	1951	57,160
119	"	1951	46,200
132	"	1951	52,522
144	"	1951	44,805
146	"	1951	40,100
138	"	1951	39,700

EEE 17. SOLO (2-WHEEL) MOTORCYCLES - ADD'L. (11)

It is requested that 11 additional solo (2-wheel) motorcycles be furnished to provide equipment for the 10 additional Q2 Policemen being requested in the 1956-57 Budget for solo motorcycle duty, and for the one patrol sergeant (to be assigned from existing sergeant positions presently authorized), for proper supervision. Please see Explanation Sheet Opposite Sheet No. 4, Reference B, Line 21, which outlines the assignments of present solo motorcycle officers, and indicates the necessity for additional personnel.

High quality and quantity of enforcement will help to eliminate traffic accidents which have been increasing each year. It is believed that the addition of one patrol sergeant (to be assigned from existing sergeant positions presently authorized), for proper supervision, and the ten additional solo motorcycle officers requested (Q2 Policemen) will assist greatly in helping to reduce the number of accidents occurring each day.

11 - New, Solo, Harley-Davidson Motorcycles, 74 cu. in., F. Models, fully equipped for police duty, Hydro Glide Forks, with two-way Motorola radios complete, installed at factory. Approximate cost, including tax - $22,387.00.

FFF 18. AUTOMOBILE SEDANS - REPL. (65) 43

65 Automobiles, medium heavy, four-door sedans, fully equipped, @ $1,700.00 each, less turn-in allowance - ~~$98,250.00.~~ $93,956

In law enforcement work, the automotive equipment should be of the finest, and maintained in and near perfect operating condition as is consistent with efficient public service and reasonable economy. As of submission of the 1956-57 Budget, the radio log of the Bureau of Communications shows that an average of more than one thousand calls are transmitted each day. The overwhelming majority of these calls are dispatch orders requiring action on the part of one or more police automobiles. While many of these calls may be classified as routine, there are a sufficient number requiring emergency response to demand that all equipment be maintained in top operating condition.

At present, the department is operating a fleet of 168 automobiles. The operating problem is such that it requires specific considerations. Each car is apt to be driven by any approved driver in the department upon assignment. Many of these cars are in operation 24-hours per day, seven days each week. In normal course of patrol operation, the officer and his vehicle may be called upon to pursue a criminal, chase a traffic violator, etc., which acts require rapid acceleration, fast pursuit, sudden turns, and emergency stops. An additional factor which takes its toll in mechanical wear, is the hilly topography of San Francisco.

It is common knowledge among persons engaged in the operation and maintenance of automotive fleets that the overall cost of operation increases with the age and total mileage use of the individual vehicles composing the fleet.

After a car, which has been used in day-to-day police service, has passed the 60,000 to 70,000 mile mark, serious consideration should be given to its replacement. Due to serious limitations, previous to the 1954-55 budget, few replacements have been made.

(continued on Page 3)

REF. LINE

FFF 18. AUTOMOBILE SEDANS - REPL. (65) (continued)

As a result of this policy, it has become necessary to resort to major overhaul work to permit the continued operation of most department vehicles.

In each instance, the cost of major overhaul has been in the neighborhood of $400.00 per vehicle.

Some of our present equipment has been subject to this degree of rebuilding more than once, and this figure of $400.00 per vehicle does not take into consideration other necessary work such as repainting, upholstery, rear end, etc. As most of our automobiles are exposed to the elements 24-hours per day, they are subjected to extreme body deterioration which adds to an expensive maintenance problem.

The annual total mileage of the police automobiles exceeds three million miles per year. At this time, 26 police motor vehicles are in operation in the 100,000 to 164,000 mile range; 16 are in the 70,000 to 100,000 mile range; and 35 are in the 50,000 to 70,000 mile range. It can readily be seen that 45% of our cars are in the high mileage brackets. These cars will accumulate an additional 10,000 to 40,000 miles before the annual budget procedure will permit any replacement.

There is no justification for the continued operation of vehicles as old or in the mileage brackets which we find most police equipment. The majority of these vehicles, at their cost to the city, do not warrant operation beyond two years, as the turn-in value would bring close to the original purchase price. It is not sound business, but false economy to operate these cars in the age and mileage brackets as we are doing.

LIST OF CARS RECOMMENDED FOR TURN-IN

DEPT. NO.	MAKE	YEAR	(12-31-55) MILEAGE
113	Ford	1950	143,694
87	Ford	1950	142,596
54	Ford	1950	128,263
134	Ford	1947	106,641
103	Plymouth	1946	113,525
106	Plymouth	1946	110,151
6	Mercury	1946	109,156
20	Ford	1951	130,850
4	Ford	1947	109,050
25	Ford	1951	104,251
35	Ford	1947	114,324
55	Ford	1946	111,851
60	Plymouth	1946	103,121
63	Ford	1946	107,736
68	Chevrolet	1948	128,586
74	Ford	1949	114,875
76	Plymouth	1946	102,679
164	Chevrolet	1952	119,716
114	Ford	1951	120,362
57	Ford	1952	112,600
132	Chevrolet	1952	146,479
56	Chevrolet	1952	128,082
12	Chevrolet	1952	138,855
51	Chevrolet	1952	117,590
14	Chevrolet	1952	107,655
104	Plymouth	1946	97,553
109	Ford	1947	90,287
111	Ford	1947	94,391
50	Ford	1951	93,896
85	Ford	1951	92,141
3	Ford	1947	92,985
5	Plymouth	1946	79,218
59	Plymouth	1946	85,175
90	Ford	1946	87,294
108	Ford	1946	82,229
124	Ford	1949	86,940
155	Ford	1949	81,500
34	Ford	1946	77,837
116	Ford	1949	75,557
118	Ford	1949	77,794
95	Ford	1950	76,492
149	Ford	1949	79,301
120	Ford	1949	76,329
154	Ford	1949	80,130

(continued next column)

REF. LINE

FFF 18. AUTOMOBILE SEDANS - REPL. (65) (continued)

LIST OF CARS RECOMMENDED FOR TURN-IN (continued)

DEPT. NO.	MAKE	YEAR	(12-31-55) MILEAGE
150	Ford	1949	78,814
125	Ford	1949	62,289
153	Ford	1949	68,642
143	Ford	1950	60,221
163	Ford	1950	63,676
67	Chevrolet	1948	55,772
159	Pontiac	1949	62,876
157	Pontiac	1949	47,421
17	Ford	1950	58,558
93	Ford	1950	57,083
144	Ford	1950	57,891
156	Mercury	1949	53,198
45	Ford	1951	76,368
166	Ford	1951	75,189
167	Ford	1951	61,414
126	Chevrolet	1953	102,080
98	Chevrolet	1952	84,773
99	Chevrolet	1953	87,976
44	Chevrolet	1953	84,101
140	Ford	1950	55,963
79	Buick	1951	50,300

GGG 19. AUTOMOBILE SEDANS - ADD'L (17)

17 Automobiles, medium heavy, four-door sedans, fully equipped @ $1,700.00 each - ~~$28,900.00~~

17 Additional automobile sedans are requested for distribution as follows:

Mission & Ingleside Stations - 1 for each station, for better patrol service in their respective police districts, due to expanded beats and increased population.

Accident Prevention Bureau - 1 for Patrol Sergeant for proper supervision of men in Accident Prevention Bureau automobiles throughout the entire city.

Bureau of Inspectors - 10 for pool. Ten additional automobiles are requested to form a pool to operate out of the office of the Chief of Inspectors. These cars are essential to supply field investigators with necessary motor transport for the following reasons:

(1) In 1953, a policy of single investigations was adopted by the Bureau of Inspectors, and it is being followed as far as the limitations of present automotive equipment will permit. Efficiency experts and police authorities have advocated the use of solo investigators in the processing of many criminal investigations, and there is no doubt that greater service at less cost could be provided in many phases of investigative procedure. Any extension of this policy is contingent upon the acquisition of additional automobiles in order to provide a motor vehicle pool.

(2) With the natural growth of the police department due to increase of population, the complement of the Inspectors Bureau has increased in proportion, yet no additional automobiles have been provided. This factor, coupled with that of the solo investigator policy, has increased the need of the Bureau of Inspectors for adequate transportation facilities.

(3) Mechanical failure, accidental damage, or routine service require that automobiles be placed out of service. During these periods, replacements are necessary. A car pool would provide for such contingencies.

(4) At the present time, there are 129 field investigators in the Bureau of Inspectors, with only 50 automobiles assigned to supply transportation.

(additional automobile sedans continued on Page 4)

BUDGET ESTIMATE INDEX NO. 161 OPPOSITE SHEET NO. 13

EXPLANATION SHEET

REF. LINE

CGG 19. AUTOMOBILE SEDANS - ADD'L (17) (Continued)

In order to perform its functions properly the Bureau of Special Services requires 4 additional automobile sedans.

The detection, observation and arrest of narcotics, prostitution, and gambling violators requires a great deal of tailing work in which the automobile is a very necessary equipment item. The only reason that the Bureau of Special Services has been able to operate as well as it has is due first to the Federal Narcotic and State Narcotic Bureaus cooperating with the Bureau of Special Services in the use of Federal and State owned vehicles. Also, 10 members of the Bureau of Special Services are operating their own vehicles in police work. This arrangement is very unfair to the members, as there are no allowances for depreciation, insurance, tires, repairs, or lubrication.

The Bureau of Special Services presently operates 3 narcotics crews, 2 prostitution crews, and 2 gambling crews. Each of these crews should be equipped with an auto. An auto pool would not answer the problem, as all crews are often operating at the same time. When only 2 narcotics crews were working, the Inspector in his capacity as head of the narcotics detail would use the third car assigned to that unit. As head of the narcotics detail, this Inspector finds a car very necessary in directing his crews and undercover men in the field.

The gambling crews would use two cars in the daytime. One car would be sufficient for gambling investigations at night, and the second car would be used by the Captain who finds it necessary to work several nights each week, both in making routine investigations and in directing the work of the prostitution and the gambling crews.

HHH 20. VAN-TYPE AUTO, MOBILE LAB., COMPL, EQUIPPED - ADD'L

A weakness of our present investigative methods is in the collection of physical evidence found at the scene of a crime. In the past and at present, in a great majority of cases, a great amount of physical evidence is lost or never found due to our current system of reporting and investigating crimes.

A hypothetical illustration that is typical of our procedure follows: A burglary is discovered by a householder at 10:00 p.m. The police department is notified and a radio car is dispatched to take a report of the complaint. The report is made at the district station and forwarded to the Inspectors Bureau and assigned to the Burglary Detail. The earliest time that the Inspectors can appear at the scene of the crime would be after roll-call and show-up, which would not allow them to start their investigation until approximately 10:30 a.m. the day after the commission of the offense. In the interim, it is quite probable that a great amount of physical evidence has been lost or destroyed.

It is our proposal to obtain a mobile field laboratory which would respond to the scene of a major crime upon receipt of the initial complaint. This laboratory would be manned by a technician trained to recognize, collect, preserve, and analyse physical evidence.

We do have an excellent criminal laboratory, but there exists a great gap between the physical evidence in the field and the study of it in the laboratory. This is a serious defect inasmuch as the present day juror has been trained through the press, radio, and movies to expect criminal investigators to present physical evidence as evidence in trials.

It would be necessary to arrange for the employment of several laboratory technicians to provide 24-hour service; however, the expense involved would be more than offset by the abridgment of losses suffered in offenses against property. Offenses which are never solved would be cleared, and cases which are now lost would result in convictions.

An estimate of the cost of the Mobile Field Laboratory is as follows:

(continued on next column)

REF. LINE

HHH 20. VAN-TYPE AUTO, MOBILE LAB., COMPL, EQUIPPED - ADD'L (Cont.)

Van-type automobile with full height interior, built-in compartments and shelves	$3,400.00
110-Volt A.C. Generator	450.00
View Camera, complete with two lens and tripod	300.00
Graphic Camera	450.00
Miscellaneous photographic equipment	250.00
Wide-field binocular microscope	600.00
Ultra-violet light	150.00
Miscellaneous fingerprint equipment	100.00
Electro-magnet Retriever for underwater recovery	350.00
Miscellaneous tools	150.00
Ice-box unit	125.00
Miscellaneous lamps and electrical equipment	100.00
Vacuum Cleaner	150.00
	$6,575.00

III 21. PATROL WAGONS - REPL. (2)

The service record for the patrol wagons used in this department shows a similar pattern as outlined for automobiles.

2 - Patrol Wagons, fully equipped, @ $4,000.00, less turn-in allowance, - $7,800.00.

LIST OF PATROL WAGONS RECOMMENDED FOR TURN-IN

DEPT. NO.	MAKE	YEAR	(12-31-55) MILEAGE
28	G.M.C. Patrol Wagon	1947	150,967
39	Ford Patrol Wagon	1949	84,774

JJJ 22. PICK-UP TRUCK, 1/2-TON - ADD'L

This pick-up truck is to be used by the motorcycle garage for motorcycle maintenance, to carry batteries, tires, etc., and, also, to haul wrecked or broken motorcycles, and to maintain the 15 three-wheel motorcycles now at the district stations. Considering the charges for tire and repair work, (it costs approximately $4.50 each time a repairman is sent out by a private shop), it would be much cheaper to have this work performed by the Police Department garageman.

KKK 23. HORSES - REPL. (5)

These horses are requested as replacements for 5 horses, purchased in 1941, and ranging in age from 20 to 23 years. During the past year, it has been necessary to destroy one horse and retire one other horse purchased during the same year, 1941. It is unlikely that any of the 5 remaining horses will be serviceable by the end of this year. Also, one horse purchased in 1949, 12 years old, has frequently been sick and lame, and may also have to be replaced.

SPECIFICATIONS FOR HORSES

Five Geldings, age 4 to 7 years; height, 15 hands 2" to 16 hands; solid color - bay, brown, black and chestnut or sorrel.
Good saddle-horse type with good conformation.
Must pass Veterinarian's inspection.
Be broke to saddle.
Cost $300.00 each F.O.B. San Francisco, Calif.

LLL 24. SADDLES (4)

The Police Stables now have 14 serviceable saddles for 18 men. Three of these saddles are of poor quality, and, if used regularly, will sore a horse's back to such an extent that the horse has to be laid-up for a number of days. It will be necessary to use these saddles regardless of the injuries to horses' backs until new saddles are furnished.

MMM 27. BULLET PROOF VESTS (13)

Four bullet-proof vests are requested for the Bureau of Special Services and nine are requested for police stations (1 for each station).

LINE

30. HELMETS (CRASH) FOR 2-WHEEL MOTORCYCLES - ADD'L (21)

Twenty-one crash helmets are requested for solo (2-wheel) motorcycle officers, for distribution as follows:

10 - spares requested for the immediate replacement of helmets, presently in use, upon being damaged.

11 - additional helmets to provide for the operators of the 11 additional solo (2-wheel) motorcycles being requested in the 1956-57 Budget.

34. STERILIZER, 16-INCH

Replacement is requested for an obsolete sterilizer now in use. It is continually going out of order, and is now at a point where further repairs will be impossible to make.

(1) BUDGET AS REQUESTED BY DEPARTMENT
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS

FISCAL YEAR 1956-1957

Department, Board or Commission: Police | Bureau or Division: | Appropriation Number: 6.161 | Sheet Number 14 of 26 Sheets | Index Number 161

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	1957 DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 3 and 6 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Item
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1														EQUIPMENT (Continued)															
2	71												484	Blood Typing Rotator															
3	47												484	Electric Handy Grinder															
4	648												484	Polarizing Microscope															
5	43												484	Portable Electric Lamps															
6	106												484	Microscope Lamps															
7					50					49		49	484	Fingerprint Kit					- 50										
8					400						400	400	484	Latent Fingerprint Comparator					- 400										
9					120					119		119	484	Vacuum Pump for Distillation of Blood Alcohols					- 120										
10					120					103		103	484	Apparatus for Blood Alcohol Determination					- 120										
11					15					20		20	484	Charger for Spectrophotometer Batteries					- 15										
12													484	Ultra Violet Equipment			100		100			100			100			100	PP2
13													484	Automatic Timer			25		25			25			25			25	QQQ
14													484	Light Table			50		50			50			50			50	RRR
15													484	Handwriting Scales & Protractors			200		200			200			200			200	SSS
16													484	Spray Apparatus for Chemical Development of Fingerprints			35		35			35			35			35	TTT
17													434	NER-VOID Food Cassiar Assembly w/pan															
18																													
19	173,362				352,347				- 4,000	107,230	236,837	344,067		TOTAL EQUIPMENT			370,738		18,391			370,738			256,732			255197	
20																													
21																													
22														LESS TRANSFER TO PURCHASER															
23					352,347				- 4,000	107,230	236,837	344,067	400	Equipment			370,738		18,391			370,738			256,732			255197	
24																													
25																													
26	173,362				-0-				-0-	-0-	-0-	-0-		NET EQUIPMENT			-0-		-0-			-0-			0			0	
27																													
28																													
29																													
30																													
31																													
32																													
33																													
34																													
35																													

REF. LINE

PPP 14. ULTRA VIOLET EQUIPMENT
This equipment is requested for the Laboratory, and is intended to be used in photographing invisible writings, fingerprints, and eradicated or erased writings. At the present time, the laboratory is handicapped by a lack of this equipment.

QQQ 15. AUTOMATIC TIMER
This equipment is requested for the Laboratory. The element of time in photomicrography, an essential process in the laboratory, is extremely critical. In order that this may be properly controlled, a mechanical device for controlling and measuring this time is necessary.

RRR 16. LIGHT TABLE
This item of equipment is requested for the Laboratory, and is intended to be used for transmitted light examination of questioned documenta, and is especially valuable in the examination of traced forgeries.

SS 17. HANDWRITING SCALES & PROTRACTORS
These handwriting scales and protractors are requested for the Laboratory, and are employed in the examination of questioned documents. They are indispensable in the measuring of alignment, slant, and proportionate size of handwriting under examination. They are also used in the measurement of alignment, spacing, and inclination of various typewritings. Many of the parts of the present set have become broken or damaged to the extent where they are no longer serviceable.

T 18. SPRAY APPARATUS FOR CHEMICAL DEVELOPMENT OF FINGERPRINTS
This apparatus is requested for the Laboratory, and is necessary in performing a new chemical process for the development of latent fingerprints, which has been highly recommended by the Fingerprint Division of the Federal Bureau of Investigation. Present hand atomizers and sprays have been tried, and are entirely inadequate.

(1) BUDGET AS SUBMITTED BY THE HEAD OF THE DEPARTMENT
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS

FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6,161 — Sheet Number: 15 of 26 Sheets — Index Number: 161

Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 3 and 8 (—) Decrease: Force	Amount	Recommended by Offic. Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Pages
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
													FIXED CHARGES															
3,990				2,700					1,950	750	2,700	804	Meritorious Awards			3,000		300			3,000			2,700			2700	
													CONTINGENT EXPENSES															
10,000				10,000					5,092	4,908	10,000	890	Chief's Contingent Fund			10,000					10,000			10,000			10000	
6,080				7,500					2,888	4,612	7,500	890.1	Contingencies - Narcotics			7,500					7,500			7,500			7500	
													Bur. of Inspectors Investigative Contingencies			5,000		5,000			5,000			0			0	A
												900	SERVICES OF OTHER DEPARTMENTS															
													PERSONAL SERVICES															
26,202				27,456					14,097	13,359	27,456	J66	Garageman (Pur)			38,472		11,016			38,472			33,365			27456	B
												900	LESS TRANSFER TO PURCHASER															
26,202				27,456					14,097	13,359	27,456	J66	Garageman			38,472		11,016			38,472			33,365			27456	
-0-				-0-					-0-	-0-	-0-		NET SERVICES OF OTHER DEPT'S			-0-		-0-			-0-			0			0	

EF. LINE

12. INVESTIGATIVE CONTINGENCIES - BUREAU OF INSPECTORS - $5,000.00

Funds are required to meet the needs of the Bureau of Inspectors for travel expenditures and many incidental expenses necessary in connection with criminal investigations which cannot be specifically budgeted or anticipated.

19. SERVICES OF OTHER DEPARTMENTS

J66 Garageman

Services of 6 Garagemen (presently employed):			
6 men on 5 day per week schedule @ 83.00 per week		498.00	
Premium pay (2nd shift, one man per day)			
6-2nd shifts @ $1.66; 1-2nd shift(Sunday)@ 10.79		20.75	
1-Sunday, day shift @ 8.30		8.30	
Cost per week for 6 men		527.05	
52.14 work weeks @ 527.05		27,480.39	
Holiday Pay - Double time, 8 holidays:			
1 man, day shift, 8 x 16.60	132.80		
1 man, 2nd shift, 8 x 18.26	146.08	278.88	
Emergency Overtime - Estimated 20 shifts on account of sickness, etc. @ 24.90		498.00	28,257.27
* Services of 2 additional J66 Garagemen:			
2 on 5 day per week schedule @ 83.00 per week		166.00	
Premium Pay (3rd shift, one man per day)			
6-3rd shifts @ 2.49; 1-3rd shift,Sunday @ 12.04		26.98	
Cost per week		192.98	
52.14 work weeks @ 192.98		10,061.98	
Holiday Pay - Double time, 8 holidays:			
1 man, 3rd shift, 8 x 19.09		152.72	10,214.70
			38,471.97

* The addition of 2 - J66 Garageman is requested in order to establish 24 hour service at the Police Garage. At present, there is no experienced attendant on duty between midnight and 8 a.m. This department operates 168 automotive vehicles, and many of them are in use during the night. A garageman should be available during these hours to take care of breakdowns requiring tow service, and also to service and make minor adjustments on police cars. Tow service may also be completed during these hours on cars involved in criminal cases which have to be taken to the Hall of Justice for fingerprint and laboratory tests.

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 16 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 BUDGET Salary Ord. Sec. (Rate) 11.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	Supplemental Appropriations or Modifications Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956 Actual Plus 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number as Code	(1) Departmental Budget Estimate for Fiscal Year 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease Force	Amount	(2) Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													PERSONAL SERVICES															
2													CENTRAL STATION - A															
3	8,244	49	1	687	8,244				4,122	4,122	8,244	Q60	Captain	1	687	8,244												
4	20,112	47	3	551	19,836				9,992	9,918	19,910	Q60	Lieutenant	3	551	19,836												
5	96,764	45	17	499	101,796				54,641	56,886	111,527	Q50	Sergeant	19	499	113,772	2	11,976										
6	597,871	42	117	440	617,760				317,400	319,440	636,840	Q2	Policeman	122	440	644,160	5	26,400										
7	4,458	42	2	425	10,397				2,550	2,562	5,112	Q2	Policeman				- 2	-10,397										
8	202	42		405								Q2	Policeman															
9				390								Q2	Policeman															
10																												
11	727,651		140		758,033				388,705	392,928	781,633		TOTAL	145		786,012	5	27,979										
12																												
13													SOUTHERN STATION - B															
14	8,244	49	1	687	8,244				4,122	4,122	8,244	Q60	Captain	1	687	8,244												
15	19,561	47	3	551	19,836				9,918	9,918	19,836	Q60	Lieutenant	3	551	19,836												
16	98,041	45	17	499	101,796				47,904	47,904	95,808	Q50	Sergeant	16	499	95,808	- 1	- 5,988										
17	461,950	42	89	440	469,920				232,242	232,320	464,562	Q2	Policeman	91	440	480,480	2	10,560										
18	9,237	42	1	425	5,248				10,622	12,784	23,406	Q2	Policeman	2	425	10,483	1	5,235										
19	6,277	42	1	405	5,088				2,025		2,025	Q2	Policeman				- 1	- 5,088										
20	396	42		390								Q2	Policeman															
21																												
22	603,709		112		610,132				306,833	307,048	613,881		TOTAL	113		614,851	1	4,719										
23																												
24													POTRERO STATION - C															
25	8,244	49	1	687	8,244				4,122	4,122	8,244	Q80	Captain	1	687	8,244												
26	16,129	47	3	551	19,836				6,612	9,918	16,530	Q60	Lieutenant	3	551	19,836												
27	92,328	45	16	499	95,808				44,910	44,910	89,820	Q50	Sergeant	15	499	89,820	- 1	- 5,988										
28	208,068	42	44	440	232,320				100,443	100,320	200,763	Q2	Policeman	42	440	221,760	- 2	-10,560										
29	22,699	42	7	425	35,780				30,161	35,746	65,907	Q2	Policeman	10	425	52,595	3	16,815										
30	80,855	42	12	405	60,865				21,445	21,870	43,315	Q2	Policeman	14	405	70,361	2	9,496										
31	37,176	42	8	390	38,702				16,965	26,061	43,026	Q2	Policeman	6	390	28,926	- 2	- 9,776										
32																												
33	465,499		91		491,555				224,658	242,947	467,605		TOTAL	91		491,542		- 13										
34																												
35																												

CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Bureau or Commission: Police — Bureau or Division: — Appropriation Number: 6,161 — Sheet Number: 17 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 11.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Cost 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 8 (+) Increase Number	Comparison of Request With 1955-1956 Budget Cols. 9 and 8 (+) Increase Amount	Recommended by Office, Board, Commission or Department Number of Employees	Recommended by Office, Board, Commission or Department Rate	Recommended by Office, Board, Commission or Department Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	(2) BUDGET as Recommended by the Mayor Rate	(2) BUDGET as Recommended by the Mayor Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	(3) BUDGET as Adopted by Board of Supervisors Rate	(3) BUDGET as Adopted by Board of Supervisors Amount	Increase or Decrease over Mayor's Budget
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1														PERSONAL SERVICES														
2														MISSION STATION - D														
3	8,244	49	1	687	8,244				4,122	4,122	8,244	Q80		Captain	1	687	8,244											
4	19,836	47	3	551	19,836				10,194	9,918	20,112	Q60		Lieutenant	3	551	19,836											
5	95,320	45	16	499	95,808				49,900	50,898	100,798	Q50		Sergeant	17	499	101,796	1	5,988									
6	479,527	42	92	440	485,760				241,740	248,160	489,900	Q2		Policeman	96	440	506,800	4	21,120									
7	4,076	42	3	425	15,335				12,106	12,773	24,879	Q2		Policeman	3	425	15,812		477									
8	24,155	42	3	405	15,263				607		607	Q2		Policeman				- 3	-15,263									
9	550	42		390								Q2		Policeman														
10																												
11	933,510		116		640,246				318,669	325,871	644,540			TOTAL	120		652,568	2	12,322									
12																												
13														NORTHERN STATION - E														
14	8,244	49	1	687	8,244				4,122	4,122	8,244	Q80		Captain	1	687	8,244											
15	20,662	47	3	551	19,836				9,918	9,918	19,836	Q60		Lieutenant	3	551	19,836											
16	113,200	45	19	499	113,772				54,005	53,892	107,897	Q50		Sergeant	18	499	107,784	- 1	- 5,988									
17	615,369	42	119	440	628,320				317,417	314,160	631,577	Q2		Policeman	119	440	628,320											
18	10,725	42	3	425	15,607				10,135	12,750	22,885	Q2		Policeman	5	425	26,326	2	10,519									
19	11,976	42	2	405	10,175				1,823		1,823	Q2		Policeman				- 2	-10,175									
20		42		390								Q2		Policeman														
21																												
22	793,196		147		796,154				397,420	394,842	792,262			TOTAL	146		790,510	- 1	- 5,644									
23																												
24														G. G. PARK STATION - F														
25	8,244	49	1	687	8,244				4,122	4,122	8,244	Q80		Captain	1	687	8,244											
26	17,732	47	3	551	19,836				8,816	9,918	18,734	Q60		Lieutenant	3	551	19,836											
27	95,373	45	16	499	95,808				52,531	53,892	106,423	Q50		Sergeant	18	499	107,784	2	11,976									
28	292,895	42	58	440	306,240				134,236	134,640	268,876	Q2		Policeman	61	440	322,080	3	15,840									
29	11,428	42	11	425	56,226				37,883	40,915	78,798	Q2		Policeman	9	425	47,145	- 2	- 9,081									
30	89,567	42	10	405	50,605				14,580	14,911	29,491	Q2		Policeman	6	405	30,048	- 4	-20,557									
31	20,383	42	4	390	19,351				8,970	25,932	34,902	Q2		Policeman	8	390	38,568	4	19,217									
32																												
33	535,622		103		556,310				261,138	284,330	545,468			TOTAL	106		573,705	3	17,399									
34																												
35																												

(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS

FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 18 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 11.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 1 Month (Dollars Only)	Probable for Year (Dollars Only)	(1) Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Fisca	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Percentage Salary
	1	0	1	4	6	4	7	8	9	10	11	12	11	14	15	16	11	18	19	20	21	22	23	24	25	26	27	28	29
1														PERSONAL SERVICES														
2														RICHMOND STATION - G														
3	8,244	49	1	687	8,244					4,122	4,122	8,244	Q80	Captain	1	687	8,244											
4	19,836	47	3	551	19,836					9,092	9,918	19,010	Q60	Lieutenant	3	551	19,836											
5	98,744	45	16	499	95,808					50,101	47,904	98,005	Q50	Sergeant	16	499	95,808											
6	282,206	42	52	440	274,560					134,216	134,640	268,856	Q2	Policeman	56	440	295,680	4	21,120									
7	23,030	42	12	425	62,005					26,406	25,630	52,036	Q2	Policeman	6	425	31,421	- 6	-30,584									
8	67,096	42	7	405	35,459					19,436	22,091	41,527	Q2	Policeman	12	405	60,214	5	24,755									
9	31,716	42	7	390	33,859					13,455	21,317	34,772	Q2	Policeman	5	390	24,105	- 2	- 9,754									
10																												
11	530,872		98		529,771					256,828	265,622	522,450		TOTAL	99		535,308	1	5,537									
12																												
13														INGLESIDE STATION - H														
14	8,244	49	1	687	8,244					4,122	4,122	8,244	Q80	Captain	1	687	8,244											
15	19,836	47	3	551	19,836					7,163	9,918	17,081	Q60	Lieutenant	3	551	19,836											
16	91,138	45	15	499	89,820					44,910	44,910	89,820	Q50	Sergeant	15	499	89,820											
17	319,399	42	62	440	327,360					156,834	155,760	312,594	Q2	Policeman	66	440	348,480	4	21,120									
18	11,879	42	7	425	35,938					33,776	35,780	69,556	Q2	Policeman	7	425	36,867		929									
19	65,885	42	9	405	45,752					5,872	4,860	10,732	Q2	Policeman	8	405	39,815	- 1	- 5,937									
20	12,193	42	2	390	9,675					15,210	14,425	29,635	Q2	Policeman				- 2	- 9,675									
21																												
22	528,574		99		536,625					267,887	269,775	537,662		TOTAL	100		543,062	1	6,437									
23																												
24														TARAVAL STATION - I														
25	8,244	49	1	687	8,244					4,122	4,122	8,244	Q80	Captain	1	687	8,244											
26	19,836	47	3	551	19,836					10,469	9,918	20,387	Q60	Lieutenant	3	551	19,836											
27	90,763	45	15	499	89,820					44,910	44,910	89,820	Q50	Sergeant	15	499	89,820											
28	268,891	42	56	440	295,680					118,127	147,840	265,967	Q2	Policeman	64	440	337,920	8	42,240									
29	25,693	42	12	425	61,677					33,142	33,266	66,408	Q2	Policeman	7	425	36,650	- 5	-25,027									
30	70,897	42	6	405	30,469					17,820	19,606	37,426	Q2	Policeman	11	405	55,151	5	24,662									
31	23,346	42	5	390	24,189					15,210	12,021	27,231	Q2	Policeman				- 5	-24,189									
32																												
33	507,670		98		529,935					243,800	271,683	515,483		TOTAL	101		547,621	3	17,686									
34																												
35																												

CONTROLLER'S FORM No. 4259

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number 19 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 11 11.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Budget With 1955-1956 Budget Cols. 1 and 1 (—) Decrease Items	Amount	Recommended by Dept. Comm. of Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference (3-31)
	1	1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1														PERSONAL SERVICES															
2														TRAFFIC BUREAU - CO. E															
3	11,952	39	1	996	11,952					5,976	5,976	11,952		Director of Traffic	1	996	11,952												
4	8,856	40	1	738	8,856					4,428	4,428	8,856		Captain of Traffic	1	738	8,856												
5		49	1	687	8,244								Q80	Captain				- 1	- 8,244										
6	17,908	47	3	551	19,836					11,013	9,918	20,931	Q60	Lieutenant	3	551	19,836												
7	6,144	41	1	512	6,144					3,072	3,072	6,144		Inspector of Junior Traffic	1	512	6,144												
8	127,508	45	22	499	131,736					62,375	62,874	125,249	Q50	Sergeant	21	499	125,748	- 1	- 5,988										
9	937,710	42	183	440	966,240					482,186	475,200	957,386	Q2	Policeman	187	440	987,360	4	21,120										
10	47,678	42	9	425	46,731					49,636	56,278	105,914	Q2	Policeman	25	425	130,692	16	83,961										
11	110,986	42	29	405	145,447					38,482	37,444	75,926	Q2	Policeman	5	405	25,352	-24	-120,095										
12	67,738	42	5	390	24,189					1,950	21,060	23,010	Q2	Policeman	9	390	43,389	4	19,200										
13	277	48	(2)	15	360					180	180	360	Q60	Lieutenant-Prem. 2 Wh. M/C	(2)	15	360												
14	1,164	46	(7)	15	1,260					540	630	1,170	Q50	Sergeant - Prem. 2 Wh. M/C	(7)	15	1,260												
15	12,475	42.1	(84)	15	15,120					6,645	7,560	14,205	Q2	Policeman - Prem. 2 Wh. M/C	(84)	15	15,120												
16	3,900	9	1	275 330	3,960					1,980	1,980	3,960	B512	General Clerk-Typist	1	275 330	3,960												
17																													
18														ACCIDENT PREVENTION BUREAU															
19	6,612	47	1	551	6,612					3,306	3,306	6,612	Q60	Lieutenant	1	551	6,612												
20	53,892	45	9	499	53,892					26,946	26,946	53,892	Q50	Sergeant	9	499	53,892												
21	363,659	42	68	440	359,040					185,132	184,800	369,932	Q2	Policeman	71	440	374,880	3	15,840										
22	10,209	42	2	425	10,538					5,745	7,662	13,407	Q2	Policeman	2	425	10,485		- 53										
23	2,002	42		405						2,227		2,227	Q2	Policeman															
24	8,973	9	2	275 330	7,920					3,960	3,960	7,920	B512	General Clerk-Typist	2	275 330	7,920												
25																													
26														WARRANT BUREAU - CITY HALL															
27	2,745	45		499						2,994	2,994	5,988	Q50	Sergeant	1	499	5,988	1	5,988										
28	40,368	42	6	440	31,680					26,180	26,400	52,580	Q2	Policeman	10	440	52,800	4	21,120										
29	6,490	9	2	275 330	7,495	Ord. 9331	3	275 330	8,018	4,987	8,660	13,647	B512	General Clerk-Typist	5	275 330	18,565	3	11,070										
30																													
31																													
32	1,849,246		346		1,867,252					929,940	951,328	1,881,268		TOTAL TRAFFIC	355		1,911,171	9	43,919										
33																													
34																													
35																													

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 20 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 11-1/11-2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	I DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 2 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														PERSONAL SERVICES														
2														BUREAU OF INSPECTORS														
3	11,952	19	1	996	11,952					5,976	5,976	11,952		Chief of Inspectors	1	996	11,952											
4	8,856	20	1	738	8,856					4,428	4,428	8,856		Captain of Inspectors	1	738	8,856											
5	52,896	25	8	551	52,896					23,767	26,448	50,215	Q60	Lieutenant	10	551	66,120	2	13,224									
6	645,094	21	105	512	645,120					321,024	322,560	643,584		Inspector	105	512	645,120											
7	17,964	24	3	499	17,964					7,735	5,988	13,723	Q50	Sergeant-Asst. Inspector	2	499	11,976	- 1	-5,988									
8	22,954	24	4	499	23,952					10,728	11,976	22,704	Q50	Sergeant	4	499	23,952											
9	105,468	23	20	440	105,600					53,680	55,440	109,120	Q2	Policeman-Asst. Inspector	21	440	110,880	1	5,280									
10	169,888	23	39	440	205,920					118,140	118,800	236,940	Q2	Policeman	45	440	237,600	6	31,680									
11	810	23		405									Q2	Policeman														
12	8,244	26	1	687	8,244					1,641	4,122	5,763	Q63	Criminologist	1	687	8,244											
13	37,019	15	8	310 365	34,905					17,625	18,390	36,015	Q65	Fingerprint Technician	9	310 365	37,080	1	2,175									
14	36,467	6	9	275 335	35,979					17,124	17,940	35,064	B408	General Clerk-Stenographer	9	275 335	37,236		1,266									
15	27,194	9	7	275 330	27,065					14,229	15,010	29,239	B512	General Clerk-Typist	8	275 330	30,895	1	3,830									
16																												
17	1,144,806		206		1,178,444					596,097	607,078	1,203,175		TOTAL	216		1,229,911	10	51,467									
18																												
19																												
20														JUVENILE BUREAU														
21	8,244	49	1	687	8,244					4,122	4,122	8,244	Q80	Captain	1	687	8,244											
22	11,976	45	2	499	11,976					5,988	5,988	11,976	Q50	Sergeant	2	499	11,976											
23	39,800	42.2	9	440	47,520					23,760	23,760	47,520	Q20	Woman Protective Officer	9	440	47,520											
24	4,675	42.2		425									Q20	Woman Protective Officer														
25	97,900	42	19	440	100,320					50,160	50,160	100,320	Q2	Policeman	19	440	100,320											
26				425						444	2,550	2,994	Q2	Policeman	1	425	5,271	1	5,271									
27				405						1,823	2,430	4,253	Q2	Policeman	1	405	5,070	1	5,070									
28				390						390		390	Q2	Policeman														
29																												
30	162,595		31		168,060					86,687	89,010	175,697		TOTAL	33		178,401	2	10,341									
31																												
32																												
33																												
34																												

CONTROLLER'S FORM No. 9250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 21 of 26 Sheets — Index Number: 161

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 11.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests 1956-1957 Budget Cols. 1 and 2 (—) Decrease Force	Amount	Recommended by Comm. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Table
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
													PERSONAL SERVICES															
													VACANCY DETAIL															
11,571	47	2	551	13,224								Q60	Lieutenant				- 2	-13,224									
3,244	45		499									Q50	Sergeant														
66,701	42	16	440	84,480								Q2	Policeman				-16	-84,480									
4,037	42		425									Q2	Policeman														
85,553		18		97,704									TOTAL				-18	-97,704									
													HEADQUARTERS CO.															
													POLICE COMMISSION															
3,600	1	3	100	3,600					1,800	1,800	3,600		Commissioner	3	100	3,600											
	37	1		-0-									Secretary, Police Commission	1	499	5,988		5,988									
5,988	45	1	499	5,988					2,994	2,994	5,988	Q50	Sergeant	1	499	5,988											
9,588		5		9,588					4,794	4,794	9,588		TOTAL	5		15,576		5,988									
													CHIEF'S OFFICE															
14,208	30	1	1184	14,208					7,104	7,104	14,208		Chief of Police	1	1184	14,208											
9,696	38	1	808	9,696					4,848	4,848	9,696		Supervising Captain	1	808	9,696											
9,696	33	1	808	9,696					4,848	4,848	9,696		Department Secretary	1	808	9,696											
	49	1	687	8,244					6,870	8,244	15,114	Q80	Captain	2	687	16,488	1	8,244									
7,439	47		551						4,408	9,918	14,326	Q60	Lieutenant	1	551	6,612	1	6,612									
20,958	45	3	499	17,964					11,976	11,976	23,952	Q50	Sergeant	4	499	23,952	1	5,988									
22,440	42	4	440	21,120					7,920	7,920	15,840	Q2	Policeman	3	440	15,840	- 1	- 5,280									
			275 335						1,769	1,960	3,729	B408	General Clerk-Stenographer	.1	275 335	4,020	1	4,020									
5,119	7	1	335 410	4,920					2,460	2,460	4,920	B412	Senior Clerk-Stenographer	1	335 410	4,920											
89,556		12		85,848					52,203	59,278	111,481		TOTAL	15		105,432	3	19,584									

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Appropriation Number 6.161 — Sheet Number 22 of 26 Sheets — Index Number 161

Department, Board or Commission: Police — Bureau or Division:

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. 141-11.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Compensation Request With 1955-1956 Budget Cols. 7 and 8 (—) Decrease Force	Amount	Recommended by Dept., Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reserve Items
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
1														PERSONAL SERVICES													
2														HEADQUARTERS CO. (Cont'd)													
3														DEPUTY CHIEF'S OFFICE													
4	11,952	31	1	996	11,952					5,976	5,976	11,952		Deputy Chief of Police	1	996	11,952										
5	6,612	47	1	551	6,612					3,306	3,306	6,612	Q60	Lieutenant	1	551	6,612										
6	3,640	61	1	300 360	4,320					2,160	2,160	4,320	B410	Legal Stenographer	1	300 360	4,320										
7																											
8	22,204		3		22,884					11,442	11,442	22,884		TOTAL	3		22,884										
9																											
10																											
11														PROPERTY CLERK'S OFFICE													
12	5,988	32	1	499	5,988					2,994	2,994	5,988		Property Clerk	1	499	5,988										
13	5,988	45	1	499	5,988					2,994	2,994	5,988	Q50	Sergeant	1	499	5,988										
14	12,760	42	4	440	21,120					6,600	5,280	11,880	Q2	Policeman	2	440	10,560	- 2	-10,560								
15																											
16	24,736		6		33,096					12,588	11,268	23,856		TOTAL	4		22,536	- 2	-10,560								
17																											
18																											
19														BUREAU OF PERMITS													
20	6,612	47	1	551	6,612					3,306	3,306	6,612	Q60	Lieutenant	1	551	6,612										
21	11,220	42	2	440	10,560					5,280	5,280	10,560	Q2	Policeman	2	440	10,560										
22	2,121	9	1	275 330	3,890					1,760	1,960	3,720	B512	General Clerk-Typist	1	275 330	3,960		70								
23																											
24	19,953		4		21,062					10,346	10,546	20,892		TOTAL	4		21,132		70								
25																											
26																											
27														VEHICLE INSPECTION BUREAU													
28	5,988	45	1	499	5,988					2,994	2,994	5,988	Q50	Sergeant	1	499	5,988										
29	10,560	42	3	440	15,840					7,920	7,920	15,840	Q2	Policeman	3	440	15,840										
30																											
31	16,548		4		21,828					10,914	10,914	21,828		TOTAL	4		21,828										
32																											
33																											
34																											

CONTROLLER'S FORM No. 0230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Fiscal, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 23 of 26 Sheets — Index Number: 161

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 11.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 11 (+) Increase (-) Decrease Number	Amount	Recommended by Offices, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	
1	8	1	9	8	5	7	8	8	10	11	12	11	10	18	11	17	19	19	20	21	22	23	24	25	27	28	29	
													PERSONAL SERVICES																1
													HEADQUARTERS CO. (Cont'd)																2
													GENERAL OFFICE																3
5,280	42	1	440	5,280					2,640	2,640	5,280	Q2	Policeman	1	440	5,280													4
3,900	6	1	275 335	4,020					2,010	2,010	4,020	B408	General Clerk-Stenographer	1	275 335	4,020													5
13,425	9	4	275 330	15,030					7,215	7,560	14,775	B512	General Clerk-Typist	4	275 330	15,420		390											6
																													7
22,605		6		24,330					11,865	12,210	24,075		TOTAL	6		24,720		390											8
																													9
																													10
													ACCOUNTING & PURCHASING																11
4,719	3	1	350 400	4,800					2,400	2,400	4,800	B4	Accountant I	1	350 400	4,800													12
5,572	4	1	400 465	5,580					2,790	2,790	5,580	B6	Accountant II	1	400 465	5,580													13
3,981	9	1	275 330	3,960					1,980	1,980	3,960	B512	General Clerk-Typist	1	275 330	3,960													14
4,292	91	1	330 405	4,640					2,310	2,330	4,640	B516	Senior Clerk-Typist	1	330 405	4,860		220											15
																													16
18,564		4		18,980					9,480	9,500	18,980		TOTAL	4		19,200		220											17
																													18
																													19
													PERSONNEL BUR. & POLICE TRAINING																20
8,400	35	1	700	8,400					4,200	4,200	8,400		Director of Personnel	1	700	8,400													21
6,612	47	1	551	6,612					3,306	3,306	6,612	Q60	Lieutenant	1	551	6,612													22
5,988	45	1	499	5,988					2,994	2,994	5,988	Q50	Sergeant	1	499	5,988													23
16,500	42	3	440	15,840					7,920	7,920	15,840	Q2	Policeman	3	440	15,840													24
5,280	2	1	440	5,280					2,640	2,640	5,280		Police Surgeon	1	440	5,280													25
36	6	1	275 335	3,540								B408	General Clerk-Stenographer				- 1	- 3,540											26
6,508	9	2	275 330	7,615					3,770	3,840	7,610	B512	General Clerk-Typist	2	275 330	7,790		175											27
													POLICE TRAINEES																28
51,486									45,128		45,128	Q2	Policeman																29
																													30
100,810		10		53,275					69,958	24,900	94,858		TOTAL	9		49,910	- 1	- 3,365											31
																													32
																													33
																													34
																													35

CONTROLLER'S FORM No. 4130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 24 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET 11 11,2 Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (-) Decrease Force	Amount	Recommended By Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference (1956 - 1957)
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1														PERSONAL SERVICES														
2														HEADQUARTERS CO. (Cont'd)														
3														BUREAU OF SPECIAL SERVICES														
4		36	1	551	-0-									Director of Special Services	1	551	6,612		6,612									
5	8,244	49	1	687	8,244					4,122	4,122	8,244	Q80	Captain	1	687	8,244											
6	6,612	47	1	551	6,612					827		827	Q60	Lieutenant				- 1	- 6,612									
7	10,978	45	2	499	11,976								Q50	Sergeant				- 2	-11,976									
8	57,652	42	11	440	58,080					15,840	10,560	26,400	Q2	Policeman	4	440	21,120	- 7	-36,960									
9		42		425						1,487	2,550	4,037	Q2	Policeman	1	425	5,243	1	5,243									
10	3,847	42	1	405	5,050					1,012		1,012	Q2	Policeman				- 1	- 5,050									
11	975	42		390									Q2	Policeman														
12																												
13	88,308		17		89,962					23,288	17,232	40,520		TOTAL	7		41,219	-10	-48,743									
14																												
15																												
16														BUREAU OF CRIMINAL INFORMATION														
17	8,400	34	1	700	8,400					4,200	4,200	8,400		Director of Crim. Information	1	700	8,400											
18														COMMUNICATIONS														
19	17,964	45	3	499	17,964					8,982	8,982	17,964	Q50	Sergeant	3	499	17,964											
20	103,692	42	20	440	105,600					45,980	44,880	90,860	Q2	Policeman	17	440	89,760	- 3	-15,840									
21	43,959	8	12	260 310	46,109					22,698	23,063	45,761	B454	Telephone Operator	12	260 310	46,365		256									
22														RING-IN BUREAU														
23	18,152	8	4	260 310	16,616					7,922	8,308	16,230	B454	Telephone Operator	4	260 310	16,616											
24														CRIMINAL RECORDS														
25	6,225	45	1	499	5,988					2,994	2,994	5,988	Q50	Sergeant	1	499	5,988											
26	21,507	42	4	440	21,120					12,100	13,200	25,300	Q2	Policeman	5	440	26,400	1	5,280									
27	1,215	42		405									Q2	Policeman														
28	195	42		390									Q2	Policeman														
29	20,520	5	5	300 360	21,420					10,710	10,710	21,420	B310	Tabulating Mach. Operator, IBM	5	300 360	21,600		180									
30	3,900	6	1	275 335	4,020					2,010	2,010	4,020	B408	General Clerk-Stenographer	1	275 335	4,020											
31	21,649	9	6	275 330	23,415					11,459	11,660	23,119	B512	General Clerk-Typist	6	275 330	23,490		75									
32																												
33	267,378		57		270,652					129,055	130,007	259,062		TOTAL	55		260,603	- 2	-10,049									
34																												
35																												

CONTROLLER'S FORM No. 8730

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6.161 — Sheet Number: 25 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditures (1954-1955) (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 11.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 9 and 9 (—) Decrease Force	Amount	Recommended by Officer, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended By the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted By Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1														PERSONAL SERVICES															1
2														HEADQUARTERS CO. (Cont'd)															2
3														WOMEN'S DETENTION WARD															3
4	18,549	10	4	355 405	19,703					9,706	9,678	19,384	D52	Jail Matron	4	355 405	20,000		297										4
5	4,800	12	1	410 460	5,400					2,670	2,730	5,400	D54	Head Jail Matron	1	410 460	5,520		120										5
6	7,405	13	2	235 270	6,480					3,229	3,240	6,469	I 2	Kitchen Helper	2	235 270	6,480												6
7	3,730	14	1	220 275	3,300					1,650	1,650	3,300	I204	Porter	1	220 275	3,300												7
8																													8
9	34,484		8		34,883					17,255	17,298	34,553		TOTAL	8		35,300		417										9
10																													10
11																													11
12														CITY PRISON															12
13	6,612	47	1	551	6,612					3,306	3,306	6,612	Q60	Lieutenant	1	551	6,612												13
14	31,687	45	5	499	29,940					14,970	14,970	29,940	Q50	Sergeant	5	499	29,940												14
15	77,000	42	16	440	84,480					41,896	44,880	86,776	Q2	Policeman	20	440	105,600	4	21,120										15
16	21,880	42	6	425	31,158					11,429	10,313	21,742	Q2	Policeman	2	425	10,350	- 4	-20,808										16
17	14,381	42		405						3,444	2,439	5,883	Q2	Policeman															17
18	1,170	42		390									Q2	Policeman															18
19	19,439	10	4	355 405	20,250					10,058	9,940	19,998	D52	Jail Matron	4	355 405	20,250												19
20	1,626	11	1	355 405	1,900					885	852	1,737	D52	Jail Matron (Part Time)	1	355 405	1,875		- 25										20
21																													21
22	173,795		33		174,340					85,988	86,700	172,688		TOTAL	33		174,627		287										22
23																													23
24																													24
25														POLICE GARAGE															25
26	7,297	43	1	512	6,144					3,072	3,072	6,144	Q25	Inspector of Moter Vehicles	1	512	6,144												26
27	69,640	44	13	440	68,640					34,320	34,320	68,640	Q30	Police Patrol Driver	13	440	68,640												27
28	5,280	42	1	440	5,280					2,640	2,640	5,280	Q2	Policeman	1	440	5,280												28
29	3,900	9	1	275 330	3,960					1,980	1,980	3,960	B512	General Clerk-Typist	1	275 330	3,960												29
30																													30
31	86,117		16		84,024					42,012	42,012	84,024		TOTAL	16		84,024												31
32																													32
33																													33
34																													34
35																													35

CONTROLLER'S FORM No. 8750

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Police — Bureau or Division: — Appropriation Number: 6,161 — Sheet Number: 26 of 26 Sheets — Index Number: 161

Line Number	Actual Expenditure 1954 - 1955 (Dollars Only)	BUDGET 1955 - 1956 Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Estimated 1955 - 1956 Actual First 3 Months (Dollars Only)	Probable Last 9 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 1 and 8 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Line Number
	1	2	1	3	1	4	5	6	7	8	9	10	11	11	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1															PERSONAL SERVICES																1
2															HEADQUARTERS CO. (Cont'd)																2
3															POLICE PISTOL RANGE																3
4	6,979	43.1	1	452 512	5,501						2,712	2,789	5,501	Q28	Range Master	1	452 512	5,741		240											4
5	5,988	45	1	499	5,988						2,994	2,994	5,988	Q50	Sergeant	1	499	5,988													5
6	52,140	42	10	440	52,800						26,400	26,400	52,800	Q2	Policeman	10	440	52,800													6
7																															7
8	65,107		12		64,289						32,106	32,183	64,289		TOTAL	12		64,529		240											8
9																															9
10																															10
11															UNASSIGNED PERSONNEL																11
12		42	1	390	4,680									Q2	Policeman	15	390	70,200	14	65,520											12
13		15	1	310 365	3,720									Q65	Fingerprint Technician				- 1	- 3,720											13
14		9	1	275 330	3,420									B512	General Clerk-Typist	8	275 330	28,643	7	25,223											14
15														B408	General Clerk-Stenographer	3	275 335	10,260	3	10,260											15
16															Laboratory Technician	1	551	6,612	1	6,612											16
17															Physical Evidence Technician	3	490	17,640	3	17,640											17
18																															18
19			3		11,820										TOTAL	30		133,355	27	121,535											19
20																															20
21																															21
22							Trfs. to 5,161	110,011		-78,481																						22
23							Trfs. to Comp. Reg.			- 5,534																						23
24																															24
25																															25
26	9,603,256		1807		9,781,082			3		-75,997	4,801,956	4,882,746	9,684,702		GRAND TOTAL - PERMANENT SALARIES	1840		9,951,537	33	170,455											26
27																															27
28																															28
29																															29
30																															30
31																															31
32																															32
33																															33
34																															34

EXPLANATION SHEET

INDEX NO. 8 -- PUBLIC DEFENDER

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	24,706	31,880	33,152	36,920	40,360	40,900	43,560	43,560	46,200	46,591	50,101	60,779
Number of Employments	(5)	(6)	(6)	(6)	(6)	(6)	(7)	(7)	(7)	(7)	(7)	(7)
Temporary Salaries	75	75	77	84	78	92	97	148	164	193	230	51
Contractual Services	10	187	195	170	262	241	264	213	165	154	379	773
Materials & Supplies	21	93	84	164	144	150	221	124	115	122	234	2,359
Equipment	-	-	-	-	-	160	90	-	143	0	0	4,567
TOTAL	24,812	32,235	33,508	37,338	40,844	41,443	44,232	44,345	46,787	47,060	50,944	68,529

CONTROLLER'S FORM No. 6130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PUBLIC DEFENDER — Bureau or Division: — Appropriation Number: 6.165 — Sheet Number 1 of 4 Sheets — Index Number 165

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable For Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	(1) Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1														RECAPITULATION														
2																												
3	60,779		11		83,490				- 1,003	40,560	41,880	82,440	110	Permanent Salaries	12		90,220	1	6,730				11		89,465	11		89465	
4	51				85					75	10	85	120	Temporary Salaries			275		190						275			275	
5	773				1,724				26	552	1,152	1,704	200	Contractual Services			1,535		169						1,535			1535	
6									150	-	150	150	203	Allowance for use Employees Cars			300		300						300			300	
7	659				807				349	703	488	1,191	300	Materials and Supplies			1,278		471						1,046			1306	
8	1,700												371	Books for Law Library															
9	4,567				0								400	Equipment			710		710						425			717	
10					7,245				- 525	363	6,282	6,645	800	Fixed Charges			6,750		- 495						6,750			6750	
11	68,529		11		93,351				- 1,003	42,253	49,962	92,215		TOTAL BUDGET	12		101,088	1	7,737				11		99,796	11		100343	
12																												
13													LESS:	Transfers to Purchasing														
14	331				525				150	124	551	675	200	Contractual Services			725		200						725			725	
15	111				457					240	217	457	300	Materials and Supplies			467		10						457			457	
16					0								400	Equipment			710		710						425			717	
17	442				982				150	364	768	1,132		Total Transfers to Purchaser			1,902		920						1,607			1899	
18					6,000				600	330	6,270	6,600	880	Transfer to Real Estate Dept.			6,600		600						6,600			6600	
19	442				6,982				750	694	7,038	7,732		Total Transfers			8,502		1,520						8,207			8499	
20																												
21	68,087		11		86,369				- 1,753	41,559	42,924	84,483		Net Budget Total	12		92,586	1	6,217				11		91,589	11		91849	
22																												
23																												
24																												
25																												
26																												
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CONTROLLER'S FORM No. 4230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PUBLIC DEFENDER — Bureau or Division: — Appropriation Number: 6,165 — Sheet Number: 2 of 4 Sheets — Index Number: 165

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 10 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended By Officer, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted By Board of Supervisors Number of Employees	Rate	Amount	Reference Table
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1						TO COMP. RES.			- 1,003				110	Permanent Salaries															
2	11,400	1	1	1125	13,500					6,750	6,750	13,500	Z 5	Public Defender	1	1,125	13,500						1	1250	15,000	1	1250	15,000	
3	1,254	2	1	275-335	3,540					2,033	1,830	3,863	B 408	Gen. Clerk-Stenographer	1	275-335	3,420		- 120				1	290-350	3,570	1	290-350	3,570	
4	3,519	3	1	300-360	3,750					1,350	1,950	3,300	B 410	Legal Stenographer	1	300-360	3,780		30				1	320-385	4,020	1	320-385	4,020	
5	7,654	3.1	3	550	19,800					9,224	9,900	19,124	K 54	Attorney - Criminal	4	550	26,400	1	6,600				3	575	20,700	3	575	20,700	
6	25,164	4	3	750	27,000					13,466	13,500	26,966	K 56	Senior Attorney - Criminal	3	750	27,000						1	805	28,980	3	805	28,980	
7	10,000	5	1	900	10,800					5,400	5,400	10,800	K 58	Principal Attorney - Criminal	1	900	10,800						1	950	11,400	1	950	11,400	
8	1,788	6	1	425-485	5,100					2,337	2,550	4,887	N 14	Investigator-Public Defender's Staff	1	425-485	5,320		220				1	440-505	5,795	1	440-505	5,795	
9																													
10	60,779		11		83,490				- 1,003	40,560	41,880	82,440		Total Permanent Salaries	12		90,220	1	6,730				11		89,465	11		[illegible]	
11																													
12																													
13																													
14																													
15																													
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30																													
31																													
32																													
33																													
34																													
35																													

A Salary adjustments under provisions of 1955-1956 Annual Standardization Ordinance

B One New K54 Attorney, Criminal: Eight attorneys and the investigator will be entitled to vacations, of which three will be entitled to three weeks and the others two weeks and the office has no attorney to fill in. We also want this attorney to aid in the investigation of cases with the investigator due to the fact that we are not able to investigate cases with the one investigator we now have.

CONTROLLER'S FORM No. 1250

259

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PUBLIC DEFENDER — Bureau or Division: — Appropriation Number: 6.165 — Sheet Number 3 of 4 Sheets — Index Number 165

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests: With 1955 - 1956 Budget Cols. 1 and 2 (+) Increase (-) Decrease: Force	Amount	Recommended By Dept., Board, Commission or Department At: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													120	Temporary Salaries															
2	51				85					75	10	85		Vacation Relief			275		190					275					
3					0																								
4	51				85					75	10	85		Total Temporary Salaries			275		190					275					
5																													
6													200	Contractual Services															
7					250					204		204	202	Moving Expense			-		- 250					0					
8	200				200				-		200	200	206	Travel Expense			200							200					
9					75					-	75	75	216	Maint. & Repair - Automotive Equip. (Pur.)	75									75					
10	28				40					19	21	40	218	Maint. & Repair - Office Equip.			40							20					
11	331				450	Tr. 537			150	124	476	600	232	Telephone & Telegraph (Pur.)			650		200					650					
12	80				100	Tr. 539			50	110	40	150	233	Postage			150		50					150					
13	51					Tr. 634			35	25	10	35	234	Blueprinting, Photography, Binding etc.			40		40					40					
14	48				209	Tr. 18			- 209	-			235	Subscriptions			-		- 209					0					
15	35				400					70	330	400	269	Other Professional Services			400							400					
16	773				1,724				26	552	1,152	1,704		Total Contractual Services			1,555		- 169					1,535					
17	331				525				150	124	551	675	Less:	Transfers to Purchaser			725		200					725					
18	442				1,199				- 124	428	601	1,029		Net Contractual Services			830		- 369					810					
19																													
20						Tr.537			150	-	150	150	203	Allowance for Use Employees Cars			300		300					300					
21																													
22													300	Materials and Supplies															
23	12					Tr. 634			- 35				300	Misc. Materials & Supplies															
24	78				350					145	205	350	321	Gasoline & Oil (Pur.)			350		-					350					
25													353	Bottled Water			36		36					0					
26					67					67	-	67	370	City Directory (Pur.)			67		-					67					
27	509				350	Tr. 537 Tr. 18			100 209	463	196	659	371	Books, Stationery, Office Supplies etc.			675		325					559					
28	27								75		75	75	372	Photographic Supplies			100		100					30					
29	33				40					28	12	40	375	Stationery withdrawn from Stores (Pur.)			50		10					40					
30	659				807				349	703	488	1,191		Total Materials & Supplies			1,278		471					1,046					
31	111				457					240	217	457	Less:	Transfers to Purchaser			467		10					457					
32	548				350				349	463	271	734		Net Materials & Supplies			811		461					589					
33	1,700												371	Books for Law Library															

PUBLIC DEFENDER BUDGET ESTIMATE INDEX NO. 165 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

C - Vacation relief for two stenographers for two weeks each.

D - Telephone & Telegraph expense: Increased requirements due to fact that we now have four lines coming into the office instead of three. We now have nine telephones instead of five.

E - Postage. Increased requirements. The amount allowed in current fiscal year inadequate to meet requirements due to tremendous demands that have been made for Annual Reports and other services rendered by the Public Defender's office.

F - For binding of records. Allowed in current fiscal year under O.E. #371; now set up under proper object of expenditure.

FF - Subscriptions: Yearly subscriptions to current volumes, California Appellate decisions and Advance Sheets, etc. proper charge to O.E. #371, which accounts for part of increase in this O.E. shown below. (explanation G)

G - Books, Stationery & Office Supplies, etc. Experience has shown that the amount allowed in current fiscal year will not be sufficient to operate the office as now set up unless the additional amount herein requested is allowed. Legal reference books, reports, digests and citations are also purchased out of this account.

H - Photographic supplies: It is necessary to have photographs taken by investigator developed to 8x10 size for introduction into evidence in defendants' behalf; and for the purchase of necessary films, flash bulbs, etc. that may be required.

I - Stationery withdrawals from Stores: Small increase in this item is estimated.

J - $25 per month auto allowance for investigator. $150 available for current year. A full year will be required for 1956-1957. Experience has shown that investigator is called upon on numerous occasions to use his own car and this is usually on long trips and a considerable number of night calls.

. This is very much needed for the use of stenographers and deputies in the office.

CONTROLLER'S FORM No. 0350

261

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission PUBLIC DEFENDER Bureau or Division _____ Appropriation Number 6.165 Sheet Number 4 of 4 Sheets Index Number 165

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Item No.	BUDGET Number of Employees	BUDGET Rate	BUDGET Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 1 and 9 (or) Decrease Force	Comparison of Request With 1955 - 1956 Budget Cols. 1 and 9 (or) Decrease Amount	Recommended by Officer, Board, Commission or Department Number of Employees	Recommended by Officer, Board, Commission or Department Rate	Recommended by Officer, Board, Commission or Department Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	(2) BUDGET as Recommended by the Mayor Rate	(2) BUDGET as Recommended by the Mayor Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	(3) BUDGET as Adopted by Board of Supervisors Rate	(3) BUDGET as Adopted by Board of Supervisors Amount	Notes & Index
1													400	Equipment														
2	239												402	Law Book Shelving														
3													402	1 Credenza														
4													402	1 Posture Chair														
5	1,714												402	4 Flat top desks														
6													402	2 Typewriter desks														
7													402	4 Swivel chairs														
8													402	15 Arm chairs														
9	80												402	2 Metal posture chairs														
10													402	1 Reception table														
11	36												402	2 Telephone stands														
12	191												402	2 Suspension files														
13													402	1 Shelving unit														
14	75												402	4 Metal Shelves														
15													402	2 Metal sheet backs														
16	50												402	1 Plate glass desk top														
17	328												412	2 Remington typewriters														
18	249												412	1 Reconditioned A.B. Desk Mimeograph														
19	134												416	1 Camera														
20	1,370												456	1 Ford- Mainline 6 cylinder sedan														
21	101												456	2 Rear view mirrors, 1 sun visor														
22														1 set twin indicators 1 6 tube radio														
23													402	Filing cabinet	100		100					100						
24													402	Left Pedestal Typewriter Desk	160		160					160						
25													412	I.B.M. Electric Typewriter	450		450					165						
26													402	METAL SHELVING UNIT														
27													416	PORTABLE PHOTO COPY MACHINE														
28	4,567													Total Equipment (Purchases)	710		710					425						
29																												
30													800	Fixed Charges														
31		45					33	12	45				854	Dues & Memberships	150		105					150						
32		7,200			Tr. 537		-525	330	6,270	6,600			880	Rent - 700 Montgomery St.	6,600		- 600					6,600						
33		7,245					-525	363	6,282	6,645				Total Fixed Charges	6,750		- 495					6,750						
34		6,000					600	330	6,270	6,600			Less:	Transferred to Real Estate Dept.	6,600		600					6,600						
35		1,245					-1,125	33	12	45				Net Fixed Charges	150		-1,095					150						

PUBLIC DEFENDER BUDGET ESTIMATE INDEX NO. 165 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

K - One filing cabinet with two file legal size drawers and two four by six card index drawers.

L - One left pedestal typewriter desk required for the use of one deputy attorney and also used for typing supplemental reports and other work by the deputies to take the load from the secretaries.

M - ~~IBM electric~~ typewriter. Office now has three typewriters and definitely needs four typewriters, one of which should be an electric typewriter for typing of attorneys and other legal documents when required as well as for typing of authorities which are being supplemented quite frequently under new procedure in operation in the office.

N - Membership National Legal Aid Assn. $50
" Public Defender & Legal Aid Society 100 $150.

EXPLANATION SHEET

167
INDEX NO. ~~77~~ -- PUBLIC POUND -

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Contractual Services	28,376	31,360	35,317	37,645	38,281	40,880	46,263	54,444	55,302	74,844	74,844	79,958

CONTROLLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission PUBLIC POUND Bureau or Division _____ Appropriation Number 6.167 Sheet Number 1 of 1 Sheets Index Number 167

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual Plus 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 6 and 8 (—) Decrease Percent	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1	75,123				50,000	FROM CITY & COUNTY FUNDS				25,000	62,174	87,174	200	CONTRACTUAL SERVICE			88,500		38,500			88,500			50,000			√0000		1
2	4,835					FROM SPCA FUNDS				19,692	(19,692)																		2
3	79,958				50,000					44,692	42,482	87,174		TOTAL BUDGET			88,500		38,500			88,500			50,000			√0000		3
4																														4
5																														5
6																														6
7		a Based upon a supplementary appropriation request to be made to the Mayor and the Board of Supervisors. Actual amount of supplementary request by SPCA Board of Trustees will be based upon revenues actually produced.																											7
8																														8
9																														9
10																														10
11		A Based upon estimate of expenses and offsetting revenue during 1956-57																												11
12																														12
13																														13
14		NOTE: The Board of Trustees of The San Francisco SPCA desires to make the Pound Dept. as nearly self-sustaining as possible. The Trustees therefore seek only the revenues produced from Pound fees and fines, and from dog licenses.																											14
15																														15
16																														16
17																														17
18																														18
19																														19
20																														20
21																														21
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34																														34
35																														35

-1423- 1337- 265

EXPLANATION SHEET

169

INDEX NO. 56 - PUBLIC WELFARE DEPARTMENT

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	388,367	422,839	426,421	524,275	610,507	667,539	669,574	752,348	951,956	1,093,664	1,151,710	1,272,764
Number of Employments - Permanent	(209)	(183)	(181)	(198)	(220)	(220)	(222)	(254)	(270)	(279)	(281)	(313)
Allowance for Overtime	211	5,027	1,109	2,258	1,206	4,891	3,747	2,490	1,434	1,569	1,426	1,689
Temporary Salaries	4,893	1,860	6,813	23,311	21,388	107,276	272,281	192,485	111,344	141,277	126,604	44,448
Military Leave	527	604	-	-	-	-	-	540	-	-	-	
Travel Expense & Local Fares	2,015	3,276	3,378	3,667	3,927	4,343	5,971	5,737	5,068	6,362	6,390	5,465
Allowance Employees' Care	2,437	2,111	2,308	2,561	3,212	3,388	3,666	3,947	5,177	3,987	3,593	3,781
Maintenance & Repair - Buildings	3,636	2,439	2,627	5,413	14,543	10,742	13,515	13,242	12,757	6,216	7,208	4,369
Maintenance & Repair - Auto. Equipment	-	615	655	901	654	754	671	1,111	2,006	1,636	2,196	1,611
Heat, Light, & Power	3,497	3,819	3,703	3,980	4,144	4,856	4,612	4,600	5,455	4,905	4,928	5,161
Telephone & Telegraph	7,001	8,049	8,700	9,457	10,644	12,765	16,521	19,119	23,103	24,803	25,381	27,139
Postage	4,954	3,197	2,922	2,694	3,969	4,942	6,368	5,204	6,073	6,589	6,910	8,950
Rental Office Equipment	300	300	300	396	244	2,014	2,021	7,514	10,253	14,824	16,224	16,542
Medical Services-Eye Examinations	1,515	1,405	1,470	2,212	2,909	3,030	3,392	3,194	3,240	3,080	3,085	3,130
Other Professional & Special Services	6,429	3,854	4,272	5,027	4,917	5,688	7,065	4,519	4,647	4,361	2,855	2,775
Other Contractual Services	5,946	6,733	7,400	9,575	8,250	7,009	7,263	6,916	7,216	8,543	7,917	11,093
Fuels, Illuminants & Lubricants	-	295	635	572	634	738	1,308	1,535	2,066	2,443	2,817	2,472
Drugs	21	48	10	-	-	2,300	3,177	3,395	4,689	3,071	4,261	2,944
Stationery and Supplies	5,175	4,938	6,169	11,099	11,557	12,804	17,861	14,756	18,971	14,429	12,485	18,352
Other Materials and Supplies	1,025	835	892	1,151	1,221	1,901	3,956	2,792	1,732	2,052	1,801	2,465
Equipment	-	630	2,270	5,792	9,990	10,174	10,294	19,994	16,443	3,341	6,810	5,007
Buildings, Structures & Improvements	-	-	-	300,000	60,000	64,381	-	-	-	-	-	-
Fixed Charges	1,080	1,080	1,195	1,308	227	286	535	617	644	785	807	937
Contingent Expenses	-	-	-	-	-	-	-	-	-	2,559	-	-
Educational Leave Stipend	-	-	-	-	-	2,882	2,171	-	4,194	-	-	-
Aid to Needy Children	283,023	256,496	266,400	342,277	544,320	906,768	1,908,995	3,197,801	3,391,018	3,408,011	3,418,016	3,585,410
Old Age Security	6,183,136	5,907,313	5,680,720	6,163,659	7,151,902	9,275,008	13,056,956	12,541,385	12,195,914	12,279,802	12,121,647	11,628,346
Security for the Blind	248,865	209,663	227,367	259,773	330,563	409,982	484,265	504,432	515,255	528,763	544,583	555,929
Indigent Aid - Resident	485,883	387,852	480,534	646,759	842,017	944,039	1,502,370	1,218,937	1,121,041	997,746	939,121	1,055,046
Indigent Aid - Non-resident	-	-	-	153,857	223,616	225,309	296,495	239,270	263,107	257,142	304,954	373,258
Foster Care of Children - Adoptions	-	-	-	-	-	-	-	122,696	411,379	493,709	495,343	563,639
War Services & Assistance	3,282	403,204	265,193	118,868	8,656	-	-	-	-	-	-	-
TOTAL	7,643,218	7,638,482	7,403,463	8,610,942	9,875,217	12,696,660	18,335,055	13,900,606	19,076,202	19,145,636	19,219,192	17,231,[illegible]

CONTROLLER'S FORM No. 6130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PUBLIC WELFARE DEPARTMENT — Bureau or Division: — Appropriation Number: 6.169 — Sheet Number 1 of 8 Sheets — Index Number 169

Class Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	1955 - 1956 Actual First 1 Months (Dollars Only)	1955 - 1956 Probable Last 1 Months (Dollars Only)	1955 - 1956 Probable for Year (Dollars Only)	III Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 1 and 1 (—) Decrease Force	Comparison of Request With 1955 - 1956 Budget Cols. 1 and 1 (—) Decrease Amount	(2) Recommended by Off'd. Comm'n or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Class Number
	1	1	1	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27		
1														RECAPITULATION															1
2	1272764		341		1458486				- 30965	690135	768049	1458224	110.000	Salaries - Permanent	352		1526472	11	67986			1526472	343		1590027	34v		1581507		2
3	1689				1700					270	1430	1700	111.000	Allowance for Overtime			1700		-			1700			1700			1700		3
4	44648				53175					24076	29099	53175	120.000	Temporary Salaries			42498		- 10677			42498			38000			38000		4
5	86435				104656					50958	59404	110362	200.000	Contractual Services			111029		6373			111029			103853			103853		5
6	-				25					-	25	25	200.001	Clothing - Blind and Deaf in School			25		-			25			25			25		6
7	3781				3250					1620	2264	3884	203.000	Allowance Employees' Cars			3750		500			3750			3750			3750		7
8	25333				21030					12318	15263	27576	300.000	Material and Supplies			27070		6040			27070			22010			22010		8
9	5007				9716					8174	848	8022	400.000	Equipment			15946		6230			15946			10976			10976		9
10	937				1030					895	135	1030	800.000	Fixed Charges			1030		-			1030			1030			1030		10
11	3685410				3900000					1911119	1993680	3904799	80.001	Aid to Needy Children			3975000		75000			3975000			3855600			3855600		11
12	11628346				13300000					5074469	6379149	12253618	80.002	Old Age Security			12550000		-750000			12550000			12300000			12300000		12
13	555829				660000					291006	321245	612251	80.003	Aid to the Blind			650000		- 10000			650000			636000			636000		13
14	1055086				1250000					569202	676964	1246166	80.004	Indigent Aid - Resident			1335000		85000			1335000			1250000			1250000		14
15	373258				395000					107126	100200	207326	80.005	Indigent Aid - Non-Resident			185000		-210000			185000			185000			185000		15
16	463639				470000					224001	249135	473136	80.006	Foster Care Children			500000		30000			500000			500000			500000		16
17																													17
18	19201962		341		21628068				- 30965	9769324	10596934	20366258		SUB TOTAL	352		20926520	11	-703548			20926520	343		20497971	34v		20487607		18
19													500	Improvements			7500		7500			7500			6100			7800		19
20	19201962		341		21628068				- 30965	9769324	10596934	20366258		TOTAL BUDGET	352		20932020	11	-696048			20932020	343		20504071	34v		20495407		20
21														Less Transfers to Purchaser															21
22	29835				42826					22183	23471	45654	200.000	Contractual Services			44138		1312			44138			44138			44138		22
23	3070				2605					1466	1601	3067	300.000	Material and Supplies			3120		515			3120			3110			3110		23
24					9716					8134	8148	8982	400.000	Equipment			15946		6230			15946			10976			10976		24
25	117				135					30	104	134	800.000	Fixed Charges			135		-			135			135			135		25
26	33022				55282					31813	26035	57848		TOTAL TRANSFERS TO PURCHASER			63339		8057			63339			58359			57451		26
27														Transfers to															27
28	5350				11888					2606	9282	11888	315	D.P.W. Building Repair			14743		2872	Index 417 S 3 I 3 B16		14743			11034			11034		28
29	5361				6750					2842	4407	6249	231	Bureau of Weights, Light, Power D.P.W. General Office			7000		350	Index 423 S 1 B28		7500			6500			6500		29
30																													30
31	43733				73920					32261	38414	75025		TOTAL TRANSFERS			85039		11139			85099			81993			76193		31
32																													32
33	19158229		341		21554149				- 30965	9732263	10558220	24290483		NET BUDGET	352		20963321	11	-707237			20963321	343		20422076	34v		20413257		33
34																													34
35																													35

BUDGET ESTIMATE INDEX NO. 169

EXPLANATION SHEET

ANALYSIS OF REVENUE

1956-57

	ADMINISTRATIVE EXPENDITURES (c)	Total	Old Age Security Federal	Old Age Security State	Aid to the Blind Federal	Aid to the Blind State	Aid to Needy Children Federal	Aid to Needy Children State	Adoptions State (a)	Boarding Home Licensing (b)	County Funds
110	Salaries Permanent	$ 1,526,472	$	$	$	$	$	$	$	$	$
111	Salaries Overtime	1,700									
120	Salaries Temporary	42,498									
200	Contractual Services	111,029									
205	Allowance - Employees' Cars	3,750									
200.1	Clothing D. and B.	25									
300	Material and Supplies	27,070									
400	Equipment	15,946									
600	Improvements - Building	7,500									
900	Fixed Charges	1,030									
	TOTAL	$ 1,737,020	$ 340,500		$ 17,500		$ 301,000		$133,500		$ 944,520
	Revenue - Boarding Home Licensing									$ 35,000	- 35,000
	TOTAL ADMINISTRATIVE COSTS	$ 1,737,020	$ 340,500		$ 17,500		$ 301,000		$133,500	$ 35,000	$ 909,520
	AID EXPENDITURES (c)										
940.01	Aid to Needy Children	$ 3,975,000	$	$	$	$	$1,780,325	$1,474,750		$	$ 718,925
940.02	Old Age Security	12,550,000	5,936,150	5,672,600							941,250
940.03	Aid to the Blind	660,000			245,700	304,850					69,450
940.05	Indigent Aid - Resident	1,335,000									1,335,000
940.06	Indigent Aid - Non-Resident	105,000									105,000
940.08	Foster Care of Children	500,000						201,000			149,375
	TOTAL AIDS	$19,125,000	$5,936,150	$5,672,600	$245,700	$304,850	$1,780,325	$1,771,750			$3,269,025
	TOTAL BUDGET	$20,862,020	$6,276,650	$5,672,600	$263,200	$304,850	$2,081,325	$1,771,750	$133,500	$35,000	$4,178,545

(a) Service charges to adoptive parents not annual estimated at $35,000. This amount acts as an offset to the estimated [illegible] requirements for Foster Children Aid Program.

(b) Revenue from licensing of boarding homes for children and the aged, based on licenses in effect at the rate of [illegible] per [illegible], [illegible] amount [illegible] of expenditure.

(c) All estimates assume that Federal and State subventions will continue on the present [illegible] the [illegible] fiscal year [illegible].

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PUBLIC WELFARE DEPARTMENT — Bureau or Division: — Appropriation Number: 6,169 — Sheet Number 2 of 8 Sheets — Index Number 169

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. 66; 66.1 — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 6 (—) Decrease: Force	Amount	(2) BUDGET as Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reserve 1956	Line Number
	1	3	4	5	6	7	8	9	10	16	17	18	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1	SECTION 66					TO COMP. RESERVE			- 30703																						1
2	7111		2	350 400	9500	Ord. No. 9415	- 1	400	- 2600	4505	2395	6900	B4	Accountant I	1	350 400	4800	- 1	- 4700			4800	1	375 430	5160	1	375 430	5160		2
3	10200		2	400 465	11160	Ord. No. 9415	1	400	165 2600	5793	8130	13923	B6	Accountant II	3	400 465	16380	1	5220			16380	3	430 495	17700	3	430 495	17700		3
4	5957		1	575 675	7000					3450	3550	7000	B25	Business Manager	1	575 675	7300		300			7300	1	630 755	8460	1	630 755	8460		4
5	10781		4	230 265	12390					6128	6262	12390	B210	Office Assistant	5	230 265	15300	1	2910			15300	4	235 280	13110	4	235 280	13110	A	5
6	6788		1	270 325	3900					1950	1950	3900	B222	General Clerk	1	270 325	3900					3900	1	285 340	4080	1	285 340	4080		6
7	4342		1	380 450	4910					2430	2480	4910	B239	Statistician	1	380 450	4910					4910	1	430 515	5980	1	430 515	5980		7
8	9463		3	250 310	10660					5255	5405	10660	B309	Key Punch Operator IBM	3	250 310	10680		20			10680	3	275 330	11310	3	275 330	11310		8
9	8150		2	300 360	8535	Ord. No. 9415	- 1	300 360	- 2340	4050	2145	6195	B310	Tabulating Machine Operator	1	300 360	4320	- 1	- 4215			4320	1	315 380	4560	1	315 380	4560		9
10						Ord. No. 9415	1	360 370	2405	185	2220	2405	B310.1	Senior Tabulating Machine Operator	1	370 440	4590	1	4590			4590	1	385 460	4980	1	385 460	4980		10
11	5159		1	470 560	6600					3240	3360	6600	B310.2	Supervisor Tabulating Division	1	470 560	6720		120			6720	1	500 600	7200	1	500 600	7200		11
12	105802		31	275 335	121770	File No. 14026-1-	4	275 335	- 6870	59713	55187	114900	B408	General Clerk-Stenographer	29	275 335	114820	- 2	- 6950			114820	27	290 350	111540	25	290 350	104400	3	12
13						File No. 14026-1	1	335 430	1843		1843	1843	B412	Senior Clerk-Stenographer	1	335 430	4480	1	4480			4480	1	355 425	4760	1	355 425	4760		13
14	6120		1	525	6300					3150	3150	6300	B419.1	Secretary to Commission	1	525	6300					6300	1	550	6600	1	550	6600		14
15	SECTION 66.1																														15
16	10980		3	260 310	11160					5330	5830	11160	B45h	Telephone Operator	3	260 310	10965		- 195			10965	3	270 325	11340	3	270 325	11340		16
17	3557		1	275 330	3960					1724	2236	3960	B510	Braille Typist	1	275 330	3960					3960	1	285 340	4080	1	285 340	4080		17
18	213724		64	275 330	24285	File No. 14026-1	3	330	4537	114883	133939	248822	B512	General Clerk-Typist	70	275 330	270080	6	25795			270080	67	285 340	267440	64	285 340	254460		18
19	14040		3	330 405	14580					7235	7345	14580	B516	Senior Clerk-Typist	3	330 405	14580					14580	3	350 420	15120	3	350 420	15120		19
20	3420		1	250 290	3480					1740	1740	3480	C52	Elevator Operator	1	250 290	3480					3480	1	260 300	3600	1	260 300	3600		20
21	14537		4	265 305	15341					7437	7704	15141	C104	Janitor	4	265 305	15332		191			15332	4	280 320	15730	4	280 320	15730		21
22	4020		1	305 345	4140					1984	2156	4140	C107	Working Foreman Janitor	1	305 345	4140					4140	1	315 360	4320	1	315 360	4320		22
23	11963		3	Rate 750	12375					6188	6187	12375	I360	Physician - Part Time	3	Rate 750	12375					12375	3	805	13284	3	805	13284		23
24													I364	Physician Specialist - Part Time	1	Rate 800	2400	1	2400			2400	1	Rate 850	2550	1	850	2550		24
25	495027		141	320 370	592980					276543	316437	592980	T157	Social Service Worker	141	320 370	606230		13250			606230	141	345 395	655665	141	345 395	655665		25
26	73738		17	385 465	88570					41022	46748	88570	T160	Senior Social Service Worker	19	385 465	97480	2	8910			97480	17	390 470	94500	17	390 470	94500		26
27	11158		1	Rate 1000	12000					6000	6000	12000	T163	Director Public Welfare	1	Rate 1000	12000					12000	1	1050	12600	1	1050	12600		27
28	19100		3	490 570	20520					10260	10260	20520	T165	District Supervisor	4	490 570	26400	1	5880			26400	3	500 600	21600	3	500 600	21600		28
29	106153		25	340 400	116340					53556	62784	116340	T300	Child Welfare Worker	25	340 400	117450		1110			117450	25	365 440	128305	25	365 440	128305		29
30	19542		4	395 465	21390					10620	10770	21390	T302	Child Welfare Supervisor	4	395 465	21960		570			21960	4	420 505	23880	4	420 505	23880		30
31														Assistant Director of Public Welfare - Social Service	1	700 800	8400	1	8400			8400	1	700 800	8400	0		0		31
32																															32
33																															33
34																															34
35																															35

EXPLANATION SHEET

1956-57

PERMANENT SALARIES

(A) Line 5 B210 Office Assistant

One new position of Office Assistant to provide mail service between the main office at 585 Bush Street and the district office at 150 Otis Street. A great volume of case records, correspondence, and forms authorizing aid and other transactions affecting aid flows daily between the two offices. Prompt delivery of this material is of utmost importance. A delay could result in failure to cancel warrants in time resulting in overpayments, in failure of the workers to meet deadlines set for various transactions (such as authorizations to grant or deny aid, increase, decrease and restore aid) resulting in a loss of State and Federal participation in the transaction, and could result also in an applicant or recipient being required to wait for a considerable period of time before being interviewed. At present, by assigning one of our Office Assistants at the main office as the messenger on a half-time basis and reducing the number of pickup and deliveries within the main office building, we are able to provide mail service to and from the district office twice each day. For greater efficiency, there should be at least four pickups and four deliveries each day. Our present arrangement is not working satisfactorily. It has slowed up the processing of mail in the mail room resulting in later delivery of incoming U. S. and inter-office mail to the workers, which causes less efficient operations by the entire department staff. The addition of one new Office Assistant position will make possible four deliveries and pickups daily between the two offices.

(B) Line 12 B408 General Clerk-Stenographer

Two new positions to act as secretaries to the two new positions of District Supervisor and Assistant Director of Public Welfare - Social Service.

(C) Line 18 B512 General Clerk-Typist

Three new positions: One to assist at the emergency order desk and act as the reception clerk at 150 Otis Street district office. Four-months' experience has shown us that the one permanent General Clerk-Typist assigned to the jobs cannot perform both duties, and it became necessary to hire additional help from temporary funds.

Two new positions to provide unit clerk service for the two new T160 Senior Social Service Workers.

(D) Line 24 L364 Physician, Specialist - Part Time

Physician, Specialist to provide psychiatric consultation services to the social service staff of the Department, particularly in connection with the Child Welfare Division (adoptions, foster home placement and supervision of children, and child welfare service and protective services for children) and the Aid to Needy Children Division. Such consultation is necessary for effective work with children. Every other public and private agency and institution in San Francisco providing services to families and children has provision for such psychiatric consultation. Cost will be in large part reimbursed by State and Federal Governments.

(E) Line 26 T160 Senior Social Service Worker

Two new positions: One to act as a full-time training officer for the professional staff of the Department. This person will give induction training courses for new social workers, with separate courses being given for Aid to Needy Children and for Old Age Security workers. The courses will be strictly training in the performance of the job, including completion of forms, policy application, determination of eligibility, and computation of grants of assistance. The training officer will also work on planning of and making arrangements for the entire continuing staff development program of the Department. She will also have three caseloads assigned to her for specific on-the-job training of new workers, thus relieving the regular unit supervisors of some of the detailed on-the-job training, providing for faster, more thorough, and more uniform training and for greater efficiency and effectiveness of work of the Department. The turnover in Class T157 Social Service Worker is tremendous (46% during the past 12 months.) The bad effects of this staff turnover in terms of lowered efficiency in operation and unnecessary expenditure of funds through inaccurate determinations of continued eligibility and grants of assistance can be reduced only through provisions for training such as this. A T160 Senior Social Service Worker has been working half-time on a temporary basis since September, 1955, giving induction training courses to new workers, with three such courses running concurrently. The results of these courses have been excellent.

One Class T160 will be assigned on a permanent basis for supervision of the Employment Division of three workers and to the supervision of two Aid to Needy Children original investigation workers.

During 1955 and currently, the employment situation in the San Francisco Bay Area and throughout California is excellent. There are close to 1,000 employable mothers in the Aid to Needy Children families who, if proper plans can be made for the adequate care of their children and if jobs of the type which they can perform could be found, could be working in employment and meeting at least a part of the cost of support of their families.

The Public Welfare Department has operated an Employment Division for the past three years. The social service workers in this Employment Division, however, report individually to one of our three district supervisors. This district supervisor, in addition, supervises seven senior social service workers over the Central Intake Division, Medical Division, the entire Aid to Needy Children Division, and the Indigent Aid unit for families and single women. With a Class T160 Senior Social Service Worker supervising the Employment Division, it would be possible to establish procedures whereby we would know at any one time the number of persons in our ANC caseload available for either full-time or part-time employment, who these persons are, and the type of job which they could fill. We could then also attempt to recruit jobs for specific persons and when we have calls from employers for applicants, we would be able to determine which persons could fill the job and get in touch with them in short order.

The Department since 1954 has had a cooperative arrangement with the California Department of Employment whereby special consideration is given by that department to those employable persons on our rolls who are considered by us to be particularly well qualified for employment. Also, all of the job listings of the California Department of Employment are available to one of the workers in our Employment Division who spends a portion of his time in the offices of the California Department of Employment. Only a small percentage of the job openings in San Francisco, however, are listed with the Department of Employment; and there is great opportunity for finding job openings through the efforts of our Department.

The ANC caseload of the Department has been increasing continually over the past years. We believe that with an adequate staff in our Employment Division this trend can be stopped or even reversed and that a downward trend in caseload could then be established at least as long as opportunities for employment remain good.

Such a supervisor has been employed on a temporary basis since February, 1956.

The ANC original investigation unit now contains nine workers, which prevents the supervisor from giving the close attention which is necessary to new applications for Aid to Needy Children. The two Old Age Security original investigations units each contain only seven workers; and for the close supervision necessary to be sure that employment opportunities are explored, maximum effort to obtain contributions from absent fathers and that all avenues of possible self-support are utilized prior to the granting of ANC, the supervisor of the ANC original investigations unit should be carrying a lower load of workers than is the case with OAS.

(F) Line 28 T165 District Supervisor

To create one additional position of Class T165 District Supervisor. Of the three present District Supervisors, one supervises the Child Welfare Division of six Child Welfare Supervisors and thirty-seven Child Welfare workers. The other two District Supervisors carry a much heavier load of personnel and share between them nearly all of the family and single adult caseloads. These two supervisors and ten units.

"(1) In Old Age Security, 6½ of which are existing cases
Two Old Age Security original investigations units
Indigent Aid for single men
The Special Bureau for the Blind

(F) Line 28 T165 District Supervisor

(2) Four Aid to Needy Children units of active continuing cases
One Aid to Needy Children original investigations unit
Indigent Aid for families and single women
Central Intake Division
Employment Division
Medical Division

The Special Services Division reports directly to the Director of Public Welfare.

Although public assistance caseloads have doubled in the past eight years from the summer of 1947, the number of District Supervisors (2) assigned to these programs has remained unchanged. (The third District Supervisor position was added at the time of the creation of--and specifically for--the Child Welfare Division.)

With the additional District Supervisor, the assignment of duties would be equalized and much better control and constructive planning of the work of the Department would be possible. The assignment of duties to the three District Supervisors would be seven, seven, and six units respectively.

(G) Line 31 Assistant Director of Public Welfare - Social Service

To establish a position of Assistant Director of Public Welfare - Social Service, for the supervision, direction, and correlation of all of the social service functions of the Public Welfare Department. With the tremendous increase in the caseloads, functions, and responsibilities of the Public Welfare Department in the past eight or ten years, the Director of Public Welfare no longer has sufficient time available for the personal, detailed direction and correlation of the many and varied social service functions of the Department without badly slighting his over-all responsibilities of program planning, policy formulation, interpretation to staff and public, and general coordination within the Department and with other public departments and private agencies.

Of all of the counties of California with a population of over 150,000, San Francisco is the only one where there is not, in the Welfare Department, an Assistant Director, Assistant Director of Social Service, or an assistant with similar function. The following counties all have assistants: Alameda, San Diego, Santa Clara, San Bernardino, Sacramento, Contra Costa, Orange, Kern, Riverside, and San Joaquin. Of the other three counties of over 150,000 population, Los Angeles and San Mateo Counties have a combined health and welfare department (but, of course, have various assistant positions), and Fresno County has recently reorganized from such a combined department and is working toward the establishment of an assistant director position.

CONTROLLER'S FORM No. 6130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PUBLIC WELFARE DEPARTMENT — Bureau or Division: — Appropriation Number 6.169 — Sheet Number 3 of 8 Sheets — Index Number 169

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 9 and 8 (+) Increase Number	Comparison of Requests With 1955-1956 Budget Cols. 9 and 8 (+) Decrease Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
		Salary Ord. Sec. No. 66.1																										
1														PERMANENT SALARIES (CONTD)														
2	SECTION 66-A																											
3	6776		2	275 335	7560					2823	4737	7560	B40H	General Clerk-Stenographer	2	275 335	7760		200			7760	2	290 350	8400	2	290 350	8400	
4	15109		4	275 330	15670					7810	7860	15670	B512	General Clerk-Typist	4	275 330	15790		120			15790	4	285 340	16270	4	285 340	16270	
5	3263		1	Rate 750	3375					1688	1687	3375	L360	Physician - Part Time	1	Rate 750	3375					3375	1	Rate 805	3623	1	Rate 805	3623	
6	56144		12	340 400	57075					27063	30012	57075	T300	Child Welfare Worker	12	340 400	56655		420			56655	12	365 440	61760	12	365 440	61760	
7	10640		2	395 465	11160					5580	5580	11160	T302	Child Welfare Supervisor	2	395 465	11160					11160	2	420 505	12120	2	420 505	12120	
8																												
9	1272764		341		1458486				- 30965	690135	768089	1458224		TOTAL PERMANENT SALARIES	352		1526472	11	67986			1526472	343		1590027	342		1581507	
10																												
11													111	OVERTIME														
12	139										100	100	B4	Accountant I														
13	204									37	183	220	B6	Accountant II														
14													B309	Key Punch Operator IBM														
15	120									107	93	200	B310	Tabulating Machine Operator IBM														
16	114										100	100	B40H	General Clerk-Stenographer														
17	997									90	890	980	B512	General Clerk-Typist														
18	99												B516	Senior Clerk-Typist														
19										36	64	100	C104	Janitor														
20	16												T157	Social Service Worker														
21	1689			1700						270	1430	1700		TOTAL OVERTIME SALARIES			1700					1700			1700			1700	
22																												
23													120	TEMPORARY SALARIES														
24													B309	Key Punch Operator														
25	24									738	762	1500	B40H	General Clerk-Stenographer														
26	475												B454	Telephone Operator														
27	277									2188	2312	4500	B512	General Clerk-Typist														
28	167									159		159	C52	Elevator Operator														
29	1121									550	441	991	C104	Janitor														
30	569									370	430	800	L360	Physician - Part Time														
31	33874									16274	21351	37625	T157	Social Service Worker														
32	4857									3797	3803	7600	T160	Senior Social Service Worker														
33	3084												T300	Child Welfare Worker														
34													T302	Child Welfare Supervisor														
35	44448			53175						24076	29099	53175		TOTAL TEMPORARY SALARIES			42498		- 10677			42498			38000			38000	

BUDGET ESTIMATE INDEX NO. 169 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

1956-57

A - 111 OVERTIME

The following factors have governed and will continue to govern the need for overtime work:

1. The State Department of Social Welfare makes semi-annual budget changes in Aid to Needy Children (based on food and clothing pricings in San Francisco). These changes are mandatory and must be effective on the date set by the State Department of Social Welfare. The time allowed is minimal.

2. Periodic Changes in State Department of Social Welfare regulations effecting the Old Age Security grants have required overtime to complete the changes within the required deadlines.

3. Overtime for the IBM Tabulating Division is anticipated because:

   (a) Tabulating work is such that it requires a trained technical staff. Our staff of such technicians is very limited.

   (b) Additional procedures are planned for the Tabulating Division which will require setting up master files, etc., in advance.

   (c) At deadline times and at peak periods it is necessary to require overtime for the Key Punch Operators and for the Tabulating Machine Operators.

4. Preparation of the annual budget of the department requires experienced staff, which must do much of the work on an overtime basis, due to the limited time allowed.

5. In all overtime, especially at peak periods and when meeting deadlines, it has been found expedient and economical to use the regular trained staff rather than to spend the time necessary to train inexperienced temporary help for a job assignment of short duration.

B - 120 TEMPORARY SALARIES

Employments for Winter Peak (December 1, 1956 to May 31, 1957)		
Intake - 3 T157, Social Service Worker		
Indigent Aid - 3 T157, Social Service Worker		
Total 6 T157, Social Service Worker @ $320	$11,520	
Clerical 3 B512, General Clerk-Typist @ $275	4,950	$16,470
Vacation Relief		
3 C104, Janitor, 3 weeks each @$265	928	
1 C52, Elevator Operator, 3 weeks @ $250	175	
3 B454, Telephone Operator, 3 weeks each @ $260	540	
3 L360, Physician - Part Time, 3 weeks each @ $282	845	
Social Service and Clerical (7/1/56 - 11/30/56 and 4/1/57 - 6/30/57)		
7 T157, Social Service Worker @ $320	13,440	
1 Intake		
1 ANC Original Investigations		
1 OAS Original Investigations		
2 ANC District and IA Family		
2 OAS District		
4 B512 General Clerk-Typist @ $275	6,600	22,520
2 Unit Clerk Relief		
2 Accounting and Stenographic Pool Relief		
Sick Leave Replacement		3,500
TOTAL		342,490

CONTROLLER'S FORM No. 6150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PUBLIC WELFARE DEPARTMENT — Bureau or Division: — Appropriation Number: 6.169 — Sheet Number 4 of 8 Sheets — Index Number 169

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATED 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Commission's Request With 1956-1957 Budget Cols. 1 and 2 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Letter	Line Number
1													200	Contractual Services															1
2	3816				3500					1426	2074	3500	201	Local Fares			3800		300			3800			3500			3500	A	2
3	976				-					265	100	365	202	Freight, Express & Drayage			250		250			250			250			250	B	3
4	1240				1630					830	800	1630	205	Storage and Care Vehicles			2080		450			2080			1630			1630	C	4
5	1649				1000					976	1000	1976	206	Travel Expense			1650		650			1650			1000			1000	D	5
6	W 4369				W 12672	8/54	1/16		H810	W 2101	W 10526	W 12627	213	Maintenance and Repairs - Buildings			13710	W	1038			13710			10000			10000	E	6
7	W 981				W 940					W 505	W 528	W 1033	213-1	Inspection Service Elevator			1050	W	62			1050			1034			1034	F	7
8	P 1611				P 2250					P 1980	P 1980	P 3960	216	M & R Auto Equipment (P)			3500		1250			3500			3500			3500	G	8
9	2195				1800					1013	395	2200	218	M & R Office Equipment			2250		450			2250			1400			1400	H	9
10	2936				P 2350					P 1113	P 1237	P 2350	224	Reproduction Service (P)			2350		-			2350			2350			2350	I	10
11	H 5361				H 6750					H 2842	H 3407	H 6249	231	Heat, Light and Power			7000		250			7000			6500			6500	J	11
12	P 27139				P 30600					P 18514	P 13238	P 31752	232	Telephone and Telegraph (P)			30600		-			30600			30600			30600	K	12
13	8950				7100					3702	4298	8000	233	Postage			8000		900			8000			8000			8000	L	13
14	440				440					305	125	430	235	Subscriptions			540		100			540			540			540	M	14
15	184				175					72	103	175	236	Laundry			175		-			175			175			175	N	15
16	P 393				P 419					P 208	P 208	P 416	237	Conveyance (P)			416		6			416			416			416	O	16
17	P 6041				P 7120					P 3211	P 3760	P 7080	238	Janitorial Service (P)			7080		- 40			7080			7080			7080	P	17
18	P 88				P 96					P 48	P 48	P 96	240	Telephone Directory Service (P)			192		96			192			192			192	Q	18
19	16542				16675					9636	7039	16675	241	Rental Office Equipment			17586		911			17586			17586			17586	R	19
20	3130				3500					1740	2400	4140	267	Medical Services - Eye Examinations			3500		-			3500			3500			3500	S	20
21	2775				4000					1662	2038	3700	269	Other Professional Special Services			3300		- 700			3300			3000			1650	T	21
22	1136				1600					900	1100	2000	298	Other Contractual Services			2000		400			2000			1600			1600	U	22
23																													23
24	86135				101656					50958	59043	110352		TOTAL CONTRACTUAL SERVICES			111029		6373			111029			103853			103 903		24
25																													25
26														Less Transfers															26
27	29835				42026					22188	23671	45859	300	Purchases			44138		1312			44138			44138			44138		27
28	5361				6750					2842	3407	6249	231	Heat, Light and Power			7000		250			7000			6500			6500		28
29	5350				11088					2600	9292	11888	213	M.P.W. Building Repair			14760		2472			14760			11034			11034		29
30	40546				53464					27631	33160	60791		TOTAL TRANSFERS			65898		4434			65898			61672			61672		30
31																													31
32	45889				53193					23527	23284	46811		NET CONTRACTUAL SERVICES			45131		1939			45131			42181			42181		32
33																													33
34	-				25					-	25	25	203.01	Clothing - Blind and Deaf in School			25		-			25			25			25		34
35	3781				4250					1420	2264	3684	201	Allowance Employees' Cars			3750		500			3750			3750			3750	V	35

EXPLANATION SHEET

1956-57

200 CONTRACTUAL SERVICES

A OE 201 Local Fares
Carfare for 130 social workers, messengers, etc., @ $2.43 per month each (average). Actual "first six months" includes only five months' cost as reimbursement for December is reflected in January. Actual cost for the two previous years was $3,816 and $4,028, respectively. $ 3,800

B OE 202 Freight, Express and Moving
Miscellaneous moving expense, including moving of furniture and equipment between 585 Bush Street and 150 Otis Street. 250

C OE 205 Storage of Autos
(To provide for storage of following automobiles assigned for use of Public Welfare Department):

Stall rental - Pine and Mason Streets - 4 cars @ $10	$ 480	
City Garage - $125 month	1,500	
Miscellaneous overnight storage	100	2,080

D OE 206 Travel Expense
(Actual "first six months" includes only five months' cost).

1. Expense of Director and administrative staff to attend meetings of State Board of Social Welfare and with State Department of Social Welfare (policy and procedure determination and clarification). 1,100

2. Expense of Director and administrative and supervisorial staff to attend organization meetings of which the Department is an authorized member, as well as other meetings and institutes, including adoptions, Child Welfare League of America, and the Welfare Directors Advisory Committee to the County Supervisors Association. Actual cost for the two previous years was $1,649 and $2,362, respectively. 550 1,650

E OE 213 Maintenance and Repair of Buildings
Miscellaneous maintenance and repairs.

a. 585 Bush Street - Emergency general unforeseen maintenance and repairs based on past experience.	5,000	
b. 585 Bush Street - Routine and emergency maintenance and repairs on elevator required by State inspectors.	250	
c. 150 Otis Street - Emergency general and unforeseen maintenance and repairs based on past experience.	2,000	
d. 585 Bush Street - Protect roof with catwalk to flagpole and other necessary points.	1,000	
e. 585 Bush Street - Repairs to heating system.	1,960	
f. 585 Bush Street - Wash down exterior of building.	3,500	13,710

F OE 213-1 Inspection Service on Elevator at 585 Bush Street
Based on existing contract - routine inspection and servicing 1,050

G OE 216 Maintenance and Repair of Automotive Equipment
To provide for maintenance, repairs, upkeep, washing, and greasing of 15 automobiles assigned for use of the Public Welfare Department. Part of the requested funds will be used to repair damage to fenders and doors which we have been unable to do because of the shortage of funds. The full year's appropriation was expended in seven months. 3,500

H OE 218 Maintenance and Repair of Office Equipment

Marchant - service on 2 calculators @ $30	60
Sundstrand - service on 2 adding machines	48
Burroughs - service on 14 adding machines	270
Clary - service on 1 adding machine	29
Monroe - service on 2 adding machines and 2 calculators	100
Ward Harris Company - service on 1 mimeograph	21
Fitzgerald - service on 2 time stamps	25
Gimmel - service on letter opener	15
Service on 15 electric typewriters @ $30	450
Audograph - service 58 machines @ $15	870
Typewriter cleaning - 100 machines @ $2	200
Miscellaneous repairs and small parts - office equipment	50
	2,250

200 CONTRACTUAL SERVICES

I OE 224 Reproduction Services
Work to be performed at Purchaser's Reproduction Bureau: Miscellaneous forms, offset printing and photostats. $ 1,600
Photostating material on cases being transferred to other counties. 750 $ 2,350

J OE 231 Heat, Light and Power
Letter from Manager of Utilities dated January 4, 1956.
Main office at 585 Bush Street 5,500
District office 150 Otis Street 1,500 7,000

K OE 232 Telephone and Telegraph Services
Pacific Telephone and Telegraph Company @ $2,300 per month, including cost of renting additional equipment to provide more locals. At present, there are only three unused locals available for assignment. 27,600
Western Union Telegraph Company @ $200 per month 2,400
Bureau of Criminal Investigation @ $50 per month 600 30,600

L OE 235 Postage
On the basis of experience, it is estimated that $8,000 will be required for this expense in this and the ensuing fiscal year. The Department is required to notify applicants and recipients of actions taken in connection with their grants. Additional correspondence resulting from increased caseloads, increased retroactive aid authorized for unpredictable medical expense, and increased efforts in locating absent parents and responsible relatives has helped to keep the postage expense up. First six months' expenditure of $1,702 is actual cash paid out during this period. Net decrease of $100 in the postal meter at 12/31/55 brings the six months' cost up to $4,000. 8,000

M OE 235 Subscriptions
County Welfare Directors Association Bulletin Service 240
Opinions of Attorney General 50
Recorder 96
Standard and Poor's Stock Guide (to verify value of stock holdings of applicants and recipients - personal property purposes) 24
Local newspapers (4) 104
Child Welfare League of America 8
Journal of Studies on Alcohol 5
Social Welfare Laws of the 48 States 15
Social Service Review 8
Social Case Work 4
Realty Index (to determine ownership of real property by applicants and recipients of public assistance) 104 640

N OE 238 Laundry
These funds being requested in connection with Adoption Program ($1.00 State funds). It is necessary to provide laundry service for the Adoptions Program physician, since infants are brought into the office; and it is necessary to have an adequate supply of linens, towels, and diapers on hand at all times. (Actual experience for past three years has been $145, $[illegible], and $180). 175

O OE 247 Scavenger Service
Current contract provides for collection at two locations - 585 Bush Street and 150 Otis Street. 416

P OE 248 Janitorial Services
Current lump contract for window washing at Bush Street 960
Janitorial services at 150 Otis Street (30 work [illegible] with the Department of Public Works 6,120 7,080

Q OE 249 Telephone Directory Service
[illegible] telephone directory - one for each [illegible] per month each 192

EXPLANATION SHEET

1956-57

BUDGET ESTIMATE INDEX NO. 169 OPPOSITE SHEET NO. 4

200 CONTRACTUAL SERVICES

R OE 241 Rental of Office Equipment
IBM tabulating equipment:

402 Accounting Machine - two @ $440	$ 880	
514 Reproducing Punch	100	
024 Key Punch - three @ $35	105	
056 Verifierse	45	
552 Interpreter	75	
077 Collator - two @ $80	160	
082 Sorter	60	
Per Month	1,425	$17,100
IBM control panels for:		
402 Accounting Machine - two @ $78		156
552 Interpreter - six @ $30		180
Postal Meter at 585 Bush Street		150
TOTAL OE 241		17,586

*Both accounting machines will be at full capacity wich will make it possible to avoid delays in running reports. It will not be necessary for the work to stop in the event one full-capacity machine should break down. Under the present set-up, a breakdown could result in not meeting the State deadline for mailing out the aid warrants.

**Change from numeric to alphameric - at present, all alphabetical verifying is performed by sight check.

S OE 267 Medical Service and Care
Eye examinations, Blind Aid 2,900
Medical reports - clinics 600 3,500

T OE 269 Other Professional and Special Services
Social Service Exchange clearings - approximately 320 clearances per month @ 43¢ 1,650
Foster home finding service (JACKIE) 1,350
Psychological testing and laboratory tests - Adoptions Program 300 3,300

U OE 298 Other Contractual Services
Retail Credit Association (OAS responsible relatives and ANC recipients and absent fathers) 600
Fees for census searches and search of miscellaneous civil records (out-of-state jurisdictions) 600
Resurface Audograph discs 450
Miscellaneous other Contractual Services 350 2,000

V OE 203 Allowance Employees Cars
Continued heavy use of employees' private automobiles has been necessary because of the travel requirements in the Child Welfare Division and the insufficient number of City owned cars. Children are of necessity placed in foster homes in counties as far away as Santa Cruz, Sonoma, and Contra Costa. For the second straight year it has been necessary to curtail visits to children out of the County, due to shortage of funds for mileage allowance. "Actual first six months" expenditures include only the five-month period from July through November because reimbursements are made in the following month. 4,750

CONTROLLER'S FORM No. 6250

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission PUBLIC WELFARE DEPARTMENT Bureau or Division Appropriation Number 6.169 Sheet Number 5 of 8 Sheets Index Number 169

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 9 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 5 and 8 (+) Increase Force	(-) Decrease Amount	Recommended by Offic. Baird, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET As Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1						Transfer No. 629 11/10/55			- 46				300	MATERIALS AND SUPPLIES														
2	246				300					83	175	258	301	Tires and Tubes			250		- 50			250			250			250	A
3	487				50					3	247	250	317	Electrical Supplies			250		200			250			250			250	B
4	P 2472				P 1850					P 1133	P 1133	P 2266	321	Fuels and Illuminates (P)			2250		400			2250			2250			2250	C
5	1399				1675					494	1181	1675	331	Household and Institutional Supplies			1650		- 25			1650			1650			1650	D
6	277				300					126	150	276	335	Cleaning and Janitorial Supplies			300		-			300			300			300	E
7	56				-					-	-	-	341	Dry Goods, Flags, Etc.			-		-			-							
8	2044				4500					1780	2720	4500	361	Drugs			4000		- 500			4000			3600			3600	F
9	-				P 165	Transfer No. 629 11/10/55			44	P 201	P -	P 201	370	City Directory (P)			270		115			270			260			260	G
10	17754				11600					8361	9189	17550	371	Stationery and Supplies			17500		5900			17500			12850			12850	H
11	P 598				P 600					P 132	P 468	P 600	375	Stationery Withdrawals from Stores (P)			600		-			600			600			600	
12																													
13	25333				21070					12314	15263	27576		TOTAL MATERIALS AND SUPPLIES			27070		6040			27070			22010			22010	
14																													
15	3070				2605					1466	1501	3067		TRANSFERS TO PURCHASER			3120		515			3120			1110			1110	
16	22263				18425					10847	13662	24509		NET MATERIALS AND SUPPLIES			23950		5525			23950			18900			18900	
17																													
18																													
19													400	EQUIPMENT															
20	452												402	Desk - Steel 30 x 55															
21	151												402	Chairs - Swivel w/out Arms															
22	205												402	Steel Side Chairs															
23	166												402	Steel Book Case															
24	102												402	Steel Table															
25	394												402	Storage File Cabinets IB"															
26	394												402	Chaindex Cabinet															
27	100												402	Kardex Cabinet															
28	64												402	Sorter Rack w/Brackets															
29	179												402	Cabinets w/Locks Medicine Storage															
30	180												402	Steel Folding Chairs															
31	1531												412	Typewriter - Electric															
32	100												412	Stroke Counters															
33	94												412	Validating Time Stamp															
34	862												412	Adding Machines															
35	23												492	Baby Scale															

EXPLANATION SHEET

1956-57

300 MATERIAL AND SUPPLIES

A OE 301 Tires and Tubes
To provide funds for tires and tubes for 15 City-owned cars. Increased age of cars and increased mileage has required high expenditures for tires and tubes. $ 250

B OE 317 Electrical Supplies
On the basis of experience, $250 will be required this year and in the ensuing fiscal year. Purchases of electrical supplies are made in the latter part of the fiscal year. First six months' expenditures at the 150 Otis Street office is not reflected here. The Public Welfare Department will be billed by the Department of Public Works for our pro-rated share of the building maintenance expense and cost of supplies. This procedure was adopted to provide a basis for the 50% reimbursement to be claimed of the Federal Government. 250

C OE 321 Fuels, Illuminants, etc.
To provide funds for gasoline and oil for 16 City-owned cars. Cars used for making home calls on recipients of and applicants for public assistance, adoptive applicants, boarding home applicants, and children in foster homes and institutions. Additional cost has resulted from increased use of cars by the Child Welfare Division where children are placed in foster homes in other counties as far distant as Santa Cruz, Sonoma, and Contra Costa. It has been impossible to find sufficient number of foster homes in San Francisco, San Mateo, Marin, and Alameda Counties to provide care for total number of children. It has been necessary to curtail visits to children in other counties due to shortage of funds during current fiscal year. Actual expenditures in the last two years were $2,472 and $2,820 respectively. 2,250

D OE 341 Household and Institutional Supplies
Funds for 585 Bush Street and 150 Otis Street. Towels and restroom supplies for use of staff and public at both locations. First six months' expenditures at 150 Otis Street office is not reflected here. The Public Welfare Department will be billed by the Department of Public Works for our pro-rated share of the building maintenance expense and cost of supplies. This procedure was adopted to provide a basis for the 50% reimbursement to be claimed of the Federal Government. 1,650

E OE 345 Cleaning and Janitorial Supplies
Estimate based on current year's expenditures, plus requirements at district office at 150 Otis Street. 300

F OE 361 Drugs
Drugs necessary for treatment of Indigent Aid recipients through Public Welfare Department Medical Unit. If such treatment is not provided through Public Welfare Department Medical Unit, recipients must be referred to private clinics at $2 per clinic visit; likewise, the Public Welfare Department must write prescriptions on drug stores at full retail charge by druggist. The requested amount includes only wholesale cost of essential drugs. Cost during 1955-56 was $4,261. 4,000

G OE 370 City Directory
Four City Directories (including one located at 150 Otis Street) at $67.50 each, for use by Social Service Staff in verification of residence, location of absent parents, responsible relatives, etc. 270

H OE 371 Stationery and Supplies
To provide for increased stationery costs and additional supplies necessary as a result of increased IBM usage, increasing Indigent Aid and ANC caseloads, resulting in increased stationery costs for case folders, correspondence and printed forms, and IBM emergency order forms. 17,500

CONTROLLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission PUBLIC WELFARE DEPARTMENT Bureau or Division Appropriation Number 6.169 Sheet Number 6 of 8 Sheets Index Number 269

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 1956 Budget Cols. 3 and 8 [+] Increase [-] Decrease Force	Amount	(2) Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													400	EQUIPMENT (Cont'd)														
2					105					103	-	103	402	Steel Table 30 x 60					- 105									
3					70					75	-	75	402	Steel Folding Chairs					- 70									
4					350					-	350	350	402	Steel Storage Drawers					- 350									
5					275					255	-	255	402	Steel Safe - 4 Drawers					- 275									
6					310					130	179	309	402	Costumers					- 310									
7					764					784	-	784	402	Steel Typing Desks 30 x 55					- 764									
8					236					231	-	231	402	Steel Posture Chairs					- 236									
9					1760					1436	319	1755	402	Steel Desks 30 x 55					- 1760									
10					170					169	-	169	402	Steel Desks 30 x 60					- 170									
11					522					469	-	469	402	Steel Swivel Chairs w/out Arms					- 522									
12					68					63	-	63	402	Steel Swivel Chair w/Arms					- 68									
13					72					68	-	68	402	Steel Side Chairs w/out Arms					- 72									
14					1320					1317	-	1317	402	Steel File Cabinets 5 Drawers					- 1320									
15					1236)					967	-	967	412	Electramatic Typewriters					- 1236									
16					85)								412	Stroke Counters					- 85									
17					2000					1810	-	1810	412	Typewriter 11" Carriage					- 2000									
18					178					166	-	166	412	Typewriter 16" Carriage					- 178									
19					110					91	-	91	412	Braille Typewriter					- 110									
20					85								412	Hand Truck					- 85									
21													402	Steel Desks 30 x 60	780		780		780			195						
22													402	Steel Desk Pedestal 30 x 60	900		900		900			0						
23													402	Steel Swivel Arm Chairs	144		144		144			0						
24													402	Steel Swivel Chairs 2/out Arms	360		360		360			72						
25													402	Steel Side Chairs w/out Arms	156		156		156			156						
26													402	Steel Posture Chairs	220		220		220			0						
27													402	Steel File Cabinets 5 Drawers	504		504		504			0						
28													402	Steel Folding Chairs	450		450		450			150						
29													402	Steel File Cabinets 2 Drawers	1440		1440		1440			0						
30													402	Steel Costumers	34		34		34			17						
31													402	Steel Telephone Tables	80		80		80			40						
32													402	Kardex File	125		125		125			125						
33													402	Folding Seats	600		600		600			600						
34													412	Electromatic Typewriters	1600		1600		1600			1168						
35													412	Stroke Counters	120		120		120			120						

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PUBLIC WELFARE DEPARTMENT — Bureau or Division: — Appropriation Number: 6.169 — Sheet Number 7 of 8 Sheets — Index Number: 169

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Note	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number as Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease: Force	Amount	Recommended by Dirs. Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(1) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(2) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	16	19	18	17		15	16	20	21	22	23	24	25	26	27	28	
1													400	EQUIPMENT (Contd)															1
2													412	Adding Machines			600		600			600			600			600		2
3													412	Typewriters 11" Carriage			2563		2563			2563			2563			2563		3
4													412	Typewriters 16" Carriage			720		720			720			720			720		4
5													432	Tank Cart for Scrubbing Floors			150		150			150			150			150		5
6													456	Ford Sedan (2)			2900		2900			2900			2800			2800		6
7													456	Class "A" Sedan			1500		1500			1500			1500			0		7
8																														8
9	5007				9716					8134	848	8982		TOTAL EQUIPMENT			15946		6230			15946			10976			9076		9
10																														10
11					9716					8134	848	8982		Transfers to Purchaser			15946		6230			15946			10976			9076		11
12	5007				-					-	-	-		NET TOTAL EQUIPMENT			-		-			-			-					12
13																														13
14																														14
15																														15
16																														16
17																														17
18													800	FIXED CHARGES																18
19	117				135					30 (P)	105 (P)	135 (P)	812	Fidelity Insurance (P)			135		-			135			135			135		19
20	820				895					865	30	895	854	Membership Dues			895		-			895			895			895		20
21																														21
22	937				1030					895	135	1030		TOTAL FIXED CHARGES			1030		-			1030			1030			1030		22
23	117				135					30	105	135		Transfer to Purchaser			135					135			135			135		23
24	820				895					865	30	895		NET FIXED CHARGES			895		-			895			895			895		24
25																														25
26																														26
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34																														34
35																														35

BUDGET ESTIMATE INDEX NO. 169 OPPOSITE SHEET NO. 7

EXPLANATION SHEET

1956-57

400 EQUIPMENT

OE 402 - Office Furniture

A 4 30 x 60 Steel desks @ $195 — $ 780
For - 1 Assistant Director - Social Service
1 T165 District Supervisor
2 T160 Senior Social Service Workers

B ~~4 30 x 60 Steel desks, pedestal @ $225~~ ~~900~~
~~For - 2 B408 General Clerk-Stenographers (Secretaries to Assistant Director and to District Supervisor)~~
~~2 B512 General Clerk-Typists~~

C ~~2 Steel swivel armchairs @ $72~~ ~~144~~
~~For - 1 Assistant Director - Social Service~~
~~1 T165 District Supervisor~~

D 6 Steel swivel chairs without arms @ $60 — 360
For - 2 New unit supervisors
4 To complete setup of one steel chair for each steel desk

E 4 Steel side chairs without arms @ $39 — 156
For Assistant Director - Social Service and District Supervisor

F ~~5 Steel posture chairs @ $44~~ ~~220~~
~~For - 2 B408 General Clerk-Stenographers~~
~~3 B512 General Clerk-Typists~~

G ~~4 Steel file cabinets - five drawers @ $126~~ ~~504~~

H ~~75~~ Steel folding chairs with arms (for staff meetings) @ $6 ~~450~~
50 for 150 Otis Street
25 for 585 Bush Street

I ~~18 Steel file cabinets - 2 drawers @ $80~~ ~~1,440~~
~~For AMC units for overflow of active case records~~

J ~~18~~ Steel costumers @ $17 ~~306~~
For Assistant Director - Social Service and District Supervisor

K ~~1½~~ Steel telephone tables @ $40 ~~60~~
For Assistant Director - Social Service and District Supervisor

L 1 Kardex file — 125
Additional unit required for filing of personnel record cards
Present unit is used up to full capacity

M 60 Folding seats @ $10 — 600
To provide adequate seating for people in the waiting room at 150 Otis Street. These will replace dilepidated folding seats discarded by the Civic Auditorium which we accepted and placed in use.

OE 412 - Office Machines

N 4 Electromatic typewriters @ $430 less $30 trade-in — 1,600
For stenographic pool - to continue program of conversion to electromatic machines - trade in 4 manual 11" typewriters

O 4 Stroke counters for above electric typewriters @ $30 — 120
For measurement of production in stenographic pool

P 2 Adding machines @ $300 - for 150 Otis Street — 600
1 - First floor - for use by 40 social workers
1 - Eighth floor - for use by 30 social workers
These two machines will save the workers much time in computing budgets of recipients

Q 15 11" carriage typewriters @ $187.50 — $2,812
10 - To continue practice of trading in each year of one-tenth of the typewriters in the Department
5 - For 2 new B408's and 3 new B512's
Less trade-in of 10 machines @ $25 — 250 — 2,562

R 4 16" carriage typewriters @ $205 — 820
For use in our two assistance accounting divisions
Less trade-in 4 16" carriage machines @ $25 - two

400 EQUIPMENT

OE 432 - Janitorial Equipment

S 1 Tank cart for scrubbing floors — $ 150
This is the type used by the Department of Public Works in the City Hall

OE 456 - Automotive Equipment

T (a) Replace 1950 Ford Sedan, Serial Number RORR 144379, Purchaser's Inventory No. 4008, mileage 75,080 as of 1/13/56
Used by Child Welfare workers in the Adoptions Program (100% State Funds)
Estimated cost of Class "A" replacement with heater and special safety door locks — $1,600
Estimated trade-in allowance — 150
Net amount requested — 1,450

(b) Replace 1950 Ford Sedan, Serial Number RORH 143682, Purchaser's Inventory No. 4009, mileage 73,482 as of 1/13/56
Used by Child Welfare workers in the Adoptions Program (100% State Funds)
Estimated cost of Class "A" replacement with heater and special safety door locks — 1,600
Estimated trade-in allowance — 150
Net amount requested — 1,450

~~U (c) 1 Class "A" Sedan~~ — 1,500
~~For use of messenger for four trips per day between 585 Bush Street and 150 Otis Street for delivery of mail and case records~~

TOTAL EQUIPMENT REQUEST — $15,916

800 FIXED CHARGES

A Membership for Department and Director:

American Public Welfare Association	$10
California Conference of Social Work	5
National Conference of Social Work	25
County Welfare Directors' Association of California (Director only)	5
TOTAL FIXED CHARGES	$95

CONTROLLER'S FORM NO. 1350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Index Number 169

Departmental, Board or Commission: Public Welfare Department — Bureau or Division: — Appropriation Number 6,169 — Sheet Number 8 of 8 Sheets

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number of Case	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955 - 1956 Budget Cols. 9 and 8 (—) Decrease Force -	Amount	Recommended by Offic. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Letter	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
1														840	PUBLIC ASSISTANCE																1
2	3685410					3900000					1914819	1903680	3908499	.001	Aid to Needy Children			3975000		75000			3975000			3855600			3855600	A	2
3	11628346					13300000					5876469	6379149	12253618	.002	Old Age Security			12550000		-750000			12550000			12300000			12300000	B	3
4	555829					660000					291006	321245	612251	.003	Aid to the Blind			650000		- 10000			650000			636000			636000	C	4
5	1055086					1250000					569202	676964	1246166	.005	Indigent Aid - Resident			1335000		85000			1335000			1250000			1250000	D	5
6	373258					395000					107426	100200	207626	.006	Indigent Aid - Non-Resident			185000		-210000			185000			185000			185000	E	6
7	463639					470000					224001	249135	473136	.008	Foster Care Children			500000		30000			500000			500000			500000	F	7
8																																8
9	17761568					19975000					8980923	9720373	18701296		TOTAL AIDS			19195000		-780000			19195000			18726600			18726600		9
10																																10
11																																11
12																																12
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BUDGET ESTIMATE INDEX NO. 169 OPPOSITE SHEET NO. 8

EXPLANATION SHEET

PERCENTAGE ANALYSIS OF AID EXPENDITURES
1956-57 BUDGET ESTIMATES

		TOTAL	FEDERAL	STATE	COUNTY	PRESENT LAW
OLD AGE SECURITY						
Maximum Grant	(a)	$ 85.00	$35.00	$42.86	$ 7.14	(Federal pays 1/2 of grant up to $55, plus $7.50; State and County split remainder on 6/7 and 1/7 basis.)
Percentage for Budget		100%	47.3%	45.2%	7.5%	
AID TO THE BLIND						
Aid to Needy Blind: Maximum Grant	(a)	$ 95.00	$35.00	$45.00	$15.00	(ANB - Federal pays 1/2 of grant up to $55, plus $7.50; State and County split remainder on 3/4 and 1/4 basis.)
Aid to Partially Self-supporting Blind: Maximum Grant	(a)	$ 95.00	-	$79.17	$15.83	(APSB - State and County split the total cost on 5/6 and 1/6 basis.)
Percentage for Budget		100%	37.5%	46.9%	15.7%	
AID TO NEEDY CHILDREN						
(Children living with parent or other relative) Maximum Grant - first child (no needy payee relative)	(b)	$111.00	(c) $19.50	(c) $61.00	$30.50	(Federal basis for first child - $30; Federal pays 1/2, plus $4.50; State and County split remainder on 2/3 and 1/3 basis up to maximum participation basis of $111).
Maximum Grant - one child with needy payee relative	(b)	$111.00	(c) $39.00	(c) $48.00	$24.00	(Federal basis for needy payee relative - $30; Federal pays 1/2, plus $4.50 or $19.50 maximum for needy payee, plus $19.50 maximum for first child. State and County split remainder on 2/3 and 1/3 basis up to maximum State participation base of $111).
Additional for each additional child		(b)	(c) $15.00	(b)	(c)	(Federal basis each additional child - $21; Federal pays 1/2, plus $4.50; State and County split remainder on 2/3 and 1/3 basis. See footnote (b).
Percentage for Budget		100%	44.3%	47.0%	8.7%	
AID TO NEEDY CHILDREN						
(Children living in boarding homes or private institutions)						
Percentage for Budget		100%	-	40.2%	59.8%	(State pays 2/3, County 1/3 of cost up to $67.50 for each eligible child. County pays total cost for ineligible children and for cost over $67.50 for eligible children.)

(a) Statutory maximum.

(b) Aid to Needy Children grants are computed on a budgetary basis with maximum participation base ranging from $111 for one child up to $387 for 15 or more children in one family. State pays 2/3 of maximum participation base after deducting Federal participation.

(c) Maximum.

All Budget estimates assume that Federal and State subventions will continue on the above stated basis throughout the fiscal year 1956-57.

BUDGET ESTIMATE INDEX NO. 160 OPPOSITE SHEET NO. 8

EXPLANATION SHEET

(A) AID TO NEEDY CHILDREN

	Fiscal Year 1954-55				Fiscal Year 1955-56				Fiscal Year 1956-57	
	Children Aided	Monthly Increase	Av. Cost Per Child	Total Cost	Children Aided *	Monthly Increase *	Av. Cost Per Child c	Total Cost *	Children Aided **	Monthly Increase **
July	6,095	37	$49.43	$ 301,297	6,516	- 21	$48.77	$ 317,791	6,750	- 50
August	6,109	14	48.73	297,573	6,544	28	48.85	319,662	6,700	- 50
September	6,207	98	47.85	296,994	6,583	39	46.50	306,135	6,650	- 50
October	6,145	- 62	48.47	297,827	6,496	- 87	51.23	332,768	6,600	- 50
November	6,168	23	49.05	302,536	6,506	10	48.50	315,546	6,600	-
December	6,200	32	48.96	302,077	6,540	34	49.35	322,727	6,650	50
January	6,237	37	48.33	301,421	6,580	40	49.50	325,710	6,700	50
February	6,352	115	48.63	308,888	6,650	70	49.50	329,175	6,750	50
March	6,385	33	49.12	313,650	6,700	50	49.50	331,650	6,800	50
April	6,460	85	49.45	319,814	6,750	50	49.50	334,125	6,775	- 25
May	6,547	79	49.04	321,048	6,800	50	49.50	336,600	6,775	-
June	6,537	- 10	49.16	321,395	6,800	-	49.50	336,600	6,750	- 25
Total	75,450	479	$48.85	$ 3,685,410	79,465	265	$49.18	$ 3,908,489	80,500	- 50
Average	6,288	40	$48.85	$ 307,118	6,622	22	$49.18	$ 325,709	6,708	- 4

Average Cost per Child per Month $ 49.38
Total Estimated Cost 1956-57 $ 3,975,000

(B) OLD AGE SECURITY

	Fiscal Year 1954-55				Fiscal Year 1955-56				Fiscal Year 1956-57	
	Cases Aided	Monthly Increase	Av. Cost Per Case	Total Cost	Cases Aided *	Monthly Increase *	Av. Cost Per Case c	Total Cost *	Cases Aided **	Monthly Increase **
July	14,921	- 65	$66.64	$ 994,288	14,579	- 37	$63.76	$ 929,527	14,900	-
August	14,915	- 6	66.90	997,872	14,559	- 20	64.48	938,625	14,875	- 25
September	14,890	- 25	66.65	991,995	14,544	- 15	63.17	918,774	14,850	- 25
October	14,838	- 52	66.48	971,597	14,928	384	68.30	1,019,519	14,825	- 25
November	14,829	- 9	66.41	970,853	14,801	- 14	69.69	1,034,995	14,800	- 25
December	14,764	- 65	66.39	963,901	14,862	- 52	69.60	1,033,028	14,775	- 25
January	14,729	- 35	66.28	961,582	14,875	13	71.00	1,056,125	14,750	- 25
February	14,677	- 52	66.20	956,993	14,900	25	71.00	1,057,900	14,725	- 25
March	14,649	- 28	66.20	954,781	14,900	-	71.00	1,057,900	14,700	- 25
April	14,616	- 33	66.07	951,087	14,900	-	71.00	1,057,900	14,675	- 25
May	14,638	22	66.13	958,420	14,900	-	71.00	1,057,900	14,650	- 25
June	14,616	- 22	65.76	960,790	14,900	-	73.25	1,091,425	14,625	- 25
Total	177,077	- 370	345.67	$11,628,346	177,721	284	349.95	$12,253,618	177,150	- 275
Average	14,756	- 31	$65.67	$ 969,029	14,810	24	$68.95	$ 1,021,135	14,762	- 23

Average Cost per Case per Month $ 70.84
Total Estimated Cost 1956-57 $12,550,000

(C) AID TO THE BLIND

	Fiscal Year 1954-55				Fiscal Year 1955-56				Fiscal Year 1956-57	
	Cases Aided	Monthly Increase	Av. Cost Per Case	Total Cost	Cases Aided *	Monthly Increase *	Av. Cost Per Case c	Total Cost *	Cases Aided **	Monthly Increase **
July	554	7	$84.41	$ 46,765	552	- 5	$83.45	$ 46,065	600	1
August	555	1	84.67	47,032	551	- 1	83.16	45,831	601	1
September	554	- 1	84.18	45,637	577	26	77.80	44,943	602	1
October	551	- 3	85.00	45,784	584	7	86.28	50,428	603	1
November	557	6	83.01	46,246	589	5	87.06	51,507	604	1
December	554	- 3	84.15	45,779	587	- 2	88.47	51,932	605	1
January	562	8	82.51	46,371	590	3	90.00	52,510	606	1
February	566	4	82.30	46,624	592	2	90.00	52,668	607	1
March	560	- 6	84.30	47,154	594	2	90.00	52,866	608	1
April	556	- 4	82.86	45,795	596	2	89.00	53,044	609	1
May	557	1	82.59	46,003	598	2	89.00	53,222	610	1
June	555	- 2	82.52	45,801	600	2	94.86	56,915	611	1
Total	6,681	8	$83.20	$ 555,829	7,009	45	$87.35	$ 612,251	7,266	12
Average	557	1	$83.30	$ 46,319	584	4	$87.35	$ 51,021	606	1

Average Cost per Case per month $ 89.45
Total Estimated Cost 1956-57 $ 650,000

* January - June 1956 estimated
** Estimated

(D) INDIGENT AID - RESIDENTS	Fiscal Year 1954-55 Cases Aided	Monthly Increase	Av. Cost Per Case	Total Cost	Fiscal Year 1955-56 Cases Aided *	Monthly Increase *	Av. Cost Per Case *	Total Cost *	Fiscal Year 1956-57 Cases Aided **	Monthly Increase **
July	1,842	- 32	$50.46	$ 92,948	1,830	- 67	$45.25	$ 82,814	2,250	- 50
August	1,824	- 18	47.61	86,839	1,925	95	44.92	85,476	2,250	-
September	1,884	60	44.01	82,920	2,176	251	41.47	90,238	2,250	-
October	1,699	- 185	47.88	81,353	2,160	- 16	46.12	99,618	2,225	- 25
November	1,783	84	48.41	86,314	2,186	26	47.29	103,366	2,275	50
December	1,919	136	47.95	92,009	2,142	- 44	47.58	101,927	2,400	125
January	1,902	- 17	45.15	85,876	2,275	133	48.00	109,200	2,450	50
February	1,994	92	45.67	91,067	2,375	100	48.00	114,000	2,500	50
March	2,004	10	47.28	94,746	2,450	75	48.00	117,600	2,550	50
April	1,952	- 52	44.03	85,952	2,400	- 50	48.50	116,400	2,500	- 50
May	1,906	- 46	47.41	90,359	2,350	- 50	48.50	113,975	2,450	- 50
June	1,897	- 9	44.65	84,703	2,300	- 50	48.50	111,550	2,400	- 50
Total	22,606	23	$46.67	$1,055,086	26,569	403	$46.90	$1,246,166	28,500	100
Average	1,884	2	$46.67	$ 87,924	2,214	34	$46.90	$ 103,847	2,375	11

Average Cost per Case per Month $ 46.84
Total Estimated Cost 1956-57 $1,335,000

(E) INDIGENT AID - NON-RESIDENTS	Fiscal Year 1954-55 Cases Aided	Monthly Increase	Av. Cost Per Case	Total Cost	Fiscal Year 1955-56 Cases Aided *	Monthly Increase *	Av. Cost Per Case *	Total Cost *	Fiscal Year 1956-57 Cases Aided **	Monthly Increase **
July	656	- 45	$47.18	$ 30,949	680	- 11	$41.26	$ 28,055	325	-
August	620	- 36	44.62	27,850	685	5	42.04	28,797	325	-
September	685	65	42.13	28,859	361	- 324	54.39	19,634	300	- 25
October	717	32	37.20	26,674	258	- 103	76.43	10,174	300	-
November	613	- 104	46.82	28,698	266	8	37.11	9,872	325	25
December	690	77	44.91	30,991	269	3	40.80	10,894	325	-
January	726	36	43.59	31,647	325	56	43.00	13,975	375	50
February	801	75	43.61	34,934	375	50	44.00	16,500	400	25
March	784	- 17	46.11	36,154	425	50	45.00	19,125	425	25
April	745	- 39	44.42	33,091	400	- 25	45.00	18,400	400	- 25
May	741	- 4	43.10	31,936	375	- 25	45.00	17,250	375	- 25
June	691	- 50	45.55	31,475	325	- 50	45.00	14,950	325	- 50
Total	8,469	- 10	$44.07	$ 373,258	4,744	- 466	$43.77	$ 207,626	4,200	-
Average	706	- 1	$44.07	$ 31,105	395	- 31	$43.77	$ 17,302	350	-

Average Cost per Case per Month $ 44.09
Total Estimated Cost 1956-57 $ 185,000

(F) FOSTER CARE OF CHILDREN	Fiscal Year 1954-55 Children Aided	Monthly Increase	Av. Cost Per Child	Total Cost	Fiscal Year 1955-56 Children Aided *	Monthly Increase *	Av. Cost Per Child *	Total Cost *	Fiscal Year 1956-57 Children Aided **	Monthly Increase **
July	665	- 5	$63.12	$ 41,978	590	- 54	$63.70	$ 37,580	645	- 5
August	639	- 26	59.12	37,778	599	9	60.03	35,957	645	-
September	653	14	57.00	37,221	610	11	60.11	36,716	645	-
October	638	- 15	59.90	38,214	614	4	59.86	36,751	645	-
November	651	13	59.16	38,513	626	12	60.32	37,759	645	-
December	622	- 29	59.21	36,831	649	23	60.46	39,245	645	-
January	630	8	59.71	37,616	655	6	60.35	39,529	645	-
February	657	27	58.69	38,561	660	5	60.25	39,765	645	-
March	679	22	57.55	39,086	665	5	60.25	40,041	645	-
April	647	- 32	62.13	40,195	660	- 5	60.30	39,798	645	-
May	652	5	59.79	38,980	655	- 5	60.50	39,628	645	-
June	644	- 8	60.04	38,657	650	- 5	60.50	39,325	645	-
Total	7,777	- 27	$59.62	$ 463,639	7,533	-	$61.39	$ 471,196	7,740	- 5
Average	648	- 2	$59.62	$ 38,637	636	-	$61.39	$ 39,428	645	-

Average Cost per Child per Month $ 60.60
Total Estimated Cost 1956-57 $ 500,000

* January - June 1956 estimated
** Estimated

CONTROLLER'S FORM No. 6250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: PUBLIC WELFARE DEPARTMENT — Bureau or Division: — Appropriation Number: 6,169 — Sheet Number: C-1 of 1 Sheets — Index Number: 169

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Class No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATES 1956-1957 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	I DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1956-1957 Budget Cols. 5 and 6 (—) Decrease Items	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	II BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	III BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													500	BUILDINGS, STRUCTURES AND IMPROVEMENTS														
2														585 Bush Street Fluorescent Lighting			400		400			400			400			400 A
3														585 Bush Street Miscellaneous Alterations			3800		3800			3800			2400			2400 B
4														150 Otis Street Miscellaneous Alterations			3300		3300			3300			0			0 C
5																													
6														TOTAL IMPROVEMENTS			7500		7500			7500			6100			2800
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BUDGET ESTIMATE INDEX NO. 169 OPPOSITE SHEET NO. C-1

EXPLANATION SHEET

1956-57

CAPITAL IMPROVEMENTS

a.	585 Bush Street - Fluorescent lighting over emergency order desk	$ 400
b.	585 Bush Street - Miscellaneous alterations	3,800
	1. Move partition to increase work space for Central Index and files and building partitions for four interviewing rooms	
	2. Build partitions in four corners of Room 325 to provide semi-private offices for unit supervisors	
	3. Install shelving in lobby storeroom	
c.	150 Otis Street - Miscellaneous alterations	3,300
	1. Install acoustical tile in typist pool (Room 129) walls and ceiling	
	2. Install acoustical tile in Room 139 - ceiling	
	3. Install acoustical tile in conference room - ceiling	
	4. Install acoustical tile in secretary's office (Room 145) ceiling	
	5. Install acoustical tile in hallway, first floor annex	
	TOTAL CAPITAL IMPROVEMENTS	$7,500

EXPLANATION SHEET

171

INDEX NO. 276 - REDEVELOPMENT AGENCY

COMPARATIVE SCHEDULE OF EXPENDITURES

	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	6,771	18,634	2,527				
Number of Employments (Permanent)	(2)	(2)	(2)				
Temporary Salaries	426						
Fees and Special Compensation	2,468	8,191	1,570	1,790	2,000	2,200	1,740
Contractual Services	477	618	1,940				
Materials and Supplies	298	558	134				
Equipment		153					
Fidelity Insurance							
TOTAL	10,440	28,114	6,161	1,790	2,000	2,200	1,740

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: REDEVELOPMENT AGENCY — Bureau or Division: — Appropriation Number: 6.171 — Sheet Number: 1 of 1 Sheets — Index Number: 171

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	BUDGET FISCAL YEAR 1955-1956: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 3 and 8 (+) Increase (-) Decrease: Number of Employees	Amount	Recommended by Ofcr, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Differences (1954-1955)
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														RECAPITULATION														
2	1,740				2,200					900	1,300	2,200	140	Fees and Special Compensation			3,000		800						2,200			
3													200	Contractual Services			1,000		1,000						0			
4																												
5	1,740				2,200					900	1,300	2,200		TOTAL BUDGET			4,000		1,800						2,200			
6																												
7																												
8																												
9																												
10																												
11	1,740				2,200					900	1,300	2,200	140	Fees and other Compensation		10.00	3,000		800					mtg. 10.00		2,200			A
12														to Members of Agency for		MTG.												
13														Attendance at Meetings.														
14																												
15													200	Contractual Services			1,000		1,000						0			D
16																												
17																												
18																												
19																												
20																												
21																												
22																												
23																												

24 A. Request for $3,000.00 is predicated on anticipation that additional meetings will be necessary.
25 B. To take care of Agency overhead for projects in the Preliminary Planning stage where no Federal, City or Private Funds are available.

EXPLANATION SHEET

173

INDEX NO. 2, SHERIFF

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	316,243	354,325	364,123	432,945	457,018	523,049	563,235	569,126	625,536	674,458	729,051	776,522
Number of Employments - Permanent	(125)	(130)	(133)	(135)	(135)	(139)	(139)	(143)	(144)	(148)	(164)	(151)
Number of Employments - Interdepartmental	-	-	-	-	-	(1)	(1)	-	-	-	-	-
Overtime Allowance	4,570	5,603	7,654	14,937	13,182	12,449	11,793	11,294	17,258	10,534	7,445	7,516
Holiday Allowance	-	-	4,792	6,458	7,562	7,671	9,046	8,034	9,101	7,672	6,300	9,184
Permanent Employees' Maint. Allowance	420	420	420	420	420	420	420	420	420	420	-	-
Temporary Salaries	13,797	11,832	23,400	21,408	34,276	35,080	33,964	20,724	31,597	17,438	11,297	11,766
Wages	-	-	-	-	-	-	4,414	8,709	9,267	10,504	9,540	10,873
Number of Employments - Wages	-	-	-	-	-	-	(2)	(2)	(2)	(2)	(2)	(2)
Military Leaves	271	-	-	-	-	-	-	-	-	287	-	-
Retroactive Pay											2,937	
Travel Expense & Local Fares - Adm.	3,924	2,931	3,133	3,603	4,846	5,317	5,455	5,733	3,504	4,064	4,697	4,062
Allowance for Use of Employees' Cars-Adm.	1,535	1,693	1,946	2,211	1,509	1,696	1,498	1,350	2,065	1,764	1,681	2,035
Maint. & Repair of Auto Equipment-Adm.	1,177	360	581	1,140	679	2,138	574	1,648	2,594	1,538	1,653	1,374
Other Contractual Services-Adm.	2,101	1,988	2,295	2,256	3,043	3,001	3,481	3,527	3,322	3,360	4,173	4,002
Maint. & Repair of Auto. Equipment-Jail #1	-	-	69	12	51	9	6	51	82	296	607	573
Light, Heat & Power -Jail #1	218	237	219	229	203	195	313	259	267	304	259	303
Other Contractual Services -Jail #1	433	714	614	1,785	1,172	2,982	2,367	809	1,652	1,769	1,223	1,258
Maint. & Repair of Auto. Equipment-Jail #2	2,449	1,536	1,710	1,950	2,378	3,339	1,902	2,516	2,450	2,392	2,160	1,602
Light, Heat & Power -Jail #2	11,080	11,981	12,946	14,318	16,807	17,434	14,895	16,951	20,061	20,549	21,918	21,891
Other Contractual Services -Jail #2	2,910	8,367	661	10,236	9,537	6,974	9,461	16,077	7,917	7,766	1,685	1,531
Fuels & Lubricants -Adm.	311	479	539	675	1,997	2,137	2,900	2,801	2,519	2,476	2,133	2,029
Stationery & Supplies -Adm.	2,183	2,459	2,149	3,531	2,771	4,400	2,524	2,572	3,105	2,299	2,402	3,111
Other Material & Supplies -Adm.	101	63	-	98	585	467	198	350	374	425	301	329
Fuels & Lubricants -Jail #1	-	-	-	-	-	-	-	-	-	488	659	847
Dry Goods and Wearing Apparel -Jail #1	1,798	3,739	4,997	5,147	5,974	5,158	4,958	3,486	5,211	5,274	3,193	3,324
Other Materials & Supplies -Jail #1	2,599	2,808	4,134	6,281	6,698	6,816	4,799	5,650	5,359	6,210	6,557	6,315
Fuels & Lubricants -Jail #2	3,462	3,383	3,186	1,640	3,773	5,582	1,102	2,198	2,326	2,594	2,279	2,238
Dry Goods & Wearing Apparel -Jail #2	4,316	7,279	9,319	12,606	14,331	11,407	12,098	10,366	14,150	12,761	10,509	14,185
Other Materials & Supplies -Jail #2	9,548	9,819	8,473	12,775	14,585	16,084	10,469	14,513	13,445	17,479	17,246	14,416
Foodstuffs -Jail #1	19,566	18,192	21,917	30,060	29,574	28,121	28,322	32,022	38,764	40,936	38,122	35,403
Foodstuffs -Jail #2	30,471	14,416	37,628	64,487	62,034	64,248	61,846	75,313	90,517	102,652	86,786	80,123
Equipment	3,813	295	2,825	8,161	615	6,807	7,502	8,757	9,617	2,501	20,606	20,619
Fixed Charges	500	261	280	344	451	312	219	305	300	381	418	458
Services of Other Departments	-	1,713	8,200	-	-	-	-	-	-	-	-	-
Buildings, Structures & Imp'ts	-	-	-	-	-	-	-	-	-	-	-	-
Total	445,781	488,622	524,788	653,805	629,184	773,298	765,719	834,986	923,819	961.391	1,001,104	1,052,865

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: RECAPITULATION — Appropriation Number: 6.171-174-175 — Sheet Number 1 of 19 Sheets — Index Number 171

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATES FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 6 and 9 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET AS Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET AS Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1														RECAPITULATION															
2													100	PERSONAL SERVICES															
3	774,522		161		823,840				- 3,520	407,520	412,800	820,320	110	Permanent Salaries	169		862,270	8	38,430				160		865276	160		865276	
4	7,516				7,000					4,076	2,924	7,000	111	Overtime			7,000								7000			7000	
5	9,184				9,700					5,534	4,166	9,700	112	Holiday Overtime			11,000		1,100						10000			10000	
6	11,766				14,500					3,718	10,782	14,500	120	Temporary Salaries			14,500								10000			10000	
7	10,873		2		11,457					4,771	6,686	11,457	130	Wages	2		11,244		- 213				2		10104			10104	
8	813,861		163		866,497				- 3,520	425,619	437,358	862,977		TOTAL PERSONAL SERVICES	171		906,014	8	39,517				162		902420			902420	
9																													
10																													
11																													
12																													
13													200	CONTRACTUAL SERVICES															
14	9,438				8,215				- 200	4,470	3,932	8,402		Administrative			9,610		1,415						9112			9112	
15	2,236				2,605				450	1,902	1,853	3,755		County Jail No. 1			3,565		960						5410			5410	
16	25,314				25,835				- 300	14,193	14,007	28,200		County Jail No. 2			30,980		5,145						27675			27675	
17	36,988				36,655				- 50	20,565	19,793	40,357		TOTAL CONTRACTUAL SERVICES			44,175		7,520						40197			40197	
18																													
19																													
20																													
21	2,836				1,575					1,146	1,154	2,300	203	ALLOW FOR EMPLOYEES' CARS			2,500		925						760			760	
22																													
23																													
24																													
25													300	MATERIALS & SUPPLIES															
26	5,469				5,264					2,519	2,745	5,264		Administrative			6,097		833						5522			5522	
27	11,086				11,170					6,384	6,506	12,890		County Jail No. 1			12,630		1,460						10010			10010	
28	35,842				29,315				450	17,569	15,943	33,512		County Jail No. 2			35,090		5,775						26805			26805	
29	52,397				45,749				450	26,472	25,194	51,666		TOTAL MATERIALS & SUPPLIES			53,817		8,068						42337			42337	
30																													
31																													
32																													
33	906,082		163		950,476				- 3,120	473,802	483,498	957,300		SUB-TOTAL (FORWARDED)	171		1,006,506	8	56,030				162		985714			985714	
34																													
35																													

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission SHERIFF — Bureau or Division RECAPITULATION — Appropriation Number 6,173-174-175 — Sheet Number 2 of 19 Sheets — Index Number 173

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Activity and Sec. No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	With 1955-1956 Budget Cols. 4 and 8 (—) Decrease Force	Amount	Recommended by Offic. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
900,082		163		950,476				- 3,120	423,802	483,498	957,300		SUB-TOTAL (FORWARDED)	171		1,006,506	8	56,030				162		985714	16V		985714	1
																												2
												150	FOODSTUFFS															3
35,003				34,000					17,813	16,187	34,000		County Jail No. 1			34,000								31250			31250	4
90,103				85,300					39,252	46,048	85,300		County Jail No. 2			85,300								71250			71250	5
125,706				119,300					57,065	62,235	119,300		TOTAL FOODSTUFFS			119,300								102500			102500	6
																												7
																												8
																												9
20,619				21,108					6,104	15,124	21,308	400	EQUIPMENT			70,322		49,014						27515			27515	10
																												11
																												12
																												13
458				430				62	487	10	517	800	FIXED CHARGES			530		80						550			√30	14
																												15
1,252,865		163		1,091,514				- 1,051	517,518	560,487	1,078,425		GROSS TOTAL	171		1,196,658	8	105,124				162		1116259	16V		1116256	16
																												17
																												18
												Loan	TRANSFERS TO PURCHASER															19
6,476				7,185					4,612	4,160	8,772	200	Contractual Services			9,620		2,435						9440			894n	20
23,181				19,059					10,698	9,286	19,984	300	Materials and Supplies			20,242		1,183						16567			16567	21
3,465				10,500					6,612	1,888	10,500	350	Foodstuffs			10,500								8500			8500	22
0				21,108					6,104	15,124	21,308	400	Equipment			70,322		49,014						27515			√3515	23
33,121				58,052					28,106	32,458	60,564		TOTAL TRANSFERS TO PURCHASER			110,684		52,632						62022			59911	24
																												25
22,181				22,800					12,256	12,316	24,670	Loan	TRANSFERS, HEAT, LIGHT & POWER			26,700		1,900						23800			23800	26
																												27
60,304				80,852					40,360	44,674	85,034		TOTAL TRANSFERS			137,384		56,532						85822			83714	28
																												29
																												30
992,561		163		1,010,662				- 1,051	497,178	516,213	1,011,391		NET BUDGET TOTAL	171		1,059,274	8	48,592				162		1030437	16V		1030432	31
																												32
																												33
																												34
																												35

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission SHERIFF — Bureau or Division RECAPITULATION — Appropriation Number 6.12-134-135 — Sheet Number 1 of 19 Sheets — Index Number 171

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Title	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 7 and 8 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Title	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Title	Amount	Reference (1 dot)
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	66	11	17	61	11	80	81	82	83	84	85	86	87	88	89
1														TRANSFERS TO PURCHASER														
2													200	CONTRACTUAL SERVICES														
3	1,371				1,735					1,219	1,000	2,219	216	Maint.& Repair,Auto Equip (A)			2,500		765						2500			
4	678				500				100	510	590	1,200	216	Maint.& Repair,Auto Equip (1)			1,200		700						1200			
5	1,602				1,500				- 300	1,197	803	2,000	216	Maint.& Repair,Auto Equip.(2)			2,500		1,000						2500			
6	0				80					42	58	100	224	Services of Reproduction Bur.(A)			80								80			
7	0				50					25	25	50	224	Services of Reproduction Bur.(1)			50								50			
8	0				80					6	74	80	224	Services of Reproduction B.r.(2)			80								50			
9	1,307				1,200				- 150	463	470	933	232	Telephone and Telegraph (A)			1,000		- 200						1000			
10	183				660				150	643	187	830	232	Telephone and Telegraph (1)			850		170						850			
11	782				800					314	486	800	232	Telephone and Telegraph (2)			800								650			
12	553				560					243	257	500	237	Scavenger Service (1)			560								560			
13	5,496				7,185				0	4,012	4,160	8,772		Total Contractual Transfers			9,620		2,435						7810			
14																												
15													300	MATERIALS & SUPPLIES														
16	2,029				2,242					1,030	1,212	2,242	321	Fuel & Lubricants (A)			3,500		258						2500			
17	847				525					526	524	1,050	321	Fuel & Lubricants (1)			1,050		525						1050			
18	2,238				2,100					1,296	1,204	2,500	321	Fuel & Lubricants (2)			2,500		400						2500			
19	3,324				4,250					2,710	1,540	4,250	340	Dry Goods & Wear Apparel (1)			4,250								2950			
20	14,186				9,500					4,380	4,620	9,500	340	Dry Goods & Wear Apparel (2)			9,500								7150			
21					67					67	0	67	370	City Directory (A)			67								67			
22	295				100					76	24	100	375	Stationery-Purchaser's Stores (A)			100								100			
23	63				100					36	64	100	375	Stationery-Purchaser's Stores (1)			100								75			
24	194				175					77	98	175	375	Stationery-Purchaser's Stores (2)			175								175			
25	23,181				19,059					10,038	9,286	19,324		Total Mat. & Sup. Transfers			20,242		1,181						16567			
26																												
27													350	FOODSTUFFS														
28	2,593				3,500					2,125	1,375	3,500	351	Canned Goods & Dried Fruits(1)			3,500								2750			
29	5,873				7,000					4,487	2,513	7,000	351	Canned Goods & Dried Fruits (2)			7,000								5750			
30	8,466				10,500					6,612	3,888	10,500		Total Foodstuffs Transfers			10,500								11500			
31																												
32	0				21,308					6,184	15,124	21,308	60	EQUIPMENT			30,122		12,814						27915			
33	38,123				53,052					23,100	32,456	60,564		TOTAL TRANSFERS - TO PURCHASER Fund			110,684		52,650						62022			
34																												
35																												

CONTROLLER'S FORM NO. 4750

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: RECAPITULATION — Appropriation Number: 6.173-174-175 — Sheet Number 4 of 19 sheets — Index Number 173

Line Number	FISCAL YEAR 1955-1956 Actual Expenditures (154-155) (Dollars Only)	BUDGET Salary Std. Sec. No. Item No.	BUDGET Number of Employees	BUDGET Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Code	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	EXPENDITURES 1955-1956 Probable Last 6 Months (Dollars Only)	EXPENDITURES 1955-1956 Probable for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Proposed With 1955-1956 Budget Cols. 8 and 9 (+) or (-) Decrease Force	Comparison of Proposed With 1955-1956 Budget Cols. 8 and 9 (+) or (-) Decrease Amount	(2) BUDGET AS Recommended by Office, Board, Commission or Department Number of Employees	(2) BUDGET AS Recommended by Office, Board, Commission or Department Rate	(2) BUDGET AS Recommended by Office, Board, Commission or Department Amount	(3) BUDGET AS Recommended by the Mayor Number of Employees	(3) BUDGET AS Recommended by the Mayor Rate	(3) BUDGET AS Recommended by the Mayor Amount	(1) BUDGET AS Adopted by Board of Supervisors Number of Employees	(1) BUDGET AS Adopted by Board of Supervisors Rate	(1) BUDGET AS Adopted by Board of Supervisors Amount	Reference Index	Line Number
	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
1																													1
2																													2
3																													3
4															CONTINUED														4
5	38,123				58,052					28,106	32,458	60,564			TOTAL TRANSFERS TO PURCHASER			110,684		52,632					62022			99/9		5
6																													6
7																													7
8													231		TRANSFERS TO HEAT-LIGHT-POWER														8
9	300				300					170	130	300	231		Heat, Light, Power (1)			300							300			300		9
10	21,881				22,500					12,086	12,086	24,170	231		Heat, Light & Power (2)			26,400		3,900					23500			23500		10
11	22,181				22,800					12,256	12,216	24,470			TOTAL TRANSFERS TO HEAT-LIGHT-POWER			26,700		3,900					23800			23800		11
12																													12
13																													13
14	60,304				80,852					40,160	44,674	85,034			TOTAL ALL TRANSFERS			137,384		56,532					85822			8371		14
15																													15

CONTROLLER'S FORM No. 4259

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission SHERIFF Bureau or Division RECAPITULATION Appropriation Number 6.173 Sheet Number 5 of 19 Sheets Index Number 173

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Orig. Number of Em.	Orig. Rate	Orig. Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 2 (+ or -) Increase: Force	Amount	Recommended By Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET AS Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET AS Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Halfcent Index
1																												
2					To Comp Reserve			- 3,520				110	PERMANENT SALARIES																
3													ADMINISTRATIVE															
4																												
5	13,500	1	1	1125	13,500				6,750	6,750	13,500	Z 6	Sheriff	1	1125	13,500					1	1250	15000	1				
6	8,235	2	2	350 400	9,560				4,760	4,800	9,560	B 4	Accountant I	2	350 400	9,600		40			2	375-430	10320	1				A
7	5,100	2.1	1	400 465	5,580				2,790	2,790	5,580	B 6	Accountant II	1	400 465	5,580					1	430-495	5940	1				
8	7,513	3	1	783.33	9,400				4,700	4,700	9,400	B 84	Under Sheriff	1	783.33	9,400					1	830	9960	1				
9	6,420	5	1	590	7,080				3,540	3,540	7,080	B 98	Confidential Secretary to Sheriff	1	590	7,080					1	630	7560	1				
10	6,000	6	1	440 510	6,120				3,060	3,060	6,120	B 105	Cashier "B"	1	440 510	6,120					1	440-530	6360	1				
11	17,080	7	3	415 500	18,000				9,000	9,000	18,000	B 160	Law Clerk	3	415 500	18,000					3	440-530	19080	3				
12	7,500	7.1	1	550 650	7,800				3,900	3,900	7,800	B 167	Chief Clerk,Sheriff's Office	1	550 650	7,800					1	570-680	8160	1				
13	3,900	8	1	270 325	3,900				1,950	1,950	3,900	B 222	General Clerk	1	270 325	3,900					1	285-340	4080	1				
14	4,080	8.1	1	325 400	4,800				2,400	2,400	4,800	B 228	Senior Clerk	1	325 400	4,800					1	350-420	5040	1				
15	8,065	10	2	275 335	8,040				4,020	4,020	8,040	B 408	General Clerk-Stenographer	2	275 335	8,040					2	290-350	8400	2				
16	18,335	11	5	275 330	19,600				9,356	9,840	19,196	B 513	General Clerk-Typist	5	275 330	19,445		- 155			5	285-340	19985	5				A
17																												
18																												
19																												
20				Section 9.1																								
21	183,407	13	39	385 425	198,320				98,273	99,210	197,483	D 2	Bailiff	40	385 425	203,590	1	5,220			40	385-445	213360	40				B
22	9,522	14	2K	424	10,176				4,240	5,088	9,328	D 2	Bailiff	1K	424	5,088	- 1	- 5,088			1K	444	5328	1K				B
23	5,220	15	1	400 435	5,220				2,610	2,610	5,220	D 5	Detention Hospital Bailiff	1	400 435	5,220					1	395-455	5460	1				
24	43,879	16	9	385 425	45,840				22,890	22,950	45,840	D 102	Writ Server	9	385 425	45,900		60			9	385-445	48060	9				A
25	4,980	17	1K	425	5,100				2,550	2,550	5,100	D 102	Writ Server	1K	425	5,100					1K	445	5340	1K				
26	2,520	18	1	275 325	3,900				1,950	1,950	3,900	D 152	Keeper	1	275 325	3,900					1	285-340	4080	1				
27	11,340	19	3K	325	11,700				5,850	5,850	11,700	D 152	Keeper	3K	325	11,700					3K	340	12240	3K				
28	5,400	20	1	380 450	5,400				2,700	2,700	5,400	D 154	Head Keeper	1	380 450	5,400					1	440-530	6360	1				
29	6,300	21	1	Rate of 750	6,750				3,375	3,375	6,750	K 6	Senior Attorney Civil (Part time)	1	Rate of 750	6,750					1	Rate of 805	7245	1				
30	4,800	22	1	425	5,100				2,550	2,550	5,100	O 1	Chauffeur	1	425	5,100					1	450	5400	1				
31	398,696		79		410,936	To Comp.Reserve		- 3,520	203,214	205,583	408,797		SUB-TOTAL (FORWARDED)	79		411,013		77			79		432754	79				
32																												
33																												
34																												
35																												

A - Line 6, 16, 24, Salary Increment Adjustments.

B - Line 21, 22, Bailiff in (K) group retired; regular group employed, total bailiff not changed.

CONTROLLER'S FORM No. 8250

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CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: JAILS No. 1 & No. 3 — Appropriation Number: 6.173 - 6.175 — Sheet Number 6 of 19 Sheets — Index Number 173

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Items No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Emp. Over Title	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATES FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 8 and 9 (+) Increase (-) Decrease: Number	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
1	388,696		79		410,936				3,520	203,214	205,583	408,797	110	PERMANENT SALARIES (Cont'd)	79		411,013		27				79		432758			432758	
2																													
3		Section 9.2												COUNTY JAILS NO. 1 AND NO. 3															
4	3,180	22.1	1	250 290	3,240					1,590	1,650	3,240	C 52	Elevator Operator	1	250 290	3,360		120				1	260-300	3510	1	260-300	3510	
5	904	22.2	1	250 290	1,301					607	659	1,266	C 52	Elevator Operator (Part-time)	1	250 290	1,313		12				1	260-300	1372	1	260-300	1372	
6	32,464	23	7	355 405	34,619					17,232	17,589	34,821	D 52	Jail Matron	7	355 405	35,538		919				7	365-420	36855	1	365-420	36855	
7	5,032	23.1	1	410 460	5,520					2,760	2,760	5,520	D 54	Head Jail Matron	1	410 460	5,520						1	420-505	6060	1	420-505	6060	
8	90,868	24	20	355 405	97,703					48,367	48,969	97,336	D 60	Jailer	20	355 405	98,400		697				20	365-420	102736	20	365-420	102736	
9										0	0	0	D 60	Jailer (New Positions)	3	355 405	12,780	3	12,780				0		0	0		0	
10	16,135	24.1	3	410 460	17,101					8,324	8,574	16,898	D 64	Captain of Watch	3	410 460	16,750		- 351				3	420-505	10375	3	420-505	10375	
11	6,630	25	1	535 615	6,955					3,415	3,540	6,955	D 66	Supt. of Jail	1	535 615	7,255		100				1	560-670	7915	1	560-670	7915	
12	6,015	26	1	Rate of 700	6,300					3,150	3,150	6,300	L 156	Dentist (Part-time)	1	Rate of 700	6,300						0		0	0		0	
13	4,800	27	1	425	5,100					2,550	2,550	5,100	O 1	Chauffeur	1	425	5,100						1	450	5400	1	450	5400	
14																													
15																													
16		Section 9.3												COUNTY JAILS NO. 2 and NO. 4															
17	37,101	29	8	355 405	39,235					19,694	19,443	39,137	D 52	Jail Matron	8	355 405	39,692		457				8	365-420	41749	8	365-420	41749	
18	5,033	29.1	1	410 460	5,520					2,760	2,760	5,520	D 54	Head Jail Matron	1	410 460	5,520						1	420-505	6060	1	420-505	6060	
19										0	0	0	D 60	Jailer (New positions)	5	355 405	21,300	5	21,300				0		0	0		0	
20	104,499	30	23	355 405	111,718					55,495	56,188	111,683	D 60	Jailer	23	355 405	111,674		1,956				23	365-420	118025	23	365-420	118025	
21	21,514	31	4	410 460	22,715					11,098	11,432	22,530	D 64	Captain of Watch	4	410 460	22,425		- 290				4	420-505	21618	4	420-505	21618	
22	7,380	32	1	535 615	7,380					3,690	3,690	7,380	D 66	Superintendent of Jail	1	535 615	7,380						1	560-670	8010	1	560-670	8010	
23	8,283	33	1	Rate of 750	8,550					4,275	4,275	8,550	L 160	Physician (Part-time)	1	Rate of 750	8,550						1	Rate of 809	9177	1	Rate of 809	9177	
24	4,800	34	1	425	5,100					2,550	2,550	5,100	O 1	Chauffeur	1	425	5,100						1	450	5400	1	450	5400	
25		34.1	1	330 370	3,960					1,927	1,980	3,907	O 51	Farmer Sub-Foreman	1	330 370	4,310		350				1	345-399	4230	1	345-399	4230	
26	9,459	35	2	290 330	7,920					3,316	3,960	7,276	O 52	Farmer	2	290 330	7,720		- 200				2	305-350	8190	2	305-350	8190	
27	16,439	36	3	390 450	16,875					8,476	8,438	16,914	O 168.1	Operating Engineer	3	390 450	16,875						3	415-479	17015	3	415-479	17015	
28	5,290	37	1	480 560	6,090					3,030	3,060	6,090	O 172	Chief Operating engineer	1	480 560	6,395		305				1	504-589	6995	1	504-589	6995	
29	774,522		161		823,840				- 3,520	407,520	412,800	820,320		TOTAL PERMANENT SALARIES	163		862,270	8	38,430				160		865276			865276	
30																													
31																													
32																													
33																													
34																													
35																													

EXPLANATION SHEET

PERMANENT SALARIES, Continued

Sub Total Forward 839,000

CLASS NO.	NO. OF EMPLOY	TITLE	DATE EMPLOYED	RATE	AMOUNT	TOTAL
O 168.1	3	Operating Engineer (390-450)				
		Corbett, Harold L.		450/12	5,400	
		Mohir, Lyman T., Jr.		450/12	5,400	
		Mansfield, Paul A.		450/12	5,400	16,200
		Premium Pay 2/3 x Total @ 6.25%				675
O 172	1	Chief Operating Engineer (480-560)				
		Olson, John L.		510/1 535/11		6,395
		TOTAL PERMANENT SALARIES				862,270

C - Line 4, 5, 6, 8, 10, 11, 17, 20, 21, 25, 26, 28, Salary increment adjustments.

D - Line, 9, 19, New positions for Jails.

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: ADMINISTRATIVE — Appropriation Number: 6.173-6.174-6.175 — Sheet Number 7 of 19 Sheets — Index Number 173

Line Number	FISCAL YEAR 1955 - 1956: Actual Expenditures 1954 - 1955 (Dollars Only)	BUDGET: Salary Ord. Sec. No. / Item No.	BUDGET: Number of Employees	BUDGET: Rate	BUDGET: Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Number of Employees	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 8 Months (Dollars Only)	EXPENDITURES 1955 - 1956: Probable Last 8 Months (Dollars Only)	EXPENDITURES 1955 - 1956: Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (+) Increase (-) Decrease: Force	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (+) Increase (-) Decrease: Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Recommended by Office, Board, Commission or Department: Rate	Recommended by Office, Board, Commission or Department: Amount (Dollars Only)	(1) BUDGET as Recommended by the Mayor: Number of Employees	(1) BUDGET as Recommended by the Mayor: Rate	(1) BUDGET as Recommended by the Mayor: Amount	(2) BUDGET as Adopted by Board of Supervisors: Number of Employees	(2) BUDGET as Adopted by Board of Supervisors: Rate	(2) BUDGET as Adopted by Board of Supervisors: Amount	Reference Index
1																													
2	7,516				7,000					4,076	2,924	7,000	111	OVERTIME ALLOWANCE			7,000							7,000					
3																													
4	9,184				9,700					5,534	4,166	9,700	112	HOLIDAY ALLOWANCE			11,000		1,300					10,000					E
5																													
6														TEMPORARY SALARIES															
7	4,713				2,500					1,940	5,560	7,500	120	General			7,500							5,000					
8	7,053				7,000					1,778	5,222	7,000	121	As Needed Keepers			7,000							5,000					
9	11,766				14,500					3,718	10,782	14,500		TOTAL TEMPORARY SALARIES			14,500							10,000					
10																													
11			Section 9.4										130	WAGES															
12	9,192	38	2	17.97 day	9,752					4,771	4,981	9,752	I 14	Junior Chef	2	17.97 day	9,544		- 211			2	17.97 day	9,544					
13	1,681				1,700					0	1,700	1,700		Overtime, sick leave premium time			1,700							600					
14	10,873		2		11,452					4,771	6,681	11,452		TOTAL WAGES, JAILS NO.1 & 2	2		11,244		- 213			2		10,144					
15																													
16																													
17																													
18																													
19																													
20																													
21																													
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32																													
33																													
34																													
35																													

E - Line 4, Holiday Allowance computed for 13 Holidays

July 4
Sept 3, 9
Oct. 12
Nov. 6, Election
Nov. 22
Dec. 25
Nov. 11
Jan. 1
Feb. 12, 22
May 30
June 5, Election

Employee	Class		Total Holidays	Monthly Rate	Holiday Rate	Amount
1	C-52	Elevator Operator	13	290	13.38	174
11	D-52	Jail Matron	143	405	18.69	2,673
1	D-54	Head Jail Matron	7 (only)	460	21.23	149
27	D-60	Jailer	351	405	18.69	6,561
3	D-64	Captain of Watch	39	460	21.23	828
2	O-168.1	Operating Engineer	26	450	20.77	541
1	O-172	Chief Operating Engineer	7 (only)	560	25.85	181
						11,107

F - Line 12, Wages computed on actual working days for the year

WAGES (Sec. 9.4)

Class	No.of Employ	Title				
I-14	2	Junior Chef (17.97)				
		Campbell, Stephen W.	12-1-54	17.97 x 254 days	4,565	
		Clark, Stephen T.	8-1-36	17.97 x 254 days	4,565	9,130
		5 Holidays @ 26.96 x 2				270
		2 Holidays @ 35.94 x 2				144
						9,544
		Sick Leave and Overtime				1,700
				Total Wages		11,244

5 Holidays @ Time and one half: (26.96)
July 4, 1956 Independence Day
Sept. 3, 1956 Labor Day
Jan. 1, 1957 New Year's Day
Feb. 22, 1957 Washington's Birthday
May 30, 1957 Memorial Day

2 Holidays @ Double Time: (35.94)
Nov. 22, 1956 Thanksgiving Day
Dec. 25, 1956 Christmas Day

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: ADMINISTRATIVE — Appropriation Number: 6.173 — Sheet Number: 8 of 19 Sheets — Index Number: 171

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Class No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request WITH 1955-1956 Budget Cols. 8 and 9 (—) Decrease: Force	Amount	Recommended By Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	6	8	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1																												
2													200	CONTRACTUAL SERVICES														
3						Trans. to 5.173.800.000			- 50					ADMINISTRATIVE														
4																												
5	2,701				2,700					1,226	939	2,265	201	Local Fares & Expenses			2,200					2,700					
6	307				300					96	96	192	205	Storage & Care of Vehicles			100					192					
7	1,301				0					162	288	450	206	Advanced Travel Expense			500		500			500					
8	3									33	30	63	216	Maintenance & Repair Automotive Equipment			100		100			0					
9	1,371 P				1,735 P	082 9515 3/56			480	1,219	1,000	P 2,219 P	216	Maintenance & Repair of Automotive Equipment (Purchase)			2,500 P		765 P			2,500					
10	99				100					60	40	100	218	Maintenance & Repair of Office Appliance & Equipment			100					50					
11	15				20					10	10	20	219	Maintenance & Repair of Other Equipment			20					20					
12	76				80 P					42 P	58 P	100 P	224	Serv. of Reprod. Bur. (Purchase)			80 P					80					
13	1,307 P				1,200 P	Transf. to 5.311.232.74			- 150	463 P	470 P	933 P	212	Telephone & Telegraph (Purchase)			1,000 P		- 200 P			1,000					
14	2,134				2,000					1,082	918	2,000	233	Postage			2,000					2,000					
15																												
16													234	Microfilming Old Documents			250		250			0					
17	59				60					27	33	60	235	Subscriptions to Newspapers and periodicals			60					60					
18	5				10								269	Other Professional and Special Services			10					10					
19					10								298	Other Contractual Services			10					0					
20	9,438				8,215				- 200	4,470	3,932	* 8,402		TOTAL ADMINISTRATIVE			9,610		1,415			9,112					
21	2,678				3,015				- 150	1,724	1,528	* 3,252	Less:	Transfers to Purchaser			1,580		505			1,580					
22	6,760				5,200				- 50	2,746	2,404	5,150		NET TOTAL			8,030		910			7,532					
23																												
24																												
25																												
26	2,836				1,575	082 9607 3/56			7.5	1,145	1,154	* 2,300	203	ALLOWANCE FOR EMPLOYEES' CARS			2,500		925			760					
27																												
28																												
29																												
30																												
31																												
32																												
33																												
34																												
35																												

G - Line 7, 8, 13, Necessary actual expenditures.

H - Line 9, Necessary to maintain 5 autos:

1949 Ford Sedan
1953 Buick Sedan
1955 Ford Sedan
1955 Chevrolet Sedan
1956 Ford Sta. Wagon

I - Line 16, To microphotograph old records now in cardboard boxes.

J - Line 26, Necessary for 4 autos: Doctor
Dentist
Two (2) Writ Servers

* Contractual Services - A Supplemental Appro. Request was sent to the Controller's Office for $400.00 for Maint. & Repair of autos, Jan., 1956.

* Allowance for Employees' Cars - A supplemental Appro. Request was sent to the Controller's Office for $725.00 Jan. 1956.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department Board of Commissioners: SHERIFF — Office or Division: ARMORY & RANGE — Sheet Number 9 of 19 Sheets — Index Number 125

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Std. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Ord. or Resolution	Note	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Code Number	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Emp. Required	Rate	Amount (Dollars Only)	Compliance Required Variation Over Budget Code Symbol (+) Decrease (-) Increase Page	Amount	Recommended by Officer, Board Commission or Department Number of Emp. Required	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Emp. Required	Title	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Emp. Required	Rate	Amount	Increase (+) Decrease (-)
1																													
2													300	WEARING & SUPPLIES															
3														ADMINISTRATIVE															
4																													
5	150				350					170	180	350	301	Tires & Tubes			350							350					
6	6												302	Auto Parts															
7	2,029 P				2,212 P					1,010 P	1,212 P	2,242P	321	Fuels & Lubricants (Purchases)			2,500 P		158 P					2,500					
8	05												331	Leather Restraining Belts															
9	80				80					46	54	100	353	Fountain supplies, etc.			80							80					
10	0				67 P					67 P	0	67P	370	Gov Directory (Purchases)			67 P							67					
11	2,316				2,425					1,140	1,275	2,405	371	Stationery & office supplies			1,300		525					1,825					
12	095 P				100 P					36 P	36 P	100P	375	Stationery Withdrawal from Stores (Purchases)			100 P							100					
13	5,606				5,204					2,513	2,745	5,264		TOTAL ADMINISTRATIVE			6,097		133					6,322					
14	2,324				2,409					1,173	1,326	2,499	less:	Transfers to Purchaser			2,667		258					2,667					
15	3,115				2,855	9-30-55	1145		450	1,340	1,509	2,855		NET TOTAL			3,430		525					3,655					
16																													
17																													
18																													
19																													
20													800	FIXED CHARGES															
21	3				0					30	30	30	854	Memberships Dues			30		30					30					
22	450				450	Transf from 5.171.220.000		67		417	0	487	870	Taxes-Paid to other Civil Div.			500		40					500					
23	453				450					447	30	517		TOTAL FIXED CHARGES			530		70					530					
24																													
25																													
26																													
27																													
28																													
29																													
30																													
31																													
32																													
33																													
34																													
35																													

K - Line 7, Necessary to operate five (5) autos.

L - Line 11, To purchase triplicate receipt forms which are in addition to our regular stationery supplies as these are purchased every two years:

25,000 Trust Fund Receipts
25,000 Fee Tags

M - Line 21, Memberships authorized by Section 1.31, Sheriff, of Ordinance #4942 (Series 1939) as amended:

Fees	
$ 2.00	California State Peace Officers' Association
5.00	California State Sheriffs' Association
20.00	National Sheriffs' Association
3.00	National Jail Association.

N - Line 22, Taxes paid to San Mateo County for property of County Jail No. 2, San Bruno.

CONTROLLER'S FORM No. 4250

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CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: JAILS — Expenditure Unit Number: 6.174 — Sheet Number 10 of 19 Sheets — Index Number 174

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Items No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Em-ployees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	II DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Em-ployees	Rate	Amount (Dollars Only)	Comparison of Request with 1955-1956 Budget Cols. 8 and 9 (+) Increase / (-) Decrease: Number	Amount	Recommended by Office, Board, Commission or Department Number of Em-ployees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Em-ployees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Em-ployees	Rate	Amount	Difference (+) or (-)
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1																												
2													200	CONTRACTUAL SERVICES														
3														COUNTY JAILS NO.1 and NO. 3														
4																												
5	95				60					59	56	115	201	Travel Expense & Local Fares			120		60				100			100		0
6	60				60	ORD 9495 3/12				30	30	60	205	Storage & Care of Vehicles			60						60			60		
7	678 P				500	P Trf Fm 5.312.216.175			400	610 P	590 P	1,200 P	216	Maintenance & Repair of Automotive Equipment (Purchaser)			1,200 P		700 P				1,200			1,200		P
8	28				50						50	50	218	Maintenance & Repair of Office Appliances & Equipment			50						25			25		
9	220				300					230	270	500	219	Maintenance & Repair of Other Equipment			300						220			220		
10	54				50	P				25 P	25 P	50 P	224	Services of Reprod. Bur. (Purchaser)			50 P						50			50		
11	300 L				300	L				170 L	130 L	300 L	231	Heat, Light & Power (H.L.P.)			300 L						300			300		
12	183 P				680	P Transf From 5.311.232.173			150	443 P	387 P	830 P	232	Telephone & Telegraph (Purchaser)			850 P		170 P				850			850		
13	11				20					14	16	30	233	Postage			20						20			20		
14	551 P				560	P				293 P	267 P	560 P	237	Scavenger Service (Purchaser)			560 P						560			560		
15	12												243	Other Rentals of Equipment														
16	24				25					16	14	30	267	Medical Service & Care			25						25			25		
17	18									12	18	30	269	Other Professional and Special Services			10		30				0			0		
18	2,236				2,605				450	1,902	1,853	•3,755		TOTAL COUNTY JAILS NO.1 & NO. 3			3,565		960				3,410			3,410		
19	1,414				1,790				450	1,371	1,269	2,640	Less:	Transfers to Purchaser			2,660		870				2,660			2,660		
20	300				300				0	170	130	300	Less:	Transfer to Heat, Light & Power			300						300			300		
21	1,714				2,090				450	1,541	1,399	2,940		TOTAL TRANSFERS			2,960		870				2,960			2,960		
22	522				515	ORD 9607 3/12			200 0	361	454	815		NET TOTAL			605		90				450			450		
23																												
24																												
25																												
26																												
27																												
28																												
29																												
30																												
31																												
32																												
33																												
34																												
35																												

BUDGET ESTIMATE INDEX NO. 173 OPPOSITE SHEET NO. 10 EXPLANATION SHEET SHERIFF -

O - Line 5, For Bailiffs and Deputies for cab fares taking people from Jail to Courts and return.

P - Line 7, Now operating two (2) Station Wagons at Jail No. 1 and making more and longer trips.

Q - Line 12, For service charge for teletype machine; running from $45.00 to $60.00 per month, averaging an increase of $15.00 per month.

R - Line 17, For medicine prescriptions for inmates when ordered by the Doctor.

* Total, Column 12 - A supplemental Appro.Request was sent to the Controller's Office January 1956 for $700.00 ($400.00 for Auto Maintenance & Repairs and $300.00 for other contractual services).

CONTROLLER'S FORM No. 0253

305

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: JAILS — Appropriation Number: 6,174 — Sheet Number: 11 of 19 Sheets — Index Number: 174

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Em-ployees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Number of Em-ployees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 1 and 6 (+) Increase (-) Decrease: Number	Amount	(2) Recommended by Comm. Dept. Commission or Department: Number of Em-ployees	Note	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Em-ployees	Note	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Em-ployees	Rate	Amount	Difference (+ or -)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1																													
2																													
3												300	MATERIALS & SUPPLIES																
4													COUNTY JAILS NO. 1 & NO. 3																
5																													
6	47				100					109	91	200	301	Tires & Tubes			200		100					200			150		3
7	2												302	Other Automotive Replacement Parts															
8	117				60					27	33	60	303	Replacement parts for Other Machinery & Equipment			60							60			60		
9	4												304	Metals & Castings															
10	4				50					20	30	50	305	Small Tools			50							50			50		
11										10	10	20	311	Building Material			0							0			0		
12	86				75					119	121	240	312	Lumber & Millwork			200		125					150			150		T
13	47				40					94	106	200	315	Miscellaneous Hardware			100		60					140			140		U
14	206				170					134	136	270	317	Electrical Supplies			170							170			170		
15	155				400					27	223	250	318	Paint Supplies			400							300			300		
16	847 P				525	P 9515	3/56		5x5	524 P	524 P	1,050 P	321	Fuels & Lubricants (Purchaser)			1,050 P		525 P					1,050			1,050		
17	1,625				1,200					515	685	1,200	331	Institutional Supplies			1,200							1,100			1,100		
18	2,918				2,750					1,130	1,620	2,750	335	Cleaning & Janitorial			2,750							2,600			2,600		
19	1,316 P				1,500	P 9444	1/56		mw37	2,224 P	526 P	2,750 P	341	Dry Goods & Fabrics (Purchaser)			1,500 P							1,350			1,350		
20	2,008 P				2,750	P				480 P	1,014 P	1,500 P	342	Wearing Apparel (Purchaser)			2,250 P							1,600			1,600		
21	834				1,000					241	759	1,000	361	Drugs & Chemicals			1,000							800			800		
22	43				100					76	74	150	362	Hospital Supplies			100							75			75		
23	509				350					610	490	1,100	371	Stationery & Office Supplies			1,000		650					550			550		
24	68 P				100	P				36 P	64 P	100 P	375	Stationery Withdrawal from Stores (Purchaser)			100 P							75			75		
25	11,086				11,170					6,384	6,506	=12,890		TOTAL COUNTY JAILS NO. 1 & NO. 3			12,630		1,460					10,910			10,910		
26	4,239				4,875					3,272	3,128	5,400	Less:	Transfers to Purchaser			5,400		525					4,075			4,075		
27	6,847				6,295	9444	1/56		758	3,112	4,378	7,490		NET TOTAL			7,230		935					6,835			6,835		
28						9607	3/56		500																				
29																													
30																													
31																													
32																													
33																													
34																													
35																													

BUDGET ESTIMATE INDEX NO. 173 OPPOSITE SHEET NO. 11 EXPLANATION SHEET

S - Line 6, Tires to be purchased for two (2) autos, previously only one (1) auto.

T - Line 12, Lumber for maintenance work in the Jail and the Jail Carpenter Shop.

U - Line 13, Hardware for maintenance work in the Jail and the Jail Carpenter Shop.

V - Line 16, To operate two (2) autos; heretofore only one (1) auto.

W - Line 23, To purchase, in addition to the regular stationery, 12 Jail Books, Registers and Misdemeanor Books which cost on an average of $40.00 per Book.

• Total, Column 12 - A supplemental Appro. Request was sent to the Controller's Office January 1956, for $1,725.00 ($525.00 for Gas & Oil and $1,200.00 for other Materials & Supplies).

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission SHERIFF — Bureau or Division JAILS — Appropriation Number 6,126 — Sheet Number 12 of 19 Sheets — Index Number 174

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	BUDGET Salary Ord. Sec. No. Item No.	BUDGET Number of Employees	BUDGET Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	[1] DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 8 (-) Decrease Force	Comparison of Request With 1955-1956 Budget Cols. 9 and 8 (-) Decrease Amount	Recommended by Office, Board, Commission or Dept Head Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1																												
2													350	FOODSTUFFS														
3														COUNTY JAILS NO. 1 & NO. 3														
4																												
5	2,593 P			3,500 P						2,125 P	1,375 P	3,500 P	351	Canned Goods & Dried Fruits (Purchaser)			3,500 P						2,750					
6	947			750						205	495	700	352	Sugar			750						750					
7	1,861			2,000						1,168	1,032	2,200	353	Dairy Products & Confections			2,000						2,000					
8	2,703			3,000						2,113	1,487	3,600	354	Farinaceous Products			1,000						1,000					
9	14,707			14,750						6,137	7,863	14,000	355	Meat Products, etc.			14,750						12,750					
10	12,732			10,000						6,065	3,935	10,000	359	Other Foodstuffs			10,000						10,000					
11	35,603			34,000						17,813	16,187	34,000		TOTAL COUNTY JAILS NO. 1 & NO. 3			34,000						31,250					
12	2,593			3,500						2,125	1,375	3,500	Less:	Transfers to Purchaser			3,500						2,750					
13	33,010			30,500						15,688	14,812	30,500		NET TOTAL			30,500						28,500					
14																												
15																												
16																												
17																												
18																												
19																												
20																												
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34																												
35																												

During the fiscal year, 1954-55 a total of 81,591 prisoners were fed with a budget expenditure for food of $35,603.00.
The average cost for food was .4364 (cents) per day, per prisoner.

During the six months, July to Dec. 31, 1955 a total of 38,436 prisoners were fed with a budget expenditure for food of $17,813.00
The average cost for food was .4634 (cents) per day, per prisoner.

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: JAILS — Appropriation Number: 6.175 — Sheet Number 13 of 19 Sheets — Index Number 175

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Actual First 1 Months (Dollars Only)	Probable Last 1 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Cost	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Number of Employees	Rate	Amount (Dollars Only)	Compared with 1955-1956 Budget Col. 8 and 8 (or) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
1																												
2													200	CONTRACTUAL SERVICES														
3														COUNTY JAILS NO. 2 & NO. 4														
4																												
5					ORD 9575	3/52			800	104	96	200	216	Maintenance & Repair of Automotive Equipment			200		200					200				
6	1,602 P				1,500 P	Transf to S.312,210,74			- 300	1,197 P	803 P	2,000 P	216	Maintenance & Repair of Automotive Equipment (Purchaser)			2,500 P		1,000 P					2,500				
7	76				50					30	20	50	218	Maintenance & Repair of Office Appliances & Equipment			50							50				
8	658				250					400	350	750	219	Maintenance & Repair of Other Equipment			250							570				
9	46				80					0 P	74 P	80 P	226	Service of Reprod. Bur. (Purchaser)			80 P							50				
10	21,831 L				22,500 L	ORD 9575	3/52		Y000	12,086 L	12,086 L	24,170 L	231	Heat, Light & Power (d.L.P.)			20,600 L		3,900 L					25,500				
11	782 P				800 P					314 P	486 P	800 P	232	Telephone & Telegraph (Purchaser)			800 P							650				
12	2				10					0	4	10	233	Postage			10							10				
13	18				20					9	11	20	243	Other Rentals of Equipment			20							20				
14	186				100					10	40	50	255	Subsistence, Care & Disposition of Animals			100							100				
15	13									8	12	20	267	Medical Service & Care			20		20					20				
16	50				25					25	25	50	298	Other Contractual Services			50		25					25				
17	25,314				25,835				- 300	14,193	14,007	28,200	=	TOTAL COUNTY JAILS NO. 2 & NO. 4			30,980		5,145					27,675				
18	2,384				2,380				- 300	1,517	1,363	2,880	Less:	Transfers to Purchaser			1,380		1,000					3,200				
19	21,881				22,500				0	12,086	12,086	24,170	Less:	Transfer to Heat, Light & Power			26,600		3,900					23,500				
20	24,265				24,880				- 300	13,601	13,449	27,050		TOTAL TRANSFERS			29,980		4,900					26,700				
21	1,049				955				0	592	558	1,150		NET TOTAL			1,200		245					975				
22						ORD 9607	3/52		100																				
23																												
24																												
25																												
26																												
27																												
28																												
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BUDGET ESTIMATE INDEX NO. 173 OPPOSITE SHEET NO. 13

EXPLANATION SHEET

X - Line 5, 6, Necessary for the maintenance of nine (9) autos at County Jail No. 2, San Bruno:

1, 1935 Van with over 200,000 miles

2, 1949 Station Wagons with over 200,000 miles

2, 1950 Station Wagons with over 175,000 miles

Y - Line 10, Requested by the Public Utilities Commission, Letter of Jan. 4, 1956. Cost of fuel oil increased ten cents (10¢) per barrel Nov. 1955.

Z - Line 15, For medicine prescriptions when ordered by the Doctor.

AA - Line 16, Shoe repairs and resoles for inmates.

* Total, Column 12, Line 17, A supplemental Appro. Request was sent to the Controller's Office January 1956, for $3,000.00 ($800.00 for Auto Maintenance & Repairs, $2,000.00 for Light, Heat & Power, per Public Utilities letter 1-4-56, and $200.00 for other Contractual Services.)

CONTROLLER'S FORM No. 1253

311

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: JAILS — Appropriation Number: 6.175 — Sheet Number 11 of 19 Sheets — Index Number: 175

Line No.	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Em-ployees	Rate	Amount (Dollars Only)	ESTIMATED 1955 - 1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: Number of Em-ployees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955 - 1956 Budget Cols. 2 and 8 (-) Decrease: Number	Amount	Recommended by Official Board, Commission or Department: Number of Em-ployees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Em-ployees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Em-ployees	Rate	Amount	Reference Index
1																												
2													300	MATERIALS & SUPPLIES														
3														COUNTY JAILS NO. 2 & NO. 4														
4	222				400					220	280	500	301	Tires & Tubes			400							400			400		
5	91				90					29	31	60	302	Other Automotive Replacement Parts			90							90			90		
6	476				500	Ord. 9402	12-1-55		450	275	175	950	303	Replacement parts for other Machinery & Equipment			1,000		500					500			500		
7										7	13	20	304	Metals & Castings														
8	201				300					11	89	100	305	Small Tools			300							140					
9	379				375					242	190	1,132	306	Shop & Engine Room Supplies			1,000		635					500			500		
10	240				400					20	180	200	311	Aggregates & Bldg. Materials			400							300			300		
11	128				250					109	141	250	312	Lumber & Millwork			250							250			250		
12	712				500					733	267	1,000	315	Miscellaneous Hardware			1,000		500					400			400		
13	4				300						300	300	316	Pipe & Plumbing Supplies			1,200		900					100			100		
14	788				400					442	258	700	317	Electrical Supplies			800		400					400			400		
15	886				750					1,107	893	2,000	318	Paint Supplies			2,000		1,250					1,000			1,000		
16					25						25	25	319	Explosives & Ammunition			25							25			25		
17	2,238 P				2,100 P					1,296 P	1,204 P	2,500 P	321	Fuels & Lubricants (Purchaser)			2,500 P		400 P					2,100			2,100		
18	1,133				1,500					982	518	1,500	331	Institutional Supplies			2,000		500					1,300			1,300		
19	7,930				6,000					3,039	2,961	6,000	335	Cleaning & Janitorial Supplies			6,000							6,000			6,000		
20	2,338 P				2,500 P	ORD 9402	1/56			1,675 P	1,425 P	3,100 P	341	Dry Goods & Fabrics (Purchaser)			2,500 P							1,650			1,650		
21	11,848 P				7,000 P					3,205 P	3,195 P	6,400 P	342	Wearing Apparel (Purchaser)			7,000 P							5,500			5,500		
22	2,050				2,300					1,045	1,255	2,300	361	Drugs & Chemicals			2,300							2,000			2,000		
23	205				250					227	273	500	362	Hospital Supplies			250							250			250		
24	941				900					320	476	800	371	Stationery & Office Supplies			900							825			825		
25	194 P				175 P					77 P	98 P	175 P	375	Stationery withdrawal from Stores (Purchaser)			175 P							175			175		
26	1,142				800					576	424	1,000	381	Horticultural Supplies			1,000		200					800			800		
27	1,696				1,500					926	1,074	2,000	385	Forage & Feed for Animals			2,000		500					1,700			1,700		
28	35,842				29,315				450	17,569	15,943	33,512		TOTAL COUNTY JAILS NO. 2 & NO. 4			15,000		5,725					26,865			26,865		
29	16,618				11,775				0	6,253	5,922	12,175	Less:	To Orders to Purchase			12,175		600					9,825			9,825		
30	19,224				17,540	ORD 9402	1/56		3491 450	11,316	10,021	21,337		NET TOTAL			22,315		5,125					16,990			16,990		
31						ORD 9607	7/56		2500																				
32																												
33																												
34																												
35																												

BUDGET ESTIMATE INDEX NO. 173 OPPOSITE SHEET NO. 14

EXPLANATION SHEET

BB - Line 6, 9, 12, 14, Machinery, Boilers, Pumps and other equipment of the Jails are constantly in repair by the Engineers and they need Engine Room Supplies, Hardware, Electric Supplies, Tools, Parts, and other Supplies for continued operations.

CC - Line 13, It is necessary to make an immediate purchase of 24 wash basins @ $16.00 each and 24 toilet bowls @ $27.00 each for the prison cells. Each year the budget for plumbing supplies has been insufficient to make these necessary purchases.

DD - Line 15, Due to constant inspection by the State and Federal Government we must keep our institutions clean and in good order.

EE - Line 17, Necessary for the operation of nine (9) autos and one tractor. Each year it has been necessary to get additional funds for Gas and Oil. More trips to San Francisco and elsewhere to pick up supplies and equipment and more farming and cultivating done on the farm.

FF - Line 18, It has been recommended to lay rubber matting in the hallways and corridors which is estimated to cost about $500.00.

GG - Line 26, An intensive farming program is carried on to the benefit of the City and the prisoners.

HH - Line 27, Beef cattle and chickens have been increased which has proven beneficial.

* Total, Column 12, Line 28, A supplemental Appro. Request was sent to the Controller's Office January 1956, for $3,500.00 for Tires, Engine Room Supplies, Hardware, and Electrical Supplies, Paints, Seed and Food for Animals.

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: JAILS — Appropriation Number: 6-175 — Sheet Number 15 of 19 Sheets — Index Number 175

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Present Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) Class Number or Code	CLASS TITLE OR DESCRIPTION	(2) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Number of Employees	Rate	Amount (Dollars Only)	Compared to Amount With Total Budget Calls 5 and 6 (-) Decrease: Person	Amount	(3) Recommended by Mayor, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(4) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(5) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Notes & Index
1																												
2													350	FOODSTUFFS														
3														COUNTY JAILS NO. 2 & NO. 4														
4																												
5	5,823 P			7,000 P					4,487	P 2,513	P 7,000	P 351		Canned Goods & Dried Fruits (Purchaser)			7,000 P					5750						
6	1,231			1,800					819	981	1,800	352		Sugar			1,800					1500						
7	7,349			10,000					2,658	5,342	8,000	353		Dairy Products & Confections			8,000		- 2,000			6000						
8	9,030			8,000					4,382	4,618	9,000	354		Farinaceous Products			9,000		1,000			8000						
9	31,068			32,500					13,458	18,542	32,000	355		Meat Products, etc.			32,500					25000						
10	35,052			26,000					13,448	14,052	27,500	359		Other Foodstuffs			27,000		1,000			25000						
11	90,103			85,300					39,252	46,048	85,300			TOTAL COUNTY JAILS NO. 2 & 4			85,300		0			71750						
12	5,823			7,000					4,487	2,513	7,000	Less:		Transfers to Purchaser			7,000					5750						
13	84,230			78,300					34,765	43,535	78,300			NET TOTAL			78,300		0			66000						
14																												
15																												
16																												
17																												
18																												
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33																												
34																												

During the fiscal year, 1954-55 a total of 199,026 prisoners were fed with a budget expenditure for food of $90,103.00.
The average cost for food was .4527 (cents) per day, per prisoner.

During the six months, July to Dec. 31, 1955 a total of 78,936 prisoners were fed with a budget expenditure for food of $38,252.00.
The average cost for food was .4845 (cents) per day, per prisoner.

CONTROLLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: ALL DIVISIONS — Appropriation Number: 6,173 — Sheet Number: 16 of 19 Sheets — Index Number: 173

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	[1] DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Proposed With 1955-1956 Budget Code 1 and 2 (+) Increase (-) Decrease Number	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by The Mayor Number of Employees	Title	Amount	[3] BUDGET as Adopted by Board of Supervisors Number of Employees	Title	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1																													
2																													
3													400	EQUIPMENT - 1954-1955															
4	421												402	Desks, Chairs & Other Furniture															
5	50												402	(2) Numbering Machines															
6	0												402	Kitchen Tables															
7	17												402	Kotex Dispenser Cabinet															
8	290												402	Window Shades															
9	145												402	Kardex															
10	142												402	Five drawer files, metal															
11	464												406	Barber Chairs															
12	2,057												406	Mattresses															
13	263												412	Typewriters															
14	124												424	Battery Charger															
15	195												424	Grease Gun															
16	144												434	Work Tables, Stainless															
17	251												434	Thermos Food Carriers															
18	512												434	Potato & Vegetable Peelers															
19	901												434	Dishwasher															
20	235												436	Sewing Machines (Power)															
21	2,308												436	Laundry Washing Machine															
22	585												436	Laundry Drier															
23	1,414												456	Sedan, Ford, 6 Cyl.															
24	1,161												456	Sedan, Chevrolet, 6 cyl.															
25	1,091												456	Station Wagons (1) 8 Cyl.															
26	1,987												462	Cattle & Pigs															
27	0												464	Agricultural Equipment															
28	622												464	Carrier with pneumatic tires															
29	1,030												464	1230' Al. Irrig. Pipe, etc.															
30	526												464	Potato Digger															
31	52												464	Tractor Rear Power Take Off															
32	76												470	Gas Masks															
33	20,619													EQUIPMENT (FORWARDED)															
34																													
35																													

CONTROLLER'S FORM No. 4359

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: ALL DIVISIONS — Appropriation Number: 6.173 — Sheet Number 17 of 19 Sheets — Index Number 173

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) Class Number or Code	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 5 and 6 (+) Increase (-) Decrease Items	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
20,619													EQUIPMENT - (BROUGHT FORWARD)														
												400	EQUIPMENT - 1955-56														
												402	Office Furniture														
													Desks, Chairs, Files and														
													other Office Furniture														
				1,500					80	1,420	1,500	406	Mattresses				-1,500										
				1,176					437	739	1,176	406	Mattress Covers				-1,176										
				720					750	0	750	412	Typewriters				- 720										
				550						550	550	412	Postage Meter Machine				- 550										
				197					42	155	197	422	Machine Shop Equipment				- 197										
				900					22	669	741	436	Food Service & Kitchen Equip.				- 900										
				370					145	25	170	436	Sewing Machines				- 370										
				1,000						1,000	1,000	444	Light & Power, Producing				-1,000										
													and Generating Equipment														
												446	Communication Equipment														
				75					77	0	77	454	Hand Trucks				- 75										
												456	Automobiles														
				2,000					1,533	467	2,000	456	Station Wagons				-2,000										
				9,500						9,500	9,500	456	Prisoner Bus Type Van				-9,500										
				1,500					1,627	0	1,627	462	Cattle & Pigs				-1,500										
				400					180	220	400	462	Chickens				- 400										
				130					39	91	130	462	Poultry Brooders & Equipment				- 130										
				815					592	223	815	472	Fire Fighting Equipment				- 815										
				475					412	63	475	482	Dental Equipment				- 475										
20,619				21,108 P					6,186	15,124	21,108 P		EQUIPMENT (FORWARDED)				-21,108										

CONTROLLER'S FORM No. 1950

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission SHERIFF Bureau or Division ALL DIVISIONS Appropriation Number 6,173 Sheet Number 18 of 19 Sheets Index Number 173

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Orig	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Number	Amount	Recommended by Officer, Board, Commission or Department (2) BUDGET AS Recommended by the Mayor Number of Employees	Rate	Amount (Dollars Only)	(3) BUDGET AS Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference (+) or (—)
1	8	9	4	9	9	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
1 20,619				21,308 P					6,184 P	15,124 P	21,308 P		EQUIPMENT (BROUGHT FORWARD)					-21,308							
2												402	1 NEW FENCE DESK												
3												402	Metal File Cabinet, Lock			200		200					200		
4												402	Metal Desks, Clerical			925		925					555		
5												402	Typist Desks, Metal			1,310		1,310					600		
6												402	Arm Swivel Chairs, Metal			375		375					0		
7												402	Swivel Chairs, Metal, No Arms			190		190					0		
8												402	Brief Cases, Leather			150		150					0		
9												402	Transfer Cases, Metal			250		250					250		
10																									
11												406	Mattresses			1,320		1,320					1,320		
12												406	Mattress Covers			780		780					780		
13												406	Window Shades			340		340					340		
14												406	Barber Chairs			930		930					930		
15												406	Chairs, Metal			190		190					0		
16												412	Typewriters			1,545		1,545					1,400		
17												420	Boiler Testing Cabinet			90		90					90		
18												420	Sludge Circulating Pump			150		150					0		
19												420	Chlorinator Sewage Units			2,852		2,852					2,852		
20												422	Machine Shop Equipment			500		500					0		
21												424	Air Compressor Unit			620		620					620		
22												424	Spark Plug Cleaner			25		25					0		
23												432	Elec. Deodorant Sprayer			350		350					350		
24												434	French Ranges			2,200		2,200					0		
25												434	Baking Ovens			1,520		1,520					1,520		
26												434	Meat Cutting Table Block			150		150					150		
27												434	Food Cutter & Slicer Attach			240		240					0		
28												434	Thermos Food Carriers			1,200		1,200					0		
29												434	Deep Fryers, Electric			1,000		1,000					0		
30												434	Mixing Bowls, Electric			1,000		1,000					500		
31												434	Meat & Vegetable Grinders Elec.			1,000		1,000					0		
32																									
33 20,619				21,308 P					6,184 P	15,124 P	21,308 P		EQUIPMENT - (FORWARDED)			21,852		544					12,457		
34																									
35																									

Ref. Index	Line	O. E.		
			To replace old desks & chairs throughout Sheriff's Office (Supply Depts.)	375
HH	2	402	Office Furniture:	
		402	To replace old desks and chairs throughout office. Three plain top tables are being used by employees at the present time because of the need of additional desks, and the drawers are falling out of the tables. A file cabinet is needed by Sheriff Dan Gallagher. Brief cases are required by Writ Servers to carry legal papers. Additional transfer files are needed for old records now transferred from files to card board boxes.	
II	3	"	Filing Cabinet, metal, four drawer with lock; estimate	$200.
JJ	4	"	Clerical desks, metal, ~~5~~ 3 @ $185.; estimate	~~925~~ 555
KK	5	"	Typist Desks, elevated, metal ~~6~~ 3 @ $200; estimate	~~1,310~~ 600
LL	6	"	~~Arm Swivel Chairs, metal, five; estimate~~	~~375~~
MM	7	"	~~No arm Swivel Chairs, metal, six; estimate~~	~~390~~
NN	8	"	~~Brief cases, leather, locks and handles, legal size, ten; estimate~~	~~150~~
OO	9	"	Transfer cases, metal, for 3" x 5" cards, ten; estimate	250
		406	Furniture & Furnishing This is part of a yearly program to eventually put mattresses on all cots in the jails. Approximately 200 mattresses are required at Jail #2 to complete this installation.	
PP	11	"	Mattresses, 110 @ $12	1,320
QQ	12	"	Mattress covers, plastic 350 @ $2	780
RR	13	"	Window shades required at Jail #2: 40 window shades for Jail #2, men 72 " " " Jail #4, women estimate	340
SS	14	"	Three (3) new barber chairs for Jail No. 1 to replace old broken down and completely worn out chairs,	estimate 930
TT	15	"	~~Chairs required at both Women's Jails:~~ ~~Jail #3, 12 chairs are needed to replace old benches used in dining room.~~ ~~Jail #4, 24 chairs are mostly beyond repair and are badly needed; estimate~~	~~390~~
UU	16	412	Typewriters: Needed to replace eight typewriters in bad condition in Civil Department and both jails, estimate	1,545
VV	17	420	Boiler Water Testing Cabinet with accessories requested by Operating Engineer at Jail #2, estimate, new	90
WW	18	"	~~Sludge Circulating Pump - to replace old pump for which replacements cannot be obtained~~	~~150~~
XX	19	"	Chlorinator Sewage Units: Letter November 4, 1955 from Department of Public Works, Ben Menan, Superintendent of Bureau of Sewer Repair and Sewage Treatment recommends two chlorinators with one double outlet solution distributor to replace existing equipment installed in 1934 and for which no parts can be purchased for repairs. When the equipment is shut down for repairs, "effluent has to be bypassed to the creek which flows through San Mateo thereby causing a health hazard."	
YY	20	422	Machine Shop Equipment: ~~One to isolated location of Jail No. 2, additional machine shop equipment is sorely needed and requested by engineer, estimate~~	2,852 ~~500~~
ZZ	21	424	Air Compressor Unit - to replace twenty (20) year old compress,- worn out	620
AA	22	"	Spark Plug Cleaner: ~~Nine cars and trucks, and a tractor are in use at Jail #2. This new equipment would aid in the operation, estimate~~	~~75~~
BB	23	432	Electric Deodorant Sprayers - to replace old equipment	350
CC	24	434	Food Service & Kitchen Equipment, at Jails No. 1 and No. 2: ~~Two (2) French ranges for Jail #2~~ ~~To replace ranges now in use which are costly to repair and which have outlived their usefulness. The present ranges have been in use the past eighteen years. Estimate~~	
DD	25	"	Two (2) baking oven ranges, 32 x 42 x 8" For baking and roasting needs at Jail No. 2. Contemplate setting up a baking practice which will be a rehabilitation program as well as a saving in our budget in purchases of bread, etc.,	~~3,200~~
EE	26	"	A new meat cutting block, to replace the worn out block at Jail #2, estimate	1,520
FF	27	"	Food Cutter & Slicer attachments: ~~Attachments for Hobart Food Cutter:~~ ~~Vegetable slicer, nine inch, and two shredder plates~~	150
GG	28	"	~~Thermos Food Carriers:~~ ~~Six Thermos Carriers to carry food to tiers, as all prisoners receive food in cells. Food should be kept hot, estimate~~	~~240~~
	29	"	~~Deep Fryers, electric, new (2):~~ ~~For frying fish, etc., for Jails Nos. 1 and No. 2, estimate~~	~~1,200~~
	30	"	Mixing Bowls, electric, new: Type, Hobart A-200, (2) needed at Jail #2, estimate	~~1,000~~ 1,000
	31	"	~~Meat & Vegetable Grinders, electric (2, new: Needed at Jails Nos. 1 and 2, estimate~~	~~1,000~~

CONTROLLER'S FORM No. 1253

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SHERIFF — Bureau or Division: ALL DIVISIONS — Appropriation Number: 6,173 — Sheet Number 19 of 19 Sheets — Unit Number 171

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Roll	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comptroller's Request with 1st - 1st Detail Code Levels (inc. Decrease) Page	Amount	[2] Recommended by Mayor Number of Employees	Roll	Amount (Dollars Only)	[3] BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference + or -
	1	2	3	4	6	8	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1	20,619				21,308 P					6,184 P	15,124 P	21,308 P		EQUIPMENT - (BROUGHT FORWARD)			21,852		544						12,457				
2																													
3													400	EQUIPMENT - 1956-57, Cont'd														
4													436	Laundry & Sewing Equipment:														
5														Sewing Machines			1,600		1,600					345				
6														Laundry Washer, Electromanual			3,225		3,225					0				
7														Laundry Dryers, Tumbler			1,565		1,565					0				
8														Laundry Ironer			1,510		1,510					500				
9														Laundry Extractor			1,520		1,520					0				
10														Mattress Sterilizer and														
11														Cleaning Equipment			1,700		1,700					750				
12													442	Electric Fan			50		50					0				
13													442	Electric Heaters			620		620					0				
14													442	Steam Heating, Baseboard			4,500		4,500					0				
15													446	Radios, Two Way, Mobile			1,500		1,500					0				
16													446	Radio System, Spotting & Rec.			5,500		5,500					0				
17													454	Hand Trucks			75		75					75				
18													456	Pick-up Truck			1,950		1,950					1,950				
19													456	Automobiles			8,900		8,900					4,900				
20													456	Station Wagon			5,850		5,850					4,950				
21													462	Livestock, Harness & Saddlery														
22														Cattle			4,000		2,500					1,500				
23														Chickens			500		500					400				
24														Poultry Houses & Coops			350		350					350				
25														Saddle Horse			400		400					0				
26														Saddle and Bridle			350		350					0				
27													464	Power Lawn Mowers			520		520					0				
28													464	Irrigation Pipe			975		975					450				
29													464	Chain Hoist & Portable Frame			300		300					0				
30													472	Fire Fighting Equipment			960		960					0				
31																													
32																													
33	20,619				21,308 P					6,184 P	15,124 P	21,308 P		TOTAL EQUIPMENT			70,322		49,014					27,551				
34					21,308					6,184	15,124	21,308		Less: Transfers to Purchaser			70,322		49,014					27,551				
35	20,619				0					0	0	0		NET TOTAL EQUIPMENT			0		0					0				

BUDGET ESTIMATE INDEX NO. 173 OPPOSITE SHEET NO. 19

EXPLANATION SHEET

Ref. Index	Line	D. E.			
	4	436	Laundry & Sewing Equipment		
EEE	5	"	Sewing Machines: Four (4) power sewing machines and attachments, new, Jail #4, estimate		~~$1,600~~
LLL	6	"	Laundry Washer, Electromamatic for women's Jail No. 4 to replace old worn out washer, estimate		~~3,275~~
MMM	7	"	Laundry Dryers, Tumblers: (3) new, Troy 16x30 Minute Man Tumbler:		
			~~For drying clothes at Jails~~		
			One for Jail No. 2, new		
			~~One for Jail No. 4, new, to replace worn out obsolete dryer~~		
			~~One for Jail No. 1, new, no dryer now in use~~ Estimate		1,565
NNN	8	"	Laundry Ironer:		
			One 0-11-75 Chicago Gas Heated Ironer for Jail No. 2; Ironer now in use is old, and in need of repair. The new Ironer will replace the old worn out piece of equipment, estimate		~~1,510~~ 500
OOO	9	"	~~Laundry Extractor:~~		
			~~One 30" Troy Minuteman Extractor for Jail #2 to replace present worn out equipment, estimate~~		~~1,520~~
PPP		"	Mattress Sterilizer and Cleaning Equipment, new:		
			For setting up Mattress Plant at Jail No. 2. To fix mattresses as needed in all jails. In view of the mattresses purchased, such equipment should be purchased.		
			Picker & Blower: 3 H.P. 220 V.3 Phase motor, 12" apron and dust extractor both top and bottom,	$ 500	
			Mattress Sterilizer: Dry heat method complete with gas fired furnace, ½ H.P. motor and rack for mattress. Capacity, six mattresses	750	
			Shears and Knives	33	
			48 x 82 x 32" Dusting Table for Mattress	75	
			60 x 108 x 36 Cutting Table	175	
			Mattress Tufting racks	170	
			Estimate	$1,700	
QQQ	12	442	Electric Fan: 18" fan on stand needed in basement Tailor Shop at Jail #2, estimate, new		~~50~~
RRR	13	"	~~Electric Heaters: Sturtevent design to replace worn out heaters at Jail #4, Women's Jail. Heat not available now due to bad condition of heaters, now obsolete and cannot be repaired.~~ Estimate		~~620~~
SSS	14	"	~~Steam Heating, Baseboard: Install steam heat in dormitories, Jail #2. No heat there now. Install 260 feet of Vulcan Type SFUS Sloping top baseboard cover and 240 feet of Vulcan size 14F baseboard fin radiators.~~ Estimate		~~4,500~~
TTT	15	446	~~Two two-way Radio Mobile Communication for two station wagons connecting with Police Department short wave.~~ Estimate		~~1,500~~
UUU	16	"	~~Radio System, Sending & Receiving:~~		
			~~Radio & Loud Speaker System for Jail #1. No radio system at Jail No. 1. Loud Speaker system is not working and cannot be repaired.~~ Estimate	$2,500	
			~~The Public Address system at Jail No. 2 is worn out. Needs replacement. Old system now twenty-five years of age.~~ Estimate	3,000	~~5,500~~
VVV	17	454	Hand Trucks: Required for handling food supplies, etc. at Jail #2, Estimate		75

	New Auton	Replace	License No.	Motor No.	Mileage	Used by	Est. Cost Replace	Est. Trade-in Allow.	Net Cost	
WWW 18 456	Pick-up Truck	1950 Ford	K 58002	97HCJ155589	132,000	Jail #2	$2,000	$50	~~$1950~~	Est. Total
XXX 19 "	4-Dr. Sedan	1953 Buick	K 57993	45542105	33,759	Sheriff	3,000	50	2950	
	4-Dr. Sedan	1949 Ford	K 57994	98HA141340	174,975	Writ Server	2,000	50	1950	
	4-Dr. Sedan Ford	new	---	---	---	Writ Server	2,000	new	2000	
	4-Dr. Sedan Ford	new	---	---	---	Head Keeper	2,000	"	2000	
									~~$8900~~	Est. Total
YYY 20 "	Sta. Wagon	1949 Ford	V-8 K58000	78H29J3147	176,122	Jail #2	2,000	50	1950	
	Sta. Wagon	1949 "	V-8 K57999	98HA217344	227,535	Jail #2	2,000	50	1950	
	Sta. Wagon	1950 "	V-8 K58001	50HH155974	51,413	Jail #2	2,000	50	1950	
									~~$5850~~	Est. Total

ZZZ 22 462 Cattle: To increase herd at San Bruno. Cattle purchased each year to replace cattle used for meat supply. Plan of increase will materially add to our farm plan. ~~$4000~~ Est. Total

AAAA 23 " Chickens: Baby chicks to be purchased, giving both food and eggs and in part of our farming and rehabilitation plan, ~~$ 600~~ Est. Total

BBBB 24 " Poultry Brooders & Equipment: To handle chicks purchased the following equipment is necessary: Three Poultry Brooders and 300 wire cages for laying hens at Jail #2 $ 350 Est. Total

CCCC 25 " ~~Saddle horse to be used to drive cattle and patrol hill area of Jail #2.~~

DDDD 26 " ~~One Saddle horse $100.~~

~~One Saddle and Bridle 150.~~ $ 750 ~~Est. Total~~

~~EEEE 27 464 Lawn Mowers, Power: Needed at Jail No. 4, two are needed.~~ $ 520 ~~Est. Total~~

FFFF 28 " Irrigation Pipe: 700 feet of four inch galvanized pipe to replace broken pipe and extend irrigation to vegetables, which will also save water consumption $ 975 Est. Total

GGGG 29 " ~~Chain Hoist & Portable Frame: Needed at Jail #2, One two ton Aluminum Chain Hoist and One portable "A" frame.~~ $ 300 ~~Est. Total~~

~~HHHH 30 472 Fire Fighting Equipment:~~

~~Six Fire Extinguishers $110~~

~~900 Feet fire hose with couplings, etc.~~

~~300 Feet for Jail No. 1~~

~~600 Feet for Jail No. 2 $450~~ ~~$960 Est. Total~~

EXPLANATION SHEET

179
INDEX NO. 21 SUPERIOR COURT

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	158,576	160,672	179,040	278,796	365,811	392,710	406,070	413,981	455,785	469,803	498,969	504,325
Number of Employments	(37)	(37)	(37)	(56)	(64)	(63)	(67)	(67)	(70)	(70)	(71)	(71)
Temporary Salaries	-	-	-	-	-	-	1,994	-	-	-		-
Court Reporters' Fees	14,611	13,538	75,047	12,420	13,340	17,280	18,060	17,940	14,915	20,250	17,588	14,053
Number of Employments	(4)	(4)	(5)	(4)	(4)	-	-	-	-	-	-	-
Examination of Insane	14,400	14,400	14,400	17,750	22,090	19,850	20,950	21,370	21,690	22,490	22,590	20,580
Visiting Judges Salaries and Expenses	-	-	-	-	-	-	-	4,485	9,469	4,389	1,428	4,926
Jurors' and Witness' Fees	27,676	36,005	34,137	40,259	41,094	39,893	35,152	38,446	58,145	62,828	77,616	63,032
Grand Jury	3,697	4,696	3,199	3,856	4,235	4,914	4,691	5,584	11,175	12,783	12,518	12,729
Jurors' Expense	-	-	-	-	2,514	3,130	2,811	3,186	3,134	4,265	5,374	4,715
Allowance for Use of Employees' Cars	-	-	-	-	-	-	-	-	309	941	975	992
Printing Court Calendars	4,710	5,160	5,716	6,303	6,426	7,104	7,481	7,482	7,986	8,346	8,722	8,722
Other Contractual Services	3,175	3,277	4,832	4,261	7,820	7,866	7,936	7,596	6,582	6,751	6,749	7,276
Reporters' Transcriptions	13,116	19,697	25,691	29,122	34,498	30,802	29,767	32,818	32,458	47,489	41,764	38,095
Law Books	1,423	2,280	2,611	3,772	9,938	4,535	7,545	5,550	7,784	5,940	5,742	8,627
Stationery & Supplies	1,449	1,176	1,524	2,047	3,077	3,945	2,888	3,702	3,609	3,339	3,138	4,771
Other Materials & Supplies	758	677	755	1,475	2,886	3,413	4,762	6,244	4,062	5,254	5,670	4,444
Equipment	-	-	-	2,458	10,916	2,929	6,732	5,241	2,545	3,422	2,964	2,934
Improvements	-	-	-	-	1,412	3,258	590	29,949	2,847	475	-	-
Services of Other Departments	-	-	127	171	-	-	-	-	-	-		
Other Court Expenses	167	170	3,936	15,751	9,403	22,295	3,155	692	592	1,138	665	1,222
TOTAL	263,799	281,948	351,049	418,741	535,460	563,914	560,584	604,266	643,107	679,693	712,550	708,055

OTHER APPROPRIATIONS

Maintenance and Transportation) Criminal Insane & Narcotics)	4,442	4,282	4,914	6,812	6,745	5,571	5,921	8,147	13,647	8,857	6,672	5,501
Commitments to Youth Authority	2,383	5,058	9,027	9,978	24,595	33,019	30,659	33,503	36,945	41,588	43,545	45,777

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SUPERIOR COURT — Bureau or Division: — Appropriation Number: 6.179 — Sheet Number 1 of 4 Sheets — Index Number 179

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 Budget: Salary Ord. Sec. 1re Item No.	Budget: Number of Employees	Budget: Rate	Budget: Amount (Dollars Only)	Supplemental Appropriations or Modifications: Date	Supplemental Appropriations or Modifications: Number of Employees	Supplemental Appropriations or Modifications: Rate	Supplemental Appropriations or Modifications: Amount (Dollars Only)	Expenditures 1955-1956: Actual 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	III Departmental Budget Estimate for Fiscal Year 1956-1957: Class Title or Description	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 1 and 9 (—) Decrease: Force	Comparison of Requests With 1955-1956 Budget Cols. 1 and 9 (—) Decrease: Amount	(2) Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) Budget as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) Budget as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Difference 1956-1957
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														RECAPITULATION														
2																												
3	504,325		72		529,264	To Compa. Reso.			-9,358	253,516	266,390	519,906	110	PERMANENT SALARIES	72		532,780		3,516				72		532,780	TV		533,7
4	14,053				18,000					7,755	10,245	18,000	140	COURT REPORTERS' FEES			18,000		-						16,500			16,5
5	26,580				22,500					12,630	13,370	26,000	140.1	EXAMINATION OF INSANE			26,000		3,500						26,000			26,0
6	4,824				2,000					1,491	3,509	5,000	145	VISITING JUDGES' SALARIES AND EXPENSES			2,000		-						1,500			1,5
7	63,832				62,000					25,705	36,295	62,000	151	JURORS' and WITNESSES' FEES			62,000		-						60,000			60,0
8	12,729				12,500					5,396	7,104	12,500	151.1	GRAND JURY			12,500		-						12,500			12,5
9	4,715				5,000					2,092	2,908	5,000	151.2	JURORS' EXPENSES			5,000		-						4,500			4,5
10	15,996				15,906					8,781	8,012	16,793	200	CONTRACTUAL SERVICES			18,057		2,151						17,017			17,0
11	992				700					454	496	950	203	USE OF EMPLOYEES' CARS			1,200		500						1,200			1,2
12	30,005				33,325					12,890	20,435	33,325	264	REPORTERS' TRANSCRIPTIONS			38,000		4,675						28,000			28,0
13	17,848				13,984					7,453	7,631	15,084	300	MATERIALS and SUPPLIES			16,784		2,800						13,709			13,7
14	2,934				3,000					1,105	1,895	3,000	400	EQUIPMENT			5,000		2,000						2,500			2,5
15	1,222				700					219	481	700	900	OTHER COURT EXPENSES			1,000		300						600			6
16	708,055		72		718,079				-9,358	339,487	378,773	718,258		GROSS BUDGET TOTALS	72		738,321		19,442				72		716,806	TV		716,8
17														Less Transfers to PURCHASER:														
18	3,179				3,006					1,588	1,668	3,256	200	Contractual Services			3,156		150						3,156			3,1
19	152				334					283	51	334	300	Materials and Supplies			384		50						359			3
20					3,000					1,105	1,895	3,000	400	Equipment			5,000		2,000						2,500			2,5
21	3,331				6,340					2,976	3,614	6,590		TOTAL TRANSFERS			8,540		2,200						6,015			6,0
22	704,724		72		712,539				-9,358	336,511	375,157	711,668		NET BUDGET TOTALS	72		729,781		17,242				72		710,791	TV		710,7
23																												
24																												
25																												
26														OTHER APPROPRIATIONS														
27																												
28	5,501				6,200					3,109	2,200	4,308	251	MAINTENANCE OF AND TRANSPORTATION OF NARCOTICS			4,300		-1,900						4,300			
29																												
30	46,722				39,000					22,479	22,407	44,886	840	COMMITMENTS TO YOUTH AUTHORITY			45,000		6,000						45,000			45,0
31																												
32																												
33																												
34																												
35																												

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SUPERIOR COURT — Bureau or Division: — Appropriation Number 6.179 — Sheet Number 2 of 4 Sheets — Index Number 179

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. 24 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number as Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Proposed With 1955-1956 Budget Cols. 8 and 9 (+or-) Increase Number of Employees	Comparison of Proposed With 1955-1956 Budget Cols. 8 and 9 (+or-) Increase Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Page No.
1						To Comp. Res.			-9,358				110	PERMANENT SALARIES													
2																											
3	203,500	1	22	7083 7967	37,308 (1) 170,684 (2)					101,679	104,500	206,179		Judge	22	7967	209,000		1,008				22	7967	209,000			
4																												
5	13,500	2	1	1125 1200	2,475 (1) 11,760 (2)					7,035	7,200	14,235		Secretary-Jury Commissioner	1	1200	14,400		165				1	1200	14,400			
6																												
7	23,520	3	4	490 525	4,312 (1) 20,580 (2)					12,292	12,600	24,892		Asst.Secy.-Jury Commissioner	4	525	25,200		308				4	525	25,200			
8																												
9	6,000	5	1	500 550	1,100 (1) 5,390 (2)					3,190	3,300	6,490		Grand Jury Statistician	1	550	6,600		110				1	550	6,600			
10																												
11	16,200	6	6	225	16,200					8,100	8,100	16,200		Court Interpreter, part time	6	225	16,200		-				6	225	16,200			
12	23,806	7	6	400 420	5,280 (1) 24,696 (2)					12,161	15,120	27,281		Senior Legal Stenographer	6	420	30,240		264				6	420	30,240			
13																												
14	4,500	7.1	1	375 400	825 (1) 3,920 (2)					2,345	2,400	4,745		Senior Clerk	1	400	4,800		55				1	400	4,800			
15																												
16	6,000	7.2	1	500 525	1,100 (1) 5,145 (2)					3,095	3,150	6,245		Chief Calendar Clerk	1	525	6,300		55				1	525	6,300			
17																												
18	7,094	8	2	305 310	1,342 (1) 6,076 (2)					3,698	3,720	7,418		Secretary-Telephone Operator	2	310	7,440		22				2	310	7,440			
19																												
20	7,200	9.1	1	600 800	1,320 (1) 7,840 (2)					4,360	4,800	9,160		Probate Court Commissioner	1	800	9,600		440				1	800	9,600			
21																												
22	172,293	9.2	22	6666.67	176,000					84,860	88,000	172,860		Phonographic Reporter	22	6666.67	176,000		-				22	6666.67	176,000			
23																												
24	7,200	10.1	1	600	7,200					3,600	3,600	7,200		Domestic Relations Court Commissioner	1	600	7,200		-				1	600	7,200			
25	5,400	11	1	450	5,400					990	2,700	3,690		Domestic Relations Cases Investigator	1	450	5,400		-				1	450	5,400			
26		11.1	1	475	4,655 (2)					1,805	2,850	4,655		Domestic Relations Cases Investigator	1	475	5,700		1,045				1	475	5,700			
27	4,452	12	1	400	4,800					2,400	2,400	4,800		Law Clerk	1	400	4,800		-				1	400	4,800			
28	3,660	13	1	305 325	671 (1) 3,185 (2)					1,906	1,950	3,856		General Clerk	1	325	3,900		44				1	325	3,900			
29																												
30	504,325		72		529,264				-9,358	253,516	266,390	519,906		TOTAL PERMANENT SALARIES	72		532,780		3,516				72		532,780			
31																												
32																												
33																												
34	(1) (2) Salary 7/1 - 9/6, 9/7 - 6/30 } Salary adjustments effective 9/7/55																											
35																												

BUDGET ESTIMATE INDEX NO. 179 OPPOSITE SHEET NO. 2 EXPLANATION SHEET

A - Salary rates set by state statute.
In effect for 9 4/5 months of the
1955-56 fiscal year.

CONTROLLER'S FORM No. 4-53

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: SUPERIOR COURT — Bureau or Division: — Appropriation Number: 6.179 — Sheet Number: 3 of 4 Sheets — Index Number: 179

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. 21 Item No.	Number of Employees	Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Date	Number of Pos. Employed	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Pos. Employed	Rate	Amount (Dollars Only)	Comparison of Requests (Col. 11 less Col. 9 and 4) (—) Decrease Points	Amount	Recommended by Office, Board, Commission or Department Number of Pos. Employed	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Pos. Employed	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Pos. Employed	Rate	Amount	Reference Letter
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1	14,053	10			16,000					7,755	10,245	18,000	140	COURT REPORTERS' FEES			18,000		-							16,500				
2																													
3																													
4	26,580				22,500					12,630	13,370	26,000	140.1	EXAMINATION OF INSANE			26,000		3,500							26,000				D
5																													
6						OSD 96x3	4/56		1x75																				
7	4,824				2,000	OSD 1x75	4/56		1100	1,491	3,509	5,000	145	VISITING JUDGES' SALARIES AND EXPENSES			2,000		-							1,500				
8																													
9																													
10	63,832				62,000					25,705	36,295	62,000	151	JURORS' and WITNESSES' FEES			62,000		-							60,000				
11																													
12																													
13	12,729				12,500					5,396	7,104	12,500	151.1	GRAND JURY			12,500		-							12,500				
14																													
15																													
16	4,715				5,000					2,092	2,908	5,000	151.2	JURORS' EXPENSES			5,000		-							4,500				
17																													
18																													
19													200	CONTRACTUAL SERVICES															
20	37									24	26	50	202	Moving			50		50							35				C
21	-				100					-	100	100	206	Travel Expense			100		-							100				D
22	857				900					336	514	850	218	Maintenance and Repair of Office Equipment			1,500		600							715				E
23	3,023				2,850					1,510	1,590	3,100	232	Telephone & telegraph (PUR.)			3,000		150							3,000				F
24	3,201				3,200					2,165	1,035	3,200	233	Postage			3,500		300							3,200				G
25	8,722				8,700					4,668	4,669	9,337	234	Printing Court Calendars			9,751		1,051							8,751				H
26	156				156					78	78	156	240	Street tel. directory (PUR.)			156		-							156				
27	15,996				15,906					8,781	8,012	16,793		TOTAL CONTRACTUAL SERVICES			18,057		2,151							17,017				
28	3,179				3,006					1,588	1,668	3,256		Less Transfers to PURCHASER			3,156		150							3,156				
29	12,817				12,900	OSD 96x3	4/56		637	7,193	6,344	13,537		NET CONTRACTUAL SERVICES			14,901		2,001							13,861				
30																													
31																													
32	992				700	OSD 96x3	4/56		237	454	496	950	203	USE OF EMPLOYEES' CARS			1,200		500							1,200				I
33																													
34																													
35	38,005				33,325					12,890	20,435	33,325	264	REPORTERS' TRANSCRIPTIONS			38,000		4,675							28,000				J

H - A supplemental appropriation will be necessary to meet requirements for the current fiscal year. Expenditures for the first 6 months of this year are virtually the same as for the same period last year. The total number of examinations has been steadily increasing over the last six years.

C - Payment for moving services have heretofore been made from the appropriation for "Other Court Expenses". Now included in Contractual Services.

D - Explanation of need: Travel expenses in connection with attendance of the secretary-jury commissioner of the superior court at the annual convention of the Jury Commissioners' Association of California.

E - The cost of cleaning and repairing furniture and furnishings is included in this item. These articles must be kept in presentable condition, and the amount requested is based on anticipation of such renovation needs.

F - Since the establishment of the domestic relations cases investigating division of the superior court, charges for telephone and telegraph service have increased, as evidenced by total expenditures for this item last year and for the 1st 6 months of this year.

G - An anticipated increase in the number of jurors which will be required for the trial of cases during the next fiscal year will necessitate mailing notices to appear for examination to a greater number of prospective jurors.

H - The amount allowed for this item for the current fiscal year is insufficient to meet the contract rates now prevailing, and a supplemental appropriation request for the differential has been filed. The amount requested for next year is the figure quoted by the contractor, the Recorder Printing & Publishing Co., which supplies this service under an annual contract awarded by the supervisors at sunrise after competitive bids. It will be noted that although Cal. 13 shows an increase of $1,051.00 over the current year's allowance, this increase is but $414.00 more than the actual contract price for the current year.

I - The employees' cars used are those of the domestic relations court commissioner and the domestic relations cases investigators in the discharge of their duties. Present and past experience shows that the mileage allowance for each car amounts to a minimum of $600.00 per year, and three cars will be used. A supplemental appropriation will be necessary to meet the current year's needs. With the employment of the additional domestic relations cases investigator authorized by the last session of the state legislature, which appointment has just been made, the amount requested herein will be necessary to meet minimum requirements for next fiscal year.

J - An increase in this appropriation is necessary due to greater charges for reporters' transcriptions in criminal cases. Total expenditures during the past three fiscal years ($1952-53, $47,489; $1953-54, $41,704; and 1954-55, $38,000) indicate that the amount requested for next fiscal year is in order.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Bureau or Commission: SUPERIOR COURT — Bureau or Office: — Appropriation Number: 6.179 — Fund Number: 4 — Dept. No.: 4 — Dept. Number: 179

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 Budget Item No.	Budget Number of Employees	Budget Rate	Budget Amount (Dollars Only)	Supplemental Appropriations or Modifications Ord.	Supplemental Appropriations or Modifications Number of Employees	Supplemental Appropriations or Modifications Rate	Supplemental Appropriations or Modifications Amount (Dollars Only)	Expenditures 1955-1956 Actual First 6 Months (Dollars Only)	Expenditures 1955-1956 Probable Last 6 Months (Dollars Only)	Expenditures 1955-1956 Probable for Year (Dollars Only)	Class Number or Code	Class Title or Description	(1) Departmental Budget Estimate for Fiscal Year 1956-1957 Number of Employees	(1) Departmental Budget Estimate for Fiscal Year 1956-1957 Rate	(1) Departmental Budget Estimate for Fiscal Year 1956-1957 Amount (Dollars Only)	Comparison Between (1) Budget Estimate and Budget Calculated for Current Year Form	Comparison Between (1) Budget Estimate and Budget Calculated for Current Year Amount (+) or (-)	(2) Budget as Recommended by Commission of Department Number of Employees	(2) Budget as Recommended by Commission of Department Rate	(2) Budget as Recommended by Commission of Department Amount (Dollars Only)	(2) Budget as Recommended by the Mayor Number of Employees	(2) Budget as Recommended by the Mayor Rate	(2) Budget as Recommended by the Mayor Amount	(3) Budget as Adopted by Board of Supervisors Number of Employees	(3) Budget as Adopted by Board of Supervisors Rate	(3) Budget as Adopted by Board of Supervisors Amount	Reference Code
1													300	MATERIALS AND SUPPLIES														
2	1,833				2,800					645	2,155	2,800	331	Carpets			3,000		200					2,000				K
3	2,477				1,900					1,261	1,139	2,400	353	Ice and Bottled Water			2,500		600					2,500				L
4	134				134					134	-	134	370	City Directories (PUR.)			134		-					134				
5	8,627				6,000					3,913	2,587	6,300	371.1	Law Books			7,500		1,500					6,000				M
6	4,369				2,550					1,217	1,633	2,850	371.2	Stationery, Secretary			3,000		450					2,550				N
7	256				400					134	266	400	371.3	Stationery, Grand Jury			400		-					300				
8	152				200					149	51	200	375	Stationery Withdrawals from Warehouse (PUR.)			250		50					225				O
9	17,849				13,984					7,453	7,531	15,084		TOTAL MATERIALS AND SUPPLIES			16,784		2,800					13,709				
10	152				334					283	51	334		Less Transfers to PURCHASER			384		50					359				
11	17,696				13,650	ORD 96 v3	+56		3835	7,170	7,580	14,750		NET MATERIALS AND SUPPLIES			16,400		2,750					13,350				
12																												
13													400	EQUIPMENT														
14	247									-	-	-		Addressograph														
15	1,216									573	400	973		Chairs			1,200											
16	113									-	1,000	1,000		Desks and Tables			2,500											
17	90									26	-	26		Footstools			50											
18	979									283	495	778		File Cabinets			500											
19	53									-	-	-		Public Address Sys. Microphone														
20	121									108	-	108		Blackboards			150											
21	17									-	-	-		Lamps			50											
22	93									-	-	-		Electric Fans			100											
23	-									45	-	45		Electric Heaters			30											
24										70	-	70		Cushions			70											
25														Typewriters			350											
26	2,934				3,000					1,105	1,895	3,000		TOTAL EQUIPMENT			5,000		2,000					2,500				P
27	-				3,000					1,105	1,895	3,000		Transfer to PURCHASER			5,000		2,000					2,500				
28	2,934				-					-	-	-		NET TOTAL EQUIPMENT			-		-					0				
29																												
30	1,222				700					219	481	700	500	OTHER COURT EXPENSES			1,000		300					600				Q
31																												
32														OTHER APPROPRIATIONS														
33	5,501				6,200					2,108	2,200	4,308	251	Maintenance of and Transportation of Narcotics			4,300		-1,300					4,300				R
34																												
35	46,722				39,000					22,479	22,407	44,886	840	Commitments to the Youth Authority			45,000		6,000					45,000				S

K - Estimated required to replace carpets in two departments, in accordance with our program of gradual replacement of worn out floor coverings in the several courtrooms and chambers.

L - Bottled drinking water is kept available in all departments of the court, including the jury deliberating rooms at the City Hall, the Hall of Justice, and the courtrooms at the Juvenile Court and the Psychopathic Division, San Francisco Hospital. A supplemental appropriation will be necessary to meet current needs. Past and present expenditures show that the amount requested for next year is necessary to meet requirements.

M - Continuing purchases of law books are necessary to keep the libraries in the judges' chambers up-to-date. Reports of the decisions of the state supreme and appellate courts, as well as other reference law books used by the judges in the disposition of cases, must be purchased as soon as they are released by the publishers.

N & O- Requirements over the past several years show that the amount requested will be necessary to meet needs for purchase of judges' stationery and general stationery supplies used by the twenty-two departments of the court and the administrative offices of this department. Funds allowed under this item provide for the purchase of all stationery supplies used in all departments of the court excepting only those forms used by the county clerk and the sheriff.

P - Some of the articles of furniture still in use in various chambers are the personal property of the judges. These must be replaced when occasion arises. Many pieces of furniture and equipment throughout the twenty-two departments of the court are worn out and dilapidated, and must be replaced. The employment of an additional domestic relations cases investigator, with the consequent necessary expansion of the quarters and facilities used by this division, will require purchase of additional furniture, furnishings and equipment.

Q - Funds in this appropriation are to cover miscellaneous statutory charges incident to the discharge of the court's business, such as, fees for the services of translators in languages not covered by our regular panel of interpreters, costs of returning prisoners to San Francisco for further proceedings in their respective cases, etc. Reimbursements to the sheriff's revolving fund for these transportation charges are effected in the second part of the fiscal year, so current experience as shown in Col. 1 O of the Budget Request is not a true criterion of what the total year's expenditures will be.

R & S- These are accommodation appropriations only. All charges are received and processed by the Controller's office, in accordance with state law. Estimates are based on anticipated number of commitments. The actual number of commitments for narcotics violations has been less than anticipated, while the commitments to the Youth Authority have exceeded estimates.

EXPLANATION SHEET

181

INDEX NO.-1- BOARD OF SUPERVISORS

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	64,147	67,920	70,632	72,085	72,256	82,715	83,672	88,341	96,298	98,957	108,364	105,339
Number of Employments	(24)	(24)	(26)	(23)	(24)	(26)	(26)	(26)	(26)	(25)	(26)	(26)
Allowance For Overtime	696	1,350	2,400	3,370	2,862	2,844	2,962	3,148	2,809	2,069	4,060	4,066
Temporary Salaries	853	355	1,521	382	757	233	-	55	143	1,296	579	3,076
Fees & Special Compensations	2,625	1,900	1,857	1,125	1,562	1,392	1,500	2,271	1,997	1,997	1,995	1,998
Maintenance and Repair of Auto Equipment	424	399	625	573	631	874	884	1,721	773	1,090	996	1,024
Printing Journals, Resolutions, etc.	12,579	15,097	20,198	27,421	14,171	10,795	11,908	11,741	10,997	11,581	11,350	10,363
Publication of Ordinances and Resolutions	27,740	36,934	37,608	48,635	49,830	51,001	45,843	43,088	38,230	51,421	51,472	44,374
Blueprinting, Bookbinding, Official Print.	-	1,693	1,794	5,739	7,659	8,226	2,302	3,875	2,793	3,132	477	824
Audit of Controller's Books	5,000	5,750	6,000	6,000	6,500	7,000	7,000	7,000	7,000	15,000	7,500	7,500
Legislative Expense	-	2,059	696	1,152	4,641	6,864	5,968	7,416	7,072	4,694	4,337	4,388
Other Contractual Services	5,165	2,468	3,819	2,566	12,786	2,511	9,714	3,356	2,892	3,420	7,698	10,633
Fuels, Illuminants and Lubricants	681	679	743	970	1,090	1,141	1,106	1,148	1,088	1,113	829	812
Stationery & Office Supplies	1,107	1,012	1,068	1,455	2,117	1,646	2,058	1,443	1,659	1,219	1,709	1,432
Other Materials & Supplies	105	112	204	512	471	342	802	573	577	559	201	463
Equipment	3,976	131	391	9,558	2,144	1,489	4,283	1,806	163	465	3,437	128
Fixed Charges	1,875	2,475	3,720	5,300	5,000	6,450	6,100	6,556	6,601	6,750	6,524	6,959
Improvements	-	-	-	7,580	2,693	830	24,287	448	-			
TOTAL	126,973	140,334	153,276	194,423	187,170	186,355	210,389	183,986	181,092	204,593	220,860	225,178

CONTROLLER'S FORM No. 1130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: BOARD OF SUPERVISORS — Bureau or Division: — Appropriation Number: 6.101 — Sheet Number 1 of 4 Sheets — Index Number 181

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Proposed With 1955-1956 Budget Cols. 8 and 9 (-) Decrease Percent	Comparison of Proposed With 1955-1956 Budget Cols. 8 and 9 (-) Decrease Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference in Col. 23
	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34
1														RECAPITULATION														
2	105,339		26		118,948				-4,127	55,547	59,115	114,662	110	Permanent Salaries	29		129,310	3	10,370				27		129,693	27		129,693
3	4,066				3,100				2,500	2,674	2,926	5,600	111	Allowance for Overtime			6,000		2,900						5,000			5000
4	3,094				500				2,614	1,463	1,651	3,114	120	Temporary Salaries			500								500			500
5	1,998				2,000					2,000	---	2,000	140	Fees & Other Compensations			2,000								2,000			2000
6	89,018				90,041					33,267	62,335	95,602	200	Contractual Services			101,447		11,406						100,902			100902
7	7,500				7,500						7,500	7,500	262	Audit of Controller's Books			7,500								7,500			7500
8	4,388				5,000					1,381	3,619	5,000	298	Legislative Expenses of the City and County of S. F.			5,000								5,000			5000
9	2,697				3,050					1,507	1,543	3,050	300	Materials and Supplies			3,325		275						3,325			3325
10	128				1,054					800	---	800	400	Equipment			1,444		390						1,238			1238
11	6,950				7,275					---	7,200	7,200	800	Fixed Charges			9,700		2,425						9,700			9700
12	225,178		26		238,460				987	98,639	115,889	214,528		Gross Total	29		266,234	3	27,766				27		264,858	27		264858.8
13													Less:	Transfers to Purchaser														
14	1,743				5,550					2,727	3,185	5,900	200	Contractual Services			6,000		450						5,500			5500
15	1,037				1,367					529	838	1,367	300	Materials and Supplies			1,367		---						1,367			1367
16					1,054					800	---	800	400	Equipment			1,444		390						1,238			1238
17	2,780				7,971					4,046	4,021	8,067		Total Transfers to Purchaser			8,811		840						8,105			8105
18													Less:	Transfer to Dept. of Electricity														
19	356				241					69	172	241	200	Contractual Services			247		6						247			247
20	3,136				8,212					4,115	4,193	8,308		Total Transfers			9,058		846						8,352			8352
21	222,042		26		230,256				987	94,524	111,696	206,220		NET TOTAL	29		257,176	3	26,920				27		256,506	27		256506
22																												
23																												
24														OTHER APPROPRIATIONS														
25				From	1949-50	31,000	---	---	---				200.02	New Muni Code and Index														
26				From	1950-51	10,000	---	---	---				200.02	New Adm. Code and Index														
27				From	1954-55	60,000							269	Professional and Special Services - Transit Problems														
28				From	1954-55	950	766	---	766				269.01	Actuarial Survey, Sect. 165.1,4 Charter														
29				From	1954-55	850	850	---	850				269.02	Actuarial Survey, Sect. 168.1,3,2 Charter														
30				Ord. 9540	10/19	10,000	10,000	---	10,000				281	Agricultural District 1-A														
31				Ord	1535	5/31	1100						269	Actuarial Survey of Charter Section 165.1														
32				Ord	1717	8/8	16,075						200.01	New Building Code														
33																												
34																												
35																												

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: BOARD OF SUPERVISORS — Bureau or Division: — Appropriation Number 6.181 — Sheet Number 2 of 4 Sheets — Index Number 181

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	TFISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 3 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR TISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparative Request With 1955-1956 Budget Cols. 8 and 9 (+) Increase or (-) Decrease Number	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Millennial Index	Line Number
1						Comp. Res.			-3,677				110	PERMANENT SALARIES														1
2	26,294	1	11	200	26,400					13,200	13,197	26,397		Supervisors	11	200	26,400						11	200	26,400			2
3	7,200	2	1	550-625	7,500					3,750	3,750	7,500	B11	Cost Analyst	1	550-625	7,500						1	575-675	8,100			3
4	4,407	3	1	700-800	9,600					4,200	4,775	8,975	B88	Chief Assistant Clerk Board of Supervisors	1	700-800	9,600						1	755-905	10,860			4
5	10,900	4	1	883.33-983.33	11,800					5,900	5,900	11,800	B90	Clerk of the Board of Supervisors	1	833.33-983.33	11,800						1	880-1050	12,600			5
6	3,900	5	1	270-325	3,900	Ord.	-1	270-325	-3,575	325		325	B222	General Clerk				-1	-3,900								A	6
7	11,700	6	3	275-335	12,060	9220	1	275-335	3,125	7,405	7,780	15,185	B408	General Clerk-Stenographer	7	275-325	26,330	4	14,270				5	290-350	20,085			7
8	20,244	7	4	465-525	25,200					9,523	12,469	21,992	B413	Asst. Clerk - B. of S.	4	465-525	25,200						4	480-575	27,600			8
9	6,306	8	1	520-600	7,200					3,600	3,600	7,200	B414	Minute Clerk	1	520-600	7,200						1	542-655	7,860			9
10	4,788	8.1	1k	424	5,088					2,544	2,544	5,088	D 4	Sergeant-at-Arms	1k	424	5,088						1k	449	5,388		C	10
11	9,600	10	2	425	10,200					5,100	5,100	10,200	D 1	Chauffeur	2	425	10,200						2	450	10,800			11
12	105,339		26		118,948				-4,127	55,547	59,115	114,662		TOTAL PERMANENT SALARIES	29		129,318	3	10,370				27		129,693			12
13						1083 9537	5/12		1100																			13
14																												14
15																												15
16																												16
17																												17
18																												18
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29																												29
30																												30
31																												31
32																												32
33																												33
34																												34
35																												35

BUDGET ESTIMATE INDEX NO. 181 OPPOSITE SHEET NO. 2

EXPLANATION SHEET 2

A. Position of B222 reclassified to B408 effective August 1, 1955.

B. 5 positions of B408 in process of passage - File No. 14075.

C. Disability Transfer. Salary $1.00 a month less than C-1.

CONTROLLER'S FORM No. 6250

222

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: BOARD OF SUPERVISORS — Bureau or Division: — Appropriation Number: 6.181 — Sheet Number 3 of 4 Sheets — Index Number 181

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. — Class No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison Required With 1955-1956 Budget Col. 8 or 9 (+) Increase (-) Decrease Items	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET AS Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET AS Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Code	Line Number
	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	
1	4,066			3,100	Ord. 9485			2,500	2,674	2,926	5,600	111	Allowance for Overtime			6,000		2,900					5,000					D	1
2																														2
3	3,004			500	Ord. 9263 Ord. 9492			1,375 1,239	1,463	1,651	3,114	120	Temporary Salaries			500							500							3
4																														4
5	1,998			2,000					2,000		2,000	140	Fees & Other Compensations			2,000							2,000							5
6																														6
7												200	CONTRACTUAL SERVICES																	7
8	1,024			750					600	500	1,100	216	Maintenance & Repair of Automotive Equipment (P)			1,200		450					1,200					P		8
9	240			175					60	115	175	218	Maintenance & Repair of Office Appliances & Equipment			175							130							9
10	356			241					69	172	241	219	Maintenance & Repair of Public Address System (E)			247		6					247							10
11	3,048			4,000					1,656	2,344	4,000	224	Services of Purchaser's Reproduction Bureau (P)			4,000							3,500							11
12	719			800					461	339	800	232	Telephone & Telegraph (P)			800							800							12
13	1,075			600					577	423	1,000	233	Postage			1,000		400					1,000					U		13
14	10,363			12,000					6,483	5,517	12,000	234.1	Printing Journals, Resolutions, etc.			12,700		700					12,700					I		14
15	66,374			67,150					21,161	51,000	72,161	234.11	Publication of Ordinances and Resolutions			77,000		9,850					77,000					J		15
16	824			1,500					945	555	1,500	234.12	Blue Printing, Bookbinding, Official Printing			1,500							1,500							16
17	126			125					93	32	125	235	Subscriptions to Newspapers and Periodicals			125							125							17
18	1,465			1,500					500	1,000	1,500	272	Renting, Erecting and Removing Grandstands			1,500							1,500							18
19	3,404			1,200					662	338	1,000	298	Miscellaneous Contractual			1,200							1,200							19
20	89,018			90,041					33,267	62,335	95,602		TOTAL CONTRACTUAL SERVICES			101,447		11,406					100,902							20
21	1,743			5,550					2,717	3,183	5,900	Less:	Transfers to Purchaser			6,000		450					5,500							21
22	356			241					69	172	241		Transfer to Dept. of Electricity			247		6					247							22
23	2,099			5,791					2,786	3,355	6,141		TOTAL TRANSFERS			6,247		456					5,747							23
24	86,919			84,250					30,481	58,980	89,461		NET CONTRACTUAL SERVICES			95,200		10,950					95,155							24
25																														25
26	7,500			7,500						7,500	7,500	262	Audit of Controller's Books			7,500							7,500							26
27																														27
28	4,388			5,000					1,381	3,619	5,000	298	Legislative Expense of the City and County of S. F.			5,000							5,000							28
29																														29
30																														30
31																														31
32																														32
33																														33
34																														34
35																														35

EXPLANATION SHEET

D. OE 111 — Allowance for Overtime. Estimated Requirements based on actual experience. In addition to regular overtime, services of at least one chauffeur is required for a full day each [illegible].

E. OE 120 — Temporary Salaries. Chauffeur's vacation or sick leave relief when required. Extra work in Clerk's Office if necessary.

F. OE 216 — Maintenance and Repair of Automotive Equipment. The two 1953 Cadillac sedans require additional maintenance and repairs as they become older.

G. OE 219 — Maintenance and Repair of Public Address System. Increase based on Department of Electricity's request.

H. OE 233 — Postage Estimate based on experience of previous years. Cost of Committee meeting notices increased 100%.

I. OE 234.1 — Printing Journals, Resolutions, etc. Increase based on estimated increase of printing costs - approximately 5½%.

J. OE 234.1-1 — Publication of Ordinances and Resolutions. As of April, 1956, advertising costs increased from 24.2¢ to 25.5¢ a line. The number of advertising lines is also increasing. Additional funds will be requested for the fiscal year 1955-1956.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: BOARD OF SUPERVISORS — Bureau or Division: — Appropriation Number: 6.181 — Sheet Number: 4 of 4 Sheets — Index Number: 181

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests: With 1956-1956 Budget Cols. 5 and 8 (-) Decrease: Force	Amount	Recommended by Offices, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1													300	MATERIALS AND SUPPLIES																	1
2	246				200					123	77	200	300	Misc. Materials & Supplies			250		50					250				K		2
3	207				150						150	150	301	Tires and Tubes			225		75					225				L		3
4	812				1,000					433	567	1,000	321	Fuels, Illuminates and Lubricants (P)			1,000							1,000						4
5					67					67		67	370	City Directory (P)			67							67						5
6	1,207				1,333					855	478	1,333	371	Stationery and office supplies			1,483		150					1,483				M		6
7	225				300					29	271	300	375	Stationery Withdrawals from Stores (P)			300							300						7
8	2,697				3,050					1,507	1,543	3,050		TOTAL MATERIALS & SUPPLIES			3,325		275					3,325						8
9	1,037				1,367					529	838	1,367	Less:	Transfers to Purchaser			1,367							1,367						9
10	1,660				1,683	9/27	3/c		50	978	705	1,683		NET MATERIALS & SUPPLIES			1,958		275					1,958						10
11																															11
12													400	EQUIPMENT																	12
13	128												402	Filing Equipment																	13
14					654					548		548	402	8 Posture Chairs			597		-57					480						14
15													402	1 Vertical Cylinder Cabinet			396		396					396						15
16													402	1 File, 2 Drawer for 9x6 cards			11		11					11						16
17													402	1 File, 5 drawer legal, with lock			165		165					157				Q		17
18					400					252		252	412	1 Typewriter			275		-125					220				N		18
19	128				1,054	9/27	3/c		404	800		800		TOTAL EQUIPMENT			1,444		390					1,250						19
20					1,054					800		800	Less:	Transfer to Purchaser			1,444		390					1,250						20
21	128				0					0		0		NET EQUIPMENT			0		0					0						21
22																															22
23																															23
24																															24
25																															25
26													800	FIXED CHARGES																	26
27													804	Awards, Veterans' Day			2,500		2,500					2,500						27
28	250				500						500	500	809	Burial of Honorable Discharged Soldiers, Sailors, etc.			500							500						28
29	6,600				6,600						6,600	6,600	856	Dues: County Supervisors Assn.			6,600							6,600				I		29
30	100				100						100	100	856	Dues: Nat. Inst. Muni. Clerks			100							100				J		30
31					75								856	Dues: Inter Amer. Muni. Org.					-75									M		31
32	6,950				7,275						7,200	7,200		TOTAL FIXED CHARGES			7,700		2,425					7,700						32
33																															33
34																															34
35														for																	35

BUDGET ESTIMATE INDEX NO. 181 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

K.	OE 300	Miscellaneous Materials & Supplies. Increase based on past experience.
L.	OE 301	Tires and Tubes. Increase based on actual cost of 4 tires - 2 for each automobile.
M.	OE 371	Stationery & Office Supplies. Increase based on increased prices and additional office personnel.
N.	OE 400	Equipment. 8 Posture Chairs, Martor No. 63. Chairs now in use were purchased immediately after World War II, and are worn out, rickety, and poorly constructed.
O.	OE 400	Equipment. 1 Kardex Chaindex Cabinet, 20 slides, with 1040 8"x6" Chaindex pockets, gray-rite finish, Rem. Rand Cat. No. C-86. To match and integrate with present equipment.
P.	OE 400	Equipment. 1 File, 2 drawer-Steelmaster, for 6"x9" cards, Aroo, gray finish, Cat. No. F-3692. To match and integrate with present equipment.
Q.	OE 400	Equipment. 1 File, 5 drawer, legal size, steel gray-rite finish, with Yale lock. Rem. Rand Cat. No. 25215.4. To match and integrate with present equipment.
R.	OE 400	Equipment. 1 Typewriter, 20" platen, pica type, to replace Royal typewriter No. KM18-3019067, approximately 15 years old. Trade in value nil.
S.	OE 804	Awards, Veterans' Day. Trophies, etc., to be awarded in the name of the City and County of San Francisco.
T.	OE 824	Dues: "Membership Ordinance." Ordinance No. 4942, Section 1.1.
U.	OE 824	Dues: Inter American Municipal Organization. To date, the Board of Supervisors is not a member of this organization.

BUDGET ESTIMATE INDEX NO. 183 OPPOSITE SHEET NO.

EXPLANATION SHEET

1956-1957

WORK PROGRAM

The department is operating in four sections, the Cashier, the Accounting, the Inheritance Tax, the Secretarial, each under the personal supervision of the Treasurer. The program for each section is as follows:

Cashier Section - 11 Employees

Cashier, Treasurer's Office in Charge

Senior Teller with Two Tellers

Pays warrants and bail demands at windows. Balances total cash on hand each day. The 1954-55 fiscal year disbursements amounted to $238,621,270.56.

Is custodian of San Francisco Employees' Retirement System bonds, maintaining records of bonds purchased, sold, and the balance remaining on hand. Also keeps records of the maturity dates and interest dates of these bonds. Detaches the interest coupons and presents same to the banks for payment. The total of the Retirement System bonds on hand amounts to the sum of $167,643,500 par value at the present time.

Is custodian of bonds posted by banks as collateral for deposits and detaches coupons from these bonds and delivers the coupons to the banks upon their order. The total par value of bonds currently being held as security for deposits amounts to $111,143,000.

Also detaches coupons from all Special Funds bonds and presents to banks for payment.

Senior Teller

Functions as a Receiving Teller. Is responsible for the accuracy of all money and checks received, and that same is credited to proper funds. During the last fiscal year the total receipts was $237,110,692.

Senior Teller with Three Clerks

Records for the Controller all warrants, bail demands, bonds, coupons, paid through the Treasurer's Office or through the Fiscal Agent.

Registers bonds when requested by bondholders, and prepares lists from which registered bondholders are paid.

Reimburses local banks, through the San Francisco Clearing House, for payments made on city warrants and demands.

Head Clerk with One Cashier C

Receives, verifies and pays all matured bonds and coupons presented by the banks, fiscal agent or individuals. During the last fiscal year the value of bonds redeemed was $15,800,000 and interest coupons paid amounted to $4,722,468.

Handles all bond sales.

Accounting Section - 2 Employees, Senior Accountant in charge, Accountant

Posts and balances, by funds, all cash received and disbursed, and all Cash Transfers by the Controller's Office.

Compiles daily, monthly, and annual reports.

Sets up agreements between the Treasurer and the Banks for deposit of public funds.

Is responsible for keeping the market value of collateral bonds at least ten per cent in excess of the deposit amount as required by the California State Bank Act, and contacts the banks to maintain this ratio.

Keeps a record of all collateral bonds received or withdrawn, and is responsible that all documents covering these are authorized and approved by proper city officials.

Computes the amount of interest due on inactive deposits at the end of each quarter year and renders bills to the banks for the amount earned. Figures the amount of accrued interest on all bond sales.

Makes a semi-annual settlement with the State of California for care and maintenance of citizens in state institutions, and Absent Heirs and Absent Creditors Estates.

Makes bi-monthly settlement with the State of California of inheritance tax collections.

Compiles the department's annual budget and is responsible that expenditures do not exceed budgetary amounts.

Inheritance Tax Section - 5 Employees, One Inheritance Tax Supervisor in charge, One Senior Teller, Two Tellers and One Clerk.

Inspects and lists the contents of all safe deposit boxes of deceased persons in the county. Is empowered to either release or hold contents, using his judgment as to tax liability to the State of California.

Furnishes the State Inheritance Tax Department with a copy of said list of contents which is used to determine the taxability of the assets.

Issues the "Consent of Treasurer" to transfer all assets, except real property, of deceased persons who resided in San Francisco, and in doing so is responsible that either the proper tax has been paid or the asset is not subject to tax. Because of the large increase in the number of safe deposit boxes to be examined, it is necessary to assign an additional employee to this division. There is a backlog of from 10 days to 2 weeks on these examinations. Also, there is a large increase in the number of consents, etc., to be issued.

Issues bills for inheritance taxes, determining discount allowable, or interest payable. Approves for payment court orders directing the payment of appraiser's fees.

Maintains an elaborate set of files and a card index necessary to properly conduct this section.

Secretarial Section - 1 Employee

Confidential secretarial work such as is necessary in a fiscal department. In charge of timerolls.

Registers and reregisters all city and county bonds. Prepares monthly interest checks for bondholders.

Types bi-monthly reports of inheritance tax reports in estates of deceased persons for the State Controller. Also agreements for deposit of public funds in banks.

EXPLANATION SHEET

183

INDEX NO. 67 TREASURER

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	50,916	56,161	57,250	68,972	65,764	70,861	77,630	80,747	89,986	95,684	96,285	101,426
Number of Employments	(15)	(15)	(17)	(17)	(17)	(18)	(18)	(19)	(19)	(19)	(19)	(19)
Allowance for Overtime	386	490	324	490	662	249	499	480	777	756	467	293
Holidays	-	-	129	-	-	-	-	-	-	-		
Military Leave	175	-	-	-	-	-	-	-	-	-		
Use of Employees Cars	-	-	-	-	-	-	-	175	175	182	265	347
Misc. Contractual Services (Services Fiscal Agency, N. Y.)	5,348	5,302	5,337	5,915	5,898	8,350	9,923	9,811	11,876	13,253	12,713	11,617
Other Contractual Services	732	759	807	899	945	1,586	2,053	1,934	1,801	1,992	1,983	1,920
Materials & Supplies	717	1,119	1,018	1,233	2,390	2,006	1,993	1,673	1,985	1,874	1,726	1,705
Equipment	-	-	-	144	-	1,738	974	618	1,325	466	-	537
Premium on Official Bond	1,000	1,000	1,000	-	-	-	-	-	-	-	-	-
Services of Other Departments	-	420	634	836	1,118	-	-	-	-	-	-	-
TOTAL	59,274	65,289	66,699	78,489	76,277	84,790	93,072	95,438	107,925	114,207	113,439	117,845

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: TREASURER — Bureau or Division: — Appropriation Number: D.183 — Sheet Number: 1 of 4 Sheets — Index Number: 183

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	BUDGET Salary Ord. Sec. No. 8 Item No.	Number of Employees	Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Date	Number of Emp. Payrolls	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	III Object Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Emp. Proposed	Rate	Amount (Dollars Only)	Comparison of Request (Plus (+) - 1956 Budget Cols. 1 and 2 (-) Decrease Force	Amount	Recommended by Officer, Board, Commission or Department: Number of Emp. Proposed	Title	Amount (Dollars Only)	(1) BUDGET AS Recommended by the Mayor: Number of Emp. Proposed	Rate	Amount	(2) BUDGET AS Adopted by Board of Supervisors: Number of Emp. Proposed	Rate	Amount	Personnel Index	Line Number
1														RECAPITULATION																1
2	101626		19		107,710				-352	53,108	54,150	107,258	110	Permanent Salaries	20		113,550	1	5,840				19		117,510	19		117,510		2
3	293				500					71	429	500	111	Allowance for Overtime			500								350			350		3
4	13537				15,555					7,199	8,356	15,555	200	Contractual Services			15,350		-205						14,690			14,690		4
5	347				225					127	143	270	203	Use of Employees' Cars			300		75						300			300		5
6	1705				1,801					657	1,144	1,801	300	Materials and Supplies			1,826		25						1,801			1,801		6
7	537												400	Equipment			900		900						860			860		7
8																														8
9	117845		19		125,791				-352	61,162	64,222	125,384		TOTAL BUDGET	20		132,426	1	6,635				19		135,511	19		135,511		9
10													Less	Transfers to Purchaser																10
11	195				1,300					532	768	1,300	200	Contractual Services			1,300								1,100			1,100		11
12	119				142					90	52	142	300	Materials and Supplies			167		25						142			142		12
13													400	Equipment			900		900						860			860		13
14	314				1,442					622	820	1,442		TOTAL TRANSFERS			2,367		925						2,102			2,102		14
15	117531		19		124,349				-352	60,540	63,402	123,942		NET TOTAL BUDGET	20		130,059	1	5,710				19		133,409	19		133,409		15
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CONTROLLER'S FORM N. 4259

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission TREASURER Bureau or Division Appropriation Number 6.185 Sheet Number 2 of 4 Sheets Index Number 163

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. 8 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 6 (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	16	18	17	18	19	20	21	22	23	24	25	26	27	
1						To Comp. Reserve			-352				110	Permanent Salaries														
2	12,300	1	1	1125	13,500					6,750	6,750	13,500	Z 7	Treasurer	1	1,125	13,500						1	1250	15,000	1	1750	15000
3	5,760	2	1	465 550	6,300					3,150	3,150	6,300	B 10	Accountant III	1	465 550	6,600		300				1	490-590	7,080	1	590	7080
4	7,200	3	1	575 675	7,800					3,900	3,900	7,800	B 14	Senior Accountant	1	575 675	8,100		300				1	590-710	8,520	1	710	8520
5	13,180	4	3	325 400	14,050					6,940	7,110	14,050	B 102	Teller	4	325 400	18,240	1	4,190				3	350-420	15,060	3	420	15060
6	4,545	4.1	1	325 400	4,800					2,400	2,400	4,800	B 103	Cashier C	1	325 400	4,800						1	350-420	5,040	1	420	5040
7	21,000	5	4	400 465	22,100					10,940	11,160	22,100	B 104	Senior Teller	4	400 465	22,320		220				4	420-505	24,240	4	505	24240
8	7,800	6	1	575 675	8,100					4,050	4,050	8,100	B 110	Cashier Treasurer's Office	1	575 675	8,100						1	590-710	8,520	1	710	8520
9	6,330	6.1	1	545 645	6,990					3,420	3,570	6,990	B 111	Supervisor Inheritance Tax Division Treasurer's Office	1	545 645	7,290		300				1	590-710	8,340	1	710	8340
10	14,276	7	4	270 325	14,350					6,698	7,200	13,898	B 222	General Clerk	4	270 326	14,880		530				4	285-340	15,450	4	340	15360
11	5,460	8	1	400 475	5,700					2,850	2,850	5,700	B 234	Road Clerk	1	400 475	5,700						1	420-505	6,060	1	505	6060
12	3,575	9	1	275 335	4,020					2,010	2,010	4,020	B 408	General Clerk Stenographer	1	275 335	4,020						1	290-350	4,200	1	350	4200
13	101,426		19		104,710	To Comp. Reserve			-352	53,108	54,150	107,258		TOTAL	20		113,550	1	5,840				19		117,510	19		117510
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A Employees receiving annual increments.

B New employment for Inheritance Tax Division (B 102-Teller). The work load in this division has increased tremendously. Large increases in the number of Safe Deposit Boxes to be examined and the number of receipts and releases to be made out. The Treasurer receives from the State of California commission on Inheritance Tax Collections which commission is deposited in the General Fund of the City and County of San Francisco. The State of California has increased the commission to three (3) per cent, and the amount received is substantially in excess of the cost of operation of this division.

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CONTROLLER'S FORM No. 1350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: TREASURER — Bureau or Division: — Appropriation Number: 6.183 — Sheet Number 3 of 4 Sheets — Index Number 183

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Note	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Note	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 6 and 8 (+) Increase (-) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	
	1	6	9	1	8	8	7	8	8	10	11	12	11	14	16	16	17	18	18	20	21	22	23	24	25	26	27	28	
1	293				500					71	429	500	111	ALLOWANCE FOR OVERTIME			500								350			350	
2																													
3																													
4													200	CONTRACTUAL SERVICES															
5	191				290					85	192	277	201	Local Fares			300		10						190			190	
6	104				600					500	100	600	206	Travel Expense			200		-400						200			200	
7	433				400					227	173	400	210	Maintenance & Repair of Office Equipment			550		150						200			200	
8	826				1,100					434	666	1,100	224	Services of Reproduction Bureau (FUR)			1,100								900			900	
9	195				200					98	102	200	232	Telegraph & Telephone (FUR)			200								200			200	
10	90				150					60	75	135	233	Postage			150								150			150	
11	71				55					83		83	235	Subscriptions			90		35						90			90	
12	11,617				12,750					5,712	7,038	12,750	298	Services Fiscal Agency N.Y.			12,750								12,750			12750	
13	10				10						10	10	298	Membership Dues			10								10			10	
14																													
15	13,537				15,555					7,199	8,556	15,555		TOTAL CONTRACTUAL SERVICES			15,350		-205						14,690			14690	
16													Less	Transfers to Purchaser															
17					1,100					434	666	1,100	224	Services of Reproduction Bureau			1,100								900			900	
18	195				200					98	102	200	232	Telegraph & Telephone			200								200			200	
19	195				1,300					532	768	1,300		Total Transfers			1,300								1,100			1100	
20	13,342				14,255					6,667	7,588	14,255		Net Contractual Services			14,050		-205						13,590			13590	
21																													
22																													
23																													
24																													
25	347				225					127	143	270	209	USE OF EMPLOYEES' CARS			300		75						300			300	
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EXPLANATION SHEET

Reference Index Letter	
A	This is used only for paying carfare of employees visiting banks to examine safe deposit boxes of deceased persons. Because of a backlog of boxes to be examined (from 10 days to two (2) weeks ahead, it will be necessary to assign an additional employee for this service.
B	Prior year appropriation included amount for Treasurer to attend convention in Richmond, Virginia.
C	Based on the experience for the first six (6) months the requirements for the year will exceed the amount allocated to the O.E. and an additional sum is needed to refinish and resurface two desks in the accounting division.
D	Expenditures for the first six (6) months indicate that an additional $55.00 will be necessary.
E	Expenditures for previous years and the first six months of the current year indicate it will be necessary to ask for a supplemental appropriation to complete the year. This appropriation is used solely to reimburse employees for use of their cars in visiting outlying banks to examine safe deposit boxes for Inheritance Tax purposes. The City and County of San Francisco is reimbursed by the State of California in the form of commissions on Inheritance Tax collections.

CONTROLLER'S FORM No. 613

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: TREASURER — Bureau or Division: — Appropriation Number: 6.183 — Sheet Number 4 of 4 Sheets — Index Number 183

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 BUDGET Salary Ord. Sec. No.	Number of Employees	Title	Amount (Dollars Only)	Date	Supplemental Appropriation or Modifications Number of Employees	Title	Amount (Dollars Only)	Actual First 8 Months (Dollars Only)	Estimate Last 4 Months (Dollars Only)	Estimate for Year (Dollars Only)	Class Number or Title	Departmental Budget Estimate for Fiscal Year 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Completion of Request With 1955-1956 Budget Cols. 3 and 4 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Remarks
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		20	21	22	23	24	25	26	27	28
1													500	MATERIALS AND SUPPLIES														
2	67				67					67		67	570	City Directory (PUR)			67							67			67	
3	1,519				1,659					567	1,092	1,659	571	Stationery			1,659							1,659			1,659	
4	119				75					23	52	75	575	Stationery Warehouse (PUR)			100	25						75			75	
5	1,705				1,801					657	1,144	1,801		TOTAL MATERIALS AND SUPPLIES			1,826	25						1,801			1801	
6													Less	Transfers to Purchaser														
7					67					67		67	570	City Directory			67							67			67	
8	119				75					23	52	75	575	Stationery Warehouse			100	25						75			75	
9	119				142					90	52	142		Total Transfers			167	25						142			142	
10	1,586				1,659					567	1,092	1,659		Net Materials and Supplies			1,659							1,659			1659	
11																												
12																												
13																												
14													400	EQUIPMENT														
15	200												402	Office Furniture														
16													406	Office Carpet (PUR)			400	400						400			40c	
17	337												412	Office Machines (PUR)			500	500						460			460	
18														TOTAL EQUIPMENT			900	900						860			860	
19													Less	Transfers to Purchaser			900	900						860			860	
20	537													NET EQUIPMENT										0			0	
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TREASURER BUDGET ESTIMATE INDEX NO. 183 OPPOSITE SHEET NO. 4

Vol
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EXPLANATION SHEET

Reference Index Letter	
P	This additional amount will be necessary to replenish the department's stock of adding machine paper, pencils and other office supplies.
Q	This carpet is for the Treasurer's Office and that of his secretary. The present carpet is in a deplorable condition. In several places it is so worn that holes have appeared, producing a hazard. No Trade In Allowance. Net amount requested: $400.00.
H	This adding machine is to replace one purchased in 1929. The cost of putting the old machine in operating condition would be excessive because a complete shop overhaul would be necessary to replace many worn out parts. The machine cannot be depended on to do accurate work. Purchaser's Inventory #06-126 - Machine #4-1370694. Purchased 1929 - No Trade In Allowance. To be turned over to Purchaser for salvage. Net amount requested: $500.00.

BUDGET ESTIMATE INDEX NO. 185 OPPOSITE SHEET NO. EXPLANATION SHEET

DEPARTMENTAL WORK PROGRAM, page 2, continued:

Traffic and Truancy	Actual Caseload Fiscal Year 1953-54	Actual Caseload Fiscal Year 1954-55	% of Incr. or Decr.(-) over 1953-54	Estimated Caseload Fiscal Year 1955-56	% of Incr. or Decr.(-) from 1954-55	Estimated Caseload Fiscal Year 1956-57	% of Incr. or Decr. (-) from 1954-55
Traffic cases.	2,533	3,102	22.5	3,200	3.2	4,000	28.9
Truancy cases	244	171	(-) 29.9	250	46.2	150	(-)12.3

Traffic: Referrals have increased at a rate far beyond last year's estimate. The records of the past three years reveal a continuing increase of approximately 12% over the preceding year. If this rate of increase is maintained, we may expect approximately 4,000 traffic referrals during the 1956-57 fiscal period.

Truancy: School referrals on truancy have been diminishing. This trend may well be explained by an intensification of follow-up by school attendance officers with resulting readjustment without the need of Court intervention.

Psychiatric Clinic							
Total number of persons given individual service	1,025	1,075	4.9	1,131	5.2	1,150	7.0
Number of persons diagnostically examined	1,023	1,075	5.1	1,127	4.8	1,150	7.0
Number of diagnostic sessions conducted	1,387	1,502	8.3	1,524	1.5	1,500	-
Number of persons given psychotherapy	18	21	16.7	22	4.8	25	19.0
Number of therapy sessions conducted	107	113	5.6	154	36.3	125	10.6

The Psychiatric Clinic is operating at maximum productivity furnishing diagnostic, consultative and psychotherapeutic services. Diagnostic services involving clinical examination and psychometric evaluation are rendered primarily to children and parents. Case conferences and consultations pertaining to understanding, guidance and management of children under Court supervision are furnished probation officers and other staff within the agency, and social workers and other staff of collaborating community agencies. A great demand for psychotherapy exists and is met in limited amount only by this Clinic because of insufficient staff. Neither can the demand be satisfied by referral to insufficient and overburdened community psychiatric and psychological facilities. Without additional staff, the anticipated total workload for 1956-57 should approximate that of 1954-55.

Stenographic Pool							
Number of cylinders transcribed	12,442	11,474	(-)7.8	13,200	15.0	13,200	15.0

This represents an average of 956 cylinders per month during the fiscal year 1954-55, and an estimated 1,100 for 1955-56 and 1956-57. The Stenographic Division also does a large volume of copy work, stencilling, mimeograph work, assembling and numerous forms. In addition, this Division replaces employees on sickleave and provides a large share of vacation relief.

Collection Division							
Cash collected as ordered by the Court	$185,051.36	$181,478.43	(-) 1.9	$180,000	(-) 0.8	$180,000	(-) .8
Restitution for damages	3,577.17	3,801.60	6.3	3,000	(-) 21.1	3,000	(-)21.1

There should be no appreciable rise or decline in Collection Division volume during the coming fiscal year, provided national conditions remain sound, and the local labor picture is not disrupted with strikes and lockouts of undue length.

YOUTH GUIDANCE CENTER - PROBATION OFFICE

Departmental Work Program - Fiscal Year 1956-57
Submitted in compliance with Charter Section 70

Summary: Probation Services	Actual Workload Fiscal Year 1953-54	Actual Workload Fiscal Year 1954-55	% of Incr. or Decr.(-) over 1953-54	Estimated Workload Fiscal Year 1955-56	% of Incr. or Decr.(-) over 1954-55	Estimated Workload Fiscal Year 1956-57	% of Incr. or Decr.(-) from 1954-55
Children Processed and supervised	11,781	12,464	5.8	12,643	1.4	13,726	10.1
Children provided with Special Services	449	448	(-).2	449	.2	460	2.7
Subtotal: Children supervised, processed and provided Services	12,230	12,912	5.6	13,092	1.4	14,186	9.9
Special Services & Investigations	878	1,762	100.7	2,700	53.2	2,700	53.2
Caseload, end of year	3,745	3,486	(-)6.9	3,965	13.7	3,725	6.9
Children for whom petitions were filed	1,845	1,588	(-)13,9	1,950	22.8	1,850	16.5

Intake Division	Actual Workload Fiscal Year 1953-54	Actual Workload Fiscal Year 1954-55	% of Incr. or Decr.(-) over 1953-54	Estimated Workload Fiscal Year 1955-56	% of Incr. or Decr.(-) over 1954-55	Estimated Workload Fiscal Year 1956-57	% of Incr. or Decr. (-) from 1954-55
Children processed by Intake	3,471	3,829	10.3	3,600	(-) 6.0	4,000	4.5
Children referred to Intake	5,257	5,332	1.4	5,470	2.6	5,400	1.3
Caseload, end of year	351	251	(-)28.5	325	29.5	325	29.5
Children referred to other divisions	1,786	1,503	(-)15.8	1,870	24.4	1,700	13.1

1. The trend of problem cases continues upward with some indications of group outbreaks.
2. Neglect cases continue serious in nature.
3. We feel there will be a slight increase in petitions filed and also an increase in referrals to Intake for minor offenses.

Boy Division	Actual Workload Fiscal Year 1953-54	Actual Workload Fiscal Year 1954-55	% of Incr. or Decr.(-) over 1953-54	Estimated Workload Fiscal Year 1955-56	% of Incr. or Decr.(-) over 1954-55	Estimated Workload Fiscal Year 1956-57	% of Incr. or Decr. (-) from 1954-55
Children supervised	1,789	1,609	(-)10.1	1,700	5.7	1,650	2.5
Caseload, end of year	857	764	(-)10.85	852	11.5	775	1.4
Average monthly caseload under supervision	978	832	(-)14.9	850	2.2	850	2.2
New cases	862	752	(-)12.8	850	13.0	775	3.1
Cases disposed of	932	845	(-) 9.3	860	1.8	825	(-)2.4

We expect a slight increase in boy delinquency as the large number of children born during the war become teen-agers; a certain percentage of these will come before the Court on delinquency charges. We expect the present trends to continue.

Girl Division	Actual Workload Fiscal Year 1953-54	Actual Workload Fiscal Year 1954-55	% of Incr. or Decr.(-) over 1953-54	Estimated Workload Fiscal Year 1955-56	% of Incr. or Decr.(-) over 1954-55	Estimated Workload Fiscal Year 1956-57	% of Incr. or Decr.(-) from 1954-55
Children supervised	710	630	(-) 11.3	780	23.8	700	11.1
Caseload, end of year	401	372	(-) 7.2	511	37.4	360	(-) 3.2
Average monthly caseload under supervision	454	398	(-) 12.3	525	31.9	425	6.8
New cases	244	229	(-) 6.1	250	9.2	235	2.6
Cases disposed of	309	258	(-) 16.5	270	4.7	260	.8

Continued efforts are being made to reduce the caseload since it is in excess of satisfactory standards. We hope to have fewer girls on probation, but to keep them under supervision for longer periods of time. We expect that the intake of new cases and cases under supervision will remain approximately the same.

Family Division	Actual Workload Fiscal Year 1953-54	Actual Workload Fiscal Year 1954-55	% of Incr. or Decr.(-) over 1953-54	Estimated Workload Fiscal Year 1955-56	% of Incr. or Decr.(-) over 1954-55	Estimated Workload Fiscal Year 1956-57	% of Incr. or Decr.(-) from 1954-55
Children supervised	1,156	1,107	(-) 4.2	1,164	5.1	1,200	8.4
Caseload, end of year	560	483	(-) 13.75	530	9.7	520	7.7
Average monthly caseload under supervision	575	598	4.0	610	2.0	580	(-) 3.0
New cases	605	547	(-) 9.6	636	16.3	600	9.7
Cases disposed of	596	624	4.7	640	2.6	650	4.2

We expect that neglect cases will be of a more serious nature with a slight numerical increase. We see nothing to indicate a lessening of cases referred to us. Present trends will probably continue.

Children's Division	Actual Workload Fiscal Year 1953-54	Actual Workload Fiscal Year 1954-55	% of Incr. or Decr.(-) over 1953-54	Estimated Workload Fiscal Year 1955-56	% of Incr. or Decr.(-) over 1954-55	Estimated Workload Fiscal Year 1956-57	% of Incr. or Decr.(-) from 1954-55
Children supervised	1,753	1,920	9.5	1,823	(-)5.1	1,900	(-) 1.0
Caseload, end of year	1,530	1,576	3.0	1,697	7.7	1,700	7.9
Average monthly caseload under supervision	1,491	1,596	7.0	1,550	(-) 2.9	1,600	.3
New cases	360	390	8.3	335	(-)14.1	370	(-) 5.1
Cases disposed of	223	344	54.3	300	(-)12.8	300	(-)12.8

Because the neglect cases that come to intake are increasing in degree of severity rather than the number of cases, we expect no decrease in petitions filed. When more cases are sent to the Family Division for neglect, then more are proportionately referred to the Children's Division for commitment to the agencies for out of home placement.

Prevention and Special Services Division	Actual Workload Fiscal Year 1953-54	Actual Workload Fiscal Year 1954-55	% of Incr. or Decr. (-) over 1953-54	Estimated Workload Fiscal Year 1955-56	% of Incr. or Decr.(-) over 1954-55	Estimated Workload Fiscal Year 1956-57	% of Incr. or Decr.(-) from 1954-55
Children supervised	125	96	(-) 23.2	126	31.3	126	31.3
Stepparent adoptions	292	256	(-) 12.3	290	13.3	290	13.3
Abandonments	88	112	27.3	90	(-)19.6	90	(-) 19.6
Consents: Medical Enlistment & Marriage	69	80	15.9	69	(-)13.7	80	-
Caseload, end of year (informal)	46	40	(-) 13.0	50	25.0	45	12.5
Aver.Monthly informal caseload	52	49	(-) 5.8	52	6.1	45	(-) 8.2
Special Services and Investigations	878	1,762	100.7	2,700	53.2	2,700	53.2
Aver. monthly Special Services & Investigations	73	147	101.4	230	56.5	230	56.5

EXPLANATION SHEET

185

INDEX NO. -23- JUVENILE COURT - PROBATION OFFICE

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	117,598	162,122	193,894	277,831	318,139	370,520	394,650	395,326	449,993	474,779	511,222	533,272
Number of Employments	(49)	(66)	(78)	(95)	(103)	(103)	(103)	(104)	(107)	(108)	(108)	(108)
Allowance for Overtime	2,900	2,310	2,146	1,999	2,900	1,497	1,498	499	500	499	498	999
Holiday Pay	-	-	744	922	974	672	1,000	570	792	686	813	495
Temporary Salaries	13,707	2,951	2,825	2,114	4,045	2,049	22,618	2,998	2,949	2,340	2,884	3,392
Military Leave	-	108	-	-	-	-	-	-	-	-	-	-
Fees & Other Compensations	3,329	3,555	-	-	-	-	-	-	-	-	-	-
Travel Expense - Car Fare	573	644	2,814	1,316	1,816	2,198	1,895	2,376	1,665	1,336	1,156	1,041
Use of Employees' Cars	3,739	4,500	5,859	7,447	6,934	6,749	5,962	3,845	4,489	5,160	5,081	6,000
Maint. & Repair of Auto Equipment	739	1,112	1,143	1,430	1,656	1,969	1,612	2,068	2,211	1,935	2,344	2,664
Other Contractual Services	4,364	6,802	7,958	8,564	9,832	9,995	11,926	13,493	11,696	11,949	12,176	13,733
Maintenance of Minors	404,331	431,746	526,298	666,384	808,278	1,060,865	1,225,816	1,080,971	943,212	767,079	704,692	734,084
Gasoline & Oil	367	501	592	829	2,024	2,067	2,109	2,385	2,199	2,035	2,379	2,036
Stationery & Office Supplies	1,948	2,986	3,182	4,244	4,924	4,610	3,911	4,489	4,553	4,488	4,256	4,379
Other Materials & Supplies	445	613	373	266	443	224	327	126	715	244	897	545
Equipment	6,840	9,677	9,941	10,502	5,474	-	930	-	-	-	5,118	4,496
Fixed Charges	-	203	377	481	714	-	300	1,661	-	-	-	13
Improvements	-	-	672	-	500	-	-	-	-	-		-
TOTAL	560,580	629,910	758,818	984,329	1,168,353	1,463,415	1,674,554	1,510,807	1,424,679	1,272,530	1,253,816	1,307,149

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: PROBATION OFFICE — Appropriation Number: 6.185 — Sheet Number: 1 of 7 Sheets — Index Number: 185

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 26 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 1 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	I DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Amount With 1955-1956 Budget Cols. 1 and 2 (+) Increase (-) Decrease Items	Amount	II Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	III BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	IV BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference or Explanation	Line No.
	1	2	3	4	5	6	7	8	9	10	11	12		13	14	15	16	17	18	19	20	21	22	23	24	25	26		
1														RECAPITULATION														1
2	533,272		109		559,557				-7,515	271,892	280,150	552,042	110	PERMANENT SALARIES	112		566,031	3	6,547				109		583,550	104	583,550	2
3	939				1,000					794	206	1,000	111	ALLOWANCE FOR OVERTIME			1,000								1,000		1,000	3
4	495				546					239	316	546	112	HOLIDAYS			274		- 272						274		274	4
5	3,392				3,600					1,634	1,966	3,600	120	TEMPORARY SALARIES			7,514		3,914						3,800		3,800	5
6	12,438				17,820					8,543	10,818	19,361	200	CONTRACTUAL SERVICES			21,035		3,215						18,653		18,653	6
7	6,000				5,000					3,056	3,000	6,056	203	USE OF EMPLOYEES' CARS			8,160		3,160						6,150		6,150	7
8	726,312				718,525					358,110	360,465	718,525	251	MAINTENANCE OF MINORS IN FOSTER HOMES & INSTITUTIONS			842,400		123,825						769,735		769,735	8
9	3,275				4,000					1,745	2,255	4,000	251.001	INITIAL CLOTHING FOR MINORS IN FOSTER HOMES & INSTITUTIONS			4,000								4,000		4,000	9
10	3,997				4,000					790	3,210	4,000	251.002	MAINTENANCE OF MINORS IN STATE INSTITUTIONS			4,000								1,920		1,920	10
11	6,960				6,192					3,401	3,538	6,939	300	MATERIALS AND SUPPLIES			8,175		1,983						6,192		6,192	11
12	4,496				9,472					5,791	2,100	7,891	400	EQUIPMENT			15,635		6,163						9,287		9,287	12
13	13				20					-	20	20	800	FIXED CHARGES			2,020		2,000						20		20	13
14																												14
15	1,307,149		109		1,329,782				-7,515	655,986	668,044	1,324,030		GROSS BUDGET	112		1,480,244	3	150,462				109		1,405,150	104	1,405,150	15
16																												16
17														LESS TRANSFERS TO PURCHASER														17
18	12,324				11,625				50	6,081	6,780	12,861	200	CONTRACTUAL SERVICES			14,300		2,675						13,361		13,361	18
19	2,642				2,117					1,352	1,263	2,615	300	MATERIALS AND SUPPLIES			3,175		1,058						2,117		2,117	19
20	-				9,472					5,791	2,100	7,891	400	EQUIPMENT			15,635		6,163						9,287		9,287	20
21																												21
22	14,972				23,214				50	13,224	10,143	23,367		TOTAL TRANSFERS TO PURCHASER			33,110		9,896						25,222		25,222	22
23																												23
24																												24
25	1,292,178		109		1,306,568				-7,565	642,762	657,901	1,300,663		NET BUDGET TOTAL	112		1,447,134	3	140,566				109		1,379,928	104	1,379,928	25
26																												26
27																												27
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CONTROLLER'S FORM No. 6250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: PROBATION OFFICE — Appropriation Number: 6,185 — Sheet Number 2 of 7 Sheets — Index Number 185

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 26 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 5 and 8 (+) Increase (-) Decrease Force	Amount	(1) Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended By the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Payment Index
1					To Comp. Reserve - 7,515							110	PERMANENT SALARIES															A
2	12,960	1	3	350-400 14,400					7,200	7,200	14,400	D-4	ACCOUNTANT I	3		14,400						3	375-430	15,480	3	375 430	15,480	
3	4,860	2	1	400-465 5,580					2,790	2,790	5,580	B-6	ACCOUNTANT II	1		5,580						1	430-495	5,940	1	430 495	5940	
4	7,800	3	1	575-675 8,100					4,050	4,050	8,100	B-35	ADMINISTRATIVE ASSISTANT	1		8,100						1	590-710	8,520	1	590 710	8520	
5	5,705	4	2	230-265 6,220					3,100	3,120	6,220	B-210	OFFICE ASSISTANT	2		6,340		120				2	235-280	6,580	2	235 280	6580	
6	5,040	5	1	380-450 5,400					2,700	2,700	5,400	B-239	STATISTICIAN	1		5,400						1	430-515	5,280	1	430 515	5280	
7	30,475	6	8	275-335 31,950					14,709	15,990	30,699	B-408	GENERAL CLERK STENOGRAPHER	9		33,690	1	1,740				8	290-350	31,725	8	290 350	31725	D
8	4,080	6.1	1	300-360 4,320					2,160	2,160	4,320	B-410	LEGAL STENOGRAPHER	1		4,320						1	320-385	4,620	1	320 385	4620	
9	8,970	7	2	335-410 9,840					4,920	4,920	9,840	B-412	SENIOR CLERK STENOGRAPHER	2		9,840						2	355-425	10,200	2	355 425	10200	
10	7,398	8	2	260-310 7,440					3,720	3,720	7,440	B-454	TELEPHONE OPERATOR	2		7,440						2	270-325	7,800	2	270 325	7800	
11	56,738	9	15	275-330 58,710					28,992	29,430	58,422	B-512	GENERAL CLERK TYPIST	16		62,290	1	3,580				15	285-340	59,875	15	285 340	59875	C
12	4,680	9.1	1	330-405 4,860					2,430	2,430	4,860	B-516	SENIOR CLERK TYPIST	1		4,860						1	350-420	5,040	1	350 420	5040	
13	14,772	9.2	4	265-305 15,327					7,420	7,664	15,084	C-104	JANITOR	5		18,741	1	3,214				4	280-320	15,551	4	280 320	15551	D
14	14,390	10	4	Rate of 800 15,360					7,680	7,680	15,360	L-364	PHYSICIAN-SPECIALIST (part-time)	4		15,360						4	Rate 850	16,320	4	Rate 850	16320	
15	15,920	11	3	420-480 16,880					8,400	8,480	16,880	L-404	PSYCHOLOGIST	3		17,120		240				3	450-520	18,720	3	450 520	18720	
16	6,300	12	1	480-550 6,600					3,300	3,300	6,600	L-406	SENIOR PSYCHOLOGIST	1		6,600						1	530-635	7,620	1	530 635	7620	
17	3,630	12.1	1	290-330 3,870					1,920	1,950	3,870	O-58	GARDENER	1		3,945		75				1	310-355	4,260	1	310 355	4260	
18	254,042	13	48	400-465 265,520					130,454	132,960	263,420	T-56	PROBATION OFFICER	48		264,715		- 805				48	420-485	278,554	48	420 485	278554	
19	36,182	14	6	455-525 37,800					16,433	18,900	35,333	T-60	SENIOR PROBATION OFFICER	6		37,135		- 665				6	460-550	39,235	6	460 550	39235	
20	5,920	14.1	1	650-650 7,800					2,734	3,900	6,634	T-62	SUPERVISOR, PROBATION SERVICES	1		6,775		-1,025				1	590-680	7,650	1	590 680	7650	
21	16,200	15	2	675 16,200					8,100	8,100	16,200		REFEREE	2		16,200						2	675	16,200	2	675	16200	
22	6,000	15.1	1	445-515 6,180					3,090	3,090	6,180	T-66	EXECUTIVE DIRECTOR, SAN FRANCISCO YOUTH COUNCIL	1		6,180						1	460-530	6,360	1	460 530	6360	
23	11,200	16	1	933.33 11,200					5,600	5,600	11,200	T-72	CHIEF JUVENILE PROBATION OFFICER	1		11,200						1	1000	12,000	1	1000	12000	
24																												
25																												
26	533,272		109	559,557				- 7,515	271,890	280,150	552,042		TOTAL PERMANENT SALARIES	112		566,031	3	6,474				109		583,530	109		583530	
27																												
28																												
29																												
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Ref. B - Line 7- 110: One B-408 General Clerk Stenographer

One new position of General Clerk Stenographer is requested for the purpose of providing stenographic and clerical assistance for the Juvenile Court Referee assigned to hear cases of deprived-neglected children and problem girls. Much of this clerical detail has been performed by the Referee and has resulted in delaying the legal paper work which is mandatory following each Court session. This delay results in a backlog of work which retards required legal processes. Provision of this employment would allow the Referee to devote more time to judicial processes and expedite disposition of children's and delinquent girls' cases and thus reduce overcrowding in detention cottages.

The duties of this position will consist of the following:

1. Take dictation from the Girls' Referee of findings and summaries of cases heard by the Referee of delinquent girls and dependent and neglected children.

2. Take dictation and type correspondence for the Girls' Referee.

3. Take testimony and proceedings of Referee's hearings when necessary, and prepare transcriptions for Referee and the Judge of the Juvenile Court, as required.

4. Respond to telephone calls and act as receptionist in connection with parents or guardians of children whose cases are to be heard by the Girls' Referee and other persons seeking consultation.

5. Maintain files of correspondence, findings and case summaries.

6. Prepare necessary legal forms for commitment of wards to the Youth Authority, private institutions and foster homes or agency placements.

7. Type Referee's orders on calendars, file original calendars with County Clerk and maintain duplicate file for Referee.

This department feels that provision of this employment is essential to the efficient operation of the Referee's court room and office, and strongly urges approval of this request.

Ref. C - Line 11 - 110: One B-512 General Clerk Typist

This additional position is required for the Accounting Office to assist in Payroll, Personnel and Purchasing clerical procedure.

The entire clerical work connected with these procedures is performed by two employees as follows:

(a) 1-B4 Accountant I, Payroll and Personnel Procedure
(b) 1-B512 General Clerk Typist, Purchasing Procedure

(a) The B4 Accountant I unassisted, performs duties for the Probation Office, Juvenile Hall and Log Cabin Ranch as follows:

1. Prepares all requisitions and extensions for permanent and temporary personnel and maintains records and files of personnel employments.

   These records are necessary so that correct salaries and wages will be paid, salary increments provided and correct vacations and sick leaves allowed.

2. Performs all clerical procedures, including posting of time worked, required in the preparation of semi-monthly time rolls. This includes preparation of three permanent time rolls; 3 temporary time rolls; and one overtime roll semi-monthly for a total of 229 employees. In addition to these, approximately twelve holiday time rolls must be prepared for Juvenile Hall and Log Cabin Ranch. Supplemental rolls are occasionally required as a result of payment of incorrect rates or rates adjusted after time rolls have been submitted, or in the event of disputed rates adjusted at a later date. Temporary rolls, holiday rolls, disability rolls, and all supplemental rolls also must be fully prepared and computed, showing amounts to be paid each employee.

3. Makes allocations of expenditures to proper personal services appropriations.

4. Maintains record of salaries and wages paid in each classification and prepares all personnel schedules required for the annual budget.

5. Maintains files of all duplicate forms and correspondence relating to personnel of the department, distributes pay warrants and performs all other necessary clerical work connected with personnel.

(b) B-512 General Clerk Typist. This General Clerk Typist performs clerical duties for the Probation Office, Juvenile Hall and Log Cabin Ranch required in the purchasing of Materials, Supplies, equipment and contractual services for these three units as follows:

1. Prepares all requisitions for Purchase Orders. In preparing this form, it is first necessary to ascertain correct vendor, proposal and item number, if any; prices to be paid and to assign the correct serial number to the requisition.

2. Distributes Purchase Orders, completes Material Received reports, maintains Register of Material Received, and maintains files of all forms and documents related to Purchasing procedure.

   When supplies, etc. are received, a record must be made on a Material Received Register, delivery tags must be attached to the proper Material Received Reports and after proper signature, transmitted to the Purchaser.

3. Maintains Kardex record of all purchases with all necessary details required for cost studies and comparisons and for preparation of the annual budget estimates.

Ref. C - Line 11 - 110: One B512 General Clerk Typist, continued:

4. Must ascertain that all erroneous deliveries are returned and proper credit received, and performs all other miscellaneous clerical duties required in connection with purchasing procedure.

The two employees assigned to these positions have been performing these duties for many years and are both capable, efficient and fully familiar with details of the duties of the position. Both are required to work many hours of overtime continuously in order to perform all duties necessary to the position. Only for a minor fraction of such overtime have they received compensation. Since they were assigned to these positions, the department has greatly expanded, both with respect to increased population in Juvenile Hall, greatly enlarged facilities and increase in personnel engaged in working with children and in general departmental operation.

This has resulted in a tremendous increase in the volume of work for both these employees. It has been impossible to obtain assistance for them by reassignment of other employees, as all other departmental employees are already working beyond ordinary normal capacity.

Provision of this additional position to assume a portion of the duties of each of the two positions described above is therefore an urgent necessity.

Ref. D - Line 13 - 110: One C-104 Janitor

One additional janitor is needed to work throughout the entire Administration Building to clean walls, woodwork, glass doors and to assist in maintaining cleanliness and order in this large building. The present staff of janitors is not numerically adequate to perform all janitorial duties required in a building of this size and, as a result, much necessary cleaning has been neglected.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission JUVENILE COURT Bureau or Division PROBATION OFFICE Appropriation Number 6,185 Sheet Number 3 of 7 Sheets Index Number 185

Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	Supplemental Appropriations or Modifications Number of Employees	Rate	Amount (Dollars Only)	Actual First 8 Months 1955-1956 (Dollars Only)	Probable Last 8 Months 1955-1956 (Dollars Only)	Probable for Year 1955-1956 (Dollars Only)	Class Number of Case	(1) Departmental Budget Estimate for Fiscal Year 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Compartment Request Within 1955-1956 Budget Calc. Appd & (—) Decrease Force	Amount	(2) Recommended by Officer, Board, Commission as Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
999				1,000					794	206	1,000	111	ALLOWANCE FOR OVERTIME			1,000						1,000			1000	A	1
																												2
																												3
495				546					230	316	546	112	HOLIDAYS			274		-272				274			274	B	4
																												5
																												6
3,392				3,600					1,634	1,966	3,600	120	TEMPORARY SALARIES			7,514		3,914				3,800			3800	C	7
																												8
																												9
												200	CONTRACTUAL SERVICES															10
740				1,800					324	1,476	1,800	201	LOCAL FARES			1,800						1,200			1200		11
301				600					161	439	600	206	TRAVEL EXPENSE			600						600			600	D	12
2,618P				2,166 P					738	1,428	2,166	216	AUTO EQUIPMENT-MAINTENANCE AND REPAIR (PURCHASER)			3,000P		834				3,000			3000	E	13
46				-					27	60	87**	216	AUTO EQUIPMENT-MAINTENANCE AND REPAIR - Tire Recaps			100		100				100			100	F	14
1,891				1,600					918	900	1,818**	218	OFFICE EQUIPMENT MAINTENANCE & REPAIRS			2,000		400				1,200			1200	G	15
80				25P				50	47	50	97**	224	REPRODUCTION BUREAU (Purchaser)			100P		75				100			100	H	16
9,360P				8,834P					4,998	5,000	9,998**	232	TELEPHONE & TELEGRAPH (Purchaser)			10,000P		1,166				9,668			9668	I	17
1,391				1,500				- 50	684	816	1,500	233	POSTAGE			1,500						1,450			1450		18
-				-					6	-	6*	234	PRINTING			-											19
29				60					34	26	60	235	SUBSCRIPTIONS			100		40				100			100	J	20
346P				600 P					298	302	600	238	WINDOW WASHING SERVICES (Purchaser)			1,200P		600				600			600	K	21
136				110					60	50	110	241	RENTAL OF OFFICE EQUIPMENT			110						110			110		22
450				525					248	271	519*	298	MISC. CONTRACTUAL SERVICES (Social Service Clearings, etc.)			525						525			525		23
																												24
17,438				17,820				-	8,543	10,818	19,361**		GROSS CONTRACTUAL SERVICES			21,035		3,215				18,653			18653		25
																												26
12,324				11,625				50	6,081	6,780	12,861		LESS TRANSFER TO PURCHASER			14,300		2,675				13,368			13368		27
																												28
5,114				6,195				- 50	2,462	4,038	6,500		NET CONTRACTUAL SERVICES			6,735		540				5,285			5285		29
																												30
																												31
6,000				5,000					3,056	3,000	6,056**	203	USE OF EMPLOYEES' CARS			8,160		3,160				6,150			6150	L	32
																												33
																												34
726,312				718,575					358,110	360,465	718,575	251	MAINTENANCE OF MINORS IN FOSTER HOMES & INSTITUTIONS			842,400		123,825				769,733			769733	H	35

Ref. A - Line 1 - 111: Allowance for Overtime

This Overtime Allowance is necessary to provide funds for compensation of employees unavoidably detained on duty in excess of 8 hours per day, or who on occasions are required to perform services in excess of 40 hours per week. The majority of the work in connection with the preparation of the annual budget must be performed on Saturdays or evenings as no additional clerical assistance is available for this purpose. It is also impracticable to break in replacements for vacation relief of the staff of the accounting division; therefore, the greater part of the work of such employees on vacation must be done by the remaining employees after regular hours or on Saturday.

Employees whose work must be absorbed by the accounting staff when they are on vacation are as follows:

1 - B35 Administrative Assistant. . . . 3 weeks
1 - B6 Accountant II. . . . . 3 weeks
2 - B4 Accountant I . . . . . 6 weeks
2 - B512 General Clerk Typists
(3 weeks each) . . . . . Total 16 weeks

Ref. B - Line 4 - 112: Holidays

The amount requested is necessary to provide compensation for one T56 Probation Officer who acts as Intake Probation Officer after regular hours and on weekends and holidays.

When children are brought to the Juvenile Hall for minor incidents such as curfew or traffic violations, they may be released to the custody of their parents by the Probation Officer on duty and cited to appear. A great deal of unnecessary overnight or weekend custody can be prevented in this manner and needless overcrowding of Juvenile Hall eliminated.

No.		Holidays	Rate	Amount
1 - T56	Probation Officer	12	P $22.80	$274.00

Ref. C - Line 7 - 120: Temporary Salaries

An increase in Temporary Salaries is necessary to provide funds for compensation of vacation and sick leave replacements for essential clerical employees, janitors, Referees and the Probation Officer assigned to Intake work in Juvenile Hall after normal working hours and on holidays and weekends. The increased amount is based on current salary rates. This amount is necessary to provide for vacation and other replacements of employees essential to the efficient functioning of this department as shown on the following schedule:

Class No.	Class Title	No. of Employees	No. of Weeks	Rate	Replacement Salary Rate	Amount
Vacation Relief						
B-4	Accountant I	1	3	M	$275.00	$206.00
B-408	General Clerk Stenographer	5	3	M	275.00	1,031.00
B-408	General Clerk Stenographer	3	2	M	275.00	413.00
B-410	Legal Stenographer	1	3	M	275.00	206.00
B-412	Senior Clerk Stenographer	2	3	M	275.00	413.00
B-454	Telephone Operator	2	3	M	260.00	390.00
B-512	General Clerk Typist	8	3	M	275.00	1,650.00
B-516	Senior Clerk Typist	1	3	M	275.00	206.00
C-104	Janitor	3	3	P	281.56	634.00
C-104	Janitor	1	2	M	265.00	133.00
T-56	Probation Officer	1	3	P	425.00	319.00
	Referee	2	3	M	675.00	1,013.00
					Total required for Vacation Relief.....	$6,614.00
					Sick Leave Replacement.....	600.00
					Emergency Employments.....	300.00
					Total Temporary Salary Requirements.....	$7,514.00

Ref. D - Line 12 -206: Travel Expense

This request includes funds to permit the department head or his authorized representative to attend the conferences of the California Probation & Parole Association, the National Probation & Parole Association, and the California and National Conference of Social Work. In addition, funds are also included for the Senior Probation Officers to attend the annual California Youth Authority's Probation training institute. Attendance at these conferences and institutes has proved very informative, and educational benefits derived from them are advantageous to this department.

Ref. E - Line 13 - 216: Maintenance and repairs of Automotive Equipment

Only six automobile replacements have been approved for this department since the 1947-48 budget. The department operates 13 autos, half of which have been in operation from 7 to 8 years. Necessary repairs and maintenance have been deferred from year to year because adequate funds have not been provided for this purpose. This practice has resulted in abnormal deterioration and unless the present backlog of maintenance work is provided for, further deterioration of these vehicles will increase rapidly. It is estimated that the sum of $1,500. is immediately necessary to place these vehicles in safe, usable condition, and that the additional amount of $3,000. will be required during the fiscal year 1956-57. Adequate transportation is essential to the proper functioning of this department and constant breakdowns of automotive equipment result in delays that seriously hamper the operation of the Juvenile Court.

Ref. F - Line 14 - 216: Maintenance and repairs to Automotive Equipment - Tire Recaps

This amount is needed to provide tire recapping service for the department's automobiles.

Ref. G - Line 15 - 218: Maintenance and repair of Office Equipment

The monthly fixed cost of maintenance and repair service for this department's typewriters, mimeograph and dictating machines is currently $145.00 per month or $1,740. per year. This does not include repairs to adding machines, mailing machine, desks, chairs and other furniture and equipment. The cost of maintaining the office equipment increases steadily, and it is anticipated that it will continue to do so. The cost of servicing Ediphone equipment increased 3½%, effective January 1, 1956. Much of the office equipment used by this department is in poor condition, resulting from age and constant use. It is therefore necessary that t be constantly repaired to keep it in usable condition.

Ref. H - Line 16 - 224: Services of Purchaser's Reproduction Bureau

This request is to provide for reproduction of departmental budget, extra copies and miscellaneous work to be performed by the Purchaser's Reproduction Bureau.

Ref. I - Line 17 - 232: Telephone and Telegraph

This increase is necessary to provide funds for increased charges of the Pacific Telephone & Telegraph Company for "Services and Equipment" furnished this department. Rates were increased approximately 2½% effective August 21, 1955. The increase in rate effective this date resulted in an increase of $116.00 per month in this department's charges for service, or an annual total increase of approximately $1,400.

Ref. J - Line 20 - 235: Subscriptions

This increase is necessary to provide funds for subscriptions to the daily newspapers and professional periodicals considered essential for obtaining information needed for efficient operation of this department.

Ref. K -Line 21 - 238: Window Washing Services

This request is to provide window washing services for the Administration Building and Service Building. These exterior windows should be washed quarterly in order to prevent costly deterioration. Funds provided for the fiscal year 1955-56 were not adequate to provide the services needed and it is anticipated that charges for this service in the ensuing fiscal year will be substantially increased.

Ref. L - Line 32 - 291: Use of Employees' Cars

The amount requested in this budget item represents a conservative estimate of funds needed to reimburse probation officers who use their own automobiles in departmental assignments. Ten of the 13 automobiles allotted to this department are assigned to the several divisions and are used primarily by 17 probation officers who have no other means of automotive transportation in the performance of their field investigations and supervision of Juvenile Court wards. These limited transportation facilities require that funds be provided to reimburse 30 probation officers who of necessity must use their privately owned automobiles for departmental business, consisting of varied field duties which include the investigation of complaints involving child misconduct as well as parental neglect and collateral investigations leading to the accumulation of facts for proper Court review.

In the Family Division of the department where matters of parental neglect are investigated, extended field work is often necessary which at times may require monthly travel in excess of 500 miles by each officer. To pin this extensive mileage, we have been compelled by reason of severe cuts in our budget allowance for the current fiscal year, to restrict the individual mileage allowance to a maximum of $25.00 per month which represents a reimbursement of 3½ miles at 8¢ per mile. In consequence, these officers are often made to suffer a loss ranging from $10 to $15 a month. The sum requested is based upon an average of 250 miles of travel for 25 probation officers and an average of 450 miles for 5 probation officers. During the fiscal year 1954-55, the mileage allowance was increased from 7¢ to 8¢ per mile.

BUDGET ESTIMATE INDEX NO. 185 OPPOSITE SHEET NO. 3, page 2 EXPLANATION SHEET

f. M - Line 35 - 251: Maintenance of Minors in Foster Homes and Institutions

The amount of this estimate is based on an estimated average of 600 placements of children in foster homes and 300 in institutions, or a total of 900 placements throughout the fiscal year 1956-57. The average monthly maintenance rate for children in foster homes is estimated at $70.00 and the monthly rate for institutional placements at $90.00. The annual total required for all placements at the above rates would amount to $828,000. There is also included in this request an estimate of $1,200. per month or an annual total of $14,400 to provide for initial placement clothing allowances, unusual dental, medical and hospital care and for transportation of non-resident wards to homes in other counties or states. The maximum monthly rate for maintenance of wards of the Juvenile Court was increased from $72.50 to $90.00, effective January 1, 1956. (File No. 8884-1, Ord. No. 9439).

It is estimated that in connection with expenditures for maintenance of minors, reimbursements will be received as follows:

State Subventions, Aid to Needy Children..$319,900

Collections from parents, etc..... 165,000

* Adjustment of objects of expenditure in accordance with actual experience.

** A transfer of funds or supplemental appropriation will be required to complete the fiscal year.

CONTROLLER'S FORM No. 1150

355

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: PROBATION OFFICE — Appropriation Number: 6,185 — Sheet Number: 4 of 7 Sheets — Index Number: 185

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	I DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request with Budget Col. 1 and 1 (-) Decrease: Force	Amount	II RECOMMENDED BY CIVIL SERVICE COMMISSION OR DEPARTMENT: Number of Employees	Rate	Amount (Dollars Only)	III BUDGET AS RECOMMENDED BY THE MAYOR: Number of Employees	Rate	Amount	IV BUDGET AS ADOPTED BY BOARD OF SUPERVISORS: Number of Employees	Rate	Amount	Reference Letter
	1	2	3	4	6	8	7	8	9	10	11	12	11	11	11	11	11	11	16	11	20	21	22	23	24	25	26	27	28	29
1	3,775				4,000					1,745	2,255	4,000	251.001	INITIAL CLOTHING FOR MINORS IN FOSTER HOMES & INSTITUTIONS			4,000							4,000					
2																														
3																														
4																														
5	3,997				4,000					790	3,210	4,000	251.002	MAINTENANCE OF MINORS IN STATE INSTITUTIONS			4,000							1,920					
6																														
7																														
8																														
9													300	MATERIALS AND SUPPLIES																
10	452				275					-	275	275	301	TIRES AND TUBES			500		225					50					A
11	26				-								315	BUILDERS' AND MISCELLANEOUS HARDWARE SUPPLIES			-													
12	2,036P				1,500P					998	1,000	1,998	321	GASOLINE & OIL (Purchaser)			2,500P		1,000					1,500					B
13	67				67					67	-	67	370	CITY DIRECTORY (Purchaser)			25P		0					67					C
14	3,768				3,800					2,049	2,000	4,049**	371	STATIONERY & OFFICE SUPPLIES			4,500		700					4,175					D
15	621P				550P					287	263	550	375	STATIONERY WITHDRAWALS FROM STORES (Purchaser)			600P		50					600					E
16																														
17	6,960				6,192					3,401	3,538	6,939**		GROSS MATERIALS & SUPPLIES			8,175		1,983					6,192					
18																														
19	2,647				2,117					1,352	1,263	2,615		LESS TRANSFER TO PURCHASER			3,175		1,058					2,567					
20																														
21	4,313				4,075					2,049	2,225	4,324		NET MATERIALS & SUPPLIES			5,000		925					3,625					
22																														
23																														
24																														
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EXPLANATION SHEET

BUDGET ESTIMATE INDEX NO. 185 OPPOSITE SHEET NO. 4, page 1

Ref. A - Line 10 - 301: Tires and Tubes

This amount is needed because of drastic increases in the cost of tires and tubes experienced during the past 2 years. Because of the extremely limited budget for the fiscal year 1955-56, purchase of needed tires and tubes will of necessity be deferred. A small stock of tires and tubes is usually maintained to be used as needed; however, this supply has been exhausted and additional funds may be required to complete the fiscal year. Past experience indicates the need for an increase.

Ref. B - Line 12 - 321: Gasoline and Oil

This increase is needed to provide fuel and lubricating oil for the operation of this department's automobiles. These automobiles because of poor mechanical condition consume excessive amounts of both gasoline and oil. Past reductions in appropriations for use of employees' autos have necessitated greater use of department's autos. The operation of these vehicles is essential to the proper functioning of the Juvenile Court and Probation Office.

Ref. C - Line 13 - 370: City Directory

This amount is necessary for purchase of the annual City Directory which is needed to facilitate this department's operations.

Refs. D & E - Lines 14 & 15 - 371 & 375: Stationery and Office Supplies; Stationery withdrawn from Stores

This increase is required to provide stationery and office supplies essential to the operation of this department. It is estimated that funds appropriated for the fiscal year 1955-56 will not be adequate and additional funds will be required to complete the fiscal year. The number of children's cases processed by this department has increased from year to year. This increase in volume of work, together with increases in cost of these supplies, makes it necessary to request that additional funds be provided for purchases of supplies essential to this department's operations.

* Adjustments of objects of expenditure in accordance with actual experience.

** A transfer of funds or a supplemental appropriation will be required to complete the fiscal year.

CONTROLLER'S FORM No. 1350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: PROBATION OFFICE — Appropriation Number: 6,185 — Fund Number: 5 — 11 — 7 — Sheets — Index Number: 185

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. (Item No.)	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class (Number or Code)	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Compensation Requested: Work [illegible] Budget Cols. 5 and 6 (+) Increase	(-) Decrease	Recommended by Comm., Bd. of Comm. or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Page No.	Line Number
													400	EQUIPMENT																
1	900												402	8 - DESKS																1
2	206													8 - POSTURE CHAIRS																2
3	25													1 - OAK SWIVEL CHAIR																3
4	111													2 - BOOKCASES WITH STANDS																4
5	468													3 - 7 DRAWER FILES, CARDS																5
6	49													1 - STORAGE CABINET																6
7	52													1 - SECTION WOOD BOOK SHELVING																7
8	188												412	1 - 15" TYPEWRITER																8
9	399													PHOTOCOPY 1 - DUPLICATING MACHINE																9
10	2,098												456	PASSENGER 2 - AUTOMOBILES (CLASS A)																10
11					1,200					1,152	-	1,152*	402	10 - WOODEN DESKS					-1,200											11
12					150					138	-	138*		5 - SECRETARIAL POSTURE CHAIRS					- 150											12
13					440					181	-	181*		8 - OAK SWIVEL CHAIRS					- 440											13
14					550					489	-	489*		5 - 3 DRAWER LEGAL FILES					- 550											14
15					1,582					1,226	-	1,226*		10 - 5 DRAWER LEGAL FILES					-1,582											15
16					150					156	-	156*	412	1 - ELITE 13" TYPEWRITER					- 150											16
17					1,400					-	1,400	1,400		4 - DICTATING MACHINES (portable)					-1,400											17
18					200					-	200	200		2 - TRANSCRIBING MACHINES					- 200											18
19					1,400					1,037	-	1,037*	456	PASSENGER 1 - AUTOMOBILE (CLASS A)					-1,400											19
20					1,900					1,412	-	1,412*		1 - STATION WAGON (CLASS A)					-1,900											20
21													402	5 - TYPEWRITER STANDS			155P		155				155							21
22														1 - TELEPHONE STAND, BOOKCASE			60P		60				60							22
23														4 - SECTIONAL WOOD BOOKSHELF UNITS			450P		450				225							23
24														5 - 5 DRAWER LETTER FILES			540P		540				216							24
25														5 - 3 DRAWER LEGAL FILES			500P		500				200							25
26														35 - 5 DRAWER LEGAL FILES			4,375P		4,375				1,226							26
27														12 - HEAVY DUTY OAK BENCHES			1,200P		1,200				200							27
28														1 - 16 SLIDE KARDEX FILE			250P		250				250							28
29														1 - 7 DRAWER CARD FILE			160P		160				160							29
30													412	7 - DICTATING MACHINES			2,450P		2,450				1,400							30
31														2 - TRANSCRIBING MACHINES			700P		700				700							31
32														1 - ELECTRIC ADDING MACHINE			250P		250				250							32
33													454	1 - METAL CART, 4 CASTERS			45P		45				45							33
34													456	3 - AUTOMOBILES (CLASS A)			4,500P		4,500				4,200							34
35	4,496				9,472					5,791	2,100	7,891		TOTAL EQUIPMENT			15,635		6,163				9,207							35

BUDGET ESTIMATE INDEX NO. 185 OPPOSITE SHEET NO. 5, page 1

EXPLANATION SHEET

Ref. A - Line 21 - 402: 5 Typewriter Stands

Five metal typewriter stands with casters are required to replace wooden stands purchased during the war period which, because of inferior fabrication, are unstable and represent a hazard to the machine placed on them. These stands are for typewriters which must be moved about and for typists for whom it is not practical to provide secretarial desks.

Ref. B - Line 22 - 402: Equipment: 1 telephone stand bookcase

One combination bookcase and telephone stand is needed in the office of the Senior Probation Officer responsible for supervision of the Children's Division. This stand is necessary so that the telephone book, State Codes, operating manual, other legal volumes and technical books and the telephone may be removed from the top of the desk, allowing working space needed for review and study of case records, legal documents and correspondence.

Ref. C - Line 23 - 402: Equipment: 4 sectional wood bookshelf units

These bookshelf units are needed in the chambers of the Judge of the Juvenile Court so that the various legal reference books constantly being used by the Judge may be conveniently available for ready reference. New volumes are constantly being added and as the capacity of the existing shelves has now been exceeded, it is necessary that additional shelves be provided. Legal volumes used by the Juvenile Court Judge include:

California Reports
California Reports, 2nd Series
California Appellate Reports
California Appellate Reports, 2nd Series
California Jurisprudence
California Jurisprudence, 2nd Series
New California Digest
Shepherd's California Citations
Deering Codes of California

Refs. D,E,F, - Lines 24,25, 26 - 402: Filing Equipment

This equipment is needed in various divisions of the Probation Office as follows:

1. Boy Division (delinquent boy cases)
   a. 2 - 3 drawer legal size files
   b. 3 - 5 drawer legal size files
2. Children's Division (dependent children's cases)
   a. 2 - 5 drawer legal size files
3. Family Division (family neglect cases)
   a. 6 - 5 drawer legal size files
4. File Room (inactive case records)
   a. 24 - 5 drawer legal size files
5. Girl Division (delinquent girl cases)
   a. 3 - 3 drawer legal size files
6. Psychiatric Clinic (psychological and psychiatric examinations)
   a. 5 - 5 drawer letter size files

1. Boy Division

   a. Two 3 drawer legal size files and (b) three 5 drawer legal size files are needed for filing case records of active delinquent boy cases and cases of boys committed to the California Youth Authority. The 3 drawer files can be placed under the front counter as a space saving expedient, while the balance can be fitted into the filing closet. This division supervises in excess of 900 active cases and 200 Youth Authority cases. The filing facilities are totally inadequate, case folders being stored in desks, cartons and tops of filing cases. This inadequacy of filing facilities results in confusion and loss of efficiency.

2. Children's Division

   a. Two 5 drawer legal size files are needed in this division to provide additional storage space for active case folders. This division is responsible for supervision of in excess of 1,500 non-delinquent children's cases andfor procedures required by the Juvenile Court and the State Department of Social Welfare in connection therewith. Case folders for active cases of children must be maintained in the division as it is necessary for the probation officers assigned to supervision of these cases to refer constantly to these records. Without adequate files, case folders must now be stacked on tops of desks or filing cases, collecting dust and subject to the hazard of being lost or damaged.

3. Family Division

   a. Six 5 drawer legal size files are necessary for filing case record folders of cases assigned to this division. Probation officers are provided with only one single drawer file each, which is inadequate for the large number of cases supervised. The overflow of case records is stored in desk drawers or heaped on top of files or desks in a very disorderly manner. Much time is lost when reference to case records is required, and the danger of complete loss of records is always present. This division is responsible for supervision and investigation of a caseload of in excess of 500 cases and in the interest of economy and efficiency, adequate filing facilities should be provided.

4. File Room

   a. Twenty-four 5 drawer legal size files are needed for the file room for proper filing of inactive case record folders. A complete permanent files of all case records processed through the Juvenile Court is maintained and indexed in the file room. Records are immediately available when cases are reactivated and reference thereto is necessary for re-investigation, study and preparation of reports and recommendations in the Juvenile Court. These records are also used by other welfare and law enforcement agencies. In some instances, filing equipment in use is antiquated and some of it has been damaged beyond repair in moving from 150 Otis St. These files are extremely difficult to open and close, and are hazardous for female employees to use. Inactive case records are currently being filed in cartons and boxes.

5. Girl Division

   a. Three 3 drawer legal size files are needed for filing case records of active delinquent girl cases and girls committed to the California Youth Authority. In excess of 400 active cases are supervised by this division and present filing facilities are inadequate for orderly filing. As a result of inadequate files, time is lost both in filing and securing information required for processing of cases.

6. Psychiatric Clinic

   a. Five 5 drawer letter size files are needed for filing psychological and psychiatric reports regarding wards of the Court and parents tested or examined by the staff of the division. A permanent record is maintained for each case processed in this division. It has been necessary because of inadequate filing facilities to store records in cartons and boxes.

Ref. G - Line 27 - 402: 12 Heavy Duty Oak Benches

These oak benches are needed in the waiting rooms of the six Probation Divisions. There has never been adequate seating capacity available, and children and parents required to be present must often stand because seats are not available. These persons wander about the halls or congregate in groups in waiting rooms to the great inconvenience of employees and the general public entering or leaving offices in these units.

Ref. H - Line 28 - 400: Equipment: 1-16 slide Kardex file

One 16 slide Kardex file is needed in the Children's Division for filing active case record cards. A card is prepared for each case assigned to this division recording in summary form essential facts regarding the case. These cards are necessary for rapid reference and are an important time-saving device. These cards are used also in preparation of departmental and State Department statistics and reports. Cards are now filed in agate cardboard files kept on top of desks or files. These files are constantly wearing out and must be replaced. There is always danger of their being overturned or misplaced. A permanent steel file to be maintained in a designated location and kept locked when not in use would prove to be a timesaver as well as a safe place for storing the records. This division is responsible for supervision of in excess of 1,500 non-delinquent children's cases.

Ref. I - Line 29 - 400: Equipment: 1 - 7 drawer card file

One 7 drawer file for 8"x5" cards is needed in the office of the Referee for boy cases, and traffic and truancy for filing and maintaining a current record of traffic violations and action taken on each infraction. A small metal card file and a number of agate cardboard files are now being used but are inadequate and inconvenient to use, resulting in waste of time of both the Referee and secretary assigned to that office.

Refs. J,K - Lines 30,31 - 400: Equipment: 7 dictating machines; 2 transcribing machines

This request is for the purpose of replacing 7 dictating machines and for purchasing 2 new transcribing machines as follows:

a. 7 dictating machines @ $360.00 each.....$2,520.
   less: estimated trade-in allowance..... 70.
   (7 dictating machines as listed below)
   Net Cost.....$2,450.

Dictating Machines to be traded in
(acquired as used machines-ages unknown)

Serial No.	Purchaser's Inventory No.	Make	Estimated Value
402598	24-1332	Dictaphone	$ 10.00
403,695	24-1834	"	10.00
402839	24-2390	"	10.00
316160	24-2879	Ediphone	10.00
104326	24-1819	"	10.00
327602	24-1858	"	10.00
104317	24-1855	"	10.00

Total trade-in allowance.....$ 70.00

b. 2 - transcribing machines @ $350.00..... 700.00

Refs. J,K - Lines 30,31 - 400: Equipment: 7 dictating machines; 2 transcribing machines, continued:

a. Seven disc or belt type dictating machines are needed to replace a similar number of aged and obsolete cylinder type machines in use in the Boy Division. This division uses 11 machines. Replacement of 4 machines was provided in the 1955-56 budget with 7 remaining. A total of 46 of the cylinder type machines is still in operation in the entire department, the majority of which have been in service for more than 10 years. It is deemed desirable to complete the replacement of all of the old type machines in the Boy Division and request replacement of the total machines in one of each of the other divisions requiring approximately 6 years to make a complete replacement of this obsolete equipment. The machines now in service are uneconomical to operate both from the standpoint of costly repairs and the more costly wax cylinders required in their operation.

b. Two disc type machines will be required for the stenographic pool to provide for transcribin discs prepared on the dictating machines. The use of this modern equipment, to some extent, will relieve the excessive burden of the stenographic pool, thus facilitating and expediting preparation of case reports required for Juvenile Court hearings. It will also result in reduction in the turn-over rate of personnel employed in this unit. Employees in this unit have made many complaints regarding the extreme difficulty of obtaining good work with these obsolete and inadequate machines. No machines will be traded in as it is considered advisable to retain all of the old machines for stand-by service in the event of the breakdown of one of the other machines being used. This is necessary because of the age and poor condition of this equipment.

Ref. L - Line 32 - 400: Equipment: 1 electric Adding Machine

This request is to provide for replacement of one obsolete manually operated adding machine which has been in service for many years. This machine because of its age is no longer accurate, which results in much loss of time in attempting to verify calculations made on it. This machine is used by the department's Cashier and it is extremely important that errors due to mechanical difficulties be completely eliminated.

Ref. M - Line 33 - 454: Equipment: 1 metal Cart, 4 casters

This cart is needed to replace a similar cart now being used for distributing mail, stationery, and office supplies to the various offices of the Juvenile Court, Probation Office and Juvenile Hall. The cart now used is of an inexpensive type and has become worn from many years of service. Casters, axles, etc. are worn beyond repair.

Ref. N - Line 34 - 456: Motorized Equipment (Automobiles) Total Net Cost.....$4,500.00

a. Replacing 1947 Ford sedan, serial number 799A1628328, Purchaser's Inventory No. 4034, mileage as of 12/31/55 - 68,299 miles. Used by the Boy Division probation officers for field work.

Estimated cost of Class A replacement:	$1,600.
Estimated trade-in allowance:	100
Net Cost.....	$1,500.

b. Replacing 1947 Ford sedan, serial number 799A1491428, Purchaser's Inventory No. 4031, mileage as of 12/31/55 -76,361 miles. Used by the Prevention Division probation officers for field work.

Estimated cost of Class A replacement:	$1,600.
Estimated trade-in allowance:	100.
Net Cost.....	$1,500.

c. Replacing 1947 Ford sedan, serial number 799A1530416, Purchaser's Inventory No. 4030, mileage as of 12/31/55 - 76,099 miles. Used by Boy Division probation officers for field work.

Estimated cost of Class A replacement:	$1,600.
Estimated trade-in allowance:	100.
Net Cost.....	$1,500.

Replacements are necessary for these automobiles which will have been in service in excess of 8 years at time of replacement, and will have exceedingly high mileage. These autos are in very poor mechanical condition resulting from age and use as well as enforced neglect of proper maintenance and service. Adequate funds have never been provided to properly maintain and service the autos operated by this department, therefore deterioration of these vehicles has been excessive. It is no longer economical to operate these vehicles and their replacement is urgently necessary. Replacements for these automobiles are essential for field work necessary in investigation and the supervision of wards of the Juvenile Court.

* Adjustment of Object of Expenditure in accordance with actual experience.

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: PROBATION OFFICE — Appropriation Number: 6.185 — Sheet Number: 6 of 7 Sheets — Index Number: 185

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	I DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1956-1957 Budget Cols. 1 and 5 (—) Decrease: Force	Amount	Recommended By Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Remarks
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1	4,496				9,472					5,791	2,100	7,891		EQUIPMENT (continued)			15,635		6,163					9,287				9287	
2																													
3	-				9,472					5,791	2,100	7,891		TRANSFER TO PURCHASER			15,635		6,163					9,287				9287	
4																													
5	4,496				-					-	-	-		NET EQUIPMENT			-		-										
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CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: PROBATION OFFICE — Appropriation Number: 6.185 — Sheet Number: 7 — of 7 sheets — Index Number: 185

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Compensation Proposed Increase (+) or Decrease (-) Over 1955-1956 Budget Code Number Positions	Amount	(2) Recommended by Chief Admin. Officer or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Notes
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													800	FIXED CHARGES															
2					-					-	-	-	815	MISC. INSURANCE (ELEVATOR, BOILER & GENERAL LIABILITY			2,000		2,000					0			C		A
3	13				20					-	20	20	854	MEMBERSHIP DUES			20							20					
4																													
5	13				20					-	20	20		TOTAL FIXED CHARGES			2,020		2,000					20					
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EXPLANATION SHEET

BUDGET ESTIMATE INDEX NO. 185 OPPOSITE SHEET NO. 7

ref. A - Line 2 - 815: Elevator and General Liability Insurance

This request is for the purpose of providing funds for payment of premiums for Boiler, Elevator and General Liability insurance. This insurance is necessary for the protection of this department against liability for any injuries that may be sustained by persons using the department's facilities, and damage that would result from steam boiler explosion. High pressure steam boilers are in operation at this facility and without adequate attendance of the boilers, this operation is exceedingly hazardous.

ref. B - Line 3 - 854: Membership Dues

This amount comprises the total membership dues authorized by Bill No. 5227, Ordinance No. 4942, Section 1.7 as follows:

California Conference of Social Welfare.....	$5.00
California Probation & Parole Association...	4.00
National Probation Association.....	3.50
National Conference of Social Work.....	7.50
Total.....	$20.00

YOUTH GUIDANCE CENTER - JUVENILE HALL

Departmental Work Program -Fiscal Year 1956-1957
Submitted in compliancewith Charter Section 70

Juvenile Hall	Actual 1953-54	Actual 1954-55	% of Incr. or Decr. (-) over 1953-54	Estimated Fiscal Yr. 1955-56	% of Incr. or Decr. (-) over 1954-55	Estimated Fiscal Yr. 1956-57	% of Incr. or Decr. (-) from 1954-55
Admissions	3,987	3,985	(-) 0.1	4,100	2.9	4,100	2.9
Average daily population	185	181	(-) 2.2	195	7.7	195	7.7
Total days' care	67,449	66,029	(-) 2.1	71,175	7.8	71,175	7.8
Meals served	208,624	204,517	(-) 2.0	222,285	8.7	222,285	8.7

Overcrowding has continued in the Nursery Cottage, dependent boys' cottage and the delinquent boys' cottages. We expect that this situation will not change, especially in the dependent boys' cottage and nursery. Both have been badly overcrowded to the point of danger. Consideration must be given to increasing physical facilities. We need more bed space for dependent boys. Other agencies in the community are closing down services because of the imposing of higher standards of care and the resulting higher costs of care. This has been throwing the burden on Juvenile Hall. St. Elizabeth's Infant Shelter usedto accept our overflow from the nursery. Effective March 1, 1956, they will no longer accept babies for boarding care.

Dental Clinic	Actual 1953-54	Actual 1954-55	% of Incr. or decr.(-) over 1953-54	Estimated Fiscal Yr. 1955-56	% of Incr. or Decr. (-) over 1954-55	Estimated Fiscal Yr. 1956-57	% of Incr. or Decr. (-) from 1954-55
Visits for examinations & treatments	3,727	3,803	2.0	4,010	5.4	4,200	10.4

The Dental Clinic will continue to devote a greater amount of time to examinations and emergency treatments. The estimated increase in children requiring dental care will be approximatoly 5%.

Medical Clinic	Actual 1953-54	Actual 1954-55	% of Incr. or Decr.(-) over 1953-54	Estimated Fiscal Year 1955-56	% of Incr. or Decr.(-) over 1954-55	Estimated Fiscal Yr. 1956-57	% of Incr. or Decr. (-) from 1954-55
Examinations	6,132	7,108	15.9	6,930	(-) 2.5	7,276	2.4

It is estimated that there will be an increase in the numberof children requiring medical examinations and also an increase in the number of children requiring treatment for minor illnesses. It is estimated that there will be an increase of approximately 5% in examinations and medical care in the next fiscal year 1956-57 over the past fiscal year 1955-56.

EXPLANATION SHEET

186

INDEX NO.-Ph+ YOUTH GUIDANCE CENTER JUVENILE HALL

COMPARATIVE SCHEDULE OF EXPENDITURES

	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	195,395	190,571	240,009	302,976	321,901	384,837	433,815
Number of Employments	(55)	(51)	(79)	(88)	(87)	(96)	(105)
Allowance for Overtime	1,649	1,000	993	1,199	760	499	696
Holiday Pay	5,283	5,914	5,939	7,673	8,100	9,542	11,495
Temporary Salaries	11,451	12,063	10,216	10,746	13,777	15,557	20,624
Military Leave	-	-	145	-	-	-	-
Wages	-	15,719	19,234	16,643	18,104	19,738	19,995
Number of Employments - Wages	-	(4)	(6)	(4)	(4)	(4)	(4)
Retroactive Wages	2,254	2,082	-	1,571	1,503	1,626	8,186
Maintenance & Repair of Buildings	3,772	3,948	13,498	20,132	23,163	23,337	-
Heat, Light & Power	6,023	5,185	5,892	1,969	2,874	3,371	24,999
Other Contractual Services	214	196	711	1,105	977	1,179	3,280
Electrical Supplies	1,906	1,343	3,250	2,403	3,322	3,850	1,578
Household & Institutional Supplies	3,240	1,802	3,508	3,181	3,333	3,995	3,772
Janitorial & Laundry Supplies	6,093	5,328	7,229	7,446	8,622	9,068	4,808
Dry Goods & Wearing Apparel	1,221	568	810	1,123	1,907	1,297	11,369
Drugs & Medicines	4,713	5,375	3,326	2,527	2,279	3,741	1,505
Other Materials & Supplies	46,296	41,410	54,688	70,195	71,608	77,704	4,233
Foodstuffs	3,076	127	-	-	-	1,461	74,293
Equipment	2,700	2,700	-	-	-		2,876
Fixed Charges	-	-	-	2,575	2,798	-	-
Services of Other Departments							
TOTAL	295,286	295,331	369,448	453,764	485,028	560,802	627,524

CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: JUVENILE HALL — Appropriation Number: 6,186 — Sheet Number: 1 of 9 Sheets — Index Number: 186

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. 27 / 27.1 / 27.2 Rate (Term No.)	BUDGET 1955-1956 Number of Employees	BUDGET 1955-1956 Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS 1955-1956 Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 1 Months (Dollars Only)	Probable Last 1 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests 1956-1957 Budget Cols. 1 and 3 (-) Decrease Items	Amount	(2) Recommended by Chief Exec. Committee of Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Title	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1													RECAPITULATION															1
2	433,815		106	476,818				- 8,295	229,068	239,454	468,522	110	PERMANENT SALARIES	108		498,762	2	19,944				104		499326				2
3	696			800					667	133	800	111	ALLOWANCE FOR OVERTIME			5,000		4,200						1000				3
4	11,495			12,522					6,841	5,681	12,522	112	HOLIDAYS			14,222		1,700						12323				4
5	20,624			21,000				5,650	19,870	6,780	26,650	120	TEMPORARY SALARIES			44,374		23,374						21000				5
6	19,995		4	20,273					10,569	9,959	20,528	130	WAGES	4		21,042		769				4		19339				6
7	8,186			-					-	-	-	176	RETROACTIVE WAGES			-		-						-				7
8	28,279			28,755				- 325	15,208	15,872	31,080	200	CONTRACTUAL SERVICES			39,030		10,275						31262				8
9	27,265			24,938				325	15,988	16,051	32,039	300	MATERIALS AND SUPPLIES			56,750		31,812						22708				9
10	74,293			73,600					36,786	37,814	74,600	350	FOODSTUFFS			83,923		10,323						66300				10
11	2,826			4,000					1,616	1,870	3,486	400	EQUIPMENT			26,366		22,366						9567				11
12																												12
13	627,524		110	662,706				- 2,645	336,613	333,614	670,227		GROSS BUDGET TOTAL	112		785,469	2	122,261				108		682905				13
14																												14
15													LESS TRANSFER TO PURCHASER															15
16	2,220			2,230				38	1,193	1,193	2,386	200	CONTRACTUAL SERVICES			2,449		219						2287				16
17	11,500			11,660				325	8,186	4,100	12,286	300	MATERIALS AND SUPPLIES			22,400		10,740						9340				17
18	7,815			7,500					5,116	3,384	8,500	350	FOODSTUFFS			8,896		1,396						7100				18
19	-			4,000					1,616	1,870	3,486	400	EQUIPMENT			26,366		22,366						9367				19
20																												20
21	21,535			25,390				363	16,111	10,547	26,658		TOTAL TRANSFERS TO PURCHASER			60,111		34,721						29294				21
22																												22
23	19,998			19,000					10,416	8,584	19,000		TRANS.TO LAGUNA HONDA MEAT SHOP			22,156		3,156						17759				23
24																												24
25	24,999			25,000					13,569	13,600	27,169		TRANS.TO HEAT,LIGHT & POWER			30,000		5,000						27759				25
26																												26
27	66,532			69,390				363	40,096	32,731	72,827		TOTAL TRANSFERS			112,267		42,877						74,294				27
28																												28
29	560,992		110	593,316				- 3,008	296,517	300,883	597,400		NET BUDGET TOTAL	112		673,202	2	79,884				108		608611				29
30																												30
31				300					2	298	300		RECEIPT BY TRANSFER FROM 6-187-200-000			300								300				31
32																												32
33																												33
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CONTROLLER'S FORM No. 0310

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: JUVENILE HALL — Appropriation Number: 6,186 — Sheet Number 2 of 9 Sheets — Index Number 186

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 27.1 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956 Actual First 6 Months (Dollars Only)	Proposed Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Figures With 1955-1956 Budget Cols. 5 and 8 (—) Decrease Number	Amount	Recommended by Dept. Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
					To Comp. Reserve			- 8,235				110	PERMANENT SALARIES														A 1
			275-335									B-408	GENERAL CLERK STENOGRAPHER	2	275-335	8,040		120				290			290		2
7,291	1	2	275-335	7,920					2,852	3,960	6,812										2	350	8400	2	350	8400	
		1	250-290	3,090		-1		- 2,760				C-102	JANITRESS				-1	-3,090				260-310					3
4,790	3	1	305-345	5,382					2,631	2,691	5,322	C-107	WORKING FOREMAN JANITOR	1	305-345	5,382						1315-360	5616	1	345 360	5616	4
																					1	245 280	3360	1	245 280	3360	
3,120	4	1	235-270	3,240					1,620	1,620	3,240	I-2	KITCHEN HELPER	1	235-270	3,240											5
																					2	235 280	6650	2	235 280	6650	
5,443	9	2	210-270	6,290					3,120	3,170	6,290	I-154	LAUNDRESS	2	210-270	6,410		120				260			260		6
																					1	310	3720	1	310	3720	
3,420	10	1	240-300	3,540					1,740	1,800	3,540	I-170	WASHER	1	240-300	3,600		60				240			240		7
																					4	290	13155	4	290	13155	
8,433	12	3	220-275	9,475	BJV 25 Ord. 9215	1		2,760	5,611	6,360	11,971	I-204	PORTER	4	220-275	12,745	1	3,270				240			240		8
																					1	290	3345	1	290	3345	
2,902	13	1	225-275	3,150					1,560	1,590	3,150	I-254	SEAMSTRESS	1	225-275	3,255		105				Rate of			Rate of		9
																					1	755	4530	1	755	4530	
4,050	14	1	Rate of 700	4,200					2,100	2,100	4,200	I-156	DENTIST (part-time)	1	Rate of 700	4,200						Rate of			Rate of		10
																					2	850	10200	2	850	10200	
9,000	15	2	Rate of 800	9,600					4,800	4,800	9,600	I-364	PHYSICIAN-SPECIALIST (part-time)	2	Rate of 800	9,600											11
4,680	16	1	340-400	4,800	BJV 1313	-1		- 2,400	2,085	115	2,200	O-166.1	JUNIOR OPERATING ENGINEER			-	-1	-4,800									12
21,747	17	4	390-450	22,614	BJV Ord. 9457	1		2,340	11,166	13,532	24,698	O-168.1	OPERATING ENGINEER	6	390-450	32,367	2	9,753				415 475	29568	5	415 475	29568	13
																					1	505 565	7020	1	505 565	7020	
6,255	17.1	1	480-560	6,720					3,360	3,360	6,720	O-172	CHIEF OPERATING ENGINEER	1	480-560	8,736		2,016									14
25,168	18	6	315-355	25,710					12,318	12,879	25,197	P-102	REGISTERED NURSE	6	315-355	26,018		300				320 370	27084	6	320 370	27084	15
																					1	380 435	5220	1	380 435	5220	
4,614	20	1	355-420	5,040					2,520	2,520	5,040	P-104	HEAD NURSE	1	355-420	5,040											16
																					1	545 655	7860	1	545 655	7860	
6,600	21	1	525-625	7,500					3,750	3,750	7,500	T-12	SUPERINTENDENT, JUVENILE HALL	1	525-625	7,500											17
													ASSISTANT SUPERINTENDENT, JUVENILE HALL									470 565	6752	1	470 565	6752	
5,499	22	1	450-525	5,738					2,921	2,869	5,790	T-11		1	450-525	6,306		568									18
													DIVISION SUPERVISOR, JUVENILE HALL									440 530	19080	3	440 530	19080	
16,560	23	3	425-500	18,000					9,000	9,000	18,000	T-30		3	425-500	18,000											19
265,718	24	63	330-380	290,110					141,949	145,830	287,779	T-35	GROUP SUPERVISOR	66	330-380	304,312	3	14,231				345 395	306064	63	345 395	306064	20
15,988	24.2	7	330-380	12,137					8,976	9,705	18,681	T-35	GROUP SUPERVISOR (part-time)	5	330-380	16,919	- 2	-4,218				Rate of 345			Rate of 345		21
																					5	395	15533	7	395	15533	
12,537	25	3	380-420	15,558					4,989	7,803	12,792	T-36	SENIOR GROUP SUPERVISOR	3	380-420	15,063		- 491				390 450	16169	3	390 450	16161	22
																											23
433,815		106		476,818				- 8,295	229,068	239,454	468,522		TOTAL PERMANENT SALARIES	108		491,762	2	17,544				104		499326	106		491841	24
																											25
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Ref. B - Line 12 -110: One 0-168.1 Operating Engineer

One additional Operating Engineer is essential to the proper maintenance and operation of the mechanical facilities of the Youth Guidance Center. These facilities are in operation 24 hours per day, 168 hours per week.

The 4 engineers now employed only cover 160 hours per week. There is no relief engineer now available for vacations, sick leaves, holidays and emergency time off. This time amounts to approximately 43 weeks, which must be covered by employment of additional temporary operating engineers and by payment of overtime. An additional engineer would be available for vacation relief (14 weeks per year). He would be available to relieve the Chief Engineer during vacations (3 weeks), also to relieve on holidays falling on other engineers' days off (12 days or 2.4 weeks per year), and 1 day per week when there is no Operating Engineer on duty (52 days or 10.2 weeks per year). He would also be available to relieve engineers on sick leave which is estimated at about 14 weeks per year.

This relief work by the Operating Engineer will cover approximately 43 weeks and 2 weeks will be taken up by his vacation, leaving the remaining 7 weeks of the year for needed plant maintenance and repairs which it is impossible to provide with the 4 Operating Engineers now employed.

Ref. C - Line 13 - 110: Chief Operating Engineer

This increase is to provide for extension of the work week schedule of the Chief Operating Engineer from a 5 day,40-hour work week to a 6 day, 48 hour work week.

Both Juvenile Hall and the Log Cabin Ranch School are in operation 24 hours a day, 7 days per week. Heating, hot water and kitchen equipment must be maintained at both facilities. At Log Cabin Ranch School, the water supply and sewerage syetems must also be maintained in operating condition to insure the health and welfare of Juvenile Court wards in custody.

The Chief Operating Engineer has recently been made responsible for supervision of maintenance of the physical properties at Log Cabin Ranch School. Proper inspection of the mechanical equipment will result in preventing breakdown of equipment and through preventive maintenance, will reduce the need for costly major repairs. This service has already resulted in improved operation through elimination of serious breakdowns of equipment vital to the Ranch School operation.

Unsupervised Operating Engineers and maintenance employees are not qualified to exercise independant judgment and make decisions when emergencies necessitating immediate action arise. This often occurs during the two days' period when the Chief Operating Engineer is absent.

The Chief Operating Engineer also supervises and schedules all maintenance and repair work performed for this department by the Building Repair Bureau of the Department of Public Works, and alterations and repairs performed by private contractors. This supervision insures that the work is properly performed and that full value is received for funds expended by the department.

Additional duties and responsibilities for supervision of maintenance require the Chief Operating Engineer to spend 1 day each week at Log Cabin Ranch School. The extension of his work week schedule would compensate for the time required in maintenance, supervision and inspection work at Log Cabin Ranch.

It is also necessary that more time be allowed this employee to study and prepare estimates of departmental needs to be included in the budget requests of both this department and the Bureau of Building Repairs of the Department of Public Works. Additional time is also necessary to intelligently study the department's current needs and to prepare requests as a basis for requisitions for purchase of materials and supplies needed for maintenance of the department's mechanical facilities.

It is essential to the safe, efficient and economical operation of this department's facilities that the Chief Operating Engineer remain on duty 6 days each week. It is the opinion of this department that economies effected as a result of closer supervision of the operation and maintenance of the physical properties will greatly exceed the additional compensation paid this employee.

Ref. D - Line 19 - 110: 3 T-35 Group Supervisors

It is requested that two of the 4 hour shifts in the Nursery be converted to two 8 hour shifts so that one person currently assigned in the Nursery may be transferred to the Boys' Dependency Cottage in order to provide adequate supervision. The average age of these boys is 8 years. On additional Group Supervisor in this Cottage will permit the assignment of two Group Supervisors between 7:00 A.M. and 3:00 P.M., 5 days per week including Saturdays and Sundays. At the present time, this shift is covered by only one Group Supervisor 7 days per week. (See Ref. D, continued below)

Ref. E - Line 20 - 110: (-) 2 T-35 Group Supervisors, part-time

A decrease of two 4-hour part-time positions results from a request included in this budget to change two of the 4 hour part-time positions to an 8 hour position. (See Reference D above.)

Ref. D - continued

One additional Group Supervisor is requested for Delinquent Boys' Cottage #1. All Cottages for delinquent boys have two Group Supervisors on duty from 6:00 A.M. until 10:00 P.M. except #1. #1 has only single coverage from 6:00 A.M. to 3:00 P.M. In order to provide two Group Supervisors from 6:00 A.M. to 2:00 P.M., one additional Group Supervisor is necessary.

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: JUVENILE HALL — Appropriation Number: 6,186 — Sheet Number 3 of 9 Sheets — Index Number 186

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATED 1955-1956 Actual Five Months (Dollars Only)	Probable Last Six Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Offic. Bd. Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Letter	Line Number
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
696				800					667	133	800	111	ALLOWANCE FOR OVERTIME			5,000		4,200						1000			1000	A	1
																													2
																													3
																													4
11,495				12,522					6,841	5,681	12,522	112	HOLIDAYS			14,222		1,700						12323			13323	B	5
																													6
																													7
																													8
20,624				21,000	Ord. File No. 14044			5,650	19,870	6,780	26,650	120	TEMPORARY SALARIES			44,374		23,374						21000			21000	C	9
																													10
																													11
																													12
8,186				-					-	-	-	176	RETROACTIVE WAGES			-		-											13
																													14
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Ref. A - Line 1 - 111: Allowance for Overtime

This increase is necessary due to the expansion of facilities and services provided at the Youth Guidance Center. Overtime is needed to pay employees required in emergencies to work in excess of 8 hours per day because of absences of employees scheduled to assume shifts at the end of an 8 hour period, or required to remain on duty because of emergencies. It is often impossible to secure replacements on short notice for employees who are taken ill and cannot report for duty on shifts that must be covered. Employees are therefore frequently required to remain on duty in excess of 8 hours without compensation or time off. This practice is unfair to employees and has been protested vigorously by employee organizations.

Mechanical breakdowns of very essential laundry and kitchen equipment occasionally occur and as these units must be in operation throughout the week, emergency repairs must be made by Operating Engineers after hours or on Saturdays. These employees must be paid at overtime rates for this extra work. Salary rates have constantly increased from year to year, requiring larger expenditures for overtime work.

Ref. B - Line 5 - 112: Holidays

The Juvenile Hall must remain in full operation at all times, day and night, including holidays, and for this purpose, a normal staff must be employed. This estimate is based on normal operations of this facility for the number of holidays specified in the annual Salary Ordinance at the compensation specified therein. Following is a schedule of the staff required for holiday operation of Juvenile Hall and the compensation required therefor:

Class No.	Class Title	Monthly Salary	No. of Employees	No. of Holidays	Required Replacement Days	Holiday Daily Rate	Amount required for year
B-408	General Clerk Stenographer	$335.	1	12	12	$15.46	$186.00
C-107	Working Foreman Janitor	345.	1	12	12	15.92	191.00
I-2	Kitchen Helper	270.	1	12	12	12.46	150.00
I-154	Laundress	270.	2	12	24	12.46	299.00
I-170	Washer	300.	1	12	12	13.85	166.00
I-204	Porter	265.	4	12	48	12.23	587.00
O-166.1	Junior Operating Engineer	340.	1	12	12	15.69	189.00
O-168.1	Operating Engineer	450.	1 2	12 12	12 24	M 20.77 P 22.07	250.00 530.00
O-172	Chief Operating Engineer	560.	1	12	12	M 25.85	310.00
P-102	Registered Nurse	355.	1 2	12 12	12 24	M 16.38 P 17.40	197.00 418.00
T-35	Group Supervisor	380.	18 27	12 12	216 324	M 17.54 P 18.64	3,789.00 6,039.00
T-35	Group Supervisor PT 5/8	229.	5	12	60	P 11.23	674.00
T-36	Senior Group Supervisor	420.	1	12	12 816	P 20.59	247.00

Total Holiday Pay.....$ 14,222.00

EXPLANATION SHEET

C - Line 9 - 120: Temporary Salaries

This increase is requested to provide replacements as required of permanent employees on vacation, sick leaves and other leaves and for employees who elect not to work on holidays.

From the total detailed schedule of replacements and compensation required as shown below, there has been deducted the amount of $7,920 representing the net working time of two permanent T35 Group Supervisors. Two permanent positions of T35 Group Supervisor were established in the 1951-52 budget on the recommendation of the California Youth Authority for year around vacation replacements of permanent staff of Group Supervisors. Although this plan seemed logical and sound at the time of its adoption, experience during the year that it was in operation proved it to be impracticable. It was necessary that vacation schedules be prepared months in advance, with the result that these schedules were seldom maintained because of personnel turnover which continually disrupted the vacation program. This resulted in periods during which it was impossible to schedule vacations while other periods near the end of the calendar year were overcrowded with vacations because of the fact that anniversary dates of new employees occurred in this period, and these employees must be allowed to start such vacations prior to January 1. Vacation schedules during the winter months are extremely undesirable from the viewpoint of employees and compulsory vacations during this period have an extremely detrimental offset on employee morale. Good employee morale is, of course, one of the very important factors in group work with children such as are in the immediate custody of these employees.

This vacation replacement plan was therefore abandoned as of July 1, 1953 as recommended by the finance committee of the Board of Supervisors, and all vacation replacements are now provided through temporary employments. However, a study of replacements required for sick leaves and other leaves of short duration disclosed that there is rarely a day during the year when two or more regular Group Supervisors are not absent from duty because of illness or for other reasons. Therefore, the two permanent positions of Group Supervisor were retained and these employees are now used for replacements of such absentees. All replacements required in excess of the two permanent employees are provided through temporary employees.

Through this procedure, two replacements are always available to meet emergency requirements and a large volume of clerical work in connection with issuance and processing of requisitions for temporary personnel has been eliminated.

The Juvenile Hall was constructed to accommodate 175 boys and girls. Overcrowding has existed in several of the cottages since the day the new building opened. The average daily population last year was 181 children. The overcrowding has been consistent in the older delinquent boys' cottages. This has created serious problems of escapes and assaults.

During 1953-54, the Mayor and the Board of Supervisors provided funds to employ emergency "on call" Group Supervisors when overcrowding occurred and danger existed. The experiment proved very successful in that escapes were practically eliminated, and no assaults or injuries have occurred for some time. The results more than justified the expenditures. We have not had a sufficient amount of experience over a long enough period of time to accurately predict the amount of funds needed annually to meet these emergencies. Overcrowding will continue, particularly in the boys' cottages, and boy delinquency referrals to the Juvenile Court will continue at the present high rate.

Funds have also been included for employment of a temporary gardener for a period of 4 months during the Spring when the need for weeding and planting is the greatest. This work is necessary to prevent erosion of the hillsides and terrace banks which in the past has proven very costly to correct, and to prevent the premises from becoming so unattractive and dilapidated in appearance as to detrimentally affect property values in an otherwise beautiful residential area.

The following schedule reflects this department's estimate of replacements required for extra employees for overcrowded cottages, vacations, sick leaves, and other employee absences:

Class No.	Class Title	No. of Emps.	No. of Wks.	Rate	Replacement Salary Rate	Amount
Vacation Relief						
B-108	General Clerk Stenographer	2	2(4)	N	$275.00	$ 275.00
C-107	Working Foreman Janitor	1	3	S	344.50	259.00
I-2	Kitchen Helper	1	3	N	235.00	177.00
I-154	Laundress	1	3	N	210.00	158.00
I-154	Laundress	1	2	N	210.00	105.00
I-170	Washer	1	2	N	240.00	120.00
I-204	Porter	4	2(8)	N	220.00	440.00
I-254	Seamstress	1	2	N	225.00	113.00
L-156	Dentist, part-time	1	3	N	350.00	263.00
L-364	Physician-Specialist (PT)	2	3(6)	N	400.00	600.00
O-166.1	Junior Operating Engineer	1	2	N	340.00	170.00
O-168.1	Operating Engineer	3	3(9)	P	414.38	933.00
O-168.1	Operating Engineer	1	3	N	390.00	293.00
O-168.1	Operating Engineer	1	2	N	390.00	195.00
O-168.1	Operating Engineer	1	3	S	624.00	468.00
O-172	Chief Operating Engineer	2	3(6)	P	334.69	502.00
P-102	Registered Nurse	2	2(4)	P	334.69	335.00
P-102	Registered Nurse	2	3(6)	N	315.00	473.00
P-102	Registered Nurse	1	3	N	355.00	252.00
P-104	Head Nurse	18	3 (54)	P	350.63	4,734.00
T-35	Group Supervisor	13	3 (39)	N	330.00	3,218.00
T-35	Group Supervisor	20	2 (40)	P	350.63	3,507.00
T-35	Group Supervisor	15	2 (30)	N	330.00	2,475.00
T-35	Group Supervisor	5	2 (10)	P	236.67	592.00
T-35	Group Supervisor (PT) 5/8	2	2 (4)	N	380.00	380.00
T-36	Senior Group Supervisor	1	2	P	403.75	202.00
					Total Vacation Relief required.....	$21,239.00

Class No.	Class Title	No. of Emps.	Total days at 8 hrs. each annually	Replace. Salary Rate	Rate per day	Amount
Sick Leave Replacements						
C-107	Working Foreman Janitor	1	8	$265.00	$12.62	$ 101.00
I-2	Kitchen Helper	1	8	235.00	11.19	90.00
I-154	Laundress	2	16	210.00	10.00	160.00
I-170	Washer	1	8	240.00	11.43	92.00
I-204	Porter	4	32	220.00	10.48	336.00
I-254	Seamstress	1	8	225.00	10.72	86.00
O-166.1	Junior Operating Engineer	1	8	340.00	16.19	130.00
O-168.1	Operating Engineer	5	2-N 16 3-P 24	390.00 414.38	18.57 19.72	297.00 474.00
O-172	Chief Operating Engineer	1	8	480.00	22.86	183.00
P-102	Registered Nurse	6	2-N 16 4-P 32	315.00 334.69	15.00 15.94	240.00 510.00
P-104	Head Nurse	1	8	355.00	16.90	136.00
T-35	Group Supervisor	66	28-N 224 38-P 304	330.00 350.63	15.71 16.68	3,519.00 5,071.00
T-35	Group Supervisor	5 (part-time)	P 40	236.67	10.43	418.00
T-36	Senior Group Supervisor	3	2-N 16 1-P 8	380.00 403.75	18.10 19.21	290.00 154.00

Total Sick Leave replacements..... $ 12,287.00
Less: Two permanent positions of T35 Group Supervisor for Sick Leave..... 7,920.00

Net Sick Leave Replacements..... $4,367.00

Extra "as needed" employments for overcrowded cottages:

T-35 Group Supervisor...348 shifts @ N $15.71 per shift..... $ 5,467.00
548 " " P 16.68 " " (premium pay)..... 9,141.00

Total "as needed" employments..... $14,608.00

Temporary employment of an O-58 Gardener for four months (March, April, May and June, 1957) at rate of $290.00..... 1,160.00

Temporary employments in lieu of holiday and emergency replacements..... 3,000.00

Total Temporary Salary Requirements..... $18,768.00

* A Request for Supplemental Appropriation File No. 14044 for $5,650. was approved by the Finance Committee of the Board of Supervisors, 1/18/56.

CONTROLLER'S FORM No. 4230

371

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission JUVENILE COURT Bureau or Division JUVENILE HALL Appropriation Number 6.186 Sheet Number 4 of 9 Sheets Index Number 186

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Item No.	BUDGET Salary Ord. Sec. No. 27.2 Number of Employees	BUDGET Rate	BUDGET Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(3) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 6 (-) Decrease Force	Amount	Recommended by Offic. Board, Commission of Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1													130	WAGES														
2	12,723	27	3	16.64 day	12,780					6,440	6,340	12,780	I-12	COOK	3	16.64 day	12,780						3	16.64 day	12780				
3	1,258	-	-	-	1,356					774	582	1,356		VACATION, HOLIDAY PAY, SICK LEAVE, OVERTIME			1,557		201						1356				
4	5,342	28	1	17.97 day	5,535					2,232	2,282	4,514	I-14	JUNIOR CHEF	1	17.97 day	4,601		- 934				1	17.97 day	4601				
5	672	-	-	-	602					1,123	755	1,878*		VACATION, HOLIDAY PAY, SICK LEAVE, OVERTIME			2,104		1,502						602				B
6																													
7	19,995		4		20,273					10,569	9,959	20,528*		TOTAL WAGES	4		21,042		769				4		19339				
8																													
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EXPLANATION SHEET

BUDGET ESTIMATE INDEX NO. 186 OPPOSITE SHEET NO. 4

Pr. A - Line 1 - 130: Wages

Wages of Cooks and Junior Chef listed below are computed in accordance with Ordinance File No. 13073-1 Ordinance No. 9230. Other wages are required to compensate those employees for 7 holidays on which they are required to work, and for which extra compensation is provided as specified in the above ordinance. Also included herein is compensation for replacement of those employees during vacations and sick leaves, at the correct wage rate established by the above Salary Standardization Ordinance which became effective July 1, 1955.

JUVENILE HALL
DETAILED SCHEDULE OF WAGES

I-12 Cook

Sheet No.	Line No.	Employee			Total Days	Rate	Amount	Total
		Wages						
4	2	Bonner, H. Sullivan, J. White, L.			256 256 256	$16.64 16.64 16.64	$4,260. 4,260. 4,260.	$ 12,780
		Vacation Replacements						
		No.of Employees	No.of Weeks					
4	3	3	7	(2-2 each) (1-3 weeks)	35	16.64	$ 582.	
		Sick Leave & Emergency Employment						
4	3	3	-	(8 days each)	24	16.64	$ 400.	
		Holiday Pay						
4	3	3	-	(5 days each) (2 days each)	15 6	24.96 33.28	375. 200.	575.

Total Vacation,Sick Leave & Holidays.....$ 1,557

I-14 Junior Chef

		Wages						
4	4	Delattre, R.			256	17.97		$ 4,601.
		Vacation Replacement						
4	5	1	3		15 3	17.97 26.955	$ 270. 81.	
		Sick Leave & Emergency Employment						
4	5	1	-		8	17.97	$ 144.	
		Holidays						
4	5	1	-		5 2	26.955 35.94	$ 135. 72.	
		Overtime (6th day)						
4	5	1			52	26.955	$1,402.	

Total Vacation,Sick Leave,Holiday & Overtime...$ 2,104

Grand Total Wages.....$ 21,042

Pr. B - Line 5 - 130: I-14 Junior Chef (Vacation, Holiday Pay, Sick Leave, Overtime)

This increase is to provide compensation at the rate of time and one-half for the 6th day worked by the Junior Chef who is employed on a six day, 48 hour week basis. Wages for this employee in the 1955-56 budget were provided at straight time for the sixth day worked. A supplemental appropriation will be required to provide the additional funds necessary for the correct wages.

* A supplemental appropriation will be required to complete the fiscal year.

CONTROLLER'S FORM No. 3250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: JUVENILE HALL — Appropriation Number: 6.186 — Sheet Number: 5 of 9 Sheets — Index Number: 186

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	BUDGET FISCAL YEAR 1955-1956 Ltory Ord. Sec. No. — Item No.	Number of Employees	Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATED EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for 1955-1956 (Dollars Only)	Class Number of Cost	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of (1) with 1955-1956 Budget Col. (3) Over (4) Under — Force	Amount	Recommended by Chief Adm. Officer, Committee of Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Adjustment Letter
1						6/24/55							200	CONTRACTUAL SERVICES														
2	1				100	Trans. No.19 To 5.311.256.186			-38	-	100	100*	206	TRAVEL EXPENSE			500		400							100			A
3	597				1,000	Trans. No.858 To 5.311.321.186			-325	239	761	1,000*	219	MAINTENANCE AND REPAIRS OF OTHER EQUIPMENT			5,456		4,456							1000			B
4	24,999	HLP			25,000	HLP				13,569	13,600	27,169*	231	HEAT, LIGHT AND POWER			30,000	HLP	5,000							27250			C
5	1,980	P			1,980	P				1,049	1,049	2,098*	237	SCAVENGER SERVICE (Purchaser)			2,099	P	119							2099			D
6	240	P			250	P			38	144	144	288	256	PEST CONTROL (Purchaser)			350	P	100							288			E
7	66				25					9	16	25	298	MISC. CONTRACTUAL SERVICES			25									25			
8	396				400					198	202	400	298	MISC. CONTRACTUAL SERVICES (Haircutting Service for Children)			600		200							500			F
9	28,279				28,755				-325	15,208	15,872	31,080		TOTAL CONTRACTUAL SERVICES			39,030		10,275							31262			
10																													
11																													
12	2,220				2,230	Trans. No. 19 From 5.186.200.000			38	1,193	1,193	2,386		LESS TRANSFER TO PURCHASER			2,449		219							2187			
13																													
14	24,999				25,000					13,569	13,600	27,169		TRANSP. TO HEAT, LIGHT & POWER			30,000		5,000							27250			
15																													
16	27,219				27,230				38	14,762	14,793	29,555		TOTAL TRANSFER			32,449		5,219							29437			
17																													
18																													
19	1,060				1,525				- 363	446	1,079	1,525		NET CONTRACTUAL SERVICES			6,581		5,056							1625			
20																													
21																													
22																													
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EXPLANATION SHEET

BUDGET ESTIMATE INDEX NO. 186 OPPOSITE SHEET NO. 5

Ref. A - Line 2 - 206: Travel Expense

This increase is requested in order to provide funds for staff members of Juvenile Hall to attend institutes and conferences of the California Probation & Parole Association, and meetings of Juvenile Hall personnel in other counties. San Francisco is the only county which does not provide funds for employees to attend such meetings. Attendance at these meetings is educational and important to the growth and development of the staff, particularly since funds have never been provided to conduct in-service training programs. Funds are also required to provide auto mileage for emergency use of the private auto of the Superintendent when it is necessary to make emergency calls to Juvenile Hall at night, and on Saturdays and Sundays.

Ref. B - Line 3 - 219: Maintenance and Repairs of Other Equipmt

This increase is required to provide for maintenance, servicing and repairs of mechanical equipment requiring specially trained mechanicans. This service cannot be provided by Operating Engineers or the Department of Public Works. This equipment includes the following:

1.	Repairs to refrigeration equipment.....	$600.
2.	Repairs to television and radio sets.....	300.
3.	Repairs and service to Sound Security System.....	900.
4.	Hayes Combustion Board Service.....	300.
5.	Re-bricking fire box of one boiler.....	2,000.
6.	Repairs to sewing machine.....	100.
7.	Repairs to motion picture projectors.....	250.
8.	Other equipment (includes dental equipment, electric meat saws, slicer, meat chopper, food mixers, ovens and other kitchen equipment).....	350.
		$4,800.
**9.	Replace one walk-in refrigerator door....	656.
	Total.....	$5,456.

Nos. 1 to 8: The maintenance of this equipment in good operating condition is essential to the operation of this department. This equipment has now been in service and in constant use since occupation of these premises, and the cost of its maintenance will continue to increase each year. A Sound Security System has been installed and in order to be effective, this system must be serviced regularly and maintained in proper operating order.

** No. 9: One in-fitting door of the walk-in refrigerator has become badly damaged and must be replaced. The present type of door is not designed for a low temperature refrigerator. It frequently freezes when closed and is often damaged in forcing it open. The replacement will be an outside fitted door which will be more practical for this type of refrigerator.

Ref. C - Line 4 - 231: Heat, Light and Power

This estimate is the amount recommended by the Public Utilities Commission. An increase averaging 6.3% in natural gas rates became effective December 1, 1954, resulting in an increase in the cost of natural gas used by this facility.

Ref. D - Line 5 - 237: Scavenger Service

This increase is necessary to provide scavenger service for this facility at the Purchaser's current contract price.

Ref. E - Line 6 - 256: Pest Control

This increase is requested to provide ant, fly, fleas and rat control, in addition to roaches, silverfish, and other insect pests at this facility. These pests have been increasing constantly and are now presenting a very serious problem. Only roach and silverfish control is now being provided and the increased service is extremely essential.

Ref. F - Line 8 - 298: Miscellaneous Contractual Services: Haircutting Services for Children

The funds budgeted for the fiscal year 1955-56 allow only 33 haircuts per month at the special rate of $1.00 each. The average daily population of Juvenile Hall boys is 110. The minimum need for boys who remain in custody for lengthy periods is 50 haircuts per month.

* A supplemental appropriation will be required to complete the fiscal year.

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: JUVENILE HALL — Appropriation Number: 6.186 — Sheet Number 6 of 9 Sheets — Index Number 186

Line No.	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Note	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Note	Amount (Dollars Only)	ESTIMATED EXPENDITURES 1955-1956 Actual First 1 Months (Dollars Only)	Probable Last 1 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Note	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 2 (+) Increase	(-) Decrease	Recommended by Office, Board, Commission or Department Number of Employees	Note	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Note	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Note	Amount	Reference Notes	Line No.
1													300	MATERIALS AND SUPPLIES																1
2	414				500					469	1,031	1,500*	303	REPLACEMENT PARTS FOR MACHINERY AND EQUIPMENT			3,670		3,170				850				A	2
3	-				28					99	204	303*	304	METAL CASTINGS			600		572				150				B	3
4	234				100					181	169	350*	305	SMALL TOOLS			600		500				100				C	4
5	338				575					417	358	775*	306	SHOP & ENGINE ROOM SUPPLIES			1,400		825				600				D	5
6	18				-					16	-	16	311	BUILDING MATERIALS			1,000		1,000				0				E	6
7	288				50					316	118	434*	312	LUMBER, TANBARK, ETC.			1,200		1,150				288				F	7
8	518				300					431	419	850*	315	BUILDERS' & MISC. HARDWARE			750		450				100				G	8
9	1,045				1,000					781	419	1,200*	316	PIPE, PLUMBING AND STEAM FITTING SUPPLIES			5,380		4,380				100				H	9
10	1,578				1,000					592	1,158	1,750*	317	ELECTRICAL SUPPLIES			4,500		3,500				800				I	10
11	239				50					79	121	200*	318	PAINT & PAINTERS' SUPPLIES			500		450				100				J	11
12	131P				160P	Trans.858 Frp. 5,186,200,000			325	386	400	786*	321	FUEL & LUBRICANTS (Purchaser)			1,900P		1,240				200				K	12
13	3,772				3,250					822	3,178	4,000*	331	HOUSEHOLD AND INSTITUTIONAL SUPPLIES			4,500		1,250				3,250				L	13
14	4,808				4,000					2,018	2,782	4,800*	335	JANITORIAL & LAUNDRY SUPPLIES			5,500		1,500				4,000				M	14
15	11,369 P				11,500 P					7,800	3,700	11,500	341	DRYGOODS AND WEARING APPAREL (Purchaser)			20,000P		8,500				9,100				N	15
16	-				-					-	-	-	341	DRYGOODS: (Purchaser) AMERICAN & CALIFORNIA STATE FLAGS			500P		500				240				O	16
17	1,505				1,600					814	1,086	1,900*	361	DRUGS AND MEDICINES			2,300		700				1,600				P	17
18	610				325					495	80	575*	362	HOSPITAL & LABORATORY SUPPLIES			750		425				600				Q	18
19	225				150					76	174	250*	371	STATIONERY & OFFICE SUPPLIES			350		200				180				R	19
20	49				50					50	50	100*	381	HORTICULTURAL SUPPLIES			150		100				150				U	20
21	124				300					146	604	250*	391	RECREATIONAL SUPPLIES			1,200		900				300				T	21
22																													22
23																													23
24	27,265				24,938				325	15,988	16,051	32,039*		TOTAL MATERIAL AND SUPPLIES			56,750		31,812				22,700					24
25																													25
26	11,500				11,660				325	8,186	4,100	12,286		TRANSFER TO PURCHASER			22,400		10,240				9,540					26
27																													27
28	15,765				13,278	023 9406 3/8			4,700	7,802	11,951	19,753		NET MATERIAL & SUPPLIES			34,350		21,572				13,160					28
29																													29
30																													30
31																													31
32																													32
33																													33
34																													34
35																													35

EXPLANATION SHEET

BUDGET ESTIMATE INDEX NO. 186 OPPOSITE SHEET NO. 6, page 1

Ref. A - Line 2 - 301: Replacements Parts for Machinery and Equipment

This increase is necessary to provide replacement of worn or damaged parts of mechanical equipment which has been in operation since this facility was occupied in 1950. This equipment is essential to the department's operation and unless properly maintained, it will deteriorate rapidly, necessitating major replacements of equipment which will be extremely costly. The major portion of such parts is replaceable by the staff of Operating Engineers. Certain other repairs not of an emergency nature can be made by the Department of Public Works if parts are available.

Equipment requiring replacement parts generally consists of the following:

3 - high pressure steam boilers
2 - steam driven boiler feed pumps
14 - hot water circulating pumps
11 - radiant heat pumps
8 - condensate pumps
3 - sump pumps
4 - vacuum return pumps
Johnson Service Equipment (temperature control)
air compressors
refrigerator compressors
laundry equipment (including washer, extractor, tumbler dryer, mangle, two presses, etc.)

Replacement parts required generally consist of the following:

	Article	Cost
1	new piston rods, bronze cylinder liners sub, leathers and fibre valves for two steam driven boiler feed pumps.	$300.00
2	parts for steam pump governor valves.	250.00
3	32 air filters for ventilating system (replacements).	200.00
4	replacement parts for 3 Wicks Boilers to include flame rods, marcoid switches, solenoid valves, electronic tubes, photo tubes, recording instrument parts.	300.00
5	rods, bearings, wearing rings and couplings for 8 condensate pumps, 14 hot water circulating pumps, 3 sump pumps, 4 vacuum pumps	350.00
6	parts for Johnson Service and Minneapolis Honeywell Controls.	200.00
7	parts to repair and maintain two Rodeo Mixing Machines, potato peeler, meat slicer, 5 ovens, meat grinder and meat saw	300.00
8	air compressor parts	200.00
9	padding for laundry ironer and presses. Parts for laundry machinery	400.00
10	parts for chrome plated chairs damaged and in need of repair	400.00
11	replacement parts and V belts for refrigerators, blower and exhaust fans, induced draft fans and air compressors	150.00
12	bodies and impellers for hot water circulating pump. (The 12 hot water circulating pumps now in service are of inferior wartime fabrication with cast iron bodies and impellers. Corrosion in these pumps has been a constant source of failure of these units to operate.) Replacemt with bronze pump bodies and impellers will provide the remedy required.	

Cost of these parts is as follows:

14 - bronze bodies @ $32.00 each. $448.00
14 - impellers and seals @ $11.00 each . . 154.00
$602.00
Sales Tax..... 18.00 620.00
Total cost..... $ 3,670.00

Ref. B - Line 3 - 304: Metals and Castings

This increase is to provide for purchase of supplies needed by the staff of Operating Engineers and personnel of the Department of Public Works in making emergency repairs to mechanical equipment. Supplies required consist of the following: angle iron, sheet metal, flat iron, round, cold rolled, expanded metal solder and brazing and welding rods, security screening, etc.

Ref. C - Line 4 - 305: Small Tools

This increase is needed for purchase of adequate tools required by the staff of Operating Engineers for making emergency repairs, adjustments and in maintaining mechanical and electrical equipment. An adequate supply of essential tools has never been provided and without such tools, repairs and maintenance work cannot be properly performed. Small tools of this type are constantly wearing out or becoming broken or damaged through use and their replacement is essential for proper maintenance of the plant equipment. The deferment of necessary maintenance and minor emergency repairs because of lack of tools will result in excessive deterioration extremely costly to remedy in the future.

Ref. C - Line 4 - 305: Small Tools, continued:

Tools required consist of the following: Stepladders, chain hoist, gear puller, chain tongs and pipe wrenches. Replacemt of broken drills and taps, chisels, punches and worn grinding wheels, complete sets of sock wrenches and box wrenches, valve and faucet reseating tool, bolt cutters and hole punches, concrete drills, C clamps and large clamps.

Ref. D - Line 5 - 306: Shop and Engine Room Supplies

This increase is necessary to provide for purchase of supplies essential to maintenance and operation of steam boilers and other mechanical equipment. These supplies include the following: mechanical packing, gauge glasses for boilers, deaerator, condensate and vacuum tanks, asbestos and rubber sheet packing, boiler blow-down tank, surge tank manhole gaskets, flow and CO_2 meter charts, 100 Carnegie fire brick and fire clay brick mortar. Chemicals to treat boiler water, steam returnlines, hot water heating systems and test equipment and solutions. Cardisorber and gaskets for CO_2 recorders. White wiping rags, sandpaper, emery and crocus cloth. Oil Cans. Diaphragm rubber oxygen and acetylene and Prestolite gas. Pulverized asbestos, asbestos pipe covering.

Ref. E - Line 6 - 311: Building Materials

This increase is necessary to provide for replacement of glass and for purchase of other materials necessary for repairing damage to buildings and maintaining grounds and premises. Glass replacement is always a large and expensive item because of breakage by children. Materials will also be needed for repairs to plaster walls, driveways and walks. Also included are the following supplies: asbestos siding, aggregates, cement, linoleum, plastic baseboards, aluminum strips, sand and plaster.

Ref. F - Line 7 - 312: Lumber and Tanbark

This increase is needed to provide lumber for bins, shelves and racks, for supply and storerooms, to cover broken windows in emergencies and to repair damages throughout the premises; also for tanbark for children's play areas.

Ref. G - Line 8 - 315: Builders' and Miscellaneous Hardware

This increase is necessary to provide for purchase of an adequate supply of bolts, nuts, screws, cotter pins, hinges, hasps, padlocks, cylinders and parts for door locks and other articles required for emergency and minor repairs and maintenance of this facility's mechanical equipment and premises. These articles are needed for preventive maintenance and repairs.

Ref. H - Line 9 - 316: Pipe, Plumbing and Steamfitting Supplies

This increase is necessary to provide fittings and parts needed for maintenance and repairs to plumbing facilities, steam and hot water supply lines. These facilities become worn and damaged through use and must be maintained for safety as well as efficient operation. Included in this item are: galvanized, black and brass pipe, galvanized, black and cast iron and brass pipe fittings, streamline fittings, copper tubing and compression fittings; parts for Powers' thermostatic water controllers, Powers' mixing valves, shower valves, Leonard mixing valves, Kramer flush valves, ballcocks and toilet tank parts, sink stoppers and chains, faucet washers, faucet handles, replacements for broken swing spout faucets, rubber seats, washers, vacuum breakers and replacement of worn-out shutoff valves, parts for Monash, Webster and Armstrong steam traps.

Total. $1,785

This request also includes funds to replace wartime produced steam reducing valves. These valves are Forster reducing valves with bronze seats that will not withstand the erosive conditions set up whenreducing steam from 100 lbs. to 40 lbs. per sq.in. The seats cut out and groove so that the valve will no longer shut off and equipment designed for 40 lbs. pressure will either have 100 lbs. pressure on it which is very dangerous, or the relief valves will blow off, filling the tunnels with steam. These valves have been reseated twice in the last 3 years and will not stand another reseating. Therefore funds are requested for replacement of those valves with stainless steel trim pilot operated valves as follows:

12 - 1/2"	valves @	$85.	each.....	$1,020.00
3 - 1"	"	" 105.	"	315.00
1 - 1¼"	"	" 115.	"	115.00
1 - 1½"	"	" 135.	"	135.00
				$1,585.00
			Tax....	48.00
			Total.	$1,633.

This request also includes funds to replace Lawler temperature control valves. These valves are wartime fabricated valves and have never operated properly. These valves were not provided with composition discs and the contractor was forced to replace them. They are now bronze seated with the port opening so small the water temperature drops too low and the valve is not large enough to keep water hot for showers. These valves should be replaced as follows:

14 - 1¼" valves @ $136. each..... $1,904.00
Tax.. 58.00 $1,962.

Total Pipe Plumbing and Steamfitting Supplies.....$5,380.

(continued on page 2)

BUDGET ESTIMATE INDEX NO. 186 OPPOSITE SHEET NO. 6, page 2

EXPLANATION SHEET

Ref. I - Line 10 - 317: Electrical Supplies

This increase is needed to provide for purchase of electrical supplies and parts necessary to the maintenance and operation of this facility. These supplies include single, double and 4-poleswitches; micro-switches, magnetic starter parts, convenience outlets; shutter type convenience outlets, switch plates, germicidal lamps, pilot lamps, indicating lamps, 10"x12" glass covers for light fixtures, parts for light fixtures, copper wire, friction and rubber tape, fish tape, thin wall tubing, couplings and connectors; flex conduit, squeeze connectors, conduit fittings, boxes; incandescent lamps for boiler room and tunnels; flushlight batteries, lamps and switches and wire for hot plate repairs; replacement of 4 hot plates that are beyond repair; mercoid switches, parts for broken lights in rooms; electronic tubes required for operation of elevators; motion projector lamps; tubes for the Sound Security system. Germicidal lamps are necessary to aid in the control of contagious diseases in the Children's Cottages.

Ref. J - Line 11 - 318: Paint and Painters' Supplies

This increase is necessary for purchase of paints, lead, oils and brushes and other supplies necessary for painting boilers and other mechanical equipment to prevent deterioration due to corrosion and action of elements, water and chemicals used in steam boilers.

Ref. K - Line 12 - 321: Fuel and Lubricants

The steam boilers at the Youth Guidance Center are designed for use of either natural gas or oil as fuel. Natural gas is normally used on an interruptible service basis, this service being subject to discontinuance in the event of a shortage in the natural gas supply. It is therefore necessary that funds be provided for approximately 30 days operation on fuel oil. In addition to fuel oil, lubricating oil and greases are necessary for compressors, fans and blowers. Other lubricants required include kerosene, cleaning solvent, ball bearing and water pump grease, grease for plug valves, gear oil, oil for fuel oil treatment, oil for air maze filters and penetrating and cutting oils.

Ref. L - Line 13 - 331: Household and Institutional Supplies

This increase is based on actual use of these supplies with a small allowance for anticipated increases in costs. These supplies include dishes, tableware, cooking utensils and kitchen supplies which have never been provided in adequate quantities because funds have not been available for needed purchases.

Ref. M - Line 14 - 335: Janitorial and Laundry Supplies

This increase is based on actual use of supplies with allowance being made for increases in cost. This department operates a laundry which provides complete laundry service for both Juvenile Hall and Log Cabin Ranch School. In addition to supplies required for the laundry operation, funds are needed for disinfectants and soaps and chemicals required to maintain premises, including kitchen, showers, medical and dental clinics, in a clean, healthful and sanitary condition. This is essential in order to prevent future epidemics of serious proportions from occurring such as has been experienced in the past.

Ref. N - Line 15 - 341: Drygoods and Wearing Apparel

This increase is needed to purchase the minimum quantity of dry goods and children's clothing required for operation of Juvenile Hall and for providing an acceptable standard of cleanliness and sanitation in this facility. Based on the average population estimate of 195 children for the fiscal year 1956-57, the amount of this budget request will provide only $102.50 per child for the entire year, or $8.50 per month. Based on the actual average population of 181 children for the last complete fiscal year 1954-55, the amount of $11,500 allowed in the budget for the fiscal year 1955-56 - only $63.50 per year, or $5.25 per month per child - is provided for purchase of clothing and other drygoods essential to the Juvenile Hall operation. The amount of $63.50 per year or $5.25 per month is not sufficient to provide for the minimum standards with the result that children particularly in the boys' cottages are clad in ragged garments which normally should be discarded. The greatly increased average population and turnover rate in recent years requires a far greater quantity of towels, sheets, bedding, clothing and other such materials than it has been possible to purchase with funds provided in prior years. The materials are generally of inferior quality andwith the numerous hunderings required because of high turnover of population, the useful life of those articles is extremely brief. Clothing prices have advanced continuously and are anticipated to increase further in the ensuing 18 months. Many of these children have had little or no training in the care of clothing; others have destructive tendencies so that clothing soon wears out or is damaged beyond use.

In addition to clothing which must be provided for children in custody of Juvenile Hall, it is mandatory under the provisions of Charter Section 151.3 that uniforms, aprons and other linens used by the Junior Chef, Cooks and Cook's Assistants be provided by the department in accordance with Union contract requirements.

This request also includes laundry items such as press covers, mangle covers, laundry bags and other drygoods items used in the department's laundry.

Ref. O - Line 16 - 341: American and California State Flag

This request is to provide funds for purchase of American and California State flags in order to comply with the State law which provides that all public agencies shall display both an American and a California Bear Flag. It is estimated that the sum of $500.00 per year is required to purchase such flags. No funds have been available in the past for this purpose.

Ref. P, Q - Lines 17, 18 - 361, 362: Drugs and Medicines; Hospital and Laboratory Supplies

Increases in these items are necessary to provide for purchases of medical supplies essential to the protection of the health of wards of the Juvenile Court in the custody of Juvenile Hall. The amount requested is based on records of actual use of these supplies with an allowance for anticipated increases in cost.

Ref. R - Line 19 - 371: Stationery and Office Supplies

This increase is based on usage of office stationery such as admission and release forms, requisitions for supplies, laundry lists, records of children in detention, and other essential office supplies. Allowance has beenmade for anticipated price increases in the ensuing fiscal year.

Ref. S - Line 20 - 381: Horticultural Supplies

This increase is for the purpose of providing supplies necessary to maintain the lawns, shrubbery and other plantings. In order to maintain a well-kept, attractive appearance of the premises, fertilizers, insecticide sprays and other garden supplies are needed.

Ref. T - Line 21 - 191: Recreational Supplies

Funds have not been provided in the past for supplies needed for an adequate physical education program or for recreation supplies necessary for rehabilitation work with children placed in custody of Juvenile Hall. Recreation is considered one of the most important phases of Juvenile Hall operation. Turnover of table games is extremely high due to wear and tear from use as well as destructive tendencies of some of the disturbed children. With practically no recreational equipment now being provided, children cannot be kept gainfully occupied. Supplies required include the following: rubber basketballs, and footballs; assorted table games, checker and chess sets, playing cards, table tennis sets and balls, and other recreational and physical education supplies.

* A supplemental appropriation will be required to complete the fiscalyear.

CONTROLLER'S FORM No. 6150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission JUVENILE COURT Bureau or Division JUVENILE HALL Appropriation Number 6.186 Sheet Number 7 of 9 Sheets Index Number 186

Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	Actual First 7 Months 1955-1956 (Dollars Only)	Probable Last 5 Months 1955-1956 (Dollars Only)	Probable for Year 1955-1956 (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 5 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	III BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	III BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference to Law	Line Number
1	1	2	3	4	5	6	7	8	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
												350	FOODSTUFFS															1
7,815	P			2,500	P				5,116	3,384	8,500	351	CANNED GOODS (Purchaser)			8,896	P	1,396					7,800			780	2
501				600					346	254	600	352	SUGAR			755		155					600			60	3
19,423				19,000					9,230	9,770	19,000	353	DAIRY PRODUCTS AND EGGS			21,988		2,988					17,600			1760	4
3,350				2,500					1,524	976	2,500	354	FARINACEOUS PRODUCTS			3,525		1,025					2,930			293	5
13,480				15,500					5,319	10,181	15,500	355	MEAT, FISH, FRUITS & VEGETABLES			16,113		613					10,700			10700	6
19,998	LHM			19,000	LHM				10,416	8,584	19,000	356	MEAT, LAGUNA HONDA MEAT SHOP			22,156	LHM	3,156					17,750			17750	7
9,726				9,500					4,835	4,665	9,500	359	OTHER FOODSTUFFS			10,490		990					9,000			9000	8
74,293				73,600					36,786	37,814	74,600		TOTAL FOODSTUFFS			83,923		10,323					66,380			66380	10
2,815				7,500					5,116	3,384	8,500		TRANSFER TO PURCHASER			8,896		1,396					2,800			2800	12
19,998				19,000					10,416	8,584	19,000		TRANSFER TO LAGUNA HONDA MEAT SHOP			22,156		3,156					17,750			17750	14
22,813				26,500					15,532	11,968	22,500		TOTAL TRANSFERS			31,052		4,552					25,550			25550	16
46,480				47,100					21,254	25,846	47,100		NET FOODSTUFFS			52,871		5,771					40,830			40830	19

Ref. A - Line 1 - 350: Foodstuffs

This request for foodstuffs is based on actual usage during the fiscal year 1954-55.

Estimated requirements are based on a food cost of $ .37 per meal for an average population of 195 children in custody and a kitchen staff of 8 employees entitled to meals without charge. This food cost represents the average meal cost for food during the fiscal year 1954-55, and it is anticipated that the cost of food for 1956-57 will be unchanged.

MEALS SERVED AND FOOD COST

Fiscal Year 1954-55	
Meals served monthly (average)	17,043
Total meals served 1954-55	204,517
Cost per meal for foodstuffs	$ .37
First 6 months 1955-56	
Meals served monthly (average)	15,908
Total meals served 7/1/55 to 12/31/55	95,446
Cost per meal for Foodstuffs	.377
Estimate Fiscal Year 1956-57	
Meals served monthly (estimated)	18,524
Total meals to be served, 1956-57, est.	222,285
Cost per meal for Foodstuffs	$ .37

* A supplemental appropriation will be required to complete the fiscal year.

TROLLER'S FORM No. 1310

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Appropriation Number 6.186 Sheet Number 8 of 9 Sheets Index Number 186

Department, Board or Commission JUVENILE COURT Bureau or Division JUVENILE HALL

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. 11a Item No.	Number of Employees	Title	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Code	Number of Employees	Title	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable 1st Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 8 (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Letter Number
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
												400	EQUIPMENT														1
												406	8 - METAL CRIBS & MATTRESSES														2
680													12 - TODDLERS' CHAIRS														3
43													3 - NURSERY CHAIRS WITH VESSELS														4
19													4 - HIGH CHAIRS														5
54																											
62												412	1 - PLATFORM BEAM SCALE, CAP. 1000 LBS														6
219												420	1 - SUMP PUMP 3/4 HP 115 VOLT														7
461												422	1 - 1 HP DRILL PRESS														8
188													SET RIGID PIPE DIES														
538													1 - 2½" to 4"														9
611												434	1 - HEAVY DUTY MEAT GRINDER														10
1												436	TUMBLER DRYER 36x30														11
												492	1 - (USED) CABLE CAR														12
				40					-	40	40		1 - KARDEX METAL BOOK UNIT					-40									13
				625					-	625	625	406	25 - HEAVY DUTY SETTEES					-625									14
				250					-	250	250		5 - TUBULAR FRAME METAL TABLES					-250									15
				200					121	-	121		2 - STEEL STORAGE LOCKERS					-200									16
				550					495	-	495	416	MOTION PICTURE PROJECTOR & SPEAKER 16 MM					-550									17
				450					-	450	450	422	1 - WELDING MACHINE					-450									18
				210					216	-	216	424	1 - 1½ TON CHAIN HOIST					-210									19
				110					-	110	110	426	12 - 6' WOODEN STEPLADDERS					-110									20
				95					-	95	95		1 - 24' ALUMINUM EXTENSION LADDER					- 95									21
				750					438	-	438		40 GAL., STAINLESS 1 - STEEL STEAM JACKETED KETTLE					-750									22
				155					126	-	126	442	PORTABLE ELECTRIC SKILL 1 - BLOWER WITH ATTACHMENTS					-155									23
				300					-	300	300		STAINLESS STEEL HOOD OVEN 1 - CAFETERIA COFFEE URN (installed)					-300									24
				175					141	-	141	434	27" x 4' FOUR WHEEL, FLAT 2 - PLATFORM, HAND TRUCKS					-175									25
				90					79	-	79		2 WHEEL RUBBER TIRE 2 - HAND TRUCKS					- 90									26
												402	18 - BULLETIN BOARDS		900P	900					0				C	A	27
													18 - BLACKBOARDS		900P	900					0				C	B	28
												406	STEEL SHALL PARTS 2 - DRAWER UNITS		91P	91					91				C	C	29
													2 - STEEL STORAGE LOCKERS		200P	200					0				C	D	30
													36 - METAL FRAME DINING ROOM CHAIRS		350P	350					100				C	E	31
													12 - DINING ROOM TABLES		390P	390					0				C	F	32
													24 - METAL BEDS		1,100P	1,100					276				C	G	33
												416	4 - MOTION PICTURE SCREENS		500P	500					0				C	H	34
												420	1 - ELECTRIC TUBE TESTER		175P	175					0				C	I	35

Ref. A - Line 27 - 402: 14 Bulletin Boards

~~One bulletin board is needed in each of the 9 cottages, the kitchen, boys' corridor, girls' corridor Medical Clinic, two gymnasiums, two craft shops and Superintendent's Office, for posting typed instructions, rules and other information for the proper guidance of employees in these units. The estimated cost of these boards is $50.00 each.~~

Ref. B - Line 28 - 402: ~~14 Blackboards~~

~~One blackboard is needed in each of the 9 cotteges, the kitchen, boys' corridor, girls' corridor, Medical Clinic, the two gymnasiums, two craft shops and Superintendent's Office, for special information of importance to employees. These are estimated at $50.00 each.~~

Ref. C - Line 29 - 406: Equipment: 2 steel small parts drawer units

These drawer units are needed to safely and conveniently store the many small parts and supply articles used in maintaining and repairing the mechanical facilities of this department.

Ref. D - Line 30 - 406: ~~2 steel storage lockers~~

~~Two steel storage lockers are needed to store the many small replacement parts required in maintaining the mechanical facilities in operating condition.~~

Ref. E - Line 31 - 406: Equipment: ~~10~~ Qty 10 metal frame Dining Room Chairs

There are an insufficient number of dining room chairs to accommodate all the children when cottages are at full capacity or overcrowded, which is at frequent intervals. One additional cottage was opened in January, 1954 and no additional chairs were purchased at that time.

Ref. F - Line 32 - 406: ~~Equipment: 12 Dining Room Tables~~

~~There are an insufficient number of dining room tables to accommodate all the children when the cottages are at full capacity or overcrowded, which is at frequent intervals. One additional cottage was opened in January, 1954, and no additional dining room tables were purchased at that time.~~

Ref. G - Line 33 - 406: Equipment: ~~24~~ 6 metal Beds

There are an insufficient number of beds to accommodate all the children when cottages are at full capacity or overcrowded, which is at frequent intervals. One additional cottage was opened in January, 1954, and no additional beds were purchased at that time.

Ref. H - Line 34 - 406: ~~Equipment: 4 Motion Picture Screens~~

~~These screens are to be permanently attached to the wall in each of the 4 boys' cottages. Portable screens are unsatisfactory because of damage resulting from handling and moving about. This department now operates 2 projectors without screens which has proven extremely unsatisfactory.~~

Ref. I - Line 35 - 420: ~~Electronic Tube Tester~~

~~This equipment is needed for maintaining the Sound Security System in operating condition and for making emergency repairs to it when required. The Sound Security System must be maintained in operation at all times for the safety of the staff of Group Supervisors and to prevent runaways of delinquent boys and girls.~~

CONTROLLER'S FORM No. 6350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: JUVENILE HALL — Appropriation Number: 6.186 — Sheet Number: 9 of 9 Sheets — Index Number: 186

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. 11s — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	J CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 8 and 9 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
														EQUIPMENT (continued)														
													422	1 - SMALL ARBOR PRESS		120P		120						120				J	1
														1 - 1/4" PORTABLE ELECTRIC DRILL		50P		50						50				K	2
													424	1 - 10 TON HYDRAULIC JACK		80P		80						80				L	3
													426	1 - PORTABLE ALUMINUM SCAFFOLD		825P		825						825				M	4
														PORTABLE PAINT 1 - SPRAY OUTFIT		260P		260						0				N	5
													434	1 - ENCLOSED FOOD CONVEYOR		450P		450						450				O	6
														AUTOMATIC COFFEE 1 - URN, STEAM HEATER (Installed)		1,600P		1,600						0				P	7
														1 - STAINLESS STEEL STEAM KETTLE		650P		650						650				Q	8
													436	12 - HEAVY DUTY CLOTHES HAMPERS		625P		625						300				R	9
														696,000 GRAIN EXCHANGE 1 - WATER SOFTENER (Installed)		3,600P		3,600						3,600				S	10
														42"x64" AMER.CASCADE 1 - WASHER, COMPLETE (Installed)		6,150P		6,150						0				T	11
														30" SOLID CURB EXTRACTOR 1 - COMPLETE (Installed)		2,325P		2,325						0				U	12
													454	2 - METAL 4 WHEEL UTILITY CARTS		200P		200						0				V	13
														1 - FOUR WHEEL PLATFORM TRUCK		100P		100						0				W	14
													456	1 - PICKUP TRUCK		1,500P		1,500						0				X	15
													472	1 - HOSE RACK AND FIRE HOSE		200P		200						0				Y	16
														6 - 15# CO2 FIRE EXTINGUISHERS		350P		350						350				Z	17
														2½ GAL. SODA AND ACID 11 - TYPE EXTINGUISHERS		575P		575						575				AA	18
													492	8 - HEAVY DUTY PING PONG TABLES		1,600P		1,600						1,600				BB	19
														TELEVISION SETS - TABLE 2 - MODELS-WITH ANTENNAS INSTALLED)		500P		500						500				CC	20
																													21
																													22
2,876			4,000				1,616	1,870	3,486					TOTAL EQUIPMENT		26,366P		22,366P						9,567					23
																													24
-			4,000				1,616	1,870	3,486					TRANSFER TO PURCHASER		26,366		22,366						9,567					25
																													26
2,876			-				-	-	-					NET EQUIPMENT		-		-						-					27
																													28
																													29
																													30
																													31
																													32
																													33
																													34
																													35

EXPLANATION SHEET

Ref. J - Line 1 - 422: 1 small Arbor Press

This press is needed for removal and replacement of bearings, impellors and other pressed on mechanical parts in the process of repairing and overhauling machinery and equipment by the staff of Operating Engineers.

Ref. K - Line 2 - 422: 1 -1/4" portable Electric Drill

One additional 1/4" portable Electric Drill is needed by the staff of Operating Engineers in repairing and maintaining the mechanical equipment of this department. This equipment is a time saver and results in more economical repairs to equipment.

Ref. L - Line 3 - 424: 1 - 10 ton Hydraulic Jack

This equipment is needed for raising heavy equipment and parts in making repairs. Laundry and other heavy equipment cannot be raised manually and no other equipment for this purpose is available to the Operating Engineers.

Ref. M - Line 4 - 426: 1 - portable Aluminum Scaffold

One 3- section portable aluminum scaffold complete with wheels and landings is necessary for use in washing kitchen, corridors and cottage walls and for replacing electric lamps and repairing light fixtures in the gymnasiums and cottage dining areas.

Ref. N - Line 5 - 426: 1 - portable Paint Spray Outfit

This equipment is needed for maintaining mechanical facilities in the tunnels and engine room of this department. Keeping this equipment properly painted will prevent deterioration due to corrosion and greatly lengthen the life of the equipment.

Ref. O - Line 6 - 434: 1 - enclosed Food Conveyor

One additional Food Conveyor is needed to transport prepared food from the kitchen to the 9 cottages comprising the Juvenile Hall. Only one truck is now being used for this work, and has proved inadequate for the large quantities of food transported and the large number of cottages serviced.

Ref. P - Line 7 - 434: 1 - steam heated automatic Coffee Urn (installed)

There is at present no such equipment installed at this facility and as a result, all children have been denied the use of coffee. It has been determined that serving coffee to older children who have been accustomed to its use would be decidedly beneficial. For this reason, the request for funds to purchase such equipment is being submitted.

Ref. Q - Line 8 - 431: 1 - stainless steel Steam Kettle

This steam kettle is needed to replace one 30 gallon steam kettle in the main kitchen. The present kettle is damaged beyond repair and a replacement is urgently needed. Purchaser's No. present equipment: No. 24-2555. (This equipment has no resale value.)

Ref. R - Line 9 - 436: 12 heavy duty Soiled Clothes Hampers

Twelve heavy duty soiled Clothes Hampers with canvas bags are needed in the 9 cottages, kitchen and clinics for deposit and collection of soiled clothing, bedding, towels, etc. to be sent to the department laundry. These articles are now being heaped on the floors or in corners which is extremely unsightly and unsanitary.

Ref. S - Line 10 - 436: 1 - Water Softener (installed)

One 696,000 Grain Exchange Water Softener, approximate size 42" x 72" with 42" x 48" brine tank, 29 cu.ft. mineral, maximum flow 145 GPM, 2" IPS connection (installed).

It is estimated that installation of this water softener will result in a saving of approximately $500. per year in the cost of boiler chemicals, laundry soaps, detergents and chemical water softeners, based on current usage. With increased laundry service due to constant expansion, this amount would increase accordingly. The savings effected in these costs would soon pay the cost of this installation. Similar equipment is now installed in practically all San Francisco institutions which operate laundries.

Ref. T - Line 11 - 436: 1 - Washer

One 42" x 64" American Cascade washer complete with motor, reversing switches and accessories with a capacity of 265 lbs. of dry wash per hour (installed).

This equipment is necessary to launder the enormous volume of soiled clothing from the Juvenile Hall cottages and Log Cabin Ranch School. This load has been constantly increasing with increased population and frequent epidemics of illness so that it is becoming impossible to provide the clean clothing needed for the proper operation of these facilities with the equipment now in use.

Ref. U - Line 12 - 436: 1 - Extractor

One 30" solid curb American Extractor complete with motor, brake and safety switch (installed). This equipment is necessary to launder the enormous volume of soiled clothing from the Juvenile Hall cottages and the Log Cabin Ranch School. This load has been constantly increasing with increased population and frequent epidemics of illness so that it is becoming impossible to provide the clean clothing needed for the proper operation of these facilities with the equipment now inuse.

Ref. V - Line 13 - 452: 2 - metal Utility Carts

These 4-wheel utility carts are needed in the kitchen for transporting heavy pans, etc. of food about the kitchen. They are also needed for collecting dishes and utensils to be washed or for their distribution.

Ref. W - Line 14 - 454: One 4 wheel Platform Truck

One 22" x 54" 4-wheel flat platform truck is needed in the nursery and dependent children's cottage units for transportation of garbage, beds, furniture and heavy containers of supplies used in these units. There is no truck of this type now available to these cottages.

Ref. X - Line 15 - 457: Pickup Truck

A small pickup truck is needed by the staff of Operating Engineers in transporting equipment such as motors, pumps, etc. from Log Cabin Ranch and other locations of the Youth Guidance Center to places where repairs are to be made. It is also needed to provide transportation in picking up parts and emergency supplies in the event of breakdown of essential equipment of the department requiring immediate repairs.

Ref. Y - Line 16 - 472: 1 - Hose Rack and Hose, complete

One outdoor hose rack and 75' of 1½" fire hose complete with valve is needed for installation outside the Chapel for fire protection of the Chapel and adjacent area. Although water pipe was installed when this building was erected, the needed fire hose was not provided.

Ref. Z - Line 17 - 472: 6 - 15# CO_2 Fire Extinguishers

One of this type of fire extinguisher is needed in each of 4 elevator penthouses, and one each in the Bake Shop and Paint Shop. These extinguishers are needed for fire protection in case of fires caused by combustion of grease, chemicals or electric wiring, etc.

Ref. AA - Line 18 - 472: 11 - 2½ gals. Soda and Acid Fire Extinguishers

One of this type extinguisher is needed in each of the Children's Cottages, the boys' gymnasium, the girls' gymnasium, each of the two craft shops and the carpenter shop. Two are needed in the Chapel and two in the Nursery. These extinguishers have been recommended by the Fire Department for fire protection.

Ref. BB - Line 19 - 492: 8 - heavy duty Ping Pong Tables

These tables are needed for the recreational program and will replace similar tables which are damaged and worn beyond repair. These tables are estimated at $300. each.

Ref. CC - Line 20 - 492: Two Television Sets

Two 21 inch screen table model television sets are needed for the boys' cottages for the evening recreation program of Juvenile Hall. Installation of outside antenna equipment is needed because of poor reception in this location.

BUDGET ESTIMATE INDEX NO. 187 OPPOSITE SHEET NO.

EXPLANATION SHEET

LOG CABIN RANCH SCHOOL
Work Program
Submitted in compliance with Charter Section 70.

	Actual 1953-54	Actual 1954-55	% of Incr. or Decr. (-) over 1953-54	Estimated Fiscal Year 1955-56	% of Incr. or Decr. (-) from 1954-55	Estimated Fiscal Year 1956-57	% of Incr. or Decr. (-) from 1954-55
Commitments	117	111	(-) 5.1	120	8.1	120	8.1
Average daily population	47	48	2.1	49	2.1	51	6.3
Total days' care	17,214	17,577	2.1	17,750	1.0	18,000	2.4
Meals served	67,750	68,795	1.5	68,000	(-) 1.2	69,000	.03

1. Enrollment will be increased as the capacity is to be increased to 54 from present 51 beds.

2. It is anticipated that it will be necessary to feed workmen and foremen from the Department of Public Works who will be here supervising construction of new building and making repairs to premises.

EXPLANATION SHEET

187

INDEX NO.-24.02. YOUTH GUIDANCE CENTER - LOG CABIN RANCH SCHOOL

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	13,064	19,431	22,758	27,960	30,366	36,844	34,951	37,530	42,460	46,394	48,690	49,749
Number of Employments	(8)	(8)	(9)	(10)	(10)	(11)	(10)	(10)	(10)	(10)	(10)	(10)
Allowance for Overtime	-	-	12	127	-	-	-	-	-	-	-	-
Holiday Pay	-	-	714	1,172	1,316	1,335	996	935	1,050	976	1,058	1,185
Permanent Employees' Maint. Allowance	34	30	10	38	-	-	-	-	-	-	-	-
Temporary Salaries	2,277	347	601	1,995	1,589	770	1,066	714	546	638	1,594	722
Temporary Employees' Maint. Allowance	239	-	-	-	-	-	-	-	-	-	-	-
Wages	-	-	-	-	-	-	6,888	7,145	8,295	8,711	9,325	10,757
Number of Employments (Wages)	-	-	-	-	-	-	(2)	(2)	(2)	(2)	(2)	(2)
Use of Employees' Cars	-	490	388	260	110	223	105	206	200	197	113	197
Maint. & Repair of Auto Equipment	347	972	375	670	1,227	1,831	937	638	553	583	703	607
Heat, Light & Power	1,026	1,358	2,911	3,026	3,486	3,903	3,130	2,937	2,642	2,854	2,703	2,683
Medical & Dental Care	600	509	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,800	1,800	1,800
Other Contractual Services	1,657	2,942	1,573	1,855	2,334	2,725	5,727	3,808	12,238	1,953	2,535	2,270
Fuels & Illuminants	1,351	2,013	2,259	2,665	3,637	5,369	3,951	3,476	3,201	3,492	3,874	3,703
Household & Institutional Supplies	518	1,312	1,250	982	1,434	1,184	697	967	1,388	989	1,278	777
Janitorial Supplies	618	1,106	1,858	2,042	1,905	4,301	623	1,118	1,991	1,075	1,603	1,523
Dry Goods & Wearing Apparel	812	6,159	2,577	3,007	3,931	5,080	7,290	4,370	5,803	4,614	4,790	4,131
Other Materials & Supplies	3,956	2,626	3,520	4,099	3,758	2,870	3,779	2,142	2,949	2,991	2,420	3,073
Foodstuffs	11,146	16,276	21,201	26,469	35,962	39,431	35,188	32,517	29,480	27,380	28,081	27,899
Equipment	3,958	13,801	8,984	3,669	1,633	3,360	4,558	2,999	546	783	1,812	1,261
Improvements	3,878	18,525	20,974	46,076	55,632	9,501	3,518	37,537	12,328	-	-	-
Fixed Charges	248	330	244	1,622	1,483	335	289	341	2,329	478	529	1,414
Land	-	-	-	-	-	-	-	-	-	-		-
TOTAL	45,729	88,227	93,409	129,134	151,003	120,262	114,893	140,580	129,199	105,908	112,788	113,742

CONTROLLER'S FORM No. 4154

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Appropriation Number 6.187 — Sheet Number 1 of 9 Sheets — Index Number 187

Department, Board or Commission: JUVENILE COURT — Bureau or Division: LOG CABIN RANCH SCHOOL

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	Budget 1955-1956 Salary Ord. Sec. No.	Budget 1955-1956 Number of Employees	Budget 1955-1956 Rate	Budget 1955-1956 Amount (Dollars Only)	Supplemental Appropriations or Modifications 1955-1956 Date	Supplemental Appropriations or Modifications 1955-1956 Number of Employees	Supplemental Appropriations or Modifications 1955-1956 Rate	Supplemental Appropriations or Modifications 1955-1956 Amount (Dollars Only)	Estimated Final 8 Months 1955-1956 (Dollars Only)	Probable Less 1 Month 1955-1956 (Dollars Only)	Probable for Year 1955-1956 (Dollars Only)	Class Number or Code	Departmental Budget Estimate for Fiscal Year 1956-1957 — Class Title or Description	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request with 1955-1956 Budget Col. 7 and 9 (+) Increase (-) Decrease: Force	Amount	Recommended by Chief, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) Budget as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) Budget as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Letter
	A	1	1	4	5	6	7	8	9	10	11	12		A	13	14	15	16	17									
1														RECAPITULATION														1
2	49,749		10		61,224		2		4,570	28,839	30,757	59,596	110	PERMANENT SALARIES	12		72,462	2	11,238				12		76,550	12		76,550	2
3	1,185				1,402					818	584	1,402	112	HOLIDAYS			1,785		383						1,785			1,785	3
4	722				750				820	1,127	443	1,570	120	TEMPORARY SALARIES			3,416		2,666						3,416			3,416	4
5	10,757		2		12,165					6,352	5,813	12,165	130	WAGES	2		12,199		34				2		12,165	2		12,165	5
6	7,360				8,580				- 100	3,652	4,748	8,400	200	CONTRACTUAL SERVICES			12,760		4,180						11,600			11,600	6
7	197				200					65	135	200	203	USE OF EMPLOYEES' CARS			200		-						200			200	7
8	13,207				13,805					7,814	7,480	15,294	300	MATERIALS AND SUPPLIES			16,735		2,930						13,555			13,555	8
9	27,890				26,912					13,761	14,751	28,512	350	FOODSTUFFS			30,225		3,363						23,550			23,550	9
10	1,261				5,520					726	4,650	5,376	400	EQUIPMENT			10,135		4,615						4,335			10135	10
11	1,414				500				102	602	-	602	800	FIXED CHARGES			650		150						602			602	11
12									19,366	9,104	10,262	19,366	900	SERVICES OF OTHER DEPTS.			21,450		21,450						22,450			21450	12
13																													13
14	113,742		12		131,058		2		24,256	72,060	79,623	152,483		GROSS BUDGET	14		182,067	2	51,009				14		169,208	14		179008	14
15																													15
16														LESS TRANSFER TO PURCHASER:															16
16																									1,760			1760	17
17	1,233				1,640					637	668	1,305	200	CONTRACTUAL SERVICES			1,950		310						7,500			7500	18
18	7,834				7,750					4,255	3,495	7,750	300	MATERIALS AND SUPPLIES			8,000		250						2,400			2400	19
19	2,572				1,725					1,615	1,000	2,615	350	FOODSTUFFS			2,725		1,000						4,335			10135	20
20	-				5,520					726	4,650	5,376	400	EQUIPMENT			10,135		4,615										21
21																									15,995			21795	22
22	11,639				16,635					7,233	9,813	17,046		TOTAL TRANSFERS TO PURCHASER			22,810		6,175										23
23														TRANSFER TO HEAT, LIGHT AND POWER			2,710								2,710			2710	24
24	2,683				2,710					1,335	1,375	2,710		TRANSFER TO JUVENILE HALL			300								300			300	25
25	-				300					2	298	300		TRANSFER TO LAGUNA HONDA MEAT SHOP			9,082		907						7,000			7000	26
26	8,459				8,175					3,903	4,272	8,175		TRANSFER TO: S.F. UNIFIED SCHOOL DISTRICT			21,450		21,450						0			0	27
27	-				-					-	-	-																	28
28																									26,005			31805	29
29	22,701				27,820					12,473	15,758	28,231		TOTAL TRANSFERS			56,352		28,532										30
30																													31
31	90,961		12		103,238		2		24,256	60,387	63,865	124,252		NET BUDGET TOTAL	14		125,715	2	22,477				14		143,203	14		140703	32
32																													33
33																													34
34																													35
35																													

RECOMMENDED (SIGNED) Thomas J. Smyth
Chief Probation Officer

RECOMMENDED (Signed) Judge of the Superior Court

CONTROLLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: LOG CABIN RANCH SCHOOL — Appropriation Number: 6,187 — Sheet Number: 2 of 9 Sheets — Index Number: 187

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. 27a; Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Emp. Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Number of Emp. Employees	Rate	Amount (Dollars Only)	Compared with Request: Increase (+) Decrease (-) Number of Emp. Employees	Amount	Recommended by Dept. Mayor: Number of Emp. Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Emp. Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Emp. Employees	Rate	Amount	Reference
1				Rate of To Comp. Reserve	- 1,581								110	PERMANENT SALARIES									Rate			Rate		
2	954	1	1	275-330	954					477	477	954	B-512	GENERAL CLERK TYPIST (part-time)	1	275-310	954						285 340	954	1	285 340	954	
3	6,862	3	1	460-540	8,424					4,133	4,212	8,345	T-20	DIRECTOR, BOYS' RANCH SCHOOL	1	460-540	8,424						480 575	8,970	1	480 575	8,970	
4	12,523	4	2	400-475	14,768					7,271	7,384	14,655	T-22	ASSISTANT DIRECTOR, BOYS' RANCH SCHOOL	2	400-475	14,768						420 505	15,732	2	420 505	15,732	
5	4,403	5	1	345-405	6,090					2,365	3,045	5,410	T-24	AGRICULTURAL INSTRUCTOR	1	345-405	6,558		468				365 420	7,104	1	365 420	7,104	
6	8,809	6	2	315-365	11,388	Ord.No.9446				5,441	5,694	11,135	T-26	RANCH SCHOOL MAINTENANCE MAN	2	315-365	11,388						330 380	10,944	2	330 380	10,944	
7	9,751	7	2	330-380	11,892	12/20/55 2			6,151	5,467	6,091	11,558	T-35	GROUP SUPERVISOR	4	330-380	22,663	2	10,771				345 395	24,807	4	345 395	24,807	
8	6,442	8	1	400-465	7,708					3,685	3,854	7,539	T-56	PROBATION OFFICER	1	400-465	7,707		(-) 1				420 485	8,039	1	420 485	8,039	
9																												
10	49,749		10		61,224		2		4,570	28,839	30,757	59,596		TOTAL PERMANENT SALARIES	12		72,462	2	11,230				12		76,550	12		76,550	
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EXPLANATION SHEET

BUDGET ESTIMATE INDEX NO. 187 OPPOSITE SHEET NO. 2, page 2

Ref. B - Line 7 - 110: Permanent Salaries, two T-35 Group Supervisors

These two additional T-35 Group Supervisors are requested for the purpose of complying with the minimum camp standards established by the California Youth Authority. It is necessary that these standards be maintained so that the Log Cabin Ranch will qualify for the maximum State subsidy of $95.00 per month for each boy committed to this facility. This department received a letter from the California Youth Authority dated August 2, 1955 in which suspension of the subsidy was strongly intimated unless the State standards relative to personnel at Log Cabin Ranch were met and maintained. A request for a supplemental appropriation for the purpose of establishing these two positions was submitted to the Mayor on August 17, 1955. Ordinance No. 9446 establishing these new positions was finally passed by the Board of Supervisors on December 20, 1955, effective December 30, 1955.

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: LOG CABIN RANCH SCHOOL — Classification Number: 6.187 — Sheet Number 3 of 9 sheets — Index Number 187

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	BUDGET 1955-1956: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Number of Employees	Rate	Amount (Dollars Only)	Compared with 1955-1956 Budget: Code	Increase	Decrease	Recommended by Dept. Head Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Note-Symbols
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1	1,185				1,402					818	584	1,402	112	HOLIDAYS			1,785			383						1,785				
2																														
3																														
4																														
5	722				750	10/13/55 Ord.No. 9330			820	1,127	443	1,570	120	TEMPORARY SALARIES			3,416			2,666						3,416				D
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EXPLANATION SHEET

BUDGET ESTIMATE INDEX NO. 187 OPPOSITE SHEET NO. 3

Ref. A - Line 1 - 112: Holidays

SCHEDULE OF HOLIDAY PAY REQUESTED

Class No.	Class Title	No. of Emps.	Monthly Salary		Total No. of Days	Daily Relief Rate	Amount required for one year
T-22	Ass't Director, Boys' School	1	$475.		12N	$ 21.92	$ 263.00
T-22	" " " "	1	475.		12P	23.29	279.00
T-24	Agricultural Instructor	1	385.		12 S/S	19.88	239.00
T-26	Ranch School Maintenance Man	1	365.		12 N	16.85	202.00
T-35	Group Supervisor	1	380.		12 P	18.64	224.00
T-35	Group Supervisor	1	330/4	$355/8	12 P	16.18/4 17.40/8	204.00
T-35	Group Supervisor	2	330/6	355/6	12 N	15.23/8 16.38/4	174.00

Total Holiday Pay required..$1,785.00

Ref. B - Line 5 - 120: Temporary Salaries

This increase is required to provide compensation for necessary replacemnts for permanent employees on vacation, sick leaves, holiday leaves and days off in lieu of holidays falling on days off. During the current fiscal year, funds have not been available to provide for such replacements with tin result that employees on leave have not been replaced and supervision of boys has been totally inadequate. Several boys were injured in fights and numerous complaints were made by parents and, in some instances, legal action was threatened as a result. During the fiscal year 1955-56, eight of the twelve employees of this facility will be entitled to 3 weeks vacation each. During the present fiscal year, employees were required to work many hours of overtime without compensation because funds were not provided for replacements.

Adequate supervision cannot be provided when the staff is seriously depleted because of vacations and sick leaves. The following schedule indicates the staff members who should be replaced when on leaves, and the funds required for this purpose.

Class No.	Class Title	No.of Emps.	No.of Wks.	Rate	Salary Replace. Rate	Amount required for one year
Vacation Relief						
T-22	Ass't Director, Boys' Ranch School	1	3	S (P)	$455.81 (T35)	$342.00
T-22	" " " " "	1	3	S	429.00 (T35)	322.00
T-24	Agricultural Instructor S/S	1	2	S-S/S	460.50	230.00
T-26	Ranch School Maintenance Man	1	3	S	409.50	307.00
T-35	Group Supervisor	3	2	S (P)	455.81	684.00
T-35	Group Supervisor	1	2	S	429.00	215.00
T-56	Probation Officer	1	3	S	429.00 (T35)	322.00

Total Vacation Relief required.....$ 2,422.

Class No.	Class Title	No.of Emps.	Days each		Salary Replace. Rate	Amount required for one year
Sick Leaves						
T-22	Ass't Director, Boys' Ranch School	1	6	S (P)	$455.81	$114.00
T-22	" " " " "	1	6	S	429.00	107.00
T-24	Agricultural Instructor S/S	1	6	S (S/S)	460.50	115.00
T-26	Ranch School Maintenance Man	1	6	S	409.50	102.00
T-35	Group Supervisor	3	6	S (P)	455.81	342.00
T-35	Group Supervisor	1	6	S	429.00	107.00
T-56	Probation Officer	1	6	S	429.00	107.00

Total Sick Leave required.....$ 994
(9 employees, 6 days each; total 54 days)

Total Temporary Salary requirements.....$ 3,416.

CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: LOG CABIN RANCH SCHOOL — Appropriation Number: 6.187 — Sheet Number: 4 of 9 Sheets — Index Number: 167

Line Number	Actual Expenditure 1954 - 1955 (Dollars Only)	BUDGET Salary Ord. Sec. No. 27b Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	ESTIMATED 1955 - 1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) Number of Employees	(1) Rate	(1) Amount (Dollars Only)	(1) Variation (Budget Col. 1956) (-) Decrease Factor	(1) Variation (Budget Col. 1956) (-) Decrease Amount	(2) Number of Employees	(2) Rate	(2) Amount (Dollars Only)	(3) Number of Employees	(3) Rate	(3) Amount	(3) Number of Employees	Date Rate Effective	Amount	Line Number
	1	6	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1													130	WAGES														1
2	353												I-10	COOK'S ASSISTANT														
3	20													VACATION, HOLIDAY, SICK LEAVE, OVERTIME														
4	9,720	10	2	16.64 day	8,520					4,343	4,177	8,520	I-12	COOK	2	16.64 day	8,520						2	16.64 day	8,520			
5	664				3,645					2,009	1,636	3,645		VACATION, HOLIDAY, SICK LEAVE, OVERTIME			1,679		34						1,645			
6																												
7	10,757		2		12,165					6,352	5,813	12,165		TOTAL WAGES	2		12,199		34				2		12,165			
8																												
9																												
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BUDGET ESTIMATE INDEX NO. 187 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

Ref. A - Line 1 - 130: Wages

Wages of two I-12 Cooks listed below are computed in accordance with Ordinance File No. 13073-1 -Ordinance No. 9230, finally passed July 26, 1955 (effective 7/1/55). Other amounts are required to compensate two I-12 Cooks for 7 holidays on which they are required to work and for which extra compensation is provided. Also provided herein is compensation for replacement of these employees during vacation and sick leaves, at the correct wage rates established by the above Salary Standardization Ordinance.

DETAILED SCHEDULE OF WAGES

I-12 Cook

Sheet No.	Line No.	Employee		Total Days	Rate	Amount	Total
		Wages					
4	4	Smith, D.		256	$16.64	$4,260.	
4	4	Benjamin, S.		256	16.64	4,260	$ 8,520.
		Vacation Replacement					
		No.of Empl.	No. of Wks.				
4	5	1	3	18	16.64	$ 300.	
4	5	1	2	12	16.64	200.	
						$ 500.	
		Sick Leave & Emergency Employments; Overtime					
4	5	2	2	12	16.64	$ 200.	
		Holiday Pay					
4	5	2 (double time)		4	33.28	$133.	
4	5	2 (time and one-half)		10	24.96	250.	383.
		Overtime Pay (6th Day)					
4	5	2		104	24.96	2,596.	$ 3,679.
					Grand Total - Wages.....		$12,199.

In connection with expenditures for operation of Log Cabin Ranch, it is estimated that reimbursements will be received as follows:

Subventions from California Youth Authority....	$58,140
Collections from parents of committed boys, and from San Mateo County.....	15,000
	$73,140.

The estimate of California Youth Authority annual subventions is computed as follows: (at the rate of $95.00, effective 7/1/54)

Estimated average population.....	51
Monthly subvention per boy.....	$95.00
Monthly total subventions.....	$4,845.
Annual total subvention.....	$58,140.

CONTROLLER'S FORM No. 8353

393

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: LOG CABIN RANCH SCHOOL — Appropriation Number: 6.187 — Sheet Number: 5 of 9 Sheets — Index Number: 107

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	[1] DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 2 (-) Decrease Items	Amount	Recommended by Mgmt. Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Notes	Line No.
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28		
1													200	CONTRACTUAL SERVICES																1
2	129				100					65	35	100	206	TRAVEL EXPENSE			200		100						200			200		2
3	564	P			500	P				401	200	601•	216	MAINTENANCE AND REPAIR OF AUTO EQUIPMENT (Purchaser)			1,250	P	750						1,185			1,185		3
4	43				-					65	60	125•	216	MAINTENANCE AND REPAIR OF AUTO EQUIPMENT-TIRE RECAPS			50		50						50			50	C	4
5	647				800	To 5.187.870.000			- 102	71	729	800•	219	MAINTENANCE AND REPAIR OF OTHER EQUIPMENT			4,250		3,450						3,700			3,700	D	5
6	-				500	P				14	50	64	219	MAINTENANCE AND REPAIRS OF EQUIPMENT BY PURCHASER			-		- 500											6
7	2,683	HLP			2,710	HLP				1,335	1,375	2,710	231	HEAT, LIGHT AND POWER			2,710	HLP							2,710			2,710		7
8	669	P			640	P				222	418	640	232	TELEPHONE & TELEGRAPH (Purchaser)			700	P	60						575			575	E	8
9	215				150					90	90	180•	233	POSTAGE			220		70						200			200	F	9
10	38				300	JH				2	298	300	236	LAUNDRY			300	JH							300			300		10
11	550				480					240	240	480	243	RENTAL OF EQUIPMENT			680		200						680			680	G	11
12	1,800				1,800					900	900	1,800	267	MEDICAL & DENTAL CARE (Doctor)			1,800								1,800			1,800		12
13	-				600					247	353	600	298	MISCELLANEOUS CONTRACTUAL SERVICES: HAIRCUTTING			600								600			600		13
14	22									-	-	-	298	MISC. CONTRACTACTUAL SERVICES			-													14
15																														15
16	7,360				8,580				- 102	3,652	4,748	8,400•		TOTAL CONTRACTUAL SERVICES			12,760		4,180						11,600			11,600		16
17																														17
18														LESS:																18
19	1,233				1,640					637	668	1,305		TRANSFER TO PURCHASER			1,950		310						1,760			1,760		19
20	2,683				2,710					1,335	1,375	2,710		TRANSF. TO HEAT, LIGHT AND POWER			2,710								2,710			2,710		20
21	-				300					2	298	300		TRANSFER TO JUVENILE HALL			300								300			300		21
22	3,916				4,650				-	1,974	2,341	4,315		TOTAL TRANSFERS			4,960		310						4,770			4,770		22
23																														23
24																														24
25																														25
26	3,444				3,930				- 102	1,678	2,407	4,085		NET CONTRACTUAL SERVICES			7,800		3,870						6,830			6,830		26
27																														27
28																														28
29																														29
30																														30
31																														31
32	197				200					65	135	200	203	USE OF EMPLOYEES' CARS			200								200			200		32
33																														33
34																														34
35																														35

EXPLANATION SHEET

BUDGET ESTIMATE INDEX NO. 187 OPPOSITE SHEET NO. 5

Ref. A - Line 2 - 206: Travel Expense

This increase is requested to provide funds for the director or other representative to attend State and Regional Conferences of the California Probation & Parole Association. Heretofore,it has not been possible to send representatives to these conferences because funds have not been provided for this purpose. Such conferences are extremely valuable as an educational medium for staff training which is beneficialto the operation of this facility.

Ref. B - Line 3 - 216: Maintenance and Repairs of Automotive Equipment

The Log Cabin Ranch operates 2trucks for hauling supplies and for general ranch purposes, and one Carryall for transportation of boys and staff. All food and supplies purchased must be hauled to the Ranch by the trucks. Boys must be transported from Log Cabin Ranch to San Francisco. Without adequate transportation, this facility would be isolated without adequate food or other needed supplies for boys or livestock. It is therefore necessary that this equipment be maintained in efficient operating condition. Adequate and ti-ely repairs will result in economy in the use of fuel and major repair work as well as prolonging the useful life of the equipment.

This estimate is to provide an average of approximately $35.00 per month for repair of each truck and automobile. The trucks have been in service for a number of years and the need for repairs is increasing with the age of the equipment.

Ref. C - Line 4 - 216: Maintenance and Repair of Other Equipment: Tire Recapping

This amount is necessary to provide tire recapping service for this department's automobiles.

Ref. D - Line 5 - 219: Maintenance and Repair of Other Equipment

This increase is necessary in order to provide for maintenance and repairs of equipment other than automotive equipment. The sum of $3,000. is necessary to provide for overhauling a D-2 caterpillar tractor which has been in service for 8 years and can no longer be used without a complete overhaul.

Also included are repairs to chlorination equipment, pumps and motors for fire protection, milking and pasteurizing and sterilining equipment for dairy, kitchen equipment, swimming pool and sewage treatment equipment, and miscellaneous mechanical equipment.

Ref. E - Line 8 - 212: Telephone and Telegraph

This increase is required to provide for the accumulated increases in telephone rates. Past experience indicates that this increase will be required to meet the expense of telephone service in the ensuing fiscal year.

Ref. F - Line 9 - 213: Postage

This increase is necessary to purchase needed postage for official mail and for mail of boys committed to this facility. Expenditures for the past several years have been in excess of amounts appropriated for this purpose.

Ref. G - Line 11 - 243: Rental of Equipment

This increase is needed in order to provide 4 motion picture films per month instead of 2, during the winter months when only a very limited recreational program is possible due to the inclement weather.

* Adjustment of objects of expenditure to conform to the department's experience.

CONTROLLER'S FORM No. 8150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission JUVENILE COURT Bureau or Division LOG CABIN RANCH SCHOOL Appropriation Number 6.137 Sheet 5 of 9 sheets Index Number 107

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET Salary Ord. Sec. No.				SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS				Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Increase or Decrease Over Budget Col. 6 of 1955-1956 Over		(2) Recommended by Mayor, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(3) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(4) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Letter
		Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)								Over	Under										
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1													300	MATERIALS AND SUPPLIES														
2	209				125					85	90	175*	301	TIRES AND TUBES			300		175				100			100		A
3	10				10					30	25	55*	302	AUTO PARTS & REPLACEMENTS			10						10			10		
4	264				75					172	150	322*	303	REPLACEMENT PARTS-OTHER EQUIPMENT			175		100				175			175		B
5	255				200					17	183	200	305	SMALL TOOLS			300		100				200			200		C
6	-				-					56	50	106*	306	SHOP & ENGINE ROOM SUPPLIES														
7	179				1,000					548	452	1,000	311	AGGREGATES & BUILDING MATERIALS			1,000						200			200		
8	575				550					189	361	550	312	LUMBER			550						550			550		
9	530				500					146	354	500	315	MISCELLANEOUS HARDWARE			550		50				500			500		D
10	50				150					110	100	210*	316	PIPE, PLUMBING & STEAM FITTING			150						150			150		
11	153				100					113	100	213*	317	ELECTRICAL SUPPLIES			300		200				150			150		E
12	359				125					34	91	125	318	PAINT & PAINTERS' SUPPLIES			300		175				200			200		F
13	3,703P				3,750P					1,609	2,141	3,750	321	FUELS & ILLUMINANTS (Purchase)			4,000 P		250				4,000			4,000		G
14	777				950					793	500	1,293*	331	HOUSEHOLD & INSTITUTIONAL SUPPLIES			950						950			950		
15	1,523				1,500					1,009	1,000	2,009*	335	JANITORIAL SUPPLIES			1,750		250				1,500			1,500		H
16	4,131 P				4,000 P					2,646	1,354	4,000	341	DRYGOODS & WEARING APPAREL (Purchase)			4,000P						3,500			3,500		
17	283				300					109	191	300	361	DRUGS & MEDICINES			300						300			300		
18	-				-					-	-	-	362	HOSPITAL & LABORATORY SUPPLIES			-											
19	101				70					46	40	86*	371	STATIONERY & OFFICE SUPPLIES			100		30				70			70		I
20	105				400					102	298	400	391	RECREATIONAL SUPPLIES			2,000		1,600				1,000			1,000		J
21																												
22																												
23	13,207				13,805					7,814	7,480	15,294*		TOTAL MATERIAL & SUPPLIES			16,735		2,930				13,555			13,555		
24																												
25	7,834				7,750					4,255	3,495	7,750		LESS TRANSFER TO PURCHASER			8,000		250				7,500			7,500		
26																												
27																												
28	5,373				6,055					3,559	3,985	7,544		NET MATERIAL AND SUPPLIES			8,735		2,680				6,055			6,055		
29																												
30																												
31																												
32																												
33																												
34																												
35																												

BUDGET ESTIMATE INDEX NO. 187 OPPOSITE SHEET NO. 6

EXPLANATION SHEET

Ref. A - Line 2 - 301: Tires and Tubes

This estimate is to provide for tires and tubes needed for 2 trucks and 1 Carryall used in the operation of this facility. These vehicles travel many miles over rough roads in wet weather and good tires are necessary to the safety of operators and wards being transported in them.

Ref. B - Line 4 - 303: Replacement Parts for Other Machinery & Equipment

This amount is required to provide for replacement parts for chlorination equipment, sewage treatment equipment, dairy equipment, kitchen equipment and farm equipment.

Ref. C - Line 5 - 305: Small Tools

Small tools are needed for maintenance and repair work. An extremely low supply of these items has resulted in much loss of time by maintenance men. It has been necessary to defer needed repairs and to have others performed on a contractual basis because of lack of tools. An adequate supply of tools would result in more efficient and economical operation of this facility. The boys' participation in maintenance projects is educational and provides constructive improvement of the property at a very low cost.

Ref. D - Line 9 - 315: Builders' and Miscellaneous Hardware

This increase is necessary to provide for the purchase of an adequate supply of nails, screws, hinges, bolts, nuts, wire and other articles necessary for maintenance of the ranch facilities. Much of this work has been deferred in the past because of lack of funds. Failure to adequately maintain ranch facilities will result in much greater cost for future replacements or reconstruction.

Ref. E - Line 11 - 317: Electrical Supplies

This increase is necessary to provide for purchase of electric light lamps, electrical motor parts, electric wire, fuses, switches and other electrical supplies essential to the maintenance of electrical equipment used for operation of dairy, refrigeration equipment, water supply, sewage disposal, street and yard lighting, swimming pool equipment and other electrical facilities. All of this equipment is essential to the operation of Log Cabin Ranch and must be repaired when necessary and maintained in operating condition at all times. The majority of these repairs and maintenance work is provided by the staff of the ranch and adequate supplies are needed for this purpose.

Ref. F - Line 12 - 318: Paint and Painters' Supplies

This increase is necessary to provide for painting of ranch buildings. All of these buildings except the milking barn are wooden structures. The dormitory is of plywood construction, and unless it is protected from the elements by periodic painting, deterioration will be rapid and it will soon be unfit for use. Neglect of the wooden buildings will result in far greater costs for reconstruction.

Ref. G - Line 13 - 321: Fuel, Illuminants and Lubricants

This increase is necessary to provide for the purchase of butane for heating and hot water, stove oil for cooking and for steam for the dairy, gasoline and lubricating oil for motor vehicles. These fuels have increased in price and further increases are anticipated.

Ref. H - Line 15 - 335: Cleaning, Polishing and Janitorial Supplies

This increase is necessary to provide for the purchase of soaps, disinfectants, chlorine products and other sanitation supplies. Chlorine products are used for chlorination of the water supply and sewage treatment. Funds provided for the fiscal year 1955-56 are proving inadequate and a supplemental appropriation will be necessary to complete the fiscal year.

Ref. I - Line 19 - 371: Stationery, Office and Classroom Supplies

An increase in this item is necessary to provide for purchase of stationery, forms and other supplies used in the operation of this facility. Funds provided in the past fiscal year have not been adequate for normal needs and therefore should be increased.

Ref. J - Line 20 - 391: Recreational Supplies

This increase is necessary to provide for the purchase of softballs and bats, volleyballs and nets, basketballs, footballs, pingpong balls and paddles, and other physical education and recreational supplies. As with practically all other materials, the prices of these articles have been constantly increasing. Funds have not been available in the past to provide for an adequate physical education and recreational program which is recognized as an essential part of the rehabilitation of boys committed to this facility.

Some recreational supplies in the past have been purchased by private donations and solicitations and from the Associated Students Fund. There are now no funds available from that source and it is not anticipated that there will be during the fiscal year 1956-57.

These sources are undependable and the department's program as a result has been extremely meager and entirely inadequate.

* A transfer or supplemental appropriation will be required to complete the fiscal year.

CONTROLLER'S FORM No. 1200

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: LOG CABIN RANCH — Appropriation Number: 6,187 — Sheet Number 7 of 9 Sheets — Index Number: 187

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III Class Number in Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Records (+) Increase Positions	(+) Increase Amount	Recommended by Civil Service Commission to [1] Department Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference + (or -)
1													350	FOODSTUFFS														1
2	2,572 P				1,725P	ORD 9404 3/56			1000	1,615	1,000	2,615*	351	CANNED GOODS (Purchases)			2,725P		1,000							2,400		-325	2
3	498				437					268	169	437	352	SUGAR			545		108							475		-70	3
4	6,923				7,000					3,441	3,559	7,000	353	DAIRY PRODUCTS AND EGGS			7,720		720							6,200		-1,520	4
5	955				875					330	545	875	354	FARINACEOUS PRODUCTS			969		94							725		-244	5
6	4,088				4,450					1,744	2,706	4,450	355	MEAT, FISH, FRUITS & VEGETABLES			4,522		122							3,000		-1,522	6
7	8,459 LHH				8,175 LHH					3,903	4,272	8,175	355	MEAT, LAGUNA HONDA MEAT SHOP			9,082 LHH		907							7,000		-2,082	7
8	4,395				4,250					2,460	2,500	4,960*	359	OTHER FOODSTUFFS			4,662		412							3,750		-912	8
9																													9
10	27,890				26,912					13,761	14,251	28,512*		TOTAL FOODSTUFFS			30,275		3,363							23,550		-6,725	10
11																													11
12	2,572				1,725					1,615	1,000	2,615		LESS TRANSFER TO PURCHASER			2,725		1,000							2,400		-325	12
13																													13
14	8,459				8,175					3,903	4,272	8,175		TRANSFER TO LAGUNA HONDA MEAT SHOP			9,082		907							7,000		-2,082	14
15																													15
16	11,031				9,900					5,518	5,272	10,790		TOTAL TRANSFERS			11,807		1,907							9,400		-2,407	16
17																													17
18																													18
19	16,859				12,012					8,243	9,429	12,722		NET FOODSTUFFS			18,468		1,456							14,150		-4,318	19
20																													20
21																													21
22																													22
23																													23
24																													24
25																													25
26																													26
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31																													31
32																													32
33																													33
34																													34
35																													35

BUDGET ESTIMATE INDEX NO. 187 OPPOSITE SHEET NO. 7

EXPLANATION SHEET

Ref. A - Line 10 - 3501 Foodstuffs

The total foodstuff requirements for this facility are based on an average population of 51 boys and 14 staff members (including family members residing on the Ranch premises.) The food cost per meal has been computed as $ .43. This is the approximate meal cost experienced for the year 1954-55. Allocations have been made to the various objects of expenditure based on actual expenditures made for each item during the past 3 years with minor adjustments for definite changes in usage during the last 2 years.

This estimate of requirements represents the minimum amount needed to maintain adequate standards of nutrition for children of the age group committed to Log Cabin Ranch School.

MEALS SERVED AND FOOD COST

Fiscal Year 1954-55

Meals served monthly (average).....5,733

Total meals served 1954-55.....68,795

Cost per meal for foodstuffs ..... $.422

First six months of 1955-56

Meals served monthly (average)..... 4,556

Total meals served 7/1/55 to 12/31/55.....27,336

Cost per meal for foodstuffs..... $.455

Estimate for Fiscal Year 1956-57

Meals served monthly (average)..... 5,750

Total meals served - 1956-57 est....69,000

Cost per meal for foodstuffs..... $ .43

• A transfer or supplemental appropriation will be required to complete the fiscal year

CONTROLLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: LOG CABIN RANCH SCHOOL — Budget Index Number: 6.187 — Sheet Number: 8 of 9 Sheets — Index Number: 187

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	(Fiscal Year 1955-1956) BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	Number of Emp. Months	Rate	Amount (Dollars Only)	(Estimated 1955-1956) Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(Supplemental Budget Estimate for Fiscal Year 1956-1957) Number of Employees (Increase)	Rate	Amount (Increase)	(1) Budget Recommended by Controller (Requested) Salary Grid & Budget Class (=) Increase Title	Amount	(2) Budget Recommended by the Mayor Number of Employees	Rate	Amount (Dollars Only)	Number of Employees	(3) Budget as Adopted by Board of Supervisors Rate	Amount	Number of Employees	Rate	Amount	Reference Index	Line No.
1													400	EQUIPMENT															1
2	220												406	48 - STEEL GARDEN TYPE CHAIRS															2
3	211												406	1 - UPHOLSTERED SOFA															3
4	181												406	2 - BEDROOM RUGS															4
5	649												416	MOTION PICTURE PROJECTOR & SCREEN															5
6				150P						* -	- **	406	6 - TWIN BED COIL SPRINGS					- 150										6
7				240P						284*	-	284**	406	6 - COIL SPRING MATTRESSES					- 240										7
8				150P						57	-	57**	442	1 - 40 GAL. WATER HEATER (installed)					- 150										8
9				1,200P						-	1,200	1,200	444	1 - AMT ELECTRIC WATER PUMP MOTOR (installed)					- 1,200										9
10				1,700P						-	1,700	1,700	444	1 - SCOTCH STEAM BOILER - DIXON TYPE (installed)					- 1,700										10
11				250P						-	250	250	444	1 - 150 GAL. LIQUID PETROLEUM TANK					- 250										11
12				1,500P						-	1,500	1,500	464	1 - 50 GAL. PASTEURIZER					- 1,500										12
13				170P						140	-	140**	464	1 - MILKING MACHINE					- 170										13
14				160P						245	-	245**	464	1 - 2 SHELF STERILIZER BOX					- 160										14
15													412	1 - 15" TYPEWRITER			185P		185		185								15
16													442	1 - BOOSTER WATER HEATER			150P		150		150								16
17													446	INTERCOMMUNICATION SYSTEM (installed)			600P		600		600								17
18													456	1 - ONE TON TRUCK - DODGE POWER WAGON TYPE			1,400P		1,400		1,400								18
19														1 - D-2 CATERPILLAR TRACTOR			5,800P		5,800		0								19
20																													20
21	1,261			5,520						726	4,650	5,376		TOTAL EQUIPMENT			10,135		4,615		4,335								21
22																													22
23	-			5,520						726	4,650	5,376		LESS: TRANSFER TO PURCHASE			10,135		4,615		4,335								23
24																													24
25	1,261			-						-	-	-		NET EQUIPMENT			-		-		-								25
26																													26
27																													27
28																													28
29																													29
30																													30
31																													31
32																													32
33																													33

EXPLANATION SHEET

BUDGET ESTIMATE INDEX NO. 187 OPPOSITE SHEET NO. 8

Ref. A - Line 13 - 412: Equipment: 1 - 15" typewriter

This typewriter is needed for use by the part-time General Clerk Typist for typing correspondence, records and reports; statistical reports, monthly reports for the Youth Authority and the Juvenile Court. The present typewriter is a discard from the Probation Department, loaned to the Log Cabin Ranch some years ago, and is now worn, frequently out of order, and entirely unsuited to the needs of this department.

Ref. B - Line 14 - 442: Equipment: 1 - Booster Water Heater

This water heater is needed to replace the present worn-out heater used for heating water in the boys' dormitory, for washing and showers by the boy inmates. The present heater has deteriorated through constant use and must be replaced. The equipment replaced will have no value for any purpose except scrap metal.

Ref. C - Line 15 - 446: Equipment: Intercommunication System

This communication system is needed to facilitate the operation of this department. The California Youth Authority reported dated August 24, 1955, recommended installation of this system and commented on the need thereof as follows: "The Log Cabin Ranch is laid out so that the farm is a quarter of a mile or more from the main office. The dormitory is several blocks from the main office and the grounds have no intercom to help in communications between staff. There has been a need for some time for a correction of the situation, and a recommendation is being made in this report that a system of intercommunication be installed between the farm, school, dormitory, kitchen and main offices to aid in proper supervision of boys".

Ref. D - Line 16 - 456: 1 - One Ton Truck

One 1 ton truck equipped with 4-wheel drive and a steel bed is needed to replace a 1946 model flatbed truck now in use. The truck presently being used has deteriorated through use and age, and should be replaced. The truck is used for farm purposes for hauling rock, gravel, asphalt mix for road repairs; feed for live stock, and garbage. The winch attachment will be valuable in maintaining and repairing wire fences and for towing out other vehicles mired in mud during bad weather.

(a) Replacing 1946 Ford stake 1½ ton truck, Serial No. 699T788792, Purchaser's Inventory No. 4025; mileage as of 12/31/55 - 66,300., used by the Log Cabin Ranch for hauling supplies and general farm work.

Estimated cost of replacement.....$3,500.

Estimated trade-in allowance..... 100.

Net amount requested.....$3,400.

Ref. E - Line 17 - 456: Equipment: 1 - D2 Caterpillar Tractor

A new D-2 Caterpillar Tractor with a hydraulically controller 28 bulldozer is needed to replace the present tractor. The present tractor has been in service for more than 10 years and has deteriorated as a result of use and age so that it is no longer practical to have it repaired. Repairs immediately needed to keep it serviceable would cost approximately $3,000. with no assurance that further costly repairs will not be required in the near future. A tractor is essential for production of feed for the livestock as well as for levelling and moving earth, keeping roads clear of slides, and hauling stalled vehicles out of the mud.

Replacing D-2 Caterpillar Tractor with 28 Bulldozer, Serial No. 5J8541, Purchaser's inventory No. 24-7931:

Estimated cost of replacement.....$7,300.

Estimated trade-in allowance..... 1,500.

Net amount requested.....$5,800.

* These coil springs and mattresses were purchased and priced as one unit and cost of each cannot be separated.

** Adjustment of objects of expenditure to conform to department's experience

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS

FISCAL YEAR 1956-1957

Department, Board or Commission: JUVENILE COURT — Bureau or Division: LOG CABIN RANCH SCHOOL — Appropriation Number: 6.187 — Sheet Number: 9 of 9 Sheets — Index Number: 187

Actual Expenditures 1954 - 1955 (Orders Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(3) Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request with 1955 - 1956 Budget Salary Ordinance (+) Increase (-) Decrease Items	Amount	Recommended by Officer, Board, Commission or Department (2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount (Dollars Only)	Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Letter	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
												800	FIXED CHARGES																
922				-								814	FIRE INSURANCE - BUILDINGS																
492				500	From S.187.200.000		102	602	-	602	870	TAXES - SAN MATEO COUNTY			650		150						602			602		A	
1,414				500				102	602	-	602		TOTAL FIXED CHARGES			650		150						602			602			
					Ord.9261 8/17/55 and File No.140-3							900	SERVICES OF OTHER DEPARTMENTS																
								19,366	9,104	10,262	19,366	900	(S. F. UNIFIED SCHOOL DISTRICT (EXCESS COSTS			21,450		21,450						21,450			21,450			
-				-				-	-	-	-		TRANSFER TO S. F. LESS: UNIFIED SCHOOL DISTRICT			21,450		21,450												
								19,366	9,104	10,262	19,366		NET SERVICES OF OTHER DEPARTMENTS			-		-						21,450						

BUDGET ESTIMATE INDEX NO. 187 OPPOSITE SHEET NO. 9

EXPLANATION SHEET

Ref. A - Line 1 - 870: Taxes, San Mateo County

This increase is needed to provide for an anticipated increase of San Mateo County taxes. These taxes have increased constantly each year and are expected to do so again in the ensuing fiscal year.

Ref. B - Line 10 - 900: Services of Other Departments: Excess Costs of S. F. Unified School District

It is necessary that the S. F.Unified School District's costs of operating its school program at the Log Cabin Ranch in excess of the aid received by it from the State on the basis of average daily attendance, be budgeted by this department so that these excess costs may be included in the semi-annual Log Cabin Ranch claim for the Youth Authority subsidy of $95.00 per month per boy. If these costs are not included in the claim, the City and County of San Francisco would receive only part of the subsidy instead of the maximum amount.

* Request for Supplemental Appropriation File No. 1404-3 for $10,261.51 was approved by the Finance Committee of the Board of Supervisors, 1/18/56.

EXPLANATION SHEET

211

INDEX NO. 58-- AGRICULTURAL (HORTICULTURAL)

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	18,360	20,125	20,700	24,152	26,873	31,032	30,944	30,576	35,225	38,112	40,079	41,706
Number of Employments - Permanent	(6)	(6)	(6)	(6)	(7)	(7)	(7)	(7)	(7)	(8)	(8)	(8)
Allowance for Overtime	-	-	81	-	248	248	31	179	342	145	349	146
Holiday Pay	-	-	337	298	430	368	608	305	400	350	373	327
Temporary Salaries	-	-	-	2,115	-	-	-	-	-	-	-	389
Travel Expense and Local Fares	105	146	133	55	4	-	204	142	193	167	159	276
Allowance for Use of Employees' Cars	716	582	543	660	874	998	656	920	914	1,119	1,043	851
Telephone and Telegraph	168	204	195	200	230	196	194	214	197	191	197	218
Other Contractual Services	170	205	235	290	355	291	178	166	169	198	205	187
Materials and Supplies	79	72	278	153	328	403	260	317	216	322	205	265
Equipment	-	-	-	183	-	-	51	96	-	-	-	-
Fixed Charges	960	960	960	960	960	960	960	960	960	960	960	960
TOTAL	20,558	22,294	23,462	29,096	30,302	34,496	34,089	33,874	38,696	41,564	43,571	44,829

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission AGRICULTURAL COMMISSION — Bureau or Division HORTICULTURE — Appropriation Number 6-211 — Sheet Number 1 of 3 Sheets — Index Number 211

Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No.	Item No.	Number of Employees	Note	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATION OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Actual Past 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number as Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Col. 1 and 5 (+) Increase (-) Decrease Force	Amount	Recommended by Dir. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
1	2	3	4	5	6	7	8	9	10	11	12	13			16	17	18	19	20	21	22	23	24	25	26	27	28	29
														RECAPITULATION														
41206	8				43864	To Comp. Reserve			-74	21808	21982	43790	110	PERMANENT SALARIES	11		58238	3	14374	9		48758	9		51,988	9		51985
146					250					192	58	250	111	ALLOWANCE FOR OVERTIME			500		250			250			250			250
327					400					225	175	400	112	HOLIDAYS			400					400			400			400
389													120	TEMPORARY SALARIES														
681					584					325	259	584	200	CONTRACTUAL SERVICE			709		125			709			629			629
851					1400					478	922	1400	203	ALLOWANCE FOR USE EMPL. CARS			2000		600			1400			1,400			1400
265					400					216	184	400	300	MATERIAL & SUPPLIES			400					400			320			320
					922					913	9	922	400	EQUIPMENT			290		-632			145			145			145
960					960					480	480	960	800	FIXED CHARGES			960					960			960			960
44825	8				48780				-74	23457	24069	48706		TOTAL BUDGET	11		63497	3	14717	9		53022	9		56,092	9		56092
														LESS TRANSFER TO PURCHASER														
218					200					101	99	200	200	CONTRACTUAL SERVICE			225		25			225			220			220
10					20					1	19	20	500	MATERIAL & SUPPLIES			20					20			20			20
					922					913	9	922	400	EQUIPMENT			290		-632			145			145			145
228					1142					1015	127	1142		TOTAL TRANSFERS TO PURCHASER			535		-607			390			385			385
960					960					480	480	960	800	LESS TRANSFER TO REAL ESTATE			960					960			960			960
1188					2102					1495	607	2102		TOTAL TRANSFERS			1495		-607			1350			1,345			1345
43637	8				46678				-74	23462	23462	46604		NET BUDGET	11		62002	3	15324	9		51672	9		54,747	9		54747

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department Board or Commission: AGRICULTURAL COMMISSION — Bureau or Division: HORTICULTURE — Appropriation Number: 6-211 — Sheet Number: 2 of 3 Sheets — Budget Number: 711

Actual Expenditures 1954-1955 (Dollars Only)	Budget Salary Ord. Sec. No. 64 Item No.	Budget Number of Employees	Budget Rate	Fiscal Year 1955-1956 Supplemental Appropriations or Modifications Amount (Dollars Only)	Supplemental Appropriations or Modifications Date	Supplemental Appropriations or Modifications Number of Employees	Supplemental Appropriations or Modifications Rate	Supplemental Appropriations or Modifications Amount (Dollars Only)	Expenditures 1955-1956 Actual First 8 Months (Dollars Only)	Expenditures 1955-1956 Probable Last 4 Months (Dollars Only)	Expenditures 1955-1956 Probable for Year (Dollars Only)	Class Number or Code	Class Title or Description	(1) Department's Budget Estimate for Fiscal Year 1956-1957 Number of Employees	(1) Rate	(1) Amount (Dollars Only)	(2) Recommended by Mayor Comparison of Budget Estimate [+] or [-] Number	(2) Recommended by Mayor Comparison of Budget Estimate [+] or [-] Amount	(2) Recommended by Mayor Number of Employees	(2) Recommended by Mayor Rate	(2) Recommended by Mayor Amount (Dollars Only)	(3) Budget as Adopted by the Mayor Number of Employees	(3) Budget as Adopted by the Mayor Rate	(3) Budget as Adopted by the Mayor Amount	(3) Budget as Adopted by the Board of Supervisors Number of Employees	(3) Budget as Adopted by the Board of Supervisors Rate	(3) Budget as Adopted by the Board of Supervisors Amount
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
				To Comp. Reserve				-74				110	PERMANENT SALARIES													
3900	1	1	275 333	4020					1380	2010	3390	B 409	GENERAL CLERK STENOGRAPHER	1	275 333	4020			1	275 333	4020	1	290- 330	4,200			
22746	2	5	425	25044					12428	12572	25000	N 154	AGRICULTURAL INSPECTOR	7	425	34318	2	9274	6	425	34318	6	445	37,908			
5760	3	1	425 500	6000					3000	3000	6000	N 155	SENIOR AGRICULTURAL INSPECTOR	2	425 500	11100	1	5100	1	425 500	6000	1	440- 330	6,160			
8800	4	1	633.33 733.33	8800					4400	4400	8800	N 156	COUNTY AGRIC. COMMISSIONER	1	633.33 733.33	8800			1	633.33 733.33	8800	1	655- 785	2,420			
41206		8		43864				-74	21808	21982	43790		TOTAL PERMANENT SALARIES	11		58258	3	14574	2		48258	2		51,288			
246				250					192	58	250	111	ALLOWANCE FOR OVERTIME			500		250			250			250			
327				400					225	175	400	112	HOLIDAYS			400					400			400			
389												120	TEMPORARY SALARIES														
												200	CONTRACTUAL SERVICES														
276			375						95	80	175	201	TRAVEL EXPENSES			225		50			225			200			
19			19						10	9	19	218	MAIN. & REPAIR OFFICE APPL.			19					19			19			
218			200						101	99	200	232	TEL. & TEL. (PUTCH.-SITH)			225		25			225			200			
100			100						80	20	100	233	POSTAGE			150		50			150			100			
23			23						23		23	235	SUBSCRIPTIONS			23					23			23			
42			42						11	31	42	236	TOWEL SERVICE			42					42			42			
3			25						5	20	25	298	OTHER CONTRACTUAL SERVICE			25					25			25			
881			884						325	259	584		TOTAL CONTRACTUAL SERVICES			709		125			709			659			
216			200						101	99	200		LESS TRANSFER TO E BUDGET			225		25			225			200			
665			684						224	160	384		NET CONTRACTUAL SERVICES			484		100			484			459			
851			1400						478	922	1400	203	ALLOWANCE USE OF PRIVATE CAR			1000					1400			1400			

BUDGET ESTIMATE INDEX NO. 211 OPPOSITE SHEET NO. 2

EXPLANATION SHEET

Chapter 8, Article 2, Section 1111 of the California Agricultural Code has added Section 1117 by the 1955 legislature, requiring the inspection of Poulty, Rabbit, Ducks and Geese meats. They have delegated the responsibility for this inspection to the County Agricultural Commissioner whenever any of these meats are offered for sale or sold. There are over 700 establishments in the City and County of San Francisco where these meats are sold. We are requesting two (2) additional inspectors to carry out the enforcing fo this new section. Copy of law attached.

The work of this department has become diversified. The present Senior Inspector supervises the Fruits Vegetable, Egg, Honey Standization work. An additional Senior Inspector is necessary for the supervision of the Nursery, Seed, Seed Certification, Quarantine, Apiary, Weed, Pest Control and Poultry meat work required by the California Agricultural Code that the County Agricultural Commissioner must enforce.

We are making for more funds in this appropriation because very often the men have to work overtime on the wholesale produce market, supervising the repacking and recoditioning of produce. Climatic conditions very often have a very bad effect on the produce and at these times it is practically impossible for the inspectors in charge of the wholesale produce market to complete their work in eight (8) hours. The other men cannot take over the work because they are inspecting retail stores for the same conditions and for produce that has deteriorated before it can be sold. Very often an inspector will have to work on Saturday to inspect produce going out for export on a ship. They sometimes have to work both Saturday and Sunday if they are loading on those days. For this latter work the city is more than doubly compensated, since inspection fees are charged. Our last year inspection fees amounted to $ 3264 dollars.

Rising prices in hotels, restaurants and transportation necessitates making for more funds in this appropriation. In the past several years we have had to ask for a supplemental appropriation to cover such costs. In the coming fiscal year the Agricultural Commissioners Convention is to be held in the Southern part of the State, necessitating extra mileage and other expenses. It is important that the Agricultural Commissioner attend other meetings of agricultural importance held in other cities for the efficient operation of this department.

Emergency conditions are always arising where produce arrives in a very poor condition and which part has been distributed to other points before arrival in San Francisco. It necessitates telephone calls and telegrams to Sacramento reporting these facts. This has caused our telephone bill to become increasingly higher. In the past we have had to transfer from other accounts to cover this added expense.

Additional work added to this department due to new laws and requirements has caused our postage bill to become increasingly higher. In the past we have had to transfer from other accounts to cover this added expense.

The additional man requested and the six (6) men using their cars in this department at the present time, must cover all parts of the city in their daily work in the inspection of the wholesale produce market, docks, retail stores and nurseries. Many of the nurseries and retail stores are in outlying districts and the nurseries, especially are very scattered. They also must make other calls of agricultural importance and must use parking meters in many instances. Most of the vacations come in the first half of the fiscal year and the amount shown in that half is always smaller than the last half. The fact that the reimbursement is so large, is because one of the inspectors for some reason or other has not submitted his monthly mileage reports. He insists he will do so in the future.

CONTROLLER'S FORM No. 4230

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: AGRICULTURAL COMMISSION — Bureau or Division: HORTICULTURE — Appropriation Number: 6-211 — Sheet Number: 3 of 3 Sheets — Index Number: 211

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Code Number in Code	CLASS TITLE OR DESCRIPTION	Departmental Budget Estimate for Fiscal Year 1956-1957: Number of Employees	Rate	Amount (Dollars Only)	Compartmental Budget Estimate for 1956-1957 [1]: Form	Decrease Amount	Recommended by Office Heads as Necessary for Department: Number of Employees	Rate	Amount (Dollars Only)	[2] Budget as Recommended by the Mayor: Number of Employees	Rate	Amount	[3] Budget as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Letter
1													300	MATERIALS & SUPPLIES														
2	255				380					215	165	380	371	STATIONARY & OFFICE SUPPLIES			380					380			300			
3														STATIONARY WITHDRAWN FROM														
4	10				20					1	19	20	375	STORES (PURCHASER)			20					20			20			
5														GROSS TOTAL MATERIALS AND														
6	265				400					216	184	400		SUPPLIES			400					400			320			
7	10				20					1	19	20		LESS TRANSFER TO PURCHASER			20					20			20			
8	255				380					215	165	380		NET TOTAL MAT. & SUPPLIES			380					380			300			
9																												
10																												
11													400	EQUIPMENT														
12					700					700		700		ELECTRIC LIGHTS FOR OFFICE (PUR.)					-700									
13					177					169	8	177		STEEL DESK (PURCHASER)					-177									
14					45					44	1	45		STEEL TYPIST CHAIR (PURCHASER)					-45									
15														OAK DESKS (2) (PURCHASER)			220		220			110			110			
16														OAK SWIVEL ARM CHAIRS(2) (PUR.)			70		70			35			35			
17					922					913	9	922		TOTAL EQUIPMENT			290		-452			145			145			
18					922					913	9	922		LESS TRANSFER TO PURCHASER			290		-452			145			145			
19														NET EQUIPMENT			-		-			-			0			
20																												
21																												
22													800	FIXED CHARGES														
23	960				960					480	480	960	880	RENT (TRANS. TO REAL ESTATE)			960					960			960			
24																												
25																												
26																												
27																												
28																												
29																												
30																												
31																												
32																												
33																												
34																												
35																												

BUDGET ESTIMATE INDEX NO. 211 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

H. These desks are for the additional men requested.

I. These chairs are for the additional men requested.

EXPLANATION SHEET

213

INDEX NO. 19 CALIFORNIA ACADEMY OF SCIENCES

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	31,559	33,718	23,896	27,993	31,118	34,399	37,768	39,312	44,954	46,444	50,754	53,001
Number of Employments	(20)	(19)	(10)	(10)	(10)	(10)	(11)	(12)	(12)	(12)	(12)	(12)
Overtime	-	-	690	714	1,107	1,072	1,366	1,104	1,093	840	790	900
Holiday Pay	-	-	704	585	598	572	710	724	1,011	1,087	838	1,067
Temporary Salaries	1,909	1,088	-	198	-	-	271	234	391	544	639	1,177
Maint. Oper. & Cont. - Personal Services	-	-	14,717	18,082	18,393	21,287	23,526	24,068	26,068	28,022	29,292	29,393
Number of Employments	-	-	(9)	(10)	(10)	(10)	(9)	(9)	(9)	(9)	(9)	(9)
Maint. Oper. & Cont. - Other than Pers. Serv.	9,116	11,516	11,323	14,986	14,578	15,946	11,762	10,226	18,552	22,232	16,531	19,695
Building Repair & Safety Installations	-	-	-	-	-	1,609	-	4,959	5,542	-	-	-
Improvement	-	-	-	-	-	-	7,040	-	-	-	-	-
TOTAL STEINHART AQUARIUM	42,884	46,322	52,330	62,556	65,794	74,885	82,443	80,627	97,611	99,169	100,844	105,233

INDEX NO. 214 MUSEUM BUILDINGS

Personal Services	3,519	3,720	2,842	3,452	4,194	7,462	7,863	9,798	16,124	15,975	17,625	25,672
Number of Employments	(2)	(2)	(2)	(3)	(4)	(4)	(3)	(4)	(5)	(5)	(5)	(7)
Holiday Pay	-	-	-	-	-	-	-	-	126	123	247	284
Contractual Services	3,081	4,794	6,899	6,528	3,055	2,448	2,450	10.171	5,690	5,160		6,100
TOTAL MUSEUM BUILDINGS	6,600	8,514	9,741	9,980	7,249	9,910	10,313	19,969	21,940	21,258	17,872	32,056
TOTAL BUDGET	49,484	54,836	61,071	72,538	73,043	84,795	92,756	100,596	119,581	120,427	118,716	137,289

CONTROLLER'S FORM No. 1956

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: California Academy of Sciences — Bureau or Division: Steinhart Aquarium and Museum Buildings — Appropriation Number: 6.213 - 6.214 — Sheet Number: 1 of 4 Sheets — Index Number: 213 - 214

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Ords.	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 7 and 8 (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Remarks
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														Steinhart Aquarium														
2	53,001		12		55,359					27,172	27,818	54,990	110.00	Permanent Salaries	14		62,995	2	7,636	12		55,975	12		59,487	IV		59457
3	900				900					319	581	900	111.00	Overtime			1,000		100			1,000			900			900
4	1,087				1,320					671	649	1,320	112.00	Holiday Pay			1,570		250			1,570			1,225			1225
5	1,177				1,200					780	420	1,200	120.00	Temporary Salaries			1,820		620			1,820			1,300			1300
6	49,073		9		49,879					25,835	24,074	49,879	200.00	Maintenance, operation and Continuance	9		66,480		36,601	9		66,807	9		60,999	9		53019
7	105,233		21		108,658					54,747	53,542	108,289		Total Steinhart Aquarium	23		153,865	2	45,207	21		127,172	21		123,911	VI		115931
8																												
9																												
10														Museum Buildings														
11	25,672		7		28,309					13,631	14,278	27,909	110.01	Permanent Salaries	9		33,535	2	5,226	9		33,535	7		30,050	7		30050
12	224				316					193	123	316	112.01	Holiday Pay			492		176			492			355			355
13													120.01	Temporary Salaries			445		445			0			-0-			0
14	6,100				6,100					2,634	3,466	6,100	200.01	Contractual Services	2		29,260	2	23,160	2		22,520			9,780			9780
15	32,076		7		34,725					16,458	17,867	34,325		Total Museum Buildings	11		63,732	4	29,007	11		56,547	7		40,185	7		40185
16																												
17																												
18	137,309		28		143,383					71,205	71,409	142,614		Total Aquarium and Museum Buildings	34		217,597	6	74,214	32		183,719			164,096			156116
19													500.00	Improvements			104,615		104,615			75,495			-0-			0
20	137,309		28		143,383					71,205	71,409	142,614		TOTAL BUDGET	34		322,212	6	178,829	32		259,214	28		164,096	VI		156116
21																												
22																												
23																												
24																												
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CONTROLLER'S FORM No. 4150

411

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: California Academy of Sciences — Bureau or Division: Steinhart Aquarium — Appropriation Number: 6,213.110.00 — Sheet Number 2 of 4 Sheets — Index Number 213

Line Number	FISCAL YEAR 1955-1956 Actual Expenditures (Dollars Only)	BUDGET Salary Ord. Sec. No. 22 Item No.	BUDGET Number of Employees	BUDGET Rate	BUDGET Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Number	Comparison of Requests With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Amount	(1) Recommended by Office, Board, Commission or Department Number of Employees	(1) Recommended by Office, Board, Commission or Department Rate	(1) Recommended by Office, Board, Commission or Department Amount	(2) BUDGET as Recommended by the Mayor Number of Employees	(2) BUDGET as Recommended by the Mayor Rate	(2) BUDGET as Recommended by the Mayor Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	(3) BUDGET as Adopted by Board of Supervisors Rate	(3) BUDGET as Adopted by Board of Supervisors Amount	Reference Index
1													110.00	Permanent Salaries														
2	3,420	1	1	250 290	3,480					1,760	1,740	3,480	C-102	Janitress	1	250 290	3,480			1	250 290	3,480	1	260-310	3,720	1	290 310	3720	
3	4,192	2	1	265 305	3,554					1,635	1,710	3,345	C-104	Janitor	1	265 305	3,510		- 44	1	265 305	3,510	1	280-320	3,750	1	305 320	3750	A
4													C-180	Gallery Attendant	1	275 325	3,420	1	3,420	0		0						B
5	18,625	3	4	320 400	19,890					9,835	10,055	19,890	O-166.1	Junior Operating Engineer	4	340 400	20,070		180	4	340 400	20,070	4	370-425	21,372	4	370 425	21372	C
6	5,820	4	1	480 560	6,370					3,000	3,210	6,210	O-172	Chief Operating Engineer	1	480 560	6,670		300	1	480 560	6,670	1	505-585	7,020	1	505 585	7020	C
7	11,899	5	3	300 355	12,285					6,072	6,213	12,285	W-150	Aquarium Attendant	4	300 355	16,065	1	3,780	3	300 355	12,463	3	325-375	13,365	3	305 375	13365	D
8	4,485	6	1	355 405	4,860					2,430	2,430	4,860	W-152	Aquatic Collector	1	355 405	4,860			1	355 405	4,860	1	370-425	5,100	1	370 425	5100	
9	4,560	7	1	360 410	4,920					2,460	2,460	4,920	T-42	Chief Installer	1	360 410	4,920			1	360 410	4,920	1	375-430	5,160	1	375 430	5760	
10	53,001		12		55,359					27,172	27,818	54,990		Total Permanent Salaries	14		62,995	2	7,636	12		55,975	12		59,487	12		59487	
11																													
12	800				900					319	581	900	111.00	Overtime			1,000		100			1,000			900			900	B
13																													
14	1,057				1,320					671	649	1,320	112.00	Holiday Pay			1,570		250			1,570			1,225			1225	F
15																													
16	1,177				1,200					780	420	1,200	120.00	Temporary Salaries			1,820		620			1,820			1,300			1300	G
17																													
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BUDGET ESTIMATE INDEX NO. 213 OPPOSITE SHEET NO. 2

EXPLANATION SHEET

A. New man in the position

B. Needed to control crowds in the Aquarium and prevent acts of vandalism

C. Normal increment

D. Additional work load due to keeping more fish and other live exhibits

E. Based on the following schedule:
300 hours (approx.) at an average of 3.60 per hour for emergency repairs and sick leave by engineers; unloading fish after normal work day; other emergency repairs in areas that cannot be made when the public is in the building

F. Based on the following: 12 holidays with 8 employees each day

3 aquarium attendants	49.14		
3 engineers	55.38		
1 janitor	12.92		
1 janitress	13.38	130.82 x 12 days	1,569.84

G. Based on the following replacements:

Janitor - 5 weeks for sick leave and vacation	325.00
Janitress 4 " " " " " "	250.00
Aquarium attendants (3) 11 weeks for sick leave and vacation	900.00
Collector - 4 weeks for sick leave and vacation	345.00
	1,820.00

CONTROLLER'S FORM No. 1930

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: California Academy of Sciences — Bureau or Division: Steinhart Aquarium — Appropriation Number: 6,213.00 — Sheet Number 3 of 4 Sheets — Index Number 213

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 5 and 6 (—) Decrease: Force	Amount	(1) Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET to Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET to Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Table
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													200.00	Maintenance, Operation and Continuance															
2														Personal Services															
3	948		1		948					474	474	948		General clerk steno., pt	1		948			1		948	1		948	1		948	
4	948		1		948					474	474	948		Senior clerk steno., pt	1		948			1		948	1		948	1		948	
5	869		1		948					474	474	948		Gallery attendant, pt	1		948			1		948	1		948	1		948	
6	948		1		948					474	474	948		Senior librarian, pt	1		948			1		948	1		948	1		948	
7	5,100		1		5,360					2,680	2,680	5,360		Director, pt	1		6,000		640	1		6,000	1		5,360	1		5360	H
8	3,000		1		3,180					1,590	1,590	3,180		Curator of fishes, pt	1		3,300		120	1		3,300	1		3,300	1		3180	H
9	6,900		1		7,160					3,580	3,580	7,160		Curator of aquatic biology	1		9,300		2,140	1		7,160	1		9,300	1		7160	H
10	5,700		1		5,960					2,980	2,980	5,960		Senior Aquatic biologist	1		7,800		1,840	1		5,960	1		7,800	1		5960	H
11	4,950		1		5,240					2,620	2,620	5,240		Aquatic biologist	1		6,720		1,480	1		5,240	1		6,720	1		5240	H
12	28,393		9		30,692					15,346	15,346	30,692		Total Personal Services	9		36,912		6,220	9		31,452	9		36,272	9		30692	
13														Expenses other than Personal Services															
14	2,270				2,000					1,427	573	2,000		Forage & vet. supplies			3,286		1,286			3,000			2,000			2000	I
15	1,940				2,000					1,784	216	2,000		Collecting expense			5,023		3,023			3,500			2,000			2000	J
16	420				300					215	85	300		Janitorial supplies			500		200			500			300			300	K
17	3,082				2,500					1,468	1,032	2,500		Fuel			3,000		500			3,000			3,000			3000	K
18	5,478				5,000					2,725	2,275	5,000		Light and power			5,500		500			5,500			5,000			5000	K
19	358				360					150	210	360		Salt water			360					360			360			360	
20	199				160					54	106	160		Library			200		40			200			160			160	L
21	576				772					56	716	772		Insurance			800		28			800			772			772	M
22	345				400					247	153	400		Valve repair & replace			1,200		800			700			400			400	N
23					875						875	875		New roof reservoir					- 875										O
24					420					321	99	420		New hot water heater					- 420										O
25					400						400	400		Repair sand filters			1,265		865			1,265			1,265			1265	P
26	3,505				4,000					2,012	1,988	4,000		General expense			6,000		2,000			5,000			4,000			4000	Q
27	1,522													Critical maintenance			4,620		4,620			2,220			4,620			4620	R
28														Painting			1,500		1,500			0			0			0	S
29														Walk-in freeze box			4,400		4,400			0			0			0	T
30														Gasoline engine standby			850		850			850			850			850	U
31														New fish truck			11,064		11,064			8,460			0			0	V
32	19,695				19,187					10,459	8,728	19,187		Total other Expenses			49,568		30,381			35,355			24,727			24727	
33																													
34	49,088		9		49,879					25,805	24,074	49,879	200.00	Total Maintenance, Operation, and Continuance	9		86,480		36,601	9		66,807	9		60,999	9		56999	
35																													

BUDGET ESTIMATE INDEX NO. 213 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

H. These salaries are not subject to standardization and have not kept pace with comparable employments elsewhere

I. Based on current prices and amounts used of white bait, clam meat, squid, herring, shrimp, horse meat, liver, brine shrimp, and meal worms

J. Based on operation of truck, field expenses, replacement of equipment, and purchase of specimens

K. Based on current experience.

L. Based on last full year's experience (1954-55); first 6 months cannot be used as a guide because magazine subscriptions come due in January. Total also includes binding.

M. Premiums vary from year to year as different policies come due

N. 1,100 valves in the Aquarium, most of which have been in use for 32 years, with practically no repairs; many leak. Old worn-out valves to be replaced by Saunders patent diaphram-type rubber-lined valves. $1,200 is estimated cost of those that will have to be replaced this year.

O. Installed this year.

P. Main filter bed repair. These are the filters that purify our 6 water systems in the Aquarium. They are very much in need of repair. The sand and gravel should be removed and the plumbing should be replaced on each one of them.

Q. This includes day-to-day maintenance and repair, also lumber, cement, misc. hardware, glass, lamps, welding, plumbing repair items, telephone, stationery, postage, electrical repair items, chemicals, etc.

R. Includes the following:

Overhaul two pressure filters	2,400	
Drainage system for roof gravity tank room	225	
One new air compressor	200	
Re-roofing of vestibule dome	495	
Replacement of parts in octopus refrigeration system	900	
Tarring the gutters	400	4,620

S. Foyer and swamp room were painted in 1953 but funds did not permit painting the public galleries which badly need it

T. At present we have to keep most of our frozen food out at the Zoo

U. This is necessary to prevent loss of all our fish when electric power fails, which happens every few years. Present stand-by engine is 32 years old, worn out, obsolete, dangerous, and we cannot obtain new parts.

V. Present truck is seven years old, has gone 82,000 miles and is in worse than average shape for its age because of salt water corrosion.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: California Academy of Sciences — Bureau or Division: Museum Buildings — Appropriation Number: 6.214 — Sheet Number: 4 of 4 Sheets — Index Number: 214

Line No.	I Fiscal Year 1955-1956 Actual Expenditures 1954-1955 (Dollars Only)	I Budget Salary Ord. Sec. No. 22.1 Item No.	I Budget Number of Employees	I Budget Rate	I Budget Amount (Dollars Only)	I Supplemental Appropriations or Modifications Date	I Supplemental Appropriations or Modifications Number of Employees	I Supplemental Appropriations or Modifications Rate	I Supplemental Appropriations or Modifications Amount (Dollars Only)	II Estimated 1955-1956 Actual First 8 Months (Dollars Only)	II Estimated 1955-1956 Probable Last 4 Months (Dollars Only)	II Estimated 1955-1956 Probable for Year (Dollars Only)	III Departmental Budget Estimate for Fiscal Year 1956-1957 Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 3 (+) or (-) Decrease Force	Comparison of Request With 1955-1956 Budget Cols. 1 and 3 (+) or (-) Decrease Amount	(1) Recommended by Office, Board, Commission or Department Number of Employees	(1) Recommended by Office, Board, Commission or Department Rate	(1) Recommended by Office, Board, Commission or Department Amount (Dollars Only)	(2) Budget as Recommended by the Mayor Number of Employees	(2) Budget as Recommended by the Mayor Rate	(2) Budget as Recommended by the Mayor Amount	(3) Budget as Adopted by Board of Supervisors Number of Employees	(3) Budget as Adopted by Board of Supervisors Rate	(3) Budget as Adopted by Board of Supervisors Amount	Reference Letter
1													110.01	Permanent Salaries													
2	7,205	8	2	265 305	7,529					3,708	3,821	7,529	C-104	Janitor	2	265 305	7,549		20	2	265 305	7,549	2	280-320	7,920	2	280 320	7920	
3	3,540	8.1	1	305	3,660					1,830	1,830	3,660	C-104	Janitor K	1	305	3,660			1	305	3,660	1	280-320	3,570	1	280 320	3570	
4	3,404	9	1	305 345	4,085					1,706	2,045	3,751	C-107	Working Foreman Janitor	1	305 345	4,140		55	1	305 345	4,140	1	315-360	4,320	1	315 360	4320	
5													C-152	Watchman	1	270 310	3,540	1	3,540	1	270 310	3,540	0		0	0		0	X
6													C-152	Watchman, part time	1	270 310	1,416	1	1,416	1	270 310	1,416	0		0	0		0	X
7	2,821	9.1	1	275 325	3,705					1,625	1,770	3,395	C-130	Gallery Attendant	1	275 325	3,705			1	275 325	3,705	1	300-350	4,000	1	300 350	4000	
8	4,142	9.2	1	340 400	4,410					2,302	2,352	4,654	O-166.1	Junior Operating Engineer	1	340 400	4,605		195	1	340 400	4,605	1	370-425	5,080	1	370 425	5080	M
9	4,560	10	1	360 410	4,920					2,460	2,460	4,920	Y-42	Calef Installer	1	360 410	4,920			1	360 410	4,920	1	375-430	5,160	1	375 430	5160	
10	25,672		7		28,309					13,631	14,278	27,909		Total Permanent Salaries	9		33,535	2	5,226	9		33,535	7		30,050	7		30050	
11																													
12	284				316					193	123	316	112.01	Holiday pay			492		176			492			355			355	Y
13													120.01	Temporary Salaries			445		445			0			0			0	Z
14																													
15													200.01	Contractual Services															
16														Personal services															
17														Curator of Exhibits	1		5,400	1	5,400	1		5,400			0			0	AA
18														Assistant curator of Exhibits	1		4,740	1	4,740	1		4,740			0			0	AA
19														Total personal services	2		10,140	2	10,140	2		10,140			0			0	
20														Expenses other than personal serv.															
21	4,012			3,500						2,079	1,421	3,500		Light, heat, power			4,000		500			4,000			3,500			3500	BB
22	918			700						555	145	700		Janitorial supplies			1,000		300			1,000			700			700	BB
23														Exhibit supplies			1,500		1,500			0			0			0	CC
24	1,170			1,900						0	1,900	1,900		Insurance			4,400		2,500			2,500			1,900			1900	DD
25														Building maintenance			2,400		2,400			1,200			0			0	CC
26														New conduit for telephone and fire alarms			3,680		3,680			3,680			3,680			3680	EE
27														ADT system installation			1,080		1,080			0			0			0	FF
28														ADT system maintenance			1,060		1,060			0			0			0	GG
29	6,100			6,100						2,634	3,466	6,100		Total other expenses			19,120		13,020			12,380			9,780			9780	
30	6,100			6,100						2,634	3,466	6,100		Total Contractual Services	2		29,260	2	23,160	2		22,520			9,780			9780	
31																													
32																													
33																													
34																													
35																													

BUDGET ESTIMATE INDEX NO. 214 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

W. Normal increment.

X. These buildings, which have an insured value of $2,088,000, are without night watchman service and need such service to prevent damage through vandalism, fire or other hazards. Recommended by the Police Department.

Y. Based on the following: 1 gallery attendant and 2 janitors on each of 12 holidays
12 x $41 per day, or a total of $492

Z. Based on the following: 1/2 month replacement relief for each — 1 gallery attendant 155.00
2 janitors 290.00
445

AA. The Academy, which has heretofore borne the entire cost of installing and servicing all exhibits, is financially unable to provide this service. The replacement value of the existing exhibits is estimated at $500,000. Visited each year by over 1,500,000 persons.

BB. Based on current experience — actual cost of 1954-55 and first 6 months of 1955-56.

CC. With increased operating costs and reduced income from endowment, the Academy is unable to meet these costs. It is believed that the City and County can reasonably be asked to support the free public services of the Museum.

DD. Based on average cost over the past five years.

EE. Recommended by Fire Department and Department of Electricity.

FF. To provide 42 reporting stations for night watchman and 5 fire alarm stations.

GG. Maintenance, operation and inspection of ADT system.

CONTROLLER'S FORM No. 4153

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: California Academy of Sciences — Bureau or Division: Steinhart Aquarium — Appropriation Number: 6.213 — Fiscal Number: C-1 — Sheet 1 of 1 Sheets — Index Number: 213

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Budgets with 1955-1956 Budget Cols. 3 and 9 (+) Increase Number	(-) Decrease Amount	Recommended by C.M.I. Ogilvie Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of S. Supervisors: Number of Employees	Rate	Amount	Increase or Decrease
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1													500	RECONSTRUCTION AND REHABILITATION														
2														OF STEINHART AQUARIUM														
3														Studies and plans			75,495		75,495			75,495			0		
4														Salt water line replacement			29,120		29,120								
5														Total			104,615		104,615			75,495			0		
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BUDGET ESTIMATE INDEX NO. 21 OPPOSITE SHEET NO. C-1

EXPLANATION SHEET

XIII. The Steinhart Aquarium was given to the City without cost in the Steinhart Bequest. It has served many millions of visitors without any public expenditures, so far, for improvements or betterments, for 31 years. It cost, new, an estimated $1,200,000.

Preliminary survey during fiscal year 1952-53 by the City Architect revealed emergency weaknesses in building and tank structures which required an emergency appropriation, voted by the Board of Supervisors in March of 1953, for a shoring job, which appropriation amounted to $19,490. Work completed.

Architectural survey undertaken in the fall of 1954 for the City Architect by Aleck L. Wilson, Architect, revealed comprehensive conditions of structural deterioration and corrosion of pipes, etc., and included recommendation for reconstruction as presented in proposed capital improvement project.

Main features of proposed reconstruction and rehabilitation of Steinhart Aquarium as proposed by Aleck L. Wilson, Architect:

1. Rebuild entire water circulation system in Aquarium, using non-corrosive pipe and valve materials. System to be redesigned for better flow control to tanks.
2. Redesign and rebuild main filters.
3. Redesign hot fresh water supply system.
4. Add filter to swamp tank (alligator) system.
5. Replace roof reservoirs to avoid danger from flooding that could occur if present deteriorated facility should collapse.
6. Install new ventilation system for public area.
7. Replace present salt water cast iron pipe line (which now runs to 7th Avenue and Geary Blvd.) with 8-inch transite salt water pipe line in parallel location to present line, but ending at existing Southeast Cistern. (This could be a separate project or contract. Estimated cost: $29,120). Without this pipe, it would be necessary to truck in 100,000 gallons of salt water monthly. Line is deteriorated.
8. Rebuild exhibition tanks. Rebuild walls and build in natural materials into backgrounds (to include new large tank in annex).
9. Rewire Aquarium electrical system.
10. Install 75-KW motor generator stand-by unit.
11. Replace skylight over "swamp tank." (glass now badly cracked)
12. Convert heating system to two-pipe type.
13. Correct structural defects in Aquarium building that have developed due to corrosion by salt water (tank walls, foundation, building structures, etc.).
14. Alter hot fresh water system, filter and pump.
15. Add filter to swamp tank system.
16. Rebuild display structures in swamp area using new and improved design.
17. Install 7-day type recording thermometers on all systems.
18. Redesign hatchery set-up.
19. Install thermostatic heat controls in Tropical Room.
20. Redesign laboratories in basement.
21. Redesign kitchen.
22. Redesign legend holders by tanks.
23. Extend existing elevator to roof.
24. Enlarge garages and provide facilities for direct pumping out of water trucks at one place.
25. Inter-com system for entire building.
26. Rebuild brine shrimp tanks.
27. Install new roof drain pipes.
28. Install ceiling soundproofing in all corridors.
29. Redesign entrance vestibule.
30. Construct dressing and shower rooms for Aquarium personnel.

	ESTIMATED PROJECT COSTS			PROPOSED EXPENDITURE SCHEDULE	
	Total Estimated Cost of Project	Amounts to be Spent or Encumbered Prior to July 1, 1955	Remainder of Project Cost after 7-1-55	First Year Program 1955-56	Subsequent 5-yr Program 1956-57,60-61
Studies and plans	$ 91,495	$ 16,000	$ 75,495	$ 75,495	
Construction	662,681		662,681	29,120	$633,561
Inspection & Misc.	23,959	———	23,959	———	23,959
Total	$778,135	$ 16,000	$762,135	$104,615	$657,520

INDEX NO.-26-CHIEF ADMINISTRATIVE OFFICER

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	21,344	18,347	17,801	25,803	30,806	33,028	35,515	36,190	39,012	40,227	43,337	53,926
Number of Employments	(5)	(5)	(7)	(7)	(7)	(8)	(8)	(7)	(7)	(7)	(7)	(7)
Temporary Salaries	-	-	-	-	-	-	-	-	-	-	-	-
Construction of Courtrooms	-	-	-	-	44,246	-	-	-	-	-	-	-
Maint. & Repair of Auto Equipment	-	-	75	288	175	106	300	304	375	201	387	198
Contractual Services - Parking Meters	-	-	-	-	-	21,071	12,109	-	-	-	-	-
Other Contractual Services	809	1,103	835	923	6,020	2,244	1,235	1,383	1,212	1,457	1,266	1,210
Special Census Examination	-	-	66,112	-	-	-	-	-	-	-	-	-
Fuels, Illuminants & Lubricants	129	147	201	152	213	221	265	247	233	277	296	262
Other Material & Supplies	191	154	182	133	224	257	184	228	217	246	203	96
Equipment	-	-	-	-	-	217	13	-	128	-	341	37
Fixed Charges												15
TOTAL	22,473	19,751	85,206	27,299	81,684	57,144	49,627	38,352	41,177	42,408	45,830	55,744

OTHER APPROPRIATIONS

Publicity & Advertising	153,695	196,000	186,002	201,217	261,507	265,400	240,565	248,756	267,377	269,491	249,121	260,172
League of California Cities	-	-	-	6,500	6,500	8,200	8,200	8,200	8,200	8,200	8,855	8,865
Installment Payment On State Unemployment Relief Loan Fund	101,736	55,071	-	-	-	-	-	-	-	-	-	-
U. S. Conference of Mayors											1,500	1,500
American Municipal Association	-	-	-	-	-	1,500	1,500	1,500	1,500	-	-	-
General City Bond Interest and Redemption Fund	4,705,175	4,823,516	4,650,473	3,237,175	4,492,405	5,236,188	5,939,762	6,461,350	7,187,144	7,057,527	7,220,674	8,424,586
P.S. E. Bond Interest & Redemption Fund	8,226,136	8,136,432	7,971,378	5,802,599	8,751,339	11,013,392	11,706,078	12,194,313	11,671,553	11,755,680	11,794,989	11,998,083
District Citizens Advisory Committee	-	-	-	-	-	-	5,000	-	-	-	-	-
Interest on Tax Anticipation Notes Fund	2,037	-	-	-	-	-	-	-	-	-	-	-
Interest on State Unemployment Relief Loan Fund	6,230	2,065	-	-	-	-	-	-	-	-	-	-
Contribution to Purchase Butano Forest in San Mateo County for Park Purposes											100,000	-
United Nations 10th Anniversary												878
United Nations 10th Anniversary Committee												90,726

EXPLANATION SHEET

(BUDGET INDEX #221, CHIEF ADM. OFFICER, PAGE 1)

PUBLICITY AND ADVERTISING FUND

COMPARATIVE SCHEDULE OF EXPENDITURES

	1947-1948	1948-1949	1949-1950	1950-1951	1951-1952	1952-1953	1953-54	1954-1955
Advertising and Publications - Paid			500.00	257.50				3,120.00
Agricultural Association - Livestock Exposition	5,000.00	3,800.00	3,600.00	3,600.00	3,600.00			
Agricultural District - No. 1 A						5,000.00	4,000.00	4,000.00
Airport (1,000 copies of Publication)								515.00
American Day Celebration	34.72	49.71						
Americanism - Education in		9.74						
American Municipal Association		1,500.00	1,500.00	1,500.00	1,500.00			
American Newspaper Guild Convention	600.00							
Armistice Day Celebration	70.88		177.77	120.00	113.30	123.60	117.42	121.80
Assessors' Meeting - County	500.00							
Board of State Harbor Commissioners - Rent							1,000.00	
Booklet - Publish			2,487.29					
Broadway Tunnel Opening						235.00		
Cable Car for Exhibition Purposes, Transportation								429.18
Cable Car Festival								494.44
Californians, Inc.	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	35,000.00	36,000.00	40,000.00
California Mission Trails Association	6,000.00	6,000.00	7,500.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
California Olympic Game Athletes - Civic Reception						4,654.30		
California Spring Blossom	26.25							
California Wool Growers' Association	350.00	425.00	425.00					
Canadian Legion - Cruiser "H. M. Ontario"		61.50						
Capitol, State - Build & Install Exhibit Relative to County's Resources						6,365.00	442.00	
Chamber of Commerce, California State	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Chamber of Commerce, San Francisco	60,000.00	60,000.00	50,000.00	60,000.00	60,000.00	60,000.00	50,000.00	40,000.00
Chamber of Commerce, San Francisco Junior	3,000.00	3,000.00		1,900.00	3,750.00	3,500.00	3,400.00	3,000.00
Citizens Committee for Cleanup, Fixup & Painting							297.44	152.07
Columbus Day Celebration	1,000.00	1,062.00	1,024.40	1,040.97	1,091.27	1,136.77	1,300.27	1,372.50
Coit Tower Illumination								600.00
Contemporary Painting, Exhibition of						286.00		
Contest Design for Souvenirs of San Francisco							150.00	
Dedication of New Campus of S. F. State College							1,457.87	
Dewey Day Celebration	300.00	100.00	25.00					
Downtown Association		460.00						78.64
Eastern Star, Order of - 79th Annual Session						6,000.00		
Fall Market Weeks			5,000.00	10,000.00	5,000.00	5,000.00		
Farmers' Market - Fiesta		175.00					137.25	
Flag Day, Observance of	745.07	60.00						
Flower Show, San Francisco	70.59	273.50	74.38	72.65	76.83	78.40	350.00	100.00

EXPLANATION SHEET

(BUDGET INDEX #221, CHIEF ADM. OFFICER, PAGE 2)

PUBLICITY AND ADVERTISING FUND

COMPARATIVE SCHEDULE OF EXPENDITURES

	1947-1948	1948-1949	1949-1950	1950-1951	1951-1952	1952-1953	1953-54	1954-1955
Fourth of July, Observance of		9,612.97					1,090.00	1,199.07
Freedom Train, Reception of	2,960.66							
Goethe Day, Observance of		39.85						
Grand Stands	4,642.92	4,934.85	2,779.66	3,649.16	3,026.18	1,353.78	2,542.15	2,683.24
Guests, Distinguished - Entertainment of	2,563.12	2,804.55	3,234.78	1,754.52	637.92	286.82	3,411.85	5,400.71
Holiday and Special Events	227.67	589.99	583.48	1,796.77	803.04	229.84	209.04	1,671.80
Industrial & Business Promotion							7,500.00	
Japanese Treaty Signing - Hospitality to Visitors					19,958.08			
Jones, John Paul Day	42.00							
Kress Collection, Publicising showing of								450.00
League of California Cities	6,500.00	8,200.00	8,200.00	8,200.00	8,200.00	8,200.00	8,855.00	*(8,865.00)
League of California Cities - Convention	2,487.79							
League of California Cities - Entertaining			1,000.00					
Legion of Honor - Catalogue for French Paintings Exhibit			2,500.00					
Livestock Exposition Advertising - Fred Grey & Association		1,200.00						
Long Beach Parade Float					1,400.00	1,400.00	1,600.00	
Maintenance of Relief Map of State of California							945.00	1,620.00
Manufacturers' & Wholesalers' Association of San Francisco	5,000.00	5,000.00	5,000.00	2,500.00	2,500.00	2,500.00		5,000.00
Marine Exchange	1,200.00	2,400.00	2,400.00	2,400.00	4,000.00	5,000.00	5,000.00	9,073.84
Mayors, U. S. Conference of	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	
MacArthur, General - Reception				123.85				
Membership Dues - International City Managers' Association	10.00	15.00	15.00	15.00	15.00	15.00		
Memberships in Organizations			530.00			5.00	15.00	
Memorial Day, Observance of	407.85	538.49	534.11	555.04	750.00	662.16	643.31	655.20
Memorial Services	640.45							
Merola, Citizens' Committee for Memorialising 31st Anniversary						47.63		
Music Week	117.74							
National World Trade Week				987.64				
Ninety First Division Association	150.00		100.00	100.00	100.00			
Ninety First Division - San Francisco Day	100.00							
Officials, City - Representing San Francisco	2,007.09	3,715.70	123.28	24.49	575.16	32.46		120.80
Old Timers Baseball Day Citizens Committee								360.50
Olympic Games - Swimming Team		1,000.00						

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EXPLANATION SHEET

PUBLICITY AND ADVERTISING FUND

COMPARATIVE SCHEDULE OF EXPENDITURES

(BUDGET INDEX #221 CHIEF ADM. OFFICER, PAGE 3)

	1947-1948	1948-1949	1949-1950	1950-1951	1951-1952	1952-1953	1953-54	1954-1955
Pacific Coast Yachting Association - Regatta			1,000.00			1,000.00		
Pan American Committee	81.00							
Pan American Day	350.00	63.03						
Park Executives Convention	1,488.53							
Pictorial California	3,120.00	3,120.00	3,120.00	3,120.00	3,120.00	3,120.00	3,120.00	
Railway Ticket Agents' Convention			100.00					
Redwood Empire Association	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
Regional Service Committee	14,751.22	14,618.49	14,970.37	14,995.07	15,000.00	15,000.00	15,000.00	15,000.00
Rossi Memorial	45.00	25.00						
St. Patrick's Day Celebration	22.30	18.00	31.74	30.90	21.03			
San Francisco Art Association - Modern Art Symposium		1,500.00						
San Francisco Bay Area Council					1,000.00	1,000.00		
San Francisco Birthday	205.36	220.01						247.76
San Francisco Centennials Committee (Public Schools)	250.00							
San Francisco Civic Ballet Association, Inc.	5,000.00							
San Francisco Convention and Tourist Bureau	30,000.00	35,000.00	34,000.00	30,000.00	30,950.00	30,000.00	34,000.00	33,000.00
San Francisco Day Observance		100.00						
San Francisco Exp. Council L. L. O. Convention	40.15							
San Francisco Founding Week			249.55	249.48	238.81	248.50	249.10	
San Francisco Museum of Art	12,000.00	12,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000	15,000.00
San Francisco Musical Association Orchestra	5,000.00							
San Francisco Opera Association	15,000.00	15,000.00	14,300.00	15,000.00	15,000.00	15,000.00	15,000	15,000.00
San Francisco Symphony Assn. (Concerts outside S. F.)								12,000.00
San Francisco Youth Association	442.00							
San Francisco Youth Celebration			1,000.00					
Shipping, Shipbuilding & Ship Repairs, Citizens' Comm.								69.01
Sons of Italy Conference	700.00							
State Fair, California	5,050.00	8,170.00	7,988.75	7,810.00	8,000.00	7,500.00	7,400.00	7,500.00
State Fair Literature - 1948	407.75							
Stern, Sigmund Grove	1,200.00	1,200.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Swiss American Gymnastic Parade								500.00
Tournament of Roses Float - Pasadena	4,500.00	3,500.00	3,500.00	4,500.00	6,000.00	6,000.00	6,000.00	6,000.00
"Tours of Discovery" P. U. C.		1,990.55		2,500.00				
Unesco Pacific Regional Conference - U. S. Nat'l. Com.	1,974.10							
United Nations - 4th Anniversary		517.76						
United Nations Anniversary Campaign (1,000 pamphlets)								303.00

EXPLANATION SHEET

(BUDGET INDEX #221 CHIEF ADM. OFFICER, PAGE 4)

PUBLICITY AND ADVERTISING FUND

COMPARATIVE SCHEDULE OF EXPENDITURES

	1947-1948	1948-1949	1949-1950	1950-1951	1951-1952	1952-1953	1953-54	1954-1955
United Nations Week						2,000.00		
U.S.S. San Francisco Celebration				127.16				
Veterans' Home, Yountville - Observance of S. F. Day						100.00	100.00	100.00
Washington - Lincoln Day Anniversary Programs	20.65						122.30	
Washington's and Lincoln's Birthdays		54.21	81.74	59.71	87.90	120.82		107.67
Washington's and Lincoln's Memorials - Wreaths for	24.60							
Western Furniture Exchange	5,000.00	5,000.00						
World Trade Fair	1,000.00				962.95			
Totals	268,578.46	278,625.50	250,156.30	258,495.91	276,977.47	277,691.28	260,955.50	260,246.23

* 1954-1955 Paid out of General Fund; as was the U. S. Conference of Mayors ($1,500.00)

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EXPLANATION SHEET

PUBLICITY AND ADVERTISING

(BUDGET INDEX #221 CHIEF ADM. OFFICER, PAGE 5)

SUMMARY OF APPROPRIATION BY YEARS

	1947-1948	1948-1949	1949-1950	1950-1951	1951-1952	1952-1953	1953-1954	1954-1955
Appropriated and Transferred	290,500.00	281,500.00	277,200.00	277,200.00	277,200.00	*281,700.00	236,318.15	360,000.00
Unexpended	27,921.54	2,874.50	27,043.70	18,704.09	222.53	4,008.72	24,037.40	**105,753.77
Expended	268,578.46	278,625.50	250,150.30	258,495.91	276,977.47	277,691.28	260,955.50	260,246.23

** $100,000.00 represents amount provided for 1956 Republican Convention

CONTROLLER'S FORM NO. 6253

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CHIEF ADMINISTRATIVE OFFICER — Bureau or Division: — Appropriation Number: 8.221 — Sheet Number: 1 of 9 Sheets — Index Number: 221

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Officer, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														RECAPITULATION													
2	53,926		7		55,760				-901	26,904	27,920	54,824	110	Permanent Salaries	7		55,860		100	7		55,860	7		59370	7		√9370
3	1,408				1,720				50	1,244	526	1,770	200	Contractual Services			1,745		25			1,745			1745			1745
4	358				562				- 50	217	295	512	300	Materials and Supplies			562					562			562			√62
5	37				40					40	-0-	40	400	Equipment			3,337		3,297			3,339			3162			3162
6	15				15					15	-0-	15	800	Fixed Charges			15					15			15			15
7	55,744		7		58,097				-901	28,420	28,741	57,161		GROSS TOTAL	7		61,519		3,422	7		61,519	7		64854	7		64852
8														Less: Transfers to Purchaser													
9	545				720				125	558	287	845	200	Contractual Services			820		100			820			820			820
10	326				365					173	192	365	300	Materials and Supplies			365					365			365			365
11					40					40	-0-	40	400	Equipment			3,337		3,297			3,337			3162			3162
12	871				1,125				125	771	479	1,250		TOTAL TRANSFERS TO PURCHASER			4,522		3,397			4,522			4347			4347
13																												
14	54,873		7		56,972				-1,026	27,649	28,262	55,911		NET TOTAL	7		56,997		25	7		56,997	7		60507	1		60507
15																												
16																												
17																												
18														OTHER APPROPRIATIONS														
19														General Fund														
20	878			-		FND. PRIOR YEAR				24,122	11,105	0	11,105	299 UNITED NATIONS TENTH ANNIVERSARY			-					-						
21	90,726			-		FUL. PRIOR YEAR				34,274	21,484	206	21,690	299.001 " " " "	Committee		-					-						
22	8,855		8,855								8,855	0	8,855	854.001 LEAGUE OF CALIFORNIA CITIES			8,855					8,855			8855			8855
23	1,500		1,500								750	750	1,500	854.002 U.S. CONFERENCE OF MAYORS			1,500					1,500			1500			1500
24														269.100 OTHER PROFESSIONAL OR SPECIAL SERVICES: MASTER PLAN - CIVIC CENTER													60000
25														OTHER CURRENT FUNDS														
26	280,122		266,000								102,909	163,091	266,000	277 PUBLICITY & ADVERTISING			266,000					266,000			266000			266000
27	-0-					FND. PRIOR YEAR	ORD. 9048		100,000	100,000	0	100,000	100,000	277.90 1956 REPUBLICAN NATIONAL CONVENTION PUBLICITY & ADVERTISING														
28	8,424,536		8,739,249								4,128,450	4,510,186	8,638,636	800.000 GENERAL CITY BOND INTEREST AND REDEMPTION FUND			9,327,695		588,946			9,327,695			9327695			9327695
29	11,998,063		11,722,300								7,909,449	3,774,101	11,773,550	800.000 P.S.C. BOND INTEREST AND REDEMPTION FUND			11,688,327		-33,773			11,688,327			11688327			11688327
30																												

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CHIEF ADMINISTRATIVE OFFICER — Bureau or Division: — Appropriation Number: 6.221 — Sheet Number: 2 of 9 Sheets — Index Number: 221

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 29 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 3 and 8 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1						TO COMP. RESERVE			-1,381				110	PERMANENT SALARIES															
2	20,400	1	1	1700	20,400					10,200	10,200	20,400	B 51	CHIEF ADMINISTRATIVE OFFICER	1	1700	20,400			1	1700	20,400	1	1900	22,800	1	1900	22,800	
3	3,990	2	1	350/400	4,700					2,340	2,360	4,700	B 4	ACCOUNTANT I	1	350/400	4,800		100	1	350/400	4,800	1	375-450	5,160	1	425	5,160	
4	12,000	3	1	1000	12,000					4,636	6,000	10,636	B 97	EXECUTIVE ASSISTANT CHIEF ADMINISTRATIVE OFFICER	1	1000	12,000			1	1000	12,000	1	1000	12,000	1	1000	12,000	
5	3,900	3.1	1	275/335	4,020					2,010	2,010	4,020	B408	GENERAL CLERK-STENOGRAPHER	1	275/335	4,020			1	275/335	4,020	1	290-350	4,200	1	335	4,020	
6	4,864	4.	1	335/410	4,920					2,460	2,460	4,920	B412	SENIOR CLERK-STENOGRAPHER	1	335/410	4,920			1	335/410	4,920	1	355-425	5,100	1	410	4,920	
7	3,872	5	1	275/330	3,960					1,928	1,980	3,908	B512	GENERAL CLERK-TYPIST	1	275/330	3,960			1	275/330	3,960	1	285-340	4,080	1	330	3,960	
8	5,100	6	1	480/555	5,760	S.J.V. #19 July 1,1955			480	3,330	2,910	6,240	G 31	ADMINISTRATIVE TECHNICIAN	1	480/555	5,760			1	480/555	5,760	1	490-590	6,030	1	555	6,030	
9																													
10	53,926		7		55,760				-901	28,904	27,920	54,824		TOTAL PERMANENT SALARIES	7		55,860		100	7		55,860	7		59,370	7		59,370	
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CONTROLLER'S FORM No. 6250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CHIEF ADMINISTRATIVE OFFICER — Bureau or Division: — Appropriation Number: 6.221 — Sheet Number: 3 of 9 Sheets — Index Number: 221

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 2 and 3 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Remarks
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													200	CONTRACTUAL SERVICES														
2	198P				300 P	11-7-55 TR.#599 12-30-55 " #830			75 50	321P	54P	425P	216	MAINTENANCE AND REPAIR OF AUTOMOTIVE EQUIPMENT (PUR)			400		100			400			400			400	
3	47				150	Tr. No. 599 11-7-55			-50	51	49	100	218	MAINTENANCE AND REPAIR OF OFFICE EQUIPMENT			100		-50			100			100			100	
4	14				45P					6P	39P	45P	224	SERVICES OF PURCHASER'S REPRODUCTION BUREAU (PUR)			45					45			45			45	
5	347P				375P					181P	194P	375P	232	TELEPHONE AND TELEGRAPH (PUR)			375					375			375			375	
6	100				100					60	40	100	233	POSTAGE			100					100			100			100	
7	402				450	Trsfr No. 599 11-7-55			- 25	425	-0-	425	235	SUBSCRIPTIONS			425		-25			425			425			425	
8	300				300					150	150	300	298	MISC. CONTRACTUAL SERVICES			300					300			300			300	
9																													
10	1,408				1,720				50	1,244	526	1,770		TOTAL CONTRACTUAL SERVICES			1,745		25			1,745			1,745			1,745	
11	545				720				125	558	287	845		LESS TRANSFERS TO PURCHASER			820		100			820			820			820	
12	863				1,000				-75	686	239	925		NET CONTRACTUAL SERVICES			925		- 75			925			925			925	
13																													
14																													
15														MATERIALS AND SUPPLIES															
16	-0-				62	Trsf. No. 830 12-30-55			-50	-0-	12	12	301	TIRES AND TUBES			62					62			62			62	
17	262P				300					159 P	141P	300P	321	FUELS, ILLUMINANTS & LUBRICANTS (PUR)			300					300			300			300	
18	32				135					44	91	135	371	STATIONERY AND OFFICE SUPPLIES			135					135			135			135	
19	64P				65P					14P	51P	65P	375	STATIONERY WITHDRAWALS FROM STORES (PUR)			65					65			65			65	
20																													
21	358				562				-50	217	295	512		TOTAL MATERIALS AND SUPPLIES			562					562			562			562	
22	326				365					173	192	365		LESS TRANSFERS TO PURCHASER			365					365			365			365	
23	32				197				-50	44	103	147		NET MATERIALS AND SUPPLIES			197					197			197			197	
24																													
25																													
26													400	EQUIPMENT															
27	37				-					-	-	-	402	ROLLAWAY STEEL FILE			-					-							
28	-				40P					40P	-0-	40P	412	ADDING MACHINE STAND			-		-40			-							
29	-				-					-	-	-	412	TYPEWRITER			175		175			175			0			0	c
30	-				-					-	-	-	456	AUTOMOBILE			3,162		3,162			3,162			3,162			316v	D
31																													
32	37				40					40	-0-	40		TOTAL EQUIPMENT			3,337		3,297			3,337			3,162			316v	
33	-0-				40					40	-0-	40		TRANSFERRED TO PURCHASER			3,337		3,297			3,337			3,162			316v	
34	37				-0-					-0-	-0-	-0-		NET EQUIPMENT			-0-		-0-			-0-			0			0	
35																													

A LINE 2

MAINTENANCE AND REPAIR OF AUTOMOTIVE EQUIPMENT - BASED ON EXPENDITURES FOR FIRST 6 MONTHS OF CURRENT FISCAL YEAR. $400

B LINES 3 AND 7

BASIS OF EXPERIENCE

C LINE 29

~~TYPEWRITER TO BE REPLACED BECAUSE IT IS OUT-OF-DATE BY CONSTANT USE, L.C.SMITH, SERIAL NO. 2-2225197-11, INVENTORY NO. 28-057.~~ ~~175~~

D LINE 30

AUTOMOBILE TO REPLACE 9 YEAR OLD CADILLAC, TOO COSTLY TO MAINTAIN.

COST $3,687
LESS TRADE-IN 525
TOTAL $3,162 $3,162

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957 6.221

Department, Board or Commission: CHIEF ADMINISTRATIVE OFFICER — Bureau or Division: — Appropriation Number: — Sheet Number 4 of 9 Sheets — Index Number 22

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATION OR MODIFICATION: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease: Fte's	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reason
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													800.01	FIXED CHARGES															
2	15				15					15	-0-	15	854.01	MEMBERSHIP DUES			15				15			15					N
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BUDGET ESTIMATE INDEX NO. 221 OPPOSITE SHEET NO. 4

425

EXPLANATION SHEET

CHIEF ADMINISTRATIVE OFFICER

221

B	LINE 2	3	MEMBERSHIP DUES IN THE INTERNATIONAL CITY MANAGERS ASSOCIATION	$15.00

CONTROLLER'S FORM No. 2253

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CHIEF ADMINISTRATIVE OFFICER — Bureau or Division: Bond Interest and Redemption — Appropriation Number: 6,221 — Sheet Number: 5 of 9 Sheets — Index Number: 221

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Total (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13		14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1	Interest		Fiscal Year 1955-56 Redemption			Total					Name and Date of Issue							Outstanding July 1, 1956		Required For Interest		Required For Redemption			Total Requirements			Increase or Decrease 1956-7 over 1955-6		
2	3,250				130,000	133,250					Fire Protection			7-1-08	5%			-		-		-			-			133,250		2
3	55,000				200,000	255,000					City Hall and Civic Center			7-1-12	5%			800,000		45,000		200,000			245,000			10,000		3
4	180,000				300,000	480,000					Schools			3-1-23	5%			3,300,000		165,000		300,000			465,000			15,000		4
5	1,800				8,000	9,800					Playgrounds			2-1-31	4½%			32,000		1,440		8,000			9,440			360		5
6	8,100				36,000	44,100					Boulevards and Roads			2-1-31	4½%			144,000		6,480		36,000			42,480			1,620		6
7	12,600				56,000	68,600					Parks and Squares			2-1-31	4½%			224,000		10,080		56,000			66,080			2,520		7
8	26,600				80,000	106,600					Sewers			12-1-33	4%			625,000		23,400		80,000			103,400			3,200		8
9	31,980				533,000	564,980					Sewers 1944 Series B			2-1-48	2%			1,066,000		21,320		533,000			554,320			10,660		9
10	66,625					66,625					Sewers " " "			2-1-48	2½%			2,665,000		66,625					66,625			-		10
11	18,000				300,000	318,000					Street Improvement 1947 Series A			2-1-48	2%			600,000		12,000		300,000			312,000			6,000		11
12	695				139,000	139,695					" " " " B			8-1-49	1%			-		-		-			-			139,695		12
13	8,687.50					8,687.50					" " " " B			8-1-49	1½%			695,000		7,818.75		139,000			146,818.75			138,131.25		13
14	8,340					8,340					" " " " B			8-1-49	1½%			556,000		8,340.00					8,340			-		14
15	5,850				390,000	395,850					" " " " C			11-1-49	1%			390,000		1,950		390,000			391,950			3,900		15
16	24,375					24,375					" " " " C			11-1-49	1½%			1,950,000		24,375					24,375			-		16
17	17,550					17,550					" " " " C			11-1-49	1½%			1,170,000		17,550					17,550			-		17
18	5,075					5,075					" " " " D			9-1-50	1½%			406,000		5,075					5,075			-		18
19	3,045				58,000	61,045					" " " " D			9-1-50	1½%			174,000		2,175		58,000			60,175			870		19
20	3,125				125,000	128,125					" " " " E			3-1-52	1½%			125,000		1,562.50		125,000			126,562.50			1,562.50		20
21	28,875					28,875					" " " " E			3-1-52	1½%			1,925,000		28,875					28,875			-		21
22	16,406.25				25,000	41,406.25					" " " " F			12-1-52	1-3/4%			925,000		15,968.75		25,000			40,968.75			437.50		22
23	4,000				100,000	104,000					" " " " G			3-1-54	4%			-		-		-			-			104,000		23
24	3,000					3,000					" " " " G			3-1-54	1%			300,000		3,000		100,000			103,000			100,000		24
25	6,250					6,250					" " " " G			3-1-54	1¼%			500,000		6,250					6,250			-		25
26											" " " " H			1-1-56	6%			105,000		6,300		35,000			41,300			41,300		26
27											" " " " H			1-1-56	3-3/4%			75,000		2,812.50					2,812.50			2,812.50		27
28											" " " " H			1-1-56	2½%			470,000		10,575					10,575			10,575		28
29											" " " " H			1-1-56	2%			600,000		12,000					12,000			12,000		29
30	1,627.50		217,000			218,627.50					Juvenile Court or Det. Home	Series 1948	A	8-1-48	1½%			-		-		-			-			218,627.50		30
31	11,392.50					11,392.50					" " " "		A	8-1-48	1-3/4%			651,000		9,493.75		217,000			226,493.75			215,101.25		31
32	965.		65,000			65,965.					" " " "		B	11-1-49	1%			64,000		320.		64,000			64,320.			1,645		32
33	4,000					4,000					" " " "		B	11-1-49	1½%			320,000		4,000					4,000			-		33
34	2,880					2,880					" " " "		B	11-1-49	1½%			192,000		2,880					2,880			-		34
35	6,562.50		175,000			181,562					Off Street Parking	1947 Series	A	3-1-52	1½%			350,000		4,375		350,000			354,375			172,812.50		35

CONTROLLER'S FORM No. 8130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Chief Administrative Officer — Bureau or Division: Bond Interest and Redemption — Appropriation Number: 6.221 — Sheet Number: 6 of 9 Sheets — Index Number: 581

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Budget 1955-1956 Item No.	Budget 1955-1956 Number of Employees	Budget 1955-1956 Rate	Supplemental Appropriations or Modifications 1955-1956 Amount (Dollars Only)	Supplemental Appropriations or Modifications 1955-1956 Date	Supplemental Appropriations or Modifications 1955-1956 Number of Employees	Supplemental Appropriations or Modifications 1955-1956 Rate	Supplemental Appropriations or Modifications 1955-1956 Amount (Dollars Only)	Expenditures 1955-1956 Actual First 6 Months (Dollars Only)	Expenditures 1955-1956 Probable Last 6 Months (Dollars Only)	Expenditures 1955-1956 Probable for Year (Dollars Only)	Class Number or Code	Class Title or Description	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests 1955-1956 Budget Cols. 3 and 5 (-) Decrease Force	Comparison of Requests 1955-1956 Budget Cols. 3 and 5 (-) Decrease Amount	Recommended by Office, Board, Commission or Department (1) Number of Employees	Recommended by Office, Board, Commission or Department (1) Rate	Recommended by Office, Board, Commission or Department (1) Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	(2) BUDGET as Recommended by the Mayor Rate	(2) BUDGET as Recommended by the Mayor Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	(3) BUDGET as Adopted by Board of Supervisors Date	(3) BUDGET as Adopted by Board of Supervisors Amount	Increase or Decrease
	1	2	3	4	8	9	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1	Interest	Fiscal Year 1955-56			Redemption		Total			Name and Date of Issue							Outstanding July 1, 1956		Required for Interest			Required Redemption				Total Requirements		
2	6,000						6,000			Off Street Parking 1947 Series			A	3/1/52		1 1/2%	400,000		6,000							6,000		-
3										" "	"	"	B	1/1/56		6%	210,000		12,600			50,000				62,600		
4										" "	"	"	C	1/1/56		2 1/4%	825,000		18,562.50							18,562.50		
5										" "	"	"	B	1/1/66		2%	965,000		19,300							19,300		
6	2,092.50				279,000		281,092.50			Recreation		"	A	8/1/48		1 1/2%	-		-			-				-		
7	14,647.50						14,647.50			"		"	A	8/1/48		1 3/4%	837,000		12,206.25			279,000				291,206.25		
8	1,335.00				89,000		90,335.			"		"	D	11/1/49		1%	89,000		445.			89,000				89,445		
9	5,562.50						5,562.50			"		"	B	11/1/49		1 1/4%	445,000		5,562.50							5,562.50		-
10	4,005.						4,005.			"		"	D	11/1/49		1 1/2%	267,000		4,005.							4,005		-
11	14,375.				154,000		168,375.			"		"	C	9/1/50		1 1/4%	1,073,000		12,450.			154,000				166,450		
12	6,885.						6,885.			"		"	C	9/1/50		1 1/2%	459,000		6,885.							6,885		-
13	10,200				170,000		180,200			"		"	D	8/1/53		4%	170,000		3,400.			170,000				173,400		
14	49,750						49,750			"		"	D	8/1/53		2 1/2%	1,990,000		49,750							49,750		-
15										"		"	E	4/1/55		5 1/4%	60,000		3,150			30,000				33,150		
16										"		"	E	4/1/55		1 3/4%	1,010,000		17,675							17,675		
17										"		"	F	1/1/56		6%	170,000		10,200			40,000				50,200		
18										"		"	F	1/1/56		2 1/4%	575,000		12,937.50							12,937.50		
19										"		"	F	1/1/56		2%	755,000		15,100							15,100		
20	2,630				526,000		528,630			Sewage Treatment	1948	"	A	8/1/49		1%	-		-			-				-		
21	32,875						32,875			"	"	"	A	8/1/49		1 1/4%	2,630,000		29,587.50			526,000				555,587.50		
22	31,515						31,515			"	"	"	A	8/1/49		1 1/2%	2,101,000		31,515							31,515		
23	3,135				209,000		212,135			"	"	"	B	11/1/49		1%	209,000		1,045			209,000				210,045		
24	13,062.50						13,062.50			"	"	"	B	11/1/49		1 1/4%	1,045,000		13,062.50							13,062.50		
25	9,405						9,405			"	"	"	B	11/1/49		1 1/2%	627,000		9,405							9,405		
26	2,500				100,000		102,500			"	"	"	C	3/1/52		1 1/4%	100,000		1,250			100,000				101,250		
27	24,000						24,000			"	"	"	C	3/1/52		1 1/2%	1,600,000		24,000							24,000		
28	4,000				100,000		104,000			"	"	"	D	3/1/54		4%	-		-			-				-		
29	3,000						3,000			"	"	"	D	3/1/54		1%	300,000		3,000			100,000				103,000		
30	6,250						6,250			"	"	"	D	3/1/54		1 1/4%	500,000		6,250							6,250		
31										"	"	"	E	1/1/56		6%	110,000		6,600			25,000				31,600		
32										"	"	"	E	1/1/56		2 1/4%	345,000		7,762.50							7,762.50		
33										"	"	"	E	1/1/56		2%	545,000		10,900							10,900		
34	23,750				500,000		523,750			Schools		1948 Series	A	3/1/49		1 1/4%	1,400,000		17,500			500,000				517,500		
35																												

CONTROLLER'S FORM No. 1350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Chief Administrative Officer — Bureau or Division: Bond Interest and Redemption — Appropriation Number: 6.221 — Sheet Number: 7 of 9 Sheets — Index Number: 221

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Code	1955-1956 SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comptroller's Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Comptroller's Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Amount	Recommended by Mayor, Board, Commission as Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
		Fiscal Year 1955-56														Outstanding July 1, 1956			Required for Interest		Required for Redemption			Total Requirements			Increase or Decrease 1956-57 over 1955-56	
1	Interest	Redemption				Total				Name and Date of Issue																		
2	45,000					45,000				Schools		1948	Series	A		3/1/49	1 1/2%	3,000,000	45,000					45,000				
3	148,155				769,000	917,155				"		"	"	B		4/1/61	1 3/4%	7,697,000	134,697.50			769,000		903,697.50			13,457.50	-
4	121,200				240,000	361,200				"		"	"	C		2/16/52	1 1/2%	7,840,000	117,600.			240,000		357,600.00			3,600.	-
5	164,062.50				250,000	414,062.50				"		"	"	D		2/1/52	1 3/4%	9,250,000	159,687.50			250,000		409,687.50			4,375.	+
6	19,200				320,000	339,200				"		"	"	E		8/1/63	4%	320,000	6,400.			320,000		326,400.			12,800.	+
7	96,000					96,000				"		"	"	E		8/1/63	2 1/2%	3,840,000	96,000			-		96,000			-	
8	11,500				200,000	211,500				"		"	"	F		3/1/54	5 3/4%	-	-			-		-			211,500	+
9	4,000					4,000				"		"	"	F		3/1/54	1%	400,000	4,000			200,000		204,000			200,000	
10	12,500					12,500				"		"	"	F		3/1/54	1 1/4%	1,000,000	12,500					12,500			-	
11	12,000					12,000				"		"	"	F		3/1/54	1 1/2%	800,000	12,000					12,000			-	
12	7,000					7,000				"		"	"	F		3/1/54	1 3/4%	400,000	7,000					7,000			-	
13										"		"	"	G		4/1/65	6%	200,000	12,000			100,000		112,000			112,000	+
14										"		"	"	G		4/1/65	1 3/4%	3,700,000	64,750					64,750			64,750	+
15										Firehouse		1952	Series	A		4/1/55	6%	90,000	5,400			45,000		50,400			50,400	
16										"		"	"	A		4/1/55	1 3/4%	1,665,000	29,137.50					29,137.50			29,137.50	
17										"		"	"	B		1/1/66	6%	110,000	6,600			25,000		31,600			31,600	+
18										"		"	"	B		1/1/66	2 1/4%	346,000	7,762.50					7,762.50			7,762.50	
19										"		"	"	B		1/1/66	2%	545,000	10,900					10,900			10,900	
20										S.F. Hospital		1954	Series	A		1/1/66	6%	170,000	10,200			40,000		50,200			50,200	
21										"		"	"	A		1/1/66	2 1/4%	575,000	12,937.50					12,937.50			12,937.50	
22										"		"	"	A		1/1/66	2%	765,000	15,100.					15,100			15,100	
23										Sewers		1954	"	A		1/1/66	6%	270,000	16,200			65,000		81,200			81,200	
24										"		"	"	A		1/1/66	2 1/4%	1,055,000	23,737.50					23,737.50			23,737.50	
25										"		"	"	A		1/1/66	2%	1,175,000	23,500.					23,500			23,500	
26										Laguna Hosp & Hom		1954	"	A		1/1/66	6%	270,000	16,200			65,000		81,200			81,200	
27										"		"	"	A		1/1/66	2 1/4%	1,055,000	23,737.50					23,737.50			23,737.50	
28										"		"	"	A		1/1/66	2%	1,175,000	23,500.					23,500			23,500	
29																												
30	150,000		268,000		418,000					Estimated Sales 1955-56																	418,000	+
31										Estimated Sales 1956-57			10,000,000	2½% for 6 months					125,000					125,000.			125,000	
32																												
33																												
34																												
35	,628,248.75		7,111,000		8,739,248.75					TOTAL GENERAL CITY								90,913,000	1,920,696.00			7,107,000		9,327,695.00			588,446.25	

CONTROLLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CHIEF ADMINISTRATIVE OFFICER — Bureau or Division: Bond Interest and Redemption — Appropriation Number: 6.221 — Sheet Number: 8 of 9 Sheets — Index Number: 221

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of S. Cors. 1956 Number of Employees	Rate	Amount	Reference Code
	1	2	3	4	5	6	7	8	9	10	11	12	13	14														
		FISCAL YEAR 1956-56																										
1	INTEREST				REDEMPTION		TOTAL			NAME AND DATE OF ISSUE								OUTSTANDING JULY 1, 1956	REQUIRED FOR INTEREST		REQUIRED FOR REDEMPTION			TOTAL REQUIREMENTS			INCREASE OR DECREASE 1955-56 OVER
2	406,000				1,000,000		1,405,000			WATER				7-1-10	4½%			8,000,000	360,000		1,000,000			1,360,000			45,000	*
3	168,750				250,000		418,750			HETCH HETCHY WATER				1-1-25	5%			3,250,000	156,250		250,000			406,250			12,500	*
	607,500				600,000		1,207,500			" "				7-1-28	4½%			13,500,000	580,500		600,000			1,180,500			45,000	*
4	675,000				1,000,000		1,675,000			SPRING VALLEY				7-1-28	4½%			14,000,000	630,000		1,000,000			1,630,000			45,000	*
5	4,785				10,000		14,785			Hetch Hetchy				6/1/32	2 3/4%			164,000	4,510		10,000			14,510			275	*
6	3,420				8,000		11,420			" "				6/1/32	3%			106,000	3,180		8,000			11,180			240	*
7	8,320				13,000		21,320			" "				6/1/32	4%			195,000	7,800		13,000			20,800			520	*
8	57,600						57,600			" "				6/1/32	5%			1,152,000	57,600					57,600			-	
9	83,490				169,000		252,490			" "				6/1/32	5 3/4%			1,283,000	73,772.50		169,000			242,772.50			9,717.50	*
10	23,437.50				1,750,000		1,773,437.50			Airport	1945	Series	C	12/15/46	1 1/4%			1,000,000	6,250.		1,000,000			1,006,250.			767,187.50	*
11	16,000						16,000			"	"	Series	C	12/15/46	1 1/2%			1,000,000	7,500		1,000,000			1,007,500			992,500	
12	1,455				97,000		98,455			"	"	"	E	11/1/49	1%			97,000	485		97,000			97,485			970	*
13	6,062.50						6,062.50			"	"	"	E	11/1/49	1 1/4%			485,000	6,062.50					6,062.50			-	
14	4,320						4,320.			"	"	"	E	11/1/49	1 1/2%			288,000	4,320					4,320.			-	
15	5,775						5,775			"	"	"	F	8/1/50	1 1/4%			462,000	5,775					5,775			-	
16	4,095				28,000		32,095			"	"	"	F	8/1/50	1 1/2%			259,000	3,675		28,000			31,675			420	*
17	25,980				433,000		458,980			Municipal Ry. Rehab.	1947	Series	A	2/1/48	2%			866,000	17,320		433,000			450,320			8,640	*
18	54,125						54,125			" "	"	"	A	2/1/48	2½%			2,165,000	54,125					54,125			-	
19	768.75				123,000		123,768.75			" "	"	"	B	8/1/48	1 1/2%												123,768.75	*
20	21,717.50						21,717.50			" "	"	"	B	8/1/48	1 3/4%			1,241,000	20,641.25		123,000			143,641.25			121,923.75	
21	55,960.						55,960.			" "	"	"	B	8/1/48	2%			2,798,000	55,960					55,960			-	
22	44,400				90,000		134,400			" "	"	"	C	3/1/49	1 1/2%			2,870,000	43,050		90,000			133,050			1,350.	*
23	525				105,000		105,525			" "	"	"	D	8/1/49	1%												105,525	*
24	6,512.50						6,512.50			" "	"	"	D	8/1/49	1 1/4%			521,000	5,856.25		105,000			110,856.25			104,343.75	
25	6,240						6,240.			" "	"	"	D	8/1/49	1 1/2%			416,000	6,240					6,240			-	
26	570				38,000		38,570			" "	"	"	E	11/1/49	1%			38,000	190		38,000			38,190			380.	*
27	2,375						2,375			" "	"	"	E	11/1/49	1 1/4%			190,000	2,375					2,375			-	
28	1,710						1,710			" "	"	"	E	11/1/49	1 1/2%			114,000	1,710					1,710			-	
29	10,350				690,000		700,350			" "	"	"	F	9/1/50	1%			690,000	3,450		690,000			693,450			6,900	*
30	6,000				120,000		126,000			" "	"	"	G	3/1/52	1 1/4%			360,000	4,500		120,000			124,500			1,500	*
31	22,500				375,000		397,500			Hetch Hetchy Water	"	"	A	2/1/48	2%			750,000	15,000		375,000			390,000			7,500	*
32	93,750						93,750			" "	"	"	A	2/1/48	2½%			3,750,000	93,750					93,750			-	
33	9,375				750,000		759,375			" "	"	"	C	3/1/48	1 1/4%												759,375	*
34	10,440				696,000		706,440			" "	"	"	D	11/1/49	1%			696,000	3,480		696,000			699,480			6,960	*
35																												

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: Chief Administrative Officer — Bureau or Division: Bond Interest and Redemption — Appropriation Number: 6,221 — Sheet Number: 9 of 9 Sheets — Index Number: 221

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No.	Items No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	11	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1	INTEREST	FISCAL YEAR 1955-56 REDEMPTION					TOTAL			NAME AND DATE OF ISSUE						OUTSTANDING JULY 1, 1956			REQUIRED FOR INTEREST		REQUIRED FOR REDEMPTION				TOTAL REQUIREMENTS			INCREASE OR DECREASE 1956-57 over 1955
2	43,437.50						43,437.50			Hetch Hetchy Water 1947			Series D	11-1-49	1½%	3,475,000			43,437.50						43,437.50			-
3	31,275.						31,275.			"	"	"	"	D	11-1-49	1½%	2,085,000			31,275						31,275			-
4	26,775						26,775			"	"	"	"	E	9-1-50	1½%	2,142,000			26,775						26,775			-
5	22,215				106,000		128,215			"	"	"	"	E	9-1-50	1½%	1,428,000			16,742.50		357,000				373,742.50		247,527.50	
6	3,450				115,000		118,450			"	"	"	"	F	8-1-53	6%												118,450	
7	7,762.50						7,762.50			"	"	"	"	F	8-1-53	2½%	345,000			6,468.75		115,000				121,468.75		113,705.25	
8	28,125						28,125			"	"	"	"	F	8-1-53	2½%	1,125,000			28,125						28,125			-
9	19,800						19,800			Airport			1949	A	9-1-50	1½%	1,584,000			19,800						19,800			-
10	14,017.50				95,000		109,017.50			"			"	A	9-1-50	1½%	887,000			12,592.50		95,000				107,592.50		1,425.00	
11	24,727.50				54,000		78,727.50			"			"	B	4-1-50	1-3/4%	1,359,000			23,782.50		54,000				77,782.50		945.00	
12	15,900				80,000		95,900			"			"	C	3-1-52	1½%	980,000			14,700		80,000				94,700		1,200.	
13	22,500						22,500			"			"	C	3-1-52	1½%	1,800,000			22,500						22,500			-
14	14,062.50				25,000		39,062.50			"			"	D	12-1-52	1½%	925,000			13,687.50		25,000				38,687.50		375	
15	5,550				50,000		55,550			Cherry Valley Dam			1949	A	3-1-52	1½%	320,000			4,800		160,000				164,800.00		109,250	
16	6,000						6,000			"	"	"	"	A	3-1-52	1½%	480,000			6,000						6,000			-
17	13,200						13,200			"	"	"	"	B	12-1-52	1½%	880,000			13,200						13,200			-
18	31,193.75				75,000		106,193.75			"	"	"	"	B	12-1-52	1-3/4%	1,745,000			28,612.50		220,000				248,612.50		142,418.75	
19																													
20										Estimated Sales 1956-57 15,000,000 2½% for 6 months									187,500						187,500		187,500	
21																													
22	2,777,300.				8,945,000		11,722,300								TOTAL P.S.E.		85,366,000		2,737,326.25		8,951,000			11,688,326.25		33,975.75	
23	1,629,248.75				7,111,000		8,739,248.75								TOTAL GENERAL CITY		90,913,000		1,920,695.00		7,407,000			9,327,695.00		589,445.25	
24	4,405,548.75				16,056,000		20,461,548.75										176,279,000		4,658,021.25		16,358,000			21,016,021.25		554,472.50	
25																													
26																													
27																													
28																													
29																													
30																													
31																													
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EXPLANATION SHEET

INDEX NO. 67 - CORONER

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	50,401	72,762	76,021	88,093	92,445	111,398	121,752	116,755	121,763	126,371	140,898	147,698
Number of Employments - Permanent	(23)	(27)	(28)	(28)	(28)	(28)	(28)	(28)	(28)	(28)	(28)	(28)
Allowance for Overtime	967	396	480	451	713	299	332	494	317	499	490	497
Holiday Pay	-	-	1,224	1,351	1,339	1,670	1,687	1,458	1,741	1,843	1,998	2,059
Temporary Salaries	1,140	1,005	2,269	2,726	2,689	3,077	3,878	4,868	5,705	4,145	3,986	5,561
Military Leave	117							206	225	204	49	346
Maintenance & Repair-Automotive Equip.	334	425	330	400	669	1,215	687	626	757	687	689	665
Binding Reports, etc.	129	133	136	170	225	262	249	287	305	305	296	280
Laundry	388	328	334	401	544	483	449	465	396	482	480	756
Other Contractual Services	667	721	801	846	915	891	951	902	911	753	1,013	1,254
Fuels, Illuminants & Lubricants	285	353	291	366	569	665	532	569	450	346	432	392
Chemicals, etc. - Taxicological Laboratory	734	372	639	602	678	680	649	595	505	506	988	902
Autopsy & Pathology Supplies	570	550	585	633	916	2,007	1,580	1,605	1,652	1,700	2,049	2,164
Stationery and Office Supplies	616	801	915	825	789	968	886	996	1,314	1,373	1,039	593
Other Materials and Supplies	232	380	119	1,079	352	323	511	689	532	441	987	672
Equipment	-	896	-	2,779	2,366	1,309	8,815	1,047	788	792	737	1,735
Improvements	-	-	-	4,509	-	-	-	-	-	-	-	-
Fixed Charges												15
TOTAL	63,599	79,122	84,044	109,231	109,209	125,247	133,062	125,572	137,357	140,647	156,097	167,643

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department CORONER — Bureau of Original — Appropriation Number 6.223 — Sheet Number 1 of 7 Sheets — Index Number 223

Line Number	Actual Expenditures Fiscal Year 1954-1955 (Dollars Only)	Budget Fiscal Year 1955-1956 Items No.	Budget Fiscal Year 1955-1956 Number of Employees	Budget Fiscal Year 1955-1956 Rate	Budget Fiscal Year 1955-1956 Amount (Dollars Only)	Supplemental Appropriations or Modifications Date	Supplemental Appropriations or Modifications Number of Employees	Supplemental Appropriations or Modifications Rate	Supplemental Appropriations or Modifications Amount (Dollars Only)	Estimated Expenditures Fiscal Year 1955-1956 Actual First 6 Months (Dollars Only)	Estimated Expenditures Fiscal Year 1955-1956 Probable Last 6 Months (Dollars Only)	Estimated Expenditures Fiscal Year 1955-1956 Probable for Year (Dollars Only)	Class Number of Code	(1) DEPARTMENTAL BUDGET ESTIMATES FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease Force	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease Amount	Recommended by Office, Board, Commission or Department Number of Employees	Recommended by Office, Board, Commission or Department Rate	Recommended by Office, Board, Commission or Department Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	(2) BUDGET as Recommended by the Mayor Rate	(2) BUDGET as Recommended by the Mayor Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	(3) BUDGET as Adopted by Board of Supervisors Rate	(3) BUDGET as Adopted by Board of Supervisors Amount	Difference
1														RECAPITULATION:														
2	147630		30	153027				- 522		76307	76081	152388	110	Personal Services Permanent Salaries	30		154241	1214		30		154241	30	163,516	30		163516	
3	437			500						451	349	800	111	Allowance for Overtime			800	300				800		675			675	
4	2059			2116						1244	872	2116	112	Holidays			2452	336				2452		2,350			2350	
5	5351			5000	Ord.#9333			1169		5367	1713	7100	120	Temporary Salaries			6363	663				6363		6,585			6585	
6	346												126	Military Leave														
7	2977			3038						1558	1472	3030	200	Contractual Services			3356	318				3306		3,214			3014	
8	4943			5364						2965	2375	5340	300	Materials & Supplies			5671	307				5671		5,000			5000	
9	3535			5249						3200	1408	4608	400	Equipment			4211	- 1038				3345		3,345			3345	
10	15			60							60	60	800	Fixed Charges			60					60		60			60	
11	167613		30	175354				513		81112	84330	165442		TOTAL BUDGET	30		177654	2300		30		176738	30	184,745	30		184545	
12														LESS: Transfers to Purchaser														
13	1232			1366						631	747	1378	200	Contractual Services			1636	250				1586		1,584			1384	
14	998			1129						586	519	1105	300	Materials & Supplies			1238	109				1238		1,153			1153	
15				5249						3200	1408	4608	400	Equipment			4211	- 1038				3345		3,345			3345	
16				40							40	40	800	Fixed Charges			40					40		40			40	
17	2230			7804						4437	2714	7151		TOTAL TRANSFERS TO PURCHASER			7125	- 679				6209		6,122			5922	
18	164423		30	167550				513		86695	81616	168311		NET BUDGET	30		170529	2979		30		170529	30	178,623	30		178623	

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CORONER — Bureau or Division: — Appropriation Number: 6.223 — Sheet Number 2 of 7 Sheets — Index Number 223

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 BUDGET Salary Ord. Sec. No. 65 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 6 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1						Comp. Res.			- 522				110	PERMANENT SALARIES														
2	4569	1	1	325-400	4829					2400	2429	4829	B228	Senior Clerk	1	325-400	4830		1	1	325-400	4830	1	350-420	5,072	1	350-420	5072	
3	4089	2	1	275-335	4272					2135	2137	4272	B408	General Clerk Stenographer	1	275-335	4271	- 1	1	1	275-335	4272	1	290-350	4,463	1	290-350	4463	
4	5454	2.1	1	400-475	3585				-1680	1905	0	1905	B420	Phonographic Reporter		400-475		- 1	-3585									B
5						Salary Ord. Amendment #30			1680	240	1440	1680	B420	Phonographic Reporter, P.T.	1	400-475	2988	1	2988	1	400-475	2988	1	Rate of 420-525	3,216	1	Rate of 420-525	3216	C
6	15611	3	4	275-330	15599					7435	7867	15302	8512	General Clerk Typist	4	275-330	15749		150	4	275-330	15749	4	285-340	16,137	4	285-340	16137	A
7	2075	3.1											D 2	Bailiff														
8	6963	4	2	275-320	7470					3720	3750	7470	I 106	Morgue Attendant	2	275-320	7600		130	2	275-320	7600	2	285-335	8,010	2	285-335	8010	A
9	954	5	1	Rate of 275-320	954					477	477	954	I 106	MorgueAttendant, P.T.	1	Rate of 275-320	954			1	Rate of 275-320	954	1	Rate of 285-335	954	1	Rate of 285-335	954	
10	11200	5.1	1	1000	12000					6000	6000	12000	L 30	Coroner	1	1000	12000			1	1000	12000	1	1050	12,600	1	1050	12600	
11	3886	6	1	330-380	3960					1382	1380	3962	L 53	Tissue Technician	1	330-380	4455		495	1	330-380	4455	1	340-390	4,480	1	340-390	4480	A
12	4507	6.1	1	350-400	4500					2400	2400	4800	L 55	Clinical Laboratory Tech.	1	350-400	4800			1	350-400	4800	1	360-415	4,980	1	360-415	4980	
13	5150	7	1	430-500	5800					2880	2920	5800	L 103	Assistant Toxicologist	1	430-500	6000		200	1	430-500	6000	1	450-520	6,240	1	450-520	6240	A
14	5176	8	1	Rate of 525	5400					2700	2700	5400	L 110	Toxicologist P. T.	1	Rate of 525	5400			1	Rate of 525	5400	1	Rate of 525-625	5,625	1	Rate of 525-625	5625	
15	6622	9	1	Rate of 800	7200					3600	3600	7200	L 364	Physician Specialist, P. T.	1	Rate of 800	7200			1	Rate of 800	7200	1	Rate of 850	7,650	1	Rate of 850	7650	
16	19576	10	3	Rate of 750	20250					9730	10125	19855	L 502	Autopsy Surgeon P. T.	3	Rate of 750	20250			3	Rate of 750	20250	3	Rate of 805	21,735	3	Rate of 805	21735	
17	22214	11	5	370-430	25625					13186	13190	26376	N 4	Coroner's Investigator	5	370-430	26625		1000	5	370-430	26625	5	385-460	28,563	5	385-460	28563	A
18	6000	12	1	440-520	6240					3120	3120	6240	N 8	Coroner's Chief Investigator	1	440-520	6240			1	440-520	6240	1	460-550	6,600	1	460-550	6600	
19	23644	13.1	5	355-415	25043					12357	11946	24303	O 5	Morgue Ambulance Driver	5	355-415	24979	- 164		5	355-415	24979	5	375-450	27,131	5	375-450	27131	D
20	147690		30		153027				- 522	76307	76001	152308		TOTAL PERMANENT SALARIES	30		154241	1214		30		154241	30		163,516	30		163516	
21																												
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BUDGET ESTIMATE INDEX NO. 223 OPPOSITE SHEET NO. 2

EXPLANATION SHEET

LINE						Rate	AMOUNT	TOTAL	PLUS 6½% PREMIUM RATE	GRAND TOTAL
2	B	228	Senior Clerk	(1)	Katherine Grant	400/12	4800.	4800.	30*	$ 4830.
3	B	408	General Clerk Stenographer	(1)	Adele V. Baker	335/12	4020	4020	25*	4271
5	B	420	Phonographic Reporter (part time)	(1)	Edgar P. Jones	400/6 430/6	2988	2988		2988
6	B	512	General Clerk Typist	(4)	Lincoln Y. Chu	310/10 320/2	3740		39*	
					(Mrs) Roy E. Matson	310/5 320/7	3790		12*	
					Madeline Miller	330/12	3960		24*	
					Mae O'Malley	330/12	3960	15450		15749
8	I	106	Morgue Attendant	(2)	Chester H. Goodwin	320/12	3840			
					Talmadge Hardy	305/2 315/10	3760	7600		7600.
9	I	106	Morgue Attendant(Part time)	(1)	Edward J. Love	79.50/12	954	954		954
10	L	30	Coroner	(1)	Henry W.Turkel,M.D.,	1000./12	12000	12000.		12000.
11	L	53	Tissue Technician	(1)	Edward Lem	330/1 375/11	4455	4455		4455
12	L	55	Clinical Laboratory Technician	(1)	Evelyn Burnett	400/12	4800	4800		4800.
13	L	108	Assistant Toxicologist	(1)	Fern Hall	500/12	6000	6000		6000
14	L	110	Toxicologist (Part time)	(1)	Chas.Henri Hine,M.D.,	450/12 30 hrs.	5400	5400		5400
15	L	364	Physician Specialist (Part time)	(1)	Henry Moon, M.D.,	600/12 30 hrs.	7200.	7200		7200
16	L	502	Autopsy Surgeon (Part time)	(3)	Charles Campbell,M.D.,	562.50/12 30 hrs.	6750			
					Calvin Plumhof, M.D.,	562.50/12 30 hrs.	6750			
					Albert E.Warrens, M.D.,	562.50/12 30 hrs.	6750	20250		20250.
17	N	4	Coroner's Investigator	(5)	Mark R. Alleeson	430/12	5160		215**	
					James M. Leonard	430/12	5160		215**	
					Jerome Lipman	410/12	4920		205**	
					Karl Lytle	430/12	5160		215**	
					James D. Prideaux	430/12	5160	25560.	215**	26625
18	N	8	Coroner's Chief Investigator	(1)	Paul C. Greene	520/12	6240	6240		6240
19	O	8	Morgue Ambulance Driver	(5)	Ronald D. Kindred	355/2 375/10	4460.		187**	
					Odell O. McClure	415/12	4980		208**	
					Bert J. O'Gorman	415/12	4980		208**	
					James R. Scannell	355/1 375/11	4480		188**	
					Jack A. Smolenski	415/12	4980	23880	208**	24879
								151597	2644	154241

* One general clerk typist and one general clerk stenographer works nights.Senior clerk and two other general clerk typists work every 4th Saturday Night. One General clerk typist also relieves the general clerk stenographer when the general clerk stenographer has worked extra days or nights on weekends.

** Coroner's Investigators and morgue ambulance drivers work two weeks nights and one week days regularly.

A. Salary Increments.

B. Position abolished.

C. New position.

D. One driver at maximum salary (promoted to investigator) replaced by driver at near entrance salary.

CONTROLLER'S FORM No. 2250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission CORONER Bureau or Division Appropriation Number 6,223 Sheet Number 3 of 7 Sheets Index Number 223

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955 - 1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease Force	Amount	(2) Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference to Budget
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													111	OVERTIME MONTHLY SALARIES														
2	497				500					451	349	800		Overtime Monthly Salaries			800		300			800			675			675	P
3																												
4																												
5													112	HOLIDAYS														
6	2059				2116					1244	872	2116		Holidays (12)			2452		336			2452			2,350			2350	P
7																												
8																												
9													120	TEMPORARY SALARIES														
10	5581				6000	File #13696 Ord.# 9333			1100	5387	1713	7100		Vacation relief, sick relief and premium pay for vacation and sick relief.			6863		863			6863			6,585			6585	Q
11																												
12																												
13																												
14	346												126	MILITARY LEAVE														
15																												
16																												
17																												
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BUDGET ESTIMATE INDEX NO. 223 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

REFERENCE

E. OVERTIME. Line 2. Heretofore the field personnel have worked many hours of overtime without pay. When called to the scene of violent death to investigate and remove remains, it is not feasible to stop midway or to fail to go immediately when called to remove a body from the public view, despite that the call may come one half hour before change of watches. Also thereafter, a report must be dictated since the information the investigator holds must be at once recorded and available to autopsy surgeons and police and even the family, the press and undertakers, before the investigator goes off watch. When an investigator or driver falls ill at such time that he cannot be replaced by outside relief help, our employees must work overtime to keep the office in operation. The overtime work cannot be avoided and these men should not be obliged to work without pay. A SUPPLEMENTAL appropriation will be submitted in order to meet requirements for fiscal year.

F. HOLIDAYS. Line 6. WORK EXPLANATION.

	3 clerks, B 228, B 408 or B 512	- Rate	$16.28	12 days	$ 586.
	3 coronor's investigators H 4	"	21.01	" "	756.
	3 Morgue ambulance drivers O 8	"	19.95	" "	718.
	1 morgue attendant, I 106	"	14.67	" "	176.
*	1 Technician, L 52 or L 53	"	18.00	" "	216.
					2452.

Above figures include premium rate for 2/3 of the time for clerks, investigators, and drivers. This office is open 24 hours per day. Not more than one person in the same classification will be on duty at the same time.

* There are three employees in this laboratory. Heretofore the laboratory has been covered on holidays, despite no pay, on a voluntary basis. The employees recognize that tissues removed at autopsy cannot be kept for two or three days without being processed, since the specimens spoil and lose their usefulness, thus losing the evidence on the cause of death. There should be one employee working in the laboratory on holidays just as in other related departments of the office which function seven days a week.

G. TEMPORARY SALARIES EXPLANATION Line 10.

B 408	General clerk stenographer,	3 weeks	including premium pay (works all nights)	$ 219.
B 512	General Clerk typist	11 weeks.		671.
	To relieve one (1) B 228 Senior clerk and three (3) B512 General Clerk typists, one general clerk works all nights.			
I 106	Morgue attendant	5 weeks		344.
I 106	Morgue attendant (Part time)	3 weeks		60.
L 55	Clinical laboratory technician	3 weeks		262.
L 108	Assistant Toxicologist	3 weeks		323
L 110	Toxicologist (part time)	3 weeks		394.
L 364	Physician specialist (part time)	3 weeks		450.
L 502	Autopsy surgeon (part time)	6 weeks	(2 weeks each for 3 autopsy surgeons	844.
O 8	Morgue ambulance driver	27 weeks		2546.
	(To relieve five (5) O 8 morgue ambulance drivers and five (5) Coroner's investigators including premium pay, for 2/3 of the time			
				6113.
			SICK RELIEF	750.
				6863.

1. This office is open and operates 24 hours, seven days a week. Investigative and professional staff have, of necessity, been covered by vacation reliefs in the past and we must continue to do so. In nineteen (19) positions we have only one person in any one classification on duty at one time.

2. In reference to Line 10, Column 11, of the $1713 remaining, 11 weeks of vacation are to be given before the end of the fiscal year.

3. The amount requested 1956-1957 is reduced by $237 despite that having gone to a five day week has given us two more employees, therefore four weeks more vacation to be given above last year, plus that two other employees go from two to three weeks vacation. (The Vacation relief money to cover this additional six weeks is $559.).

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CORONER — Bureau or Division: — Appropriation Number: 6,223 — Sheet Number: 4 of 7 Sheets — Index Number: 223

Line Number	FISCAL YEAR 1955-1956 EXPENDITURES: Actual Expenditures 1954-1955 (Dollars Only)	BUDGET: Salary Ord. Sec. No. / Item No.	BUDGET: Number of Employees	BUDGET: Rate	BUDGET: Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Number of Employees	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	EXPENDITURES 1955-1956: Probable Last 8 Months (Dollars Only)	EXPENDITURES 1955-1956: Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATES FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 3 and 5 (+) Increase Or (-) Decrease: Force	Comparison of Request: With 1955-1956 Budget Cols. 3 and 5 (+) Increase Or (-) Decrease: Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
1													200	CONTRACTUAL SERVICES														
2	100				100					100	0	100	201	Attend Coroner's Convention			100					100			100			100	H
3	635				750					335	415	750	216	Maintenance andrepair of Automotive Equipment P			1000		250			950			950			750	I
4	203				150					86	64	150	218	Maintenance and repair of Office Equipment			200		50			200			110			110	J
5	58				70					37	33	70	219	Maintenance and repair of stretchers			70					70			70			70	
6	154				100					55	45	100	219	Maintenance and repair of Laboratory Equipment			100					100			100			100	
7	537				538					254	284	538	232	Telephone and Telegraph P			538					538			538			538	
8	162				200					110	90	200	233	Postage			150		- 50			150			150			100	
9	280				300					134	166	300	234	Binding registers, necropsy, pathology andtoxicology reports			300					300			300			300	
10	758				682					371	311	682	236	Laundry			750		68			750			750			750	K
11					98					42	48	90	240	Telephone directory service (numbers by str.add) P			98					98			96			96	
12	40				50					34	16	50	298	Miscellaneous			50					50			50			50	
13	2977				3038					1558	1472	3030		TOTAL CONTRACTUAL SERVICES			3356		318			3306			3214			3014	
14	1222				1386					631	747	1378		LESS: Transfers to Purchaser			1636		250			1586			1584			1384	
15	1755				1652					927	725	1652		NET CONTRACTUAL SERVICES			1720		68			1720			1630			1630	
16																													
17																													
18													300	MATERIALS AND SUPPLIES															
19	19				40					23	17	40	301	Tires and Tubes			40					40			40			40	
20	392				400					209	191	400	321	Gasoline, oil & lubricants P			600		200			600			600			600	L
21	145				150					88	62	150	335	Janitorial Supplies			150					150			150			150	
22	469				488					243	245	488	341	Shooting and Shrouding P			488					488			424			424	
23	882				950					482	468	950	361	Chemicals, reagents, glass-ware for toxicology laboratory			950					950			819			819	
24	2104				2000					975	1025	2000	362	Autopsy & Pathology materials			2000					2000			1724			1724	
25					66					67	0	67	370	City Directory P					- 66										
26	756				1060					797	263	1060	371	Stationery & Office Supplies			1258		198			1258			1084			1084	M
27	137				175					67	83	150	375	Stationery withdrawals from Stores P			150		- 25			150			129			129	
28	39				35					14	21	35	300	Miscellaneous			35					35			30			30	
29	4943				5364					2965	2375	5340		TOTAL MATERIALS AND SUPPLIES			5671		307			5671			5000			5000	
30	998				1129					586	519	1105		LESS: Transfers to Purchaser			1238		109			1238			1153			1153	
31	3945				4235					2379	1856	4235		NET MATERIALS AND SUPPLIES			4433		198			4433			3847			3847	
32																													
33																													
34																													
35																													

BUDGET ESTIMATE INDEX NO. 223 OPPOSITE SHEET NO. 4. EXPLANATION SHEET

H. Line 2. Provided in California Political Code Section 29610.

I. Line 3. Includes maintenance of additional automobile. Now have three instead of two.

J. Line 4. Previous amount has proven insufficient. While we had had to stay within the amount budgeted we have failed to make repairs or even modestly properly maintain our office equipment.

K. Line 10. Includes $68. Estimated cost of rehabilitating and refinishing blinds and curtains in offices. These are literally tattered and shredding, and contribute to the dismal appearance in areas frequented by the public.

L. Line 20. Includes gasoline and lubricants for additional automobile. Now have three instead of two.

M. Line 26. Experience has indicated that an Increase of $25 in this item, to be balanced by a decrease of $25. in the item on Line 27 (Withdrawals from stores) and is more in line with our needs. The additional $173 is to provide this office with the following constantly used and much needed books:

Gray's Anatomy - 1954	$ 16.00
Legal Medicine - Gradwohl 1955	20.00
Medical Jurisprudence-Gordon and Turner 1954	13.50
Forensic Medicine-KeithSimpson 1952	5.00
Pathology of Trauma - Moritz 1954	8.50
Dr tor, Patient and Law - Regan 1949	12.50
Modern Trends in Forensic Medicine-Simpson 1953	12.50
Crime Investigation - Kirk	10.00
Homicide Investigation - Snyder	7.50
Textbook of Pathology - Anderson	16.00
Normal Values in Clinical Medicine -Sunderman	15.00
Handbook of Emergency Toxicology and Identification - Kaye	5.75
Medical and Public Health Laboratory Methods Simmons and Gentzkow	18.50
Laboratory Technique - Kolmer	12.00
	173.00

Most of these books are now used in theCoroner's Office but are from the Coroner's personal home library. He wishes to remove them from the office and laboratories for his own use at home before they reach such condition as to be unsuitable to place back in a home library.

CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission CORONER Bureau or Division Appropriation Number 6.223 Sheet Number 5 of 7 Sheets Index Number 223

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Actual First 8 Months (Dollars Only)	EXPENDITURES 1955-1956 Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) Class Number or Code	DEPARTMENTAL BUDGET ESTIMATES FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Dpt'l. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET As Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Code
1													400	EQUIPMENT														
2	364												402	Typewritor-elec.16"carriage														
3	29												402	Bookcase,36x10x12, Section with top wood														
4	23												402	Desk lamp, goose neck														
5	283												412	Ediphone,desk type,electronic														
6	92												446	Public address system for inquest room														
7	2203												456	Ambulance, converted sedan delivery			2700		2700			2500			2,500			N
8	330												484	Paragon slide file cabinet														
9	57												484	T.I.C. microscope lamp														
10	106												484	Stryker autopsy saw														
11	40												404	Foot operated soap dispenser														
12	8				9				9	0	9		402	Wall clock, 12" dial					- 9									
13					350				252	0	252		402	One(1)typewriter,menual 12"					- 350									
14					31				17	0	17		402	Card file-4 drawers for 5 x 8 cards					- 31									
15					1408					1408	1408		446	Two (2)2 way radios,installed					-1408									
16					1450				1134	0	1134		456	One (1)sedan,four door,Class A					-1450									
17					28				26	0	26		484	One (1) xray view box					- 28									
18					345				303	0	303		402	One (1)Dictabelt recorder TA5					- 345									
19					345				259	0	259		402	One (1) Dictabelt transcriber TB5					- 345									
20					370				371	0	371		402	One (1) Typewrtier desk,metal 34"x60"3 side &1 middle drawer					- 370									
21					100				77	0	77		402	Three (3) Posture chairs			135		35			135			135			0
22					91				59	0	59		402	One (1) Bookcase steel 84"x36"10"					- 91									
23					190				150	0	150			One (1) refrigerator,Gen.Elec. 7cu.ft.for Pathology laboratory					- 190									
24					155				180	0	180		484	One (1)oven,paraffin embedding 17x17x19 (PKE#52425)					- 155									
25					72				75	0	75		484	Microscope,objectives,Zeiss Phase H-43561 (40X)					- 72									
26					43				43	0	43		484	Microscope,objective,Zeiss Phase H43555 (10X)					- 43									
27					62				59	0	59		484	Four (4) pipettes, Automatic Machlitt					- 62									
28					82				50	0	50		484	Four (4) stop syringe Safety pipettes					- 82									
29					35				52	0	52		484	Complete sublimation apparatus,vacuum # 9322					- 35									
30					83				84	0	84		484	One (1) set of 2 cells Silica, 10 mm.light path					- 83									
31													402	Two(2)metal desk,34"x60", flat top,side two drawers with F.drawer			351		351			351			351			P
32													402	One (1) letter file(Path Dept) 4 drawer metal with glass feet			132		132			132			132			P
33													484	One (1) Microscope,binocular, Zeiss Standard Cat.#43403			666		666			0						
34													402	Two (2) clothing lockers			140		140			140			140			Q
35														Map, S.F.Street Survey, 4'x5½' with guide			23		23			23			23			

BUDGET ESTIMATE INDEX NO. 223 OPPOSITE SHEET NO. 5

EXPLANATION SHEET

N, Line 7. The same firm who converted our last ambulance has estimated a cost of $2700, stating that they lost money on the last job. This approximate price has been independently offered by another firm doing the same work.

O. Line 21. To complete replacement program. Present chairs 25 years, very unsteady, wood chipped and splintered, spring broken.

P. Line 31. To complete replacement program. Desks to be replaced are respectively over 35 years and 46 years old. They were not new when acquired over 35 years ago.

Q. Line 34. Two more uniformed employees, by virtue of going to five day week, need lockers to hang civilian clothes while working. Because of the nature of the work, we urge the men to make a complete change of clothing when going off duty.

EQUIPMENT TO BE REPLACED.

Reference #	Purchasers Inventory #	Serial #	Estimated Cost of Replacement	Estimated Trade in	Age	Net amount requested.
N. Line 7	57-501	799Y1625735	$ 2750.	$ 50.	9 years	$ 2700.
O. Line 21	57-050		47	2	25 years approx.	45.)
	57-041		47	2	" " "	45.) 135. Total for 3.
	57-019		47	2	" " "	45.)
P. Line 31	57-017		183	10	35 " "	173.) 351 -Total for 2.
	57-051		183	5	46 " "	178.)

CONTROLLER'S FORM NO. 1252

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CORONER | Bureau or Division: | Appropriation Number: 6.223 | Sheet Number: 6 of 7 Sheets | Index Number: 223

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Item No.	BUDGET Number of Employees	BUDGET Rate	BUDGET Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number per Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Amount	(2) Recommended by Dmls. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(3) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reserved Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1														Two (2) 6 lb. CO2 fire extinguishers			64		64			64			64			64	
2	3535				5249					3200	1408	4608		TOTAL EQUIPMENT			4211		- 1038			3345			3,345			3345	
3					5249					3200	1408	4608		LESS: Transfer to Purchaser			4211		- 1038			3345			3,345			3345	
4	3535				0					0	0	0		NET EQUIPMENT			0		0			0			0			0	
5																													
6																													
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BUDGET ESTIMATE INDEX NO. 223 OPPOSITE SHEET NO. 6

EXPLANATION SHEET

R. Line 1. To be placed in each of two laboratories where open flames are used along with ether, alcohol and paraffin.

CONTROLLER'S FORM No. 1101

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: CORONER — Bureau or Division: — Appropriation Number: 6.223 — Sheet Number 7 of 7 Sheets — Index Number 223

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable Total Year (Dollars Only)	Class Number of Cost	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Changes at Right (1) In 1955-1956 Budget Cols. 3 and 9 (—) Decrease Force	Amount	(2) Recommended by Office Dept. Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
1													800	FIXED CHARGES													
2					40						40	40	812	Premium, Official Bond for Coroner P			40					40			40		40
3	15				20						20	20	854	Membership dues in California State & National Coroners Assn.			20					20			20		20
4	15				60						60	60		TOTAL FIXED CHARGES			60					60			60		60
5					40						40	40		LESS: Transfer to Purchaser			40					40			40		40
6	15				20						20	20		NET FIXED CHARGES			20					20			20		20
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EXPLANATION SHEET

X. Line 3. Ordinance #.11656.

BUDGET ESTIMATE INDEX NO. OPPOSITE SHEET NO.

EXPLANATION SHEET

COUNTY CLERK'S OFFICE

1956 - 1957 WORK PROGRAM

SUPERVISORY

County Clerk Martin Mongan and Chief Clerk ___(Vacancy)___.

SECRETARIAL

1 General Clerk-Stenographer. Handles all stenographic work. Opens and distributes all incoming mail. Addresses and dispatches outbound mail. Average daily volume 150 letters received and 125 letters dispatched. Also acts as Timekeeper and Payroll Clerk. Prepares reports.

Annual estimated operating cost of Supervisory and Secretarial Divisions:
Salaries $4,020; Postage 1040; Travel Expense $100; General Office Overhead $88; Total $5,248.

GENERAL DEPARTMENT

1 Senior Law Clerk in charge. Assisted by 1 Law Clerk and 1 General Clerk.

Work load estimated for the fiscal year 1956-1957:

New Civil Actions	10,250	Partnerships	1,300
Adoptions	400	Official Bonds	600
Incorporations	1,000	Oaths of Office	850

Estimated Annual Revenue: $14,000

Estimated Annual Operating Costs:

Salaries	$16,620
Stationery	2,500
General Office Overhead	88
Total	$19,208

CIVIL DEPARTMENT

1 Senior Law Clerk in charge. Assisted by 2 Law Clerks and 2 General Clerks.

Estimated Work Load for fiscal year 1956-1957:

Judgments by Juries on Verdict	300
Judgments by the Court on Findings	475
Miscellaneous Judgments	2,950
Interlocutory Decrees of Divorce	2,850
Annulments of Marriage	500
Default Judgments	100
Judgments on Dismissal	2,500
Final Decreen of Divorce	2,600
Orders of Adoption	300
Appeals	225

Estimated annual revenue: $95,000

Estimated Annual Operating Costs:

Salaries	$26,370
Stationery	2,500
Bookbinding	200
General Office Overhead	88
	$29,158

PROBATE DEPARTMENT

1 Senior Law Clerk in charge. Assisted by 3 Law Clerks and 4 General Clerks.

Estimated Work Load for fiscal year 1956-1957:

Probate Proceedings	3,050
Letters Testamentary	1,400
Letters of Administration	1,150
Ltrs. of Admin. with Will Annexed	315
Special Letters	150
Letters of Guardianship	550

Estimated Annual Revenue: $70,000

Estimated Annual Operating Costs:

Salaries	$40,240
Stationery	2,500
Bookbinding	200
General Office Overhead	88
Total	$43,028

CASHIER'S DEPARTMENT

1 Cashier in charge. Assisted by 1 Law Clerk.

Estimated Work Load for fiscal year 1956-1957:

Average Annual Number of Fee Tags Processed	160,000
Average Annual Amount of Money Handled	$410,000

Receives and accounts for all filing fees. Responsible for computing, collecting and accounting for all cash, checks, and bonds passing through Clerk's Office. Receives and disburses Jury Fees, Court Judgments and Salary Attachments. Posts amounts paid in Civil and Probate registers.

Estimated Annual Operating Costs:

Salaries	$12,900
Stationery	500
Total	$13,400

MARRIAGE LICENSE DEPARTMENT

1 Senior Law Clerk in charge. Assisted by 1 General Clerk-Typist.

Estimated work load for fiscal year 1956-1957:

Marriage Licenses	7,200
Professional Registrations	300

Estimated Annual Revenue: $7,500

Estimated Annual Operating Costs:

Salaries	$10,660
General Office Overhead	88
	$10,708

NATURALIZATION AND STATE HOSPITAL DEPARTMENTS

1 Senior Law Clerk in charge. Assisted by 1 Law Clerk.

Estimated work load for fiscal year 1956-1957:

Declarations of Intention	50
Petitions to File	160
Certificates to Issue	200
Mental Warrants to Issue	1,500
Intemprance Warrants to Issue	1,000
Feeble Minded Warrants to Issue	50
Loyalty Oaths on File	31,000
Civilian Defense Loyalty Oaths to File	250

Estimated Annual Revenue: $300

Estimated Annual Operating Costs:
Salaries $12,720

PHOTOSTATIC COPYING DEPARTMENT

2 Photostat Operators on staff.

Estimated work load for fiscal year 1956-1957:

Civil pages	2,050
Probate pages	2,700
Miscellaneous pages	300

Estimated Annual Operating Costs:

Salaries	$7,920
Photographic Supplies	2,500
Total	$10,420

STATIONERY AND STATISTICAL DEPARTMENT

1 General Clerk in charge. Enters Judgments, Verdicts, Minute Orders, Cost Bills and Remittitur. Prepares detailed statistical reports for State Judicial Council. Indexes and files Commitment Records and handles correspondence and State Hospital matters. Orders and accounts for stationery supplies for Courts, Clerk's Office, and Hall of Justice.

Estimated Annual Operating Costs:
Salary: $3,900

BUDGET ESTIMATE INDEX NO. OPPOSITE SHEET NO.

EXPLANATION SHEET

COUNTY CLERK'S OFFICE - 1956-1957 WORK PROGRAM (Contd.)

SUPERIOR COURTS - CIVIL DEPARTMENTS

Dept. of Presiding Judge, Hon. Twain Michelsen. 1 Presiding Judge's Courtroom Clerk.

Draws Grand Jury and all Trial Jurors for Superior Courts. Sets all Uncontested Matters in Superior Court. Checks and scrutinizes some 24,000 Orders annually presented by attorneys for signature of Presiding Judge.

Receives and answers approximately 12,000 phone calls annually. Assigns approximately 7,500 cases annually. Receives all indictments presented by the Grand Jury. Advises attorneys on procedure. Puts page numbers on all Civil Actions filed in the County Clerk's Office for indexing.

1 Courtroom Clerk regularly assigned to Judge.

Estimated Annual Operating Costs:

Salaries	$12,840

17 CIVIL DIVISIONS OF THE SUPERIOR COURT

The State Law requires the County Clerk to assign one courtroom clerk to each department of the Superior Court. This Clerk must be in attendance continually while Court is in session.

Duties of a Courtroom Clerk: Prepare Judge's and Clerk's Daily Calendars and have all Pleadings, Depositions and other necessary papers on hand for the Judge and Counsel prior to hearing of a case. Conduct the drawing of a Jury as provided by law. Keep a rough minute sheet of day's proceedings. Keep a Minute Book wherein a hand-written record of each day's proceedings is engrossed from the rough minute sheet. Receives and compares with minutes of the Court all documents received for the Judge's signature. Prepare all verdicts for juries in Civil and Criminal actions. Collect any and all fines imposed by the Court and deposit same with County Clerk. Remain in attendance while Jury is deliberating. Take charge of, safely keep, and later dispose of according to law all exhibits presented during course of the trial. File and make an entry in the Register of Actions in the County Clerk's Office all documents properly presented in Open Court. Enter in Register of Actions in the County Clerk's Office a synopsis of all Orders made by the Court during the course of a trial. Give notice by mail to all Counsel relative to the hearing of certain motions, settlement of findings, etc., and keep the Judge informed at all times as to the time limit for ruling on same. Omission of this notice may cause a reversal of a ruling made by the Court.

Courtroom Clerks must assist in the main office every morning prior to the convening of the Court and must be available to assist the County Clerk at all times in any department, if the court is not in session. Courtroom Clerks must prepare Bench Warrants and Body Attachments, Bail Exoneration and record and prepare timerolls for jurors called for service in the Civil and Criminal Departments.

Estimated Annual Operating Costs:

Salaries for 17 Courtroom Clerks	$107,100
Overtime for Jury Trials only	1,200
Total	$108,300

APPELATE DEPARTMENTS OF SUPERIOR COURT

Three Judges sitting en banc. 1 Courtroom Clerk assigned to this Department:

Duties of Courtroom Clerk: To file, register, index and compare all documents and cases presented to the Appellate Division. Receives and answers correspondence on Appellate matters. Maintains Adoption file.

Estimated Annual Operating Costs:

Salary	$6,300

BRANCH OFFICE - SUPERIOR COURT
PSYCHOPATHIC DIVISION AT THE SAN FRANCISCO HOSPITAL

1 Courtroom Clerk in charge.

Duties: Arranges Court Hearings. Maintains the Court Calendar. Keeps minutes of the Court records, Judgments, and Dismissals. Interviews relatives and friends on commitments.

Estimated work load for fiscal year 1956-1957:

Examinations	2,350
Commitments	1,550
Discharges	800

Estimated Annual Operating Costs:

Salary	$6,300
Stationery	100
Total	$6,400

BRANCH OFFICE - SUPERIOR COURT
CRIMINAL DIVISION AT HALL OF JUSTICE

1 Senior Law Clerk in charge. Assisted by 1 Law Clerk.

Assists Court and its Officers in procedural matters. Also assists attorneys and public officials in preparation of Pleadings, Orders, and Process. Supervises the preparation, maintenance and security of Court Records, Issues all criminal process. Prepares reports and statistics on Court and Office activity, receipts, accounts for and exonerates bail. Receipts and accounts for Fines and Forfeitures.

Three Courtroom Clerks are assigned to this Division, one Clerk for each of the three judges in the Criminal Department.

Estimated work load for the fiscal year 1956-1957:

Average Number of Criminal Actions	1,150
" " " Felony Informations	900
Coroner's Testimonies to file	500
Habeas Corpus Writs to issue	50
Appeals from Municipal Court	40
Appeals from Superior Court	35

Estimated Annual Revenue: $0. (No fees are charged in Criminal matters.)

Estimated Annual Operating Costs:

Salaries	$31,620
Overtime for Jury Trials Only	800
Stationery	500
Carfare for Trips to and from Main Office	55
Total	$32,975

BRANCH OFFICE - JUVENILE COURT - DIVISION OF THE SUPERIOR COURT
LOCATED AT THE YOUTH GUIDANCE CENTER, 375 WOODSIDE AVENUE

1 Senior Law Clerk in charge of the office.

Assists Court and its Officers in procedural matters. Assists attorneys and public officers in preparation of Pleadings, Orders and Process. Responsible for preparation, maintenance and security of Court Records. Issues Criminal and Civil Process. Prepares reports and statistics on Court and office activity. Receipts and accounts for fines and forfeitures. Receives, accounts and exonerates bail.

One Courtroom Clerk assigned to Superior Judge Melvin I. Cronin, Presiding.
One Courtroom Clerk assigned to the Referee.

Estimated work load for fiscal year 1956-1957:

Contributory Complaints	200
Superior Court Cases	180
Petitions for Commitment of Children	450
Delinquent Payment Orders	175
Delinquent Petitions to File	1,000

Estimated Annual Revenue: $0. (No fees are charged in Criminal matters)

Estimated Annual Operating Expenses:

Salaries	$20,170
Overtime for Jury Trials Only	200
Stationery	100
Carfare for Trips to and from Main Office	30
	$20,500

~~1945~~ ~~446~~ 447

EXPLANATION SHEET

225

INDEX NO.-31— COUNTY CLERK

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	134,776	156,925	156,689	182,095	197,663	216,610	246,942	251,023	269,998	280,973	305,342	314,761
Number of Employments - Permanent	(52)	(52)	(53)	(53)	(56)	(56)	(56)	(57)	(57)	(57)	(57)	(57)
Allowance for Overtime	497	810	1,033	969	1,222	1,442	1,457	1,668	2,064	1,934	3,162	2,973
Holiday Pay	-	-	542	-	-	-	-	-	-	-	-	-
Temporary Salaries	1,984	-	2,140	2,699	3,932	27,502	4,690	2,435	865	-	-	-
Military Leave	-	350	-	-	-	-	-	-	-	-	-	-
Bookbinding	668	614	654	1,507	1,768	2,479	2,520	1,617	1,531	636	347	431
Other Contractual Services	1,944	1,553	1,500	1,272	1,681	1,520	1,214	1,780	2,621	1,915	1,747	1,528
Stationery & Office Supplies	7,770	6,383	8,386	9,475	9,474	9,210	8,740	8,101	8,052	8,922	7,514	8,012
Photo & Drafting Supplies	383	154	156	-	4,288	4,967	5,492	5,341	2,533	2,379	2,485	2,498
Equipment	-	-	895	1,356	1,440	4,478	2,580	3,637	4,313	1,448	1,344	1,032
TOTAL	147,142	166,789	171,955	199,373	221,468	268,208	273,635	275,602	291,977	298,197	321,941	331,235

CONTROLLER'S FORM No. 250

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: COUNTY CLERK — Appropriation Number: 6,225 — Sheet Number: 1 of 3 Sheets — Index Number: 225

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Days	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	(2) BUDGET as Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference (Cols. 25 - 28)
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1														RECAPITULATION														
2	314,761		57		336,725				-1,721	166,504	169,927	336,431	110	PERMANENT SALARIES	57		338,100		1,375	57		338,100	57		363,900	57		363,900	
3	2,973				2,200					933	1,267	2,200	111	ALLOWANCE FOR OVERTIME			3,200		1,000			2,200			2,200			2,200	
4	1,959				2,160					1,381	779	2,160	200	CONTRACTUAL SERVICES			2,555		395			2,465			2,365			2,365	
5	10,510				10,046					7,198	2,848	10,046	300	MATERIALS & SUPPLIES			13,300		3,254			10,800			10,800			10,800	
6	1,032				330					274	0	274	400	EQUIPMENT			905		575			785			785			785	
7	331,235		57		351,461				-1,721	176,290	174,821	351,111		GROSS BUDGET TOTAL	57		358,060		6,599	57		354,350	57		380,050	57		380,350	
8																													
9																													
10														LESS TRANSFERS TO PURCHASER															
11	169				315					232	83	315	200	CONTRACTUAL SERVICES			565		250			565			565			565	
12	404				300					158	142	300	300	MATERIALS & SUPPLIES			300					300			300			300	
13	0				330					274	0	274	400	EQUIPMENT			905		575			785			785			785	
14	573				945					664	225	889		TOTAL TRANSFERS			1,770		825			1,650			1,650			1,650	
15																													
16																													
17	330,662		57		350,516				-1,721	175,626	174,596	350,222		NET BUDGET	57		356,290		5,774	57		352,700	57		378,400	57		378,700	
18																													
19																													
20																													
21																													
22																													
23																													
24																													
25																													

CONTROLLER'S FORM No. 1130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: COUNTY CLERK — Appropriation Number: 6.225 — Sheet Number 2 of 3 Sheets — Index Number: 225

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) Class Number or Code	CLASS TITLE OR DESCRIPTION	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
1																												
2																												
3																												
4													110	PERMANENT SALARIES														
5	6,300	2	1	490 575	6,900	TO COMPEN. RES.			-1,721	3,450	3,450	6,900	B116	CASHIER-CO. CLK'S. OFFICE	1	490 575	6,900			1	490 575	6,900	1	500-500	7,200	1	500 600	7200
6	155,017	3	26	440 525	162,995					81,038	81,757	162,795	B152	COURTROOM CLERK	26	440 525	164,040		1,045	26	440 525	164,040	26	480-575	179,640	26	480 575	174640
7	48,608	4	9	415 500	53,725					26,520	27,205	53,725	B160	LAW CLERK	9	415 500	53,750		25	9	415 500	53,750	9	440-530	56,990	9	440 530	56990
8	44,520	5	7	480 560	46,865					23,220	23,345	46,565	B164	SENIOR LAW CLERK	7	480 560	46,890		25	7	480 560	46,890	7	500-600	50,250	7	500 600	50250
9	6,302	5.1	1	525 625	7,500					3,340	3,750	7,090	B168	CHIEF CLK.-COUNTY CLK'S. OFF.	1	525 625	7,500			1	525 625	7,500	1	545-655	7,860	1	545 655	7860
10	10,600	6.1	1	1000	12,000					6,000	6,000	12,000	B169	COUNTY CLERK	1	1000	12,000			1	1000	12,000	1	1,050	12,600	1	1050	12600
11	29,269	7	8	270 325	30,640					15,275	16,470	31,745	B222	GENERAL CLERK	8	270 325	31,120		280	8	270 325	31,120	8	285-340	32,560	8	285 340	32560
12	3,743	8.0	1	K330	3,960					1,621	1,980	3,671	B327	PHOTOSTAT OPERATOR	1	K330	3,960			1	K330	3,960	1	355	4,260	1	355	4260
13	2,963	8	1	270 330	3,960					1,990	1,980	3,960	B327	PHOTOSTAT OPERATOR	1	270 330	3,960			1	270 330	3,960	1	310-355	4,260	1	310 355	4260
14	3,515	8.1	1	275 335	4,020					2,010	2,010	4,020	B408	GENERAL CLERK-STENOGRAPHER	1	275 335	4,020			1	275 335	4,020	1	290-350	4,200	1	290 350	4200
15	3,900	10	1	275 330	3,960					1,980	1,980	3,960	B512	GENERAL CLERK-TYPIST	1	275 330	3,960			1	275 330	3,960	1	285-340	4,080	1	285 340	4080
16																												
17	344,701		57		336,725				-1,721	166,504	169,927	336,431		TOTAL PERMANENT SALARIES	57		338,100		1,375	57		338,100	57		363,900	57		363900
18																												
19																												
20	2,973				2,200					933	1,267	2,200	111	ALLOWANCE FOR OVERTIME			3,200		1,000			2,200			2,200			2200
21																												
22																												
23																												
24																												
25																												
26																												
27																												
28																												
29																												
30																												
31																												
32																												
33																												
34																												
35																												

BUDGET ESTIMATE INDEX NO. 225 OPPOSITE SHEET NO. 2

EXPLANATION SHEET

DEPARTMENT OF FINANCE AND RECORDS - COUNTY CLERK

LINE NO. 5	RATE	AMOUNT	TOTAL
B116 - CASHIER - COUNTY CLERK'S OFFICE			
HAROLD McGLENON	575		6,900

LINE NO. 6	RATE	AMOUNT	TOTAL
B152 COURTROOM CLERK			
ALFRED A. BAPTIST	525	6,300	
SERGIO L. CERRUTI	525	6,300	
WILLIAM CONNIFF	525	6,300	
MAURICE L. CRONIN	525 + 20	6,540	
LUTHER DORSON	525	6,300	
FRED FOURNIER	525	6,300	
HERBERT W. GRAEBER	525	6,300	
HOWARD J. GUDELJ	525	6,300	
JOHN J. KEEGAN	525	6,300	
FRED W. KOCHLER	525	6,300	
RICHARD M. MEAGLES	525	6,300	
JOHN MITCHELL	525	6,300	
E. J. MULCREVY	525	6,300	
ANTHONY MULCREVY	525	6,300	
JAMES J. O'CONNOR	525	6,300	
WALTER C. OLSCH	525	6,300	
FRANK R. QUINN	525	6,300	
GERALD J. ROMANI	525	6,300	
EDWARD T. ROPER	525	6,300	
JOSEPH A. RUOCCO	525	6,300	
THOMAS F. SHERIDAN	525	6,300	
PERCY E. STUART	525	6,300	
FRANCIS I. THIEUBAUT	525	6,300	
ALLEN J. WALCOTT	525	6,300	
EUGENE T. WALL	525	6,300	
JOSEPH F. WHITMAN	525	6,300	
			164,040

LINE NO. 7	RATE	AMOUNT	TOTAL
B-160 LAW CLERK			
DENNIS BREEN	500	6,000	
WILLIAM J. BURKE	500	6,000	
PETER L. CLAVERE	500	6,000	
EMMETT R. DEVINE	500	6,000	
THOMAS DUFFY	500	6,000	
AUSTIN FALCNE	500	6,000	
ALMA L. McLAUGHLIN	475/10 500/2	5,750	
EDWARD A. POWER	500	6,000	
RAYMOND TRACEY	500	6,000	
			53,750

LINE NO. 8	RATE	AMOUNT	TOTAL
B164 SENIOR LAW CLERK			
DAVID E. DUNN	560	6,720	
MICHAEL J. FAHEY	535/6 560/6	6,570	
JAMES V. FARLEY	560	6,720	
JOSEPH FITZPATRICK, JR.	560	6,720	
EMERY MIHALY	560	6,720	
DEWEY T. WOOD	560	6,720	
JULIUS L. PERUSIO	560	6,720	
			46,890

LINE NO. 9	RATE	AMOUNT	TOTAL
B168 CHIEF CLERK - COUNTY CLERK'S OFFICE			
ROBERT DUNSON	625		7,500

LINE NO. 10	RATE	AMOUNT	TOTAL
B169 COUNTY CLERK			
MARTIN MONGAN	1,000		12,000

LINE NO. 11	RATE	AMOUNT	TOTAL
B222 GENERAL CLERK			
JOHN C. COGHLAN	325	3,900	
FRED W. FOLEY	325	3,900	
LESLIE F. HEFFY, JR.	325	3,900	
ROY F. LIPPI	325	3,900	
PETER J. MANCILLAS	325	3,900	
ELIHU SHAPIRO	325	3,900	
HARRY J. VANELLA	315/8 325/4	3,820	
JAMES P. WALL	325	3,900	
			31,120

LINE NO. 12	RATE	AMOUNT	TOTAL
B327 PHOTOSTAT OPERATOR			
RAYMOND CARROLL "K"	330		3,960

LINE NO. 13	RATE	AMOUNT	TOTAL
B327 PHOTOSTAT OPERATOR			
JOHN B. WRIGHT	330		3,960

LINE NO. 14	RATE	AMOUNT	TOTAL
B408 GENERAL CLERK-STENOGRAPHER			
ELLA J. GAFFNEY	335		4,020

LINE NO. 15	RATE	AMOUNT	TOTAL
B512 GENERAL CLERK-TYPIST			
URBAN D. MACKINS	330		3,960
TOTAL.....			338,100

- INCREASE DUE TO ANNUAL INCREMENTS UNDER SALARY STANDARDIZATION ORDINANCE
- REQUEST FROM COMPENSATION RESERVE WILL BE NECESSARY TO COVER INCREMENTS
- THIS OVERTIME IS EARNED BY COURTROOM CLERKS ON JURY TRIALS ONLY. $2973 REQUIRED IN 1954-1955.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: COUNTY CLERK — Appropriation Number: 6.225 — Sheet Number: 3 of 3 Sheets — Index Number: 125

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Item No.	Salary Ord. Sec. No. Number of Employees	Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	1956-1957 DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request (Fiscal Year 1956-1957 Budget Cols. 3 and 5) (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Letter
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													200	CONTRACTUAL SERVICES														
2	105				85					47	38	85	201	CARFARE			85					85			85			85	
3	0				100					0	100	100	206	TRAVEL EXPENSES COUNTY CLERK'S CONVENTION			100					100			100			400	C
4	271				250					188	64	250	218	MAINTENANCE & REPAIRS OFFICE EQUIPMENT			300		50			250			150			150	D
5	108				150					141	9	150	224	SERVICES OF PURCHASER'S REPRODUCTION BUREAU (PUR.)			400		250			400			400			400	E
6	169				165					91	74	165	232	TELEPHONE & TELEGRAPH (PUR.)			165					165			165			165	
7	875				1,040	FROM 531.200.00		-90		581	369	950	233	POSTAGE			1,040					1,040			1,040			1040	
8	431				345					270	75	345	234	BOOKBINDING			400		55			400			400			400	F
9	0				25	TO 531.298.00		90		65	50	115	298	MISCELLANEOUS CONTRACTUAL			65		40			25			25			25	G
10	1,959				2,160					1,381	779	2,160		TOTAL CONTRACTUAL SERVICES			2,555		395			2,465			2,365			2465	
11																													
12	169				315					232	83	315		LESS TRANSFERS TO PURCHASER			565		250			565			565			565	
13																													
14	1,790				1,845					1,149	696	1,845		NET CONTRACTUAL SERVICES			1,990		145			1,900			1,800			1900	
15																													
16													300	MATERIALS & SUPPLIES															
17	7,608				8,000	FROM 531.300.00		-1,780		5,014	1,206	6,220	371	STATIONERY & OFFICE SUPPLIES			10,000		2,000			8,000			8,000			8000	H
18	404				300					158	142	300	375	STATIONERY FROM STORES (P)			300					300			300			300	
19	2,498				1,745	TO 531.372.00		1,780		2,026	1,500	3,526	372	PHOTO. & DRAFTG. SUPPLIES			3,000		1,254			2,500			2,500			2500	I
20	10,510				10,046					7,198	2,848	10,046		TOTAL MATERIALS & SUPPLIES			13,300		3,254			10,800			10,800			10800	
21																													
22	404				300					158	142	300		LESS TRANSFERS TO PURCHASER			300		0			300			300			300	
23																													
24	10,106				9,746					7,040	2,706	9746		NET MATERIALS & SUPPLIES			13,000		3,254			10,500			10,500			10500	
25																													
26													400	EQUIPMENT															
27	1,032				0					0	0	0	402	FILES															
28													402	1 CHAIR			50		50			50			50			50	J
29													406	CARPET			500		500			400			400			400	K
30	0				330					274	0	274	412	2 TYPEWRITERS			330					310			310			310	L
31													412	1 COMPTOMETER			25		25			25			25			25	
32	1,032				330					274	0	274		TOTAL EQUIPMENT			905		575			785			785			785	
33																													
34	0				330					274	0	274		LESS TRANSFERS TO PURCHASER			905		575			785			785			785	
35	1,032				0					0	0	0		NET EQUIPMENT			0		0			0			0			0	

BUDGET ESTIMATE INDEX NO. 225 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

C. CALIFORNIA GOVERNMENT CODE PROVIDES FOR $100 EXPENSE MONEY FOR ATTENDANCE AT STATE COUNTY CLERK'S CONVENTION.

D. $271 EXPENDED 1954-55. $186 EXPENDED FIRST HALF OF 1955-1956.
INCREASED MAINTENANCE REQUIRED BY AGEING EQUIPMENT.

E. TO PROVIDE FUNDS FOR INCREASED REPRODUCTION OF FORMS REQUIRED IN LIMITED QUANTITIES. IF THIS APPROPRIATION IS NOT INCREASED, LINE 17 (STATIONERY) WOULD HAVE TO BE INCREASED BY $1000 TO $2000.

F. SEVERAL VOLUMES OF OLD REGISTERS MUST BE REBOUND IN 1956-1957 IN ADDITION TO NORMAL YEAR'S VOLUME OF LOOSE LEAF BINDING.

G. $65 BUDGETED FOR MISCELLANEOUS EXPENDITURES WHICH CANNOT BE ESTIMATED.
$65 EXPENDED FIRST SIX MONTHS OF 1955-1956.

H. 1955-1956 APPROPRIATION NOT SUFFICIENT. $5014 EXPENDED FIRST HALF 1955-1956.
PRICE OF MATERIALS AND SUPPLIES HAS RISEN ABOUT 5%.
STATE JUDICIAL COUNCIL IS REQUIRING THE OFFICE TO CHANGE A NUMBER OF THE FORMS.
SUPPLEMENTAL APPROPRIATION WILL BE REQUIRED FOR THE BALANCE OF THIS FISCAL YEAR.

I. 1955-1956 APPROPRIATION NOT SUFFICIENT. $2026 EXPENDED FIRST HALF 1955-1956.
VOLUME OF WORK IS INCREASING; CONSEQUENTLY, ADDITIONAL SUPPLIES ARE REQUIRED.
PRICE OF SUPPLIES HAS INCREASED.
SUPPLEMENTAL APPROPRIATION WILL BE REQUIRED FOR THE BALANCE OF THIS FISCAL YEAR.
THERE WAS AN UNUSUALLY HEAVY EXPENDITURE THIS YEAR IN CONNECTION WITH MILLER & LUX LITIGATION; THERE WAS COMPARABLE INCREASED REVENUE.

J. TO BE USED IN CIVIL DEPARTMENT TO REPLACE BROKEN CHAIR.

K. TO REPLACE CARPET IN RECEPTION ROOM OF THE COUNTY CLERK.
PRESENT CARPET IS WORN TO THE POINT WHERE IT IS A DEFINITE SAFETY HAZARD.
THE CARPET IS THREADBARE AND PERSONS HAVE CAUGHT THEIR HEEL IN IT AND HAVE TRIPPED.

L. TWO NEW TYPEWRITERS TO REPLACE TWO OF THE 21 MACHINES CURRENTLY IN USE.
MACHINES TO BE REPLACED ARE 25 YEARS OLD.

1 STANDARD TYPEWRITER 15" CARRIAGE	$165.00
1 " " 13" "	155.00
	320.00
LESS 2 TRADE-INS AT $5	10.00
	$310.00

M. NO COPYHOLDER OF ANY TYPE IN MAIN OFFICE.

~~4435~~ ~~580~~ 453

EXPLANATION SHEET

227
INDEX NO. ~~27~~ DIRECTOR - FINANCE & RECORDS

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	7,919	8,475	8,775	10,935	11,760	13,000	13,000	12,958	13,524	14,075	15,805	4,680
Number of Employments	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)
Contractual Services	33	87	33	106	51	129	100	53	15	195	25	24
Materials & Supplies	3	25	51	20	37	28	59	27	87	43	71	223
Equipment	-	-	-	27	-	-	-	109	-	-	-	-
TOTAL	7,955	8,587	8,859	11,088	11,848	13,157	13,159	13,147	13,626	14,313	15,901	4,927

CONTROLLER'S FORM No. 8252

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: DIRECTOR — Appropriation Number: 6,227 — Serial Number: 1 of 3 Sheets — Index Number: 227

Line Number	Actual Expenditures 1955-1956 (Dollars Only)	FISCAL YEAR 1956-1957 BUDGET Salary Ord. Sec. No. 30 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Comparison of Request Number of Employees	Rate	Amount (Dollars Only)	With 1955-1956 Budget Cols. 1 and 5 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														RECAPITULATION														
2	4,680		1		4,920					2,460	2,460	4,920	110	Permanent Salaries	1		4,920			1		4,920	1		5,100	1		5100	
3	24				30					10	20	30	200	Contractual Services			40		10			40			30			30	A
4	223				130					22	108	130	300	Materials and Supplies			255		125			255			255			255	B
5	4,927		1		5,080					2,492	2,588	5,080		GROSS BUDGET	1		5,215		135	1		5,215	1		5,385	1		5385	
6																													
7														LESS TRANSFER TO PURCHASER														
8	13				15					6	9	15	300	Materials and Supplies			15					16			15			15	
9	4,914		1		5,065					2,486	2,579	5,065		NET TOTAL BUDGET	1		5,200		135	1		5,200	1		5,370	1		5370	
10																													
11																													
12																													
13																													
14																													
15																													
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CONTROLLER'S FORM No. 1350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: DIRECTOR — Appropriation Number: 6.227 — Sheet Number: 2 of 3 sheets — Index Number: 227

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 30 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Budget With 1955-1956 Budget Cols. 3 and 8 (—) Decrease Force	Amount	(2) BUDGET as Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference Col. 23 less Col. 20	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1													110	PERMANENT SALARIES																1
2	-	1	(1)	933. 33	-					-	-	-	095	Director, Finance and Records	(1)	933. 33	-			(1)	933. 33	-	(1)	1050		(1)	1050			2
3	4,680	2	1	335 410	4,920					2,460	2,460	4,920	8412	Senior Clerk-Stenographer	1	335 410	4,920			1	335 410	4,920	1	335- 425	5,100	/	335- 425	5,100		3
4	4,680		1		4,920					2,460	2,460	4,920		TOTAL PERMANENT SALARIES	1		4,920			1		4,920	1		5,100	/		5,100		4
5																														5
6																														6
7																														7
8																														8
9																														9
10																														10
11																														11
12																														12
13																														13
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CONTROLLER'S FORM No. A-52

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: DIRECTOR — Appropriation Number: 6.227 — Sheet Number 3 of 3 Sheets — Index Number 227

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES (1)-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
												200	CONTRACTUAL SERVICES														
24				20					10	10	20	216	Mtce and repair office equip.			30		10			30			20			20	A
-				-					-	-	-	233	Postage			-					-							
-				10					-	10	10	298	Miscellaneous			10					10			10			10	
24				30					10	20	30		TOTAL CONTRACTUAL SERVICES			40		10			40			30			30	
													MATERIALS AND SUPPLIES															
30				40					16	24	40	371	Stationery and Office Supplies			40					40			40			40	
180				75					-	75	75	371	Legislative Bill Service			200		125			200			200			200	B
13 P				15 P					6 P	9 P	15P	376	Stnty. W/drawals fr. Stores P			15 P					15 P			15			15	
223				130					22	108	130		TOTAL MATERIALS AND SUPPLIES			255		125			255			255			255	
13				15					6	9	15		Less Transfer to Purchaser			15					15			15			15	
210				115					16	99	115		NET MATERIALS AND SUPPLIES			240		125			240			240			240	

A Maintenance and Repair Office Equipment

Annual service contract, Gardner Adding machine service and repair as required Underwood typewriter and Friden Calculator	19.00 11.00
	30.00

B Legislative Bill Service

Current appropriation for budget session only; 1956-57 appropriation for regular session

EXPLANATION SHEET

231
INDEX NO. 49 – DEPARTMENT OF ELECTRICITY - ADMINISTRATION

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-1955
Permanent Salaries	11,808	11,850	12,030	13,660	12,804	8,982	13,658	14,100	15,450	15,582	17,945	18,382
Number of Employments	(4)	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)
Fees & Special Compensations	144	-	-	240	6	-	-	-	-	-	-	-
Vacation, Per Diem Employees	-	-	-	-	-	-	-	597	-	-	-	-
Retroactive Pay	-	-	-	-	-	-	-	-	1,663	-	-	-
Heat, Light & Power	-	-	-	-	-	-	1,587	1,679	2,008	1,876	2,998	2,938
Other Contractual Services	561	644	604	666	803	1,188	523	1,244	560	843	944	1,515
Materials & Supplies	145	126	150	166	221	181	135	132	170	127	110	124
Equipment	-	-	-	-	351	-	-	133	179	-	-	-
Fixed Charges	-	-	-	-	-	-	-	-	7	9	9	9
TOTAL	12,658	12,620	12,784	14,732	14,185	10,351	15,903	17,885	20,037	18,437	22,006	22,968

CONTROLLER'S FORM No. 4230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: ALL — Appropriation Number: 6.231 — Sheet Number: 1 of 19 sheets — Index Number: 231

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request (With 1955-1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease): Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1																												
2																												
3																												
4														RECAPITULATION														
5	22,968		3		24,602					12,374	12,898	25,272		ADMINISTRATION	3		28,078		3,476	3		28,047	3		29,287	3		29,287
6	72,998		15		76,763				- 90	37,948	38,986	76,934		FIRE ALARM OFFICE	15		77,963		1,200	15		76,954	15		83,264	15		83,264
7	540,764		83		610,785				12,617	294,470	333,656	628,126		PLANT DIVISION	88		667,402	5	56,617	88		664,419	85		624,665	85		624,936
8	6,600		1		6,780					3,390	3,390	6,780		DISASTER RELIEF & CIV. DEFENSE	1		6,780			1		6,780	1		6,780	1		6,780
9	643,330		102		718,930				12,527	348,182	368,930	737,112		TOTAL BUDGET	107		780,223	5	61,293	107		776,200	104		743,996	104		719,987
10																												
11																												
12														TRANSFER TO PURCHASER														
13	942				1,166					507	858	1,365		ADMINISTRATION			3,774		2,608			3,774			3,424			3,424
14	45				279					240	24	264		FIRE ALARM OFFICE			248		- 31			248			228			228
15	13,243				22,808				298	10,574	12,294	22,868		PLANT DIVISION			35,502		12,694			32,847			22,935			22,935
16	14,230				24,253				298	11,321	13,176	24,497		TOTAL TO PURCHASER			39,524		15,271			36,869			26,587			26,587
17																												
18																												
19														TRANSFER TO BUREAU OF LIGHT, HEAT & POWER														
20	2,938				2,900					1,590	1,781	3,371		ADMINISTRATION			3,400		500			3,400			3,400			3,400
21																												
22																												
23	17,168				27,153				298	12,911	14,957	27,868		TOTAL TRANSFERS			42,924		15,771			40,269			29,987			29,987
24																												
25																												
26	625,162		102		691,777				12,229	335,271	373,973	709,244		TOTAL NET BUDGET	107		737,299	5	45,522	107		735,931	104		714,009	104		698,709
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CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: ALL — Appropriation Number: 6.231 — Sheet Number: 2 of 19 Sheets — Index Number: 231

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No.	Item No.	Number of Employees	Title	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Amount With 1955 - 1956 Budget Cols. 3 and 5 (—) Decrease: Force	Amount	(2) Recommended by Dirs. Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Difference + or -
	1	2	3	4	5	6	7	8	9	10	11	12	13	14		15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1															RECEIPTS BY TRANSFER															
2																														
3															INTRA-FUND RECEIPTS															
4						241					69	172	241		BOARD OF SUPERVISORS			247		6			247			247			247	
5	1,343														DISASTER COUNCIL & CORPS															
6							7/29/55			4,000	3,132	868	4,000		POLICE															
7																														
8	1,343					241				4,000	3,201	1,040	4,241		TOTAL INTRA-FUND RECEIPTS			247		6			247			247			247	
9																														
10															INTER-FUND RECEIPTS															
11	159,215					174,857					84,955	89,902	174,857		(SPECIAL GAS TAX) (STREET IMPROVEMENT FUND)			188,657		13,800			188,657			188,657			188,657	
12															(SPECIAL ROAD IMPROVEMENT) (FUND)															
13	1,597					2,358					1,038	1,320	2,358		P.U.C. - MUNICIPAL RAILWAY			2,444		86			2,444			2,444			2,444	
14																														
15	160,812					177,215					85,993	91,222	177,215		TOTAL INTER-FUND RECEIPTS			191,101		13,806			191,101			191,101			191,101	
16																														
17																														
18	162,155					177,456				4,000	89,194	92,262	181,456		TOTAL RECEIPTS BY TRANSFER			191,348		13,892			191,348			191,348			191,348	
19																														
20																														
21																														
22																														
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BUDGET ESTIMATE INDEX NO. 231 233 OPPOSITE SHEET NO. 2

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

RECEIPTS BY TRANSFER

	TOTAL	PERSONAL SERVICES	CONTRACTUAL SERVICES	MATERIALS & SUPPLIES
INTRA-FUND RECEIPTS				
BOARD OF SUPERVISORS	$ 247	$ 147		$ 100
TOTAL INTRA-FUND RECEIPTS	$ 247	$ 147		$ 100
INTER-FUND RECEIPTS				
SPECIAL GAS TAX STREET IMPROVEMENT FUND SPECIAL ROAD IMPROVEMENT)	$ 188,657	$ 152,612	$ 4,105	$ 31,940
MUNICIPAL RAILWAY	$ 2,444	$ 1,744		$ 700
TOTAL INTER-FUND RECEIPTS	$ 191,101	$ 154,356	$ 4,105	$ 32,640
TOTAL RECEIPTS BY TRANSFER	$ 191,348	$ 154,503	$ 4,105	$ 32,740

RECONCILIATION

EXPLANATION SHEET OPPOSITE

PERSONAL SERVICES		
SHEET NO. 10	O.E. 110PERMANENT SALARIES	$ 18,540
" NO. 11	O.E. 130 WAGES (INTRA-FUND)	147
" NO. 11	O.E. 130 WAGES (INTER-FUND)	135,816
		$ 154,503
CONTRACTUAL SERVICES		
SHEET NO. 12	O.E. 215 MAINT. & REPAIR OF AUTO EQUIP.-RECAPS	$ 25
" NO. 12	O.E. 216 " " " " " "	2,700
" NO. 12	O.E. 219 " " " " OTHER EQUIP.	100
" NO. 12	O.E. 224 BLUEPRINTING & MIMEOGRAPHING	75
" NO. 5	O.E. 231 HEAT, LIGHT & POWER	1,133
" NO. 12	O.E. 236 TOWEL SERVICE	72
		$ 4,105
MATERIALS AND SUPPLIES		
SHEET NO. 13	O.E. 317 RADIO - BOARD OF SUPERVISORS	$ 100
" NO. 13	O.E. 317 RADIO - MUNICIPAL RAILWAY	700
" NO. 13	O.E. 317 TRAFFIC SIGNAL SUPPLIES	29,470
" NO. 14	O.E. 321 FUELS & LUBRICANTS - TRAFFIC	2,470
		32,740

BUDGET ESTIMATE INDEX NO. 231 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

WORK PROGRAM - ADMINISTRATION

THE DEPARTMENT OF ELECTRICITY CONSISTS OF FOUR DIVISIONS, THE ADMINISTRATIVE, FIRE ALARM, ELECTRICAL MAINTENANCE & OPERATIONS, AND THE MACHINE SHOP. FOR THE PURPOSE OF SIMPLIFYING BUDGET AND PURCHASING PROCEDURE, THE ELECTRICAL MAINTENANCE AND OPERATIONS DIVISION AND THE MACHINE SHOP DIVISION ARE CONSOLIDATED UNDER PLANT DIVISION FOR BUDGET PURPOSES ONLY. EACH DIVISION HEAD IS RESPONSIBLE DIRECTLY TO THE CHIEF OF THE DEPARTMENT.

CONTROLLER'S FORM No. 1930

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: ADMINISTRATION — Appropriation Number: 6.231 — Sheet Number: 3 of 19 Sheets — Index Number: 231

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	Date	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Budgets With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	(1) Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1																												
2																												
3																												
4																												
5														RECAPITULATION														
6																												
7														ADMINISTRATION														
8	18,382		3		19,740					9,810	9,930	19,740	110	PERMANENT	3		20,250		510	3		20,250	3		21,855	3		×1855
9	4,453				4,528					2,476	2,722	5,198	200	CONTRACTUAL SERVICES			4,937		409			4,906			4,891			4891
10	124				125					84	41	125	300	MATERIALS AND SUPPLIES			125					125			125			125
11					200						200	200	400	EQUIPMENT			2,750		2,550			2,750			2,400			×400
12	9				9					4	5	9	800	FIXED CHARGES			16		7			16			16			16
13	22,968		3		24,602					12,374	12,898	25,272		GROSS TOTAL BUDGET	3		28,078		3,476	3		28,047	3		29,287	3		×29287
14																												
15																												
16														TRANSFER TO PURCHASER:														
17	893				916					464	651	1,115	200	CONTRACTUAL SERVICES			974		58			974			974			974
18	49				50					43	7	50	300	MATERIALS AND SUPPLIES			50					50			50			50
19					200						200	200	400	EQUIPMENT			2,750		2,550			2,750			2,400			×400
20	942				1,166					507	858	1,365		TOTAL TO PURCHASER			3,774		2,608			3,774			3,424			3424
21																												
22														TRANSFER TO LIGHT, HEAT & POWER:														
23	2,938				2,900					1,590	1,781	3,371	200	CONTRACTUAL SERVICES			3,400		500			3,400			3,400			3400
24																												
25	3,830				4,066					2,094	2,639	4,736		TOTAL TRANSFERS			7,174		3,108			7,174			6,824			6824
26																												
27																												
28	19,038		3		20,536					10,277	10,259	20,536		NET BUDGET	3		20,904		358	3		20,873	3		22,463	3		××463
29																												
30																												
31																												
32																												
33																												
34																												
35																												

TROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

rtment, Board or Commission ELECTRICITY Bureau or Division ADMINISTRATION Appropriation Number 6.231 Sheet Number 4 of 19 Sheets Index Number 231

Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ords. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	[1] DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Pages
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
													110.000 PERMANENT SALARIES															
4,800	1	1	465	5,520					2,730	2,790	5,520	B6	ACCOUNTANT II	1	400 465	5,580		60	1	500 465	5,580	1	430-495	5.940	1	430 495	5940
3,500	2	1	335	3,720					1,830	1,890	3,720	E408	GENERAL CLK-STENOGRAPHER	1	275 335	3,870		150	1	275 335	3,870	1	290-350	3.975	1	390 350	3975
10,000	3	1	900	10,500					5,250	5,250	10,500	P356	CHIEF, DEPT. OF ELECTRICITY	1	800 900	10,800		300	1	800 900	10,800	1	850-995	11.940	1	850 995	11940
18,300	3			20,740					9,810	9,930	19,740		TOTAL	3		20,250		510	3		20,250	3		21,855	3		21855

CONTROLLER'S FORM No. 4130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Municipal Board or Commission: ELECTRICITY — Bureau or Division: ADMINISTRATION — Appropriation Number: 6,231 — Sheet Number: 5 of 19 Sheets — Index Number: 231

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Items No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 1 and 8 (—) Decrease Force	Amount	(2) Recommended by Comm., Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supers. Hrs. Number of Employees	Rate	Amount	Ref.
1													200.000	CONTRACTUAL SERVICES														
2	471				600					357	193	550	201	TRAVEL EXPENSE			400		- 200			400			400			400	A
3	45				25					5	20	25	218	MAINTENANCE AND REPAIR OFFICE EQUIPMENT			25					25			25			25	
4	2,938				2,900					1,590	1,781	3,371	231	LIGHT, HEAT AND POWER - D. OF E. (LHP)			2,267		- 633			2,267			2,267			2,267	B
5													231	LIGHT, HEAT AND POWER - TRAFFIC (LHP)			1,133		1,133			1,133			1,133			1,133	B
6	893				916					464	651	1,115	232	TELEPHONE & TELEGRAPH (PUR)			974		58			974			974			974	C
7	46				40					40	20	60	233	POSTAGE			60		20			60			45			45	D
8	39				26					3	23	26	235	SUBSCRIPTIONS			26					26			26			26	
9	21				21					17	4	21	236	TOWEL SERVICE			22		1			21			21			21	E
10										-	30	30	241	RENTAL OF OFFICE MACHINES			30		30			0			0			0	F
11	4,453				4,528					2,476	2,722	5,198		GROSS CONTRACTUAL SERVICES			4,937		409			4,906			4,891			4,891	
12																													
13	893				916					464	651	1,115		TRANSFER TO PURCHASER			974		58			974			974			974	
14	2,938				2,900					1,590	1,781	3,371		TRANSFER TO BUREAU LHP			3,400		500			3,400			3,400			3,400	
15	3,831				3,816					2,054	2,432	4,486		TOTAL TRANSFERS			4,374		558			4,374			4,374			4,374	
16																													
17	622				712					422	290	712		NET CONTRACTUAL SERVICES			563		- 149			532			517			517	
18																													
19													300.000	MATERIALS AND SUPPLIES															
20	75				75					41	34	75	371	STATIONERY AND SUPPLIES			75					75			75			75	
21	49				50					43	7	50	375	STATIONERY WITHDRAWALS FROM STORES (PUR)			50					50			50			50	
22	124				125					84	41	125		GROSS MATERIALS AND SUPPLIES			125					125			125			125	
23	49				50					43	7	50		TRANSFER TO PURCHASER			50					50			50			50	
24	75				75					41	34	75		NET MATERIALS AND SUPPLIES			75					75			75			75	
25																													
26													400.000	EQUIPMENT															
27	-				200						200	200	403	OFFICE FURNITURE AND EQUIP.			-		- 200										
28													456	CLASS "B" 4-DR. SEDAN			2,750		2,750			2,750			2,400			2,400	
29	0				200						200	200		TOTAL EQUIPMENT			2,750		2,550			2,750			2,400			2,400	
30	0				200						200	200		TRANSFER TO PURCHASER			2,750		2,550			2,750			2,400			2,400	
31																													
32													800.000	FIXED CHARGES															
33	9				9					4	5	9	854	MEMBERSHIPS			16		7			16			16			16	
34																													
35																													

BUDGET ESTIMATE INDEX NO. 231 OPPOSITE SHEET NO. 5

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

LINE NO.	REF.	
2	A	$ 400. TRAVEL EXPENSE TO ALLOW THE CHIEF OF DEPARTMENT TO ATTEND INTERNATIONAL MUNICIPAL SIGNAL ASSOCIATION CONVENTION TO BE HELD IN DENVER, COLORADO AND TWO STATE MEETINGS (UNDETERMINED LOCATION)
4 & 5	E	$ 3,400. LIGHT, HEAT & POWER THIS AMOUNT RECOMMENDED BY BUREAU OF LIGHT, HEAT & POWER. INCREASE IN COST OF SERVICE IS EXPLAINED IN THE BUREAU OF LIGHT, HEAT & POWER LETTER OF JANUARY 4, 1956. $ 1,133. IS TO BE A BUDGET TRANSFER FROM THE SPECIAL ROAD IMPROVEMENT AND SPECIAL GAS TAX FUNDS FOR TRAFFIC SIGNAL MAINTENANCE.
6	C	$ 974. TELEPHONE AND TELEGRAPH (PUR) UN 1-6000 TELEPHONE AT FIRE ALARM OFFICE $ 25.80 DITTO DITTO 45 HYDE STREET 17.75 DITTO DITTO 264 COLDEN GATE 8.70 EE 1-2121 DITTO 45 HYDE STREET 9.25 COMMUNICATION SWITCHBOARD AND 4 TRUNK LINES DIRECT TO KEY DISPATCHER'S DESK - FIRE ALARM OFFICE 19.65 TOTAL MONTHLY COST - $ 81.15 YEARLY COST OF TELEPHONE SERVICE $ 974.00 THE INCREASE OVER 1955-1956 IS A RESULT OF RATE ADJUSTMENTS DUE TO A PHYSICAL INVENTORY OF FACILITIES BY THE TELEPHONE COMPANY AND DOES NOT REFLECT ANY CHANGE IN SERVICE.
7	D	$ 60. POSTAGE (INCREASE OF $20.) $ 37.50 - 1000 STAMPED ENVELOPES (LETTER SIZE) 22.50 - MAILING OF BLUEPRINTS AND OTHER BULKY DOCUMENTS $ 60.00
9	E	$ 22. TOWEL SERVICE REFLECTS AN INCREASE IN PRICE AND DOES NOT REFLECT ANY INCREASE IN SERVICE.
10	F	$ 30. RENTAL OF OFFICE MACHINES RENTAL OF A 27" CARRIAGE TYPEWRITER FOR TYPING OF THE BUDGET. THIS DEPARTMENT DOES NOT HAVE A MACHINE LARGE ENOUGH TO HANDLE THE BUDGET SHEETS NECESSITATING THE BORROWING OF A TYPEWRITER FROM OTHER DEPARTMENTS. THIS HAS PROVEN TO BE INEFFICIENT AND HAS CAUSED UNNECESSARY DELAY AND INCONVENIENCE IN SUBMITTING THE BUDGET AS WE HAVE BEEN FORCED TO USE THE BORROWED TYPEWRITER WHILE NOT IN USE BY THE OTHER DEPARTMENTS.
28	O	$ 2,750. CLASS "B" 4-DOOR SEDAN (REPLACEMENT). TO REPLACE SEDANETTE #82, LICENSE E-50097, A 1942 OLDSMOBILE SEDANETTE SHOWING 60,405 MILES OF SERVICE. ESTIMATED COST OF NEW VEHICLE - $2,825. ESTIMATED TRADE-IN VALUE OF #82 - 75. ESTIMATED COST OF REPLACEMENT - $2,750. HAS BEEN INSPECTED AND APPROVED FOR REPLACEMENT BY PURCHASER OF SUPPLIES.
33	E	$ 16. MEMBERSHIPS DUES FOR MEMBERSHIP IN THE FOLLOWING ORGANIZATIONS AS PROVIDED IN THE MEMBERSHIP ORDINANCE: $ 11. - NORTHERN CHAPTER OF POLICE COMMUNICATIONS ASS'N. 5. - INTERNATIONAL MUNICIPAL SIGNAL ASS'N. $ 16. TOTAL

EXPLANATION SHEET

232

INDEX NO. ~~49:02~~ DEPARTMENT OF ELECTRICITY - FIRE ALARM OFFICE

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	37,481	41,188	40,739	48,551	48,238	52,184	53,735	53,500	57,618	59,998	61,674	66,495
Number of Employments	(13)	(13)	(13)	(13)	(13)	(13)	(13)	(13)	(13)	(13)	(13)	(14)
Allowance for Overtime	-	-	-	-	213	-	611	1,145	1,350	1,620	506	550
Holiday Pay	-	-	1,249	1,445	1,650	1,555	1,779	1,517	1,677	1,736	1,746	1,813
Temporary Salaries	465	837	948	731	1,808	1,907	876	1,677	2,759	4,275	3,798	3,268
Military Leave	-	-	-	-	-	-	-	298	-	-	-	-
Maintenance & Repair of Building	-	-	-	-	-	-	-	816	418	13,717	-	-
Other Contractual Services	1,858	1,801	1,766	1,735	1,507	1,304	182	171	266	285	247	260
Electrical Supplies	339	228	36	67	9	2	-	189	692	260	185	243
Other Materials & Supplies	79	132	71	111	218	170	205	1,020	167	235	273	247
Equipment	3,113	-	-	149	696	168	265	8,504	15,984	4,892	1,179	122
Improvements	-	-	-	-	184	315	-	-	-	-	-	-
TOTAL	43,335	44,186	44,809	52,789	54,523	57,605	57,653	68,837	80,931	87,018	69,608	72,798

BUDGET ESTIMATE INDEX NO. 232 OPPOSITE SHEET NO. 6

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

WORK PROGRAM - FIRE ALARM OFFICE

THE DEPARTMENT OF ELECTRICITY, FIRE ALARM OFFICE IS RESPONSIBLE FOR THE OPERATION OF THE ENTIRE FIRE ALARM TELEGRAPH SYSTEM OF THE CITY AND COUNTY OF SAN FRANCISCO. THE WORK CONSISTS OF RECEIPT OF ALARMS AND DISPATCHING FIRE APPARATUS. IN THE CALENDAR YEAR 1955 THESE AMOUNTED TO 4,877 NECESSITATING THE TRANSMISSION OF 74,000 SIGNALS IN THE HANDLING OF THESE ALARMS.

FIRE ALARM OFFICE PERSONNEL IN ADDITION TO HANDLING OF FIRE ALARMS RECEIVES TROUBLE COMPLAINTS AND DISPATCHES REPAIRMEN IN CONNECTION WITH EMERGENCY REPAIRS TO TRAFFIC SIGNALS, POLICE AND FIRE COMMUNICATIONS EQUIPMENT, TESTS DEFECTIVE CIRCUITS IN COOPERATION WITH REPAIRMEN AND OPERATES THE CIVILIAN DEFENSE AIR RAID WARNING SYSTEM. TROUBLE COMPLAINTS IN THE CALENDAR YEAR 1955 AMOUNTED TO 5,471.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: FIRE ALARM OFFICE — Appropriation Number: 6.232 — Sheet Number: 6 of 19 Sheets — Index Number: 232

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955 - 1956 Budget Cols. 5 and 6 (—) Decrease: Force	Amount	(2) Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Ref. In
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1																													
2																													
3																													
4																													
5														RECAPITULATION															
6														FIRE ALARM OFFICE															
7	66,495		15		69,055				- 90	34,240	34,815	69,055	110	PERMANENT SALARIES	15		69,974		919	15		69,974	15		76,364	15		76364	
8	550				1,438					1,014	601	1,615	111	OVERTIME			1,600		162			1,600			1,600			1600	
9	1,813				1,861					1,080	781	1,861	112	HOLIDAYS			1,932		71			1,932			1,932			1932	
10	3,268				3,500					1,065	2,435	3,500	120	TEMPORARY SALARIES			3,500					2,500			2,500			2000	
11	260				280					129	163	292	200	CONTRACTUAL SERVICES			307		27			298			268			268	
12	490				395					204	191	395	300	MATERIALS AND SUPPLIES			450		55			450			420			420	
13	122				234					216		216	400	EQUIPMENT			200		- 34			200			180			180	
14	72,998		15		76,763				- 90	37,948	38,986	76,934		GROSS TOTAL	15		77,963		1,200	15		76,954	15		83,264	15		83964	
15																													
16														LESS TRANSFER TO PURCHASER:															
17	45				45					24	24	48	200	CONTRACTUAL SERVICES			48		3			48			48			48	
18					234					216		216	400	EQUIPMENT			200		- 34			200			180			180	
19	45				279					240	24	264		TOTAL TO PURCHASER			248		- 31			248			228			228	
20																													
21																													
22	72,953		15		76,484				- 90	37,708	38,962	76,670		NET TOTAL	15		77,715		1,231	15		76,706	15		83,036	15		83736	
23																													
24																													
25																													
26																													
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CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: FIRE ALARM OFFICE — Appropriation Number: 6.232 — Sheet Number 7 of 19 Sheets — Index Number: 232

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 53.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 9 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference (Red)	Line Number
0	2	6	4	6	6	7	8	9	10	11	12	13	14	16	16	17	18	19	20	21	22	23	24	25	26	27	28	
																												1
																												2
																												3
																												4
																												5
																												6
																												7
																												8
																												9
																												10
																												11
																												12
					COMP RESERVE			- 90				110	PERMANENT SALARIES																13
16,194	9	4	250 310	15,430					7,638	7,792	15,430	B454	TELEPHONE OPERATOR	4	200 310	15,547		117	4	260 310	15,547	4	270-325	16,248	4	270 325	16x48	14
3,163	9.1	1	265 305	3,490					1,740	1,750	3,490	C104	JANITOR	1	265 305	3,605		115	1	265 305	3,605	1	280-320	3,840	1	280 320	3840	15
41,438	10	9	340 400	44,135					21,862	22,273	44,135	E52	FIRE DISPATCHER	9	340 400	44,822		687	9	340 400	44,822	9	365-445	49,796	9	365 445	49796	16
5,700	11	1	425 500	6,000					3,000	3,000	6,000	E54	CHIEF FIRE DISPATCHER	1	425 500	6,000			1	425 500	6,000	1	450-540	6,480	1	450 540	6480	17
																												18
66,495		15		69,055				- 90	34,240	34,815	69,055		TOTAL PERMANENT SALARIES	15		69,974		919	15		69,974	15		76,364	15		76364	19
																												20
																												21
																												22
																												23
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CONTROLLER'S FORM No. 4230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission ELECTRICITY — Bureau or Division FIRE ALARM OFFICE — Appropriation Number 6,232 — Sheet Number 8 of 19 Sheets — Index Number 232

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 53.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Budget with 1955-1956 Budget Cols. 5 and 8 (—) Decrease Force	Amount	[2] Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1	550				1,438					1,014	601	1,615	111.	OVERTIME			1,600		162			1,600			1,600			1600
2																												
3	1,813				1,861					1,080	781	1,861	112.	HOLIDAYS			1,932		71			1,932			1,932			1932
4																												
5	3,268				3,500					1,065	2,435	3,500	120.	TEMPORARY SALARIES			3,500					2,500			2,500			2000
6																												
7													200.	CONTRACTUAL SERVICES														
8																												
9	42				40					21	21	42	218	MAINTENANCE AND REPAIR OF OFFICE APPLIANCES & EQUIPMENT			42		2			40			25			25
10	14				35						35	35	219	MAINTENANCE AND REPAIR OF OTHER EQUIPMENT			50		15			50			35			35
11	159				160					84	83	167	236	TOWEL SERVICE			167		7			160			160			160
12	45				45					24	24	48	237	SCAVENGER SERVICE (PURCHASER)			48		3			48			48			48
13	250				280					129	163	292		GROSS CONTRACTUAL SERVICES			307		27			298			268			268
14	45				45					24	24	48		TRANSFER TO PURCHASER			48		3			48			48			48
15	215				235					105	139	244		NET CONTRACTUAL SERVICES			259		24			250			220			220
16																												
17													300.	MATERIALS & SUPPLIES														
18																												
19	34				20					10	10	20	303	REPLACEMENT PARTS FOR OTHER MACHINERY AND EQUIPMENT			50		30			50			20			20
20	243				175					81	94	175	317	ELECTRICAL MATERIAL, GENERAL			200		25			200			200			200
21	213				200					113	87	200	371	STATIONERY AND SUPPLIES			200					200			200			200
22	490				395					204	191	395		NET MATERIALS AND SUPPLIES			450		55			450			420			420
23																												
24													400.	EQUIPMENT														
25																												
26													412	TYPEWRITER			200		200			200			180			180
27	122												434	ELECTRIC STOVE														
28					234					216		216	472	CO^2 FIRE EXTINGUISHER					- 234									
29	122				234					216		216		GROSS EQUIPMENT			200		- 34			200			180			180
30	-0-				234					216		216		TRANSFER TO PURCHASER			200		- 34			200			180			180
31	122				-0-					-0-		-0-		NET EQUIPMENT			-0-		-0-			-0-			0			0
32																												
33																												
34																												
35																												

BUDGET ESTIMATE INDEX NO. 232 OPPOSITE SHEET NO. 8

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

LINE NO.	REF	
1	A	$ 1,600. OVERTIME INCREASE OF $ 162. THIS AMOUNT IS NECESSARY TO INSURE UNINTERRUPTED SERVICE OF THE FIRE ALARM OFFICE. DURING THE CURRENT YEAR IT HAS BEEN IMPOSSIBLE TO OBTAIN TEMPORARY FIRE DISPATCHERS FOR THE VACATION PERIOD AND DURING EMERGENCIES SUCH AS THE DECEMBER STORMS REQUIRING REGULAR EMPLOYEES TO WORK OVERTIME.
3	B	$ 1,932. HOLIDAYS TO PROVIDE NECESSARY FUNDS TO MAINTAIN UNINTERRUPTED SERVICE ON 12 LEGAL HOLIDAYS.
9 - 11 - 12	C	THE INCREASE IN THESE ITEMS REPRESENT RATE ADJUSTMENTS AND DO NOT INDICATE INCREASED SERVICE.
10	D	$ 50. MAINTENANCE & REPAIR OF OTHER EQUIPMENT THIS IS A MINIMUM AMOUNT REQUIRED FOR EMERGENCY REPAIRS TO EQUIPMENT TO INSURE 24 HOUR UNINTERRUPTED SERVICE.
19	E	$ 50. REPLACEMENT PARTS FOR OTHER MACHINERY AND EQUIPMENT THIS A MINIMUM AMOUNT REQUIRED FOR EMERGENCY REPAIRS TO EQUIPMENT TO INSURE 24 HOUR UNINTERRUPTED SERVICE.
20	F	$ 200. ELECTRICAL SUPPLIES EXPERIENCE INDICATES THAT THIS AMOUNT IS NECESSARY TO INSURE 24 HOUR UNINTERRUPTED SERVICE.
26	G	$ 200. TYPEWRITER - 11" CARRIAGE TO REPLACE REMINGTON TYPEWRITER, SERIAL NO. 2-2 8640, WHICH IS 45 YEARS OLD. SERVICE MEN ADVISE IT WOULD BE DIFFICULT TO OBTAIN PARTS TO FIT THIS MACHINE.

EXPLANATION SHEET

233
INDEX NO. ~~48-03~~ - DEPARTMENT OF ELECTRICITY - PLANT DIVISION

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	82,820	75,379	76,713	88,997	102,353	106,410	14,020	11,495	17,082	15,297	32,803	34,393
Number of Employments	(25)	(24)	(23)	(24)	(25)	(28)	(3)	(3)	(4)	(4)	(7)	(7)
Allowance for Overtime	253	867	942	753	918	1,201	-	-	-	-	-	-
Holiday Pay	-	-	266	660	800	797	880	-	-	-	-	-
Temporary Salaries	-	936	-	-	-	1,977	1,496	-	210	-	-	-
Wages	20,908	21,627	23,071	30,721	35,681	38,195	147,692	192,335	232,456	254,130	376,749	444,104
Retroactive Wages	-	-	-	-	-	-	-	-	-	3,791	-	
Number of Employments	(8)	(8)	(9)	(10)	(13)	(11)	(46)	(46)	(53)	(55)	(65)	(73)
Interdepartmental Employments	-	-	-	-	-	(3)	(7)	(7)	(10)	(10)	-	-
Maintenance & Repair of Buildings	-	-	-	-	-	-	-	1,751	3,460	108	-	-
Maintenance of Auto. Equipment	1,476	736	909	1,538	1,554	2,483	2,114	2,660	2,686	-	3,358	6,379
Other Contractual Services	584	657	515	525	493	660	1,829	243	611	600	580	12,571
Metals & Castings	48	36	475	393	829	653	477	3,378	1,841	1,255	1,380	2,203
Lumber & Millwork	619	80	23	150	247	244	345	1,115	1,569	872	1,169	1,703
Misc. Hardware & Pole Line Hardware	49	218	88	394	278	389	202	1,019	1,180	512	867	1,228
Electrical Supplies	882	600	1,857	1,250	902	1,618	1,354	6,188	1,207	2,050	27,856	38,682
Wire & Cable	-	1,227	3,346	2,604	1,262	7,491	7,447	-	4,132	4,413	10,191	7,362
Fuels & Lubricants	1,090	831	1,066	1,098	1,680	2,062	2,004	2,563	2,721	2,565	2,901	4,937
Other Materials & Supplies	4,143	3,386	3,209	2,152	11,709	4,103	4,974	4,942	5,705	5,390	5,101	8,466
Equipment	-	-	-	3,677	6,688	9,290	4,087	8,552	5,814	5,786	6,767	6,616
Services of Other Departments												1,920
TOTAL	112,872	106,580	112,480	134,912	165,394	177,773	188,921	236,241	280,664	296,769	469,722	540,764

CAPITAL IMPROVEMENTS

-	-	-	576	5,626	5,894	-	-	-	-	-	

BUDGET ESTIMATE INDEX NO. 233 OPPOSITE SHEET NO. 9

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

WORK PROGRAM - PLANT DIVISION

FOR OPERATIONAL PURPOSES THIS WORK PROGRAM WILL BE CONSIDERED UNDER FOUR SUBDIVISIONS: POLICE AND FIRE COMMUNICATIONS, RADIO MAINTENANCE AND OPERATION, TRAFFIC SIGNAL MAINTENANCE AND OPERATION, AND MACHINE SHOP.

1 - POLICE AND FIRE COMMUNICATIONS

UNDERGROUND CABLE WILL BE INSTALLED TO ACCOMMODATE POLICE AND FIRE COMMUNICATIONS AT THE FOLLOWING LOCATIONS:

ON MISSION STREET BETWEEN SEVENTH STREET AND NINTH STREET.
ON GEARY STREET BETWEEN GOUGH STREET AND BAKER STREET AT VARIOUS LOCATIONS IN CONNECTION WITH THE GEARY STREET EXPRESSWAY. (FUNDS PROVIDED FOR THIS WORK). IN GOLDEN GATE PARK TO ACCOMMODATE FIRE ALARM BOXES FOR THE STEINHARDT AQUARIUM, AND THE DE YOUNG MUSEUM. (FUNDS REQUESTED IN THEIR RESPECTIVE BUDGETS FOR THE CONDUIT SYSTEM ONLY TO BE INSTALLED BY CONTRACT). CABLE AND BOXES TO BE INSTALLED BY DEPARTMENT OF ELECTRICITY.

UNDERGROUND CABLES WILL BE INSTALLED FROM THE PROPERTY LINE OF THREE NEW FIRE HOUSES TO THE NEAREST DEPARTMENT OF ELECTRICITY FIRE ALARM FACILITIES. UNDERGROUND CABLE WILL BE INSTALLED ON 39TH AVENUE BETWEEN QUINTARA AND RIVERA STREETS AND ON RIVERA STREET FROM 37TH AVENUE TO 39TH AVENUE DUE TO THE DECLARATION OF UNDERGROUND DISTRICT #138.

MISCELLANEOUS UNFORESEEN CABLE REPLACEMENTS AND ALTERATIONS TO EXISTING UNDERGROUND SYSTEMS WILL BE MADE IN CONNECTION WITH CABLE FAILURES AND VARIOUS STREET AND UTILITY PROJECTS, AS REQUIRED.

853,377 FEET OF UNDERGROUND CABLE WILL HAVE TO BE MAINTAINED. THIS IS AN INCREASE OF 395,852 FEET OF CABLE SINCE 1947; OUR PRESENT STAFF OF TWO CABLE SPLICERS IS INADEQUATE TO PROPERLY MAINTAIN THIS CABLE PLANT; ACCORDINGLY, WE ARE REQUESTING AN ADDITIONAL CABLE SPLICER. (SHEET II, LINE 14, EXPLANATION "D").

ALTERATIONS, TRANSFERS AND RELOCATIONS OF EXISTING OVERHEAD AND UNDERGROUND POLICE AND FIRE COMMUNICATION FACILITIES WILL BE MADE AS NECESSITATED BY THE WORK PROGRAMS OF THE VARIOUS UTILITIES SUCH AS PACIFIC GAS & ELECTRIC CO., THE PACIFIC TELEPHONE & TELEGRAPH CO., AND THE MUNICIPAL RAILWAY WHOSE POLE AND DUCT FACILITIES THIS DEPARTMENT TAKES ADVANTAGE OF, IN ACCORDANCE WITH FRANCHISE AGREEMENTS, OR CONSENT.

ALTERATIONS TO EXISTING PLANT WILL BE MADE AS NECESSITATED BY THE WORK PROGRAMS OF VARIOUS OTHER CITY DEPARTMENTS.

FIRE ALARM CONTROL PANELS WILL BE WIRED AND CONNECTED TO THE FIRE ALARM SYSTEM FOR EIGHT (8) NEW FIRE HOUSES IN CONNECTION WITH NEW FIRE HOUSE CONSTRUCTION PROGRAM. (FUNDS TO BE MADE AVAILABLE FROM CURRENT BOND ISSUE).

NEW FIRE ALARM PANELS WILL BE WIRED AND RECONNECTED TO THE FIRE ALARM SYSTEM FOR SEVEN (7) FIRE HOUSES AND MISCELLANEOUS REPAIRING, REWIRING AND RELOCATION OF FIRE ALARM FACILITIES WILL BE CONDUCTED IN SEVEN (7) FIRE HOUSES UNDER THE FIRE HOUSE REHABILITATION PROGRAM. (FUNDS TO BE MADE AVAILABLE FROM CURRENT BOND ISSUE).

ROUTINE MAINTENANCE AND CONSTRUCTION OF OVERHEAD POLICE AND FIRE COMMUNICATION FACILITIES WILL BE CONDUCTED, PRIORITY BEING GIVEN TO SPECIFIC JOBS ON THE BASIS OF URGENCY. VARIOUS SECTIONS OF OVERHEAD CIRCUITS WILL BE CONVERTED TO UNDERGROUND INSTALLATIONS, AS EXPLAINED ELSEWHERE IN THIS REPORT. IT IS ANTICIPATED THAT APPROXIMATELY 120,000 FEET OF OVERHEAD LINE WERE WILL BE INSTALLED TO REPLACE DEFECTIVE, UNDERSIZED LINE WIRE NOW IN SERVICE FOR A PERIOD OF TWENTY TO THIRTY YEARS. THIS IS IN LINE WITH OUR PROGRAM TO EVENTUALLY REPLACE ALL SUCH WIRING. OUR PRESENT LINE CREW IS UNDERSTAFFED AND ACCORDINGLY WE ARE REQUESTING ADDITIONAL PERSONNEL. (SHEET II, LINE 13, EXPLANATION "C").

THE POLICE CENTRAL RING-IN BUREAU AND ITS 410 ASSOCIATED CALL BOXES WILL BE MAINTAINED. NEW BOXES AND EXTENSIONS TO FACILITIES WILL BE INSTALLED AS REQUESTED BY THE POLICE COMMISSION.

POLICE DEPARTMENT TELETYPE SYSTEM WILL BE MAINTAINED CONSISTING OF TWO MAIN TRANSMITTERS IN THE COMMUNICATIONS BUREAU WITH TELETYPE RECEIVERS LOCATED AT THE VARIOUS BUREAUS AND POLICE STATIONS. THE CIRCUITS OPERATING THIS FACILITY ARE A PART OF THE UNDERGROUND CABLE PLANT OF THE DEPARTMENT OF ELECTRICITY. THE FIRE ALARM COMMUNICATIONS SYSTEM CONSISTING OF 1,837 FIRE ALARM BOXES AND THEIR ASSOCIATED FIRE ALARM CIRCUITS WILL BE MAINTAINED. ADDITIONAL CIRCUITS ARE BEING CONSTRUCTED TO RELIEVE CURRENTLY OVERLOADED LINES. EXTENSIONS WILL BE MADE AS REQUIRED TO ACCOMMODATE NEW FIRE ALARM BOX INSTALLATIONS, AS REQUESTED BY THE FIRE COMMISSION. ELEVEN (11) EXISTING PRIMARY ALARM CIRCUITS AND ELEVEN (11) SECONDARY ALARM CIRCUITS SERVICING THE VARIOUS FIRE HOUSES WILL BE MAINTAINED AND EXTENDED, AS REQUIRED TO ACCOMMODATE THE NEW FIRE HOUSE CONSTRUCTION PROGRAM.

IT IS ANTICIPATED THAT FIFTY (50) OBSOLETE FIRE ALARM BOXES WILL BE REPLACED WITH MODERN NON-INTERFERING SUCCESSION TYPE EQUIPMENT IN CONNECTION WITH ALTERATIONS AND MAINTENANCE.

2 - RADIO MAINTENANCE AND OPERATION

SERVICE WILL BE PROVIDED FOR THE POLICE, FIRE, HEALTH DEPARTMENTS, CORONER'S OFFICE, MUNICIPAL RAILWAY, DISASTER CORPS, AND THE BOARD OF SUPERVISORS. SERVICE WILL INVOLVE THE FOLLOWING EQUIPMENT CONSISTING OF 807 UNITS, A GOOD PORTION OF WHICH IS OPERATING ON A 24 HOUR DAILY BASIS.

362 TWO-WAY MOBILE UNITS (RECEIVER AND TRANSMITTER)
186 TWO-WAY MOTORCYCLES (RECEIVER AND TRANSMITTER)
50 HANDI-TALKIE TWO-WAY RADIOS
28 RECEIVERS AT FIXED LOCATIONS
53 BASE STATION TRANSMITTERS AT FIXED LOCATIONS
55 BASE STATION RECEIVERS AT FIXED LOCATIONS
22 CONTROL UNITS, VARIOUS FIXED LOCATIONS
13 MOBILE PUBLIC ADDRESS SYSTEMS
3 COMBINATION ELECTRONIC SIREN AND PUBLIC ADDRESS SYSTEMS
13 RECORDING UNITS
7 PUBLIC ADDRESS SYSTEMS.
7 INTER-COMMUNICATION SYSTEMS
1 POLICE MONITOR SYSTEM (SERVES 20 OFFICES - HALL OF JUSTICE)
2 ANNUNCIATOR SYSTEMS
4 SPECIALIZED ELECTRONIC INVESTIGATIVE EQUIPMENT
1 STATUS BOARD AND SITUATION PLOT (COMMUNICATIONS ROOM - HALL OF JUSTICE)

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FUNDS WERE MADE AVAILABLE IN THE 1955-1956 FISCAL YEAR FOR THE CONVERSION OF THE SAN FRANCISCO POLICE RADIO SYSTEM TO A NEW RADIO SYSTEM. THIS CONVERSION IS IN PROGRESS AT THE PRESENT TIME. BECAUSE SUCH CONVERSION REQUIRES AN INTERIM METHOD OF OPERATION, ALL RADIO EQUIPMENT FOR THE POLICE DEPARTMENT PROCURED DURING THE FISCAL YEAR 1955-1956 HAS BEEN ORDERED FOR OPERATION IN THE NEW POLICE RADIO SYSTEM. DURING THE TRANSITORY PERIOD IT IS NECESSARY FOR THIS DEPARTMENT TO PROVIDE FOR SIMULTANEOUS OPERATION ON BOTH THE OLD POLICE RADIO SYSTEM AND THE NEW POLICE RADIO SYSTEM. COMPLETE CONVERSION OF THE POLICE RADIO SYSTEM WILL NOT BE COMPLETE UNTIL THE FIRST QUARTER OF 1957.

IN THE DEPARTMENT OF PUBLIC WORKS BUDGET FOR THE FISCAL YEAR 1955-1956, FUNDS WERE MADE AVAILABLE FOR CONSTRUCTION OF A CENTRAL RADIO STATION FOR THE PURPOSE OF HOUSING ALL CITY-OWNED RADIO TRANSMITTERS, THIS STATION TO BE LOCATED ON CHRISTMAS TREE POINT, TWIN PEAKS. PLANS AND SPECIFICATIONS FOR THIS BUILDING ARE IN PREPARATION AND IT IS ANTICIPATED THAT THESE PLANS WILL BE SUBMITTED FOR PROPOSAL DURING MAY OF 1956 WITH COMPLETION DATE FOR DECEMBER 1956.

THE DEPARTMENT OF ELECTRICITY HAS MADE NO PROVISION IN ITS 1956-1957 BUDGET FOR ADDITIONAL RADIO MAINTENANCE PERSONNEL, AS ANTICIPATED IN THE BUDGET EXPLANATION FOR THE FISCAL YEAR 1955-1956. INASMUCH AS COMPLETE CONVERSION OF THE POLICE RADIO SYSTEM WITH THE RESULTING ABANDONMENT OF THE OLD RADIO SYSTEM WILL NOT BE COMPLETE UNTIL DECEMBER OF 1956. IT IS BELIEVED THAT ANY SUCH REQUEST SHOULD BE DEFERRED UNTIL SUFFICIENT EXPERIENCE WITH THE NEW POLICE RADIO SYSTEM INDICATES THE NECESSITY FOR ANY ADDITIONAL MAINTENANCE PERSONNEL.

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

WORK PROGRAM - PLANT DIVISION (CONT'D.)

3 - TRAFFIC SIGNAL MAINTENANCE AND OPERATION

MAINTENANCE AND OPERATION OF THE CITY'S TRAFFIC SIGNAL SYSTEM CONSISTING OF APPROXIMATELY 634 INTERSECTIONS AS OF JULY 1, 1956 WILL BE CONDUCTED. IT IS ESTIMATED THAT APPROXIMATELY 118 ADDITIONAL INTERSECTIONS WILL BE ADDED DURING THE FISCAL YEAR 1956-1957 MAKING A TOTAL OF 752 SIGNALIZED INTERSECTIONS JULY 1, 1957. THESE FIGURES ARE ESTIMATES BASED ON INFORMATION RECEIVED BY LETTER FROM THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS UNDER DATE OF NOVEMBER 2, 1955. THE FOLLOWING ASSOCIATED TRAFFIC CONTROL EQUIPMENT WILL BE MAINTAINED:

464 VEHICLE DETECTOR TREADLES
60 MECHANICAL DETECTORS
22 "NO LEFT TURN" SIGNS
532 "WALK-WAIT" PEDESTRIAN UNITS AND ASSOCIATED PUSHBUTTON STATIONS

IN THE CALENDAR YEAR ENDING DECEMBER 31, 1955 THIS DEPARTMENT HANDLED 3,782 SPECIFIC COMPLAINTS ORIGINATING FROM VARIOUS SOURCES IN ADDITION TO ROUTINE PREVENTIVE MAINTENANCE. NO REQUESTS FOR ADDITIONAL PERSONNEL IS BEING MADE AT THIS TIME IN ANTICIPATION OF THE ADDITIONAL SIGNALS TO BE INSTALLED; AS TRAFFIC SIGNAL CONSTRUCTION PROGRAM IS COMPLETED, ADDITIONAL TRAFFIC SIGNAL MAINTENANCE PERSONNEL WILL BE NECESSARY AND WILL BE REQUESTED BY SUPPLEMENTAL APPROPRIATION, AS REQUIRED. MISCELLANEOUS UNFORESEEN CONTINGENCY TRAFFIC SIGNAL WORK WILL BE PERFORMED AS REQUESTED BY SERVICE ORDERS.

4 - MACHINE SHOP

ROUTINE MECHANICAL MAINTENANCE WILL BE CONDUCTED FOR POLICE AND FIRE COMMUNICATION FACILITIES INCLUDING POLICE CALL BOXES, FIRE ALARM BOXES, TELETYPE MACHINES, VARIOUS RECORDING INSTRUMENTS, RELAYS, BELLS AND NECESSARY EQUIPMENT USED IN THE VARIOUS POLICE AND FIRE STATIONS; OVERHAULING AND RECONSTRUCTING SUCH EQUIPMENT WHEN NECESSARY. APPROXIMATELY FIFTY (50) NEW FIRE ALARM BOXES AND TWENTY-FIVE (25) NEW POLICE TELEPHONE PANELS WILL BE MANUFACTURED DURING THE YEAR. ROUTINE MECHANICAL MAINTENANCE WILL BE CONDUCTED IN CONNECTION WITH THE CENTRAL FIRE ALARM STATION AND THE POLICE RING-IN BUREAU.

MECHANICAL MAINTENANCE WILL BE CONDUCTED IN CONNECTION WITH THE CITY'S TRAFFIC SIGNAL SYSTEM INCLUDING MANUFACTURE OF PARTS FOR THE MAINTENANCE OF APPROXIMATELY 116 WILEY SIGNALS STILL IN USE AND MAINTENANCE OF TRAFFIC COUNTERS AND OTHER CONTROL DEVICES AS REQUESTED BY SERVICE ORDERS. VARIOUS MISCELLANEOUS MECHANICAL WORK WILL BE PERFORMED IN CONNECTION WITH RADIO INSTALLATION WORK.

PARKING METERS WILL BE MAINTAINED BY THIS DIVISION IN TWENTY-SIX ZONES CONSISTING OF AN INSTALLATION AT PRESENT OF 12,511 METERS. THIS MAINTENANCE CONSISTS OF ROUTINE CHECKS AND ADJUSTMENTS IN THE FIELD, STRAIGHTENING OR REPLACING DAMAGED BOXES, RELOCATION AND REMOVAL OF METERS IN CONNECTION WITH THE NEW BUS ZONES AND LOADING ZONES, FIRE ZONES, AND IN ADDITION APPROXIMATELY 2,000 METERS WILL BE MODIFIED TO ACCOMMODATE DIMES, AND ROUTINE OVERHAULING AND REPAIRING OF METERS IN THE SHOP. EXPERIENCE INDICATES THAT FOR OPERATING EFFICIENCY THIS OPERATION SHOULD PROGRESS AT THE RATE OF APPROXIMATELY 1,000 METERS OVERHAULED PER MONTH.

FIELD MAINTENANCE IS CONDUCTED ON THE BASIS OF 800 METERS ASSIGNED TO EACH SERVICEMAN. AT PRESENT WE HAVE FIFTEEN (15) M-280 PARKING METER SERVICEMEN WITH 12,511 METERS AS OF JANUARY 30, 1956. OUR PRESENT COMPLIMENT OF SERVICEMEN IS INADEQUATE AND WE ARE ACCORDINGLY REQUESTING AN ADDITIONAL M-280 PARKING METER SERVICEMAN. (SHEET 11, LINE 21, EXPLANATION "E")

4 - MACHINE SHOP (CONT'D.)

PAINTING MAINTENANCE WILL BE CONDUCTED IN THIS DIVISION. TWO PAINTERS WILL BE ASSIGNED PART TIME TO CONTINUOUS PAINTING OF TRAFFIC SIGNALS; 634 INTERSECTIONS INVOLVED AS OF JULY 1, 1956. ONE PAINTER WILL BE ASSIGNED FULL TIME TO PARKING METER PAINTING; 12,511 METERS INVOLVED AT PRESENT. TWO PAINTERS WILL BE ASSIGNED TO PAINTING FIRE ALARM BOXES; 1,837 INVOLVED AT PRESENT: POLICE BOXES; 410 INVOLVED AT PRESENT: CIVILIAN DEFENSE WARNING SIRENS; 17 AT PRESENT - 27 BEING ADDED, AND IN ADDITION TO THIS FIELD WORK ASSIGNED TO THESE TWO PAINTERS THERE IS AN INCREASING QUANTITY OF SHOP PAINTING SUCH AS BOX MOVEMENT SHELLS, MISCELLANEOUS PARTS, STANDARDS, CROSSARMS AND POLE MOUNTING TO BE PERFORMED.
IN ORDER TO CARRY OUT THIS PROGRAM, WE ARE REQUESTING THE SERVICES OF ONE (1) ADDITIONAL A-354 PAINTER TO PROVIDE ADEQUATE PERSONNEL TO PROPERLY PERFORM THIS FUNCTION. (SHEET 11, LINE 7, EXPLANATION "A").

THIS DIVISION WILL BE RESPONSIBLE FOR DEPARTMENT'S MOBILE EQUIPMENT CONSISTING OF THIRTY-THREE (33) CARS AND TRUCKS AS OF JANUARY 1, 1956. THREE (3) ADDITIONAL VEHICLES HAVE BEEN REQUESTED IN THIS DEPARTMENT'S BUDGET AND ONE (1) ADDITIONAL VEHICLE HAS BEEN REQUESTED IN THE DEPARTMENT OF PUBLIC WORKS' BUDGET FOR THE USE OF THIS DEPARTMENT FOR TRAFFIC SIGNAL MAINTENANCE PURPOSES. OTHER MOBILE EQUIPMENT TO BE MAINTAINED CONSISTS OF THREE (3) AIR COMPRESSORS, MISCELLANEOUS POWER GENERATORS, BLOWERS, PORTABLE WELDING EQUIPMENT, ETC.. ALSO INSURING PROPER MAINTENANCE, ADEQUATE RECORD KEEPING, AND TRANSPORTATION EFFICIENCY BY ASSIGNING EQUIPMENT ON THE BASIS OF NECESSITY.

ROLLER'S FORM No. 1210

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CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: PLANT DIVISION — Appropriation Number: 6.233 — Sheet Number: 9 of 19 Sheets — Index Number: 233

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 8 (+) Increase (-) Decrease Force	Amount	(2) Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
													RECAPITULATION															
													PLANT DIVISION															
34,393		8		42,895				- 878	20,267	21,280	41,547	110.	PERMANENT SALARIES	8		43,070		175	8		43,070	8		46,070	8		46070	
414,104		75		466,570				4,697	227,184	244,083	471,267	130.	WAGES	80		510,963	5	44,393	80		510,963	77		480,404	77		480404	
18,950				7,185					2,496	4,832	7,328	200.	CONTRACTUAL SERVICES			7,537		352			7,472			7,292			7292	
64,581				62,827				- 905	33,386	34,106	67,492	300.	MATERIALS AND SUPPLIES			80,400		17,573			79,997			64,543			64543	
6,816				8,819				208	4,725	3,783	8,508	400.	EQUIPMENT			20,797		11,978			18,282			8,420			8420	
1,920				1,920				90	1,005	1,005	2,010	900.	SERVICES OF OTHER DEP'TS.			2,010		90			2,010			2,010			2010	
				20,569				9,405	5,407	24,567	29,974	913.	REPLACEMENT & RECONSTRUCTION			2,625		-17,944			2,625			2,625			2625	
540,764		83		610,785				12,617	294,470	333,656	628,126		GROSS TOTAL	88		667,402	5	56,617	88		664,419	85		633,364	85		609364	
													LESS TRANSFER TO PURCHASER															
6,336				6,649					2,297	4,352	6,649	200.	CONTRACTUAL SERVICES			6,674		25			6,674			6,649			6649	
4,987				5,420					2,547	3,154	5,701	300.	MATERIALS AND SUPPLIES			6,021		601			5,881			5,856			5856	
-0-				8,819				208	4,725	3,783	8,508	400.	EQUIPMENT			20,797		11,978			18,282			8,420			8420	
1,920				1,920				90	1,005	1,005	2,010	900.	SERVICES OF PURCHASING DEP'T.			2,010		90			2,010			2,010			2010	
13,243				22,808				298	10,574	12,294	22,868		TOTAL TRANSFERS			35,502		12,694			32,847			22,935			22935	
527,521		83		587,977				12,319	283,896	321,362	605,258		NET TOTAL	88		631,900	5	43,923	88		631,572	85		588,429	85		587429	

CONTROLLER'S FORM No. 0250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: PLANT DIVISION — Appropriation Number: 5.233 — Sheet Number: 10 of 19 Sheets — Index Number: 233

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 53.3 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET to Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1		2	3	4	5	6	7	8	9	10	11	12	11	11	14	15	16	17	18	19	20	21	22	23	24	25	26	27
13													110.	PERMANENT SALARIES														
14						COMP. RESERVE			- 1,178																				
15	3,810	11.01	1	350-400	4,605					2,265	2,340	4,605	84	ACCOUNTANT I	1	350-400	4,750		145	1	350-400	4,750	1	375-430	5,160	1	375/430	5160
16	3,900	11.1	1	275-335	4,020					2,010	2,010	4,020	B408	GENERAL CLERK STENOGRAPHER	1	275-335	4,020			1	275-335	4,020	1	290-350	4,200	1	290/350	4200
17	7,238	11.2	2	275-330	7,810					3,900	3,910	7,810	B512	GENERAL CLERK TYPIST	2	275-330	7,920		110	2	275-330	7,920	2	285-340	8,160	X	285/340	8160
18	7,800	12	1	570-670	8,040					4,020	4,020	8,040	E116	SUPERINTENDENT OF ELECTRICAL MAINTENANCE AND OPERATION	1	570-670	8,040			1	570-670	8,040	1	605-725	8,700	1	605/725	8700
19	4,440	13	1	320-380	4,560					1,402	1,920	3,322	F100	JUNIOR DRAFTSMAN	1	320-380	4,020		- 540	1	320-380	4,020	1	340-390	4,170	1	340/390	4170
20	7,205	14	1	575-650	7,800					3,900	3,900	7,800	F406c	ASST. ENGINEER II, ELEC.	1	575-650	7,800			1	575-650	7,800	1	590-680	8,160	1	590/680	8160
21		15	1	475-550	6,060	COMP. RESERVE			300	2,770	3,180	5,950	M269	SUPERVISOR OF MACHINE SHOP AND MECHANICAL EQUIPMENT	1	475-550	6,520		460	1	475-550	6,520	1	530-635	7,520	1	530/635	7520
22																												
23	34,393		8		42,895				- 878	20,267	21,280	41,547		TOTAL PERMANENT SALARIES	8		43,070		175	8		43,070	8		46,070	8		46070
24																												
25																												
26																												
27																												
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CONTROLLER'S FORM NO. 4155

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: PLANT DIVISION — Appropriation Number: 6.233 — Sheet Number: 11 of 19 sheets — Index Number: 233

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 53.4 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable 12th Year (Dollars Only)	Class Number as Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	2	3	4	8	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
												130.	WAGES															
22,432	17.2	4	2.92 Hr.	24,201					11,774	12,427	24,201	A354	PAINTER	5	2.92 Hr.	30,132	1	5,931	5	2.92 Hr.	30,132	4	Hr. 2.92	24,191	4	hr 2.92	24191	A
61,663	17.3	11	25.80 Day	75,103	12/5/55	Trans	743	697	35,302	40,498	75,800	E108	ELECTRICIAN	12	25.80 Day	88,371	1	13,268	12	25.80 Day	88,371	12	Day 25.80	86,024	12	da 25.80	86024	B
15,791	17.4	2	29.04 Day	15,374					7,590	7,784	15,374	E108.1	FOREMAN ELECTRICIAN	2	29.04 Day	15,507		133	2	29.04 Day	15,507	2	Day 29.04	14,636	2	da 29.04	14636	
6,830	18	4	120.00 Wk.	26,040					12,465	13,575	26,040	E110	RADIO MAINTENANCE MAN	4	120.00 Wk.	26,352		312	4	120.00 Wk.	26,352	4	Wk. 120.00	25,272	4	wk 120.00	25272	
18,113	18.0	1	135.00 Wk.	7,317	7/29/55	SLV	137	4,000	6,494	4,823	11,317	E110.1	SR. RADIO MAINTENANCE MAN	1	135.00 Wk.	7,371		54	1	135.00 Wk.	7,371	1	Wk. 135.00	6,966	1	wk 135.00	6966	
4,722												E150	LINEMAN HELPER															
107,797	18.1	15	25.80 Day	114,525					56,302	58,224	114,525	E154	LINEMAN	16	25.80 Day	122,556	1	8,031	16	25.80 Day	122,556	15	Day 25.80	109,704	15	da 25.80	109704	C
13,933	19	2	29.04 Day	14,629					7,498	7,131	14,629	E156	CABLE SPLICER	3	29.04 Day	23,116	1	8,487	3	29.04 Day	23,116	3	Day 29.04	21,954	3	da 29.04	21954	D
14,345	19.1	2	29.04 Day	15,374					7,179	8,195	15,374	E160	FOREMAN LINEMAN	2	29.04 Day	15,507		133	2	29.04 Day	15,507	2	Day 29.04	15,507	2	da 29.04	15507	
21,431	20	5	17.40 18.20	22,775					10,572	12,203	22,775	J4	LABORER	5	17.40 18.20	23,782		1,007	5	17.40 18.20	23,782	5	17.40 18.20	22,963	5	17.40 18.20	22963	
4,429	21.1	1	19.40 20.20	5,091					2,370	2,721	5,091	J10	SUB-FOREMAN LABORER	1	19.40 20.20	5,337		246	1	19.40 20.20	5,337	1	19.40 20.20	5,337	1	19.40 20.20	5337	
19,274	22	5	18.76 Day	25,701					11,369	14,332	25,701	M254	MACHINIST	5	18.76 Day	25,797		96	5	18.76 Day	25,797	5	Day 21.50	24,390	5	da 21.50	24390	
32,243	23	6	20.92 Day	33,085					16,461	16,624	33,085	M260	INSTRUMENT MAKER	6	20.92 Day	34,412		1,327	6	20.92 Day	34,412	6	Day 22.75	32,634	6	da 22.75	32634	
5,590	24	1	24.06 Day	6,280					3,302	2,978	6,280	M264	FOREMAN INSTRUMENT MAKER	1	24.06 Day	6,617		337	1	24.06 Day	6,617	1	Day 26.15	6,256	1	da 26.15	6256	
61,031	24.1	15	19.14 Day	75,507					15,734	39,773	75,507	M280	PARKING METER SERVICEMAN	16	19.14 Day	80,230	1	4,723	16	19.14 Day	80,230	15	Day 19.14	79,024	15	da 19.14	79024	E
4,460	25	1	22.01 Day	5,568					2,773	2,795	5,568	M282	FORM. PARK. METER SERVICEMAN	1	22.01 Day	5,876		308	1	22.01 Day	5,876	1	Day 22.01	5,546	1	da 22.01	5546	
414,104		75		466,570				4,697	227,184	244,083	471,267		TOTAL WAGES	80		510,963	5	44,393	80		510,963	77		480,404	77		480404	

BUDGET ESTIMATE INDEX NO. 233 OPPOSITE SHEET NO. 11

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY
FISCAL YEAR 1956-1957

LINE NO.	REP.	CLASS	
7	A	A-354	PAINTER PLUS 1

AN ADDITIONAL A-354 PAINTER REQUIRED TO ASSIST IN THE PRESENT PROGRAM OF REMOVING BLISTERED, CRACKED, AND EXCESSIVE OLD PAINT FROM, AND REPAINTING, 1837 FIRE ALARM BOXES AND 410 POLICE CALL BOXES. ALSO 17 AIR RAID WARNING SIRENS, TO WHICH 27 NEW SIRENS WILL BE ADDED WITHIN A YEAR, MUST BE GIVEN PROTECTIVE PAINT AT REGULAR INTERVALS.

THE EFFECTIVE PERFORMANCE OF THE CITY'S LIFE PROTECTING EQUIPMENT IS DEPENDENT UPON PROPER MAINTENANCE AS OUTLINED. WHEN THIS MAINTENANCE IS ULTIMATELY PROVIDED AND THE FULL TIME OF THIS PAINTER WILL NO LONGER BE REQUIRED EXCLUSIVELY FOR FIRE, POLICE AND AIR RAID WORK, THE REMAINDER OF HIS TIME WILL BE APPLIED TO ASSISTING IN REFINISHING THE 12,490 PARKING METER CASES, MOST OF WHICH ARE OVER 5 YEARS OLD.

FUNDS HAVE BEEN PROVIDED FOR TEMPORARY EMPLOYMENT OF ONE PAINTER (BOARD OF SUPERVISORS ACTION 1-30-56) THRU JUNE 30, 1956.

TWO OF THE FOUR PAINTERS NOW EMPLOYED ARE COMPENSATED FROM GAS TAX FUNDS AND ARE ASSIGNED TO TRAFFIC SIGNAL MAINTENANCE WORK. (664 INTERSECTIONS IN SERVICE AS OF 10-1-56).

3	B	E-108	ELECTRICIAN

NEW POSITION WAS APPROVED BY THE BOARD OF SUPERVISORS ON JANUARY 30, 1956. A REQUISITION FOR THE EMPLOYMENT WILL BE ISSUED AS SOON AS THE ORDINANCE IS SIGNED BY THE MAYOR.

TEMPORARY ELECTRICIAN FOR TRAFFIC SIGNAL CONTINGENCIES $ 4,000
BUDGETED AT REQUEST OF THE DEPARTMENT OF PUBLIC WORKS TO PROVIDE EXTRA WAGES FOR WORK (OTHER THAN MAINTENANCE) AND UNFORESEEN CONTINGENCIES TO BE REQUESTED BY SERVICE ORDER.

13	C	E-154	LINEMAN PLUS 1

THIS ADDITIONAL EMPLOYMENT NECESSARY TO ENABLE US TO OPERATE OUR HEAVY LINE CREW AND OUR LIGHT LINE CREW THROUGHOUT THE ENTIRE YEAR. AT THE PRESENT TIME AFTER ALL ASSIGNMENTS ARE COVERED WE HAVE ONLY 6 MEN AVAILABLE FOR THE TWO LINE CREWS:
THE HEAVY LINE CREW REQUIRES 4 MEN.
THE LIGHT LINE CREW REQUIRES 2 MEN.
WHEN ALL MEN ARE PRESENT AND NO ONE IS SICK OR ON VACATION WE CAN OPERATE THESE TWO CREWS SATISFACTORILY. BUT DURING THE VACATION SEASON, FROM APPROXIMATELY MAY 1 THROUGH SEPTEMBER, WE ARE UNABLE TO OPERATE THE LIGHT LINE CREW DUE TO LACK OF PERSONNEL. THIS IMPAIRS THE EFFICIENCY OF THE DEPARTMENT A GREAT DEAL AS WE HAVE TO USE THE HEAVY LINE CREW, CONSISTING OF 4 AND SOMETIMES 5 MEN, TO TAKE CARE OF SMALL JOBS SUCH AS TRANSFERRING CROSSARMS, WIRE, POLICE AND FIRE BOXES FROM OLD TO NEW POLES SET BY THE P.P.&E. AND P.T.&T. COMPANIES.
WE HAVE 2 OR 3 JOBS OF THIS TYPE EVERY DAY, AND THEY HAVE TO BE TAKEN CARE OF DAILY IN ORDER TO AVOID HOLDING UP THE WORK OF OTHER UTILITIES. WORK OF THIS TYPE CAN BE HANDLED BY A 2 MAN CREW BUT DURING THE VACATION SEASON WE HAVE NO CHOICE OTHER THAN TO USE THE HEAVY LINE CREW CONSISTING OF 4 OR 5 MEN, AS THE NEXT JOB WE GO TO WOULD PROBABLY CONSIST OF STRINGING WIRE OVER TWO OR THREE INTERSECTIONS OR INSTALLING OR REPLACING AN UNDERGROUND CABLE REQUIRING A FULL CREW.

LINE NO	REP.	CLASS	
13	C	E-154	LINEMAN PLUS 1 (CONT'D)

IN THE CURRENT BUDGET WE ARE ASKING FOR ONE E-156 CABLE SPLICER, WHO WILL HAVE TO BE PROVIDED WITH A LINEMAN FOR A HELPER. THIS NEW LINEMAN COULD BE ASSIGNED AS A CABLE SPLICER'S HELPER DURING THE WINTER MONTHS AND ASSIGNED TO THE LIGHT LINE CREW DURING VACATION PERIODS. WHILE THE NEW LINEMAN IS ASSIGNED TO THE LIGHT LINE CREW ONE OF THE LINEMAN ASSIGNED TO TRAFFIC SIGNAL MAINTENANCE COULD ACT AS A CABLE SPLICER'S HELPER, AS APPROX. 70% OF THE SPLICER'S TIME WILL BE SPENT CLEARING TROUBLE ON TRAFFIC SIGNAL CIRCUITS. THIS ARRANGEMENT WOULD ENABLE US TO OPERATE THE LIGHT LINE CREW THROUGHOUT THE ENTIRE YEAR AND WOULD MAKE THE BEST POSSIBLE USE OF AVAILABLE MANPOWER.

14	D	E-156	CABLE SPLICER PLUS 1

THIS ADDITIONAL CABLE SPLICER NECESSARY DUE TO THE EXTENSIVE INCREASE IN OUR UNDERGROUND CABLE SYSTEM SINCE 1947. IN 1947 OUR RECORDS INDICATE THAT WE WERE MAINTAINING 457,525 FEET OF CABLE WITH TWO CABLE SPLICERS. SINCE THAT TIME 280,070 FEET OF TRAFFIC CONTROL CABLE AND 115,786 FEET OF FIRE AND POLICE CABLE - OR A TOTAL OF 395,852 FEET HAVE BEEN ADDED TO OUR UNDERGROUND SYSTEM. THIS REPRESENTS AN INCREASE IN OUR UNDERGROUND PLANT OF APPROX. 85% WHICH WE HAVE BEEN MAINTAINING WITHOUT ADDITIONAL PERSONNEL. WE HAVE BEEN ABLE TO DEFER OUR REQUEST FOR AN ADDITIONAL CABLE SPLICER ONLY BECAUSE THIS CABLE HAS BEEN INSTALLED NEW WITHIN THE PAST EIGHT YEARS AND WE EXPERIENCED VERY LITTLE TROUBLE THE FIRST TWO OR THREE YEARS. BUT IN THE PAST TWO YEARS THIS CABLE HAS AGED TO THE EXTENT THAT NUMEROUS TROUBLES SUCH AS GROUNDS, WET SPLICES ETC. ARE SHOWING UP, AND WE HAVE REACHED THE POINT WHEREBY WE CAN NO LONGER MAINTAIN OUR TRAFFIC, FIRE ALARM, AND POLICE, UNDERGROUND SYSTEM AS A PUBLIC SAFETY SYSTEM SHOULD BE MAINTAINED WITHOUT ADDITIONAL PERSONNEL. THE WAGES FOR THIS ADDITIONAL POSITION SHOULD BE APPORTIONED AS FOLLOWS:
MAINTENANCE OF TRAFFIC CONTROL CABLES - 70%
MAINTENANCE OF FIRE ALARM AND POLICE CABLES- 30%

I THINK IT APPROPRIATE TO POINT OUT THE TRAFFIC SIGNAL INSTALLATION PROGRAM IS CONTINUING AND SUBSTANTIAL AMOUNTS OF TRAFFIC CONTROL CABLE WILL BE INSTALLED FOR AT LEAST THE NEXT THREE YEARS.

WE WILL ALSO BE INSTALLING MORE FIRE ALARM AND POLICE CABLE EACH YEAR, BUT ON A SMALLER SCALE, THE ADDITIONS TO OUR FIRE AND POLICE CABLE BEING DUE TO NEW TRACTS, REDEVELOPMENT PROGRAMS, DECLARATION OF UNDERGROUND DISTRICTS IN CONNECTION WITH STREET IMPROVEMENT PROJECTS ETC..

21	E	M-280	PARKING METER SERVICEMAN PLUS 1

AN ADDITIONAL M-280 PARKING METER SERVICEMAN IS REQUIRED TO RELIEVE THE EXTRA WORK LOAD NOW BEING CARRIED BY THE SERVICEMEN ASSIGNED TO OUTLYING DISTRICTS WHO MUST NECESSARILY SERVICE THE BULK OF METERS ADDITIONAL TO THE NORMAL COMPLEMENT OF 800 METERS PER MAN, AND BY THE SERVICEMEN WHO MUST OVERLAP DISTRICTS TO MAKE UP FOR THE SERVICING OF APPROXIMATELY 500 METERS MORE THAN THE PRESENT FORCE OF 15 SERVICEMEN CAN HANDLE PROPERLY ON A DAILY BASIS. (12,511 METERS IN SERVICE)

THE EXCHANGING OF MECHANISMS FOR THE PURPOSE OF CONVERTING THE MECHANICAL FUNCTIONING TO DIME OPERATION IS AN ADDED OPERATION IN THE FIELD AS WELL AS IN THE SHOP AND REQUIRES SERVICE TIME EQUIVALENT TO THAT FOR NORMAL SERVICING OF 150 METERS PER DAY.

THIS ADDITIONAL SERVICEMAN WOULD ALSO RELIEVE THE BACKLOG OF SERVICE WORK DURING VACATION TIMES AND SICK LEAVES. AT PRESENT

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

...ER'S FORM No. 1150

...nt, Board or Commission ELECTRICITY Bureau or Division PLANT DIVISION Appropriation Number 6.233 Sheet Number 12 of 19 Sheets Index Number 233

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No.	Items No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Title	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
												200.	CONTRACTUAL SERVICES								-							
									4	5	9	201	LOCAL FARES			10		10			10			10			10	A
122					75				25	41	66	202	FREIGHT, EXPRESS & DRAYAGE			120		45			120			75			45	B
11,583												211	CONTRACTS FOR CONSTRUCTION															
224					100					100	100	214	MAINTENANCE & REPAIR OF OTHER STRUCTURES			100					100			100			100	C
88					100				33	67	100	216	MAINTENANCE & REPAIR OF AUTO EQUIP. - TIRE RECAPS - PLANT			100					100			100			100	
					50				24	26	50	216	MAINTENANCE & REPAIR OF AUTO EQUIP. - TIRE RECAPS - TRAFFIC			25		- 25			25			25			25	D
3,805					3,737				1,261	2,476	3,737	216	MAINTENANCE & REPAIR OF AUTO EQUIP. PLANT (PURCHASING)			3,737					3,737			3,737			3737	
2,186					2,700				931	1,769	2,700	216	MAINTENANCE & REPAIR OF AUTO EQUIP. TRAFFIC (PURCHASING)			2,700					2,700			2,700			2700	
20					25				13	12	25	218	MAINTENANCE & REPAIR OF OFFICE EQUIPMENT			50		25			35			10			10	E
166					50				66	127	193	219	MAINTENANCE & REPAIR OF OTHER EQUIPMENT - PLANT			250		200			200			150			150	F
80					100				15	85	100	219	MAINTENANCE & REPAIR OF OTHER EQUIPMENT - TRAFFIC			100					100			65			65	
124					112				50	62	112	224	BLUEPRINTING, MIMEOGRAPHING PLANT (PURCHASING)			112					112			112			112	
49					50				31	19	50	224	BLUEPRINTING, MIMEOGRAPHING TRAFFIC (PURCHASING)			75		25			75			50			50	G
158					36				19	17	36	236	TOWEL SERVICE (PLANT)			36					36			36			36	
												236	TOWEL SERVICE (TRAFFIC)			72		72			72			72			72	H
45					50				24	26	50	237	SCAVENGER SERVICE (PURCHASING)			50					50			50			50	
18,950					7,185				2,496	4,832	7,328		GROSS CONTRACTUAL SERVICES			7,537		352			7,472			7,292			7292	
6,336					6,649				2,297	4,352	6,649		LESS: TRANSFER TO PURCHASER			6,674		25			6,674			6,649			6649	
12,614					536				199	480	679		NET CONTRACTUAL SERVICES			863		327			798			643			643	
													RECAPITULATION															
													MATERIALS AND SUPPLIES															
50,398					48,296			- 905	25,707	26,395	52,102		ELECTRICAL OPERATION			62,854		14,558			62,617			49,086			47086	
14,183					14,531				7,679	7,711	15,390		MECHANICAL OPERATION			17,546		3,015			17,380			15,457			15457	
64,581					62,827			- 905	33,386	34,106	67,492		GROSS MATERIALS AND SUPPLIES			80,400		17,573			79,997			64,543			62543	
													TRANSFERS TO PURCHASER:															
50					50				39	36	75		ELECTRICAL OPERATION			75		25			75			50			50	
4,937					5,370				2,508	3,118	5,626		MECHANICAL OPERATION			5,946		576			5,806			5,806			5806	
4,987					5,420				2,547	3,154	5,701		TOTAL TRANSFERS TO PURCHASER			6,021		601			5,881			5,856			5856	
59,594					57,407			- 905	30,839	30,952	61,791		NET MATERIALS AND SUPPLIES			74,379		16,972			74,116			58,687			56687	

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

LINE NO.	REF.	
3	A	$ 10. LOCAL FARES THIS AMOUNT REQUIRED TO PAY BRIDGE FARES FOR DEPARTMENT OF ELECTRICITY EMPLOYEES WHEN IT IS NECESSARY FOR THEM TO ATTEND CIVIL DEFENSE AND POLICE COMMUNICATIONS MEETINGS IN THE NORTH AND EAST BAY AREAS.
4	B	$ 120. RAILWAY EXPRESS INCREASED $ 45. TO COVER THE ADDITIONAL COST OF SHIPPING INCREASING QUANTITIES OF PARKING METER PARTS BACK TO THE FACTORY. DEFECTIVE METER TIMERS ARE MORE NUMEROUS WITH INCREASED AGE AND IN ADDITION IT IS NECESSARY TO PAY RETURN FREIGHT ON EXCHANGE PARTS USED TO CONVERT PARKING METERS TO DIME OPERATION.
6	C	$ 100. MAINTENANCE AND REPAIR OF OTHER STRUCTURES REQUIRED FOR INSPECTION AND MECHANICAL MAINTENANCE OF DISASTER CORPS RADIO MAST AT THE YOUTH GUIDANCE CENTER.
8	D	$ 25. TIRE RECAPS - TRAFFIC (DECREASE OF $ 25.) THIS AMOUNT WILL BE SUFFICIENT DUE TO THE LOW PERCENTAGE OF TRAFFIC SIGNAL SERVICE TIRES WORTHY OF RECAPPING DUE TO SEVERITY OF SERVICE.
11	E	$ 50. MAINTENANCE AND REPAIR OF OFFICE EQUIPMENT INCREASED $ 25. TO PLACE COMPTOMETER UNDER MAINTENANCE CONTRACT AND PROVIDE NECESSARY REPAIRS TO OTHER OFFICE MACHINES.
12	F	$ 250. MAINTENANCE AND REPAIR OF OTHER EQUIPMENT, PLANT THIS AMOUNT REQUIRED FOR MAINTAINING PLANT EQUIPMENT SUCH AS MOTORS, GENERATORS, BLOWERS, PAVEMENT BREAKERS, VOLT METERS, AND MISCELLANEOUS ELECTRICAL EQUIPMENT. THIS IA AN EMERGENCY FUND FOR UNFORESEEN CONTINGENCIES - ONE BREAKDOWN SUCH AS HAVING TO REWIND A LARGE MOTOR OR GENERATOR COULD EASILY USE UP THE MAJOR PORTION OF THIS ALLOTMENT. THIS AMOUNT SHOULD BE AVAILABLE AND WILL NOT BE USED UNLESS ABSOLUTELY NECESSARY.
15	G	$ 75. BLUE PRINTING AND MIMEOGRAPHING - TRAFFIC (PUR.) TO BE TRANSFERRED FROM THE DEPARTMENT OF PUBLIC WORKS. EXPERIENCE INDICATES THIS AMOUNT TO BE SUFFICIENT.
17	H	$ 72. SHOP TOWEL SERVICE - TRAFFIC LAST FISCAL YEAR THE TRAFFIC SHOP DIVISION USED $178.50 WORTH OF WIPING RAGS FOR ALL CLEANING OPERATIONS ON TRAFFIC SIGNAL MAINTENANCE. IT IS BELIEVED THAT AN ECONOMY CAN BE EFFECTED BY USING TOWEL SERVICE INSTEAD. ON THE BASIS OF EXPERIENCE IN THE MACHINE SHOP, IT IS ANTICIPATED THAT $ 6. PER MONTH OR $ 72. PER YEAR WILL BE SUFFICIENT FOR THIS SERVICE.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: PLANT — Appropriation Number: 6.233 — Sheet Number: 13 of 19 Sheets — Index Number: 233

Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 Budget Salary Ord. Sec. No. Item No.	Budget Number of Employees	Budget Rate	Budget Amount (Dollars Only)	Supplemental Appropriations or Modifications Date	Number of Employees	Rate	Amount (Dollars Only)	Estimated 1955-1956 Actual First 7 Months (Dollars Only)	Estimated 1955-1956 Proposed Last 5 Months (Dollars Only)	Estimated 1955-1956 Proposed for Year (Dollars Only)	(1) Departmental Budget Estimate for Fiscal Year 1956-1957 Class Number or Code	Class Title or Description	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 1 and 5 (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) Budget as Recommended by the Mayor Number of Employees	Rate	Amount	(3) Budget as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Page
1	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34
												300.	ELECTRICAL OPERATION MATERIALS AND SUPPLIES															
670				690					467	223	690	304	METALS AND CASTINGS			420		- 270			420			0			0	A
331				369					217	152	369	305	SMALL TOOLS			400		31			400			400			400	B
50				85					35	50	85	306	SHOP SUPPLIES			45		- 40			45			0			0	C
												306	SHOP SUPPLIES (ROPE REPLACEMENT)			96		96			96			96			96	D
530				318					260	293	553	311	AGGREGATES AND OTHER BUILDING MATERIALS			770		452			770			600			600	E
1,548				853					803	595	1,398	312	LUMBER AND MILLWORK			1,635		782			1,635			1,100			1100	F
1,019				681					352	329	681	315	MISCELLANEOUS HARDWARE AND POLE LINE HARDWARE			800		119			750			200			200	G
80				69					33	36	69	316	PIPE			120		51			69			69			69	H
3,738				3,371					1,910	1,461	3,371	317	ELECTRICAL SUPPLIES			3,780		409			3,780			3,000			3000	I
24,051				21,500	TRANSFER #448			- 208	12,153	11,847	24,000	317	TRAFFIC SIGNAL SUPPLIES			25,470		3,970			25,470			20,000			20000	J
				5,000	TRANSFER #743			- 697	476	3,524	4,000	317	TRAFFIC SIGNAL SUPPLIES (SPECIAL PROJECTS)			4,000		- 1,000			4,000			2,000			2000	K
10,493				7,000					4,490	4,010	8,500	317	RADIO ELECTRICAL MATERIAL			12,000		5,000			12,000			12,000			10000	L
5,859				3,000					1,454	1,546	3,000	317	WIRE AND CABLE - GENERAL USE REPLACEMENTS			9,526		6,526			9,526			6,000			6000	M
1,503				5,000					2,853	2,147	5,000	317	CABLE, NEW TRACTS AND UNDERGROUND DISTRICTS			3,163		- 1,837			3,163			3,163			3163	N
												341	DRYGOODS AND FABRICS			100		100			100			100			100	O
15				15					10	6	16	361	CHEMICALS AND GASES			16		1			15			15			15	P
34				30					16	14	30	362	HOSPITAL SUPPLIES			30					30			20			20	Q
388				215					110	105	215	371	STATIONERY AND OFFICE SUPPLIES			358		143			223			223			223	R
50				50					39	36	75	375	STATIONERY WITHDRAWALS FROM STORES (PURCHASING)			75		25			75			50			50	S
39				50					29	21	50	372	DRAFTING SUPPLIES			50					50			50			50	T
50,398				48,296				- 905	25,707	26,395	52,102		GROSS MATERIALS AND SUPPLIES			62,854		14,558			62,617			49,086			49086	U
50				50					39	36	75		LESS: TRANSFERS TO PURCHASER			75		25			75			50			50	V
50,348				48,246				- 905	25,668	26,359	52,027		NET MATERIALS AND SUPPLIES			62,779		14,533			62,542			49,036			49036	W

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

LINE NO.	REF	
4	A	$ 420. METALS AND CASTINGS DECREASE OF $ 270. THIS AMOUNT NECESSARY TO PURCHASE 6 MANHOLE CASTINGS @ $ 70. EACH TO REPLACE WORN OUT CASTINGS ON THE CITY STREETS. THESE CASTINGS HAVE TO BE AVAILABLE SO THAT WE CAN REPLACE DEFECTIVE CASTINGS DURING STREET IMPROVEMENT AND TRACK REMOVAL PROJECTS.
5	B	$ 400. SMALL TOOLS THIS AMOUNT NECESSARY TO PROVIDE FOR TOOLS WHICH ACCORDING TO UNION CONTRACT ARE TO BE PROVIDED BY THE EMPLOYERS AND TO REPLACE EXPENDABLE SMALL TOOLS USED IN THE ELECTRICAL SHOPS AND FIELD MAINTENANCE TRUCKS, AND CONSIST OF SUCH ITEMS AS TREE TRIMMING HOT WIRE CUTTERS, CONDUIT DIES, CONDUIT BENDING TOOLS, CABLE GRIPS, TAPE MEASURES, CEMENT TROWELS, CONCRETE DRILL BITS, AUGER BITS, HACK SAWS, FILES, REAMERS ETC.. EXPERIENCE OF THESE FIRST FIVE MONTHS INDICATES THIS AMOUNT WILL BE REQUIRED FOR THE NEXT FISCAL YEAR.
6	C	$ 45. SHOP SUPPLIES $ 27. TO PURCHASE 100 POUNDS RAGS TO BE USED BY THE LINEMEN, ELECTRICIANS AND CABLE SPLICERS. $ 18. TO PURCHASE 2 DOZEN RED FLAGS @ $ 9. PER DOZEN TO BE USED BY EMERGENCY VEHICLES AND CREWS WORKING ON THE CITY STREETS.
7	D	$ 96. SHOP SUPPLIES TO PURCHASE 1200 FEET 3/4" DIA. ROT-PROOF MANILA ROPE TO REPLACE HEAVY DUTY CABLE PULLING LINE. THIS ROPE MUST BE REPLACED APPROXIMATELY EVERY TWO YEARS IN ORDER TO PROVIDE A MARGIN OF SAFETY FOR THE EMPLOYEES.
8	E	$ 770. AGGREGATES AND BUILDING MATERIALS $ 375. 7,500 PIECES OF FIRE BOX GLASS, REQUIRED ANNUALLY. (LATEST QUOTATION .05 PER GLASS) $ 165. 20 CONCRETE PULL BOXES, P.G.&E.TYPE J8, 13" X 24" $ 43. 10 CONCRETE PULL BOXES, P.G.&E.TYPE J, 10" X 17" $ 67. 21 TONS OF TOP SAND AND CONCRETE MIX. $ 120. 30 BARRELS OF CEMENT.
9	F	$ 1,635. LUMBER AND MILL WORK $ 399. 150 CROSSARMS, 4-PIN @ $ 2.66 EACH $ 474. 130 CROSSARMS, 8-PIN @ $ 3.65 EACH $ 200. 2000 INSULATOR PINS @ $ .10 EACH REQUIRED FOR ROUTINE MAINTENANCE AND REPLACEMENTS OF CROSSARMS ON OUR OVERHEAD FIRE ALARM AND POLICE TELEPHONE SYSTEM. $ 22. 200 FEET OF REDWOOD, 2" X 3" @ .11 PER FOOT TO BE USED FOR FIRE BOX CLEATS ON WOOD POLES. $ 540. 1000 FEET REDWOOD MOULDING. REQUIRED TO COVER CONDUIT AND CABLE ON WOOD POLES. THIS INCREASE IN REDWOOD MOULDING DUE TO A RECENT RULING OF THE PUBLIC UTILITIES COMMISSION WHICH PROHIBITS THE USE OF INSULATED COUPLINGS IN OUR FIRE BOX CONDUITS ON WOOD POLES. DURING THE NEXT FIVE OR SIX YEARS THESE COUPLINGS WILL HAVE TO BE REMOVED FROM THE CONDUIT SERVING ALL FIRE BOXES ON WOOD POLES THROUGHOUT THE CITY. THE CONDUIT WILL THEN HAVE TO BE COVERED WITH REDWOOD MOULDING. THIS WILL REQUIRE APPROX. 9000 FEET. WE BUDGETED ONLY THE AMOUNT WE THOUGHT COULD BE FITTED INTO OUR WORK PROGRAM FOR THE NEXT FISCAL YEAR.
10	G	POLE LINE HARDWARE $ 800. DURING FISCAL YEAR 1954-1955, $1,079. WAS EXPENDED FOR THIS ITEM. CURRENT EXPENDITURES FOR THE FIRST SIX MONTHS ARE A LITTLE BELOW AVERAGE DUE TO OUR INABILITY TO OPERATE TWO LINE CREWS DURING THE VACATION SEASON. WE FEEL THAT THE AMOUNT REQUESTED IS THE MINIMUM REQUIRED TO PROVIDE US WITH THIS ITEM FOR A TWELVE MONTH PERIOD.
11	H	$ 120. PIPE TO PURCHASE 16 LENGTHS OF 4" GALVANIZED PIPE, 48" EACH TO BE USED AS FIRE BOX STANDARDS.
12	I	$ 3,780. ELECTRICAL SUPPLIES $ 1,480. TO PURCHASE 4000 FEET 1¼" CONDUIT TO BE USED IN OUR UNDERGROUND SYSTEM TO REPLACE DEFECTIVE OR DAMAGED CONDUITS AND TO EXTEND PACIFIC TELEPHONE COMPANY DUCTS TO RISER POLES AND NEW FIRE BOX LOCATIONS. 86. TO PURCHASE 250 FEET 1¼" CONDUIT TO REPLACE RUSTED AND LEAKING RISER CONDUITS ON WOOD POLES. 312. TO PURCHASE 2400 FEET 1/2" RIGID GALVANIZED CONDUIT TO REPLACE RUSTING AND LEAKING RISER CONDUITS ON WOOD POLES. 200. PLASTIC, FRICTION AND P & B TAPE TO BE USED BY LINE CREWS, CABLE SPLICERS, PLANT ELECTRICIANS, LABOR CREW ETC.. 150. 300 DRY CELL BATTERIES, NO. 6, AT .50 EACH, TO BE USED IN FIRE HOUSES, POLICE STATIONS ETC.. EXPERIENCE SHOWS THAT WE ARE USING APPROXIMATELY 25 BATTERIES PER MONTH. 87. 60 ERICKSON COUPLINGS, 1¼", FOR MAKING EMERGENCY REPAIRS TO OUR UNDERGROUND CONDUIT SYSTEM. 168. 16 AERIAL TERMINALS AT $ 10.50 EACH FOR TERMINATING OUR UNDERGROUND CABLES ON POLES AND REPLACING DEFECTIVE TERMINALS. 160. LEAD SLEEVES AND WIPING SOLDER TO BE USED BY CABLE SPLICERS IN REPAIRING AND SPLICING OUR UNDERGROUND CABLES. 17. 50 WEATHER HEADS OR ENTRANCE CAPS NECESSARY TO KEEP WATER OUT OF FIRE BOX CONDUITS ON WOOD POLES. 120. 8000 FEET BUILDING WIRE NECESSARY TO REPLACE DEFECTIVE WIRING IN CONDUITS SERVING FIRE BOXES ON WOOD POLES AND FOR THE USE OF THE PLANT ELECTRICIANS. 300. MISCELLANEOUS ELECTRICAL SUPPLIES SUCH AS SWITCHES, RELAYS, TRANSFORMERS, FLOURESCENT TUBES, LAMPS, FLASH LIGHT BATTERIES, SPLICING SLEEVES, FUSES, CONDULETS, INSULATORS, ETC.. 700. MATERIALS REQUIRED TO MAINTAIN ELECTRIC SIRENS, EMERGENCY POWER PLANT AT THE YOUTH GUIDANCE CENTER, AND MISCELLANEOUS CIVIL DEFENSE EQUIPMENT. INCREASE OF $ 240. DUE TO THE INSTALLATION OF 27 NEW AIR RAID SIRENS. THIS AMOUNT WILL HAVE TO BE INCREASED NEXT FISCAL YEAR, BUT DUE TO THE SIRENS BEING INSTALLED NEW WE FEEL THIS AMOUNT WILL BE SUFFICIENT FOR THE FIRST YEAR OF SERVICE.
13	J	$ 25,470. TRAFFIC SIGNAL SUPPLIES (TRANSFER FROM DEP'T. OF PUBLIC WORKS) THIS AMOUNT BASED ON EXPERIENCE OBTAINED FROM TRAFFIC SIGNAL EXPENDITURES FOR THE PREVIOUS YEAR AND THE FIRST SIX MONTHS OF THE CURRENT YEAR. FOR THE FISCAL YEAR 1954-1955 WE WERE ALLOWED $18,500: THIS AMOUNT WAS NOT ENOUGH TO CARRY US THROUGH THE YEAR AND IT WAS NECESSARY FOR US TO REQUEST, AND A SUPPLEMENTAL APPROPRIATION WAS GRANTED FOR $ 5,400. THEREFORE TOTAL FUNDS APPROPRIATED FOR 1954-1955 AMOUNTED TO $23,900. OUR EXPENDITURES FOR THE FIRST SIX MONTHS OF THE CURRENT FISCAL YEAR AVERAGE APPROXIMATELY $2,000. PER MONTH, OR $24,000. FOR A TWELVE MONTH PERIOD. IN ADDITION TO THIS THE DEPARTMENT OF PUBLIC WORKS ADVISES THAT 118 NEW SIGNALIZED INTERSECTIONS WILL BE INSTALLED DURING THE FISCAL YEAR 1956-1957. THIS REPRESENTS AN INCREASE OF 18%. DUE TO THESE SIGNALS BEING NEW AND APPROXIMATELY 60 OF THE INTERSECTIONS WILL NOT BE IN SERVICE UNTIL THE LAST HALF OF THE FISCAL YEAR, WE ESTIMATE THAT AN INCREASE OF 6%, OR $ 1,470. OVER THE ABOVE ESTIMATE OF $ 24,000. WILL BE THE MINIMUM AMOUNT REQUIRED TO PROVIDE ADEQUATE TRAFFIC SIGNAL MAINTENANCE FOR THE FISCAL YEAR 1956-1957.
14	K	$ 4,000. TRAFFIC SIGNAL SUPPLIES, SPECIAL PROJECTS (TRANSFER FROM DEP'T. OF PUBLIC WORKS) DECREASE OF $ 1,000. BUDGETED AT THE REQUEST OF THE DEPARTMENT OF PUBLIC WORKS TO PROVIDE FOR EXTRA WORK (OTHER THAN MAINTENANCE) AND UNFORESEEN CONTINGENCIES TO BE REQUESTED BY SERVICE ORDER.

BUDGET ESTIMATE INDEX NO. 233 OPPOSITE SHEET NO. 13

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

LINE NO.	REP.		
15	L	$12,000.	RADIO MATERIAL $ 6,250. POLICE RADIO SYSTEM THIS AMOUNT IS AN INCREASE OF $ 1,948. OVER THE 1955-1956 BUDGET. AT THE PRESENT TIME CONVERSION OF THE PRESENT POLICE RADIO SYSTEM TO THE NEW POLICE RADIO SYSTEM AS BUDGETED FOR 1955-1956 IS IN PROCESS. DURING THE YEAR 1956 THE NUMBER OF 2-WAY RADIO CARS IN THE POLICE DEP'T. RADIO SYSTEM WILL INCREASE FROM 85 TO 174; THE NUMBER OF 2-WAY MOTORCYCLES WILL INCREASE FROM 43 TO 164 AND THE NUMBER OF BASE STATION TRANSMITTERS WILL INCREASE FROM 3 TO 17. OUR EXPERIENCE IN MAINTAINING EQUIPMENT OF SIMILAR TYPES FOR OTHER CITY DEPARTMENTS COUPLED WITH PAST EXPERIENCE IN POLICE OPERATIONS INDICATES THAT THIS AMOUNT SHOULD BE SUFFICIENT FOR MAINTENANCE MATERIAL FOR THE FIRST YEAR OF OPERATION. $ 3,250. FIRE DEPARTMENT RADIO SYSTEM THIS IS AN INCREASE OF $ 2,174. OVER THE AMOUNT ALLOWED IN THE 1955-1956 BUDGET. DURING THE FISCAL YEAR 1955-1956 THE NUMBER OF RADIO EQUIPMENTS WILL INCREASE BY 10, 2-WAY MOBILE UNITS AND 3 HANDI-TALKIE UNITS. DURING THE FISCAL YEAR 1956-1957 THE FIRE DEPARTMENT RADIO SYSTEM WILL BE FURTHER EXPANDED. THE $1,076. ALLOWED IN THE 1955-1956 BUDGET HAS BEEN INSUFFICIENT TO PROVIDE NECESSARY MAINTENANCE MATERIAL FOR ADEQUATE MAINTENANCE OF THE EXISTING SYSTEM. $ 1,230. DISASTER COUNCIL AND CORPS. THIS IS AN INCREASE OF $ 705. OVER THE 1955-1956 BUDGET. THE AMOUNT ALLOWED IN THE 1955-1956 BUDGET HAS PROVEN INSUFFICIENT TO PROVIDE SUFFICIENT QUANTITIES OF SUPPLIES AND MATERIALS FOR PROPER MAINTENANCE OF EXISTING RADIO FACILITIES OF THE DISASTER CORPS. $ 250. DEPARTMENT OF PUBLIC HEALTH. THIS IS AN INCREASE OF $ 154. OVER THE 1955-1956 BUDGET. THE $ 96. ALLOWED IN 1955-1956 HAS BEEN INSUFFICIENT TO PROVIDE FOR THE PROPER MAINTENANCE OF RADIO EQUIPMENT OF THE DEPARTMENT OF PUBLIC HEALTH. $ 20. CORONER'S OFFICE. THIS IS AN INCREASE OF $ 10. OVER THE 1955-1956 BUDGET. DURING 1955-1956 THE 2, 1-WAY RADIO UNITS ON CORONER'S VEHICLES WILL BE REPLACED WITH 2, 2-WAY EQUIPMENTS. THIS INCREASE OF 2 TRANSMITTERS WILL REQUIRE ADDITIONAL MAINTENANCE MATERIAL. $ 200. DEPARTMENT OF ELECTRICITY RADIO EQUIPMENT IN DEPARTMENT VEHICLES. THIS IS AN INCREASE OF $ 9. OVER THE 1955-1956 BUDGET AND IS NECESSARY BECAUSE OF PRICE INCREASES IN MATERIALS. $ 700. MUNICIPAL RAILWAY RADIO SYSTEM. THIS AMOUNT WAS PROVIDED THROUGH BUDGET TRANSFER IN 1955-1956 AND HAS PROVEN SUFFICIENT TO PROVIDE ADEQUATE MAINTENANCE. $ 100. SUPERVISORS PUBLIC ADDRESS SYSTEM, CITY HALL. THIS AMOUNT WAS PROVIDED THROUGH BUDGET TRANSFER IN 1955-1956 AND HAS PROVEN SUFFICIENT TO PROVIDE ADEQUATE MAINTENANCE.
16	M	$ 9,526.	WIRE AND CABLE, GENERAL USE - REPLACEMENTS $ 1,470. ONE REEL - 3000 FEET, 7-PAIR FIRE ALARM AND SIGNAL CABLE. 1,260. ONE REEL - 3000 FEET, 3-PAIR FIRE ALARM AND SIGNAL CABLE. 900. TWO REELS - 5000 FEET, 2-CONDUCTOR FIRE ALARM AND SIGNAL CABLE. THE CABLE LISTED ABOVE IS TO BE USED FOR ROUTINE MAINTENANCE REPLACEMENTS. THIS IS THE SAME AMOUNT REQUESTED LAST YEAR, BUT REFLECTS A PRICE INCREASE IN 3-PAIR CABLE. 2,176. 1700 FEET 25-PAIR FIRE ALARM AND SIGNAL CABLE. THIS CABLE NECESSARY TO REPLACE A POLICE AND FIRE ALARM CABLE ON MISSION STREET BETWEEN SEVENTH AND NINTH STREETS. WE ARE CURRENTLY OCCUPYING A DUCT IN AN UNDERGROUND SYSTEM ABANDONED TO THE DEPARTMENT OF ELECTRICITY BY THE PACIFIC TELEPHONE AND TELEGRAPH COMPANY. THIS DUCT SYSTEM IS IN VERY BAD SHAPE AND AT THE PRESENT TIME THERE ARE SEVEN DEFECTIVE MANHOLE CASTINGS BETWEEN SEVENTH AND NINTH STREETS THAT ARE BECOMING A TRAFFIC HAZARD AND WILL HAVE TO BE REPLACED. THIS 1700 FEET OF CABLE WILL ALLOW US TO RELOCATE OUR POLICE AND FIRE ALARM CABLE IN A NEW DUCT SYSTEM INSTALLED BY THE PACIFIC TELEPHONE AND TELEGRAPH COMPANY. THE DEFECTIVE AND DANGEROUS MANHOLE CASTINGS CAN THEN BE REMOVED AND THE STREET REPAVED THEREBY ELIMINATING ALL FUTURE MAINTENANCE COSTS ON THE MANHOLE CASTINGS OR TO THE OLD DUCT SYSTEM. 3,720. TO PURCHASE 120,000 FEET OF OVERHEAD LINE WIRE AT .31 PER FOOT TO CONTINUE PROGRAM OF REPLACING WORN OUT AND UNDERSIZED OVERHEAD LINE WIRE. MANY OF THIS DEPARTMENT'S OVERHEAD CIRCUITS HAVE BEEN IN THE AIR FOR 20 TO 30 YEARS AND THE INSULATION IS IN VERY POOR CONDITION. DUE TO THE EXTENSIVE REDUCTION FOR THE ABOVE ITEMS IN OUR BUDGET IT HAS BEEN NECESSARY TO DEFER REPLACEMENTS OF OUR OVERHEAD WIRE AND UNDERGROUND CABLES DURING THE CURRENT FISCAL YEAR. THE DEFERMENT OF THIS WORK WILL LEAD TO INCREASED CIRCUIT FAILURES AND MAINTENANCE PROBLEMS. OUR CABLES ARE INSTALLED IN MANHOLES ON THE CITY STREETS AND THE DISTANCE BETWEEN MANHOLES IS APPROXIMATELY 600 FEET. WHEN A CABLE GOES BAD OR IS DAMAGED BY A CONTRACTOR WORKING ON STREET IMPROVEMENT, TRACK REMOVAL, SEWER PROJECTS ETC. IT IS NECESSARY FOR US TO REPLACE THE ENTIRE SECTION BETWEEN MANHOLES. IT IS NOT UNCOMMON FOR US TO REPLACE 1000 FEET OF DEFECTIVE CABLE IN A SINGLE DAY. WHEN ONE CONSIDERS THAT WE ARE MAINTAINING APPROXIMATELY 850,000 FEET OF UNDERGROUND CABLE, WE FEEL THAT THE SMALL QUANTITY REQUESTED FOR EMERGENCY REPAIRS AND REPLACEMENTS IS ESSENTIAL FOR ADEQUATE MAINTENANCE OF OUR POLICE AND FIRE ALARM SYSTEMS.
17	N	$ 3,163.	CABLE - NEW TRACTS AND UNDERGROUND DISTRICTS 847. ($343. - 700 FEET 7-PAIR CABLE ($504. - 1200 FEET 3-PAIR CABLE THIS CABLE NECESSARY IN ORDER TO INSTALL A NEW FIRE BOX AT THE ACADEMY OF SCIENCE IN GOLDEN GATE PARK AS REQUESTED BY THE FIRE DEPARTMENT, AND TO REPLACE EXISTING UNDERGROUND TRENCH CABLE WHICH HAS DETERIORATED TO SUCH AN EXTENT THAT ITS CONTINUED USE IS UNSAFE AND IMPRACTICAL. THIS CABLE WAS INCLUDED IN LAST YEAR'S BUDGET BUT DUE TO LACK OF FUNDS IN THE PARK AND RECREATION DEP'T. THEY WERE UNABLE TO INSTALL THE CONDUIT FOR THE ABOVE INSTALLATION AS PER AGREEMENT AND AS THE DEPARTMENT OF ELECTRICITY'S BUDGET FOR NEW TRACTS AND UNDERGROUND DISTRICTS WAS CUT $1,000. WE WERE UNABLE TO ORDER CABLE FOR THIS PROJECT. THE ACADEMY OF SCIENCE AND THE DE YOUNG MUSEUM HAVE AGREED TO BUDGET FUNDS FOR THE CONDUIT INSTALLATION IN THEIR BUDGET FOR FISCAL YEAR 1956-1957.

BUDGET ESTIMATE INDEX NO. 233 OPPOSITE SHEET NO. 13

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

LINE NO.	REP.			LINE NO.	REP
17	N		CABLE - NEW TRACTS AND UNDERGROUND DISTRICTS (CONT'D.)		
			1,749. 3570 FEET 7-PAIR CABLE REQUIRED TO EXTEND FIRE ALARM CABLE FROM THE PROPERTY LINE OF THE FOLLOWING NEW FIRE HOUSES TO THE NEAREST DEPARTMENT OF ELECTRICITY UNDERGROUND FIRE ALARM CABLE: 2200 FEET - ENGINE 13, NORTH SIDE OF 26TH ST. EAST OF CHURCH 1200 FEET - ENGINE 14, SOUTH SIDE OF OAK ST., WEST OF FRANKLIN 1700 FEET - ENGINE 38, OCEAN AND PHELAN AVENUES. THESE FIRE HOUSES WILL BE COMPLETED DURING THE FISCAL YEAR 1956-1957.		
			567. 1350 FEET 3-PAIR CABLE NECESSARY TO CONVERT DEPARTMENT OF ELECTRICITY FACILITIES FROM AN OVERHEAD TO AN UNDERGROUND SYSTEM ON 39TH AVE. BETWEEN QUINTARA AND RIVERA STS., AND ON RIVERA ST. FROM 37TH TO 39TH AVES. - THIS CONVERSION DUE TO DECLARATION OF UNDERGROUND DISTRICT NO.138.		
18	O	$	100. DRY GOODS AND FABRICS TO PURCHASE CANVAS HOODS TO COVER FIRE AND POLICE BOXES WHEN IT IS NECESSARY TO PUT THEM OUT OF SERVICE OR TO MAKE EMERGENCY REPAIRS IN RAINY WEATHER.		
19	P	$	16. CHEMICALS AND GASES TO PURCHASE 8 GALLONS OF CARBON TETRACLORIDE, REQUIRED ANNUALLY FOR CLEANING TELETYPE AND OTHER MISCELLANEOUS SMALL PARTS.		
21	Q	$	358. STATIONERY AND OFFICE SUPPLIES		

$ 223. WORK REPORT FORM		10 M -	56.25
PILING FOLDER	8½ X 11	100 -	3.00
" "	8½ X 14	100 -	5.40
DAMAGED EQUIPMENT FORM		1 M -	4.90
MEMO. FORM	6½ X 11	1 M -	7.00
" "	8½ X 11	1 M -	9.50
REMOVAL CARD		1 M -	7.50
STOCK REQUISITION		7.5 M -	23.25
STORES ORDER RECORD		1 M -	22.50
BALANCE RECORD		1 M -	22.50
FOLDER LABEL		3 M -	2.50
RADIO SERVICE REPORT		2 M -	10.00
TWINE		15 LBS -	10.00
MISCL. OFFICE SUPPLIES, SUCH AS, LOOSE LEAF BINDERS, STAPLES, CLIP-BOARDS, SCRATCH PADS, SCOTCH TAPE, INK, THUMB TACKS, ETC.		-	35.00

EXPERIENCE FOR THE FIRST SIX MONTHS OF FISCAL YEAR 1955-1956 INDICATES THIS AMOUNT WILL BE REQUIRED TO CARRY US THROUGH THE FISCAL YEAR 1956-1957.

135. TO PURCHASE 2000 FIRE BOX RECORD CARDS AND
600 KARDEX CARD HOLDERS
THESE ITEMS NECESSARY IN ORDER FOR US TO SET UP AN ADEQUATE CARD RECORD SYSTEM ON THE CITY'S 1839 FIRE BOXES.

22	R	$	75. STATIONERY WITHDRAWALS FROM PURCHASER EXPERIENCE SHOWS THIS AMOUNT TO BE NECESSARY TO SUPPLY THIS ITEM. WE HAVE SPENT $39. IN THE FIRST 6 MONTHS OF THE CURRENT FUNDS AND WILL REQUIRE ADDITIONAL FUNDS TO COMPLETE THE YEAR.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: PLANT — Appropriation Number: 6.233 — Sheet Number 14 of 19 Sheets — Index Number: 233

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) Departmental Budget Estimate for Fiscal Year 1956-1957 Class Number or Date	Class Title or Description	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 6 and 8 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amounts	Reference Letter
1																												
2													300.	MECHANICAL OPERATION MATERIALS AND SUPPLIES														
3																												
4	392				350					183	167	350	301	TIRES AND TUBES			400		50			400			350			350	A
5	85				90					30	60	90	302	AUTOMOTIVE REPLACEMENT PARTS			70		- 20			70			50			50	B
6	4,215				4,500					2,485	2,015	4,500	303	REPLACEMENT PARTS FOR OTHER MACHINERY AND EQUIPMENT			5,860		1,360			5,860			4,500			4500	C
7	1,533				1,610					736	874	1,610	304	METALS AND CASTINGS			1,610					1,610			1,500			1500	D
8	235				231					113	118	231	305	SMALL TOOLS			250		19			231			231			231	E
9	304				265					232	118	350	306	SHOP SUPPLIES			350		85			350			300			300	F
10	133				82					50	125	175	311	AGGREGATES AND OTHER BUILDING MATERIALS			250		168			250			182			182	G
11	155				147					74	73	147	312	LUMBER AND MILLWORK			150		3			147			147			147	H
12	209				119					125	35	160	315	MISCELLANEOUS HARDWARE			160		41			160			125			125	I
13	322				231					226	224	450	316	PIPE			620		389			620			400			400	J
14	400				396					217	179	396	317	ELECTRICAL SUPPLIES			400		4			396			396			396	K
15	694				600					183	342	725	318	PAINT			900		300			900			900			900	L
16	2,804				2,900					1,437	1,719	3,156	321	FUELS AND LUBRICANTS PLANT (PURCHASING)			3,476		576			3,336			3,336			3336	M
17	2,133				2,470					1,071	1,399	2,470	321	FUELS AND LUBRICANTS TRAFFIC (PURCHASING)			2,470					2,470			2,470			2470	N
18	96				100					54	46	100	331	INSTITUTIONAL SUPPLIES			100					100			100			100	
19	178				200					110	90	200	335	CLEANING AND JANITORIAL SUPPLIES			200					200			200			200	
20	61				50					39	11	50	341	DRYGOODS AND FABRICS			50					50			50			50	
21	65				45					27	33	60	361	CHEMICALS AND GASES			60		15			60			50			50	O
22	169				145					87	83	170	371	STATIONERY AND OFFICE SUPPL.			170		25			170			170			170	P
23																												
24	14,183				14,531					7,679	7,711	15,390		GROSS MATERIALS AND SUPPLIES			17,546		3,015			17,380			15,457			15457	
25	4,937				5,370					2,508	3,118	5,626		LESS: TRANSFERS TO PURCHASER			5,946		576			5,806			5,806			5806	
26	9,246				9,161					5,171	4,593	9,764		NET MATERIALS AND SUPPLIES			11,600		2,439			11,574			9,651			9651	
27																												
28																												
29																												
30																												
31																												
32																												
33																												
34																												
35																												

BUDGET ESTIMATE INDEX NO. 233 OPPOSITE SHEET NO. 14

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

PISCAL YEAR 1956-1957

LINE NO.	REF.	
4	A	$ 400. TIRES AND TUBES - PLANT $ 50. ABOVE LAST YEAR'S ALLOWANCE. ON THE BASIS OF EXPENDITURES FOR EACH OF THEPAST TWO YEARS, AND ANTICIPATING ADDITIONAL VEHICLES CURRENTLY REQUESTED, THIS AMOUNT IS A BASIC NECESSITY.
5	B	$ 70. AUTOMOTIVE REPLACEMENT PARTS - PLANT $ 20. DECREASE. AUTOMOTIVE REPLACEMENT PARTS FOR PLANT VEHICLES SO FAR THIS YEAR HAVE BEEN LESS THAN ANTICIPATED.
6	C	$ 5,860. REPLACEMENT PARTS, OTHER EQUIPMENT - PLANT DURING PAST 12 MONTHS PURCHASED 396 REBUILT PARKING METER TIMERS AT $ 990. IT IS ANTICIPATED THAT WITHIN THE NEXT FISCAL YEAR, DUE TO EXPIRING GUARANTEES, THERE WILL BE AN ADDITIONAL 300 TIMERS TO BE EXCHANGED AT A COST OF $ 750. ALSO, TO CONTINUE THE CONVERSION OF METERS TO DIME OPERATION, 1600 SETS OF PARTS WILL COST $ 2,350. 600 TIME PLATES TO PROVIDE FOR CHANGES IN METERED STREET PARKING LIMITS, COSTING $ 500. THE BALANCE OF REPLACEMENT PARTS WILL BE NECESSITATED BY THE REPAIR OF DAMAGED METERS AND CONSISTS OF 30 PAIR OF CASE CASTINGS, $ 570; 800 SIGNAL WINDOW GLASSES, $ 240; VARIOUS SMALL PARTS, $ 150. AND 6,000 DECALCOMANIA TRANSFERS, $ 100. NOTE: DURING THE PAST 12 MONTHS, 1170 PARKING METER TIMERS WERE EXCHANGED OF WHICH 774 WERE REPLACED ON GUARANTEE PROVISION (FREE SERVICE). DURING THE PAST 12 MONTHS 405 DAMAGED PARKING METERS WERE REPAIRED, MUCH OF THE COSTS RECOVERED AND DEPOSITED IN THE GENERAL FUND AS REVENUE.
7	D	$ 1,500. METALS AND CASTINGS - PLANT $ 110. DECREASE RESULTS FROM THE FACT THAT THE PURCHASE OF MATERIALS USED FOR CONSTRUCTING SAFETY GUARDS ON THE SHOP MACHINERY IN COMPLIANCE WITH STATE INDUSTRIAL ACCIDENT COMMISSION REQUIREMENTS, WILL HAVE BEEN COMPLETED FROM THE CURRENT YEAR'S FUNDS.
8	E	$ 250. SMALL TOOLS THE COST OF TOOLS HAS INCREASED 10% AND THE PROSPECTS OF FURTHER INCREASES ARE VERY REAL.
9	F	$ 350. SHOP AND FIELD SUPPLIES - PLANT $ 300 ANNUALLY REQUIRED FOR MISCELLANEOUS SHOP SUPPLIES. $ 50 REQUIRED FOR WELDING RODS AND ABRASIVE BELTS.
10	G	$ 250. AGGREGATES AND BUILDING MATERIALS PARKING METER POST REPAIRING REQUIRED $ 120. WORTH OF CEMENT, SAND AND DRY MIX DURING THE YEAR 1954-1955. SINCE THE VOLUME OF REPAIR WORK IS INCREASING, THE DEMAND FOR MORE MATERIALS IS ALSO INCREASING, $ 150. WILL BE REQUIRED FOR THIS PURPOSE NEXT YEAR. IN ADDITION, TO OPERATE SANDBLASTING EQUIPMENT ACQUIRED BY SUPPLEMENTAL APPROPRIATION, $ 100. WILL BE REQUIRED TO PURCHASE KILN DRIED SHARP SAND.
11	H	$ 150. LUMBER AND MILLWORK EXPENDITURES FOR PARKING METER POST WEDGES, PLYWOOD AND VARIOUS LUMBER USED FOR REPAIRS AND CONSTRUCTION INDICATE A REQUIREMENT OF $ 150. A YEAR.
12	I	$ 160. BUILDERS HARDWARE CURRENT USE OF MACHINE SCREWS AND NUTS, BOLTS, WASHERS AND ASSOCIATED HARDWARE HAS INCREASED WITH EXPANDING OPERATIONS. MORE MANUFACTURING OF NEW, AND REBUILDING OF OLD FIRE ALARM BOXES, POLICE CALL BOXES, AND PARTS REQUIRES MORE SETSCREWS, MACHINE SCREWS, BOLTS, ETC.. THE DAMAGE RATE TO PARKING METER POSTS SET IN BASEMENTS IDEWALKS HAS INCREASED, THEREFORE REQUIRING MORE EXPANSION BOLTS FOR REPLACEMENTS. THESE COST $ 38. PER 100. PARKING METER CASES REQUIRE NEW DRIVE SCREWS WHEN TIME PLATES ARE CHANGED. THE PRICES OF THESE ITEMS HAS ADVANCED 10% AND FURTHER INCREASES ARE ANTICIPATED.
13	J	$ 620. PIPE AND PLUMBING SUPPLIES TO COVER THE REPLACEMENT COST OF PARKING METER POSTS. DURING THE LAST 12 MONTHS 457 DAMAGED POSTS WERE REPLACED, OF WHICH 2 OUT OF 3 SHOULD BE LONGER THAN STANDARD 4 FT. IN ORDER TO HAVE STURDY ANCHORAGE IN NEAR SIDEWALK STRUCTURE. WHEN A 5 FT. 4 IN. POST IS USED FOR REPLACEMENT, BROKEN SIDEWALK AREA IS PRACTICALLY ELIMINATED. 280 POSTS YEARLY WILL REQUIRE 2" PIPE COSTING $ 620. THIS INCLUDES A 20% PRICE INCREASE.
14	K	$ 400. ELECTRICAL SUPPLIES - PLANT ELECTRIC SUPPLY NEEDS FOR FIRE ALARM AND POLICE COMMUNICATION SHOP SERVICES ARE EXPECTED TO MAINTAIN CURRENT LEVEL OF $ 400. ANNUALLY.
15	L	$ 900. PAINT AND SUPPLIES - PLANT CURRENT EXPENDITURES FOR PAINT AND ASSOCIATED SUPPLIES INDICATES A REQUIREMENT OF $ 900.
16	M	$ 3,476. FUELS AND LUBRICANTS - PLANT (PUR.) AS FIELD WORK IS INCREASING, CONSUMPTION OF GAS AND OIL FOR PORTABLE COMPRESSORS, PUMPS, AIR BLOWER AND ELECTRIC GENERATORS ALSO INCREASES. WELDING GASES, PRESTO TANKS, CLEANING SOLVENTS, KEROSENE AND FUEL FOR TORCHES ACCOUNT FOR $ 165. THREE ADDITIONAL VEHICLES ARE BEING REQUESTED FOR PLANT USE. ON THE BASIS OF $ 140. PER VEHICLE PER YEAR, $ 320 WILL BE REQUIRED IN ADDITION TO THE $ 3,156 CURRENT YEARLY AVERAGE.
17	N	$ 2,470. FUELS AND LUBRICANTS - TRAFFIC (PUR.) PRESENT EXPENDITURES INDICATE THAT THIS AMOUNT WILL BE ADEQUATE EVEN ALLOWING FOR INCREASED MILEAGE RESULTING FROM EXPANDED FIELD SERVICE TO INCLUDE THE HOURS FROM 4:00 P.M. TO 12:00 P.M., AND ONE MAN ON MAINTENANCE ALL DAY SATURDAYS, SUNDAYS AND HOLIDAYS.
21	O	$ 60. CHEMICALS THE COST OF CHEMICALS FOR DIPPING BRASS PARTS HAS BEEN FAIRLY CONSTANT AT $ 60. PER YEAR.
22	P	$ 170. STATIONERY AND SUPPLIES DUE TO INCREASED RECORD REQUIREMENTS, THE COST OF ADDITIONAL SUPPLIES OF REPORT FORMS WILL BE $ 25. OVER LAST YEAR.

CONTROLLER'S FORM No. 6150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission ELECTRICITY — Bureau or Division PLANT DIVISION — Appropriation Number 6.233 — Sheet Number 15 of 19 Sheets — Index Number 233

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
1	3		6	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
													400.	EQUIPMENT															1
224					150					118		118	402	OFFICE FURNITURE & EQUIPMENT					- 150										2
													402	STEEL DESK			170		170			170			170			170	A	3
													402	6 CLOTHES LOCKERS			145		145			145			145			145	B	4
													402	METAL PARTS CABINET			85		85			85			85			85	C	5
													402	FILING CABINET, 4-DRAWER			90		90			90			0			0	D	6
320													412	ADDING MACHINE															7
													420	SIGNAL GENERATOR - GEN. PURPOSE			375		375			375			375			375	E	8
					905					893		893	420	SIGNAL GENERATOR					- 905											9
													420	HICKOCK CAPICITANCE TESTER			150		150			150			150			150	F	10
													420	2 CAPACITOR ANALYZERS			156		156			156			78			78	G	11
32													420	VIBRATOR ANALYZERS															12
					130					125		125	420	VACUUM VOLTMETERS WITH HIGH TEST PROBES			130					130			0			0	H	13
147													420	VARIABLE TUNED RECEIVER															14
259													420	TUBE TESTER															15
225													420	OSCILLOSCOPE															16
					100					100		100	420	2 TEST METERS					- 100										17
					280						280	280	420	1 SET CRYSTALS (7 PER SET)					- 280										18
					685					624		624	420	FREQUENCY METER & MONITOR					- 685										19
					30					28		28	420	DUMMY LOAD, R. F.					- 30										20
						TRANSFER #448		208		208		208	420	TIMERS (TRAFFIC)															21
1,649													422	2 - 10" ENGINE LATHES			2,770		2,770			2,770			1,385			1385	I	22
													422	3 ELECTRIC MOTORS			200		200			200			0			0	J	23
													422	1 H.P. MULTI-SPEED MACHINE TOOL DRIVE			380		380			380			0			0	K	24
													422	2 H.P. MULTI-SPEED MACHINE TOOL DRIVE			535		535			0							L	25
													422	2 PORTABLE PAINT BAKING UNITS			480		480			0							M	26
													422	GEOMETRIC DIE HEAD			240		240			240			0			0	N	27
													422	9" ROTARY MILL TABLE			125		125			125			0			0	O	28
													422	3" CARBIDE CONCRETE DRILL BIT			55		55			55			0			0	P	29
86													422	HEAVY DUTY ELECTRIC DRILLS															30
36													422	5 BENCH VISES															31
219													422	MECHANISM CLEANING MACHINE															32
					93					67		67	422	HOSE REEL FOR #35 SCHRAM COMPRESSOR					- 93										33
					700						848	848	422	1 - 6" X 12" SURFACE GRINDER					- 700										34
					250						250	250	422	1 H.P. POLISHING MACHINE					- 250										35

BUDGET ESTIMATE INDEX NO. 233 OPPOSITE SHEET NO. 15

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

LINE NO. | REP.

3 A — $ 170. STEEL DESK
THIS ITEM TO REPLACE WORN OUT DESK IN THE PLANT DIVISION OFFICE.

4 B — $ 145. CLOTHES LOCKERS
THIS ITEM TO PROVIDE LOCKERS FOR EMPLOYEES WHO ARE WITHOUT LOCKERS AT PRESENT.
CURRENT PRICE APPROXIMATELY $ 23. HIGHER THAN LAST YEAR.

5 C — $ 85. METAL PARTS CABINET
METAL STORAGE CABINET 36" X 21" X 78".
THE STORAGE FACILITIES FOR OVERHAULED CLEAN PARKING METER MECHANISMS, 250 OF WHICH ARE REQUIRED TO BE IN STOCK FOR FIELD REPLACEMENTS, ARE INADEQUATE AND WILL BECOME MORE SO AS THE CONVERSION OF THE ONE HOUR METERS TO DIME OPERATION GETS INTO FULL PRODUCTION.

6 D — ~~$ 90. METAL FILING CABINET, 4-DRAWER LETTER SIZE.~~
~~THE FILING CABINET NOW IN USE IS AN OLD WOODEN CABINET ACQUIRED OVER 3 YEARS AGO FROM PURCHASER'S SURPLUS. THE CURRENT PARKING METER RECORDS BEING KEPT ON FILE ARE HEAVY, AND INCREASING IN VOLUME EACH YEAR. THE WOODEN DRAWERS BEING BADLY WORN ARE DIFFICULT TO OPEN AND CLOSE.~~

8 E — $ 375. 1 SIGNAL GENERATOR, GENERAL PURPOSE
THIS ITEM IS A GENERAL PURPOSE SIGNAL GENERATOR FOR USE IN THE FIELD. IT IS NOT PRACTICAL TO TAKE PRECISION LABORATORY EQUIPMENT ON FIELD SERVICE CALLS. THE GREAT INCREASE IN NUMBER OF RADIO EQUIPMENTS REQUIRING FIELD MAINTENANCE REQUIRES THAT TECHNICIANS PERFORMING FIELD MAINTENANCE DUTIES BE EQUIPPED WITH A SIGNAL GENERATOR. AT THE PRESENT TIME EQUIPMENT IN THE FIELD REQUIRING THE USE OF A SIGNAL GENERATOR FOR REPAIR MUST BE RETURNED TO THE RADIO SHOP: THIS METHOD IS INEFFICIENT AND UNECONOMICAL.

10 F — $ 150. 1 HICKOK CAPACITANCE TESTER VACUUM TUBE, VOLT-OHM MILLIAMETER
THIS EQUIPMENT IS NECESSARY FOR THE MAINTENANCE OF INTERCOMMUNICATIONS SYSTEMS IN 12 EXISTING FIRE HOUSES AND FOR THE MAINTENANCE OF INTERCOMMUNICATIONS SYSTEMS BEING INSTALLED IN ALL FUTURE NEW AND REHABILITATED FIRE HOUSES. AT THE PRESENT TIME WE DO NOT HAVE A METER TO TEST THIS EQUIPMENT.

11 G — $ ~~150.~~ 16 ~~2~~ 1 SPRAGUE CAPACITOR ANALYZERS (@ $ 76. EACH)
THIS ITEM IS NECESSARY TO PROVIDE ACCURATE MEASUREMENT OF THE VALUE AND CONDITION OF CAPACITORS USED IN RADIO CIRCUITS. THE METHOD IN USE AT PRESENT CONSISTING OF SUBSTITUTION IS UNSATISFACTORY DUE TO INACCURACY. TWO UNITS ARE REQUIRED, ONE FOR EACH TWO TEST POSITIONS.

13 H — ~~$ 130. 1 VACUUM TUBE VOLTMETER~~
~~THIS ITEM IS A BASIC UNIT REQUIRED BY ANY RADIO TECHNICIAN FOR FREE POINT TESTING. MANUFACTURER'S SERVICE NOTES ARE BASED ON READINGS TAKEN WITH A VACUUM TUBE VOLTMETER. WE HAVE THREE AT THE PRESENT TIME, ONE ADDITIONAL NEEDED TO EQUIP OUR FOURTH TEST POSITION.~~

22 I — $ ~~2770.~~ 1335 2 - 10" ENGINE LATHES
TO REPLACE 4 - 44 YEAR OLD SPEED LATHES WHICH ARE WORN BEYOND THE LIMITS OF PRECISION, ARE OBSOLETE AND WITHOUT POWER FEEDS. THIS IS IN LINE WITH A PARTLY COMPLETED PROGRAM OF DIRECT DRIVING ALL MACHINE TOOLS WITH A.C. ELECTRIC POWER, THEREBY ELIMINATING THE VERY EXPENSIVE D.C. POWERED LINE SHAFT DRIVES.

ESTIMATED COST OF 2 NEW LATHES	$ 2,820.
ESTIMATED TRADE-IN VALUE, OLD LATHES	~~50.~~ 130
	~~$ 2,770.~~

LINE NO. | REP.

23 J — ~~$ 200. 3 - 3 PHASE ELECTRIC MOTORS~~
~~$ 80. 1 - 1 H.P. MOTOR AND STARTING SWITCH TO DIRECT DRIVE THE PRATT & WHITNEY SHAPER.~~
~~60. 1 - 3/4 H.P. MOTOR AND REVERSING SWITCH TO DIRECT DRIVE THE HAND MILLING MACHINE~~
~~60. 1 - 3/4 H.P. MOTOR AND REVERSING SWITCH TO DIRECT DRIVE THE STAR ENGINE LATHE.~~

THIS IS IN LINE WITH CURRENT PROGRAM OF CONVERTING TO THREE PHASE POWER TO ELIMINATE THE PRESENT DIRECT CURRENT POWER SUPPLY.
ALSO, DIRECT DRIVING THE MACHINERY ALLOWS BETTER SPACING OF EQUIPMENT ON FLOOR AREA TO ALLEVIATE TO SOME EXTENT PRESENT CROWDED CONDITION DUE TO GROWTH OF DEPARTMENT.

24 K — ~~$ 380. 1 - 1 HORSEPOWER MULTI-SPEED MACHINE TOOL DRIVE.~~
~~TO DIRECT DRIVE THE SMALL TURRET LATHE FORWARD AND REVERSE. THE COUNTER SHAFT FOR THIS MACHINE TOOL IS BADLY WORN AND IN NEED OF REPAIR. RATHER THAN WASTE MONEY ON AN OBSOLETE COUNTER SHAFTING, IT IS PRACTICAL AND IN LINE WITH CURRENT PROGRAM TO INVEST IN A DIRECT DRIVE UNIT.~~

25 L — $ 535. Quote C.A.B.
1 - 2 HORSEPOWER MULTI-SPEED MACHINE TOOL DRIVE.
TO REPLACE THE OVERHEAD COUNTERSHAFT WITH A DIRECT DRIVE FOR THE UNIVERSAL MILLING MACHINE. THIS IS THE MAJOR MACHINE TOOL TO BE PROVIDED WITH DIRECT DRIVE POWER SO THAT THE EXPENSIVE D.C. POWERED LINE SHAFT CAN BE ELIMINATED.
THERE IS NO TRADE-IN VALUE TO THE OLD COUNTERSHAFT.

26 M — $ 480. Quote by C.A.B.
2 - 16 LAMP INFRA-RED, PORTABLE PAINT BAKING UNITS
THESE INFRA-RED UNITS WILL BE USED IN THE PROCESS OF FAST-DRYING ALL OF THE PAINT FINISHES APPLIED IN THE PAINT SHOP OVER METAL.
9,000 OF THE CITY'S PARKING METERS ARE NOW 5 YEARS OLD, AND AS EXPERIENCE IS PROVING, WILL REQUIRE THOROUGH REFINISHING TO PRESERVE THE CASE METAL. BAKING THE FINISHES ASSURES THE MAXIMUM OF WEAR AND DURABILITY, AS WELL AS PRESERVING THE APPEARANCE.

27 N — ~~$ 240. 1 - 9/16" GEOMETRIC DIE HEAD WITH CHASERS~~
~~THIS MODERN PRODUCTION TOOL WILL BE USED IN PLACE OF THE OLD TYPE SOLID DIES WHICH REQUIRE BACKING OFF OF THE STOCK IN THE SCREW MACHINE BY REVERSING THE ROTATION OF THE MACHINE. THIS ONE DIE HEAD NOT ONLY ACCOMMODATES ALL SIZES OF THREADS USED, BUT ALSO HAS THE ADVANTAGE OF ALLOWING FOR MORE ACCURATE AND MORE NUMEROUS RESHARPENING OPERATIONS ON THE THREAD CHASERS.~~

28 O — ~~125. 1 - 9" ROTARY MILL TABLE~~
~~THIS IS A REQUIRED ACCESSORY TO THE UNIVERSAL MILLING MACHINE WHICH WILL REPLACE THE IMPROVISED METHODS NOW BEING USED TO ACCOMPLISH PROFILE MILLING, ANGLE MILLING, AND LAYOUT OPERATIONS.~~

29 P — ~~55. 1 - 3" CARBIDE CONCRETE DRILL BIT~~
~~TO REPLACE THE TIMKEN BITS NOW BEING USED TO DRILL PARKING METER POST HOLES. THE TIMKEN BITS CAN ONLY BE RESHARPENED ONCE AND EVEN THEN THEY DO NOT CUT FULL DIAMETER, WHILE THE RESHARPENING LIFE OF A CARBIDE TIPPED BIT ALLOWS FOR MANY YEARS OF SATISFACTORY DRILLING.~~

~~ESTIMATED COST OF CARBIDE DRILL $ 55.~~
~~(NO TRADE-IN VALUE FOR USED BITS~~
~~TO BE RETURNED TO PURCHASER FOR DISPOSITION)~~

LLER'S FORM No. 4150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

ent, Board or Commission: ELECTRICITY — Bureau or Division: PLANT DIVISION — Appropriation Number: 6.233 — Sheet Number: 16 of 19 Sheets — Index Number: 233

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	FISCAL YEAR 1955-1956 SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Title	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Page
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
												400.	EQUIPMENT (CONT'D.)															
				450					293		293	422	50 GALLON SAFETY SOLVENT DRIP TANK					- 450										
												424	1½ TON HYDRAULIC JACK			85		85			85			0			0	A
												424	PEDESTAL TYPE TIRE CHANGER			210		210			210			0			0	B
				285					259		259	424	BLUE HERON TRUCK CRANES					- 285										
61												426	8 STEP LADDERS			57		57			57			57			57	C
134												426	EXTENSION LADDER, 30'															
				42					43		43	426	EXTENSION LADDER, 16'					- 42										
												428	2 CABLE SPLICER TENTS			244		244			244			0			0	D
												428	4 SAFETY SCOPE KITS			270		270			270			270			270	E
83												428	CONDUIT ROD (400 FT.)															
64												428	2 HEAVY DUTY POTS															
273												428	60 LB. PAVEMENT BREAKER															
				113					127		127	428	3 PAY-OFF REELS					- 113										
				98					66		66	428	2 COFFING HOISTS 1½ TON					- 98										
				48					47		47	428	4 PIKE POLES 16'					- 48										
34												432	VACUUM CLEANER															
												444	5 H.P. STATIONARY AIR COMPRESSOR			825		825			825			825			825	F
				200						200	200	444	2 LEECE NEVILLE ALTERNATORS WITH 4 - 110V A.C. TRANSFORMERS					- 200										
183				160						205	205	444	POWER SUPPLY					- 160										
681				700					638		638	446	COMMUNICATIONS EQUIPMENT			1,980		1,280			1,980			1,980			1980	G
												456	ADDITIONAL VEHICLES (3):															
													1 TRUCK WALK-IN TYPE, EQUIPPED			4,000		4,000			4,000			0			0	H
													1-6 CYLINDER, ½ TON UTILITY TRUCK			2,000		2,000			2,000			0			0	I
													1-6 CYLINDER 4 DOOR SEDAN			1,500		1,500										J
												456	REPLACEMENT VEHICLES (2):															
1,011													1-6 CYLINDER BUS. COUPE			1,400		1,400			1,400			1,300			1300	K
1,095				1,400					1,089		1,089		1-6 CYLINDER 4 DOOR SEDAN					-1,400										L
				2,000						2,000	2,000		1-6 CYLINDER, ½ TON UTILITY TRUCK			1,950		- 50			1,950			1,600			1600	
												472	4 - 2½ GAL. FIRE EXTINGUISHERS			190		190			190			0			0	M
1,816				8,819			208		4,725	3,783	8,508		GROSS EQUIPMENT			20,797		11,978			18,282			8,420			8420	
				8,819			208		4,725	3,783	8,508		TRANSFER TO PURCHASER			20,797		11,978			18,282			8,420			8420	
1,816				-0-			-0-		-0-	-0-	-0-		NET EQUIPMENT			-0-		-0-			-0-			-0-			0	

BUDGET ESTIMATE INDEX NO. 233 OPPOSITE SHEET NO. 16

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

LINE NO. 3 REP. A

~~$ 85. 1-1/2 TON HYDRAULIC JACK~~
~~THIS PIECE OF GARAGE EQUIPMENT IS REQUIRED FOR EMERGENCY SERVICE AWAY FROM THE PLANT. THE EXISTING JACK IS A HEAVY DUTY SHOP MODEL, WEIGHT ABOUT 125 LBS., AND TAKES UP ABOUT SIX FEET OF SPACE WHEN LAID FLAT. IT IS TOO HEAVY AND CLUMSY FOR ONE MAN TO LIFT ON TO THE BACK OF A PICKUP TRUCK, AND TOO BIG TO CARRY IN A PASSENGER CAR, EITHER OF WHICH MUST BE USED FOR TRANSPORTATION WHEN THE GARAGEMAN RESPONDS TO AN EMERGENCY CALL IN THE FIELD.~~

LINE NO. 4 REP. B

~~$ 210. PEDESTAL TYPE TIRE CHANGE (HENDERSON MODEL "1")~~
~~THE NUMBER OF VEHICLES BEING SERVICED BY THE GARAGEMAN NOW AMOUNT TO 33, WHICH SIZE FLEET HAS OUTGROWN THE HAND TOOL METHOD OF TIRE CHANGING. A LSO, A MECHANIZED TIRE CHANGER IS THE ONLY MEANS OF SERVICING TUBELESS TIRES WITH WHICH ALL MODERN VEHICLES ARE EQUIPPED. PRESENTLY OUR GARAGEMAN MUST TRANSPORT ALL SUCH TIRED WHEELS TO PURCHASING DEPARTMENT'S NO.2 SHOP TO HAVE THE TUBELESS TIRES SO SERVICED.~~

LINE NO. 6 REP. C

$ 57. 8 STEP LADDERS
$ 22.40 4 STEP LADDERS, 4 FT. @ $ 5.60
34.80 4 " " 8 FT. @ 8.70

THESE LADDERS ARE CARRIED ON VEHICLES USED BY OUR ELECTRICIANS, CABLE SPLICERS, FIRE ALARM TROUBLE DETAIL MEN ETC..
IN PRIOR YEARS THESE LADDERS WERE PURCHASED AS MATERIAL AND SUPPLIES. THESE ARE USED EVERY DAY AND MUST BE REPLACED WHEN THEY BECOME WEAK OR DEFECTIVE IN ORDER TO AVOID ACCIDENTS OR INJURIES TO EMPLOYEES.
THEY ARE BEING BUDGETED AS EQUIPMENT THIS YEAR AT THE REQUEST OF THE CONTROLLER.

LINE NO. 9 REP. D

~~$ 240. 2 CABLE SPLICING TENTS~~
~~THESE TENTS NECESSARY TO PROVIDE SHELTER FOR CABLE SPLICERS WHEN IT IS~~ REQUIRED FOR THEM TO REPAIR UNDERGROUND CABLES IN MANHOLES WHILE RAINING.

LINE NO. 10 REP. E

$ 270. 4 SAFETY SCOPE KITS
THESE ITEMS NECESSARY TO PROTECT DEPARTMENT OF ELECTRICITY EMPLOYEES WHILE WORKING IN MANHOLES AND EXCAVATIONS ON THE CITY STREETS.
4 REQUIRED @ $ 67.50 EACH TO PROVIDE ONE KIT FOR THE LINE CREW, ONE FOR THE LABOR CREW, AND ONE EACH FOR THE TWO CABLE SPLICING CREWS.
EACH KIT CONSISTS OF A COLLAPSIBLE STAND, TWO EXTENSIONS, 2-WAY YOKE, 3-WAY YOKE, FIVE FLAGS, AND "MEN AT WORK" SIGN. THIS TYPE REQUIRED TO ENABLE ONCOMING VEHICLES TO SEE THE FLAGS AND "MEN AT WORK" SIGNS OVER THE TOPS OF THE VEHICLES AHEAD OF THEM IN THEIR LANE OF TRAFFIC.

LINE NO. 18 REP. F

$ 825. 5 H.P. STATIONARY AIR COMPRESSOR
TO REPLACE THE 1-1/2 H.P. UNIT NOW IN USE WHICH IS 12 YEARS OLD AND IN POOR CONDITION. MOST IMPORTANT IS THE FACT THAT THE INCREASING DEMAND FOR COMPRESSED AIR FOR PAINT SPRAYING FIRE ALARM EQUIPMENT, POLICE CALL BOX EQUIPMENT, TRAFFIC SIGNAL EQUIPMENT AND PARKING METER CASES, IN ADDITION TO THE AIR REQUIRED TO OPERATE THE CLEANSING MACHINE FOR PARKING METER MECHANISMS, IMPOSES A LOAD ON THE PRESENT COMPRESSOR WHICH CAN ONLY BE HANDLED IN PART; I.E., ONE OPERATION MUST WAIT UPON COMPLETION OF THE OTHER.
(NO TRADE-IN VALUE OF OLD UNIT)

LINE NO. 21 REP. G

$ 1,980. COMMUNICATIONS EQUIPMENT
$ 900. FIRE HOUSE REGISTERS
THIS AMOUNT REQUIRED TO CONTINUE OUR PROGRAM OF REPLACING 4 ENGINE HOUSE REGISTERS EACH YEAR AND REFLECTS A PRICE INCREASE OF $ 50. PER REGISTER OVER LAST YEAR.
880. DYNAMOTORS
THIS AMOUNT REQUIRED TO PURCHASE 4 DYNAMOTORS NECESSARY TO PROVIDE SUPERVISORY AND STRIKING CURRENT FOR 2 NEW HOSPITAL CIRCUITS AT THE CENTRAL FIRE ALARM STATION DUE TO THE CONTINUED GROWTH OF THE CITY AND OUR FIRE ALARM SYSTEM. CURRENT COST $ 80. HIGHER THAN LAST YEAR.
200. 10-STATION MASTER INTERCOMMUNICATION UNIT, EQUIPPED WITH RECEPTACLE FOR BEEP GENERATOR.
THIS UNIT NECESSARY IN ORDER TO PROVIDE UNINTERRUPTED SERVICE TO THE INTERCOMMUNICATING SYSTEMS BEING INSTALLED IN ALL NEW AND REHABILITATED FIRE HOUSES. CURRENT COST $ 25. HIGHER THAN LAST YEAR.
THIS ITEM WAS DELETED FROM LAST YEAR'S BUDGET AS ONLY 2 NEW HOUSES WERE EQUIPPED WITH INTERCOMMUNICATING SYSTEMS AT THAT TIME AND WE AGREED THAT WE COULD GET BY FOR ANOTHER YEAR. WE NOW HAVE 12 FIRE HOUSES EQUIPPED WITH INTERCOMMUNICATING SYSTEMS.

LINE NO. 23 REP. H

~~$ 4,000. WALK-IN TRUCK, EQUIPPED (ADDITIONAL)~~
~~THIS TRUCK, CONSTITUTING A MOBILE SHOP EQUIPPED WITH WORK BENCH, RADIO TUBE AND PARTS CABINETS, AND A LEECE NEVILLE ALTERNATOR SYSTEM WITH 3 - 110 WATT TRANSFORMERS, WILL PROVIDE THE RADIO SERVICE DIVISION WITH THE URGENTLY NEEDED FACILITY FOR RENDERING QUICK, ONE TRIP SERVICE ON ALL STATIONARY EQUIPMENT AT FIRE AND POLICE STATIONS AS WELL AS ALL RADIO EQUIPPED VEHICLES WHICH MUST BE SERVICED ON LOCATION SUCH AS FIRE TRUCKS ETC..~~

LINE NO. 24 REP. I

~~$ 2,000. 6 CYLINDER, 1/2 TON, UTILITY TRUCK (ADDITIONAL)~~
~~TO PROVIDE TRANSPORTATION FOR MAINTENANCE ELECTRICIAN ACQUIRED DURING THE FISCAL YEAR 1955-1956 AND ASSIGNED TO THE FIELD WORK ON EQUIPMENT FOR FIRE ALARM, POLICE AND CIVILIAN DEFENSE COMMUNICATIONS SYSTEMS. THIS EMPLOYEE WORKS ALONE COVERING THE ENTIRE CITY.~~

LINE NO. 25 REP. J

$ 1,500. 6 CYLINDER, CLASS A, 4-DOOR SEDAN (ADDITIONAL)
Out by C.A.O.
WHEN THE CITY'S PARKING METERS EXPANDED TO COVER 15 DISTRICTS, EXPERIENCE PROVED IT TO BE EXPEDIENT AND ADEQUATE TO DISTRIBUTE 15 SERVICEMEN BY MEANS OF 5 VEHICLES. OUTLYING AND SCATTERED DISTRICTS REQUIRE MORE DRIVING TIME, THEREFORE THE SERVICEMEN THEREIN SHOULD NOT BE BURDENED WITH UNDUE CHAUFFEURING OF OTHER SERVICEMAN.
THIS ARRANGEMENT PROVIDED ENOUGH SEATING CAPACITY SO THAT TRANSPORTING 15 MEN WAS STILL FEASIBLE EVEN WHEN ANY ONE OF THE CARS WAS LAID UP FOR REPAIRS.
SINCE ONE OF THE VEHICLES HAD TO BE ASSIGNED TO THE PAINTER WHO HAD TO HAVE INDIVIDUAL TRANSPORTATION TO EFFECTIVELY PERFORM THE WORK OF PAINTING PARKING METERS IN EVERY METER DISTRICT IN THE CITY, THE SERVICE CREW IS HANDICAPPED BY THE SHORTAGE OF VEHICLES WITH RESULTANT LOSS OF MAN HOURS.

LINE NO. 27 REP. K

~~$ 1,400.~~ 1300 6 CYLINDER COUPE (REPLACEMENT)
TO REPLACE COUPE #77, LICENSE E-50093, A 1941 CHEVROLET COUPE WITH 82,950 MILES.
THIS VEHICLE HAS BEEN INSPECTED AND APPROVED FOR REPLACEMENT BY PURCHASER OF SUPPLIES.
ESTIMATED COST OF NEW VEHICLE - $ 1,450.
" TRADE-IN VALUE OF #77 - 50.
" COST OF REPLACEMENT - $ 1,400.

BUDGET ESTIMATE INDEX NO. 233 OPPOSITE SHEET NO. 16

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

LINE NO	REF.		
29	L	~~$ 1,950.~~ 1,600	6 CYLINDER, 1/2 TON UTILITY TRUCK (REPLACEMENT) TO REPLACE TRUCK #95, LICENSE E-50105, A 1949 FORD, WITH 69,604 MILES. THIS VEHICLE HAS BEEN INSPECTED AND APPROVED FOR REPLACEMENT BY PURCHASER OF SUPPLIES. ESTIMATED COST OF NEW VEHICLE - $ 2,000. " TRADE-IN VALUE OF #95 - 50. " COST OF REPLACEMENT - $ 1,950.
30	M	~~$ 190.~~	~~4 - 2-1/2 GAL. FIRE EXTINGUISHERS~~ ~~TO REPLACE THE 4 CARBON TETRACHLORIDE TYPE NOW IN SERVICE IN THE PLANT BUILDING. BOTH THE STATE DIVISION OF INDUSTRIAL SAFETY AND THE CITY'S FIRE PREVENTION BUREAU RULE OUT THE USE OF CARBON TETRACHLORIDE AS BEING DANGEROUS TO HUMAN LIFE WHEN USED WITHIN ENCLOSED AREAS.~~ ~~THIS WOULD COMPLETE REPLACEMENT PROGRAM.~~

CONTROLLER'S FORM No. 1233

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: PLANT DIVISION — Appropriation Number: 6,233 — Sheet Number: 17 of 19 Sheets — Index Number: 233

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison (+) Increase With 1955 - 1956 Budget Cols. 3 and 8 (-) Decrease Force	Amount	(1) Recommended by Officer, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
1																											
2													900.	SERVICES OF OTHER DEPARTMENTS													
3	1,920				1,920	SJV #159			90	1,005	1,005	2,010	900	SERVICES OF STOREKEEPER			2,010		90			2,010			2,010		XXIO
4	1,920				1,920				90	1,005	1,005	2,010		TOTAL SERVICES OF OTHER DEP'TS.			2,010		90			2,010			2,010		XXIO
5	1,920				1,920				90	1,005	1,005	2,010		TRANSFER TO PURCHASER			2,010		90			2,010			2,010		XXIO
6																											
7													913.	REPLACEMENT & RECONSTRUCTION													
8					6,134	11/18/55 SJV 1179			5,390		11,524	11,524	913	WESTERN ADDITION REDEVELOPMENT					- 6,134								
9					3,365	11/18/55 SJV 1179			4,015	2,447	4,933	7,380	913	WESTERN ADDITION LOW RENT HOUSING					- 3,365								
10					2,959						2,959	2,959	913	GEARY STREET EXPRESSWAY					- 2,959								
11					8,111					2,960	5,151	8,111	913	CHESTNUT STREET UNDERGROUND					- 8,111								
12													913	FIRE HOUSE CONDUIT - ENGINE #14			2,625		2,625			2,625			2,625		X6X5
13					20,569				9,405	5,407	24,567	29,974		TOTAL REPLACEMENT & RECONSTRUCTION			2,625		-17,944			2,625			2,625		X6X5
14																											
15																											
16																											
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BUDGET ESTIMATE INDEX NO. 233 OPPOSITE SHEET NO. 17

EXPLANATION SHEET

DEPARTMENT OF ELECTRICITY

FISCAL YEAR 1956-1957

LINE NO.	REF.	
		REPLACEMENTS AND RECONSTRUCTION
8,9, 10 & 11	A	THE WESTERN ADDITION REDEVELOPMENT PROJECT, AND THE GEARY STREET EXPRESSWAY WILL NOT BE STARTED DURING THE CURRENT FISCAL YEAR, THEREFORE IT IS FELT THAT THESE FUNDS SHOULD BE CARRIED FORWARD INTO FISCAL YEAR 1956-1957. THIS WORK WILL BE STARTED AS SOON AS CONSTRUCTION REACHES A POINT WHERE THE WORK OF THIS DEPARTMENT CAN BE PERFORMED. IT IS ANTICIPATED THAT THE CHESTNUT STREET UNDERGROUND DISTRICT PROJECT AND THE WESTERN ADDITION LOW RENT HOUSING PROJECT WILL BE COMPLETED PRIOR TO JUNE 30, 1956.
12	B	$ 2,625. FIRE HOUSE CONDUIT, ENGINE #14 TO PROVIDE FOR THE INSTALLATION OF 1,050 FEET OF 1-1/2" GALVANIZED CONDUIT NECESSARY IN ORDER TO EXTEND FIRE ALARM CABLE FROM THE PROPERTY LINE OF A NEW FIRE HOUSE #14 ENGINE TO BE LOCATED AT OAK AND FRANKLIN STREETS, ALONG OAK STREET TO THE NEAREST EXISTING UNDERGROUND FIRE ALARM CABLE ON OCTAVIA STREET.

BUDGET ESTIMATE INDEX NO. OPPOSITE SHEET NO EXPLANATION SHEET

INDEX 234 DEPT. OF ELECTRICITY - DISASTER RELIEF & CIVILIAN DEFENSE

	1952-53	1953-54	1954-55
Permanent Salaries	6,000	6,600	6,600
Number of Employment	(1)	(1)	(1)

DOLLIER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS

FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: DISASTER CORPS - CIVILIAN DEFENSE — Appropriation Number: 6.234 — Sheet Number 18 of 19 Sheets — Index Number: 234

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 53a Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 3 and 6 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28

CONTROLLER'S FORM No. 4230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: ELECTRICITY — Bureau or Division: DISASTER CORPS — Appropriation Number: 6.234 — Sheet Number 19 of 19 Sheets — Index Number 234

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. 53. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	I DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests 1956 - 1957 Budget Cols. 5 and 9 (—) Decrease Percent	Comparison of Requests 1956 - 1957 Budget Cols. 5 and 9 (—) Decrease Amount	II Recommended by Officer, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	III BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	III BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1																												
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14																												
15													110.	PERMANENT SALARIES														
16	6,600	4	1	565	6,780					3,390	3,390	6,780	E300	COMMUNICATIONS TECHNICIAN	1	565	6,780			1	565	6,780	1	565	6,780	/	165	6780
17																												
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EXPLANATION SHEET

241

INDEX NO. ~~50-52~~ - FARMERS' MARKET

COMPARATIVE SCHEDULE OF EXPENDITURES

	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	3,667	2,252	6,602	7,770	9,300	11,607	12,9??	13,477	14,048	14,568
Number of Employments-Permanent	(2)	(2)	(2)	(2)	(3)	(4)	(3)	(3)	(3)	(3)
Overtime	-	-	103	-	-	-	-	50	-	-
Holiday Pay	10	32	130	198	196	160	230	257	234	305
Temporary Salaries	65	-	1,915	2,018	878	58	923	976	1,068	989
Maintenance & Repair - Automotive Equipment	-	-	92	179	179	127	97	-	-	-
Maintenance & Repair - Other Equip.	-	-	-	-	-	-	131	101	12	31
Heat, Light and Power	65	29	32	40	35	25	75	132	197	220
Scavenger Service	340	18	136	180	180	175	288	600	600	600
Other Contractual Services	939	490	1,429	830	581	632	377	521	715	1,328
Fuel, Illuminants and Lubricants	-	-	73	90	86	76	73	-	-	-
Janitorial Supplies	70	61	173	159	283	262	428	514	397	324
Stationery & Office Supplies	47	176	301	366	501	371	261	258	341	147
Other Materials & Supplies	100	61	28	21	10	19	-	-	-	126
Equipment	47	54	440	153	-	105	200	344	-	152
Improvements	-	-	5,928	1,705	-	91,520	57,466	36,507	527	-
Land	-	2,777	59,154	6,428	60	-	18	-	-	-
Fixed Charges	899	867	1,595	653	402	-	231	1,460	1,217	1,029
TOTAL	6,249	6,817	78,131	20,900	12,691	105,137	73,708	55,197	19,356	19,619

BUDGET ESTIMATE INDEX NO. 241 OPPOSITE SHEET NO. EXPLANATION SHEET

WORK PROGRAM FOR THE DEPARTMENT OF WEIGHTS & MEASURES- FARMERS' MARKET

ASSIGNMENT OF PERSONNEL

MARKET MASTER - HAS IMMEDIATE SUPERVISION OF THE MARKET; IS RESPONSIBLE FOR ASSIGNMENT OF SELLING SPACE TO FARMERS, COLLECTION OF DAILY FEES, AND ENFORCEMENT OF RULES AND REGULATIONS GOVERNING THE MARKET; WORKS EIGHT HOURS, FIVE DAYS PER WEEK.

JANITOR - PERFORMS JANITORIAL SERVICES FOR OFFICE, REST ROOMS AND MARKET GROUNDS; WORKS EIGHT HOURS PER DAY, FIVE DAYS PER WEEK.

GENERAL CLERE-TYPIST - PERFORMS GENERAL CLERICAL DUTIES, AND WORKS AN EIGHT HOUR DAY, FIVE DAYS PER WEEK, TUESDAY THROUGH SATURDAY INCLUSIVE.

A STATISTICAL REPORT OF THE RECEIPTS AND EXPENSES FOR THE FARMERS' MARKET FOR THE PAST FIVE YEARS:

	1950-51	1951-52	1952-53	1953-54	1954-55
TOTAL RECEIPTS	20601.50	29363.50	33621.00	37483.25	38184.25
OPERATING EXPENSES	13566.15	16041.35	18246.19	19330.49	19403.29
EXCESS REVENUE OVER EXPENDITURES	7035.35	13322.15	15374.81	18152.76	18780.96

TEMPORARY SALARIES

SEASONAL REQUIREMENTS: JULY THROUGH DECEMBER 1956

1	C-104	JANITOR @ $265. Mo.		1590.
1	C-104	JANITOR @ 265. Mo.	(SAT.ONLY)	644.
				2234.

HOLIDAY PAY

			HOLIDAYS	AMOUNT
1- B-230	MARKET MASTER	@ 22.15	5	110.75
1- B-512	GEN. CLK. TYPIST	@ 15.23	5	76.15
1- C-104	JANITOR	@ 13.85	4	55.40
1- C-104	"	@ 14.08	3	42.24
1- C-104	"	@ 12.23	1	12.23
				$296.77

HOLIDAYS TO BE WORKED:

September	9	- Admission Day
October	12	- Columbus Day
November	6	- Election "
"	11	- Armed Forces Day
February	12	- Lincoln's Birthday
"	22	- Washington's "
May	30	- Memorial Day

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Legal Board of Commission: WEIGHTS & MEASURES — Bureau or Division: FARMERS' MARKET — Appropriation Number: 6,241 — Sheet Number: 1 of 3 Sheets — Index Number: 241

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Actual Plus 6 Months (Dollars Only)	EXPENDITURES 1955-1956 Probable Last 6 Months (Dollars Only)	Probable For Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
													RECAPITULATION														
14566		3		13460				-15	6705	6755	13460	110	PERMANENT SALARIES	3		13570		110	3		13570	3		14,280	3		14280	
305				366					155	201	366	112	HOLIDAY PAY			297		-59			297			297			297	
989				1530					355	1175	1530	120	TEMPORARY SALARIES			2234		704			1439			1,000			1000	
1979				1555					773	818	1591	200	CONTRACTUAL SERVICES			1708		153			1698			1,660			1660	
597				870					286	584	870	300	MATERIALS AND SUPPLIES			820		-50			820			820			820	
152												400	EQUIPMENT			550		550			150			0			0	
1029				1300					86	1300	1386	600	FIXED CHARGES			1300		-208			1300			1,300			1300	
19319		3		19279				-15	8300	10833	19133		TOTAL BUDGET	3		20479		1200	3		19274	3		19,357	3		19357	
													LESS TRANSFERS TO PURCHASER															
685				800					430	406	836	200	CONTRACTUAL SERVICES			911		111			911			911			911	
10				15					2	13	15	300	MATERIALS AND SUPPLIES			20		5			20			20			VG	
												400	EQUIPMENT			550		550			150			0			0	
895				815					432	419	851		TOTAL TRANSFERS TO PURCHASER			1481		666			1081			931			931	
220				225					107	118	225		TRANSFER TO HEAT, LIGHT & POWER			225					225			225			VVS	
915				1040					539	537	1076		TOTAL TRANSFERS			1706		666			1306			1,156			1156	
18704		3		16239				-15	7761	10296	18057		TOTAL NET BUDGET			18773		534	3		17968	3		18,201	3		18201	

CONTROLLER'S FORM No. 1130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission WEIGHTS & MEASURES Bureau or Division FARMERS' MARKET Appropriation Number 6,241 Sheet Number 2 of 3 Sheets Index Number 241

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 5 (—) Decrease Force	Amount	(2) Recommended by Chief, Board, Commission or Departmental Number of Employees	Rate	Amount (Dollars Only)	(3) BUDGET AS Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET AS Adopted by Board of Supervisors Number of Employees	Rate	Amount	Ref.
1																														
2														110	PERMANENT SALARIES															
3							TO COMP. RESERVE			-15																				
4	6912		1	425 500	6000						3000	3000	6000	B-230	MARKET-MASTER	1	425 500	6000			1		6000	1	440-530	6,360	/	440 530	6360	
5	3900		1	275 330	3960						1980	1980	3960	B-512	GENERAL CLERK TYPIST	1	275 330	3960			1		3960	1	285-340	4,080	/	285 340	4080	
6	3756		1	265 305	3500						1725	1775	3500	C-104	JANITOR	1	265 305	3610		110	1		3610	1	280-320	3,840	/	280 320	3540	
7	14566		3		13460					-15	6705	6755	13460		TOTAL PERMANENT SALARIES	3		13570		110	3		13570	3		14,280	3		14280	
8																														
9																														
10	305				355						155	201	356	112	HOLIDAY PAY			297		-59			297			297			297	
11																														
12																														
13	989				1530						355	1175	1530	120	TEMPORARY SALARIES			2234		704			1439			1,000			1000	B
14																														
15																														
16																														
17														200	CONTRACTUAL SERVICES															
18	74				80						27	53	80	201	LOCAL FARES			78		-2			78			60			60	C
19	31				60						0	60	60	219	MAIN. & REPAIRS - OTHER EQUIP.			60					30			30			30	
20	142				100						68	32	100	224	REPRODUCTION "P"			175		75			175			175			175	D
21	220				225						107	118	225	231	HEAT, LIGHT & POWER			225					225			225			225	
22	367				350						195	155	350	231	WATER			384		34			384			384			384	E
23	85				100						44	56	100	232	TELEPHONE & TELEGRAPH "P"			100					100			100			100	
24	50				40						14	26	40	233	POSTAGE			50		10			50			50			50	F
25	600				600						318	318	636	237	SCAVENGER "P"			636		36			636			636			636	G
26	410													298	OTHER CONTRACTUAL SERVICES															
27	1979				1555						773	818	1591		TOTAL CONTRACTUAL SERVICES			1708		153			1698			1,650			1660	
28															LESS TRANSFERS															
29	685				800						430	406	836		TO PURCHASER			911		111			911			911			911	
30	220				225						107	118	225		TO HEAT, LIGHT & POWER			225					225			225			225	
31	905				1025						537	524	1061		TOTAL TRANSFERS			1136		111			1136			1,136			1136	
32	1074				530						236	294	530		NET CONTRACTUAL SERVICES			572		42			562			524			524	
33																														
34																														
35																														

BUDGET ESTIMATE INDEX-NO. 241 OPPOSITE SHEET NO. 2

EXPLANATION SHEET No. 2

HOLIDAYS

September	9	-	Admission Day	November	11	Armed Forces Day
October	12	-	Columbus "	February	12	Lincoln's Birthday
November	6	-	Election "	"	22	Washington's "
				May	30	Memorial Day

1 - B-230	Market Master	-	To work	5	Holidays	@	22.15	110.75
1 - B-512	Gen. Clerk-Typist-		To work	5	"	"	15.23	76.15
1 - C-104	Janitor		To work	4	"	"	13.85	55.40
1 - C-104	"		To work	3	"	"	14.08	42.24
1 - C-104	"		To work	1	"	"	12.23	12.23
								296.77

Col. No. 29

	Index Ref.		
Line 6	A	SALARY INCREMENT FOR JANITOR	
" 13	B	EXTRA JANITOR FOR SIX MONTHS BUSINESS PEAK AT MARKET	1590
" 13	B	TEMPORARY JANITOR FOR 52 SATURDAYS -	643.47
			2233.47
" 18	C	FORMERLY - OTHER CONTRACTUAL (O.E. 298)	
" 20	D	REFLECTS REDUCTION IN - (O.E. 371)	
" 22	E	WATER BILLS AVERAGE 32.00 MONTHLY	
" 24	F	50.00 STAMPS USED IN - (1954-55)	
" 25	G	INCREASE IN GARBAGE COLLECTION RATES	

CONTROLLER'S FORM No. 1951

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: WEIGHTS & MEASURES — Bureau or Division: FARMERS' MARKET — Appropriation Number: 6.241 — Sheet Number 3 of 3 Sheets — Budget Number 241

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	1955-1956 BUDGET Number of Employees	1955-1956 BUDGET Rate	1955-1956 BUDGET Amount (Dollars Only)	1955-1956 SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	1956-1957 DEPARTMENTAL BUDGET ESTIMATE Number of Employees	Rate	Amount (Dollars Only)	Increase or Decrease (—) Over 1955-1956 Budget (Col. 4 and 5) Force	Amount	Recommended by Office Dept. Commission or Officer Number of Employees	Rate	Amount (Dollars Only)	1956-1957 BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	1956-1957 BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
1													300	MATERIALS AND SUPPLIES													
2	90				300					105	195	300	331	HOUSEHOLD & INSTITUTION SUP.			300					300			300		
3	324				220					78	142	220	335	JANITORIAL SUPPLIES			220					220			220		
4	36				40					21	19	40	362	HOSPITAL & LAB. SUPPLIES			60		20			60			60		
5	137				295					80	215	295	371	STATIONERY & OFFICE SUPPLIES			220		-75			220			220		
6	10				15					2	13	15	375	STATIONERY WITHDRAWALS "P"			20		5			20			20		
7	597				870					286	584	870		TOTAL MATERIALS & SUPPLIES			820		-50			820			820		
8	10				15					2	13	15		LESS TRANSFERS TO PURCHASER			20		5			20			20		
9	587				855					284	571	855		NET MATERIALS & SUPPLIES			800		-55			800			800		
10																											
11																											
12																											
13																											
14																											
15													400	EQUIPMENT													
16					0								402	OFFICE EQUIPMENT			150		150			150			0		
17					0								446	COMMUNICATION EQUIPMENT			400		400			0			0		
18	152				0								465	DIRECTIONAL SIGNS			0		0			0			0		
19	152				0									TOTAL EQUIPMENT "P"			550		550			150			0		
20														LESS TRANSFERS TO PURCHASER			550		550			150			0		
21	152													NET EQUIPMENT			0		0			0			0		
22																											
23																											
24																											
25																											
26																											
27													800	FIXED CHARGES													
28	8				8					26	0	26	814	FIRE INSURANCE			0		-8			0			0		
29	1021				1500					0	1300	1300	815	LIABILITY INSURANCE			1300		-200			1300			1,300		
30	1029				1508					26	1300	1328		TOTAL FIXED CHARGES			1300		-208			1300			1,300		
31																											
32																											
33																											
34																											

BUDGET ESTIMATE INDEX NO. 241 OPPOSITE SHEET NO. 3

EXPLANATION SHEET No. 1

	Index Ref. Column 29	
Line 4	H	SANITARY NAPKINS - 50.00 - FIRST AID SUPPLIES 10.00
" 8	I	WITHDRAWALS OF 16.29 in 1954-55
~~" 16~~	~~J~~	~~INSTALLATION OF FLOOR SAFE FOR PROTECTION OF MARKET FUNDS~~
" 17	K	INSTALLATION OF PUBLIC SPEAKER SYSTEM

EXPLANATION SHEET

243
INDEX NO. -13- PUBLIC ADMINISTRATOR

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	43,135	45,271	47,718	53,232	53,244	55,493	58,459	61,642	66,982	64,272	71,928	77,445
Number of Employments - Permanent	(13)	(13)	(13)	(13)	(13)	(13)	(13)	(14)	(14)	(14)	(14)	(15)
Allowance for Overtime	242	500	250	396	391	321	104	214	135	224	146	160
Holiday Pay	-	-	13	-	-	-	-	-	-	-	-	-
Temporary Salaries	3	895	1,982	1,020	1,229	1,194	1,208	-	245	956	1,300	-
Maintenance & Repair Automotive Equipment	-	-	260	111	271	215	136	95	76	87	108	91
Printing	928	2,153	1,806	1,957	2,145	2,426	2,403	1,777	1,622	1,998	2,618	2,616
Other Contractual Services	1,575	1,221	1,324	1,349	1,402	1,255	1,151	1,186	1,228	1,062	1,352	1,509
Fuels & Lubricants	-	15	112	141	185	176	163	123	107	125	164	136
Stationery & Office Supplies	591	724	766	873	881	508	573	643	615	744	922	1,076
Other Materials & Supplies											52	67
Equipment	5	-	289	402	495	395	392	2,261	81	285	193	691
Fixed Charges	323	323	323	323	345	345	345	358	357	358	358	118
TOTAL	46,802	51,102	54,843	59,804	60,588	62,328	64,934	68,299	71,448	70,111	79,141	84,109

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Board or Commission: FINANCE AND RECORDS — Bureau or Division: PUBLIC ADMINISTRATOR — Appropriation Number: 6.243 — Sheet Number 1 of 5 Sheets — Index Number 243

Actual Expenditures 1954-1955 (Dollars Only)	Budget FY 1955-1956 Salary Ord. Sec. No. 35 Item No.	Budget Number of Employees	Budget Rate	Budget Amount (Dollars Only)	Supplemental Appropriations or Modifications Date	Supplemental Number of Employees	Supplemental Rate	Supplemental Amount (Dollars Only)	Actual First 8 Months 1955-1956 (Dollars Only)	Probable Last 8 Months 1955-1956 (Dollars Only)	Probable for Year 1955-1956 (Dollars Only)	Class Number of Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Compared to Request: With 1955-1956 Budget Cols. 3 and 5 (-) Decrease Force	Compared to Request: With 1955-1956 Budget Cols. 3 and 5 (-) Decrease Amount	Recommended by Officer, Board, Commission or Department: Number of Employees	Recommended by Officer, Board, Commission or Department: Rate	Recommended by Officer, Board, Commission or Department: Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	(2) BUDGET as Recommended by the Mayor: Rate	(2) BUDGET as Recommended by the Mayor: Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	(3) BUDGET as Adopted by Board of Supervisors: Rate	(3) BUDGET as Adopted by Board of Supervisors: Amount	Reference Tests	Line Number
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
													RECAPITULATION																1
77,445		16		84,605				- 734	41,419	42,396	83,815	110	Personal Services - Permanent	16		85,365		760	16		85,365	16		91,001	16		91001		2
160				160					53	107	160	111	Allowance for Overtime			200		40			200			160			160		3
									-0-	-0-	-0-	120	Personal Services - Temporary			1,800		1,800			-0-			0			0		4
4,416				4,340					2,462	1,868	4,340	200	Contractual Services			5,245		905			5,230			4,644			4798		5
									-0-	-0-	-0-	262	Annual Audit of Public Administrator's Books			2,500		2,500			2,500			0			0		6
1,279				1,232					828	404	1,232	300	Materials and Supplies			1,577		345			1,462			1,357			1357		7
691				965					610	-0-	610	400	Equipment			492		-473			492			247			247		8
138				120					60	70	120	800	Fixed Charges			200		80			200			200			200		9
																													10
84,109		16		91,422				- 734	45,412	44,866	90,877		Gross Budget	16		97,379		6,957	16		95,449	16		97,609	16		97763		11
																													12
																													13
																													14
													Less Transfers to Purchaser																15
459				645					333	312	645	200	Contractual Services			1,211		666			1,196			620			620		16
243				297					179	118	297	300	Materials and Supplies			317		20			302			297			297		17
				965					610	-0-	610	400	Equipment			492		-473			492			247			247		18
																													19
702				1,807					1,122	330	1,452		Total Transfers to Purchaser			2,020		213			1,990			1,164			1164		20
																													21
																													22
												262	Transfer to Controller Annual Audit of Public Administrator's Books			2,500		2,500			2,500			0			0		23
																													24
702				1,807					1,122	330	1,452		Total Transfers			4,520		2,713			4,490			1,164			1164		25
																													26
1,407		16		89,615				- 734	44,290	44,536	88,826		Net Budget Total	16		92,859		3,244	16		90,959	16		96,445	16		96 599		27
																													28
																													29
																													30
																													31
																													32
																													33
																													34
																													35

CONTROLLER'S FORM NO. 1951

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: PUBLIC ADMINISTRATOR — Appropriation Number: 6,243 — Sheet Number 2 of 5 Sheets — Index Number: 243

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. 35 Item No.	Number of Employees	Rate	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Amount (Dollars Only)	Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 7 Months (Dollars Only)	Probable Last 5 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (+) Increase (-) Decrease Force	Amount	Recommended by Officer, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1					To Comp. Reserve				- 824				110	Permanent Salaries														
2																												
3	3,870	1	1	350-400	4,636					2,295	2,340	4,635	B4	Accountant I	1	350-400	4,770		135	1	350-400	4,770	1	375-430	5,160	1	325 430	5160	A
4	5,100	2	1	400-465	5,580					2,790	2,790	5,580	B6	Accountant II	1	400-465	5,580			1	400-465	5,580	1	430-495	5,940	1	495	5940	
5	9,150	3	1	733.33-833.33	9,450					4,700	4,750	9,450	B173	Public Administrator	1	733.33-833.33	9,750		300	1	733.33-833.33	9,750	1	780-935	11,220	1	780 935	11220	A
6	3,236	4	1	270-325	3,630					1,632	1,680	3,312	B222	General Clerk	1	270-325	3,615		- 15	1	270-325	3,615	1	285-340	3,660	1	285 340	3660	D
7	5,460	5	1	400-475	5,700					2,850	2,850	5,700	B234	Head Clerk	1	400-475	5,700			1	400-475	5,700	1	420-505	6,060	1	420 505	6060	
8	7,540	5.1	2	275-335	7,910	File 13879-1 Ord 9407 -2	275-335	-4,620 207		3,460	-0-	3,460	B408	General Clerk Stenographer	0			-2	-7,910	0								C
9	11,237	6	3	300-360	12,600	File 13879-1 Ord 9407 2	300-360	4,200		6,331	10,381	16,712	B410	Legal Stenographer	5	300-360	20,460	2	7,860	5	300-360	20,460	5	320-395	21,940	5	370 445	21440	A, B & C
10	9,178	7	2	360-420	9,820					4,900	4,920	9,820	B411	Senior Legal Stenographer	2	360-420	10,060		240	2	360-420	10,060	2	370-445	10,650	2	370 445	10660	A
11	1,759	7.01	1	275-330	3,630					1,636	1,860	3,496	B512	General Clerk Typist	1	275-330	3,780		150	1	275-330	3,780	1	285-340	3,870	1	285 340	3870	A
12	5,665	7.1	1 PT	AT RATE OF 550	5,775					2,887	2,888	5,775	K4	Attorney, Civil (Part Time)	1	AT RATE OF 550	5,775			1	AT RATE OF 550	5,775	1	Rate of 575	6,038	1	Rate of 575	6038	
13	7,350	8	1 PT	AT RATE OF 750	7,875					3,938	3,937	7,875	K6	Senior Attorney, Civil (Part Time)	1	AT RATE OF 750	7,875			1	AT RATE OF 750	7,875	1	Rate of 805	8,453	1	Rate of 805	8453	
14	8,000	9	1	666.66	8,000					4,000	4,000	8,000		Attorney (Charter)	1	666.66	8,000			1	666.66	8,000	1	666.66	8,000	1	666.66	8000	
15																												
16	77,445		16		84,605				- 734	41,419	42,396	83,815		Total Permanent Salaries	16		86,365		760	16		86,365	16		91,001	16		91001	
17																												
18																												
19																												
20																												
21																												
22																												
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DEPARTMENT OF FINANCE AND RECORDS - PUBLIC ADMINISTRATOR

Increases and Decreases in Budget Requests Explained

Line Numbers	Reference Index	
3,6,9, 10 & 11	A	Regular salary increment.
6 & 9	B	New employee at lower salary increment.
8 & 9	C	2 positions of B-408 General Clerk Stenographer reclassified to B-410 Legal Stenographer File # 13879-1 Ord. # 9407 Suppl. Approp. passed Nov. 28, 1955, approved Nov. 29, 1955, effective Dec. 9, 1955.

CONTROLLER'S FORM No. A-130

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: PUBLIC ADMINISTRATOR — Appropriation Number: 6.243 — Sheet Number: 3 of 5 Sheets — Index Number: 243

Line number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955 - 1956 Budget Cols. 6 and 8 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1																													
2	160				160					53	107	160	111	Allowance for Overtime			200		40			200			160			160	D
3																													
4																													
5													120	Personal Services - Temporary			1,800		1,800			-0-			0			0	E
6																													
7																													
8													200	Contractual Services															
9	16				30					3	27	30	201	Local Fares			30					30			30			30	
10	26												203	Allowance for Use of Employee's Cars			20		20			20			10			10	F
11	149				100					43	57	100	206	Travel Expense			135		35			135			135			135	G
12	91				150					95	55	150	216	Maintenance and Repair of Automotive Equipment	(PUR)		150					150			150			150	
13	119				150					87	63	150	218	Maintenance and Repair of Office Equipment			150					150			150			150	
14	92				75					58	17	75	224	Services of Purchaser's Reproduction Bureau	(PUR)		125		60			110			110			110	H
15	368				320					180	140	320	232	Telephone and Telegraph	(PUR)		936		616			936			360			360	I
16	575				460					357	103	460	233	Postage			644		184			644			644			644	J
17	2,816				2,875					1,486	1,390	2,875	234	Printing			2,875					2,875			2,815			3,097	
18	154				180					142	36	178	235	Subscriptions			180					180			180			180	
19	10				-0-					2	-0-	2	269	Other Professional Services			-0-					-0-			0			0	
20																													
21	4,416				4,340					2,462	1,888	4,340		Total Contractual Services			5,245		905			5,230			4,644			4798	
22	459				545					333	212	545		Less Transfers to Purchaser			1,211		666			1,196			620			620	
23																													
24	3,957				3,795					2,129	1,676	3,795		Net Contractual Services			4,034		239			4,034			4,024			4178	
25																													
26																													
27													262	Annual Audit of Public Administrator's Books			2,500		2,500			2,500			0			0	K
28													262	Less Transfer to Controller			2,500		2,500			2,500			0			0	
29																													
30														Net: Annual Audit of Public Administrator's Books			-0-		-0-						0			0	
31																													
32																													
33																													
34																													
35																													

BUDGET ESTIMATE INDEX-NO. 243 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

DEPARTMENT OF FINANCE AND RECORDS - PUBLIC ADMINISTRATOR

Increases and Decreases in Budget Requests Explained

Line Numbers	Reference Index	
2	D	Overtime necessary to protect property left neglected by death of owners and to keep records of Public Administrator up to date during rush periods. New cases do not have a steady trend as to the number of cases or the size and amount of work for each case.
5	E	This is the amount needed for vacation relief, estimated on the basis of one legal stenographer for six months at $300.00, total $1,800.00. The work gets too far behind during vacation season without extra employment. This is a minimum estimate; if any absence occurs in the permanent crew additional temporary help will be necessary. Experience has proved that the estates cannot be administered properly during the vacation season without additional help. Work piles up causing confusion in the office. This office gets a great many inquiries from heirs as to the disposition of estates; from creditors in regard to filing and payment of claims; from the public as to sale of various items, and many other phases of the administration. If the records, files, inventories and court calendars are not kept in order and up to date, we are unable to give satisfaction to the public. Also when estates cannot be administered and closed in due time, unnecessary work results from carrying too many open estates and a general breakdown in efficient operation of the office results.
10	P	Necessary to use Employee's car whenever city owned car is in repair shop.
11	O	Travel expense to attend Public Administrator's annual convention - $100.00 Travel expense to investigate decedent's property outside of city limits - 35.00 ($100.00 travel expense to attend Public Administrator's annual) (convention is authorized by Govt. Code Section 29,610) $135.00
14	H	Use of additional mimeographed and printed forms necessary to eliminate typing forms and letters that are identical in each estate.
15	I	The increase of $616.00 is to provide for modernizing and changing office telephones to meet our needs. The estimate is arrived at as follows: Installation charges approximately..... $120.00 which covers: Change service to KTS (key telephone system). Install two additional locals (MMH's). Install dial selective signalling -- pick up and hold, visual on all stations. (Above language should be used on the purchase order.) Monthly service charge on the new installation will be approximately $68.00 per month, or per annum..... 816.00 Total estimate..... $936.00

The present system does not serve the needs of the office. A great deal of time is wasted by the personnel as well as by parties calling in, due to the antiquated equipment. In order to transfer an incoming call from one local instrument to another it is necessary to flash the City Hall operator which causes considerable unnecessary work at the City Hall switchboard whose chief operator strongly recommends that our equipment be modernized.

The approval of this budget increase is urgently requested.

PAGE 2 of 2. BUDGET ESTIMATE INDEX NO. 243 OPPOSITE SHEET NO. 3 EXPLANATION SHEET

DEPARTMENT OF FINANCE AND RECORDS - PUBLIC ADMINISTRATOR

Increases and Decreases in Budget Requests Explained

Line Numbers	Reference Index	
16	J	Present allowance for postage is insufficient. Increased volume of business is expected to continue. Note that revenues have doubled in past three years.
27	K	This is to provide for an annual audit by C. P. A.'s who report to the Controller. This department should be audited annually. No business or city department handling large sums of money and many items of valuable jewelry, stocks and bonds, and other personal property, such as the Public Administrator, should operate year after year without having its accounts checked by auditors at least once each year. The bookkeeping crew of two men are fully occupied with current work and do not have time to check their own work.

The Public Administrator has normally between 800 and 900 open estates on hand with cash in banks totaling approximately:

Savings Accounts	-	$1,260,000.00
Commercial Accounts	-	$ 470,000.00
Cash on hand	-	$ 9,000.00
Real and personal property	-	$1,176,000.00

Over forty new estates are received monthly, and a like number are completed and closed; thus the money and assets are turned over at a good rate.

CONTROLLER'S FORM No. 6255

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: PUBLIC ADMINISTRATOR — Appropriation Number: 6.243 — Sheet Number: 4 of 5 Sheets — Index Number: 243

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 9 Months (Dollars Only)	Probable Last 3 Months (Dollars Only)	Probable Tot Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comptroller's Reduced With 0855 - 1156 Budget Cols. 3 and 5 (—) Decrease Force	Comptroller's Reduced With 0855 - 1156 Budget Cols. 3 and 5 (—) Decrease Amount	(2) Recommended by Office, Board, Commission or Department BUDGET as Recommended by the Mayor Number of Employees	(2) Rate	(2) Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	(3) Rate	(3) Amount	Reference Letter
1													300	Materials and Supplies													
2					60					26	34	60	301	Tires and Tubes			60					60			60		
3	136				125					60	65	125	321	Fuels and Lubricants	(Pur)		125					125			125		
4	67				67					67	-0-	67	370	City Directory	(Pur)		67					67			67		
5	969				875					623	252	875	371	Stationery and Office Supplies			1,200		325			1,100			1,000		
6	107				106					52	53	105	376	Stationery Withdrawals from Stores	(Pur)		125		20			110			105		
7																											
8	1,279				1,232					828	404	1,232		Total Materials and Supplies			1,577		345			1,462			1,357		
9	243				297					179	118	297		Less Transfers to Purchaser			317		20			302			297		
10																											
11	1,036				935					649	286	935		Net Materials and Supplies			1,260		325			1,160			1,060		
12																											
13																											
14																											
15													400	Equipment													
16	134												402	Desk													
17	62												402	Filing Cabinet													
18	170												412	Typewriter													
19	325												412	Adding Machine													
20					800			-40		419	-0-	419	402	Two Safes	(Pur)				- 800								
21					165					151	-0-	151	412	Typewriter	(Pur)				- 165								
22								/40		40	-0-	40	402	Posture Chair Hi Model	(Pur)												
23													402	Posture Chair	(Pur)		50		50			50			50		M
24													402	Filing Stool	(Pur)		12		12			12			12		N
25													412	Electric Typewriter	(Pur)		430		430			430			185		O
26																											
27	691				965					610	-0-	610		Total Equipment			492		- 473			492			247		
28					965					610	-0-	610		Less Transfers to Purchaser			492		- 473			492			247		
29																											
30	691				-0-					-0-		-0-		Net Equipment			-0-		-0-			-0-			0		
31																											
32																											
33																											
34																											
35																											

BUDGET ESTIMATE INDEX NO. 243 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

DEPARTMENT OF FINANCE AND RECORDS - PUBLIC ADMINISTRATOR

Increases and Decreases in Budget Requests Explained

Line Numbers	Reference Index
5 & 6	L
23	M
24	N
23	O

Present allowance for Stationary and Office Supplies is insufficient to process the volume of work. Present low inventory is causing an unnecessary expense by buying in small quantities. An economy can be effected by securing discounts allowed only when buying in larger quantities.

To provide more comfortable seating for typist who is now using uncomfortable wooden chair.

Low stool with casters required for filing clerk to eliminate squatting to reach lower drawers.

Electric typewriter is requested to promote efficiency and increase quality of work of legal stenographer. Will be assigned where heaviest volume of typing is done - replacement.

DLLER'S FORM No. 6250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Dept, Board or Commission FINANCE AND RECORDS Bureau or Division PUBLIC ADMINISTRATOR Appropriation Number 6,243 Sheet Number 5 of 5 Sheets Index Number 243

Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number of Class	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request Within 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
													800	Fixed Charges														
														Burglary Insurance			150		60		150			150			150	P
68					70						70	70	815	Office Safe														
50					50					50	-0-	50	800	Rents - Safe Deposit Box			50				50			50			√0	
118					120					50	70	120		Total Fixed Charges			200		60		200			200			200	

BUDGET ESTIMATE INDEX NO. 243 OPPOSITE SHEET NO. 6 EXPLANATION SHEET

DEPARTMENT OF FINANCE AND RECORDS - PUBLIC ADMINISTRATOR

Increases and Decreases in Budget Requests Explained

Line Numbers	Reference Index	
4	P	To provide adequate burglary insurance to cover two new safes purchased Sept. 16, 1955.

EXPLANATION SHEET

245

INDEX NO. ~~34~~ - REAL ESTATE

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	15,948	17,160	20,530	22,891	22,379	18,876	21,747	22,584	25,272	27,715	30,085	21,297
Number of Employments - Permanent	(9)	(9)	(10)	(12)	(13)	(12)	(12)	(13)	(4)	(4)	(4)	(4)
Number of Employments - Interdepartmental	-	-	-	-	-	-	-	-	(10)	(10)	(10)	(10)
Temporary Salaries	-	-	-	-	-	100	-	-	-	-	-	-
Maintenance & Repair Automotive Equipment	-	-	-	3	39	51	94	99	171	274	169	178
Block Books, Blue Prints, etc.	36	91	99	702	913	887	894	949	949	934	1,146	1,135
Directory Service	120	120	120	120	120	150	180	229	298	278	294	294
Other Contractual Services	2,672	537	580	580	674	811	801	751	814	786	1,054	861
Fuel, Illuminants & Lubricants	-	-	-	24	103	101	75	96	95	90	115	106
Stationery, etc.	157	164	152	192	225	286	283	385	377	377	286	352
Equipment	-	-	-	1,200	-	-	199	-	-	252	115	125
Fixed Charges	-	-	-	84	24	32	40	45	45	45	52	24
Services for Other Departments	772	873	331	290	520	522	958	707	729	975	975	977
TOTAL	19,705	18,945	21,812	26,086	24,997	21,816	25,271	25,845	28,750	31,726	34,293	25,340
OTHER APPROPRIATIONS												
Rental - 550 Montgomery St.	11,910	12,276	12,276	29,076	29,076	29,076	29,076	29,076	33,000	33,000	33,000	42,194
Other Rentals	-	-	-	-	-	-	-	-	73,067	72,783	79,465	92,192

CONTROLLER'S FORM No. 1230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: REAL ESTATE — Bureau or Division: — Appropriation Number: 6.245 — Sheet Number: 1 of 5 Sheets — Index Number: 245

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955-1956 Budget Cols. 5 and 8 (—) Decrease: Force	Amount	(2) Recommended by Offic. Comm. or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														RECAPITULATION														
2	21,297		4		31,635				- 776	14,954	15,905	30,859	110	PERMANENT SALARIES	4		31,030		- 605	4		31,030	4		33,955	4		33955
3			10											INTERDEPARTMENTAL	10					10			10			10		
4	2,468				2,473				675	2,162	986	3,148	200	CONTRACTUAL SERVICES			3,051		578			3,001			2,451			2451
5	459				450					236	214	450	300	MATERIALS AND SOPPLIES			450					450			450			450
6	125				-					-	-	-	400	EQUIPMENT			-					-			-			
7	14				52					46	6	52	800	FIXED CHARGES			70		18			70			70			70
8	977				1,000					473	527	1,000	900	SERVICES OF OTHER DEPARTMENTS			1,000					1,000			1,000			1000
9	25,340		14		35,610				- 101	17,871	17,638	35,509		TOTAL BUDGET	14		35,601		- 9	14		35,551	14		37,926	14		37926
10																												
11																												
12														LESS TRANSFERS TO PURCHASER														
13	706				1,850					1,225	625	1,850	200	CONTRACTUAL SERVICES			1,975		125			1,975			1,825			1825
14	236				275					167	108	275	300	MATERIALS AND SUPPLIES			275					275			275			275
15	942				2,125					1,392	733	2,125		TOTAL TRANSFERS TO PURCHASER			2,250		125			2,250			2,100			2100
16																												
17	24,398		14		33,485				- 101	16,479	16,905	33,384		NET TOTAL BUDGET	14		33,351		- 134	14		33,301	14		35,826	14		35826
18																												
19																												
20																												
21													880	OTHER APPROPRIATIONS														
22	42,194				16,302					11,618	3,934	15,552	880	RENTAL 550 AND 700 MONTGOMERY ST.			-		-16,302			-						
23	92,192				115,987				61,889	60,696	117,180	177,876	880	OTHER RENTALS (SEE PAGE 5)			157,876		41,889			157,876			148,676			148676
24	134,386				132,289				61,889	72,314	121,114	193,428		TOTAL OTHER APPROPRIATIONS			157,876		25,587			157,876			148,676			148676
25																												
26																												
27																												
28																												
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CONTROLLER'S FORM No. 8230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: REAL ESTATE — Bureau or Division: — Appropriation Number: 6.245 — Sheet Number 2 of 5 Sheets — Index Number 245

Cum Number	Actual Expenditures 1954 - 1955 (Dollars Only)	BUDGET FISCAL YEAR 1955 - 1956 Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	I DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comptroller's Request With 1954 - 1955 Budget Cols. 5 and 6 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference (Cols. 2 and 3)
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														RECEIPTS BY TRANSFER														
2														INTRAFUND														
3														FROM:														
4	5,000				15,000					6,250	8,750	15,000	880.111	ADULT PROBATION			15,000					15,000			15,000			15000
5	13,440				13,440					6,720	6,720	13,440	880.137	DISASTER CORPS, SAN FRANCISCO			13,440					13,440			9,240			9240
6	-				-	FND. 1954-55 ORD.NO. 9010			55,080	9,180	45,900	55,080	880.141	DISTRICT ATTORNEY			55,080		55,080			55,080			50,080			55080
7	2,385				2,386	TR.FR. 5.145.200.000	29			600	1,815	2,415	880.145	FIRE DEPARTMENT			2,415		29			2,415			2,415			2415
8	4,200				4,200	TR.FR. 5.157.800.000	300			2,250	2,250	4,500	880.157	PARKING AUTHORITY			4,500		300			4,500			4,500			4500
9	-				6,000	TR.FR. 5.165.800.000 S.J.V. #301			600	550	6,050	6,600	880.165	PUBLIC DEFENDER			6,600		600			6,600			6,600			6600
10	960				960					480	480	960	880.211	AGRICULTURAL COMMISSION			960					960			960			960
11	24,400				31,200					11,700	19,500	31,200	880.255	REGISTRAR OF VOTERS			31,200					31,200			31,200			31200
12	5,400				5,400					2,700	2,700	5,400	880.311	PURCHASING			5,400					5,400			5,400			5400
13	5,735				5,400	FND. 1954-55 (TR.OF FUNDS #1232)	840			2,995	3,245	6,240	880.539	D.P.H. - P.H. NURSING			6,240		840			6,240			6,240			6240
14	2,880				2,880					1,440	1,440	2,880	880.545	D.P.H. - V.D. CONTROL			2,880					2,880			2,880			2880
15	64,400				86,866				56,849	44,865	98,850	143,715		TOTAL INTRAFUND			143,715		56,849			143,715			134,525			134515
														INTERFUND														
														FROM:														
16	7,620				7,620	TR.FR. S.J.V. 5.631.800.000 #31			5,040	6,330	6,330	12,660	880.631	LIBRARY			12,660		5,040			12,660			12,660			12660
17	20,172				21,501					9,501	12,000	21,501	880.651	RECREATION AND PARK			1,501		-20,000			1,501			1,501			1501
18	27,792				29,121				5,040	15,831	18,330	34,161		TOTAL INTERFUND			14,161		-14,960			14,161			14,161			14161
19	92,192				115,987				61,889	60,696	117,180	177,876		TOTAL RECEIPTS BY TRANSFER			157,876		41,889			157,876			148,676			153676

CONTROLLER'S FORM No. 8350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission REAL ESTATE Bureau or Division Appropriation Number 6.245 Sheet Number 3 of 5 Sheets Index Number 245

Line Number	Actual Expenditure 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. 38 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Figures With 1955 - 1956 Budget Cols. 7 and 8 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended By the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1						TO COMP. RES.			- 776				110	PERMANENT SALARIES														
2	5,033	1	1	490 590	7,080					3,540	3,540	7,080	B68	CHIEF CLERK	1	490 590	6,080		-1,000	1		6,080	1	530-635	6,670	1	530-635	6670
3	2,469	2	1	275 335	3,680					1,764	1,890	3,654	B408	GENERAL CLERK-STENOGRAFHER	1	275 333	3,850		170	1		3,850	1	290-350	3,945	1	290-350	3445
4	5,613	2.1	1	658.33 758.33	8,875					4,400	4,475	8,875	G204	ASST. DIRECTOR OF PROPERTY	1	658.33 758.33	9,100		225	1		9,100	1	705 845	10,140	1	705 845	10140
5	8,182	3	1	1,000	12,000					5,250	6,000	11,250	G206	DIRECTOR OF PROPERTY	1	1,000	12,000			1		12,000	1	1100	13,200	1	1100	13200
6	21,297		4		31,635				- 776	14,954	15,305	30,859		TOTAL PERMANENT SALARIES	4		31,030		- 605	4		31,030	4		33,955	4		33755
7																												
8																												
9														INTERDEPARTMENTAL EMPLOYMENT AS REQUIRED														
10		3.1	1	270 325									B222	GENERAL CLERK	1	270 325				1	270 325		1	285-340		1	285-340	
11		4	2	275 335									B408	GENERAL CLERK-STENOGRAPHER	2	275 335				2	275 335		2	290-350		2	290-350	
12		6	1	415 475									P102a	DRAFTSMAN, CIVIL	1	415 475				1	415 475		1	430-495		1	430-495	
13		7	5	500 600									0202	RIGHT OF WAY AGENT	5	500 600				5	500 600		5	530-635		5	530-635	
14		7.1	1	600 650									0203	SENIOR RIGHT OF WAY AGENT	1	600 650				1	600 650		1	605-695		1	605-695	
15		8												R.E. & IMPROVEMENT APPRS. AT RATES FIXED BY SPECIAL APPRO.													
16			10												10					10			10			10		
17																												
18																												
19																												
20																												
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BUDGET ESTIMATE INDEX NO. 245 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

SHEET #3

INDEX	LINE NO.	
A	2	CHIEF CLERK WILL RETIRE AUGUST 31, 1956, TWO MONTHS AT $590.00, TEN MONTHS AT $490.00, DECREASE $1,000.00.
B	3	ANNUAL SALARY INCREMENT 0408 GENERAL CLERK-STENOGRAPHER, 5 MONTHS AT $20.00 AND 7 MONTHS AT $10.00 PER MONTH, TOTAL $170.00.
C	4	ANNUAL SALARY INCREMENT 0204 ASSISTANT DIRECTOR OF PROPERTY, 9 MONTHS AT $25.00 PER MONTH, TOTAL $225.00.

CONTROLLER'S FORM No. 6:50

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: REAL ESTATE — Bureau or Division: — — Appropriation Number: 6.245 — Sheet Number: 4 of 5 Sheets — Index Number: 245

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	[1] DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: When 1955-1956 Budget Calls 3 and 5 (—) Decrease — Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount
1													200	CONTRACTUAL SERVICES														
2	-				-					-	-	-	201	REAL ESTATE APPRAISERS CONVENTION AT ST. LOUIS			450		450			400			0			0
3	178				200					35	165	200	216	MAINTENANCE AND REPAIRS AUTOMOTIVE EQUIPMENT (PUR.)			200					200			200			200
4	41				25					-	25	25	218	MAINTENANCE AND REPAIRS OFFICE EQUIPMENT			25					25			25			25
5	1,135				1,150					938	212	1,150	224	SET OF BLOCK BOOKS, BLUE PRINTS, ETC. (PUR.)			1,250		100			1,250			1,100			1100
6	528				500					252	248	500	232	TELEPHONE & TELEGRAPH (PUR.)			525		25			525			525			525
7	175				175					98	77	175	233	POSTAGE			175					175			175			175
8	17				17					17	-	17	235	MONTHLY SUPPLEMENTS FOR THE MARSHALL VALUATION SERVICE			20		3			20			20			20
9	-				-	ORD.NO. APPRO.334.266.00			200 475	675	-	675	266	LEGAL SERVICES SERRA BIRTHPLACE			-					-							
10	294				306					147	159	306	298	DIRECTORY SERVICE			306					306			306			306
11	100				100					-	100	100	298	EDWARDS ABSTRACT			100					100			100			100
12	2,468				2,473				675	2,162	986	3,148		TOTAL CONTRACTUAL SERVICES			3,051		578			3,001			2,451			2451
13	706				1,850					1,225	625	1,850		LESS TRANSFERS TO PURCHASER			1,975		125			1,975			1,325			1325
14	1,762				623				675	937	361	1,298		NET CONTRACTUAL SERVICES			1,076		453			1,026			626			626
15																												
16													300	MATERIALS AND SUPPLIES														
17	106				125					58	67	125	321	GASOLINE, OIL, ETC. (PUR.)			125					125			125			125
18	223				175					69	106	175	371	OFFICE SUPPLIES PRINTED FORMS, ETC.			175					175			175			175
19	130				150					109	41	150	375	STATIONERY WITHDRAWALS FROM STORES (PUR.)			150					150			150			150
20	459				450					236	214	450		TOTAL MATERIALS & SUPPLIES			450					450			450			450
21	236				275					167	108	275	300	LESS TRANSFERS TO PURCHASER			275					275			275			275
22	223				175					69	106	175	300	NET MATERIALS & SUPPLIES			175					175			175			175
23																												
24													400	EQUIPMENT														
25	125				-					-	-	-	412	TYPEWRITER			-					-						
26	125				-					-	-	-		TOTAL EQUIPMENT			-					-						
27																												
28													800	MEMBERSHIP DUES														
29	6				12					6	6	12	854	S.F. REAL ESTATE BOARD			30		18			30			30			30
30	-				25					25	-	25	854	AMERICAN INSTITUTE OF REAL ESTATE APPRAISERS			25					25			25			25
31	8				15					15	-	15	854	NORTHERN CALIFORNIA INSTITUTE OF R.E.APPRAISERS			15					15			15			15
32	14				52					46	6	52		TOTAL MEMBERSHIP DUES			70		18			70			70			70
33																												
34	977				1,000					473	527	1,000	900	SERVICES OF OTHER DEPARTMENTS			1,000					1,000			1,000			1000
35																												

BUDGET ESTIMATE INDEX NO. 245 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

SHEET #4

INDEX	LINE NO.	
D	2	REAL ESTATE APPRAISERS CONVENTION TO BE HELD IN ST. LOUIS. PHILIP L. REZOS, DIRECTOR OF PROPERTY, TO ATTEND.
E	5	PURCHASER OF SUPPLIES HAS REQUESTED AN INCREASE OF $100.00 FROM $950.00 TO $1,050.00 FOR SET OF ASSESSORS' BLOCK BOOKS. THE REMAINING $200.00 IS REAL ESTATE DEPARTMENT REQUIREMENT FOR BLUE PRINTS, ANNUAL REPORT, ETC.
P	6	THE CONTRACTUAL CHARGE OF TELEPHONE SERVICE AND EQUIPMENT IS $42.05 PER MONTH OR $504.50 PER YEAR, AND $20.50 IS REQUIRED FOR LONG DISTANCE CALLS.
O	7	INCREASE IN CONTRACTUAL PRICE OF $3.00 FOR MARSHALL VALUATION SERVICE.
H	29-31	ORDINANCE NO. 3567 APPROVED DECEMBER 18, 1945, AUTHORIZING THE DIRECTOR OF PROPERTY TO BECOME MEMBER OF SAN FRANCISCO REAL ESTATE BOARD, AMERICAN INSTITUTE OF REAL ESTATE APPRAISERS, AND NORTHERN CALIFORNIA AMERICAN INSTITUTE OF REAL ESTATE APPRAISERS AND PROVIDED FOR THE PAYMENT OF EXPENSES IN CONNECTION THEREWITH. SAN FRANCISCO REAL ESTATE BOARD HAVE INCREASED THE MEMBERSHIP DUES FROM $12.00 TO $30.00 PER YEAR.

CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: REAL ESTATE — Bureau or Division: — Appropriation Number: 6.245 — Sheet Number 5 of 5 Sheets — Index Number 245

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Ordinance	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Period First 9 Months (Dollars Only)	Period Last 9 Months (Dollars Only)	Period for Year (Dollars Only)	Class Number of Code	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Proposed with 1955 1956 Budget Cols. 7 and 8 (—) Decrease Force	Amount	(2) Recommended by Mayor, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1													880	OTHER APPROPRIATIONS RENTALS														
2	5,000				15,000					6,250	8,750	15,000	880,111	ADULT PROBATION			15,000					15,000			15,000			15,000
3	13,440				13,440					6,720	6,720	13,440	880,137	DISASTER CORPS, SAN FRANCISCO			13,440					13,440			9,240			9,240
4	-				-	FYD. 1954-1955 (CRD.9010-S.J.V.#2268) TR.FR.			55,080	9,180	45,900	55,080	880,141	DISTRICT ATTORNEY			55,080		55,080			55,080			50,080			50,080
5	2,385				2,386	S.145,200,000 #752 TR.FR.			29	600	1,815	2,415	880,145	FIRE DEPARTMENT			2,415		29			2,415			2,415			2,415
6	4,200				4,200	S.157,800,000 TR.FR.			300	2,250	2,250	4,500	880,157	PARKING AUTHORITY			4,500		300			4,500			4,500			4,500
7	-				6,000	S.165,800,000) S.J.V. #301)			600	550	6,050	6,600	880,165	PUBLIC DEFENDER			6,600		600			6,600			6,600			6,600
8	960				960					480	480	960	880,211	AGRICULTURAL COMMISSION			960					960			960			960
9	42,194				16,302					11,618	3,934	15,552	880,245	REAL ESTATE DEPARTMENT			-		-16,302			-			-			-
10	24,400				31,200					11,700	19,500	31,200	880,255	REGISTRAR OF VOTERS			31,200					31,200			31,200			31,200
11	5,400				5,400					2,700	2,700	5,400	880,311	PURCHASING			5,400					5,400			5,400			5,400
12	5,735				5,400	FYD.1954-1955 (TR.OF FD.#1232)			840	2,995	3,245	6,240	880,539	D.P.H. - P.H. NURSING			6,240		840			6,240			6,240			6,240
13	2,680				2,880					1,140	1,140	2,380	850,545	D.P.H. - V.D. CONTROL			2,880					2,880			2,880			2,880
14	7,620				7,620	TR.FR.S.631,800,000 S.J.V. #31			5,040	6,330	6,330	12,660	880,631	LIBRARY			12,660		5,040			12,660			12,660			12,660
15	20,172				21,501					9,501	12,000	21,501	880,651	RECREATION AND PARK			1,501		-20,000			1,501			1,501			1,501
16	134,386				132,289				61,889	72,314	121,114	193,428		TOTAL OTHER APPROPRIATIONS			157,876		25,587			157,876			148,676			148,676
17																												
18																												
19																												
20																												
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BUDGET ESTIMATE INDEX NO. 245 OPPOSITE SHEET NO. 5

EXPLANATION SHEET

SHEET #5

INDEX	LINE NO.	
I	4	RENTAL OF OFFICE SPACE AT 617 MONTGOMERY STREET FOR DISTRICT ATTORNEY FOR THE YEAR NOVEMBER 22, 1956 TO NOVEMBER 22, 1957, AT $50,080.00 PER YEAR.
J	5	THE CITY IS LEASING FROM THE PACIFIC TELEPHONE AND TELEGRAPH COMPANY LAND ON THE NORTHERLY LINE OF BUSH STREET, EAST OF GRANT AVENUE, FOR FIRE DEPARTMENT ENGINE #2. AS RENTAL THE CITY PAYS LESSOR $100.00 PER MONTH, PLUS TAXES AND ASSESSMENTS LEVIED AGAINST THE DEMISED PREMISES. RENTAL $1,200.00 PER YEAR. TAXES AT PRESENT RATE $1,215.00, TOTAL RENTAL AND TAXES $2,415.00, AN INCREASE OF $29.00.
K	6	INCREASED RENTAL OF OFFICE SPACE AT 500 GOLDEN GATE AVENUE FOR THE PARKING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO, AS OF JULY 1, 1955, FROM $350.00 PER MONTH TO $375.00 PER MONTH, TOTAL RENTAL $4,500.00 PER YEAR, AN INCREASE OF $300.00.
L	7	RENTAL OF OFFICE SPACE AT 700 MONTGOMERY STREET FOR PUBLIC DEFENDER FOR THE YEAR DECEMBER 16, 1956, TO DECEMBER 16, 1957, AT $6,600. PER YEAR.
M	9	THE CITY HAS VACATED 550 MONTGOMERY STREET, ADULT PROBATION, DISTRICT ATTORNEY AND PUBLIC DEFENDER BUDGET THEIR OWN RENTAL.
N	12	TOTAL RENTAL OF SEVEN(7)DISTRICT HEALTH CENTERS IS $6,240.00, AN INCREASE OF $840.00, DUE TO LEASE OF 2201 SUTTER STREET DATED APRIL 1, 1955, RESOLUTION NO. 15447.
O	14	TOTAL RENTAL OF EIGHT (8) DISTRICT LIBRARY SITES IS $12,660.00, AN INCREASE OF $5,040.00 DUE TO LEASE OF ROOMS 1128 AND 1129 RUSS BUILDING 7/1/55 RESOLUTION NO. 15762, $4,380.00 PER YEAR AND LEASE OF 5009 THIRD STREET 7/1/55 RESOLUTION NO. 15759, AN INCREASE OF $660.00 PER YEAR. TOTAL INCREASE $5,040.00.
P	15	RECREATION AND PARK DEPARTMENT VACATED THE CRYSTAL PLUNGE SWIMMING POOL AND OTHER FACILITIES ON JANUARY 4, 1956, AS UNSAFE FOR PUBLIC USE AND OCCUPANCY, DECREASE $20,000.00.

EXPLANATION SHEET

247

INDEX NO. ~~35~~ - REAL ESTATE - AUDITORIUM

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
nent Salaries	30,193	30,470	37,604	48,351	52,220	57,166	65,473	54,664	61,677	65,595	70,792	72,360
r of Employments - Permanent	(14)	(13)	(15)	(17)	(17)	(17)	(19)	(19)	(17)	(17)	(17)	(17)
vance for Overtime	2,730	4,750	5,705	5,974	6,730	5,740	5,364	5,248	6,799	7,543	7,989	8,083
orary Salaries	6,646	8,840	10,567	7,719	9,090	8,736	4,767	3,451	4,688	4,340	4,998	4,790
	3,726	4,284	4,362	5,351	6,202	7,106	5,818	17,709	18,786	19,918	20,142	20,145
r of Employments - Wages	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(3)	(3)	(3)	(3)
active Wages	-	-	-	-	-	-	-	-	-	1,625	-	-
enance & Repair to Buildings	1,088	1,053	1,587	1,424	1,887	1,212	4,192	23,707	11,921	20,495	2,614	-
enance & Repairs to Equipment	525	600	600	600	600	600	600	600	683	-	1,121	540
ting Public Address System	550	1,320	1,320	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,900	1,300
Light & Power	5,737	6,966	7,470	7,956	8,014	7,682	7,685	8,355	7,995	9,071	10,564	10,812
Contractual Services	1,561	567	2,270	1,490	1,709	1,148	1,325	3,892	1,127	3,270	1,133	1,216
ers & Misc. Hardware	-	-	-	-	417	688	486	359	596	854	2,085	661
rical Supplies	-	-	-	-	615	553	602	64	583	527	410	610
hold & Institutional Supplies	-	-	-	-	464	384	599	1,162	667	1,137	1,064	512
orial Supplies	-	-	-	-	1,210	839	1,251	1,448	930	1,072	1,112	1,263
Materials & Supplies	2,426	1,975	3,150	2,868	708	1,049	905	885	489	819	1,229	1,216
ment	-	-	-	-	1,309	-	350	-	-	2,672	3,709	15,588
lings, Structures & Improvements	795	-	4,456	3,527	15,582	133,470	9,169	5,533	73,653	14,193	24,747	-
es for Other Departments	1,469	2,041	-	-	-	-	-	-	-	-	-	-
Charges	-	-	-	-	-	50	50	65	2,054	2,658	2,658	2,699
ving Fund	-	-	-	50	-	-	-	-	-	-	-	-
TOTAL	57,446	62,866	79,091	87,110	108,577	228,223	110,436	128,942	194,598	157,369	158,197	142,325

CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: REAL ESTATE — Bureau or Division: CIVIC AUDITORIUM — Appropriation Number: 6,247 — Sheet Number: 1 of 4 Sheets — Index Number: 247

Actual Expenditures 1954-1955 (Donors Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 39 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Close Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Items
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
													RECAPITULATION															
													RECEIPTS ALLOCATED TO APPRO.															
72,060		17		70,241				-1,428	33,600	35,178	68,778	110	PERSONAL SERVICES PERMANENT SALARIES	17		71,133		892	17		71,133	17		76,050	17		76050	
8,083				6,000					3,335	5,065	8,400	111	ALLOWANCE FOR OVERTIME			8,400		2,400			8,400			6,000			6000	
-				5,048					1,676	2,524	4,200	113	PERMANENT SALARIES EXTENDED WORK WEEK			5,048					5,048			5,048			5048	
4,990				4,500					2,787	2,213	5,000	120	TEMPORARY SALARIES			5,000		500			5,000			4,500			4500	
20,145		3		22,441					9,820	12,621	22,441	130	PERSONAL SERVICES - WAGES	3		22,657		216	3		22,657	3		22,657	3		22657	
3,656				5,892					2,052	4,146	6,198	200	CONTRACTUAL SERVICES			4,913		- 979			4,913			4,503			4503	
10,812				9,500					5,065	7,127	12,192	231	HEAT, LIGHT AND POWER			12,200		2,700			12,200			11,000			11000	
4,292				3,375				- 31	1,355	1,989	3,344	300	MATERIALS AND SUPPLIES			4,175		800			4,175			3,375			3375	
15,588				150				31	145	-	145	400	EQUIPMENT			6,975		6,825			6,975			6,975			6975	
-				-				48,097	-	48,097	48,097	500	IMPROVEMENTS			-					-							
2,699				2,731					2,666	65	2,731	800	FIXED CHARGES			2,731					2,731			2,731			2731	
142,525		20		129,878				46,669	62,501	119,025	181,526		TOTAL BUDGET	20		143,232		13,354	20		143,232	20		142,830	20		142839	
													TRANSFERS TO PURCHASER															
1,058				1,347					766	887	1,653	200	CONTRACTUAL			1,653		306			1,653			1,653			1653	
-				150				31	145	-	145	400	EQUIPMENT			6,975		6,825			6,975			6,975			6975	
1,058				1,497				31	911	887	1,798		TOTAL TO PURCHASER			8,628		7,131			8,628			8,628			8628	
													TRANSFER TO BUREAU OF HEAT, LIGHT & POWER															
10,812				9,500					5,065	7,127	12,192	231	HEAT, LIGHT & POWER			12,200		2,700			12,200			11,000			11000	
11,870				10,997				31	5,976	8,014	13,990		TOTAL TRANSFER			20,828		9,831			20,828			19,628			19628	
130,455		20		118,881				46,638	56,525	111,011	167,536		NET TOTAL BUDGET	20		122,404		3,523	20		122,404	20		123,211	20		123211	

CONTROLLER'S FORM No. 1150

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: REAL ESTATE — Bureau or Division: CIVIC AUDITORIUM — Appropriation Number: 6.247 — Sheet Number 2 of 4 Sheets — Index Number 247

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 39 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Days	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 2 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET As Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
1						TO COMP. RES.			- 1428				110	PERMANENT SALARIES														
2	3,900	1.1	1	275 335	4,020					2,010	2,010	4,020	B408	GENERAL CLERK-STENOGRAPHER	1	275 335	4,020			1	275 335	4,020	1	290-350	4,200	1	350	4,200
3	6,617	2	1	425 505	5,500					2,950	2,550	5,500	C2	ASST. SUPT. OF AUDITORIUM	1	425 505	5,310		- 190	1	425 505	5,310	1	460-550	5,960	1	550	5,960
4	7,090	3	1	575 675	7,700					3,800	3,900	7,700	C4	SUPERINTENDENT OF AUDITORIUM	1	575 675	8,000		300	1	575 675	8,000	1	630-755	9,060	1	755	9,060
5	3,301	3.1	1K	250 290	3,480					1,515	1,600	3,115	C52	ELEVATOR OPERATOR	1	250 290	3,310		- 170	1	250 290	3,310	1	260-300	3,435	1	300	3,135
6	30,236	4	8	265 305	28,330					14,123	14,559	28,682	C104	JANITOR	8	265 305	29,150		820	8	265 305	29,150	8	260-320	30,774	8	370	30774
7	4,205	4.1	1	305 345	3,980					1,841	1,930	3,771	C107	WORKING FOREMAN JANITOR	1	305 345	4,085		105	1	305 345	4,085	1	315-360	4,298	1	360	4,298
8	3,740	4.2	1	270 310	3,926					1,947	1,976	3,923	C152	WATCHMAN	1	270 310	3,953		27	1	270 310	3,953	1	285-330	4,208	1	330	4,208
9	7,751	5	2K	310	7,905					2,714	3,953	6,667	C152	WATCHMAN	2K	310	7,905			2K	310	7,905	2K	330	8,415	2K	330	8415
10	5,220	8	1	390 450	5,400					2,700	2,700	5,400	0168.1	OPERATING ENGINEER	1	390 450	5,400			1	390 450	5,400	1	415-475	5,700	1	475	5700
11	72,060		17		70,241				- 1,428	33,600	35,178	68,778		TOTAL PERMANENT SALARIES	17		71,133		892	17		71,133	17		76,050	17		76050
12																												
13																												
14																												
15			SEC. 39-1										130	WAGES														
16	5,695	9	1	23.20 DAY 24.-5/1/56 5904						2,863	3,041	5,904	A154	CARPENTER (252 DAYS)	1	24.00 DAY	6,048		144	1	24.00 DAY	6,048	1	day 24.00	6,048	1	24.00	6048
17	2,242	10		23.20 DAY 24.-5/1/56 2378						70	2,308	2,378	A154	CARPENTER (PART TIME) AS NEEDED (101 DAYS)		24.00 DAY	2,424		46		24.00 DAY	2,424		day 24.00	2,424		24.00	2424
18	4,666	11	1	2.92 HOUR	5957					2,967	2,990	5,957	A354	PAINTER (254 DAYS)	1	2.92 HOUR	5,933		- 24	1	2.92 HOUR	5,933	1	hr 2.92	5,933	1	2.92	5933
19	1,220	12		1.25 HOUR	1750					695	1,055	1,750	C101	DRESSING ROOM MAID (PART TIME) AS NEEDED		1.25 HOUR	1,750				1.25 HOUR	1,750		hour 1.25	1,750		1.25	1750
20	6,322	13	1	25.20 DAY 25.80 1/1/56 6452						3,225	3,227	6,452	E108	ELECTRICIAN (252 DAYS)	1	25.80 DAY	6,502		50	1	25.80 DAY	6,502	1	day 25.80	6,502	1	25.80	6502
21	20,145		3		22,441					9,820	12,621	22,441		TOTAL WAGES	3		22,657		216	3		22,657	3		22,657	3		22657
22																												
23																												
24																												
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BUDGET ESTIMATE INDEX NO. 247 OPPOSITE SHEET NO. 2

EXPLANATION SHEET

SHEET #2

INDEX LINE NO.

A . 4-6-7-8 ANNUAL SALARY INCREMENT.

B 16-17 & 20 COLLECTIVE BARGAINING AGREEMENTS SETTING RATES OF PAY FOR CARPENTER AND ELECTRICIAN IN ACCORDANCE WITH SECTION 151.3 OF THE CHARTER.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS*
FISCAL YEAR 1956-1957

Department, Board or Commission: REAL ESTATE — Bureau or Division: CIVIC AUDITORIUM — Appropriation Number: 6.247 — Sheet Number: 3 of 4 Sheets — Index Number: 247

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable For Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests 1956-1957 Budget Cols 7 and 8 (-) Decrease Force	Amount	(2) Recommended by Dmin. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference Cols
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1	8,083				6,000					3,335	5,065	8,400	111	ALLOWANCE FOR OVERTIME			8,400		2,400			8,400			6,000			6000	-
2																												
3	-				5,048					1,676	2,524	4,200	113	PERMANENT SALARIES EXTENDED WORK WEEK			5,048					5,048			5.048			5048	
4																												
5	4,990				4,500					2,787	2,213	5,000	120	TEMPORARY SALARIES			5,000		500			5,000			4.500			4500	D
6																												
7													200	CONTRACTUAL SERVICES														
8	-				-					-	-	-	201	AUDITORIUM MANAGERS CONVENTION AT EL PASO, TEXAS			250		250			250			0			0	-
9	-				1,750					-	1,750	1,750	219	RECOVER OPERA CHAIRS			-		- 1,750			-							
10	600				600					300	300	600	219	PIPE ORGAN MAINTENANCE AND REPAIR			600					600			600			600	
11	-				-					-	-	-	219	REPAIR SEATS IN BALCONY 35 AT $5.70 EACH			200		200			200			200			200	-
12	40				250					-	250	250	219	EQUIPMENT MAINTENANCE AND REPAIR			250					250			100			100	
13	74				75					33	42	75	232	TELEPHONE & TELEGRAPH (PUR.)			75					75			75			75	
14	35				25					20	5	25	233	POSTAGE			40		15			40			30			30	D
15	123				120					66	54	120	236	TOWEL SERVICE AND CLEANING RUNNO MATS			120					120			120			120	
16	864				864					588	588	1,176	237	SCAVENGER SERVICE (PUR.)			1,176		312			1,176			1,176			1176	H
17	-				288					88	200	288	238	WINDOW WASHING SERVICE (PUR.)			288					288			288			288	
18	120				120					57	57	114	256	PEST CONTROL (PUR.)			114		- 6			114			114			114	
19	1,800				1,800					900	900	1,800	272	OPERATING PUBLIC ADDRESS SYSTEM, MAINTENANCE & REPAIRS			1,800					1,800			1,800			1800	
20	3,656				5,892					2,052	4,146	6,198		TOTAL CONTRACTUAL SERVICE			4,913		- 979			4,913			4,503			4503	
21																												
22																												
23														LESS TRANSFERS TO PURCHASER														
24	74				75					33	42	75	232	TELEPHONE & TELEGRAPH			75					75			75			75	
25	864				864					588	588	1,176	237	SCAVENGER SERVICE			1,176		312			1,176			1,176			1176	
26	-				288					88	200	288	238	WINDOW WASHING SERVICE			288					288			288			288	
27	120				120					57	57	114	256	PEST CONTROL			114		- 6			114			114			114	
28	1,058				1,347					766	887	1,653		TOTAL TRANSFERS TO PURCHASER			1,653		306			1,653			1,653			1653	
29																												
30	2,598				4,545					1,286	3,259	4,545		NET CONTRACTUAL SERVICE			3,260		-1,285			3,260			2,850			2850	
31																												
32	10,812				9,500					5,065	7,127	12,192	231	HEAT, LIGHT & POWER (P.U.C.)			12,200		2,700			12,200			11,000			11000	I
33																												
34																												
35																												

BUDGET ESTIMATE INDEX NO. 247 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

SHEET #3

INDEX	LINE NO.	
C	1	EXPENDITURES 1954-1955 WAS $8,083. THIS YEAR'S BUDGET WAS CUT TO $6,000. SUPPLEMENTAL APPROPRIATION OF $2.400. WILL BE REQUESTED. AN INCREASE OF $2,400. IS REQUIRED.
D	5	EXPENDITURES 1954-1955 WAS $4.990. THIS YEAR'S BUDGET REQUEST WAS CUT TO $4,500. AN INCREASE OF $500. IS REQUIRED TO GIVE SERVICE.
E	8	AUDITORIUM MANAGERS CONVENTION TO BE HELD IN EL PASO, TEXAS. JAMES T. ORAHAM, SUPERINTENDENT OF CIVIC AUDITORIUM, TO ATTEND.
F	11	TO SUPPLY MATERIAL AND REPAIR 35 FIXED SEATS IN BALCONY AT $5.70 EACH.
G	14	INCREASE OF $15.00 FOR POSTAGE.
H	16	INCREASE IN CONTRACTUAL PRICE OF SCAVENGER SERVICE FROM $864 to $1176 PER YEAR.
I	32	EXPENDITURES 1954-1955 WAS $10,812. THIS YEAR'S BUDGET WAS CUT TO $9,500. BUREAU OF HEAT, LIGHT AND POWER ESTIMATE OUR REQUIREMENT AT $12,192 for 1955-1956 AND THAT WE REQUEST $12,200 FOR 1956-1957.

CONTROLLER'S FORM No. 4253

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: REAL ESTATE — Bureau or Division: CIVIC AUDITORIUM — Appropriation Number: 6.247 — Sheet Number 4 of 4 Sheets — Index Number: 247

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 BUDGET: Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956: Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957: Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests: With 1955-1956 Budget Cols. 3 and 8 (—) Decrease: Force	Amount	(2) Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(3) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(4) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Balance Letter
1													300	MATERIALS AND SUPPLIES														
2	661				500					18	482	500	315	HARDWARE, LUMBER, ETC.			500				500			500			500	
3	443				100					-	100	100	316	PIPE, PLUMBING AND STEAMFITTING SUPPLIES			250		150		250			100			100	
4	610				200					31	169	200	317	ELECTRICAL SUPPLIES			500		300		500			200			200	
5	408				200					190	10	200	318	PAINTS AND OILS			400		200		400			200			200	
6	512				1,000					503	497	1,000	331	TOILET PAPER & PAPER TOWELS			1,000				1,000			1,000			1000	
7	1,263				1,150	TR.TO 5.247.400.247			- 31	222	689	911	335	JANITORIAL SUPPLIES			1,150				1,150			1,150			1150	
8	319				150					358	-	358	341	FLAGS			300		150		300			150			150	
9	76				75					33	42	75	371	OFFICE SUPPLIES			75				75			75			75	
10	4,292				3,375				- 31	1,355	1,989	3,344		TOTAL MATERIALS & SUPPLIES			4,175		800		4,175			3,375			3375	
11																												
12													400	EQUIPMENT														
13	-				-					-	-	-	412	TYPEWRITER (PUR.)			125		125		125			125			125	
14	143				-					-	-	-	426	LADDERS			-				-							
15	-				-					-	-	-	446	TWO R.C.A. MICROPHONES (PUR.)			350		350		350			350			350	
16	-				150	TR.FR. 5.247.300.000			31	145	-	145	492	RING MAT COVER (PUR.)			-		- 150		-							
17	15,445				-					-	-	-	494	OPERA CHAIRS IN SETS OF TWO'S (PUR.)			6,500		6,500		6,500			6,500			6500	
18	15,588				150				31	145	-	145		TOTAL EQUIPMENT			6,975		6,825		6,975			6,975			6975	
19																												
20														LESS TRANSFERS TO PURCHASER														
21	-				150				31	145	-	145		TOTAL TRANSFERS			6,975		6,825		6,975			6,975			6975	
22																												
23	15,588				-				-	-	-	-		NET EQUIPMENT			-				-			-			-	
24																												
25																												
26																												
27						FWD.FR. 1954-1955			48,097					500	IMPROVEMENTS														
28	-				-						-	48,097	48,097		ELECTRIC SYSTEM			-				-							
29	ø				-				48,097		-	48,097	48,097		TOTAL IMPROVEMENTS			-				-							
30																												
31													800	FIXED CHARGES														
32	2,666				2,666					2,666	-	2,666	815	INSURANCE			2,666				2,666			2,666			2666	
33	33				65					-	65	65	854	MEMBERSHIP DUES INTERNATIONAL ASSN. OF AUDITORIUM MANAGERS			65				65			65			65	
34	2,699				2,731					2,666	65	2,731		TOTAL FIXED CHARGES			2,731				2,731			2,731			2731	
35																												

BUDGET ESTIMATE INDEX NO. 247 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

SHEET #4

INDEX	LINE NO.	
J	3	EXPENDITURES FOR PLUMBING AND STEAM HEATING SUPPLIES FOR THE FISCAL YEAR 1951-52 WAS $153.00, 1952-53 $46.00, 1953-54 $440.00 AND 1954-55 $443.00. PRESENT ALLOWANCE OF $100.00 IS INSUFFICIENT. AN INCREASE OF $150.00 IS REQUESTED.
K	4	EXPENDITURES FOR ELECTRIC LIGHT BULBS AND MATERIALS FOR THE FISCAL YEAR 1951-52 WAS $583.00, 1952-53 $527.00, 1953-54 $410.00 AND 1954-55 $610.00. PRESENT ALLOWANCE OF $200.00 IS INADEQUATE TO PROPERLY ILLUMINATE THE AUDITORIUM. AN INCREASE OF $300.00 IS REQUESTED.
L	5	EXPENDITURES FOR PAINTS AND OILS FOR THE FISCAL YEAR 1951-52 WAS $170.00, 1952-53 $309.00, 1953-54 $525.00 AND 1954-55 $408.00. PRESENT ALLOWANCE OF $200.00 IS NOT SUFFICIENT FOR PAINTER'S REQUIREMENTS. AN INCREASE OF $200.00 IS NECESSARY.
M	8	EXPENDITURES FOR FLAGS FOR THE FISCAL YEAR 1951-52 WAS $141.00, 1952-53 $311.00, 1953-54 $219.00, 1954-55 $319.00. PRESENT ALLOWANCE OF $150.00 IS INSUFFICIENT. AN INCREASE OF $150.00 IS REQUESTED.
N	13	TO REPLACE ONE THIRTEEN YEAR OLD ROYAL TYPEWRITER NO. KMM 2357225 THAT IS IN POOR CONDITION, ESTIMATED COST OF CLASS "N" REPLACEMENT $150.00, ESTIMATED TRADE IN ALLOWANCE $25.00, NET AMOUNT $125.00.
O	15	REPLACE TWO MICROPHONES THAT HAVE DETERIORATED TO THE EXTENT THAT THEY NO LONGER CAN BE USED IN THE PUBLIC ADDRESS SYSTEM.
P	17	TO REPLACE OLD WOODEN SEATS IN SETS OF FIVES THAT ARE IN VERY POOR CONDITION AND BEYOND REPAIR. WE REQUEST 150 OPERA CHAIRS IN SETS OF TWO'S AT $41.50 PER SET OR $6,500.00.

EXPLANATION SHEET

251
INDEX NO. 30 RECORDER

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	84,035	89,045	92,513	109,871	92,208	88,743	90,838	93,020	102,579	111,418	120,687	119,821
Number of Employments - Permanent	(36)	(36)	(36)	(38)	(38)	(28)	(28)	(28)	(28)	(28)	(28)	(28)
Overtime	-	-	-	-	611	-	-	-	48	14	23	12
Holiday Pay	-	-	276	-	-	-	-	-	-	-	-	-
Temporary Salaries	2,452	5,016	30,087	29,202	10,832	1,446	1,493	851	225	396	295	252
Bookbinding, Photostating, etc.	100	493	137	2,388	3,142	4,295	2,412	3,426	2,244	3,713	2,924	2,832
Other Contractual Services	1,091	1,206	1,605	2,589	1,982	701	1,204	896	2,103	1,172	887	2,021
Stationery and Office Supplies	4,230	4,561	10,706	8,921	8,857	5,448	5,589	6,336	4,513	3,442	3,240	4,706
Photographing & Drafting Supplies	-	1,228	2,345	-	14,793	22,894	21,181	18,858	23,476	21,876	23,987	21,514
Other Materials and Supplies	1	11	1	-	15	-	-	-	-	-	74	67
Equipment	672	837	1,242	1,391	20,298	2,874	4,192	2,383	2,788	2,815	1,880	1,405
Improvements	-	-	-	-	1,515	-	-	-	-	-	-	-
TOTAL	92,781	102,377	138,912	154,362	154,253	126,401	126,909	125,770	137,978	144,846	153,997	152,630

BUDGET ESTIMATE INDEX NO. OPPOSITE SHEET NO. EXPLANATION SHEET

RECORDER'S OFFICE

WORK PROGRAM

(1956-1957 BUDGET ESTIMATE)

OPERATIONS OF THE RECORDER'S OFFICE ARE BASED ON NUMBER OF DOCUMENTS FILED AND RECORDED WHICH VARIES FROM YEAR TO YEAR AS BUILDING OR OTHER FACTORS INCREASE AND DECREASE. THE OFFICE, HOWEVER, IS SELF-SUPPORTING.

ON JANUARY 1, 1956, A NEW FEE BILL BECAME EFFECTIVE WHICH WILL NO DOUBT INCREASE OUR REVENUES CONSIDERABLY.

THE OFFICE HAS NOT REQUESTED ANY NEW POSITIONS AND THERE ARE NO VACANCIES IN PERMANENT POSITIONS AT THIS TIME.

THE TEMPORARY SALARY AND OVERTIME FIGURES HAVE BEEN BUDGETED AT THE MINIMUM TO HANDLE SICK LEAVE AND VACATION RELIEF, AND ESTIMATED OVERTIME FOR INSTRUCTION OF INSPECTORS AND JUDGES AT ELECTION TIME.

THERE IS NO REQUIREMENT FOR HOLIDAY WORK.

FIGURES ESTIMATED FOR 1956-1957 ARE BASED ON PREVIOUS YEAR'S EXPERIENCE, POSSIBLE TRANSPORTATION AND PRICE INCREASES, AND NECESSARY OFFICE EXPANSION. THE OFFICE HAS BEEN FACED WITH A GROWING SHORTAGE OF SPACE FOR BOOK RACKS AND A CHANGE-OVER IN LOCATION OF EXISTING EQUIPMENT CANNOT BE PUT OFF ANY LONGER.

INVENTORY OF MATERIALS AND SUPPLIES AS OF JANUARY 1, 1956, ATTACHED.

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: RECORDER — Appropriation Number: 6,251 — Sheet Number 1 of 3 Sheets — Index Number 251

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sup. No. 33 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1														RECAPITULATION														
2	119,821		28		127,410	To 5.123.199.000			-1,233	62,472	63,416	125,887	110	Personal Services, Permanent Salaries	28		128,370		960	28		128,370	28		134,595	28		134595
3	12				50					-	50	50	111	Overtime			50					50			50			50
4	252				300					125	176	300	120	Personal Services, Temporary Salaries			300					300			300			300
5	4,863				2,998					1,676	1,322	2,998	200	Contractual Services			7,466		4,468			7,466			7,466			7466
6	26,287				27,158				-6	12,523	14,635	27,158	300	Materials and Supplies			29,125		1,967			29,125			27,932			27932
7	1,405				1,100				28	1,106	-	1,106	400	Equipment			8,020		6,920			8,020			8,020			8020
8	152,630		28		169,016				-1,211	77,902	79,597	157,499		TOTAL BUDGET	28		173,331		14,315	28		173,331	28		178,363	28		178363
9														LESS TRANSFERS TO PURCHASER														
10	149				1,300					1,064	236	1,300	200	Contractual Services			1,300					1,300			1,300			1300
11	65				135					89	46	135	300	Materials and Supplies			135					136			132			132
12	-				1,100				28	1,106	-	1,106	400	Equipment			8,020		6,920			8,020			8,020			8020
13	214				2,635				28	2,269	282	2,541		TOTAL TRANSFERS			9,455		6,920			9,456			9,452			9452
14	152,416		28		166,481				-1,239	75,643	79,315	154,958		NET BUDGET	28		163,876		7,395	28		163,876	28		168,911	28		168911
15																												
16																												
17																												
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CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDER — Bureau or Division: RECORDER — Appropriation Number: 6.261 — Sheet Number 2 of 3 Sheets — Index Number: 251

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No. 33 Item No.	Number of Employees	Rate	Annual (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Actual Past 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATES FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	With 1955-1956 Budget Cols. 11 and 12 (+) Increase (-) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
1					To 5.123.199.000				-1,108				110	PERSONAL SERVICES, PERMANENT SALARIES															1
2	6,230	1	1	490-590	6,730					3,340	3,390	6,730	B68	Chief Clerk	1	490-590	7,030		300	1	490-590	7,030	1	530-635	7,620	1	530 635	76v0	A	2
3	10,800	2	1	1000	12,000					6,000	6,000	12,000	B80	Recorder-Registrar	1	1000	12,000			1	1000	12,000	1	1,050	12,600	1	1050	1v600		3
4	4,592	3	1	325-400	4,800					2,188	2,190	4,378	B103	Cashier C	1	325-400	4,580		-220	1	325-400	4,580	1	350-420	4,820	1	350 420	48v0	B	4
5	6,000	4	1	440-510	6,120					3,060	3,060	6,120	B105	Cashier B	1	440-510	6,120			1	440 510	6,120	1	440-530	6,360	1	440 530	6360		5
6	41,332	6	11	270-325	42,340	Ord. 9226 7/20/55 1	270-325		3,070	22,305	22,770	45,075	B222	General Clerk	12	270-325	46,220	1	3,880	12	270-325	46,220	12	285-340	47,980	1v	285 340	47980	A & C	6
7	4,516	6	1	325 400	4,800					2,400	2,400	4,800	B228	Senior Clerk	1	325-400	4,800			1	325-400	4,800	1	350-420	5,040	1	350 420	5040		7
8	10,920	7	2	400-475	11,400					5,700	5,700	11,400	B234	Head Clerk	2	400-475	11,400			2	400-475	11,400	2	420-505	12,120	1v	420 505	1v1v0		8
9	10,860	7.1	3	270-330	11,650					5,778	5,830	11,608	B327	Photostat Operator	3	270-330	11,770		120	3	270 330	11,770	3	310-355	12,730	3	310 355	1v780	A	9
10	2,926	7.2	1	275-335	4,020	Ord. 9262 -1	276-335		-4,020				B400	General Clerk Stenographer	-			-1	-4,020										D	10
11	-	7.2		335-410		Ord. 9262 8/17/55 1	335-410		4,455	1,776	2,865	4,040	B412	Senior Clerk Stenographer	1	335-410	4,740	1	4,740	1	335-410	4,740	1	355-425	4,965	1	355 425	4965	A & D	11
12	21,647	8	6	275-330	23,560	Ord.9236 -1	276-330		-3,630	9,926	9,810	19,736	B512	General Clerk Typist	5	275-330	19,710	-1	-3,840	5	275-330	19,710	5	285-340	20,310	5	285 340	4v310	A & C	12
13	110,921		28		127,410				-1,233	62,472	63,415	125,887		TOTAL PERSONAL SERVICES	28		128,370	-	960	28		128,370	28		134,595	v8		134595		13
14																														14
15																														15
16	12				50				-	50	50	100	111	OVERTIME			50					50			50			√0	B	16
17																														17
18																														18
19	252				300					125	175	300	120	PERSONAL SERVICES, TEMPORARY SALARIES			300					300			300			300	F	19
20																														20
21																														21
22																														22
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BUDGET ESTIMATE INDEX NO. 261 OPPOSITE SHEET NO. 2

EXPLANATION SHEET NO. 2

A. Salary increase in accordance with Salary Standardization Ordinance Schedule No. 9045 - 1955-1956.

B. Replacement: employee at lower salary.

A &C. Change of classification from B512 General Clerk Typist to B222 General Clerk.

A & D. Change of classification from B408 General Clerk Stenographer to B412 Senior Clerk Stenographer.

E. Employ one clerk to demonstrate proper operation of voting machines to inspectors and judges.

F. Sick leave and vacation relief.

CONTROLLER'S FORM NO. 8317

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission RECORDER Bureau or Division — Appropriation Number 6,251 Sheet Number 3 of 3 Sheets Index Number 261

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 33 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (-) Decrease Force	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (-) Decrease Amount	Recommended by Chief, Board, Commission or Department Number of Employees	Recommended by Chief, Board, Commission or Department Rate	Recommended by Chief, Board, Commission or Department Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	(2) BUDGET as Recommended by the Mayor Rate	(2) BUDGET as Recommended by the Mayor Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	(3) BUDGET as Adopted by Board of Supervisors Rate	(3) BUDGET as Adopted by Board of Supervisors Amount	Reference Index	Line Number
	1	2	3	4	5	7	8	9		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													200	CONTRACTUAL SERVICES															1
2	1				5					1	4	5	201	Local Fares			-		-5			-					0		2
3	22				16					9	6	15	202	Express			20		6			20			20		20		3
4	100				100					-	100	100	206	Travel Expense, Recorders' Convention			100					100			100		100	I	4
5	121				125					52	73	125	218	Maintenance and Repair, Office Equipment			135		10			135			135		135	J	5
6	990				1,150					988	162	1,150	224	Services of Purchaser, Reproduction Dur. (Other Depts) (Pur)			1,150					1,150			1,150		1150		6
7	149				150					76	74	150	232	Telephone & Telegraph (Pur)			150					150			150		150		7
8	577				350					282	68	350	233	Postage			400		50			400			400		400	K	8
9	2,832				835					158	677	835	234	Bookbinding, Book Repairs, etc.			3,818		2,983			3,818			3,818		3818	L	9
10	139				138					69	69	138	235	Subscriptions, Newspapers, etc.			118		-20			118			118		118	M	10
11	48				40					36	4	40	236	Bond Services			40					40			40		40		11
12	60				40					-	46	46	241	Rental of Office Equipment			45		5			45			45		45	N	12
13	85				50					15	30	45	298	Miscellaneous			1,490		1,440			1,490			1,490		1490	O	13
14	4,853				2,998					1,676	1,322	2,998		TOTAL CONTRACTUAL SERVICES			7,466		4,468			7,466			7,466		7466		14
15	149				1,300					1,064	236	1,300		LESS TRANSFERS TO PURCHASER			1,300		-			1,300			1,300		1300		15
16	4,704				1,698					612	1,086	1,698		NET TOTAL			6,166		4,468			6,166			6,166		6166		16
17																													17
18																													18
19													300	MATERIALS AND SUPPLIES															19
20	67				70					67	3	70	370	City Directory (Pur)			70					70			67		67		20
21	4,641				2,833	12/6/55 fr 5,311,400,251		-6		2,057	776	2,833	371	Stationery & Office Supplies			4,800		1,967			4,800			4,300		4800	P	21
22	21,514				24,190					10,377	13,813	24,190	372	Photographing and Drafting Supplies			24,190					24,190			23,200		23000		22
23	65				66					22	43	66	375	Stationery Withdrawals from Stores (Pur)			65					65			65		65		23
24	26,287				27,158			-6		12,523	14,635	27,158		TOTAL MATERIALS AND SUPPLIES			29,125		1,967			29,125			27,932		27932		24
25	65				135					89	46	135		LESS TRANSFERS TO PURCHASER			135					135			132		132		25
26	26,222				27,023			-6		12,434	14,589	27,023		NET TOTAL			28,990		1,967			28,990			27,800		27800		26
27																													27
28																													28
29													400	EQUIPMENT															29
30	1,013				1,100	fr.6,251,300,000 fr.Reserve 12/6/55		6 22		1,106	-	1,106	402	Official Book Racks (Pur)			5,720		4,620			5,720			5,720		5720	Q	30
31	392												403	Index Hook (Pur)			2,300		2,300			2,300			2,300		2300	R	31
32	1,405				1,100			28		1,106	-	1,106		TOTAL EQUIPMENT			8,020		6,920			8,020			8,020		8020		32
33	-				1,100			28		1,106	-	1,106		TRANSFERRED TO PURCHASER			8,020		6,920			8,020			8,020		8020		33
34	1,405				0			0		0	0	0		NET TOTAL			0		0			0			0		0		34
35																													35

G. UNDER $10 REQUIRED WILL BE TAKEN FROM MISCELLANEOUS.

H. EXPRESS RATES HAVE INCREASED. TWO-THIRDS OF APPROPRIATION USED IN FIRST SIX MONTHS OF CURRENT YEAR.

I. ANNUAL RECORDERS' ASSOCIATION MEETING FOR PURPOSE OF PROPOSING AND DISCUSSING LEGISLATION REGULATING RECORDING PROCEDURE.

J. DOCUMENT STAMPING MACHINES REQUIRE CONSTANT SERVICING. ALMOST ONE-THIRD OF EXPENDITURE, FIRST SIX MONTHS, USED FOR THIS PURPOSE.

K. WITH INCREASED VOLUME OF BUSINESS, MORE CLIENTS ARE REQUESTING DOCUMENTS RETURNED BY MAIL.

L. INCLUDES BI-ANNUAL ORDER FOR BINDING 28 VOLUMES GRANTOR-GRANTEE INDEXES, PLUS OTHER BINDING OF OLD AND WORN BOOKS.
REBINDING OF OLD VOLUMES REQUIRED IN CONNECTION WITH MOVING JOB ($1000).

M. SUBSCRIPTION PRICE REDUCED.

N. FOR RENTAL OF TWO TYPEWRITERS TO BE USED BY VARIOUS DEPARTMENTS FOR TYPING BUDGETS.
COST OF RENTAL HAS INCREASED SINCE LAST BUDGET.

O. BOOK RACKS AND BOOKS TO BE MOVED FROM MAIN FLOOR TO BALCONY AS A SHORTAGE OF SPACE WILL DEVELOP IN THE NEXT YEAR.
LABOR WILL INCLUDE SHIFTING OF RACKS AND BOOKS NOW ON BALCONY TO MAKE ADDITIONAL ROOM; SHIFTING OF RACKS ON MAIN FLOOR;
MOVING SOME RACKS TO BALCONY; MOVING CONTENTS TO BALCONY.

WILL INVOLVE HIRING OUTSIDE CONTRACTOR WITH MECHANICAL EQUIPMENT TO DO LIFTING. AMOUNT BASED ON BID TO PURCHASER - $1440.
WILL MEET SPACE REQUIREMENTS FOR NEXT TEN YEARS.

P. INCREASE DUE TO NEED FOR OFFICIAL RECORD BOOK COVERS. WILL NEED TO PURCHASE 250 NEXT YEAR FOR USE AND REASONABLE CARRY-OVER
AT $17 PER BOOK PLUS TAX - ABOUT $4200. REQUIREMENT FOR MISCELLANEOUS OFFICE SUPPLIES AND STATIONERY $600.

Q. SEE EXPLANATION UNDER "O" - TO MAKE MOVE AS OUTLINED, IT IS NECESSARY TO PURCHASE BOOK RACKS FOR FOUR YEARS AHEAD.
REDUCTIONS WILL BE IN NEXT THREE ANNUAL BUDGETS. NORMAL ANNUAL PURCHASE OF BOOK RACKS WOULD HAVE REQUIRED $2400 IN
NEXT YEAR'S BUDGET AS AGAINST $5720 HEREIN. FEES OF RECORDER'S OFFICE ARE ESTIMATED FOR NEXT YEAR AT $12,000 IN EXCESS
OF THIS YEAR.

R. BI-ANNUAL ORDER FOR INDEX RACK TO CONTAIN 28 VOLUMES GRANTOR-GRANTEES TO BE BOUND THIS YEAR.

BUDGET ESTIMATE INDEX NO. 253 OPPOSITE SHEET NO.

EXPLANATION SHEET

COMPARATIVE SCHEDULE OF EXPENDITURES

	1952-53	1953-54	1954-55
Permanent Salaries	7,135	11,847	12,498
Number of Employments	(3)	(3)	(3)
Travel Expense and Carfare	-	21	69
Moving of records	-	2,125	796
Heat, Light and Power	-	299	328
Other Contractual Services	5,975	672	652
Materials and Supplies	116	139	87
Equipment	9,064	2,466	10,238
TOTAL	22,290	17,569	24,668

WORK PROGRAM

The Records Center, established by Ordinance No. 7070, is for the purpose of providing orderly storage, care, management and safeguarding of "storage records" of any department or office of the City and County of San Francisco and the San Francisco Unified School District that desires to use the facilities available.

Two general clerks and one head clerk comprise the staff of the Records Center located at 150 Otis Street.

All services of the Records Center are provided without charge to the departments or offices using the facilities. Storage boxes are supplied by the Records Center and delivered to the departments requesting them. Transportation of boxed records from office to storage, for those departments without trucks, is also provided by the Records Center.

Reference service to stored records is another function of the Records Center. In our dealings with others we stress the fact that although the records are in custody of the Records Center, ownership remains with each department. They retain their right to inspect and refer to the records or to have them returned when needed. Our service also includes interfiling any documents sent to us by a department or office for records or files previously sent to storage. Destruction of records, when no longer needed, is undertaken only on written authorization of the department concerned.

Twenty-three offices and departments are using the Records Center storage facilities. These include:

Assessor
Art Commission
Adult Probation
Bureau of Light, Heat & Power
Board of Supervisors
Chief Administrative Officer
City Attorney
Controller
County Clerk
Finance and Records
Hetch Hetchy Office
Laguna Honda Home
Municipal Court
Public Administrator
Public Defender
Public Health, 101 Grove St.
Public Works (Main Office)
Public Works (Engineering Bureau)
Real Estate Department
Registrar of Voters
Sheriff
Traffic Fines Bureau
Water Department

We have a records retention and disposition schedule applicable to records of every department. This gives us an approximation of the volume of records that could be stored with the Records Center. However, the final decision as to when and what records will be transferred to the Center remains with each department. We are planning to be able to receive a maximum of 6,000 cubic feet of records during the coming fiscal year. During the first half of the fiscal year 1955-56 we received 1,839 cubic feet of records for storage. We are now holding 12,890 cubic feet from the twenty-three departments and offices listed above. The cost per cubic foot for moving varies with the character of the material to be handled. For the six months from July to December 1955 the moving costs average 40¢ per cubic foot for records consisting generally of large books. The unit cost for the previous fiscal year, when the material was generally boxed records, was 33¢ per cubic foot.

The expense of moving records from office to storage is covered by an appropriation in the Records Center budget. Each quarter during the year an Order for Service or Work is issued to the Bureau of Street Repair, Department of Public Works, for services of a truck and necessary personnel.

Reference service requests for the first half of 1955-56 amounted to 1,938. This figure projected for the rest of the year indicates we will handle approximately 3,876 requests for the entire year as compared with 2,817 for the fiscal year 1954-55. Of the 1,938 requests previously mentioned, 1,573 were for records to be delivered to the requestor's office, 116 were answered by telephone and 249 were for visitors to the Records Center.

Microfilmed records stored in the Twin Peaks Tunnel vault are now under the control of the Records Center. An inventory, taken preparatory to transfer of custodianship from the Recorder to the Records Center, shows that departments of the City and County of San Francisco are storing 930 rolls of film, Napa County 263 rolls, Santa Clara County 722 rolls, Monterey County 173 rolls. Ten lockers in the vault require repairs and the other fifty-four are in need of maintenance to keep the combination locks in working order. Funds needed for this work will be requested in the budget of the department of Public Works.

CONTROLLER'S FORM No. 4253

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: RECORDS CENTER — Appropriation Number: 6,253 — Sheet Number: 1 of 4 Sheets — Index Number: 253

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	BUDGET 1955-1956 Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	Actual First 6 Months 1955-1956 (Dollars Only)	Probable Last 6 Months 1955-1956 (Dollars Only)	Probable for Year 1955-1956 (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request (With 1955-1956 Budget Cols. 3 and 5 (+) or (-)) Force	Amount	(2) Recommended by Dept. Comm. or Bd. Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET 1956-1957 Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET 1956-1957 Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Only	Line Number
1															RECAPITULATION															1
2	12,498		3			13,380					5,334	6,420	11,754	110	Permanent Salaries	3		13,135		-245	3		13,135	3		13,890	3		13800		2
3	1,845					1,988					1,061	927	1,988	200	Contractual Services			2,015		27			2,015			1,565			1565		3
4	-0-					85					10	75	85	203	Allowance use Employees' Cars			70		- 15			70			70			70		4
5	87					105					25	80	105	300	Materials and Supplies			105					105			80			80		5
6	10,238					2,095					-0-	2,095	2,095	400	Equipment			200		-1,895			200			200			200		6
7																														7
8	24,668		3			17,653					6,430	9,597	16,027		GROSS TOTAL BUDGET	3		15,525		-2,128	3		15,525	3		15,715	3		15715		8
9																														9
10															Less Transfers:															10
11															PURCHASER															11
12	537					318					77	241	318	200	Contractual Services			230		-88			230			230			230		12
13	14					15					-0-	15	15	300	Materials and Supplies			15					15			10			10		13
14	-0-					2,095					-0-	2,095	2,095	400	Equipment			200		-1,895			200			200			200		14
15	551					2,428					77	2,351	2,428		TOTAL TO PURCHASER			445		-1,983			445			440			440		15
16	328					350					158	192	350		TO BUREAU OF HEAT, LIGHT, POWER			-0-		- 350			-0-								16
17	879					2,778					235	2,543	2,778		TOTAL TRANSFERS			445		-2,333			445			440			440		17
18																														18
19	23,789		3			14,875					6,195	7,054	13,249		NET TOTAL BUDGET	3		15,080		205	3		15,080	3		15,275	3		15275		19
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CONTROLLER'S FORM No. 4[illegible]

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: RECORDS CENTER — Appropriation Number: 6.253 — Sheet Number: 2 of 4 Sheets — Index Number: 253

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 29.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 5 and 6 (—) Decrease Fiscs	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
1													110	PERMANENT SALARIES														
2	7,118	11	2	270 325 400	7,680					2,484	3,570	6,054	0222	General clerk	2	270 325 400	7,435	- 245		2		7,435	2	285- 340	7,740	Y	285 340	7740
3	5,380	12	1	475	5,700					2,860	2,860	5,700	0234	head clerk	1	475	5,700			1		5,700	1	420- 505	6,060	1	420 505	6060
4	12,498		3		13,380					5,334	6,420	11,754		TOTAL PERMANENT SALARIES	3		13,135	- 245		3		13,135	3		13,800	3		13800
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CONTROLLER'S FORM No. 0350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: RECORDS CENTER — Appropriation Number: 6.253 — Sheet Number: 3 of 4 Sheets — Index Number: 253

Line Number	Actual Expenditure 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Only	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 1 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 1 and 3 (—) Decrease Force	(—) Decrease Amount	Recommended by Offic. Board. Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1													200	CONTRACTUAL SERVICES															1
2	69				70					43	42	85	201	Welfare			85		15			85			85			85	A	2
3	796				1,200					727	452	1,179	202	Moving of Records			1,200					1,200			1,200			1700		3
4	-0-				-0-					-0-	-0-	-0-	206	Travel Expense			450		450			450			0			0	B	4
5	38				100					-0-	100 P	100 P	224	Services of Purchaser & Reproduction Bureau P			50		- 50			50			50			50	D	5
6	328				350					158	192	350	231	Heat, Light & Power HLP			-0-		-350			-0-							C	6
7	190 P				218					77 P	141 P	218 P	232	Telephone & Telegraph P			180		- 38			180			180			180	D	7
8	347 P				-0-					-0-	-0-	-0-	238	Janitorial & Window Washing P			-0-					-0-								8
9	77				50					56	-0-	56	298	Other Contractual Services			50					50			50			50		9
10	1,855				1,988					1,061	927	1,988		TOTAL CONTRACTUAL SERVICES			2,015		27			2,015			1,565			1565		10
11																														11
12														LESS TRANSFERS																12
13	537				318					77	241	318		Purchaser			230		- 88			230			230			230		13
14	328				350					158	192	350		Heat, Light and Power			-0-		-350			-0-			0			0		14
15	665				668					235	433	668		TOTAL TRANSFERS			230		-438			230			230			230		15
16																														16
17	960				1,320					826	494	1,320		NET CONTRACTUAL SERVICES			1,785		465			1,785			1,335			1335		17
18																														18
19	-0-				86					10	76	86	203	Allowance Use Employees' Cars			70		- 16			70			70			70	A	19
20																														20
21																														21
22													300	MATERIALS AND SUPPLIES																22
23	36				-					-	-	-	335	Janitorial Supplies			-					-								23
24	-0-				25					-0-	26	25	371	Forms and Stationery			25					25			15			15		24
25	37				65					25	40	65	371	Other Office Supplies			65					65			55			55		25
26	14 P				15					-0-	15 P	15 P	375	Stats W/drawals fr. Stores P			15					15			10			10		26
27	87				105					25	80	105		TOTAL MATERIALS AND SUPPLIES			105					105			80			80		27
28	14				15					-0-	15	15		Less Transfers to Purchaser			15					15			10			10		28
29																														29
30	73				90					25	65	90		NET MATERIALS AND SUPPLIES			90					90			70			70		30
31																														31
32																														32
33																														33
34																														34
35																														35

BUDGET ESTIMATE INDEX NO. 263 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

CONTRACTUAL SERVICES

A, Line 2 - Carfare expense in connection with pickup and delivery of documents requested by various city and county departments. Estimate is based on first six months expenditures in current fiscal year. Less use of employees' cars in favor of public transportation is the reason for the estimated increase. $ 85

B, Line 3 - Travel expense to New York City for the purpose of attending the conference on Records Management jointly sponsored and conducted by the New York University Graduate School of Business Administration and the National Records Management Council. New techniques of records control will be discussed and developed, and other information relating to problems of records management obtained from the combined experiences of experts and others in attendance, which information will contribute to the more efficient and proper administration of our own program. $450

C, Line 5 - Bureau of Light, Heat and Power, Public Utilities is budgeting for 150 Utis Street.

D, Line 4
Line 6 - Basis of experience.

CONTROLLER'S FORM No. 0:59

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: RECORDS CENTER — Appropriation Number: 6.253 — Sheet Number 4 of 4 Sheets — Index Number 253

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No.	Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Figures 1956 1958 Budget Cols. 8 and 9 (+) Decrease (-) Increase Force	Amount	Recommended by Chief Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1													400	EQUIPMENT																1
2	8,103				1,696					-0-	1,596P	1,596P	402	Steel Shelving			-0-		-1,596			-0-								2
3	1,950				500					-0-	500P	500P	402	Storage cases			-0-		- 500			-0-								3
4	-0-				-0-					-0-	-0-	-0-	402	Harder Cabinet			200		200			200			200			YOU	A	4
5	126				-0-					-0-	-0-	-0-	426	Safety Step Ladder			-0-					-0-								5
6	60				-0-					-0-	-0-	-0-	454	Platform Trucks			-0-					-0-								6
7	10,238				2,095					-0-	2,095	2,096		TOTAL EQUIPMENT			200		-1,896			200			200			YOU		7
8	-0-				2,095					-0-	2,095	2,095		Transfer to Purchaser			200		-1,895			200			200			YOU		8
9	10,238				-0-					-0-	-0-	-0-		NET EQUIPMENT			-0-		-0-			-0-			0			0		9
10																														10
11																														11
12																														12
13																														13
14																														14
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34																														34
35																														35

BUDGET ESTIMATE INDEX NO. 263 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

EQUIPMENT

A, Line 4 - Kardex Cabinet. This cabinet is a 20-drawer, 4"x6" card Kardex cabinet with visible index, to be used in connection with the Records Center index system. Capacity of the cabinet is approximately 1,000 cards. The increase in storage of records requires an expanding index. $200

EXPLANATION SHEET

INDEX NO. 255 - REGISTRAR OF VOTERS

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	46,887	49,796	56,603	66,359	64,472	61,678	63,971	65,582	77,128	87,900	96,603	100,359
Number of Employments - Permanent	(17)	(17)	(22)	(22)	(22)	(21)	(21)	(21)	(22)	(23)	(23)	(23)
Allowance for Overtime	8,789	7,257	4,241	2,600	10,231	2,365	3,314	1,428	9,796	3,691	6,366	3,927
Temporary Salaries	89,939	73,426	104,569	69,714	144,498	93,675	94,558	53,170	127,593	71,405	114,765	71,534
Military Leave												55
Election Workers	74,590	38,475	75,677	38,171	82,801	41,919	83,851	42,426	95,587	54,721	109,275	54,887
Delivery of Voting Machines	15,467	8,801	17,175	9,615	21,740	11,104	22,200	11,554	26,442	14,700	31,752	15,144
Maintenance & Repair of Automotive Equipment	112	107	333	24	130	38	95	95	96	183	51	159
Postage for Sample Ballots	12,936	10,680	14,833	13,020	19,829	13,395	22,545	12,664	15,941	16,616	17,751	12,370
Printing	30,284	48,157	40,267	61,858	100,748	46,177	67,530	25,892	70,479	33,806	65,052	30,414
Allowance for Use of Employees' Cars	231	-	311	327	396	383	-	318	489	325	748	635
Other Contractual Services	3,355	1,536	3,005	3,731	4,564	3,207	9,003	10,884	5,442	3,295	3,255	5,844
Fuels, Illuminants & Lubricants	47	72	56	74	75	85	125	92	157	136	190	207
Stationery	586	426	1,065	372	1,963	586	786	847	1,139	1,051	2,102	2,901
Voting Machine Parts	-	-	-	-	-	1,831	2,063	559	2,661	1,366	644	491
Other Materials and Supplies	565	127	472	1,178	2,964	7,992	3,419	2,605	910	2,900	1,917	1,421
Equipment	26,247	7,707	79	6,726	5,772	55,202	1,545	74,139	40,350	2,062	2,004	33,752
Fixed Charges	24,340	17,610	26,083	20,626	31,605	19,463	34,266	25,158	39,526	28,555	41,914	34,519
TOTAL	334,395	264,377	344,789	294,395	491,788	359,100	409,273	327,413	513,936	329,706	494,389	371,619
OTHER APPROPRIATIONS												
Special Election	-	-	10,316	76,319	-	-	899	-	-	1,262	1,493	

BUDGET ESTIMATE INDEX NO. 255 OPPOSITE SHEET NO. 2 (#2 of 2)

EXPLANATION SHEET

WORK PROGRAM

PROGRAM FOR THE REGISTRAR OF VOTERS FOR THE FISCAL YEAR 1956-1957 PRIMARILY IS TO PREPARE FOR AND TO CONDUCT ONE MAJOR ELECTION; THE 1956 PRESIDENTIAL ELECTION. FOLLOWING THE ELECTION THE ROSTERS AND OTHER RECORDS WILL BE EXAMINED AND THE AFFIDAVITS OF REGISTRATION WILL BE CANCELLED OF ALL ELECTORS WHO FAILED TO VOTE DURING 1956. THIS PROCEDURE IS REQUIRED BY THE STATE ELECTIONS CODE.

IN DECEMBER 1954, THE REGISTRAR CANCELLED 102,000 REGISTRATIONS BRINGING OUR TOTAL REGISTRATION TO 301,000, THE LOWEST LEVEL SINCE 1943. BY NOVEMBER 1955 REGISTRATION HAD RISEN TO 329,000 AND WE ANTICIPATE 370,000 BY JUNE 1956. IF WE ARE TO REACH OUR 1952 PRESIDENTIAL REGISTRATION OF 432,000 WE WILL HAVE TO TAKE 125,000 NEW REGISTRATIONS AND CHANGES DURING THE FIRST THREE MONTHS OF THE ENSUING FISCAL YEAR. THIS POTENTIAL REGISTRATION WILL CONSTITUTE A WORK-LOAD GREATER THAN EVER BEFORE ENCOUNTERED AND ONE THAT WE ESTIMATE TO BE 50% GREATER THAN 1952-1953, THE LAST COMPARABLE YEAR. THE PEAK OF THIS ACTIVITY OCCURS DURING OUR REGISTRATION DRIVE WHICH WE PROPOSE TO INCREASE TO THREE WEEKS THIS YEAR AND THIS IS REFLECTED IN OUR TEMPORARY SALARIES. TO PROVIDE FLEXIBILITY IN USING OUR FORCES, WE ARE ALSO RAISING OUR REQUEST FOR OVERTIME AS PROPER USE OF OVERTIME IS AN ECONOMY DURING THIS PERIOD.

ROUTINE DUTIES ARE CARRIED ON THROUGHOUT THE YEAR BY THE SMALL PERMANENT STAFF WITH SEASONAL EMPLOYMENTS AS FOLLOWS:

JULY 1956	TAKING REGISTRATIONS; REPAIRING AND CHECKING VOTING MACHINES:		
	6 GENERAL CLERKS	1 MONTH	1,620.
	2 ADDRESSING MACHINE OPERATORS	1 "	540.
	4 VOTING MACHINE ADJUSTERS	1 "	1,080.
AUGUST	BEGINNING OF REGISTRATION PERIOD (OUTSIDE DEPUTIES PLACED).		
	10 GENERAL CLERKS	1 MONTH	2,700.
	4 ADDRESSING MACHINE OPERATORS	1 "	1,080.
	8 VOTING MACHINE ADJUSTERS	1 "	2,160.
	100 GENERAL CLERKS	1/3 "	9,000.
	20 ADDRESSING MACHINE OPERATORS	1/3 "	1,800.
SEPTEMBER	HEAVY REGISTRATION PERIOD; PROCESSING OF AFFIDAVITS; APPOINTING ELECTION OFFICERS; SECURING POLLING PLACES; WORK ON VOTING MACHINES:		
	40 GENERAL CLERKS	1 MONTH	10,800.
	20 ADDRESSING MACHINE OPERATORS	1 "	5,400.
	90 GENERAL CLERKS	1/2 "	12,150.
	14 VOTING MACHINE ADJUSTERS	1 "	3,780.
OCTOBER	PROCESSING OF AFFIDAVITS; PREPARING PRINTED ELECTION MATERIAL; PREPARATION OF ELECTION ROLL; PREPARING VOTING MACHINES; MAILING ELECTION MATERIAL TO ALL VOTERS; APPOINTING AND INSTRUCTING ELECTION OFFICERS:		
	30 GENERAL CLERKS	1 MONTH	8,100.
	20 ADDRESSING MACHINE OPERATORS	1 "	5,400.
	35 GENERAL CLERKS	1/2 "	4,725.
	20 VOTING MACHINE ADJUSTERS	1 "	5,400.
	6 " " "	1/2 "	810.
NOVEMBER	ELECTION AND CANVASS OF VOTES; PREPARING PAYROLLS FOR ELECTION OFFICERS AND POLLING PLACE RENTALS; BEGINNING PURGE OF ROLLS FOR NON-VOTING:		
	40 GENERAL CLERKS	1 MONTH	10,800.
	12 ADDRESSING MACHINE OPERATORS	1 "	3,240.
	250 GENERAL CLERKS	1 DAY	3,000.
	26 VOTING MACHINE ADJUSTERS	3/4 MONTH	5,265.
DECEMBER	PURGING NON-VOTERS FROM ROLLS AS REQUIRED BY STATE LAW; CHECKING LISTS AND PULLING ADDRESSOGRAPH PLATES:		
	12 GENERAL CLERKS	1 MONTH	3,240.
	12 ADDRESSOGRAPH MACHINE OPERATORS	1 "	3,240.
JANUARY 1957	COMPLETING PURGE AND CLEARING ROLLS:		
	8 GENERAL CLERKS	1 MONTH	2,160.
	8 ADDRESSOGRAPH MACHINE OPERATORS	1 "	2,160.

CONTROLLER'S FORM No. 4250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE & RECORDS — Bureau or Division: REGISTRAR OF VOTERS — Appropriation Number: 6.255 — Sheet Number 1 of 5 Sheets — Index Number: 255

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 Budget: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	Supplemental Appropriations or Modifications: Note	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956: Actual First 3 Months (Dollars Only)	Probable Last 9 Months (Dollars Only)	Probable One Year (Dollars Only)	Class Number or Code	Class Title or Description	Department Estimate for Fiscal Year 1956-1957: Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 1 and 2 (+) Increase (-) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) Budget as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) Budget as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
1														RECAPITULATION															1
2	100,359		23		103,515	TO COMP.RESERVE			- 355	51,295	51,780	103,075	110	PERSONAL SERVICES-PERMANENT	23		104,510		995	23		104,510	23		113,440	X3		113440	2
3	3,927				8,500					5,043	5,957	11,000	111	ALLOWANCE FOR OVERTIME			7,500		- 1,000			7,500			7,500			7500	3
4	55												126	MILITARY LEAVE															4
5	71,534				143,655					56,828	86,827	143,655	120	PERSONAL SERVICES-TEMPORARY			109,650		-34,005			109,650			109,650			109650	5
6	54,887				111,616					55,159	56,457	111,616	140	ELECTION WORKERS			60,732		-50,884			60,732			60,732			60732	6
7	63,931				130,079					63,687	65,420	129,107	200	CONTRACTUAL SERVICES			73,593		-56,486			73,593			70,093			70093	7
8	635				750					546	600	1,146	203	ALLOWANCE FOR USE OF EMPLOYEES' CARS			650		- 100			650			650			650	8
9	5,020				4,130					736	3,394	4,130	300	MATERIALS AND SUPPLIES			3,784		- 346			3,784			3,784			3784	9
10	32,752				31,600					27,900	2,437	30,337	400	EQUIPMENT			81,600		50,000			81,600			81,600			41600	10
11						FROM: PRIOR YEAR			25,000		24,500	24,500	500	IMPROVEMENTS															11
12	38,519				62,920					32,063	30,828	62,891	800	FIXED CHARGES			48,316		-14,604			48,316			48,316			48316	12
13	371,619		23		596,765				24,645	293,257	328,200	621,457		TOTAL BUDGET	23		490,335		-106,430	23		490,335	23		495,765	X3		455765	13
14																													14
15																													15
16														LESS TRANSFERS															16
17	670				1,934				36	733	1,237	1,970	200	CONTRACTUAL SERVICES-PURCH.			1,520		- 414			1,520			1,520			1520	17
18	407				480				4	305	179	484	300	MATERIALS & SUPPLIES-PURCH.			434		- 46			434			434			434	18
19					31,600					27,900	2,437	30,337	400	EQUIPMENT - PURCH.			81,600		50,000			81,600			81,600			41600	19
20	1,077				34,014				40	28,938	3,853	32,791		TOTAL TRANSFERS TO PURCHASER			83,554		49,540			83,554			83,554			83554	20
21	492				700					227	473	700	231	HEAT, LIGHT & POWER - P.U.C.			500		- 200			500			500			500	21
22	21,800				31,200					15,600	15,600	31,200	880	RENTALS REAL ESTATE			31,200					31,200			31,200			31200	22
23	23,369				65,914				40	44,765	19,926	64,691		TOTAL TRANSFERS			115,254		49,340			115,254			115,254			115254	23
24																													24
25	348,250		23		530,851				24,605	248,492	308,274	556,766		NET TOTAL BUDGET	23		375,081		-155,770	23		375,081	23		380,511	X3		380511	25
26																													26
27																													27
28														OTHER APPROPRIATIONS															28
29										2,160		2,160	900	SPECIAL ELECTION FUND			2,160		2,160			2,160			2,160			2160	29
30																													30
31																													31
32																													32
33																													33
34																													34
35																													35

CONTROLLER'S FORM No. 4330

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE & RECORDS — Bureau or Division: REGISTRAR OF VOTERS — Appropriation Number: 6.255 — Sheet Number 2 of 5 Sheets — Index Number 255

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	Fiscal Year 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Supplemental Appropriations or Modifications Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	Class Title or Description	Number of Employees	Rate	Amount (Dollars Only)	Comparison Request With 1955-1956 Budget Cols. 3 and 6 (+) Increase (-) Decrease Force	Amount	Recommended by Dept. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference (1954-55)
1																												
2														PERSONAL SERVICES														
3					TO: COMP. RESERVE - 355								110	PERMANENT EMPLOYEES														
4	13,260	2	2	490/590	13,860					6,930	6,930	13,860	B-68	CHIEF CLERK	2	490/590	14,160		300	2	490/590	14,160	2	530-635	15,240	Y	530/635	15440
5	26,094	4	7	270/325	26,625					12,865	13,320	26,185	B-222	GENERAL CLERK	7	270/325	26,950		325	7	270/325	26,950	7	285-340	28,150	7	285/340	28150
6	3,900	4.1	1 K	325	3,900					1,950	1,950	3,900	(K)B222	GENERAL CLERK	1 K	325	3,900			1 K	325	3,900	1K	340	4,080	1K	340	4080
7	9,360	5	2	325/400	9,600					4,800	4,800	9,600	B-228	SENIOR CLERK	2	325/400	9,600			2	325/400	9,600	2	350-420	10,080	Y	350/420	10080
8	5,460	6	1	400/475	5,700					2,850	2,850	5,700	B-234	HEAD CLERK	1	400/475	5,700			1	400/475	5,700	1	420-505	6,060	1	420/505	6060
9	1,840	6.1	1	270/330	1,960					1,980	1,980	1,960	B-302	ADDRESSING MACHINE OPERATOR	1	270/330	3,960			1	270/330	3,960	1	285-340	4,080	1	285/340	1080
10	4,680	7	1	320/390	4,680					2,340	2,340	4,680	B-304	SENIOR ADDRESSING MACHINE OPR.	1	320/390	4,680			1	320/390	4,680	1	340-410	4,920	1	340/410	4920
11	15,610	8	4	270/345	16,170					8,070	8,100	16,170	B-305	VOTING MACHINE ADJUSTER	4	270/345	16,540		370	4	270/345	16,540	4	350-420	20,130	4	350/420	20130
12	5,700	9	1	425/500	6,000					3,000	3,000	6,000	B-355	CUSTODIAN OF VOTING MACHINES	1	425/500	6,000			1	425/500	6,000	1	470-565	6,780	1	470/565	6780
13	4,755	9.1	1	345/420	5,040					2,520	2,520	5,040	B-356	ASSISTANT CUSTODIAN OF VOTING MACHINES	1	345/420	5,040			1	345/420	5,040	1	390-470	5,640	1	390/470	5640
14	3,900	10	1	275/335	4,020					2,010	2,010	4,020	B-408	GENERAL CLERK STENOGRAPHER	1	275/335	4,020			1	275/335	4,020	1	290-350	4,200	1	290/350	4200
15	3,800	11	1	275/330	3,960					1,980	1,980	3,960	B-512	GENERAL CLERK TYPIST	1	275/330	3,960			1	275/330	3,960	1	285-340	4,080	1	285/340	4080
16																												
17	100,359		23		101,515				- 355	51,295	51,780	103,075		TOTAL PERSONAL	23		104,510	995		23		104,510	23		113,440	23		113440
18														SERVICES PERMANENT														
19																												
20																												
21	55												126	MILITARY LEAVE														
22																												
23																												
24																												
25																												
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CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
[1] DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
[2] BUDGET AS RECOMMENDED BY THE MAYOR
[3] BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE & RECORDS — Bureau or Division: REGISTRAR OF VOTERS — Appropriation Number: 6.255 — Sheet Number: 3 of 5 Sheets — Index Number: 255

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Cost	CLASS TITLE OR DESCRIPTION	[1] DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 8 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	[2] BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	[3] BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1																												
2	3,927				8,500					5,043	5,957	11,000	111	ALLOWANCE FOR OVERTIME			7,500		- 1,000			7,500			7,500			1500	D
3																												
4																												
5													120	PERSONAL SERVICES TEMPORARY														
6	40,090				84,970					31,770	53,200	84,970	B222	SEASONAL GENERAL CLERKS			68,295		-16,675			68,295			68,295			68,295	C
7	14,094				29,120					12,146	16,974	29,120	B302	ADDRESSING MACHINE OPERATORS			22,860		- 6,260			22,860			22,860			22860	C
8	17,350				29,565					12,912	16,653	29,565	B305	VOTING MACHINE ADJUSTERS			18,495		-11,070			18,495			18,495			18495	D
9	71,534				143,655					56,828	86,827	143,655		TOTAL PERSONAL SERVICES TEMPORARY			109,650		-34,005			109,650			109,650			109650	
10																												
11																												
12																												
13																												
14														PERSONAL SERVICES														
15													140	ELECTION WORKERS														
16	34,848	5,908	12		70,896					35,028	35,616	70,644		JUDGE OF ELECTION	2,996	13	38,948		-31,948			38,948	2996	13	38,948	2996	13	38948	E
17	19,542	2,648	15		39,720					19,500	20,220	39,720		INSPECTOR OF ELECTION	1,324	16	21,184		-18,536			21,184	1324	16	21,184	1324	16	21184	E
18	497				1,000					631	621	1,252		JANITORS, POLLING PLACES			600		- 400			600			600			600	E
19	54,887				111,616					55,159	56,457	111,616		TOTAL FEES ELECTION WORKERS			60,732		-50,884			60,732			60,732			60732	E
20																												
21																												
22																												
23																												
24																												
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BUDGET ESTIMATE INDEX NO. 255 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

B. ALL SATURDAY WORK DURING REGISTRATION DRIVE NOW AT TIME AND ONE-HALF AND ALL TEMPORARY EMPLOYEES WILL RECEIVE HOLIDAY PAY FOR ELECTION DAY IN ADDITION TO TIME AND ONE-HALF FOR EXTRA HOURS.

C. PRESIDENTIAL ELECTION IN THIS FISCAL YEAR. REGISTRATION DRIVE WILL BE EXTENDED FROM TWO TO THREE WEEKS AS VERY HEAVY REGISTRATION IS EXPECTED DUE TO CANCELLATIONS FOR NON-VOTING OF 102,000 REGISTERED ELECTORS IN DECEMBER 1954. ANTICIPATED WORK-LOAD OF REGISTRATION IS 50% GREATER THAN THAT EXPERIENCED IN 1952-53, THE LAST COMPARABLE YEAR, AND 100% ABOVE 1955. PURGING ROLLS OF NON-VOTERS, NOT DONE IN 1955, WILL COST $6,000.

D. PRESIDENTIAL BALLOT, STATE CANDIDATES AND STATE PROPOSITIONS INCREASES COST OF SETTING UP MACHINES AND CANVASSING VOTE 30% OVER 1955.

E. BASED ON INCREASED RATES OF $16.00 FOR INSPECTORS AND $13.00 FOR JUDGES. THIS IS FIRST INCREASE TO ELECTION OFFICERS SINCE NOVEMBER 1952. INCREASED PAYMENT IS RECOMMENDED AS AN AID IN SECURING MORE COMPETENT ELECTION OFFICERS.

CONTROLLER'S FORM No. 4151

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE & RECORDS — Bureau or Division: REGISTRAR OF VOTERS — Appropriation Number: 6.255 — Sheet Number: 4 of 5 Sheets — Index Number: 255

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Select Cap. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request (With 1955-1956 Budget Cols 3 and 5 (+) or (-)) Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference (+) or (-)	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1														CONTRACTUAL SERVICES															1
2	72				150					75	75	150	201	CARFARE			100		- 50			100			100			100		2
3	886				1,800					814	850	1,664	202	DELIVERY OF SUPPLIES			840		- 960			840			840			840		3
4	15,144				30,955					15,722	15,750	31,472	202	DELIVERY OF VOTING MACHINES			16,663		-14,292			16,663			16,663			16,663		4
5	209				420					200	220	420	204	HIRE OF AUTOS AND TRUCKS			250		- 170			250			250			250		5
6	116				100					44	100	144	206	TRAVEL			200		100			200			200			200		6
7	1,606				1,300					-	-	-	211	INTERDEPARTMENTAL WORK			-		- 1,300											7
8	159				150					44	106	150	216	MAINTENANCE & REPAIR OF AUTOS - PURCHASING			150					150			150			150		8
9	436				200					138	62	200	218	MAINTENANCE & REPAIR OF OFFICE EQUIPMENT			200					200			200			200		9
10	753				400					750	-	750	219	MAINTENANCE & REPAIR OF VOTING MACHINES			400					400			400			400		10
11	400				800					277	523	800	224	REPRODUCTION BUREAU PURCHASING			500		- 300			500			500			500	L	11
12	182				400					134	266	400	225	TABULATING BUREAU - PURCHASING			250		- 150			250			250			250		12
13	492				700					227	473	700	231	HEAT, LIGHT & POWER - P.U.C.			500		- 200			500			500			500		13
14	427				500					218	282	500	232	TELEPHONE & TELEGRAPH PURCHASING			500					500			500			500		14
15	12,370				20,000					15,779	4,221	20,000	233	POSTAGE & SAMPLE BALLOTS ETC			17,000		- 3,000			17,000			17,000			17,000	P	15
16																													16
17														PRINTING															17
18	10,366				32,500	TO: 5.311.237.255		-	36	16,840	15,000	31,840	234	PAMPHLETS, CANDIDATES STATEMENTS			13,500		-13,000			13,500			13,500			13500		18
19	233				506					280	280	560	234	ELECTION OFFICERS GUIDE			280		- 226			280			280			280	R	19
20	4,053				11,000					2,754	8,246	11,000	234	BLANKS, FORMS & RECORDS			5,000		- 6,000			5,000			5,000			5000	S	20
21	2,057				2,200					-	2,200	2,200	234	AFFIDAVITS OF REGISTRATION			2,200					2,200			2,200			2200	T	21
22	3,842				3,500					-	3,500	3,500	234	SAMPLE BALLOT ENVELOPES			3,500					3,500			0			0	U	22
23	3,051				7,200					3,433	4,000	7,433	234	INDEX TO REGISTER			4,000		- 3,200			4,000			4,000			4000	V	23
24	4,657				9,500					3,386	6,114	9,500	234	BALLOTS, SAMPLE & OFFICIAL			5,000		- 4,500			5,000			5,000			5000	W	24
25	1,935				5,214					2,153	2,847	5,000	234	ADVERTISING			2,040		- 3,174			2,040			2,040			2040	X	25
26	84				84	FROM: 5.255.200.000 /			36	60	60	120	237	SCAVENGER - PURCHASING			120		36			120			120			120	Y	26
27	73				250					105	145	250	241	RENTAL OF EQUIPMENT			150		- 100			150			150			150	Z	27
28	108				250					254	100	354	298	MISCELLANEOUS			250					250			250			250		28
29	63,931				130,079					63,687	65,420	129,107		TOTAL CONTRACTUAL			73,593		-56,486			73,593			70,093			70093		29
30	670				1,934				36	733	1,237	1,970		TRANSFER TO PURCHASER			1,520		- 414			1,520			1,520			1520		30
31	492				700					227	473	700		TRANSFER TO P. U. C.			500		- 200			500			500			500		31
32	1,162				2,634				36	960	1,710	2,670		TOTAL TRANSFERS			2,020		- 614			2,020			2,020			2020		32
33	62,769				127,445			-	36	62,727	63,710	126,437		TOTAL NET CONTRACTUAL			71,573		-55,872			71,573			68,073			68073		33
34																													34
35	635				750					546	600	1,146	203	ALLOWANCE FOR USE OF EMPLOYEES CARS			650		- 100			650			650			650	M	35

BUDGET ESTIMATE INDEX NO. 255 OPPOSITE SHEET NO. 4

EXPLANATION SHEET

F. CARFARE PRIMARILY USED FOR DEPUTIES STATIONED THROUGHOUT THE CITY DURING REGISTRATION DRIVE.

G. ONE DELIVERY AT LAST BID PRICE OF 70 CENTS.

H. BASED ON 1,550 MACHINES TO BE DELIVERED AT CURRENT CONTRACT PRICE OF $10.75.

I. RENTAL OF TRUCK FOR DELIVERIES AND AUTOMOBILES FOR TROUBLE-SHOOTERS ON ELECTION DAY.

J. NEW OE ESTABLISHED BY CONTROLLER. COVERS TRAVEL IN CONNECTION WITH LEGISLATIVE MATTERS, 1957 SESSION OF LEGISLATURE; $100 FOR COUNTY CLERK'S CONVENTION.

K. NO WORK PROPOSED THIS YEAR.

L. BASIS OF EXPERIENCE, ONE ELECTION (BIG ITEM IS OFFICIAL STATEMENT OF VOTES).

M. VOTING AND REGISTRATION STATISTICS, ELECTION OFFICERS PAYROLL AND POLLING PLACE RENTALS: ONE ELECTION.

N. BASIS OF EXPERIENCE.

O. THIS AMOUNT REQUESTED BY PURCHASER. LONG DISTANCE CALLS INCREASE IN LEGISLATIVE YEARS.

P. BASED ON 48-PAGE PAMPHLET, STATE BOOKLET, AND SAMPLE BALLOT TO BE MAILED TO 430,000 VOTERS.

Q. BASED ON ESTIMATED 48-PAGE PAMPHLET, 440,000 AT RATE COMPARABLE TO 1955.

R. BASED ON ONE ELECTION AT LAST BID PRICE.

S. ALL FORMS AND PRINTED MATTER NOT SEPARATELY LISTED. EXPENDITURE IN 1952-53, $7,774.

T. ANNUAL PURCHASE OF 100 M AFFIDAVIT FORMS.

U. PROVIDES FOR ANNUAL PURCHASE OF 800 M ENVELOPES.

V. MATS AND LITHOGRAPHING 50 COPIES OF INDEX FOR ONE ELECTION; LARGER VOLUME THIS ELECTION.

W. SAMPLE AND OFFICIAL BALLOTS FOR PRESIDENTIAL ELECTION. LAST PRESIDENTIAL ELECTION SPENT $4,406; COSTS HIGHER NOW.

X. BASED ON 8,000 LINES AT 25.5¢ PER LINE: CONTRACT PRICE.

Y. BASED ON CURRENT CONTRACT OF $10 PER MONTH.

Z. RENTAL OF ADDING MACHINES AND COMPTOMETERS FOR TABULATING ELECTION RESULTS.

AA. ADDITIONAL FUNDS TO BE TRANSFERRED TO COMPLETE CURRENT FISCAL YEAR. WE ARE NOW USING MORE SCHOOLS AS POLLING PLACES, REQUIRING ADDITIONAL AUTO USE TO SERVICE THESE MACHINES. INCREASED MILEAGE TO FURNISH BALLOTS TO INVALIDS ANTICIPATED UNDER NEW LAW IN PRESIDENTIAL ELECTION YEAR.

CONTROLLER'S FORM No. 9250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE & RECORDS — Bureau or Division: REGISTRAR OF VOTERS — Appropriation Number: 6,255 — Sheet Number 5 of 5 Sheets — Index Number: 255

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	Budget 1955-1956 Salary Ord. Sec. No. / Item No.	Budget 1955-1956 Number of Employees	Budget 1955-1956 Rate	Budget 1955-1956 Amount (Dollars Only)	Supplemental Appropriations or Modifications Date	Number of Employees	Rate	Amount (Dollars Only)	Expenditures 1955-1956 Actual First 9 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	Class Title or Description	(1) Departmental Budget Estimate for Fiscal Year 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparison of Proposed with 1955-1956 Budget Cols. 9 and 5 (+) Increase (-) Decrease Force	Amount	(2) Recommended by Offic. Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) Budget as Recommended by the Mayor Number of Employees	Rate	Amount	(3) Budget as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Letter	Line No.
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	
1						TO: 6,311,255,370			- 4				300	MATERIALS AND SUPPLIES															1
2	491				1,000						1,000	1,000	303	VOTING MACHINE PARTS			500		- 500			500			500			500	BB	2
3	726				350					34	316	350	317	LAMPS, WIRES, ETC.			350					350			350			350		3
4	207				150					94	56	150	321	OAS, OIL, LUBRICATING-PURCHASER			150					150			150			150		4
5					130	FROM: 6,255,300,00		4		134	-	134	370	CITY DIRECTORY - PURCHASER			134		4			134			134			134	CC	5
6	1,134				1,000					316	680	996	371	STATIONERY			700		- 300			700			700			700	DD	6
7	1,567				900					-	900	900	371	ADDRESSOGRAPH PLATES			1,500		600			1,500			1,500			1,500	EE	7
8	200				200					77	123	200	375	STATIONERY STORES - PURCHASER			150		- 50			150			150			150	FF	8
9	695				400					81	319	400	398	MISCELLANEOUS			300		- 100			300			300			300	GG	9
10	5,020				4,130					736	3,394	4,130		TOTAL-MATERIALS & SUPPLIES			3,784		- 346			3,784			3,784			3784		10
11	407				480				4	305	179	484		LESS TRANSFER TO PURCHASER			434		- 46			434			434			434		11
12	4,613				3,650				- 4	431	3,215	3,646		NET TOTAL MATERIALS & SUPPLIES			3,350		- 300			3,350			3,350			3350		12
13													400	EQUIPMENT															13
14	408												402	SIGNS															14
15	1,251				1,600						1,600	1,600	402	SUPPLY CASES			1,600					1,600			1,600			1600	EE	15
16	595												406	FOLDING CHAIRS															16
17	30,334				30,000					27,900	837	28,737	412	VOTING MACHINES			80,000		50,000			80,000			80,000			40000	II	17
18	164												422	ELECTRIC DRILL & CHUCK															18
19	32,752				31,600					27,900	2,437	30,337		TOTAL EQUIPMENT			81,600		50,000			81,600			81,600			41600		19
20					31,600					27,900	2,437	30,337		LESS TRANSFER TO PURCHASER			81,600		50,000			81,600			81,600			41600		20
21	32,752													NET EQUIPMENT											0			0		21
22																														22
23														IMPROVEMENTS																23
24						FROM: PRIOR YEARS 25,000					24,500	24,500	500		IMPROVEMENTS															JJ	24
25																														25
26													800	FIXED CHARGES																26
27	2,405				2,440					2,411	0	2,411	815	INSURANCE ON VOTING MACHINES			2,476		36			2,476			2,476			2476	KK	27
28	21,800				31,200					15,600	15,600	31,200	880	WAREHOUSE RENTAL			31,200					31,200			31,200			31200	LL	28
29	14,318				29,280					14,052	15,228	29,280	880	POLLING PLACE RENTALS			14,640		-14,640			14,640			14,640			14640	MM	29
30	38,513				62,920					32,063	30,828	62,891		TOTAL FIXED CHARGES			48,316		-14,604			48,316			48,316			48316		30
31	21,800				31,200					15,600	15,600	31,200		LESS TRANSFER TO REAL ESTATE DEPT			31,200					31,200			31,200			31200		31
32	16,713				31,720					16,463	15,228	31,691		NET TOTAL FIXED CHARGES			17,116		-14,604			17,116			17,116			17116		32
33																														33
34														OTHER APPROPRIATIONS																34
35										2,160	0	2,160	900	SPECIAL ELECTION FUND			2,160		2,160			2,160			2,160			2160	EE	35

BUDGET ESTIMATE INDEX NO. 255 OPPOSITE SHEET NO. 5

EXPLANATION SHEET

BB. ONE ELECTION. THIS YEAR'S PURCHASES NOT REFLECTED IN FIRST SIX MONTHS EXPERIENCE.

CC. TWO COPIES OF CITY DIRECTORY AT CURRENT PRICE.

DD. STATIONERY ITEMS NOT PROCURABLE FROM PURCHASER'S STORES. ONE ELECTION IN 1956-57.

EE. PROVIDES FOR ANNUAL PURCHASE OF 100 M. USE IS APPROXIMATELY 100,000 PER ELECTION ON AVERAGE. LESS THAN 100 M ON HAND NOW.

FF. STATIONERY FROM PURCHASER'S STORES.

GG. MINOR ITEMS (PAINT, LUMBER, ETC) NOT SPECIFICALLY PROVIDED FOR.

HH. CONTINUATION OF REPLACEMENT PROGRAM OF WORN-OUT WOODEN SUITCASES. BUDGETING TO BUY 80 AT $20 EACH; 200 OF 1,320 YET TO BE REPLACED.

II. PROVIDES FOR PURCHASE OF 25 VOTING MACHINES AT $1,600 EACH, INCLUDING FREIGHT AND TAX. LAST ORDER COST $1,596.50 EACH, INCLUDING TAX AND FREIGHT.

JJ. PREPARATION OF PLANS IS UNDER WORK ORDER TO BUREAU OF ARCHITECTURE. FUNDS FOR CONSTRUCTION ARE IN DEPARTMENT OF PUBLIC WORKS BUDGET FOR 1956-1957.

KK. ANNUAL PREMIUM INCREASED TO COVER ADDITIONAL MACHINES.

LL. TWO LOCATIONS AT $1,300 PER MONTH EACH.

MM. BASED ON 1,220 RENTALS FOR ONE ELECTION.

NN. TO REIMBURSE SPECIAL ELECTION FUND FOR EXPENDITURES MADE IN CHECKING PETITIONS AS REQUIRED BY CHARTER SECTION 181.

EXPLANATION SHEET

TAX COLLECTOR'S OFFICE

WORK PROGRAM FOR FISCAL YEAR 1956-1957

The Tax Collector is charged with the responsibility of collecting and distributing to the proper accounts current and delinquent real and personal property taxes. He must prepare a delinquent roll, advertise the list of delinquent properties and report to the State Controller all property sold to the State for the initial year's delinquency.

The Tax Collector must conduct all sales of tax-deeded property after due notice to owners, and issue all deeds.

Under charter provision and ordinances, the Tax Collector also acts as license collector and collects all business and regulatory licenses.

The Tax Collector also has under his direction the Purchase and Use Tax Division, the Parking Meter Collection Division, and the Bureau of Delinquent Revenue Collections.

With the growth of the City and the continuing increase in the assessment roll, the work of the Tax Collector's office has increased. Studies are being made for the purpose of modernizing and mechanizing the procedures in the real estate tax division to offset the increased work load. The Bureau of Licenses is now in the process of being mechanized.

CASHIER'S DIVISION

During the 1955-56 fiscal year, it is estimated that the Tax Collector's office will collect $90,218,263.46. The cashier is responsible for the collection, custody, and disbursement of this sum, which includes all of the revenue received from real estate and unsecured personal property taxes, purchase and use taxes, licenses, delinquent revenue, parking meters, tax sales, and miscellaneous items. This represents all revenue collected by the Tax Collector.

The normal staff of this division consists of one cashier, who is a Key Assistant to the Tax Collector, one assistant cashier, three tellers, and one general clerk. During peak periods of collections, this staff is augmented by inspectors who act as tellers, and general clerks, typists, and stenographers from other bureaus.

Cash collected is deposited with the Treasurer the next business day. Checks are deposited in the local banks for clearance. All checks are microfilmed. This creates a record of payment for future reference. All bureaus balance daily with this division, and daily deposits with the Treasurer are itemized to the accounts credited. Bureaus balance monthly with the division for monthly reports.

Peak periods for real estate collections are November and December, and March and April; for unsecured personal property from July 15 until September 5; License and Purchase & Use Tax Collections are quarterly, and peak periods are during the months of January, April, July, and October. Collections of parking meters and delinquent revenue are more or less static.

Anticipated revenue for the fiscal year 1955-56 is as follows:

Real Estate	$ 71,685,360.95
Unsecured Personal Property	11,292,902.51
Purchase and Use Tax	5,200,000.00
Delinquent Revenue	520,000.00
Licenses	575,000.00
Parking Meters	935,000.00
Miscellaneous (Auction Sales, etc.)	10,000.00
	$ 90,218,263.46

REAL ESTATE TAX DIVISION

Number of tax payments posted to Unsecured Personal Property Rolls - July 1, 1956 to June 30, 1957 (Approximately 13,500 of these posted in period July 15 to August 31).	30,000
From September 15 to October 16, number of tax bills received from Assessor (These bills put through bursting machine, set up and bound in 1000 books with approximately 288 bills in each book. Bills must be added and totals checked against totals in Assessment Rolls).	290,000
Number of tax bills pulled for mailing. (Bills sorted in two groups, those with San Francisco address and those out of San Francisco).	90,000
Number of tax bills pulled for various banks, real estate offices, etc.	35,000
Number of tax bills called for by taxpayers.	20,000
Number of payments, both first and second installments, posted paid to Assessment Rolls during first installment collection period, November 1 to December 10. (All posting and sorting of tags done manually, approximately 6000 tags daily are sorted by volume and bill number, posted paid and then added by volumes to balance with amount collected by cashier daily).	166,000

At end of collection period, each volume balanced by adding amount of unpaid to total paid for each volume, which should agree with total charge for the volume. Job completed by December 31 each year. State law requires job to be completed by January 10.

Number of checks received by mail November 1 - December 10 (Checks and bills removed from envelopes, clipped together and address of payer written on check by clerk).	65,000
Number of checks received without tax bill.	2,500
Number of receipts returned by mail during first installment period.	70,000
Number of tax payments posted December 11 to end of second installment period, April 10.	115,000
Number of checks received March 1 - April 10.	45,000
Number of checks received without tax bills enclosed, December 11 - April 10.	2,600
Number of second installment tax bills written by clerks for taxpayers who have misplaced original - and no duplicate in file.	2,600
Number of tax receipts mailed December 11 - April 10.	60,000
Number of mail request cards received, sorted and checked annually.	20,000
Obsolete mail request cards removed from files annually.	15,000
Number of tax assessments transferred from secured roll to delinquent roll.	9,500
Number of parcels advertised in delinquent list published in June.	6,000
Number of parcels to be sold to the State for taxes.	3,000
Number of payments posted to delinquent roll, April 11 to June 30.	6,500
Number of parcels to be deeded to the State.	100
Bequests for segregation of taxes.	100
Requests for refund of duplicate payments.	300
Sale of tax deeded property at public auction.	100
Miscellaneous items.	500

No estimate made of number of telephone calls for information by taxpayers. During collection periods, November 1 - December 10, and from March 1 to April 10, two clerks have been stationed at telephones and have been kept busy all day.

TOTAL WORK UNITS 1,011,600

BUREAU OF LICENSES

The Bureau of Licenses, Tax Collector's Office, issues licenses for approximately 100 different types of licenses as provided by ordinances of the Board of Supervisors. The annual amount of money collected from these licenses approximates $575,000.00. The majority of licenses issued by the Bureau are based upon permits issued by the Police, Fire, Health and Public Works Departments of the City and County of San Francisco.

Licenses are collected on a daily, monthly, quarterly, semi-annual and annual basis, as designated in the ordinance providing for the collection of the license fee. Penalties are provided for most delinquent payments and these penalties range from 10% to 200%.

During the fiscal year 1956-57, the Bureau expects to issue some 76,000 licenses, broken down into classifications as follows:

General Business	27,100
Bicycles	9,600
Public Passenger Vehicles	300
Contractors	2,200
Inspection Fees	3,500
Dog Licenses	20,000
Duplicate Dog Tags	275
Miscellaneous	3,750
Meat and Meat Products	600
Curb Painting	20
Total	76,000

The majority of licenses require permits from other city departments before a license may be issued. The permits are forwarded to the Bureau by the issuing department, and it is the duty of the Bureau to check the permit to determine liability and to notify the permittee that his license fee is now payable. Most permits once granted are good until revoked by the issuing department.

On issuing or renewing a license, the applicant submits his payment to the Bureau and his license is hand written. In most cases, the license is composed of an original and three copies, the original is given to the taxpayer; one copy is used by the Cashier, Tax Collector's Office, for balancing; one copy is used by the Bureau of Licenses for verifying the Cashier's Accounts, and is then used for hand posting the payment to the taxpayer's ledger card, and the remaining copy of the license is delivered to the Controller, City and County of San Francisco. The Bureau also prepares the information concerning the proper account into which the money is to be deposited that has been collected from license payments.

Renewal notices are mailed to all accounts upon expiration of their licenses. At the end of a license renewal period, the accounts that are delinquent are notified in writing that their accounts are past due. Approximately 2500 first delinquent notices are mailed during a yearly period. A second delinquent notice is mailed to those accounts who do not respond to the first delinquent notice. Approximately 1500 second delinquent notices are mailed yearly.

After sufficient time for payment has elapsed, the remaining delinquent accounts are forwarded to the Inspectors, Tax Collector's Office. It is estimated that 1000 of these delinquent accounts are forwarded to the Inspectors for collection during a yearly period. The Inspectors must check to determine if the proper license fee is being paid and they must notify the Bureau of Licenses of the current status of the account.

During the past fiscal year, an IBM system has been installed by the Bureau on a trial basis. Experience has shown that the IBM system can be successfully adapted to most phases of the work of this Bureau. At the present time, approximately 12,000 accounts have been placed under the new system, including apartments, hotels, mechanical amusement devices, electrical amusement devices (juke boxes and pinball machines) and inspection fees.

In the fiscal year 1956-57, it is planned that at least 3000 additional accounts will be mechanized, which will include contractors, gasoline station operators, and auto parks, and without additional cost for tabulating work. This will eliminate the need for hand posting to the individual ledger account cards. With the use of this equipment, the current status of an account will be known, whereas this is not possible at present for the reason that accounts cannot be hand posted on a day-to-day basis during a busy period when a large number of licenses are paid. The use of a printed IBM license will greatly increase the efficiency of this Bureau, and will also provide a more business-like form than the handwritten license formerly issued.

This partial mechanization has already eliminated one General Clerk position in the License Bureau. See statements in the Parking Meter Division and Inspectors Division.

BUREAU OF DELINQUENT REVENUE COLLECTIONS

The Bureau of Delinquent Revenue Collections is charged with collecting all accounts due the City that are over 90 days old. This includes approximately 8000 of the uncollected personal property tax bills charged to the Tax Collector for collection annually.

The nine inspectors under the direct supervision of our Senior Inspector do the outside work for us. The first of each year, delinquent tax bills for the preceding year are referred to him for his inspectors to make personal contact and collect. In addition to the tax bills, about 200 miscellaneous accounts are given to the inspectors to collect and gather additional data for us. An average of 800 subpoenas are given them for service each year.

Over 1000 County Hospital bills are transferred here each year billed for various reasons, such as, possibility of recovery of damages, possibility of assets in an estate, possibility of medical insurance coverage, responsibility of kindred for care of the patient, and on the basis of the patient being non-indigent.

These accounts require filing of creditors' claims with the County Clerk, and in injury cases, writing to the attorneys involved, and follow-up checking to be sure the City is paid when the case has been concluded.

Bills issued on insurance coverage require correspondence with various insurance companies. Claims issued on the basis that the patient has responsible kindred, or is non-indigent, often require the filing of law suits in the Superior, Municipal and Small Claims Courts.

Approximately 1000 claims are transferred to the Bureau yearly from other City departments, such as, Fire, Public Works, Public Utilities, Dept. of Electricity, and Police. These claims are for damage to City property, such as, fire hydrants, police cars, street signs, light standards, and fire alarm boxes, in addition to City cars from these departments. These cases also involve filing of law suits against the responsible persons.

Claims are transferred here from the Public Welfare Department for aid granted by that department to persons ineligible to receive the aid. These claims also involve suits being filed in Court.

There are 400 active accounts for patients committed from this County to the Sonoma State Home for the Feeble minded. Where people are committed from this County, the State bills the County for their care, and the County, in turn, seeks reimbursement in whole or in part from responsible kindred.

The Public Library transfers approximately 3000 accounts yearly to this Bureau for books not returned to them. This requires nearly full time on the part of one general clerk-typist and about one-third of the time of the clerk who does the bookkeeping for us.

The inside office force of the Bureau makes 150 telephone calls each day in skip tracing. About 50 form notices are mailed daily, together with 30 to 40 letters. The records are checked daily against Edwards Abstract of Records, and claims filed in escrow, Board of Trade, and Bankruptcy proceedings.

The Attorney for the Bureau of Delinquent Revenue must handle all litigation in the collection of property taxes, bankruptcies, damage to City property and delinquent accounts for the Public Welfare Department, County Hospital, Laguna Honda Home, Sonoma State Home, Youth Guidance Center, Library and other City departments.

Due to the increased number of cases referred to the Attorney for Court suit, we are requesting an additional attorney in the 1956-57 budget. We are also requesting additional money for legal services in order that we may be able to use the Sheriff for execution on judgments. Part of the money would be transferred to the Sheriff's office for keeper's fees to be used during the year. Practically all the money appropriated for legal costs in the past has been used for filing fees (Court reporter). This money when returned upon satisfaction of judgment, must be deposited to 7045 Account as miscellaneous revenue, thus depleting our legal funds. A replenishable revolving fund would cure this defect.

San Francisco Hospital Accounts	1,000
Sonoma State Home	400
Juvenile Court Accounts	100
Public Welfare Department Accounts	50
Miscellaneous Departmental Accounts	750
Average Number of Estate Claims Filed	450
Searches made on Chattel Mortgages, Sales, Assignments, etc.	27,000
San Francisco Hospital Personal Injury Claims	300
Municipal and Superior Court Actions filed	350
Small Claims Suits Filed	800
Outside Calls by Deputies	10,500

Uncollected Personal Property Taxes
Average Number of unpaid Accounts

Year		
1956	25,000	
1955	6,000	
1954	5,000	
1953	3,000	
1952	2,600	
1951	1,800	
1950	1,700	
1949	1,550	
Prior	73,000	
		119,550
	Total	161,250

INSPECTOR'S DIVISION

The Inspector's Division comprises one Senior Inspector and nine Inspectors, working directly under the Tax Collector. These inspectors are required to collect money and enforce the ordinances and state laws affecting all bureaus in the Tax Collector's office. Some of these duties include the following:

For the License Bureau:	Collecting delinquent license accounts. Investigating premises where business has been discontinued or a change of ownership has been made. Investigating certain businesses to determine if license is in the category for which the fee calls.
For the Bureau of Delinquent Revenue:	Collecting delinquent personal property taxes, delinquent bills of other city departments, such as Department of Public Health, Fire Department, Police Department, Welfare Department, Park & Recreation Department, Public Utilities, etc. Making service of summons and subpoenas covering actions filed in Superior, Municipal and Small Claims Courts, and other legal papers such as orders of Examination, Order to Show Cause, etc.
For the Purchase and Use Tax Bureau:	Investigating and collecting delinquent Purchase & Use Tax accounts. Checking new businesses for Certificate of Authority to Collect Purchase and Use Tax, and registering those who do not have the same.
For the Cashier's Division:	Investigating and collecting checks not honored by the bank on which drawn.

The Inspectors process annually approximately:

6,500 Delinquent personal property tax accounts
3,600 Delinquent Purchase & Use Tax accounts
1,000 Delinquent License accounts
1,800 Calls for new Purchase & Use Tax registrations, adjustments, verifications, etc.
1,300 Services of summons, complaints, Orders of Examination, Orders to Show Cause, Notices of Time of Trial, etc.
550 Bad Checks
250 Miscellaneous accounts such as S.F. Hospital, Fire Department, Department of Public Works, etc.

Most of these contacts require many calls before the account is closed. Many of them require civil suits, District Attorney citations, criminal complaints and appearances in court.

The work is hampered by frequent assignments of inspectors to other duties within the office. If these assignments could be obviated, or additional help assigned to this work, a more exhaustive coverage could be made of Bureau of Delinquent Revenue bills and collections increased on these items. As stated in the Parking Meter section, by eliminating one General Clerk in the License Bureau and the creation of the position of Teller, the Teller would perform duties to which an Inspector would ordinarily be assigned during the tax payment periods, thus relieving to some extent the necessity of taking an Inspector from his outside work for an emergency assignment.

Adequate transportation for the group of nine inspectors is vitally important for maximum efficiency in the performance of their duties. At the present time, the nine inspectors share one automobile. One extra car and replacement of the car presently in use are being requested in the new budget which will provide a car pool of two automobiles. Inspectors are required to cover the entire city in making all outside contacts for the Purchase and Use Tax Bureau, the Bureau of Delinquent Revenue, the Cashier's Division and the License Bureau. Bus and street car transportation is slow and time-wasting, especially in the outlying districts. Additional automobiles would permit more calls and a more exhaustive coverage.

PARKING METER DIVISION

The Parking Meter Division is responsible for the collection of 12,541 parking meters in the city and county. At the present time, there are twelve parking meter collectors and one supervisor, there are eight men in the field daily, collecting an average of over 500 meters a day per man, and there are four men in the counting room each day who sort, count and make ready for deposit the collections of the previous day. This division is unique in that it is the only city function where there is no control over the collection of money other than close supervision. Parking meter collectors collect and handle funds for which no receipts have been given the payers. There are no tags nor charge bills to be used as a guide or a check. Each of the eight field men collects over $100,000.00 per year and the inside crew sort and count over $200,000.00 per man.

There are 26 different districts in operation at present, and these, plus the numerous amendments to these districts, have to be collected separately so that the proper amount will be credited to the correct account, thereby conforming to contracts between the city and county and the Megee-Hale Park-O-Meter Co.

The 15-day vacation rule has presented a difficult problem in the Parking Meter Division. Meters must be wound at regular intervals. If they are allowed to run down, it causes a public relations problem and a loss of revenue to the City. In spite of all we have done to prevent this, the above situation did occur during the past two years. The other bureaus have their own vacation problems and it is impossible for them to give the Parking Meter Division the necessary aid required to keep the meters operating properly. The meters must be serviced. They cannot be neglected. There is a 39 week vacation period in this division, and it has been pointed out that little or no aid can be given by other bureaus.

We have estimated that in order for this department to function properly, we need a man for every 1,000 meters installed. At present, we have some 12,500 meters, which is 500 meters above our estimate for one man per 1000 meters.

This year, by eliminating a General Clerk in the License Bureau and requesting a position of Teller to be created, we hope to relieve the pressure in the Parking Meter Division due to vacations. This will also keep on additional Inspector in the field during real estate tax collections. The Teller will fill both needs and additional help will not be required.

Number of meters in operation as of January 1956	12,541
Number of meters to be in operation by June 1956	13,000
Present average daily weight of coins collected	1,550 pounds
Present average dollar volume of daily deposits	$3,600
Anticipated average daily deposits by June 1956	$3,600
Daily average number of meters collected by one collector	522
Present number of districts with meters installed	26
Number of employees in Parking Meter Division at present:	
12 Parking Meter Collectors	
1 Supervisor of Parking Meter Collectors	13
Anticipated collections, Fiscal Year 1956-57	$935,000

ESTIMATE FOR POSTAGE REQUIREMENTS 1956-1957

All Bureaus of Tax Collector's Office, other than Purchase and Use Tax Division

July 1956	Mailing 25,000 Unsecured Personal Property Tax Bills	$ 750.00
July-August	Mailing 10,000 Unsecured Personal Property Tax receipts	300.00
October	Mailing 90,000 Real Estate Tax Bills	2,700.00
November	Mailing 10,000 Delinquent Unsecured Personal Property Tax Bills	300.00
Nov.-Dec.	Mailing 70,000 Receipts of Real Estate Taxes First Installment	2,100.00
Jan.-June 30	Mailing 60,000 Receipts of Real Estate Taxes-Delinquent and Second Installment	1,800.00
July-June	Mailing 5,000 Receipts of Delinquent Unsecured Personal Property	150.00
May-June	Mailing 6,000 Delinquent Notices to Real Estate Taxpayers	180.00
July 1 - June 30	Postage for License Department - Bicycle Licenses, Dog Licenses, etc.	1,650.00
	Miscellaneous postage for entire office	70.00
	BUDGET REQUEST	10,000.00

OVERTIME 1956-1957

All Bureaus of Tax Collector's Office other than Purchase & Use Tax Division

First Installment Period

For Tellers and Clerks required for taxpayers calling for tax bills and making cash payments. Tellers and Clerks take half-hour lunch at the busiest time of day in between 10 a.m. and 2 p.m. Also, office is open until 9 p.m. the day before the last day to pay taxes without penalty. $ 700.00

Second Installment Period

Same as above. 500.00

BUDGETED $1,200.00

TEMPORARY SALARIES 1956-1957

First Installment Collection Period

5 Clerks, October 16 - December 16	$ 2,700	
10 Clerks, November 1 - December 16	4,050	
5 Clerks, November 16 - December 16	1,350	
Total		$8,100.00

Second Installment Collection Period

5 Clerks, March 16 - June 30	3,375	
5 Clerks, April 1 - May 15	2,025	
Total		$5,400.00
Grand Total		$13,500.00
BUDGET REQUEST		$13,500.00

PURCHASE AND USE TAX DIVISION

The Purchase and Use Tax Division, under the direction of the Tax Collector, is responsible for the administration of the San Francisco Purchase and Use Tax Ordinance. This involves the determination of liability for the San Francisco Purchase and Use Tax, the registration, collection, and accountability for approximately 22,500 accounts, about 20,000 of which are on a quarterly return basis and the remainder, which are nominal accounts, on a yearly return basis.

IBM return forms are mailed quarterly, with a customer's copy of same, and a return envelope. These are mailed under Postal Permit 4 at a postage cost of 1-1/2 cents each for 20,000 accounts.

The office staff serves an average of 100 people daily and does all detail work required, in addition to auditing and processing returns, verifying closeouts (average 400 monthly), checking daily reports, daily calling of escrow notices on sales of businesses, taken from Edwards Abstract (average 300 monthly), registering approximately 400 new permittees per month, correspondence, office accounting and reports, filing and many other details. The approximate number of returns processed yearly is 86,000.

AUDITING OF ACCOUNTS

The auditing division which is assigned to the Assessor's office on a work order basis makes all audits required by the Purchase and Use Tax Bureau with reference to Purchase and Use taxes.

Annual collections of San Francisco Purchase and Use taxes approximate $5,000,000.00.

~~472~~ ~~595~~ 560

EXPLANATION SHEET

261

INDEX NO. ~~28~~ FINANCE & RECORDS - TAX COLLECTOR

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	102,035	106,831	95,847	109,886	105,756	130,325	145,727	162,392	191,596	194,666	212,772	213,993
Number of Employments	(40)	(40)	(36)	(36)	(36)	(40)	(43)	(46)	(48)	(49)	(49)	(49)
Permanent Salaries Bureau Delinquent Rev. Collection	15,802	17,251	26,304	34,247	36,241	38,673	40,398	41,830	44,780	49,922	53,008	52,931
Number of Employments	(6)	(6)	(10)	(11)	(12)	(12)	(12)	(12)	(12)	(12)	(12)	(12)
Allowance for Overtime	1,250	1,887	2,011	2,239	2,489	2,239	2,234	2,208	1,999	1,741	1,200	1,199
Temporary Salaries	15,893	14,891	12,979	14,781	10,831	15,095	12,453	12,293	12,197	13,476	11,868	14,208
Military Leave	-	-	-	-	-	-	-	-	-	-	-	-
Maint. & Repair of Auto. Equipment	107	50	140	77	149	175	76	247	299	182	367	652
Printing	6,977	9,839	9,967	11,609	15,221	10,405	8,038	6,776	8,509	9,622	10,683	11,533
Other Contractual Services	6,577	6,414	7,022	7,021	24,902	11,134	12,897	12,834	11,268	9,837	13,224	13,613
Fuels, Illuminants & Lubricants	65	77	46	50	85	169	105	149	208	250	294	271
Stationery & Office Supplies	4,158	5,712	5,132	5,906	8,586	12,252	10,005	8,485	8,474	9,310	8,026	8,352
Other Materials & Supplies	318	-	-	2,577	2,469	3,025	2,458	6,755	3,156	3,391	4,620	3,400
Equipment	80	-	-	-	3,618	2,411	1,845	7,808	3,887	1,841	2,166	2,299
Improvements	-	-	-	-	7,746	356	3,109	-	-	-	-	-
Fixed Charges	-	-	-	-	-	1,830	3,499	22	27	32	32	27
Services of Other Departments	-	-	2,313	3,400	4,889	4,710	5,819	5,833	5,186	5,043	274	3,696
Revolving Fund	-	-	-	-	-	500	-	-	-			
TOTAL	153,262	162,952	161,761	191,793	222,982	233,299	248,663	267,632	291,886	299,313	318,531	324,174

EXPLANATION SHEET

262

INDEX NO.-~~28.29~~ FINANCE AND RECORDS - PURCHASE AND USE TAX

COMPARATIVE SCHEDULE OF EXPENDITURES

	1945-46	1946-47	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries			23,275	54,584	59,141	62,967	72,514	75,202	78,448	75,677
Number of Employments			(17)	(17)	(17)	(17)	(17)	(17)	(17)	(17)
Allowance for Overtime			47	40	17	39	-	-	-	-
Temporary Salaries			2,687	1,058	995	991	893	889	531	548
Military Leave			-	-	-	288	-	-	-	-
Maintenance & Repair of Automotive Equipment			-	-	92	165	210	73	138	296
Other Contractual Services			5,073	3,324	3,698	3,929	3,662	4,917	4,423	5,358
Fuels, Illuminants and Lubricants			-	-	124	133	148	175	196	177
Stationery and Office Supplies			2,970	2,078	2,797	1,522	1,936	1,750	1,860	1,571
Other Materials and Supplies			-	-	-	-	-	-	50	126
Equipment			7,263	1,063	488	1,773	640	1,270	154	154
Revolving Fund			500	-	-	1,000	-	-	-	-
Services of Other Departments	2,313	3,400	9,179	34,087	37,874	38,987	43,283	44,938	46,202	45,290
TOTAL	2,313	3,400	50,994	96,234	105,226	111,794	123,286	129,214	132,002	129,197

CONTROLLER'S FORM No. 4350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: TAX COLLECTOR — Appropriation Number: 6.261,2 — Sheet Number: 1 of 8 Sheets — Index Number: 261,2

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Code	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended By Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Difference Increase
	(1)	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1														RECAPITULATION APPRO.6.261 GENERAL OFFICE													
2	213,993		48		219,985				-5,670	104,799	108,000	212,799	110.01	PERMANENT SALARIES	48		218,450		-1535	48		218,450	48		230,660	48		23147 0
3	52,931		12		54,980				-1,037	26,583	26,520	53,103	110.02	PERMANENT SALARIES BUR, DEL, REV, COLLECTIONS	13		61,940	1	6960	13		61,940	12		58,875	12		58875
4			10		51,168					25,584	25,584	51,168	110.03	PERMANENT SALARIES INSPECTORS BUREAU	10		51,168			10		51,168	10		54,708	10		54708
5	1,199				1,200					737	463	1,200	111	ALLOWANCE FOR OVERTIME			1,200					1,200			1,200			1200
6	14,208				13,500					8,024	6,476	13,500	120	TEMPORARY SALARIES			13,500					13,500			13,500			13500
7	25,798				25,797					13,198	12,599	25,797	200	CONTRACTUAL SERVICES			31,485		5688			30,985			29,745			29595
8	12,023				16,076					13,269	2,807	16,076	300	MATERIALS AND SUPPLIES			15,551		-525			15,351			13,721			13721
9	2,299				3,525					890	2,527	3,417	400	EQUIPMENT			3,820		295			3,820			2,070			20700
10	27				32					27	5	32	800	FIXED CHARGES			32					32			32			32
11	1,696				7,000					1,149	6,851	7,000	900	SERVICES OTHER DEPARTMENTS			7,000					2,000			2,000			20000
12	324,174		70		393,263				-6,707	194,260	189,832	384,092		TOTAL	71		404,146	1	10863	71		398,446	70		406,511	70		407171
13																											
14														RECAPITULATION APPRO.6.262 PURCHASE & USE TAX BUREAU													
15	75,677		8		38,240				190	19,170	19,260	38,430	110	PERMANENT SALARIES	8		38,520		280	8		38,520	8		40,620	8		40620
16	548				650					233	317	550	120	TEMPORARY SALARIES			550					550			550			550
17	5,654				3,641					1,082	2,559	3,641	200	CONTRACTUAL SERVICES			4,041		400			3,641			3,616			3616
18	1,874				1,867					280	1,587	1,867	300	MATERIALS AND SUPPLIES			1,867					1,717			1,717			1717
19	154				140					132		132	400	EQUIPMENT			420		280			270			270			270
20	45,290				48,600					42,086	6,514	48,600	900	SERVICES OTHER DEPARTMENTS			48,600					48,600			48,600			50040
21	129,197		8		93,038				190	62,983	30,237	93,220		TOTAL	8		93,998		960	8		93,298	8		95,373	8		96813
22	453,371		78		486,301				-6,517	257,243	220,069	477,312		GRAND TOTAL	79		498,144	1	11843	79		491,744	78		501,884	78		503484
23																											
24														LESS GENERAL OFFICE TRANSFER TO PURCHASER													
25	1,189				2,242					1,595	647	2,242	200	CONTRACTUAL SERVICES			2,592		350			2,592			2,592			2592
26	569				801					600	369	969	300	MATERIALS AND SUPPLIES			1,401		600			1,251			1,171			1171
27					3,525					890	2,527	3,417	400	EQUIPMENT			3,820		295			3,820			2,070			20700
28					2,000					1,149	851	2,000	900	SERVICES OTHER DEPARTMENTS			2,000					2,000			2,000			20000
29	1,758				8,568					4,234	4,394	8,628		TOTAL			9,813		1,245			9,663			7,833			7683
30																											
31																											
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CONTROLLER'S FORM No. 1-56

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: TAX COLLECTOR — Appropriation Number: 6.261.2 — Sheet Number 2 of 8 Sheets — Index Number: 261.2

Line No.	FISCAL YEAR 1955-1956 Actual Expenditures 1954-1955 (Dollars Only)	BUDGET Salary Ord. Sec. No. Item No.	BUDGET Number of Employees	BUDGET Rate	BUDGET Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	(1) Amount (Dollars Only)	Comparison of (1) and Budget Cols. 9 and 8 (-) Decrease Force	Comparison of (1) and Budget Cols. 9 and 8 (-) Decrease Amount	(2) Recommended by Officer Board, Commission or Department: Number of Employees	Rate	(2) BUDGET as Recommended by the Mayor: Amount (Dollars Only)	(3) Number of Employees	(3) Rate	(3) BUDGET as Adopted by Board of Supervisors: Amount	Line No.
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	
1														LESS PURCHASE AND USE TRANSFER TO PURCHASER											1
2	530				691					218	473	691	200	CONTRACTUAL SERVICES			691					691			691		691	2
3	233				117					81	36	117	300	MATERIALS AND SUPPLIES			117					117			117		117	3
4					140					132	--	132	400	EQUIPMENT			420		280			270			270		270	4
5					12,600					6,086	6,514	12,600	900	SERVICES OTHER DEPARTMENTS			12,600					12,600			12,600		12,600	5
6	783				13,548					6,517	7,023	13,540		TOTAL			13,828		280			13,678			13,678		13678	6
7	8,321				22,116					10,751	11,417	22,168		TOTAL TRANSFER TO PURCHASER			23,641		1525			23,341			21,511		21361	7
8																												8
9														LESS PURCHASE AND USE TRANSFER TO ASSESSOR														9
10	36,200				36,000					36,000		36,000	900	SERVICES OTHER DEPARTMENTS			36,000					36,000			36,000		37440	10
11	36,200				36,000					36,000		36,000		TOTAL TRANSFER TO ASSESSOR			36,000					36,000			36,000		37440	11
12																												12
13	36,721				58,116					46,751	11,417	58,168		TOTAL TRANSFERS			59,641		1525			59,341			57,511		58801	13
14	415,650				428,185					210,492	208,652	419,144		NET BUDGET	79		438,503		10310	79		432,403	78		444,373	78	445783	14
15																												15
16																												16
17																												17
18																												18
19																												19
20																												20
21																												21
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35																												35

CONTROLLER'S FORM No. 1250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Bureau or Commission: FINANCE AND RECORDS — Bureau or Division: TAX COLLECTOR — Appropriation Number: 6,261 — Sheet Number: 5 of 8 Sheets — Index Number: 261

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 31 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 8 and 9 (—) Decrease Force	Amount	Recommended By Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference (Col.)
1						TO COMP.RESERVE			-5,165				110.01	PERMANENT SALARIES														
2	6,540	1	1	490 590	5,880					2,740	2,940	5,680	B89	DIRECTOR-BUREAU OF LICENSES	1	490 590	6,155		275	1	490 590	6,155	1	590-680	7,770	1	590 680	7770	A
3	10,800	2	1	1000	12,000					6,000	6,000	12,000	B93	TAX COLLECTOR	1	1000	12,000			1	1000	12,000	1	1050	12,600	1	1050	12,600	
4	14,040	3	3	325 400	14,400					7,200	7,200	14,400	B102	TELLER	3	325 400	14,400			3	325 400	14,400	3	350-420	15,120	4	350 420	19440	
5	6,000	4	1	440 510	6,120					969	3,060	4,029	B105	CASHIER "B"	1	440 510	6,120			1	440 510	6,120	1	440-530	6,360	1	440 532	6360	
6	7,500	5	1	535 625	7,500					2,544	3,210	5,754	B112	CASHIER-TAX COLLECTOR'S OFC.	1	535 625	6,420		- 1080	1	535 625	6,420	1	560-670	6,900	1	560 670	6900	B
7	65,855	6	18	270 325	69,485	ORD.#9430 12-16-55-1	270 325		-2,275	34,148	32,150	66,298	B222	GENERAL CLERK	17	270 325	64,950	- 1	- 4535	17	270 325	64,950	17	285-340	67,865	16	285 340	64355	C
8	9,080	7	2	325 400	9,525					4,725	4,800	9,525	B228	SENIOR CLERK	2	325 400	9,600		75	2	325 400	9,600	2	350-420	10,080	2	350 420	10080	A
9	4,514	8	1	400 475	4,800					2,580	2,630	5,210	B234	HEAD CLERK	1	400 475	5,500		700	1	400 475	5,500	1	420-505	5,860	1	420 505	5860	A
10	55,680	8.1	12	325 400	57,600					27,989	28,590	56,579	B250	PARKING METER COLLECTOR	12	325 400	57,320		- 280	12	325 400	57,320	12	350-420	60,200	12	350 420	60200	B
11	5,460	8.3	1	400 465	5,560					2,571	2,550	5,121	B251	SUPERVISOR-PARK.M.COLLECTORS	1	400 465	5,240		- 340	1	400 465	5,240	1	420-485	5,695	1	420 485	5695	B
12	2,947	8.4	1	250 310	3,460	ORD.#9430 12-16-55 1	250 310		1,770	1,720	3,240	4,960	B309	KEY PUNCH OPERATOR I.B.M.	2	250 310	6,710	1	3250	2	250 310	6,710	2	275-330	7,310	2	275 330	7310	C
13	10,784	9	3	275 335	12,060					5,992	5,690	11,682	B408	GENERAL CLERK-STENOGRAPHER	3	275 335	11,700		- 360	3	275 335	11,700	3	290-350	12,150	3	290 350	12150	B
14	4,387	10	1	335 410	4,020					1,891	2,190	4,081	B412	SENIOR CLERK-STENOGRAPHER	1	335 410	4,605		585	1	335 410	4,605	1	355-425	4,815	1	355 425	4815	A
15	7,151	10.1	2	275 330	7,555					3,730	3,750	7,480	B512	GENERAL CLERK-TYPIST	2	275 330	7,730		175	2	275 330	7,730	2	285-340	7,935	2	285 340	7935	A
16	3,255												G153	INSPECTOR-TAX COLL.OFFICE														
17	215,993		48		219,985				-5,670	104,799	108,000	212,799		TOTAL	48		218,450	-	- 1535	48		218,450	48		230,660	48		231470	
18																												
19		SALARY ORD.SEC.NO.31.1				TO COMP.RESERVE			- 637				110.02	PERMANENT SALARIES-BUR.OF DELINQUENT REV. COLLECTIONS														
20		12				ORD.#9815 7-22-55 1	280 350			3,510	1,680	1,680	3,360	B2	ACCOUNT CLERK	1	280 350	3,510	1	3510	1	280 350	3,510	1	300-360	3,690	1	350 360	3690	D
21	6,605	13	1	530 600	6,460					3,180	3,280	6,460	B91	DIRECTOR-BUR.DEL.REV.COLL.	1	530 600	6,760		300	1	530 600	6,760	1	590-680	7,920	1	590 680	7920	A
22	14,805	14	4	270 325	15,060	ORD.#9815 7-22-55 - 1	270 325		-3,510	5,693	5,600	11,293	B222	GENERAL CLERK	3	270 325	11,430	- 1	- 3630	3	270 325	11,430	3	285-340	11,910	3	285 340	11910	D
23	4,575	14.1	1	325 400	4,800					2,190	2,230	4,420	B228	SENIOR CLERK	1	325 400	4,650		- 150	1	325 400	4,650	1	350-420	4,890	1	350 420	4890	B
24	3,520	15	1	275 335	3,790	ORD.#9375 11-11-55 1	275 335		2,240	2,590	3,230	5,820	B408	GENERAL CLERK-STENOGRAPHER	2	275 335	7,930	1	4140	2	275 335	7,930	2	290-350	8,235	2	290 350	8235	D
25	4,080	15.1	1	300 360	4,320					2,160	2,160	4,320	B410	LEGAL STENOGRAPHER	1	300 360	4,320			1	300 360	4,320	1	320-385	4,620	1	320 385	4620	
26	10,946	15.2	3	275 330	11,550	ORD.#9375 11-11-55 -1	275 330		-2,640	4,590	3,840	8,430	B512	GENERAL CLERK-TYPIST	2	275 330	7,740	- 1	- 3810	2	275 330	7,740	2	285-340	7,950	2	285 340	7950	E
27													K4	ATTORNEY-CIVIL	1	550	6,600	1	6600	1	550	6,600	0		0	0		0	F
28	8,400	16	1	750	9,000					4,500	4,500	9,000	K20	ATTORNEY-BUR.DEL.REV.	1	750	9,000			1	750	9,000	1	805	9,660	1	805	9660	
29	52,931		12		54,980				-1,037	26,583	26,520	53,103		TOTAL	13		61,940	1	6960	13		61,940	12		58,875	12		58845	
30																												
31																												
32																												
33																												
34																												
35																												

BUDGET ESTIMATE INDEX NO. 261 OPPOSITE SHEET NO. 3

EXPLANATION SHEET

TAX COLLECTOR

SHEET #2

A. LINES 2, 8, 9, 14, 15, and 21, INCREASE DUE TO SALARY INCREMENTS FOR EMPLOYEES NOT YET AT MAXIMUM.

B. DECREASE ON LINES 6, 10, 11, 13, and 23, DUE TO NEW EMPLOYEES STARTING AT LOWER RATE THAN FORMER EMPLOYEE.

C. LINE 7, ONE GENERAL CLERK, B-222, RECLASSIFIED TO B-309, KEY PUNCH OPERATOR-IBM. SEE LINE 12.

D. LINE 20, ONE GENERAL CLERK, B-222, RECLASSIFIED TO B-2, ACCOUNT CLERK. SEE LINE 22.

E. LINE 24, ONE GENERAL CLERK-TYPIST, B-512, RECLASSIFIED TO B-406, GENERAL CLERK-STENOGRAPHER. SEE LINE 26.

F. NEW POSITION DUE TO INCREASED WORK LOAD. THE ATTORNEY FOR THE BUREAU OF DELINQUENT REVENUE MUST HANDLE ALL LITIGATION IN THE COLLECTION OF UNSECURED PROPERTY TAXES, BANKRUPTCIES, DAMAGE TO CITY PROPERTY, DELINQUENT ACCOUNTS FOR PUBLIC WELFARE DEPARTMENT, COUNTY HOSPITAL, LAGUNA HONDA HOME, AND OTHER CITY DEPARTMENTS.

FOR 1954-55, THERE WERE 162 SUITS FILED IN MUNICIPAL COURT AND 4 IN SUPERIOR COURT, OUT OF 313 WHICH WERE REFERRED TO THE ATTORNEY. THIS LEFT 147 CASES STILL ON FILE.

AT PRESENT, THERE IS A BACKLOG OF 568 UNSECURED PROPERTY TAXPAYERS AGAINST WHOM LEGAL ACTION SHOULD BE TAKEN, PLUS OVER 100 OTHER ACCOUNTS ON WHICH WE COULD FILE SUIT IF ANOTHER ATTORNEY WERE AVAILABLE.

THE BUREAU HAS NOT BEEN ABLE TO FOLLOW THE PRACTICE OF INSTITUTING SUPPLEMENTARY LEGAL PROCEEDINGS TO RENEW OR REVIVE JUDGMENTS AFTER THE LAPSE OF FIVE YEARS FROM DATE OF ENTRY AS PROVIDED BY LAW.

THE EMPLOYMENT OF AN ADDITIONAL ATTORNEY WILL INCREASE THE REVENUE COLLECTIONS OF THE BUREAU BY MUCH MORE THAN THE COST OF THE EMPLOYMENT.

WE ARE ALSO REQUESTING ADDITIONAL MONEY FOR LEGAL SERVICES IN ORDER THAT WE MAY BE ABLE TO USE THE SHERIFF FOR EXECUTION ON JUDGMENTS. PART OF THE MONEY WOULD BE TRANSFERRED TO THE SHERIFF'S OFFICE FOR KEEPER'S FEES TO BE USED DURING THE YEAR. PRACTICALLY ALL THE MONEY APPROPRIATED FOR LEGAL COSTS IN THE PAST HAS BEEN USED FOR FILING FEES (COURT REPORTER). THIS MONEY WHEN RETURNED UPON SATISFACTION OF JUDGMENT MUST BE DEPOSITED TO 7045 ACCOUNT AS MISCELLANEOUS REVENUE, THUS DEPLETING OUR LEGAL FUNDS. A REPLENISHABLE REVOLVING FUND WOULD CURE THIS DEFECT.

CONTROLLER'S FORM No. 8250

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: TAX COLLECTOR — Appropriation Number: 6.261 — Sheet Number: 4 of 8 Sheets — Index Number: 261

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 31.3 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 3 and 8 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													110.03	PERMANENT SALARIES INSPECTORS BUREAU														
2		23	9	360 420	45,348					22,674	22,674	45,348	0153	INSPECTOR-TAX COLL.OFFICE	9	360 420	45,348			9	360 420	45,348	9	375-450	48,528	9	375 450	48528	
3		24	1	415 485	5,820					2,910	2,910	5,820	0154	SENIOR INSPEC.-TAX COLL.OFC.	1	415 485	5,820			1	415 485	5,820	1	450-515	6,180	1	450 515	6180	
4			10		51,168					25,584	25,584	51,168		TOTAL	10		51,168			10		51,168	10		54,708	10		54708	
5																													
6	1,199				1,200					737	463	1,200	111	ALLOWANCE FOR OVERTIME			1,200					1,200			1,200			1200	
7																													
8																													
9	14,208				13,500					8,024	5,476	13,500	120	TEMPORARY SALARIES			13,500					13,500			13,500			13500	
10																													
11																													
12													200	CONTRACTUAL SERVICES															
13	183				1,230					560	670	1,230	201	LOCAL FARES			1,230					1,230			1,230			1230	
14	154				200					60	140	200	206	TRAVEL EXPENSE			200					200			160			160	
15	652				400					197	203	400	216	MTCE.& REPAIR AUTO EQUIP.(P)			750	350				750			750			600	G
16	1,075				1,900					2,335	100	2,435 (a)	218	MTCE.& REPAIR OFFICE EQUIP.			1,900					1,900			1,300			1300	
17	1,222				1,300					1,138	162	1,300	224	REPRODUCTION (P)			1,300					1,300			1,300			1300	
18	345				350					164	186	350	232	TELEPHONE & TELEGRAPH (P)			350					350			350			350	
19	8,991				10,000					6,993	3,007	10,000	233	POSTAGE			10,000					10,000			10,000			10000	
20	11,533				8,000					216	6,938	7,174 (a)	234	PRINTING			12,000	4000				12,000			12,000			12000	H
21	403				388					163	225	388	235	SUBSCRIPTIONS			388					388			388			388	
22	192				192					96	96	192	240	TELEPHONE DIRECTORY SERV.(P)			192					192			192			192	
23	200				875					523	352	875	241	RENTAL OF EQUIPMENT			875					875			875			875	
24	652				775					529	500	1,029 (a)	266	LEGAL SERVICES			2,000	1225				1,600			1,000			1000	I
25	196				187					224		224 (a)	298	OTHER CONTRACTUAL SERVICES			300	113				200			200			200	J
26	25,798				25,797					13,108	12,509	25,797		TOTAL CONTRACTUAL SERVICES			31,485	5688				30,985			29,745			29795	
27	1,189				2,242					1,595	647	2,242		LESS TRANSFER TO PURCHASER			2,592	350				2,592			2,592			2592	
28	24,609				23,555					11,603	11,952	23,555		NET TOTAL			28,893	5338				28,393			27,153			27153	
29																													
30																													
31																													
32																													
33																													
34																													
35																													

G. THERE ARE AT PRESENT THREE TRUCKS AND ONE CAR USED BY THIS OFFICE AND THE TOTAL SPENT IN 1954-55 FOR MAINTENANCE AND REPAIR OF TWO TRUCKS AND ONE CAR WAS $948. PRESENT BUDGET CALLS FOR $400, WHICH IS WOEFULLY INADEQUATE.

H. PRINTING OF DELINQUENT TAX LIST COST OVER $11,000 IN 1955 AND WILL COST APPROXIMATELY $12,000 THIS YEAR. THE AMOUNT BUDGETED FOR THIS YEAR WILL NOT SUFFICE AND MORE MONEY WILL HAVE TO BE APPROPRIATED.

I. IT IS IMPOSSIBLE TO ENFORCE CERTAIN JUDGMENTS UNLESS THE SHERIFF SENDS KEEPERS INTO THE PREMISES. THE SHERIFF REFUSES TO SEND KEEPERS UNLESS WE PAY THE FEES IN ADVANCE. THE ADDITIONAL MONEY ALLOTTED WOULD BRING IN THOUSANDS OF DOLLARS IN REVENUE.

IN THE 1954-55 BUDGET FOR LEGAL SERVICES, $400 WAS APPROPRIATED. WE COLLECTED $600 IN COURT COSTS DURING THE YEAR. THIS YEAR WE HAD $775 BUDGETED. ALREADY WE HAVE COLLECTED $363 IN COURT COSTS (JANUARY,1956). COLLECTIONS MUST BE DEPOSITED IN FUND 7045 WITH THE TREASURER. THE NEED FOR A REPLENISHABLE REVOLVING FUND IS IMPERATIVE IF OUR LEGAL DEPARTMENT IS TO OPERATE EFFICIENTLY.

J. $224 SPENT FIRST SIX MONTHS OF THIS FISCAL YEAR. FOLDING TAX BILLS ALONE COST $150.

(a) PROBABLE EXPENDITURE ON LINES 12, 24, and 25 GREATER THAN BUDGETED WILL BE TAKEN FROM UNDER EXPENDITURE ON LINE 20. AMOUNT TO BE SPENT FOR PRINTING WILL ACTUALLY REQUIRE A TRANSFER OR SUPPLEMENTAL APPROPRIATION AS THE COST OF PRINTING WILL NOT BE KNOWN UNTIL MAY OF 1956.

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: TAX COLLECTOR — Appropriation Number: 6.261 — Sheet Number: 5 of 8 Sheets — Index Number: 261

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 4 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 3 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													300	MATERIALS AND SUPPLIES														
2					75						75	75	301	TIRES AND TUBES			150		75			100			100			100	K
3	3,199				7,200					7,601		7,601 (8)	315	LICENSE PLATES AND TAGS			4,000		-3,200			4,000			3,700			3700	L
4	271				300					210	258	468 (8)	321	ILLUMINANTS & LUBRICANTS (P)			900		600			760			670			670	M
5	201				201					201		201	370	CITY DIRECTORIES (P)			201					201			201			201	
6	8,054				8,000					5,068	2,363	7,431 (8)	371	STATIONERY			10,000		2,000			10,000			8,750			8750	N
7	298				300					189	111	300	375	STATIONERY WITHDRAWALS FROM STORES (P)			300					300			300			300	
8	12,023				16,076					13,269	2,807	16,076		TOTAL			16,551		-525			15,351			13,721			13721	
9	569				801					600	369	969		LESS TRANSFERS TO PURCHASER			1,401		600			1,251			1,171			1171	
10	11,454				15,275					12,669	2,438	15,107		TOTAL			14,150		-1,125			14,100			12,550			12550	
11																													
12																													
13	2,299												400	EQUIPMENT															
14					420						457	457	402	1 ADDING MACHINE															
15					150						150	150	402	1 TYPEWRITER DESK															
16					225					221		221	402	2 TUB BODIES															
17					60					46		46	402	2 - 42" END PANEL LEGS															
18					750					623		623	402	4 TABULATING CARD FILES															
19					20						20	20	402	1 TYPEWRITER STAND															
20					150						150	150	402	1 TYPEWRITER DESK															
21					1,750						1,750	1,750	456	1 ONE-HALF TON TRUCK															
22													402	1 ADDING MACHINE			450					450			0			0	O
23													402	3 TYPEWRITERS			450					450			450			450	P
24													402	2 TYPEWRITER DESKS			320					320			320			320	Q
25													456	2 AUTOMOBILES			2,600					2,600			1,300			1300	R
26	2,299				3,626					890	2,527	3,417		TOTAL			3,820		295			3,820			2,070			2070	
27					3,626					890	2,527	3,417		LESS TRANSFER TO PURCHASER			3,820		295			3,820			2,070			2070	
28	2,299				-					-	-	-		NET TOTAL			-		-			-			0			0	
29																													
30																													
31																													
32																													
33																													
34																													
35																													

BUDGET ESTIMATE INDEX NO. 261 OPPOSITE SHEET NO. 5 EXPLANATION SHEET TAX COLLECTOR

K. Tires and tubes for one truck and car.

L. Less this year, since drivers' badges costing $3,000 purchased in 1955-56, are replaced every five years.

M. Gas and oil for three trucks and two cars. In 1954-56, two trucks and one car required $490. With three trucks and two cars in current budget, there will be need for more funds in this account.

N. Amount budgeted for 1955-56 not sufficient. $2,000 now being transferred from other funds. Balance remaining not enough to pay for tax bills ordered in May each year. In addition, the License Department will require $500 for new IBM cards and Flaten in order to transfer several new license categories to IBM operation. Also, ten new brief cases needed for inspectors, as those now in use were bought 8 years ago.

O. ~~Additional machine. Will be used to replace Burroughs machine over 20 years old which is inadequate for constant use. The old machine will be used by tellers during collection period, thus saving rental of one machine for two months.~~

P. Replacing three machines over 20 years old. Cost of new machines $480, less $30 trade-in. Net cost $450.

Q. To provide typewriter desks for typists now using old wooden desks. No salvage value.

R. One additional and one replacement. Present car allotted to this department is a 1950 Ford and is expensive to operate and maintain, as it is in poor condition, and it should be replaced. We believe an additional car should be provided which would give us a car pool of two cars for the use of ten field men, thus increasing the amount of work the men can do, especially in the outlying districts.

(a) Probable expenditures on lines 3 and 4 greater than budgeted. Excess will be taken from under expenditure on line 6. During January, a transfer of $2,000 to Account 300 was made from Account 900.

CONTROLLER'S FORM No. 4230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: TAX COLLECTOR — Appropriation Number: 6.261 — Sheet Number: 6 of 8 Sheets — Index Number: 261

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET: Salary Ord. Sec. No. / Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS: Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956: Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957: CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request: With 1955 - 1956 Budget Cols. 3 and 5 (—) Decrease: Force	Amount	Recommended by Office, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reference Index	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1													800	FIXED CHARGES																1
2	27				27					27		27	815	INSURE PARKING METER RECEIPTS			27					27			27					2
3	-				5						5	5	824	MEMBERSHIP DUES			5					5			5					3
4	27				32					27	5	32		TOTAL			32					32			32			32		4
5																														5
6																														6
7																														7
8													900	SERVICES OTHER DEPARTMENTS																8
9					5,000						5,000	5,000		TABULATING BUREAU - ASSESSOR			5,000					-0-								9
10	1,634				2,000					1,149	851	2,000		TABULATING BUREAU-PURCHASER (P)			2,000					2,000			2,000				S	10
11	62				-									REPAIRS TO PARKING METER HAND TRUCKS & COLLECTION CANS																11
12	1,696				7,000					1,149	5,851	7,000		TOTAL			7,000					2,000			2,000					12
13					2,000					1,149	851	2,000		LESS TRANSFER TO PURCHASER			2,000					2,000			2,000					13
14	1,696				5,000					-	5,000	5,000		NET TOTAL			5,000					-			0					14
15																														15
16																														16
17																														17
18																														18
19																														19
20																														20
21																														21
22																														22
23																														23
24																														24
25																														25
26																														26
27																														27
28																														28
29																														29
30																														30
31																														31
32																														32
33																														33
34																														34
35	S - To be budgeted by Assessor.																													35

CONTROLLER'S FORM No. 611

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: TAX COLLECTOR — Appropriation Number: 6.262 — Sheet Number 7 of 8 Sheets — Index Number 262

Line No.	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. 31.2 Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III Class Number or Code	DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955-1956 Budget Cols. 1 and 5 (—) Decrease Force	Amount	(1) Recommended By Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Index
	1	2	3	4	5	6	7	8	9	10	11	12	11	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1						From Comp. Res.			190				110	PERMANENT SALARIES PURCHASE & USE TAX BUREAU															
2	6,960	17	1	550 650	7,800					3,900	3,900	7,800	B91.1	DIRECTOR PUR. & USE TAX BUR.	1	550 650	7,800			1	550 650	7,800	1	590-680	8,160	/	590 680	$160	
3	8,981	18	2	325 400	9,540					4,740	4,800	9,540	B102	TELLER	2	325 400	9,600		60	2	325 400	9,600	2	350-420	10,080	V	350 420	10080	T
4	5,460	19	1	400 465	5,560					2,790	2,790	5,580	B104	SENIOR TELLER	1	400 465	5,580			1	400 465	5,580	1	420-505	6,060	/	420 505	6060	
5	7,800	20	2	270 325	7,800					3,900	3,900	7,800	B222	GENERAL CLERK	2	270 325	7,800			2	270 326	7,800	2	285-340	8,160	V	285 340	8160	
6	3,543	21	1	250 310	3,720					1,830	1,860	3,690	B309	KEY PUNCH OPERATOR - IBM	1	250 310	3,720			1	250 310	3,720	1	275-330	3,960	/	275 330	3960	
7	3,255	22	1	275 335	3,800					2,010	2,010	4,020	B408	GENERAL CLERK - STENOGRAPHER	1	275 335	4,020		220	1	276 336	4,020	1	290-350	4,200	/	290 350	4200	U
8	35,879												G153	INSPECTOR - TAX COLL. OFFICE														
9	3,799												G154	SENIOR INSPECTOR-TAX COLL. OFC.														
10	75,677		8		38,240				190	19,170	19,260	38,430		TOTAL	8		38,520		280	8		38,620	8		40,620	8		40620	
11																													
12																													
13	548				550					233	317	550	120	TEMPORARY SALARIES			550					550			550			550	
14																													
15																													
16													200	CONTRACTUAL SERVICES														
17	1,086												201	LOCAL FARES														
18	296												216	MAINT.& REPAIR AUTO.EQUIP.(P)														
19	76				100					61	49	100	218	MAINT.& REPAIR OFFICE EQUIP.			100					100			75			75	
20	390				450					105	345	450	224	REPRODUCTION (P)			450					450			450			455	
21	138				145					65	80	145	232	TELEPHONE AND TELEGRAPH (P)			145					145			145			145	
22	1,964				1,600					268	1,332	1,600	233	POSTAGE			2,000		400			1,600			1,600			1600	V
23	530				530					50	480	530	235	SUBSCRIPTIONS			530					530			530			530	
24	96				96					48	48	96	240	TELEPHONE DIRECTORY SERV. (P)			96					96			96			96	
25	1,078				720					495	225	720	241	RENTAL OF EQUIPMENT			720					720			720			720	
26	5,654				3,641					1,082	2,559	3,641		TOTAL			4,041		400			3,641			3,616			3616	
27	530				691					218	473	691		LESS TRANSFER TO PURCHASER			691					691			691			691	
28	5,124				2,950					864	2,086	2,950		NET TOTAL			3,350		400			2,950			2,925			2925	
29																													
30																													
31																													
32																													
33																													
34																													
35																													

T. Line 3. Salary increment for new employee.

U. Line 7. Return of former employee who was receiving maximum salary at time of departure.

V. Line 22. Expended $1,964 in 1954-55. In first half of 1955-56, actually expended twice what shown, but cost of mailing the returns in December not paid until January.

CONTROLLER'S FORM No. 4230

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: FINANCE AND RECORDS — Bureau or Division: TAX COLLECTOR — Appropriation Number: 6.262 — Sheet Number: 8 of 8 Sheets — Index Number: 202

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 8 Months (Dollars Only)	Probable Last 8 Months (Dollars Only)	Probable for Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number of Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 1 and 8 (—) Decrease: Force	Amount	(2) Recommended by Officer, Board, Commission or Department: Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor: Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors: Number of Employees	Rate	Amount	Reason & Index
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1													300	MATERIALS AND SUPPLIES															
2	59												301	TIRES AND TUBES															
3	177												321	ILLUMINANTS & LUBRICANTS (P)															
4	67				67					67		67	370	CITY DIRECTORY (P)			67					67			67			67	
5	1,515				1,750					199	1,551	1,750	371	STATIONERY			1,750					1,600			1,600			1600	
6	56				50					14	36	50	375	STATIONERY WITHDRAWALS FROM STORES (P)			50					50			50			50	
7	1,874				1,867					280	1,587	1,867		TOTAL			1,867					1,717			1,717			1717	
8	233				117					81	36	117		LESS TRANSFER TO PURCHASER			117					117			117			117	
9	1,641				1,750					199	1,551	1,750		NET TOTAL			1,750					1,600			1,600			1600	
10																													
11	154												400	EQUIPMENT															
12					140					132		132	402	1 DESK					-140										
13													402	3 STEEL DESKS			420		420			270			270			270	
14	154				140					132		132		TOTAL			420		280			270			270			270	
15					140					132		132		LESS TRANSFER TO PURCHASER			420		280			270			270			270	
16	154				-					-		-		NET TOTAL			-		-			-			-0-			0	
17																													
18													900	SERVICES OTHER DEPARTMENTS															
19	34,200				36,000					36,000		36,000		ASSESSOR			36,000					36,000			36,000			37440	
20	11,090				12,600					6,086	6,514	12,600		TABULATING - PURCHASER (P)			12,600					12,600			12,600			12600	
21	45,290				48,600					42,086	6,514	48,600		TOTAL			48,600					48,600			48,600			50040	
22	34,200				36,000					36,000		36,000		LESS TRANSFER TO ASSESSOR			36,000					36,000			36,000			37440	
23					12,600					6,086	6,514	12,600		LESS TRANSFER TO PURCHASER			12,600					12,600			12,600			12600	
24	11,090				-					-	-	-		NET TOTAL			-					-			-0-			0	
25																													
26																													
27																													
28																													
29																													
30																													
31																													
32																													
33																													
34																													

35 W. - Replacing old wooden desks. No salvage value.

BUDGET ESTIMATE INDEX NO. 265 OPPOSITE SHEET NO.

EXPLANATION SHEET

WORK PROGRAM FOR THE DEPARTMENT OF WEIGHTS AND MEASURES

ASSIGNMENT OF PERSONNEL

SEALER - ADMINISTERS OFFICE OF THE SEALER OF WEIGHTS AND MEASURES: IS RESPONSIBLE FOR THE ENFORCEMENT OF ALL LAWS PERTAINING TO WEIGHTS AND MEASURES, AND SUPERVISES THE FARMERS' MARKET.

SENIOR INSPECTOR - INVESTIGATES COMPLAINTS: ASSIGNS INSPECTORS, AND PERFORMS THE DUTIES OF AN INSPECTOR.

INSPECTOR OF WEIGHTS AND MEASURES - INSPECTS AND TESTS WEIGHING AND MEASURING INSTRUMENTS AND EQUIPMENT, MERCHANDISE IN CONTAINERS: INVESTIGATES FOR VIOLATIONS OF WEIGHTS & MEASURES LAWS AND PERFORMS RELATED DUTIES.

GENERAL CLERK TYPIST - PERFORMS OFFICE CLERICAL DUTIES.

MECHANICAL STATISTICS FOR CALENDAR YEARS 1952, 1953, 1954 AND 1955

	1952	1953	1954	1955
1. NUMBER OF INSPECTORS (INCLUDING SENIOR)	6	6	6	6½
2. NUMBER OF CERTIFICATES ISSUED	11246	10266	11653	11696
3. NUMBER OF SCALES TESTED BY INSPECTORS	19814	18980	21103	20259
4. NUMBER OF WEIGHTS INSPECTED	21052	22020	22187	21640
5. NUMBER OF PUMPS, METERS AND LIQUID MEASURING DEVICES AND LINEAL MEASURES TESTED	11798	11562	11773	11975
6. NUMBER OF CONTAINERS OF MERCHANDISE INSPECTED AND RE-WEIGHED	321094	290896	303694	350401
7. AVERAGE MONTHLY UNIT OF PERFORMANCE FOR EACH INSPECTOR:				
CERTIFICATES ISSUED	156	142	161	156
NUMBER OF SCALES, PUMPS, WEIGHTS, METERS AND LIQUID MEASURES TESTED	731	730	764	718
INSPECTION, RE-WEIGHING AND RE-MEASURING CONTAINERS OF MERCHANDISE	4459	4041	4218	4672

8. INVESTIGATIVE DUTIES OF THE DEPARTMENT CANNOT BE REDUCED TO STATISTICS, BUT REQUIRE AN ESTIMATED 15 to 20% OF OUR TIME.

EXPLANATION SHEET

265

INDEX NO.-59 - WEIGHTS & MEASURES

COMPARATIVE SCHEDULE OF EXPENDITURES

	1943-44	1944-45	1945-46	1946-47-	1947-48	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55
Permanent Salaries	21,900	22,980	23,100	29,477	30,503	34,520	32,608	33,830	38,328	39,565	42,649	43.016
Number of Employments - Permanent	(7)	(7)	(7)	(8)	(8)	(8)	(8)	(8)	(8)	(8)	(8)	(8)
Holiday Pay	-	-	-	-	-	-	-	16	-	-	-	-
Temporary Salaries	-	-	-	-	-	-	-	-	666	-	-	-
Maintenance & Repair - Autovotive Equip.	724	847	965	1,113	1,564	1,584	1,195	776	832	1,154	1,332	852
Other Contractual Services	74	111	124	119	202	182	250	320	308	350	378	324
Fuels, Illuminants & Lubricants	378	429	368	601	650	804	738	686	741	834	913	894
Stationery & Office Supplies	188	73	147	283	105	284	371	172	314	274	133	176
Other Materials and Supplies	61	102	140	222	102	191	125	389	248	320	313	402
Equipment	-	-	-	2,393	1,872	149	1,471	6,011	466	271	145	373
TOTAL	23,325	24,542	24,844	34,308	34,998	37,714	36,758	42,200	41,903	42,768	45,913	46,037

CONTROLLER'S FORM NO. 2350

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: WEIGHTS & MEASURES — Bureau or Division: — Appropriation Number: 6,265 — Sheet Number: 1 of 3 Sheets — Index Number: 265

Line Number	Actual Expenditures 1954 - 1955 (Dollars Only)	FISCAL YEAR 1955 - 1956 BUDGET Salary Ord. Sec. No. — Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955 - 1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	III DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956 - 1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Request With 1955 - 1956 Budget Cols. 6 and 5 (—) Decrease Force	Amount	Recommended by Office, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reference Code	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
1														RECAPITULATION															1
2	43016		8		43540		1		2848	22452	23665	46117	110	PERMANENT SALARIES	9		47995	1	4455	9		47995	9		51,435	9		51435		2
3	1176				1330					395	938	1333	200	CONTRACTURAL SERVICES			1534		204			1330			1,330			830		3
4	1472				1305					919	386	1305	300	MATERIALS AND SUPPLIES			1699		394			1699			1,699			1699		4
5	373				415				1600	1721	294	2015	400	EQUIPMENT			3425		3010			3425			3,225			3225		5
6	43037		8		46500		1		4448	25487	25283	50770		TOTAL BUDGET	9		54653	1	8063	9		54449	9		57,689	9		57189		6
7														LESS TRANSFERS TO PURCHASER															7
8	921				1040					247	793	1040	200	CONTRACTURAL SERVICES			1240		200			1040			1,040			540		8
9	908				725					473	252	725	300	MATERIALS AND SUPPLIES			1119		394			1119			1,119			1119		9
10					415				1600	1721	294	2015	400	EQUIPMENT			3425		3010			3425			3,225			3225		10
11	1829				2180				1600	2441	1339	3780		TOTAL TRANSFERS			5784		3604			5584			5,384			4884		11
12	44208		8		44410		1		2848	23046	23944	46990		TOTAL NET BUDGET	9		48869	1	4459	9		48865	9		52,305	9		51305		12
13																														13
14																														14
15																														15
16																														16
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33																														33
34																														34
35																														35

CONTROLLER'S FORM No. 1750

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: WEIGHTS & MEASURES — Bureau or Division: — Appropriation Number: 6.265 — Sheet Number: 2 of 3 Sheets — Index Number: 285

Line Number	Actual Expenditures 1954-1955 (Dollars Only)	FISCAL YEAR 1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	SUPPLEMENTAL APPROPRIATIONS OR MODIFICATIONS Date	Number of Employees	Rate	Amount (Dollars Only)	EXPENDITURES 1955-1956 Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable 1st Year (Dollars Only)	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Class Number or Code	CLASS TITLE OR DESCRIPTION	Number of Employees	Rate	Amount (Dollars Only)	Comparison of Requests With 1955-1956 Budget Cols. 3 and 8 (—) Decrease Force	Amount	Recommended by Officer, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount	Reasons for Increase or Decrease	Line Number
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1						TO COMP. RES.			-578				110	PERMANENT SALARIES																	1
2	3900	1	1	275-330	3960					1615	1695	3310	B 512	GENERAL CLERK TYPIST	1	275-330	3675		-285	1		3675	1	285-340	3,735	1	335 340	3735	A	2
3	24316	2	5	360-420	24480	Ord.9294 9-15-55	1	360-420	3420	13287	14420	27707	N 354	INSPECTOR, WEIGHTS & MEASURES	6	330-420	29220	1	4740	6		29220	6	385-445	31,500	6	385 445	31,500		3
4	6000	3	1	450-525	6300					3150	3150	6300	N 356	SENIOR INSPECTOR, WTS. & MEAS.	1	450-525	6300			1		6300	1	470-565	6,780	1	470 565	6780		4
5	8800	4	1	633.33 733.33	8800					4400	4400	8800	N 356	SEALER OF WEIGHTS & MEASURES	1	633.33-733.33	8800			1		8800	1	655-785	9,420	1	655 785	9420		5
6	43016		8		43540		1		2842	22452	23665	46117		TOTAL PERMANENT SALARIES	9		47905	1	4455	9		47995	9		51,435	4		51435		6
7																															7
8																															8
9																															9
10																															10
11																															11
12																															12
13																															13
14																															14
15													200	CONTRACTUAL SERVICES																	15
16	61			100						30	70	100	201	LOCAL FARES			100					100		100			100			16
17	100			100						91	9	100	208	TRAVEL EXPENSE			100					100		100			100			17
18	852			900						178	722	900	216	REPAIRS - AUTO EQUIPMENT "P"			1100	200				900		900			900			18
19	47			50						6	44	50	218	MAINTENANCE & REPAIR -OFFICE			50					50		50			50			19
20	6			20						6	14	20	224	REPRODUCTION "P"			20					20		20			20			20
21	69			120						63	57	120	232	TELEPHONE & TELEGRAPH "P"			120					120		120			120			21
22	20			20						10	10	20	233	POSTAGE			20					20		20			20			22
23	21			20						11	12	23	236	TOWEL SERVICE			24	4				20		20			20			23
24	1176			1330						395	938	1333		TOTAL CONTRACTUAL SERVICES			1534	204				1330		1,330			850			24
25	961			1040						247	793	1040		LESS TRANSFERS TO PURCHASER			1240	200				1040		1,040			740			25
26	215			290						148	145	293		NET CONTRACTUAL SERVICES			294	4				290		290			110			26
27																															27
28																															28
29																															29
30																															30
31																															31
32																															32
33																															33
34																															34
35																															35

BUDGET ESTIMATE INDEX NO. 265 OPPOSITE SHEET NO. 2

EXPLANATIONS

Reference Index (Col. 29)	Line No.
A	2/3
B	16
C	18
D	23

INCREASE IN PERSONNEL - AUTHORIZED BY ORD. 9294, FILE 13586 (9-15-55) AND ANNUAL INCREMENTS.

FORMERLY CARRIED UNDER OE 298 - OTHER CONTRACTUAL SERVICES.

TEN YEAR AVERAGE WAS $1166. (1945-45 TO 1953-54

INCREASED CHARGE BY SUPPLIER

CITY AND COUNTY OF SAN FRANCISCO
(1) DEPARTMENTAL BUDGET ESTIMATE OF PROPOSED EXPENDITURES
(2) BUDGET AS RECOMMENDED BY THE MAYOR
(3) BUDGET AS ADOPTED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 1956-1957

Department, Board or Commission: WEIGHTS & MEASURES — Bureau or Division: — Appropriation Number: 6,255 — Sheet Number 3 of 3 Sheets — Index Number: 253

Actual Expenditures 1954-1955 (Dollars Only)	1955-1956 BUDGET Salary Ord. Sec. No. Item No.	Number of Employees	Rate	Amount (Dollars Only)	Diff.	Number of Employees	Rate	Amount (Dollars Only)	1955-1956 EXPENDITURES Actual First 6 Months (Dollars Only)	Probable Last 6 Months (Dollars Only)	Probable for Year (Dollars Only)	Class Number of Code	CLASS TITLE OR DESCRIPTION	(1) DEPARTMENTAL BUDGET ESTIMATE FOR FISCAL YEAR 1956-1957 Number of Employees	Rate	Amount (Dollars Only)	Comparative Budget With 1955-1956 Budget Col. 3 and 9 (—) Decrease Force	Amount	(2) Recommended by Chief, Board, Commission or Department Number of Employees	Rate	Amount (Dollars Only)	(2) BUDGET as Recommended by the Mayor Number of Employees	Rate	Amount	(3) BUDGET as Adopted by Board of Supervisors Number of Employees	Rate	Amount
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
												300	MATERIALS AND SUPPLIES														
218				189					187	2	189	301	TIRES AND TUBES			189				189			189			189	
175				181					163	18	181	305	MISC. TOOLS, DIES & SEALS			181				181			181			181	
9				10					0	10	10	318	PAINT SUPPLIES			10				10			10			10	
894				700					481	239	700	321	GASOLINE & MOTOR OIL "P"			1094		394		1094			1,094			1094	
162				200					98	104	200	371	STATIONERY & OFFICE SUPPLIES			200				200			200			200	
14				25					12	13	25	375	STATIONERY WITHDRAWALS "P"			25				25			25			25	
1172				1305					919	386	1305		TOTAL MATERIALS & SUPPLIES			1699		394		1699			1,699			1699	
803				205					473	252	725		LESS TRANSFERS TO PURCHASER			1119		394		1119			1,119			1119	
369				580					446	134	580		NET MATERIALS & SUPPLIES			580		0		580			580			580	
												400	EQUIPMENT														
0				140					0	140	140	402	OFFICE FURNITURE			0		-140									
373				275					180	95	275	420	NEW WEIGHTS & MEASURES			200		- 75		200			200			200	
												456	AUTOMOBILE			1675		1675		1675			1,675			1675	
					9-15-55 Ord. 9244		1600		1541	59	1600	456	LIGHT TRUCK "P"			1550		1550		1550			1,550			1550	
373				415			1600		1721	294	2015		TOTAL EQUIPMENT			3425		3010		3425			3,225			3225	
				415			1600		1721	294	2015		LESS TRANSFERS TO PURCHASER			3425		3010		3425			3,225			3225	
373				0			0		0	0	0		NET EQUIPMENT			0		0		0			0			0	

578

580

BUDGET ESTIMATE INDEX NO. 285 OPPOSITE SHEET NO. 5

EXPLANATION SHEET No. 3

	Reference Index (Col. 29)	Line No.
GASOLINE COSTS HAVE AVERAGED $80. MONTHLY - (12 x 80. - $960) 1 TRUCK ADDED 1955-56 - WILL NEED PLUS 14% 134 1094 (WILL ALSO REQUIRE ADDITIONAL ALLOTMENT FOR 1955-56)	E	5
REPLACING 1946 FORD COUPE, SERIAL NO. 799A-1560982 PURCHASERS INVENTORY NO. 118, MILEAGE 49,335 MILES USED BY WEIGHTS & MEASURES FOR INSPECTIONS: ESTIMATED COST OF CLASS "A" REPLACEMENT - 1700. ESTIMATED TRADE IN ALLOWANCE - 25. NET AMOUNT REQUESTED 1675	F	23
REPLACING 1947 FORD COUPE, SERIAL NO. 799A-1560972 PURCHASERS INVENTORY NO. 122, MILEAGE 55,482 MILES USED BY WEIGHTS & MEASURES FOR INSPECTIONS: ESTIMATED COST OF CLASS "A" REPLACEMENT - 1600. ESTIMATED TRADE IN ALLOWANCE - 50. NET AMOUNT REQUESTED 1550	G	24

Houchen
Binders Ltd